

City Manager's Report  
City Council Meeting  
January 15, 2024



Photo by City Manager Greg Buckley

## 9. City Manager's Report

### B. Status Update/Reports

#### 1. Staffing Updates

- **Ongoing Recruitments:**
- Apprentice Line Worker—Interviews Completed
- Recreation Clerk—Scheduling Interviews
- **Recent Hires:**
- Laura Hooper-Parks and Rec Office Manager, Promotion
- Joe Metzen-Tourism Director



Joseph Metzen



Laura Hooper



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#### 2. 2024 Street and Utility Projects

Roosevelt Avenue: complete reconstruction of the street surface, curb and gutter, and sidewalks

- Neighborhood information meeting held on January 12, 2024
- Project will include replacement of about 50 lead water service laterals
- Preliminary resolution on levying special assessments is on tonight's agenda
- Project bids will be solicited in February; anticipate presenting for award at March 4 Council meeting

Replacement or rehabilitation of underground utilities

- Replacement of 200 lead water service laterals, in addition to the above street project, is planned
- "Public side" and a portion of the "private side" to be paid from City and County ARPA funds
- Utilities Committee has recommended City borrowing to allow property owners the option of paying special charges for "private side" lateral replacement in installments, up to 5 years; action on such borrowing will be presented at a February Council meeting; WI's Environmental Loan Program (Safe Drinking Water Loan Fund) has developed a new loan program for this purpose



## 9. CITY MANAGER'S REPORT B. STATUS UPDATE/REPORTS 3. CANDIDATES FOR CITY COUNCIL APRIL 2024 ELECTION

City Council Election April 2, 2024  
—3 At-Large Seats Are Up

Five Candidates running for City Council  
(in order of appearance on ballot):

- Doug Brandt
- Andrew Quackenbush
- Shannon Derby
- Jeff Dahlke
- Mark Bittner



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## 9. CITY MANAGER'S REPORT B. STATUS UPDATE/REPORTS 4. RECENT STORM RESPONSE BY CITY DEPARTMENTS

Storm response on Friday, January 12 had plows and salt trucks out until 8:00 PM.

Saturday's city-wide plowing commenced at 5:00 AM and continued until about 5:00 PM and involved 10 full-time DPW employees and 4 part-time seasonals.

6 plow trucks and the grader were used for street plowing, as well as other pieces of equipment that included front end loaders, pickup trucks with plows and the toolcat.

One full-time operator and the four PT seasonals started pickup of windrows within the downtown area. That work continued today, starting at 3:00 AM.



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#### 4. RECENT STORM RESPONSE BY CITY DEPARTMENTS

Power Outage on Tuesday, January 9, just after 6:00 PM impacted 1,105 customers on the City's south side.

Cause of the outage, which occurred during a storm event with rain, some snow and high winds, was a tree branch that came down across all three phases of the electric lines near 12<sup>th</sup> and Hawthorne.

The area was initially secured by staff of the Police Department and Fire Department. The Electric Utility responded with 5 line workers, who were able to splice all three wires and restore service within 3 hours.



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**5. Winter Parking Ban Update**

Even though there is no snow in the forecast, enforcement of the winter parking ban will continue until further notice, to facilitate further clearing (“widening”) of the streets, corner cleaning and catch basin clearing.

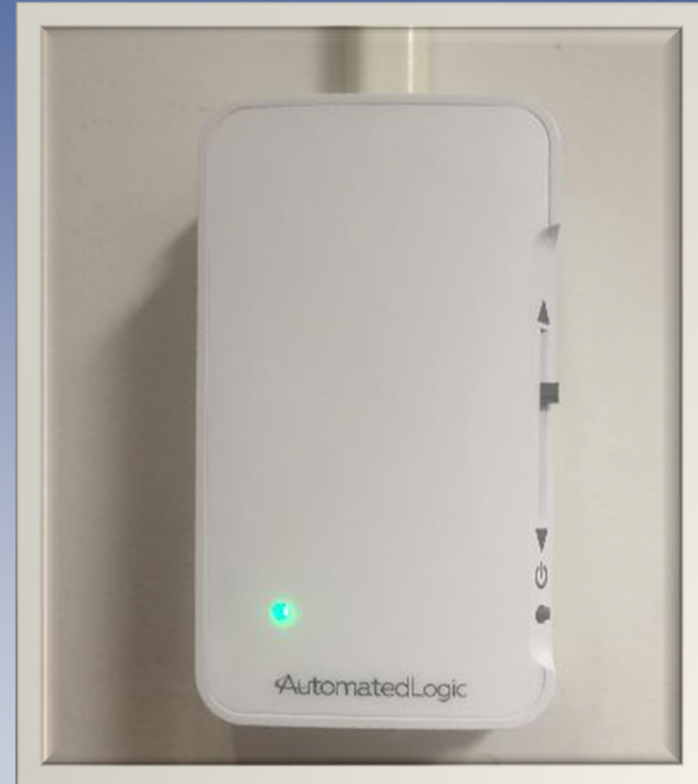
With next week’s weather forecast calling for temperatures to return to the mid to upper 30’s, with possible rain, it is important that this cleanup work continues.



