



City Manager's
Report
City Council
Meeting
December 18, 2023



Photo by Greg Buckley

9. City Manager's Report

B. Status Update/Reports

1. Staffing Updates

- **Ongoing Recruitments:**
- Tourism Director— Completed first round of interviews
- Apprentice Line Worker—Applications due December 29
- Parks and Rec Office Manager - Applications due December 15
- **Recent Hire:**
- Craig Froelich—Building Inspector



WE'RE HIRING!

JOIN OUR ELECTRIC DEPARTMENT

HIRING POSITION

- **Apprentice Line Worker**
 - \$31.81 - \$38.15 depending on experience
- **Visit www.two-rivers.org/jobs for an application**

  **TWO RIVERS UTILITIES**

The advertisement features a white megaphone on a red background with yellow lightning bolts. To the right is a photograph of a utility worker in a bucket on a wooden power pole against a blue sky. The Two Rivers Utilities logo is in the bottom right corner of the ad.

9. CITY MANAGER'S REPORT B. STATUS UPDATE/REPORTS

2. NOMINATION PAPERS FOR CITY COUNCIL CANDIDATES FOR THE APRIL 2024 ELECTION ARE AVAILABLE. MUST BE FILED ON OR BEFORE TUESDAY, JANUARY 2, 2024 AT 5:00 PM IN THE CITY CLERK'S OFFICE; NOTIFICATION OF NON-CANDIDACY BY CURRENT COUNCIL MEMBERS MUST BE FILED BY FRIDAY, DECEMBER 22, 2023 AT 5:00 PM

ARE YOU READY TO RUN?

NOMINATION PAPERS ARE AVAILABLE NOW



2024
ELECTION



Nomination papers filed to date (December 18) by:

- Mark Bittner
- Doug Brandt
- Jeff Dahlke (incumbent)

Non-candidacy papers filed by:

- Tracey Koach

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3. Cool City Christmas December 16 Event Update





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4. Two Rivers Police Department Shop with a Cop, December 14



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9. CITY MANAGER'S REPORT B. STATUS UPDATE/REPORTS

5. SKATE RENTALS AT CENTRAL PARK WEST THROUGH THE HOLIDAYS



- Saturday, December 23rd, 12:00 – 7:00
- Sunday, December 24th, 12:00 – 7:00 (Extended Holiday Hours)
- Tuesday, December 26th, 1:00-7:00
- Saturday, December 30th, 12:00 – 7:00
- Sunday, December 31st, 12:00 – 7:00 (Extended Holiday Hours)

Rental Details: Skates can be rented in 1.5-hour increments, and any skates rented within an hour and a half of closure must be returned by the closing time.

Rental Rate: \$5 per pair of skates.

Bring Your Own Skates: You are welcome to bring your own skates during the rental time frame.

Public Skating Hours: The ice rink is available to the public to bring their own skates during standard park hours, which are from 6am to 11pm.

For more Ice Skating info visit <https://www.two-rivers.org/.../page/central-park-ice-skating>



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6. Screw Press Project at Wastewater Plant



After a long delay in the material supply chain, the long-awaited electrical equipment has recently been delivered.

Installation will commence in full force after the first of the year with power being switched over to the new cabinets in January. Control panel will be set and the system ready to operate near end of January with the full conversion occurring in February of 2024.

This is a \$1.1 million project, to replace equipment used to extract water from sewage sludge at the end of the treatment process, reducing the volume of waste to be stored and land-applied. Current belt press is over 50 years old.



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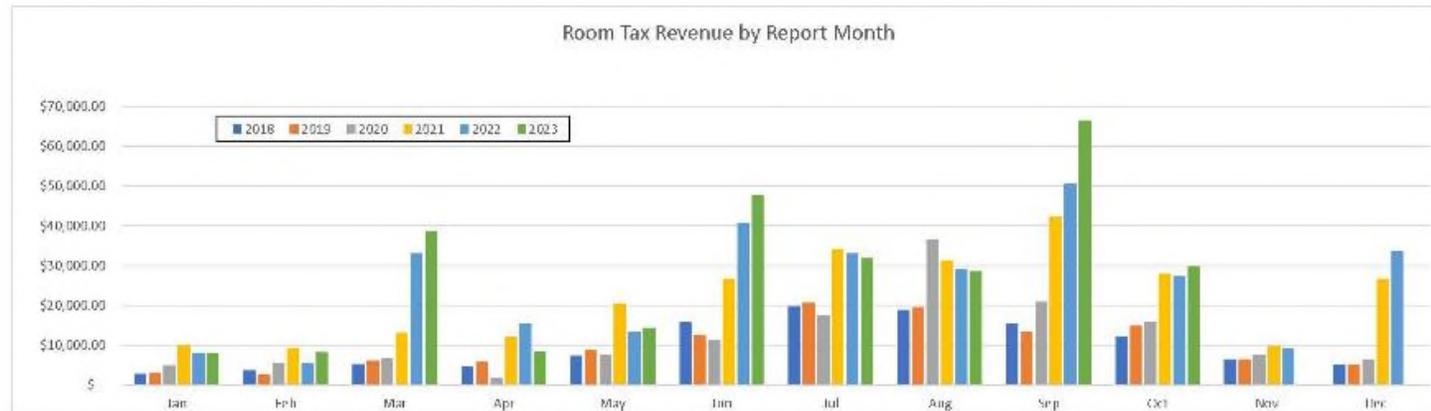
B. STATUS UPDATE/REPORTS

