

City Manager's Report City Council Meeting February 17, 2025



Photo by Phil Rohrer

9. City Manager's Report

B. Status Update/Reports

1. Staffing Updates

CITY COUNCIL MEETING – FEBRUARY 17, 2025



Recent Hires:

Community Service Officer- Welcome Jessica Rogers!
Jessica is originally from the area and recently moved back. She attained the rank of Sergeant with the United States Army & was deployed to Kuwait and Iraq. Most recently she has been a stay-at-home mom. She filled the position formerly held by Jodi Miller, who was recently selected for the open position of Police Clerk/Evidence Technician.

Ongoing Recruitment and Selection Processes:

City Manager-

Second meeting of Selection Committee completed; ad to be placed in March; targeting late May selection, July start date. Survey form regarding desired qualities for a new city manager to be distributed to City Council and department heads and made available to the public.

City Planner/Community Development Director-

Accepting applications

Certified Water Operator-

Interviews completed

Lead Facilities Worker Parks & Playgrounds-

Accepting applications



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2. Congratulations to Two Rivers Parks and Recreation Director
Mike Mathis, recognized as 2024 Young Professional of the Year
by the Chamber of Manitowoc County

Young Professional of the Year

Honors a role model in career, community and future impact. The YP receiving this award excels in their career and has also left and will continue to leave a lasting footprint within the community through volunteer work. The award winner was selected from the 2024 Future 15 award winners.

Congratulations Mike Mathis!



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3. Congratulations Graduates: Electric Utility Employees, Paul Fabian and Gina Sampe completed the Joint Action Leadership Certificate (JALC) Program offered through WPPI

Joint Action Leadership
Certification Program



Congratulations Graduates



Through this two-year program, participants learn more about valuable partnerships by directly connecting concepts and content back to their individual communities. Key benefits of this program include professional development, leadership opportunities, and networking connections with peers from the utility industry.

As the industry evolves, there will be a continued need for active and engaged individuals to step into leadership roles. This coursework provides a solid foundation for that development.

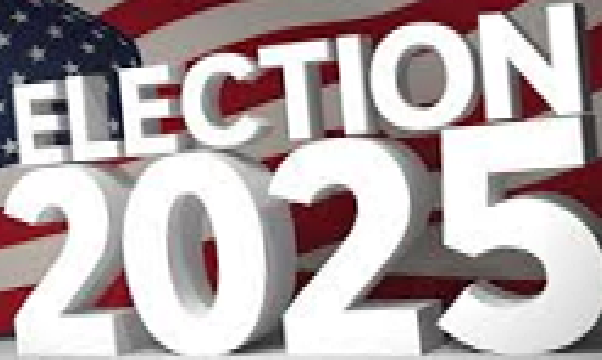
Through WPPI, our 51 members share a common mission. By enrolling in this program, participants will establish a broader network of peers and colleagues that can be tremendously valuable.

Upon completion, each participant of the JALC will receive a \$1,500 stipend toward an American Public Power Association Conference.



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4. Election Updates: Spring Primary, February 18, 2025



**ELECTION
2025**

Spring Primary
• TOMORROW •
Feb 18, 2025

- There is only one contest on this ballot:
State Superintendent of Public Instruction
- Visit <https://myvote.wi.gov/en-us/> to find
your polling location.
- Polls are open from 7:00AM – 8:00PM

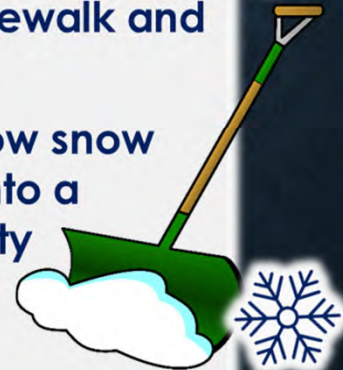
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5. Winter Sidewalk Clearing



Snow & Ice Removal

Snow and ice must be removed from any public sidewalk within 24 hours from the time when the snow ceases to fall. For corner lots, this includes the sidewalk and any ramps.