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**6. City Hall HVAC Control System**

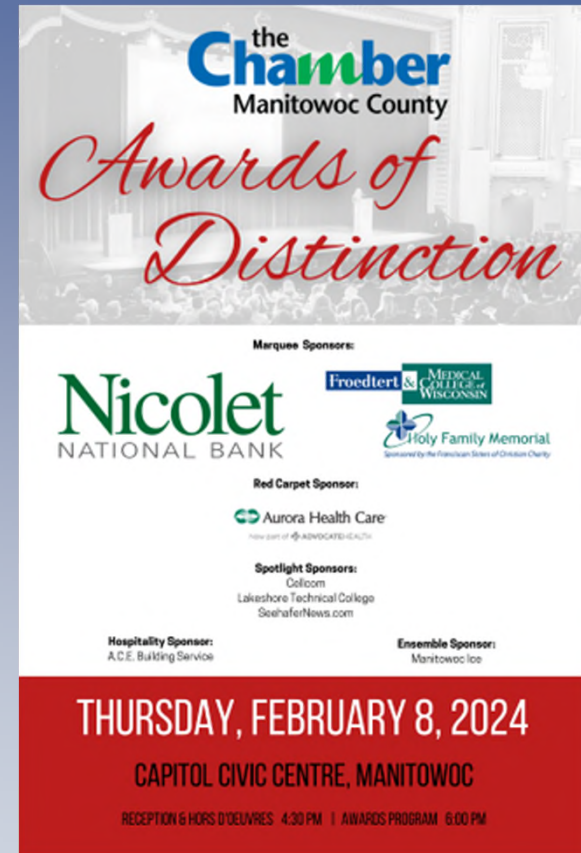
**This major project is approximately 75 percent completed. As of today, the third floor systems are being controlled by the new, electronic control system; work is progressing on the rest of the building**





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7. The Chamber of Manitowoc County Awards of Distinction,  
Thursday, February 8, 2024, Capital Civic Center

Council Members Wishing to attend?  
Contact Lisa Kuehn in the City Manager's  
Office by Friday, January 19 to make  
your reservation



The Chamber  
Manitowoc County

*Awards of  
Distinction*

Marquee Sponsors:

Nicolet NATIONAL BANK

Froedtert & MEDICAL COLLEGE of WISCONSIN

Holy Family Memorial  
Sponsored by the Franciscan Sisters of Christian Charity

Red Carpet Sponsor:

Aurora Health Care  
Now part of ADVOCATE HEALTH

Spotlight Sponsors:

Cellcom  
Lakeshore Technical College  
SeehaferNews.com

Hospitality Sponsor:  
A.C.E. Building Service

Ensemble Sponsor:  
Manitowoc Ice

**THURSDAY, FEBRUARY 8, 2024**

**CAPITOL CIVIC CENTRE, MANITOWOC**

RECEPTION & HORS D'OEUVRES 4:30 PM | AWARDS PROGRAM 6:00 PM



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## 9. CITY MANAGER'S REPORT

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#### 8. UPCOMING EVENTS

#### A. TR TEEN NIGHT, ICE SKATING OLYMPICS, JANUARY 19, 6:00 – 7:30 PM, CENTRAL PARK WEST

Freeze skate, races, gliding competition, obstacle course and more! Hosted by Two Rivers Parks & Recreation.



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## B. CANDLELIGHT HIKE, SATURDAY, JANUARY 20, 5:00 - 8:00 PM, POINT BEACH STATE FOREST

Take an easy one-mile loop through the pine and hemlock forest. A warming fire and hot chocolate available at the Nature Center. The event is free, but vehicle admission is required.



