

# City Manager's Report City Council Meeting February 3, 2025

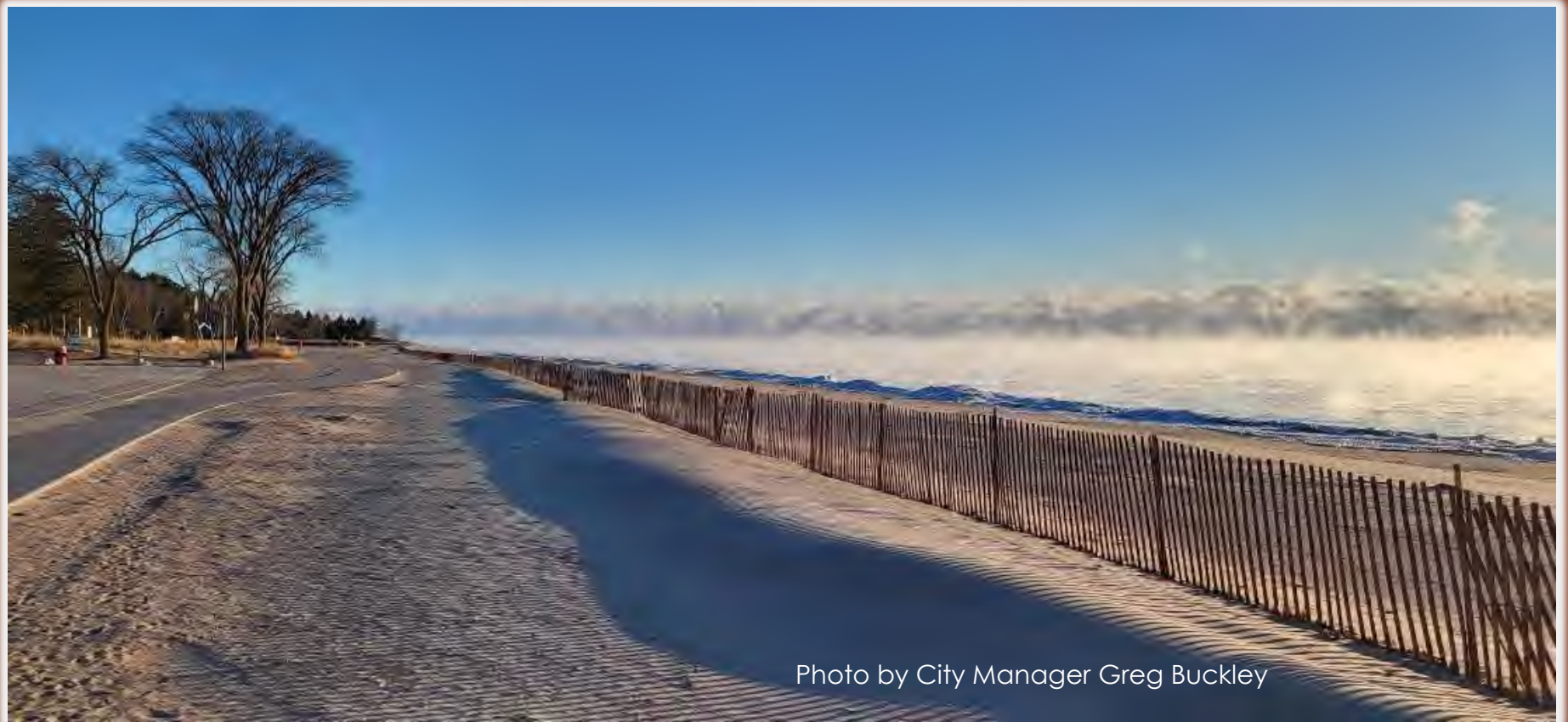


Photo by City Manager Greg Buckley



## 9. City Manager's Report

### B. Status Update/Reports

#### 1. Staffing Updates

##### Recent Hires:

##### **Police Clerk/Evidence Technician-**

Congratulations to our current Community Service Officer, Jodi Mille who has accepted the position of Police Clerk/Evidence Technician



##### Ongoing Recruitment and Selection Processes:

##### **City Manager-**

Second meeting of Selection Committee completed; ad to be placed in March; targeting late May selection, July start date.

