

**CITY OF TWO RIVERS CITY COUNCIL
PERSONNEL AND FINANCE COMMITTEE
Wednesday, January 31, 2018
6:00 PM
3rd Floor Committee Room**

Call to Order

The meeting was called to order by Chairperson Patrick Gagnon at 6:00 PM.

Roll Call

Committee Members present: Kay Koach, Patrick Gagnon and Jack Powalisz.

Also present were: Gregory Buckley, City Manager; Dave Buss, Finance Director; Scott Schneider, Fire Chief.

Overtime Hours and Pay Analysis, December 2017

The Committee reviewed the December Overtime report.

Mr. Buckley stated that City Hall continues with overtime costs exceeding budget, primarily in Fire (due to employees on medical leave early in the year), EMS (due to rising run volumes) and Police (due to vacancies). It was noted hours for the part-time maintenance person at City Hall were increased to 28 hours per week to help off-set overtime costs in that budget. DPW Bridge Maintenance saw significant added overtime; this is primarily due to openings of the 17th Street lift bridge.

Discuss City Manager's Evaluation

Mr. Buckley stated he felt the discussion at the Work Session Meeting covered his evaluation quite well and he will revise the list of goals to include timelines and parties responsible for implementation and distribute that updated list at a future City Council meeting.

Discuss 2018 Borrowing for Capital Projects

Mr. Buckley reviewed the list of 2018 Capital Projects to be funded with new General Obligation Debt in 2018. He stated the City will be retiring \$2.2 million in debt principal in 2018. Mr. Buss noted that the number for G.O. principal retirement is larger, as G.O. debt being repaid by the utilities is not included in that total. New G.O. debt proposed for 2018 Projects included in the new Budget is \$2,291,500. Mr. Buckley stated that he would like to have preliminary City Council action on this borrowing on the February 19, 2018 City Council Agenda.

A motion was made by Councilmember Powalisz, seconded by Councilmember Koach,

to recommend that city Council proceed with authorizing new, 10-year debt needed for funding 2018 capital projects. Upon a voice vote, motion carried.

Closed Session

At 6:30 PM, a motion was made by Councilmember Powalisz, seconded by Councilmember Koach, to enter into Closed Session.

Personnel and Finance Committee reserves the right to enter into closed session, per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. He noted that topics for discussion in closed session included:

--Discuss matters pertaining to assistance to economic development projects and possible property acquisition

And Per Wisc. Stats. 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific person except where par. (b) applies, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

--Discuss Personnel Matter


Upon a roll call vote, Ayes (3) Kay Koach, Jack Powalisz, Patrick Gagnon; Noes (0) None. Motion carried.

Reconvene in Open Session

At 7:30 PM, a motion was made by Councilmember Koach, seconded by Councilmember Powalisz, to reconvene in open session. Upon a voice vote, motion carried.

Adjournment

At 7:30 PM, a motion was made by Councilmember Powalisz, seconded by Councilmember Koach, to adjourn. Upon a voice vote, motion carried.



Kim M. Grayes
City Clerk