



TWO RIVERS FIRE DEPARTMENT
2122 Monroe Street
Two Rivers, WI 54241-0087

David Murack Fire Chief
Phone 920/793-5521
Fax 920/793-5518

Dear Prospective Food Vendor,

First of all, thank you for considering becoming a vendor with Two Rivers! The purpose of this letter and information packet is to provide food vendors information assuring a safe working atmosphere for you, your employees, and the public. Hopefully this information this will help to standardize the requirements for all vendors at Special Events within the City of Two Rivers. Please give the specific department a call if you have any questions or concerns.

Enclosed you will find the local ordinance that identifies requirements for Portable Commercial Cooking Equipment operated in the City of Two Rivers. In the event you will be using food preparation equipment that utilizes animal fat, vegetable shortening and such oily matter that produces grease laden vapors, and/or LP gas, you will be required to adhere to the ordinance. For your convenience, if you are using any of the above for cooking purposes, I have enclosed a checklist to assist you in preparation for complying with the requirements. **Only approved cooking devices will be allowed.** A fire department representative will conduct an inspection on the day of the Event.

Based on past incidents, we are requiring the following if you will be using electrical equipment drawing high amperage such as, but not limited to: Nescos, Hot Plates, Crock Pots etc.

- Minimum #12 -2 wire with ground required
- Cords shall be no longer than 100 feet in length
- Only one extension cord to be used per electrical appliance
- Use of multi-tap outlet devices off of main cord prohibited
- Cords must have ground
- 3 wire to 2 wire ground taps prohibited

In order to operate any of the above equipment during the event you must sign and return the last two (2) pages of this packet a minimum of 48 hours prior to the event. Failure to comply with **all** requirements will result in dismissal from the event.

If you have any questions or concerns, please contact me at the fire station.

Yours in Fire Safety,

David Murack
Fire Chief
Two Rivers Fire Department