**City Planner/Community Development Director-** Accepting applications


##### **Certified Water Operator-**

Interviews scheduled



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### 2. Election Updates: Spring Primary, February 18, 2025

- Visit MyVote to request an absentee ballot by mail.  Registration by mail & online is closed. Must register in person in the City Clerk's Office/Customer Service Department.
- Absentee ballots are being mailed daily
- In-Person Absentee Voting at City Hall begins tomorrow, Tuesday, February 4, and ends Friday, February 14. Voting will be during regular business hours with an exception of Friday, February 14, until 5:00PM.



- Check your registration status
- Update your address
- Request an absentee ballot
- Track your absentee ballot
- Find your polling place
- See what's on your ballot

Scan QR code or go to [myvote.wi.gov](https://myvote.wi.gov)

**9. City Manager's Report**  
**B. Status Update/Reports**  
**3. Winter Sidewalk Clearing**



## Snow & Ice Removal

Snow and ice must be removed from any public sidewalk within 24 hours from the time when the snow ceases to fall. For corner lots, this includes the sidewalk and any ramps.

Do not shovel or blow snow into the street, or onto a neighboring property without the owner's permission.



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**4. Winter Parking Ban Update: December 1, 2024 – March 15, 2025**



**WINTER  
PARKING BAN  
ON HOLD**

Check our Website ([two-rivers.org](http://two-rivers.org)) and  
Facebook Page for Updates



**TWO  
RIVERS**  
WISCONSIN

The graphic features a dark blue background with a subtle pattern of snowflakes. The text is in a clean, white, sans-serif font. A small, stylized snowflake icon is positioned in the top right corner of the graphic area.

## 9. City Manager's Report

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#### 5. EPA Notice of Violation Regarding Water Service Line Inventory

The Two Rivers Water Utility was required by the US EPA to complete an Inventory of all water service laterals connected to the City's water distribution system and submit to WDNR by October 16, 2024.

Such inventory to identify each lateral in the system as:

- Lead
- Galvanized Requiring Replacement (GRR)
- Lead Status Unknown
- Non-Lead

The Two Rivers Water Utility complied with the filing deadline for the inventory and provided notice to all customers with lead, galvanized or "lead status unknown" water services via mailings postmarked November 14, 2024, also in compliance with US EPA requirements.



But, based on a review of the submitted inventory, WDNR has found the City's inventory to be non-compliant with regard to how it reports the "basis for material classification." This has resulted in a violation notice from WDNR, which requires the Water Utility to mail a public notification to all system customers, advising them of this violation, using a template prescribed by US EPA.

The utility is also required to submit a revised inventory that complies with US EPA requirements.

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#### 6. Sandy Bay Highlands Subdivision Phase 3

### Project Update

Phase 3 consists of 26 new home sites, priced \$57,900 to \$74,900. Sales are being handled by the Community Development Authority (CDA).

Contractor has completed installation of all water, sanitary sewer and storm sewer mains, as well as services to each lot. Preliminary rough grading for stormwater features has been completed. Additional work, including curb and gutter and base course asphalt paving, will be bid this Spring.

Sale of the first lot in Phase 3 closed on Jan. 31. CDA on January 28 approved purchase agreements with Lakeshore Residential, LLC for four lots, for construction of spec homes.

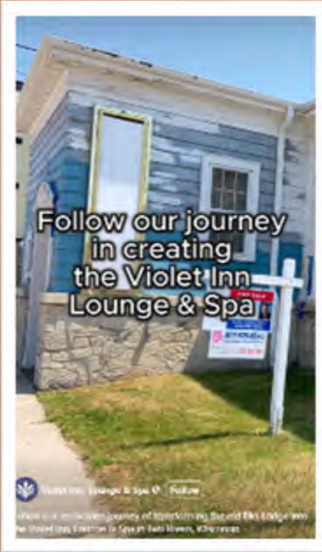


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7. Community and Economic Development Update

Renovation of the former Elks Club building on 15th Street, to be reborn as the Violet Inn, Lounge and Spa continues, with estimated opening June 2025.