7. ROOM TAX UPDATE



City of Two Rivers
Room Tax Revenues by Report Month

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2018	\$ 2,741.75	\$ 3,560.22	\$ 5,036.50	\$ 4,366.85	\$ 7,245.00	\$ 15,577.92	\$ 19,712.52	\$ 18,853.37	\$ 15,279.77	\$ 12,198.46	\$ 6,371.00	\$ 4,952.07	\$ 115,895.43
2019	\$ 2,947.91	\$ 2,604.63	\$ 6,052.63	\$ 5,568.34	\$ 8,607.82	\$ 12,336.87	\$ 20,505.69	\$ 19,244.25	\$ 13,170.07	\$ 14,719.81	\$ 6,332.72	\$ 4,914.66	\$ 117,005.40
2020	\$ 4,765.02	\$ 5,384.00	\$ 6,690.51	\$ 1,637.77	\$ 7,534.11	\$ 11,333.18	\$ 17,396.97	\$ 36,594.28	\$ 20,866.20	\$ 15,875.69	\$ 7,424.84	\$ 6,397.04	\$ 141,899.61
2021	\$ 9,915.56	\$ 9,132.48	\$ 13,003.38	\$ 11,933.75	\$ 20,379.78	\$ 26,523.38	\$ 34,033.35	\$ 31,281.39	\$ 42,231.85	\$ 27,843.12	\$ 8,706.00	\$ 26,581.50	\$ 262,565.54
2022	\$ 7,885.94	\$ 5,277.50	\$ 32,957.52	\$ 15,335.28	\$ 13,161.21	\$ 40,763.32	\$ 32,990.01	\$ 29,030.51	\$ 50,458.52	\$ 27,284.90	\$ 8,921.16	\$ 33,532.24	\$ 297,598.11
2023	\$ 8,034.70	\$ 8,041.02	\$ 38,440.40	\$ 8,257.44	\$ 14,202.39	\$ 47,590.22	\$ 31,797.51	\$ 28,509.44	\$ 66,568.74	\$ 29,650.62	\$ -	\$ -	\$ 281,092.48



Year	Jan-Sep YTD
2018	\$ 92,373.90
2019	\$ 91,038.21
2020	\$ 112,202.04
2021	\$ 198,434.92
2022	\$ 227,859.81
2023	\$ 281,092.48

Year-to-date Revenue by Source		
Hotel/Motel	\$ 154,518.86	61.5%
Vacation Rentals	\$ 14,420.02	5.7%
On-line Marketplace	\$ 82,502.98	32.8%
TOTAL	\$ 251,441.86	100.0%

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B. STATUS UPDATE/REPORT

7. UPCOMING EVENTS

A. FAMILY FUN OPEN HOUSE, WEDNESDAY, DECEMBER 27, 10:00 AM TO 2:00 PM, WOODLAND DUNES NATURE CENTER & PRESERVE



Make a fun winter craft, learn about animals in winter, explore the family room—and get outside for an adventure! Then warm up at the cozy fireplace and sip hot cocoa. Stop in anytime during the listed hours. No registration necessary.



9. CITY MANAGER'S REPORT

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8. UPCOMING EVENTS

B. ENVIRONMENTAL ADVISORY BOARD WINTER EDUCATIONAL SERIES, INVASIVE SPECIES: THE FIGHT TO SAVE LAND & WATER, THURSDAY, JANUARY 4, 6:00 PM, LESTER PUBLIC LIBRARY



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Healthy human population. Vibrant quality of life. Thriving species. Protected and restored habitats. Clean air and water.