Do not shovel or blow snow into the street, or onto a neighboring property without the owner's permission.




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6. Winter Parking Ban Update: December 1, 2024 – March 15, 2025



IT'S OK TO PARK ON THE STREET AGAIN

Enforcement of the Winter overnight parking ban (1:00 AM to 6:00 PM) on city streets is again suspended, as Mother Nature gives us a respite after last week's 1-2-3 punch.



Enforcement may be resumed, based on weather conditions. Watch the Two Rivers City Hall and Two Rivers Police Department Facebook pages for updates. Posted February 17, 2025



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7. EPA Notice of Violation Regarding Water Service Line Inventory

The Two Rivers Water Utility was required by the US EPA to complete an Inventory of all water service laterals connected to the City's water distribution system and submit to WDNR by October 16, 2024. Such inventory to identify each lateral in the system as:

- Lead
- Galvanized Requiring Replacement (GRR)
- Lead Status Unknown
- Non-Lead

The Two Rivers Water Utility complied with the filing deadline for the inventory and provided notice to all customers with lead, galvanized or "lead status unknown" water services via mailings postmarked November 14, 2024, also in compliance with US EPA requirements.

But, based on a review of the submitted inventory, WDNR has found the City's inventory to be non-compliant with regard to how it reports the "basis for material classification." This has resulted in a violation notice from WDNR, which requires the Water Utility to mail a public notification to all system customers, advising them of this violation, using a template prescribed by US EPA.

The utility is also required to submit a revised inventory that complies with US EPA requirements.

Update:

Notices as required by EPA were mailed and required public notices posted on Feb. 13. Info. on compliance with these notice requirements has been provided to EPA.

Utility Director has consulted with DNR compliance consultants regarding revisions to inventory format and will be filing a revised inventory report by March 31.

**9. City Manager's Report
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**8. City Hall Elevator Upgrade Project Scheduled to Start Monday,
February 24 and Continue for Up to Four Weeks**



**The elevator at City Hall
will be down starting
Monday, February 24th
for approximately 4
weeks for Modifications**



Public Meetings normally held on the second or third floors at City Hall will be scheduled for alternate, handicapped-accessible locations.

Watch for postings on Facebook.

Upcoming Meeting Locations:

City Council Work Session, February 24, 2025
City Council Regular Meetings, March 3 & 17, 2025
-Lester Public Library, Community Room

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9. Police Department Training on New Safe Restraint System (2025 Capital Project)

The WRAP Restraint System

The WRAP is a safe restraint system, designed to protect subjects, officers, and staff by reducing the possibility of injury and death.

It secures the subject and provides protection in the form of padding which attaches to the subject while maintaining breathing for the subject and control of their actions preventing them from causing further harm to themselves or others.

The TRPD currently has two of these systems and are going through the training process with the entire police department.



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11. Explore Two Rivers Board of Directors; New Members, Recent Meeting



EXPLORE
TWO RIVERS
WISCONSIN

New Board Members

- **Todd Nilson (Clocktower Advisors)**
- **Milissa Nyssen (Violet Inn, Lounge & Spa)**
- **Erin Dembski (Point Beach State Forest)**

At the most recent meeting, the Explore TR Board reviewed the 2024 Budget to Actual and 2024 Year End Room Tax revenue data. The Board also approved the tourism services contract with the City's Room Tax Commission and agreed to move forward on an evening event celebrating National Travel and Tourism Week in May.

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12. Two Rivers Utilities' Scholarship Program is now accepting applications



Scholarships Available
Deadline April 4, 2025



TRU's Scholarship Program is now accepting applications! Each year, TRU awards two \$500 scholarships to area graduating high school seniors!

Visit our website:

<https://www.two-rivers.org/trwl/page/scholarships>
for more information and to access the applications!
Deadline for all applications is April 4, 2025.