\$1.6 million investment in downtown, assisted with TID 12 grant of \$130,000





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**7. Community and Economic Development Update**

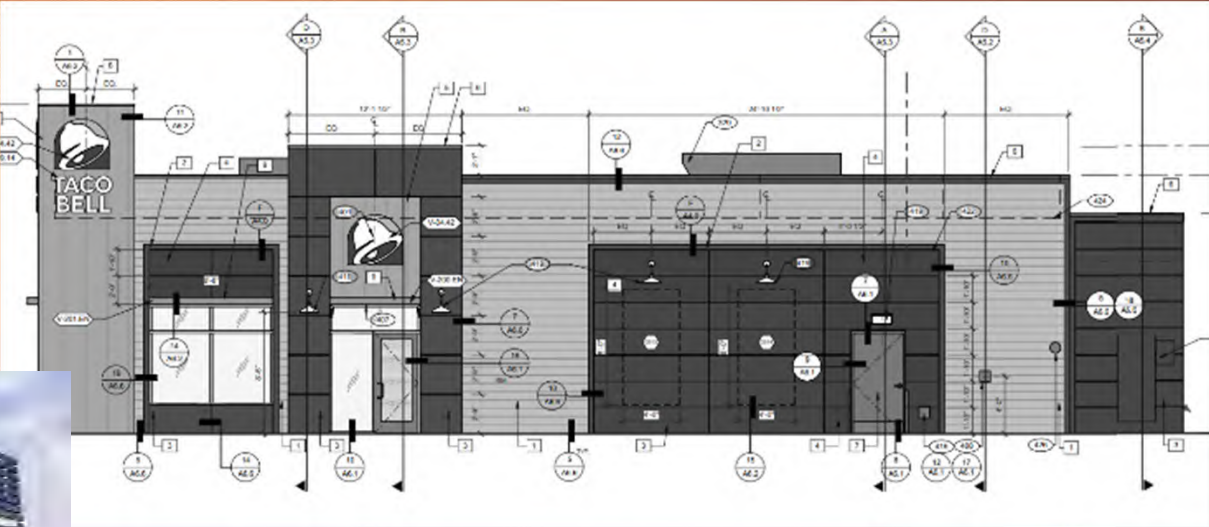
**Expansion project at Sauve's Automotive moving forward toward a Spring 2025 opening:**

**\$1 million investment in downtown, assisted with TID 12 grant of \$200,000**



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**7. Community and Economic Development Update**

**Taco Bell Proposed for  
1803 Washington Street  
(former Family Video site)  
--on City Council agenda for  
hearing on conditional use  
permit this evening  
(no City financial assistance)**



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**Pop-Start Pizza, opening in Spring 2025 in the former Luigi’s location at 22<sup>nd</sup> and Jackson, has pulled a building permit for renovations and has applied for its liquor license**

**Assisted with \$10,000 TID 8 grant and \$63,000 business development loan**



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8. Upcoming Events

- a. Coffee with a Cop, Wednesday, February 5, 2025  
at the Two Rivers Senior Center, 10:00AM

**Coffee**  
**With a COP**

Join the  
Two Rivers Police Department Officers  
for coffee and conversation  
at our local coffee shops!

