



**TWO
RIVERS**
WISCONSIN

- City Council Meeting
- September 19, 2022



9. City Manager's Report, September 19, 2022



**TWO
RIVERS**
WISCONSIN

B. Status/Update Reports

1. Staffing Updates

Current Recruitments:

- a) Public Works Director/City Engineer – Offer out to finalist candidate.
- b) Utility Administration Assistant-vacancy due to department transfer

Upcoming/Recent Retirements:

- a) Vicky Berg – Zoning Administrator/Inspections Assistant-September 2022; replacement is Gina Sampe, promoted from Water and Light Admin. Assistant
- b) Dan Glaser, Certified Meter Technician-December 2022; final backgrounding of finalist candidate underway.

9. City Manager's Report,
September 19, 2022
B. Status/Update Reports

1. Staffing Updates

New Hires: Senior Center



Program and Events
Coordinator, Senior Center –
Megan Marchant

Senior Center Volunteer & Nutrition
Coordinator, Mary Omillian



9. City Manager's Report, September 19, 2022

B. Status/Update Reports



17th Street (Zlatnik to East Street)

- Completed placement of storm sewer main 9/13
- Started installation of storm laterals 9/14
- Continue installation of private water and sanitary sewer service laterals
- Expect to complete underground work by 9/23
- Expect to start grading and gravelling operations upon completion of underground work

17th St (East Park St to Jefferson St)

- Expect to commence construction in late September
- Road will be closed to through traffic

Scattered Laterals

- Essential Sewer and Water began replacing sewer and water services August 1—contracted for 50 total
- To date, have replaced 30 services throughout the City
- City has posted information on social media regarding funding options
- Expect to complete service installations by the end of October
- City crews continue pavement repairs following service installations.

9. City Manager's Report, September 19, 2022

B. Status/Update Reports

3. Central Park West 365 Project

Donations and Pledges to date total just over \$700,000, 87.5 percent of the fund-raising goal of \$800,000.

Recent major donors will be recognized at the September 19 Council meeting. Project plans and specs are being advertised for bid opening on October 19.

“Rocking for the Park” Dinner and Show on October 27:

<https://www.facebook.com/TwoRiversWisconsin/videos/1294213641322139>



9. City Manager's Report, September 19, 2022

B. Status/Update Reports



4. Coast Guard Open House, Sat. Sept. 24



U.S. Department of Homeland Security
United States Coast Guard
Aids to Navigation Team Two Rivers
Station 1501 Two Rivers

COAST GUARD OPEN HOUSE

WHEN
Sept. 24th, 2022
10am – 1pm

WHERE
TWO RIVERS COAST GUARD
13 East Street, Two Rivers, WI

FEATURES • CG Aids to Navigation Team • CG Station Sheboygan • CG Station Sturgeon Bay • CG Auxiliary Division 47 • Two Rivers Law Enforcement • Two Rivers Fire and EMS • Two Rivers National Guard

ALL AGES EVENT

FREE OF CHARGE TO ALL

REFRESHMENTS AVAILABLE

EVENTS
Aids to Navigation
Climbing Courses
Boat Tours
Ice Rescue
Vessel Inspections
Fire/EMS/LE Displays
Recruiting

Come down and visit your local Coast Guard and Two Rivers LE and Rescue personnel!

If you would like a safety inspection conducted on your vessel, bring it down!

9. City Manager's Report, September 19, 2022

B. Status/Update Reports



5.

Public Input – Open House
September 26th at 5:30 pm

City Hall, 3rd Floor in
Council Chambers

The *2020 Draft Comprehensive Plan Update* is available for review and comment.

To access the plan, go to www.two-rivers.org or call (920) 793 – 5564 for more information.



2020 Draft Two Rivers Comprehensive Plan

The Draft 2020 Comprehensive Plan is available for review and comment.

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6. Congratulations to Detective Lt. Melissa Wiesner, on her recent graduation from the FBI National Academy



City Council Meeting – September 19, 2022

9. City Manager's Report, September 19, 2022

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7. Update on Electric Utility PCAC Adjustment and Bill Comparison with Other Utilities

From the WI Public Service Commission's On-Line Bill Calculator, comparison of Two Rivers Electric Utility monthly bills for 600 kWh usage, January to September 2022.

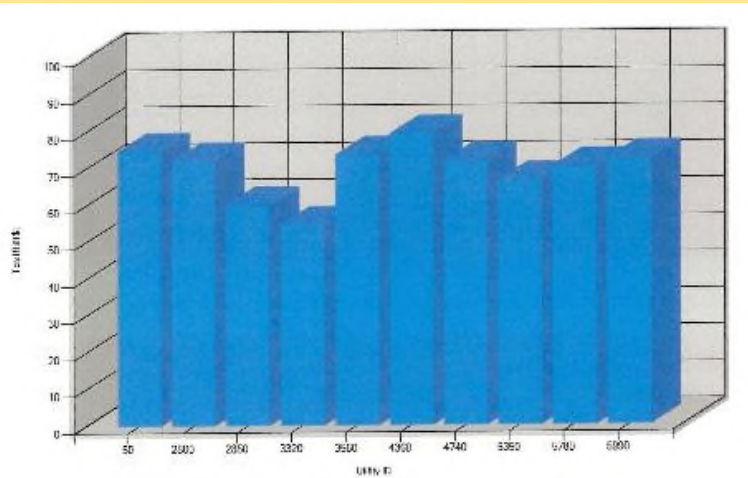
Monthly Purchase Power Adjustment Clause (PCAC) has ranged from -0.007100 to 0.041300.

