

City Manager's
Report
City Council
Meeting
December 4, 2023



Lake Michigan Making Clouds—11 degrees at 6:30 AM , November 28, 2023 at Neshotah Beach
Photo by Greg Buckley

9. City Manager's Report

D. Status Update/Reports

1. Staffing Updates

- Ongoing Recruitments:
- Tourism Director—Scheduling Interviews
- Apprentice Line Worker—Applications due December 29
- Parks and Rec Office Manager - Applications due December 15



WE'RE HIRING!

JOIN OUR ELECTRIC DEPARTMENT

HIRING POSITION

- **Apprentice Line Worker**
 - \$31.81 - \$38.15 depending on experience
- **Visit www.two-rivers.org/jobs for an application**

TWO RIVERS UTILITIES



City Council Meeting - December 4, 2023

9. CITY MANAGER'S REPORT
D. STATUS UPDATE/REPORTS
2. THANK YOU TO EVERYONE INVOLVED IN 2023 HOMETOWN CHRISTMAS PARADE OF LIGHTS
--BROUGHT TO YOU BY THE TWO RIVERS MAIN STREET PROGRAM



City Council Meeting - December 4, 2023

9. City Manager's Report D. Status Update/Reports 3. Reminder on Ordinance Requirements for Clearing Snow and Ice from Sidewalks



NOTICE IS HEREBY GIVEN TO PROPERTY OWNERS, LEASEES, AND OCCUPANTS that snow and ice shall be removed from any public sidewalk within 24 hours from the time when the snow ceases to fall. For corner lots, this includes the sidewalk and any ramps.

If such snow or ice is not removed, the City Manager or City Engineer may cause such to be removed. The City shall bill the cost of such removal to the property owner and, if said bill is not paid by the property owner, shall insert such cost in the tax roll as a special tax and lien against the premises.

The cost of such removal shall include the City's reasonable costs for establishing an incident report/file for the violation, for site inspection and documentation of the violation, and for producing and mailing the related billing, in addition to the labor, equipment and material costs incurred in clearing the sidewalk of snow and/or ice.

For the second and any subsequent violations of this section within any November 1 through April 30 period, the owner of said property may be subject to a forfeiture of \$150 plus court costs, in addition to any billing for snow and ice removal by the City. (New in 2021).

Blowing or depositing snow or ice in the street is against the law. Offenders are subject to fines in accordance with the Two Rivers Municipal Code 4-1-12. The Police Department or the City Engineer may enforce this section.



9. City Manager's Report
D. Status Update/Reports
4. Reminder to Shop Local for Christmas

For a listing of local businesses go to two-rivers.org/business-directory



9. CITY MANAGER'S REPORT
D. STATUS UPDATE/REPORTS

5. CANDIDACY PACKETS AVAILABLE IN CLERK'S OFFICE FOR THOSE INTERESTED IN RUNNING FOR CITY COUNCIL



The 2024 Election season is right around the corner! December 1st was the first day for Councilmember candidates to circulate nomination papers for the 2024 Spring Election.

Nomination papers for the Spring Election in April must be filed by 5:00 PM on Tuesday, January 2.





9. City Manager's Report
D. Status Update/Reports
6. Winter Parking Ban Begins December 1

As in recent years, the Police Department, Public Works Department and City Manager's Office will coordinate efforts to waive or suspend the Parking Ban whenever conditions permit.

WINTER PARKING BAN ENFORCEMENT SUSPENDED

The ban on overnight parking (1:00 AM to 6:00 AM) on City streets runs from December 1 to March 15.

In light of current weather and street conditions, enforcement of the ban is suspended until there is a snow event that necessitates plowing. Enforcement will resume at that time, and violators may be ticketed.

Watch for updates on the Two Rivers City Hall and Two Rivers Police Department Facebook pages and at www.two-rivers.org.

9. CITY MANAGER'S REPORT
D. STATUS UPDATE/REPORTS
7. UPCOMING EVENTS
A. GIANT SNOWFLAKES,
FRIDAY, DECEMBER 8, 1:30 PM,
LESTER PUBLIC LIBRARY

A festive poster for the "Giant Snowflakes" event. The background is red with diagonal stripes in white, green, and yellow. Large white snowflakes are scattered across the top. The title "Giant Snowflakes" is written in a large, bold, white font. Below the title, the date and time "Friday, Dec 8 • 1:30 PM • Ages 18+" are listed in a smaller white font. A paragraph of text describes the activity: "Use zip ties to magically morph plain plastic hangers into BIG flakes suitable for hanging outdoor. Take it home and add lights, ribbon or greenery to make it festive!". At the bottom, it says "Registration required; call (920)793-8888.".

