

MINUTES
WORKPLACE SAFETY COMMITTEE
Thursday, August 8, 2019
8:15 AM
THIRD FLOOR COUNCIL CHAMBERS, CITY HALL

Ken Kozak called the meeting to order at 8:25 AM

Members Present: Greg Abresch MEUW Coordinator, Ross Blaha, Dave Casebeer, Steven Denzien, Scott Duessing, Kris Klein, Brian Kohlmeier, Ken Kozak, James McDonald, Steve Pagels and Sally Schmidt

Members Absent: Kevin Boehm, Dave Buss, Joe Collins, Jeff Dawson and Jared Rohrer

Motion made by Kris and seconded by Brian, to accept the July 11, 2019 minutes. Motion carried.

Old Business:

- Safety Manual - Greg is still in the process of reviewing.

Incident/Near Miss Reporting:

- There was 0 near miss reports this month. **Continue to encourage** your people to use these forms.
- There were 3 incident reports:
 - 1 - PD
 - 1 – Fire
 - 1 – Park & Rec

Inspection Reporting:

- One document inspection – DPW

New Business:

- MOD Rate – Ken reports that the MOD Rate has gone down, keep up the good work.
- Job Briefing Form – Greg went over the value of using this in all departments and will be sending a sample out to everyone.

Monthly Safety Theme: Blood Borne Pathogens

Training:

- August 21, 2019 – Hearing Conservation - **ALL EMPLOYEES** – 7:15 am @ CH Chambers and 12:30 pm @ Water & Light Break Room

Next meeting scheduled for Thursday, September 12, 2019 @ 8:15 a.m.

Motion to adjourn made by Brian and seconded by Ross to adjourn. Motion carried.

Meeting adjourned at 8:55 AM.

Respectfully submitted,
Ken Kozak