

**MINUTES**  
**WORKPLACE SAFETY COMMITTEE**  
**Thursday, December 12, 2019**  
**8:15 AM**  
**THIRD FLOOR COUNCIL CHAMBERS, CITY HALL**

Ross Blaha called the meeting to order at 8:15 AM

**Members Present:** Greg Abresch MEUW Coordinator, Ross Blaha, Steven Denzien, Jared Rohrer and Sally Schmidt

**Members Absent:** Kevin Boehm, Dave Buss, Dave Casebeer, Jeff Dawson, Scott Duessing, Joe Collins, Ken Kozak, Kris Klein, Brian Kohlmeier and James McDonald

Motion made by Greg and seconded by Jared, to accept the November 4, 2019 minutes. Motion carried.

**Old Business:**

- No Old Business

**Incident/Near Miss Reporting:**

- There were 0 near miss reports this month. Continue to encourage your people to use these forms.
- There was 1 incident report:  
1 – DPW

**Inspection Reporting:**

There were no inspections.

**New Business:**

- All departments should start their MSDS Updates and have them turned in by the end of January 2020.

**Monthly Safety Theme:** Hazard Recognition

**Training:**

- January 23, 2020 – Daily Job Briefing – **Field Employees** – 7:15am in Council Chambers & 12:30pm at Water & Light

- February 20, 2020 – **Field Employees** – Lockout/Tagout & Line of Fire – 7:15am in Council Chambers & 12:30pm at Water & Light

Next meeting scheduled for Thursday, January 9, 2020 @ 8:15 a.m.

Motion to adjourn made by Steve D. and seconded by Jared. Motion carried.

Meeting adjourned at 8:45 AM.

Respectfully submitted,  
Ross Blaha