**Two Rivers Senior Center**

**Wednesday, February 5, 2025, 10:00am – 11:00am**

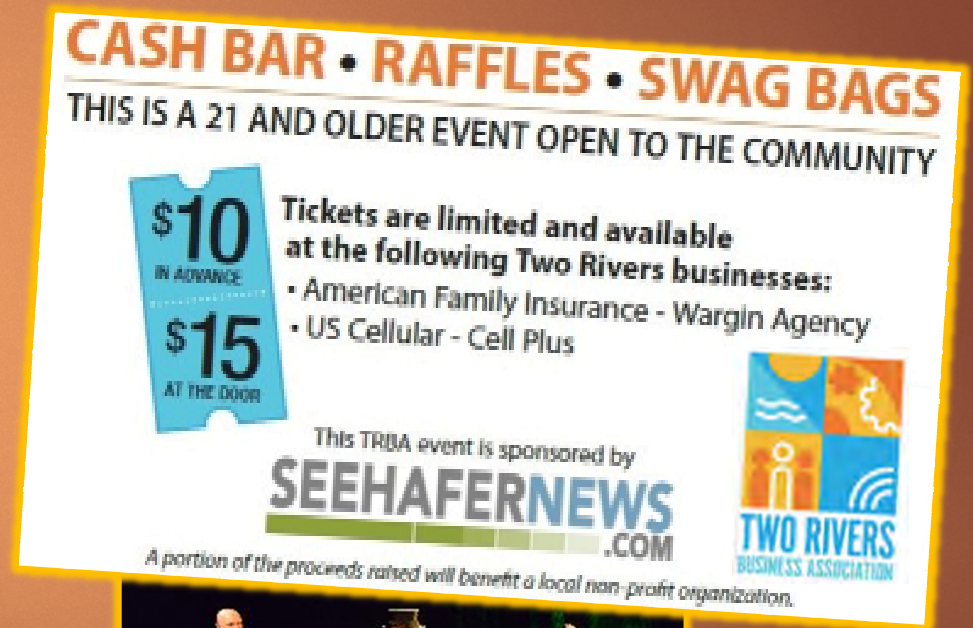


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8. Upcoming Events:

b. Two Rivers Business Association Fundraiser, Saturday, February 8, 2025, 6:00 PM - 9:00 PM at Sepia Chapel

CITY COUNCIL MEETING — FEBRUARY 3, 2025



- 9. City Manager's Report
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- 8. Upcoming Events:

CITY COUNCIL MEETING – FEBRUARY 3, 2025



- c. Manitowoc/Two Rivers Letter Carriers,  
"14th Annual Bowl-A-Thon/Raffle for MDA,"  
Saturday & Sunday, February 15 & 16, 2025 at Hook Lanes & Games

# Manitowoc/Two Rivers Letter Carriers 14<sup>th</sup> Annual Bowl-A-Thon/Raffle For the Muscular Dystrophy Association at The Hook Lanes & Games



Over \$3700 in  
raffle prizes  
won last year!



Food  
available

**\$10-** Per person includes  
3 games & shoes  
(5 or 6 person teams)

Contact Larry  
920-323-0884

Saturday, February 15 at 7:00PM  
Sunday, February 16 at 12:00PM & 3:00PM if needed



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8. Upcoming Events:

d. Woodland Dunes Fundraiser, "Tropical Blast," at Sepia Chapel,  
Saturday, February 22, 2025, 5:00PM – 8:30PM

CITY COUNCIL MEETING – FEBRUARY 3, 2025



Join us for our LAST Tropical Blast to support critical conservation and environmental education efforts on our Preserve!

Our goal is to raise over \$60,000 – helping to ignite children's curiosity and environmental ethic while preserving our ridges and swales and 1,500 acres of unique habitat.

Evening Events: Caribbean Cocktail hour, delicious buffet dinner, Pick-a-Pineapple Raffle, wine pull, fantastic auctions, and lively fun!

Pick the right pineapple and win an \$800 REI kayak!  
-Sponsored by Schroeder's Department Store  
and McElkau Hospitality LLC.



Register online: [www.woodlanddunes.org/tropical-blast/](http://www.woodlanddunes.org/tropical-blast/) deadline, February 7, 2025

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8. Upcoming Events

e. The Price is Right, Saturday, February 22, 2025, 6:30 PM  
in the Community House Gym

CITY COUNCIL MEETING – FEBRUARY 3, 2025



Join hosts Louie Vigue and John Maino for a fun 3 hour show with tons of great Prizes!



Tickets \$20

Available at Piggly Wiggly

Doors open at 5:30pm - Show starts at 6:30pm

- \$1000 Cash
- 85" Smart TV
- Moped
- Electric Bike
- 3D Printer
- Timber Rattlers Tickets
- Pepsi for a Year
- Wisconsin Lottery Tickets
- Dr. Pepper for a Year
- Wilderness Vacation
- 5 vacations of your choice

--Proceeds help provide quality youth leagues and field upkeep at local youth sports parks--



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9. Other

--City Council Community Listening Session,  
Wednesday, February 19, 6:00PM, Lester Public Library

# City Council Listening Sessions

To encourage more dialogue on community issues, the City Council recently voted to implement quarterly listening sessions, where three Council members will be available to hear from residents in an informal setting, at various locations around the community.

**The first such session will be held at the Lester Public Library on Wednesday, February 19, starting at 6:00 PM, in the seating area by the fireplace.**



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Photo by City Manager Greg Buckley