OUR LAND. OUR WATER. OUR FUTURE.
Nature-based practices to build a resilient community

Two Rivers Environmental Advisory Board presents:

INVASIVE SPECIES

THE FIGHT TO SAVE LAND & WATER

THU. JAN 4 | 6:00 PM

Featuring Jim Knickelbine, Woodland Dunes Nature Center & Preserve Executive Director.
Lester Public Library • 1001 Adams St. Two Rivers, WI • 920.793.8888

Christmas Eve “Lights Out” in Downtown Two Rivers

Keeping with tradition, the street lights on Washington Street will be turned off Christmas Eve from 6:00 PM to 10:00 PM, so families can enjoy downtown’s holiday lights on that most magical night of the year.



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BREAKFAST WITH SANTA, TWO RIVERS FIRE DEPARTMENT



TRFD served about 175 people which is back to pre-Covid attendance. Collected a large amount of donations for TREP, and raised a lot of money that goes into our charity account and goes back into the community.

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D. STATUS UPDATE/REPORTS

9. OTHER

DNR URBAN FORESTRY PROGRAM GRANT

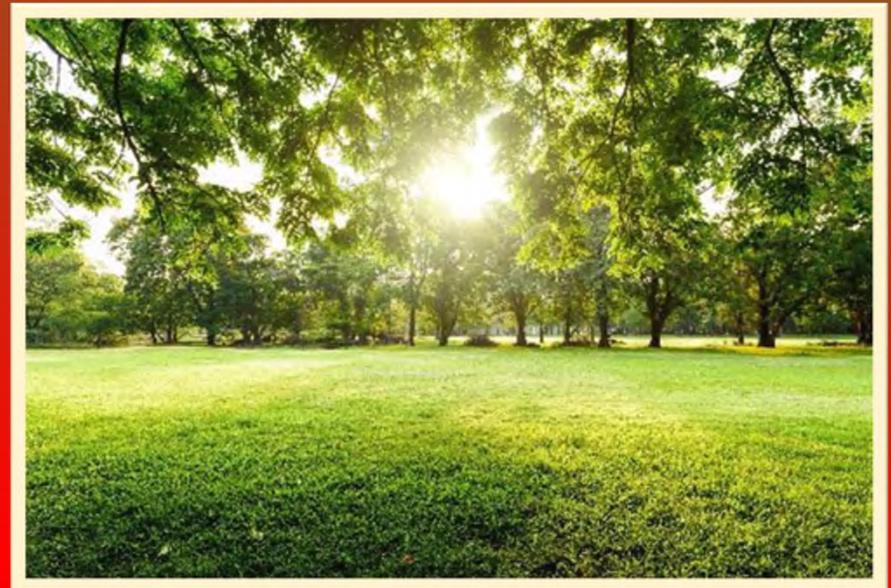


The City of Two Rivers will receive a grant of \$25,000 from the Wisconsin Department of Natural Resources Urban Forestry Program, which recently announced almost \$1.6 million in grants statewide.

An urban forest encompasses trees on public and private property to help keep people cool, remove pollutants from the air, and improve mental health.

Two Rivers is getting \$25,000 for Standardizing Best Practices and Executing a Tree Management Plan. This will build upon work funded with local funds and DNR Urban Forestry funds in 2023, including a city-wide tree inventory and staff training.

Per WDNR, the regular grants given to both cities support new, innovative projects to develop sustainable urban and community forestry programs.



9. CITY MANAGER'S REPORT

D. STATUS UPDATE/REPORTS—HOLIDAY CLOSURES



- A. City Hall Closed for the Holidays on Monday, December 25 and Tuesday December 26, 2023 and Monday, January 1, 2024
- B. Lester Library Closed for the Holidays on December 22, 23, 25, 30 and Monday, January 1, 2024
- C. Senior Center Closed for the Holidays on December 25, 26 and January 1, 2024
- D. Community House Closed for the Holidays on December 24, 25, 31 and January 1, 2024
- E. No December City Council Work Session Meeting
- F. City Council Regular Meeting, Wednesday, January 3, 2024



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IMAGES FROM COOL CITY CHRISTMAS DECEMBER 16, 2023





COOL CITY CHRISTMAS
Downtown Two Rivers
Saturday December 16
12pm - 6pm

- Ice Skating
- Holiday Craft Making
- Downtown Shopping & Dining
- Pictures with Santa, His Elves and Reindeer
- Candy Cane Hunt
- Beer Fair