Giant Snowflakes

Friday, Dec 8 • 1:30 PM • Ages 18+

Use zip ties to magically morph plain plastic hangers into BIG flakes suitable for hanging outdoor. Take it home and add lights, ribbon or greenery to make it festive!

Registration required; call (920)793-8888.

9. CITY MANAGER'S REPORT

D. STATUS UPDATE/REPORT

7. UPCOMING EVENTS

B. SATURDAY ICE SKATE RENTALS, SATURDAYS, NOON- 7 PM, SUNDAYS NOON – 5 PM, CENTRAL PARK WEST

Want to skate the new Central Park loop but lack the necessary foot gear?

Skate rental is \$5 per pair for 1.5-hours of use. You must be at least 16 to rent skates on your own; an adult must accompany youth 15 and younger. Payment must be made with credit or debit card.

Those with their own skates are also welcome during the weekend rental periods.

Rink is open daily from 6 AM to 11 PM. Restrooms are available from 9 AM to 6 PM.



9. CITY MANAGER'S REPORT

D. STATUS UPDATE/REPORTS

8. UPCOMING EVENTS

C. HOLIDAY INK & DRINK, FRIDAY, DECEMBER 15, 5:30 PM, HAMILTON WOOD TYPE AND PRINTING MUSEUM

Step-by-step instructions to create one-of-a-kind posters with vintage type. Wine & beer available for purchase at the bar. Must be 21 or older to enroll. No printing experience necessary. Workshop fee is \$45.



9. CITY MANAGER'S REPORT
D. STATUS UPDATE/REPORTS
7. UPCOMING EVENTS:
D. CITY TO CITY CANDY CANE HUNT,
SATURDAY, DECEMBER 16, 9:00 AM TO 3:00 PM

Visit parks in Two Rivers and Manitowoc and search for candy canes to earn chances at an awesome prize! When you find a candy cane, take a selfie and post it on Facebook with the hashtag CITYTOCITYCANDYCANEHUNT. You can also email photos to rebhan@two-rivers.org or recreation@manitowoc.org.



City Council Meeting - December 4, 2023

CITY TO CITY
CANDY CANE HUNT
SATURDAY, DECEMBER 16TH - 9AM TO 3PM

This year's Candy Cane Hunt will take place in various parks throughout Two Rivers & Manitowoc. TR Parks and Manitowoc Recreation Departments will hide candy canes in the following parks/places:

- Central Park, Two Rivers
- Washington Park, Two Rivers
- Neshotah Park, Two Rivers
- Schutte Park, Manitowoc
- Lincoln Park, Manitowoc
- Citizen Park, Manitowoc

For more information on the Cool City Christmas event
Exploretworivers.com

Sponsored by:

A festive poster for the 'CITY TO CITY CANDY CANE HUNT' event. The poster features a red and white striped candy cane border at the top. The title 'CANDY CANE HUNT' is prominently displayed in green and red. Below the title, the date and time are listed: 'SATURDAY, DECEMBER 16TH - 9AM TO 3PM'. The text describes the event as a hunt for candy canes in various parks in Two Rivers and Manitowoc. A list of participating parks is provided, including Central Park, Washington Park, Neshotah Park, Schutte Park, Lincoln Park, and Citizen Park. The poster also mentions that the event is part of the 'Cool City Christmas' and provides a website for more information: 'Exploretworivers.com'. A 'Sponsored by:' section features the Weichert logo and a QR code. The bottom of the poster is decorated with illustrations of children in winter gear playing in the snow around a Christmas tree, and a red circular seal with the number '54'.

