

City Manager's  
Report  
City Council  
Meeting  
January 3, 2024



Susie Q II Coming into the Harbor

Photo by Greg Buckley



**TWO  
RIVERS**  
WISCONSIN

## 9. City Manager's Report

### B. Status Update/Reports

#### 1. Staffing Updates

- **Ongoing Recruitments:**
- Apprentice Line Worker—Scheduling Interviews
- Parks and Rec Office Manager—Interviews Completed; Conditional Offer Sent



City Council Meeting - January 3, 2024

# 9. City Manager's Report

## B. Status Update/Reports

### 2. Announcement of New Tourism Director



**PRESS RELEASE**  
City of Two Rivers • 1717 E. Park • Two Rivers, WI 54241

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**FOR IMMEDIATE RELEASE**

Date: January 3, 2024  
Contact: Greg Buckley, City Manager  
Phone: (920) 793-5532

**Two Rivers is Welcoming Joe Metzen as New Tourism Director**

**[Two Rivers, WI]** Pleased to announce Joe Metzen as the new Tourism Director to lead the City of Two Rivers' Explore Two Rivers. Look to [ExploreTwoRivers](#) for information about events, places to shop, dine, and to plan your itinerary to visit the City of Two Rivers.

"I am thrilled to welcome Joe Metzen as our new Tourism Director. Among a pool of highly qualified candidates, Joe's track record in strategic marketing, board collaboration and community relations set him apart. I am confident he will hit the ground running on day one," said Joy Krieger, Chair of the Explore Two Rivers Board of Directors. Metzen will start his position on January 15, 2024.



Metzen is a co-founder of the Spirit of the River monument, located on Marine's Trail. He has worked with cultural institutions, non-profits, and businesses in the Lakeshore area.

Please welcome Joe Metzen as the new Director to Explore Two Rivers. If you would like to contact him, he can be reached at: [tourism@two-rivers.org](mailto:tourism@two-rivers.org) or (920) 793-7200.



Joseph Metzen

Joe Metzen will begin work in his new position on January 15, 2024



**9. CITY MANAGER'S REPORT**  
**B. STATUS UPDATE/REPORTS**  
**3. APRIL 2024 COUNCIL ELECTION CANDIDATES**



**City Council Election April 2, 2024**  
**—3 At-Large Seats Are Up**

5 Candidates for City Council filed nomination papers by the January 2, 5:00 PM deadline:

- Mark Bittner
- Doug Brandt
- Jeff Dahlke (incumbent)
- Shannon Derby
- Andrew Quackenbush

Non-candidacy papers filed by:

- Tracey Koach (incumbent)



## 9. City Manager's Report B. Status Update/Reports

4. Absentee Ballot Requests for 2024 Calendar Year; electors can either mail in request or go Online at [www.myvote.wi.gov](http://www.myvote.wi.gov) and apply for an absentee request anytime



- Check your registration status
- Register to vote (or update your address)
- Request an absentee ballot
- Track your absentee ballot
- Find your polling place
- See what's on your ballot

Visit: [MyVote.wi.gov](http://MyVote.wi.gov)



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**9. CITY MANAGER'S REPORT  
B. STATUS UPDATE/REPORTS  
5. REMINDER OF ORDINANCE PROVISIONS ON CLEARING SNOW AND ICE  
FROM SIDEWALK; NOT DEPOSITING SNOW IN THE STREETS**





## 9. City Manager's Report

### B. Status Update/Reports

## 6. Reminder: Christmas Tree Pickup January 8-12

Free Christmas tree collection the week of January 8 thru January 12, on the same day as garbage/recycling collection for your neighborhood.

During that week, Christmas trees may also be dropped off at the Public Works Garage, 1415 Lake Street between 7:00 am and 3:00 pm.

No artificial trees, plastic tree bags, tinsel, decorations, lights, flocking or any other types of contaminants are allowed on trees, either curbside or at the DPW.

Artificial trees or contaminated trees must be stickered and will be picked up by the garbage hauler.

No other yard waste or brush will be picked up during this Christmas tree collection.

**DO NOT PLACE TREES AT CURBSIDE BEFORE 6:00 P.M. OF THE DAY BEFORE YOUR REGULAR COLLECTION DAY.**



**Want to keep your tree longer? You can dispose of it at the County Compost Site, 3000 Basswood Road, Manitowoc, during normal operating hours: Monday through Friday, 7 A.M. – 4 P.M.**



## 9. CITY MANAGER'S REPORT

### B. STATUS UPDATE/REPORTS

## 7. ENVIRONMENTAL ADVISORY BOARD PRESENTS: INVASIVE SPECIES THE FIGHT TO SAVE LAND & WATER, THURSDAY, JANUARY 4 AT 6:00 PM, LESTER PUBLIC LIBRARY

Healthy human population. Vibrant quality of life. Thriving species. Protected and restored habitats. Clean air and water.