Note: To be eligible, the student, their parent, or their legal guardian must be a customer of Two Rivers Utilities.

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13. Upcoming Events

- a. City Council Community Listening Session,
Wednesday, February 19, 6:00PM, Lester Public Library

City Council Listening Sessions

To encourage more dialogue on community issues, the City Council recently voted to implement quarterly listening sessions, where three Council members will be available to hear from residents in an informal setting, at various locations around the community.

The first such session will be held at the Lester Public Library on Wednesday, February 19, starting at 6:00 PM, in the seating area by the fireplace.



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b. TR Teen: Teen Skate Night, Friday, February 21, 2025
5:30PM – 7:30PM, Central Park West Skating Loop

TEEN SKATE NIGHT

FRIDAY, FEB 21 • 5:30-7:30 PM



Head to Central Park West for Teen Skate Night!



Enjoy FREE skate rentals
—
or just come and hang out!

Warm up with hot cocoa.



Grades 6 – 12

A parent or guardian signature
is required when requesting skates.

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c. The Price is Right, Saturday, February 22, 2025, 6:30 PM
in the Community House Gym

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More Prizes Added!

Join hosts Louie Vigue and John Maino for a fun 3 hour show with tons of great Prizes!

\$1000 Cash

85" Smart TV

Moped

Electric Bike

3D Printer

Timber Rattlers Tickets

Pepsi for a Year

Wisconsin Lottery Tickets

Dr. Pepper for a Year

Wilderness Vacation

5 vacations of your choice

Coach Purse

4 Piece 20V Drill set

PAC tickets

Metal Art



Tickets \$20 Available at Piggly Wiggly

Doors open at 5:30pm - Show starts at 6:30pm

--Proceeds help provide quality youth leagues and field upkeep at local youth sports parks--

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13. Upcoming Events:

- d. TRCCS 50th Annual Volleyball Tournament, Saturday & Sunday, March 1 & 2, 2025, in the Community House Gym**

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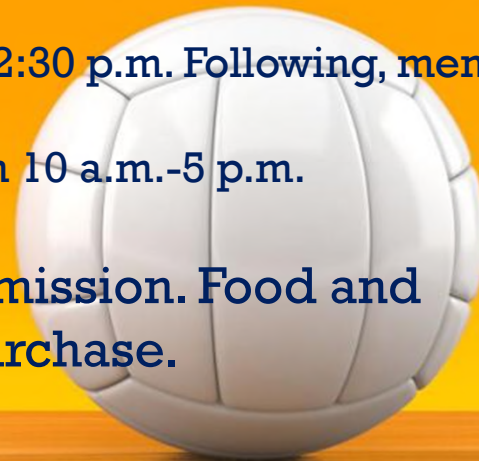
TRCCS Volleyball Tournament

Men's/women's and coed play for all skill levels.

\$20 per player; \$35 for those playing in two divisions.

- Saturday: Women play 8 a.m.-12:30 p.m. Following, men play until around 6 p.m.
- Sunday: Coed competition from 10 a.m.-5 p.m.

Public is welcome; free admission. Food and beverages available for purchase.



Proceeds benefit youth sports in Two Rivers.

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- e. League of Women Voters, City Council Candidates Forum, Thursday, March 6, 2025, 7:00PM - 8:30PM, at the Two Rivers Senior Center, Kostka Room
- f. Two Rivers Business Association, Candidates Forum, Tuesday, March 18, 2025, 6:30PM - 8:00PM, at the Community House, Behringer Room

City Council Candidate Forums



March 6, 2025

Two Rivers Senior Center, Kostka Room

Doors will open at 6:30PM. Forum will begin promptly at 7:00PM and end at 8:30PM



March 18, 2025

Community House, Behringer Room

Doors will open at 6:00PM. Forum will begin promptly at 6:30PM and end at 8:00PM

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