9. CITY MANAGER'S REPORT
D. STATUS UPDATE/REPORTS
7. UPCOMING EVENTS:
E. COOL CITY CHRISTMAS, SATURDAY,
DECEMBER 16, NOON TO 6:00 PM



City Council Meeting - December 4, 2023

Two Rivers Parks & Recreation,
Rotary Club of Two Rivers, Washington House,
Main Street, Friends of the Two Rivers Senior Center
Presents:

COOL CITY CHRISTMAS

**Downtown
Two Rivers**

**Saturday
December 16
12pm - 6pm**

- Ice Skating
- Holiday Craft Making
- Downtown Shopping & Dining
- Pictures with Santa, His Elves and Reindeer
- Candy Cane Hunt
- Vendor Fair
- Concessions
- Music & Carolers

For more information visit www.exploretworivers.com or call 920-793-5532

9. CITY MANAGER'S REPORT
D. STATUS UPDATE/REPORTS
7. UPCOMING EVENTS:
E. COOL CITY CHRISTMAS, SATURDAY,
DECEMBER 16, NOON TO 6:00 PM



KIDS ORNAMENT MAKING

Make a Christmas ornament and place it on the Community Christmas tree for the season.

Compliments of the Rotary Club of Two Rivers.

Rotary
Club of Two Rivers



TRIAD PRESENTS: **\$36**
5 WASHES
CASH ONLY
500 VALUE

KWIKTRIP

CAR WASH CARD SALE

\$36
5 WASHES
CASH ONLY
500 VALUE

ALL PROCEEDS DONATED BACK TO THE COMMUNITY



FREE!

Face Painting by Lori

Located in the Fireplace Lobby at the JE Hamilton House



LOWE'S **FREE KIDS**
DIY WORKSHOP

Calling all little elves!

Join us for a Lowe's DIY Workshop! Kids will love hand-crafting their very own toy! The workshop will be led by one of Lowe's very own Red Vest Experts!

Located in the Behringer Room inside the JE Hamilton House starting at 12:00pm

While supplies last



9. CITY MANAGER'S REPORT
D. STATUS UPDATE/REPORTS
7. UPCOMING EVENTS
F. BREAKFAST WITH SANTA, SUNDAY, DEC. 17
TWO RIVERS FIRE DEPARTMENT
BREAKFAST 9:30 AM
SANTA 10:30 AM



Breakfast with Santa

Sunday, December 17
Two Rivers Fire Department
Breakfast 9:30am | Santa 10:30am

Children 3 and under are **free**
Children ages 4-12 **\$4.00**
Adults **\$6.00**

Non-perishable food items will be collected for Two Rivers Ecumenical Pantry



City Council Meeting - December 4, 2023

9. CITY MANAGER'S REPORT D. STATUS UPDATE/REPORTS 8. REMINDER OF PARK & OPEN SPACE SURVEY

During this fall and winter, we will be updating our Park and Open Space Plan to guide the future of our beautiful parks. We need your feedback. Take this quick survey and let us know what you think!

<https://www.surveymonkey.com/r/DHLSWPP>



WE WANT YOUR FEEDBACK

Help us plan for the future of our parks and open spaces by completing a quick community feedback survey!




9. CITY MANAGER'S REPORT D. STATUS UPDATE/REPORTS

9. 2023 WPRA PARK DESIGN AWARD FOR CENTRAL PARK WEST



City Council Meeting - December 4, 2023

9. CITY MANAGER'S REPORT
D. STATUS UPDATE/REPORTS
10. OTHER



Holiday Mystery Adventure

Saturday, Dec 9 • 10 AM-1:30 PM

The Christmas cookies are missing!
Do you have what it takes to find the culprit? Work
with a team to follow the clues and solve puzzles to
determine the sweet solution.

Geared for ages 5-12 but all ages welcome.
Teams with children under 10 must have a
grownup.

Call (920)793-7114 to reserve your starting time!

Lester Public Library

Read. Discover. Connect. Enrich. | www.lesterlibrary.org | (920)793-8888



City Council Meeting - December 4, 2023

9. CITY MANAGER'S REPORT D. STATUS UPDATE/REPORTS

UPCOMING MEETINGS :

Public Works Committee:	Thursday, December 7, 5:15 PM
Plan Commission:	Monday, December 11, 5:30 PM
Library Board:	Tuesday, December 12, 6:00 PM
Advisory Recreation Board:	Wednesday, December 13 , 6:00 PM
City Council:	Monday, December 18, 6:00 PM



**City Manager's
Report
City Council
Meeting
December 4, 2023**