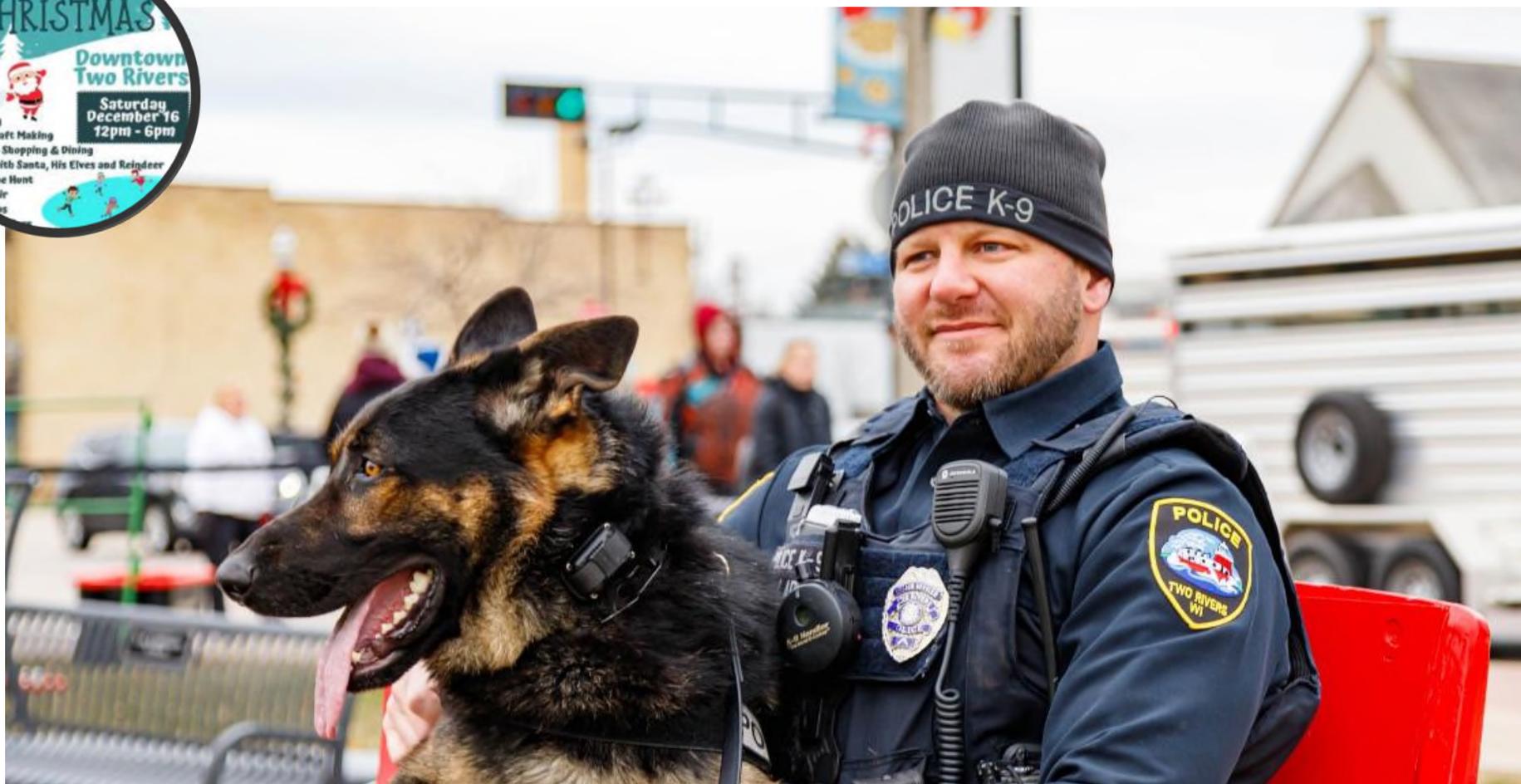






COOL CITY CHRISTMAS
Downtown Two Rivers
Saturday December 16
12pm - 6pm

- Ice Skating
- Holiday Craft Making
- Downtown Shopping & Dining
- Veterans with Santa, His Elves and Reindeer
- Wandy Come Meet
- Beer Fair







COOL CITY CHRISTMAS

Downtown Two Rivers

**Saturday
December 16
12pm - 6pm**

- Ice Skating
- Holiday Craft Making
- Downtown Shopping & Dining
- Pictures with Santa, His Elves and Reindeer
- Candy Cane Hunt
- Winter Fair
- Games



**TWO
RIVERS**
WISCONSIN

EXPLORETWORIVERS.COM

#TrueToTwo



**CITY MANAGER'S
REPORT
CITY COUNCIL
MEETING
DECEMBER 18, 2023**



**TWO
RIVERS
WISCONSIN**



**MERRY CHRISTMAS AND HAPPY NEW YEAR FROM
THE CITY OF TWO RIVERS**