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### C. SNOWFLAKE STRING ART, SATURDAY, JANUARY 27, 10:30 AM, LESTER PUBLIC LIBRARY

For ages 18+. Fun and easy with a beautiful result.  
Registration required; call (920)793-8888.  
Lester Public Library.



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**D. ICE SKATE RENTALS, CENTRAL PARK WEST**

January skate rental schedule at a glance:  
Friday Jan. 19: 4-8 p.m.  
Saturdays, Jan. 20 & 27: noon-7 p.m.  
Sundays, Jan. 21 & 28: noon-5 p.m.  
The rink is open daily from 6 a.m.-11 p.m.  
Restrooms are available from 9 a.m.-6 p.m.



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WELL ATTENDED PRESENTATION BY THE ENVIRONMENTAL ADVISORY BOARD:  
INVASIVE SPECIES THE FIGHT TO SAVE LAND & WATER, JANUARY 4 AT LESTER  
PUBLIC LIBRARY



OUR LAND. OUR WATER. OUR FUTURE.  
*Nature-based practices to build a resilient community*

Two Rivers Environmental Advisory Board presents:

**INVASIVE SPECIES**  
**THE FIGHT TO SAVE LAND & WATER**

**THU. JAN 4 | 6:00 PM**

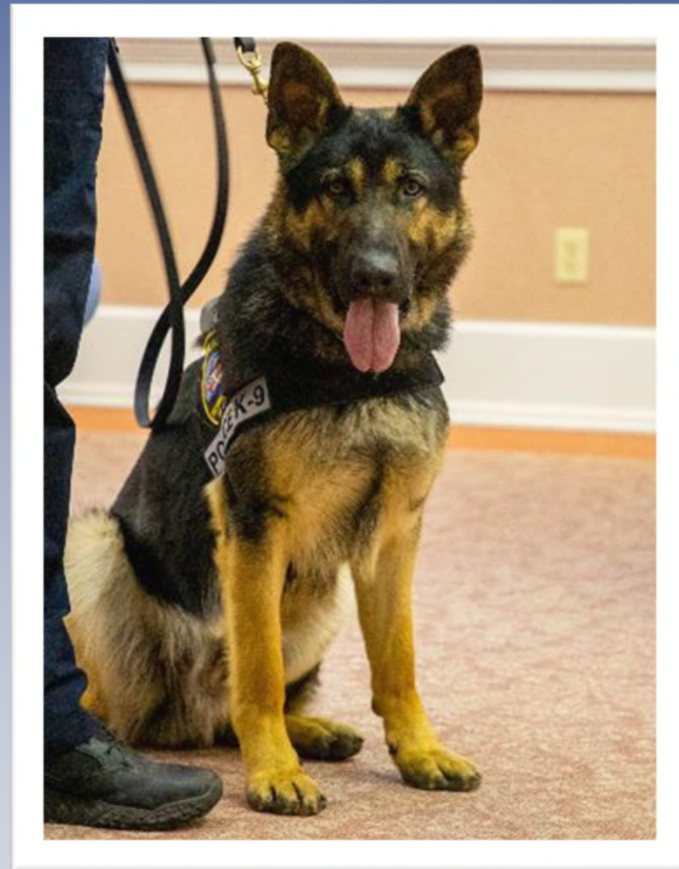
Featuring Jim Knickelbine, Woodland Dunes Nature Center & Preserve Executive Director.  
Lester Public Library • 1001 Adams St. Two Rivers, WI • 920.793.8888



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D. STATUS UPDATE/REPORTS  
9. OTHER**

**A. Off-duty accident on  
Sunday, January 14  
involving canine officer  
Xanti—Police  
Department Press  
Release**



## 9. CITY MANAGER'S REPORT

### D. STATUS UPDATE/REPORTS—UPCOMING MEETINGS

- A. Environmental Advisory Board Meeting, Tuesday, January 16, 5:30 PM
- B. Special Plan Commission Meeting, Monday, January 22, 5:30 PM
- C. Business & Industrial Development Committee/Community Development Authority, Tuesday, January 23, 5:15 PM
- D. City Council Work Session Monday, January 29, 6:00 PM
- E. City Council Meeting, Monday, February 5, 6:00 PM







**TWO  
RIVERS**  
WISCONSIN

**EXPLORETWORIVERS.COM**

*#TrueToTwo*



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**TWO  
RIVERS**  
WISCONSIN

Buoys at the Coast Guard Station—photo by Greg Buckley