**OUR LAND. OUR WATER. OUR FUTURE.**  
*Nature-based practices to build a resilient community*

Two Rivers Environmental Advisory Board presents:

**INVASIVE SPECIES**  
**THE FIGHT TO SAVE LAND & WATER**

**THU. JAN 4 | 6:00 PM**

Featuring Jim Knickelbine, Woodland Dunes Nature Center & Preserve Executive Director.  
Lester Public Library • 1001 Adams St. Two Rivers, WI • 920.793.8888



Jim Knickelbine



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9. CITY MANAGER'S REPORT

B. STATUS UPDATE/REPORT

8. UPCOMING EVENTS

B. TR TEEN" OWL PROWL, FRIDAY, JANUARY 5, 7:00 PM, WOODLAND DUNES NATURE CENTER & PRESERVE, REGISTRATION REQUIRED



*Teen*  
**OWL PROWL**  
**@ Woodland Dunes**  
Friday, Jan 5 • 7-8:30 PM • Grades 6-12

Discover what makes owls amazing predators, dissect an owl pellet, and head outside to listen for owls.

Free. Registration required by Thursday, Jan. 4;  
email [jessica.j@woodlanddunes.org](mailto:jessica.j@woodlanddunes.org).

Free Stock photos by Vectrasy

**TEEN**

The poster features a close-up, high-contrast photograph of an owl's face with its large, yellow-orange eyes. The text is overlaid on the left side of the image. The word "Teen" is in a pink, cursive font. "OWL PROWL" is in large, bold, teal-outlined letters. "@ Woodland Dunes" is in pink. The date and time "Friday, Jan 5 • 7-8:30 PM • Grades 6-12" are in teal. The description and registration information are in white. A small "TEEN" logo with a colorful splatter is in the bottom right corner.

## 9. CITY MANAGER'S REPORT D. STATUS UPDATE/REPORTS 9. OTHER GARBAGE STICKER PRICE INCREASE



In developing the 2024 Budget for the City's Solid Waste Utility, City staff and City Council agreed on the need to increase revenues in support of that fund.

The Solid Waste Utility currently covers the cost of weekly garbage and recycling collection, landfill charges, street sweeping and Fall leaf collection. Revenue sources include a portion of the environmental fee on City utility bills, sticker fees, and state operating assistance.

Increased costs for collection services and landfilling, plus the City's direct costs for street sweeping and leaf collection, were major contributors to a decision to increase the sticker fee from \$2.50 to \$3.00. This is the first increase in the sticker fee since 2009. (Street sweeping will be moved to the Storm Water Utility in 2024.)

The current \$2.50 stickers will remain on sale through January 31, and can be used through Friday March 1. The new, \$3.00 stickers will be the only stickers available for purchase starting February 1.



**If you have any \$2.50 stickers "left over" after March 1, they can be turned in at City Hall during the month of March, for a credit against the purchase of new stickers.**

## 9. CITY MANAGER'S REPORT

### D. STATUS UPDATE/REPORTS

## 9. OTHER



#### Main Street's Art Street

Two Rivers Main Street is looking for artists interested in having their art displayed on Washington Street this summer. This art will be printed on banners that will be displayed on light poles along Washington Street in Downtown Two Rivers.

Charge is \$20 per adult and \$10 per youth--in order to get artist buy-in so that the quality of art is high.

Pick up a canvas and an information packet at Two Rivers Main Street office, 1608 Washington Street. Completed art must be returned to that location before March 15.

28 pieces of art will be displayed this Summer. Paintings will be returned to artists after the banners are displayed.

Questions? Call 920-794-1482 or email [Director@tworiversmainstreet.com](mailto:Director@tworiversmainstreet.com). Or visit [tworiversmainstreet.com](http://tworiversmainstreet.com) and click on the Art Walk 2024 article on the homepage.

**SPONSORS:** Looking for businesses to sponsor each banner. Sponsorships are \$150 per banner. Business logo will be displayed at the base of each banner sponsored.





**9. CITY MANAGER'S REPORT**  
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**9. OTHER**

**SKATE RENTALS AT  
CENTRAL PARK WEST**

Rentals during the period November 18-December 31 totaled \$1,770. That equates to 354 rentals and covers the approx. \$1,600 cost for staffing.

There were 180 free rentals at Cool City Christmas on December 16, courtesy of Community First Credit Union. Staffing cost was under \$200 for that afternoon.



Left: Junior Leadership Manitowoc County checks out the TR Rotary Skating Loop

Below: Free skate rental at Cool City Christmas, courtesy of Community First



## 9. CITY MANAGER'S REPORT

### D. STATUS UPDATE/REPORTS—UPCOMING MEETINGS



- A. Committee on Aging Meeting, January 8, 8:30 AM
- B. Plan Commission Meeting, January 8, 5:30 PM
- C. Library Board Meeting, January 9, 6:00 PM
- D. Advisory Recreation Board Meeting, January 10, 6:00 PM
- E. City Council Meeting, January 15, 6:00 PM
- F. Environmental Advisory Board Meeting, January 16, 5:30 PM
- G. **City Council Work Session January 29**



**TWO  
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**EXPLORETWORIVERS.COM**

*#TrueToTwo*





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