Utility ID	Utility Name	Bill Date	Monthly Customer Charge	Energy Charge (per kWh)	PCAC/FAC Charge (per kWh)	Total Bill
5990	Two Rivers Water and Light Utility	01/11/2022	\$11.00	0.103100	0.008900	\$78.20
5990	Two Rivers Water and Light Utility	02/10/2022	\$11.00	0.103100	0.000600	\$73.22
5990	Two Rivers Water and Light Utility	03/14/2022	\$11.00	0.103100	-0.005700	\$69.44
5990	Two Rivers Water and Light Utility	04/12/2022	\$11.00	0.103100	-0.007100	\$68.60
5990	Two Rivers Water and Light Utility	05/12/2022	\$11.00	0.103100	-0.006900	\$68.72
5990	Two Rivers Water and Light Utility	06/14/2022	\$11.00	0.103100	0.001700	\$73.88
5990	Two Rivers Water and Light Utility	07/11/2022	\$11.00	0.103100	0.026600	\$88.82
5990	Two Rivers Water and Light Utility	08/12/2022	\$11.00	0.103100	0.041300	\$97.64
5990	Two Rivers Water and Light Utility	09/13/2022	\$11.00	0.103100	0.027500	\$89.36
	Average for Two Rivers Water and Light Utility		\$11.00	0.103100	0.009655	\$78.65

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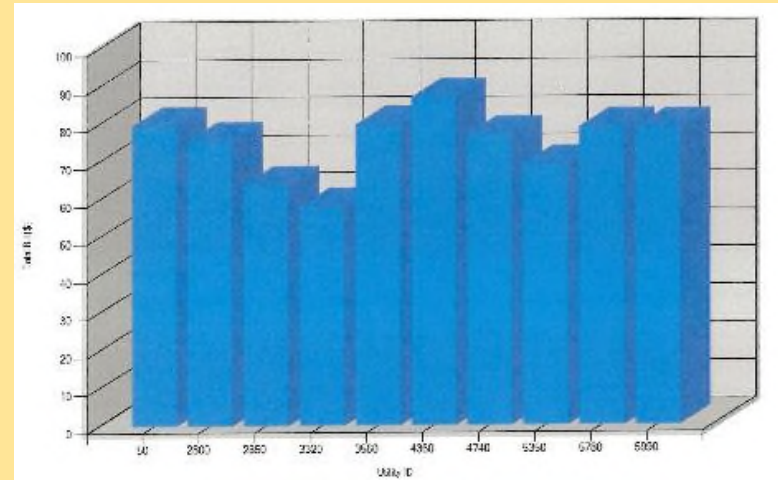


Utility ID	Utility Name	Bill Date	Monthly Customer Charge	Energy Charge (per kWh)	PCAC Change (per kWh)	Total Bill
50	Algoma City Commission	Average	\$15.00	0.113100	-0.009000	\$79.44
2500	Kaukauna Utilities	Average	\$13.00	0.094600	0.003541	\$72.97
2800	City of Kiel Utilities	Average	\$5.00	0.094100	-0.007541	\$60.12
3200	Marinette Public Utilities	Average	\$9.12	0.095000	-0.005600	\$54.66
3260	Menasha Electric and Water Utility	Average	\$10.45	0.100200	-0.001056	\$73.54
4350	Oconto Falls Water And Light Commission	Average	\$16.00	0.107200	-0.011800	\$79.19
4740	Plymouth Utilities	Average	\$14.50	0.105500	0.009910	\$71.10
5350	Shawano Municipal Utilities (1)	Average	\$9.96	0.095416	-0.001228	\$66.47
5740	Sturgeon Bay Utilities	Average	\$9.20	0.102070	-0.001070	\$70.22
5900	Two Rivers Water and Light Utility	Average	\$11.00	0.105100	-0.006425	\$72.81

From the WI Public Service Commission's On-Line Bill Calculator, comparison of Two Rivers Electric Utility Bill to those of other selected municipal utilities in NE WI.

Left: Bills calculated based on 600 kWh per month, January – December 2021

Right: Bills calculated based on 600 kWh per month, January-September, 2022



Utility ID	Utility Name	Bill Date	Monthly Customer Charge	Energy Charge (per kWh)	PCAC Change (per kWh)	Total Bill
50	Algoma City Commission	Average	\$10.00	0.113100	0.002967	\$79.44
2500	Kaukauna Utilities	Average	\$13.00	0.094600	0.009477	\$79.45
2800	City of Kiel Utilities	Average	\$2.00	0.094100	-0.001200	\$68.72
3200	Marinette Public Utilities	Average	\$9.12	0.081500	0.000085	\$67.29
3260	Menasha Electric and Water Utility	Average	\$10.50	0.100200	0.000922	\$79.87
4350	Oconto Falls Water And Light Commission	Average	\$14.00	0.119700	0.001677	\$86.83
4740	Plymouth Utilities	Average	\$14.50	0.100500	-0.001572	\$76.65
5350	Shawano Municipal Utilities (1)	Average	\$10.00	0.095000	-0.000200	\$68.92
5740	Sturgeon Bay Utilities	Average	\$10.00	0.098500	0.011266	\$70.85
5900	Two Rivers Water and Light Utility	Average	\$11.00	0.103100	0.006655	\$78.65

9. City Manager's Report, September 19

B. Status/Update Reports

8. **Upcoming Events:**

Community Conversations: Two Rivers' New K-9 Unit,
Wednesday, September 21, 6:00 – 7:30 PM,
Lester Public Library



Community Conversations



WITH LESTER PUBLIC LIBRARY



WEDNESDAY
SEPT 21
6:00-7:30 PM

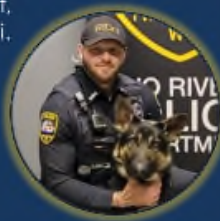
FOR ALL CITIZENS

1001 ADAMS ST., TWO RIVERS, WI
WWW.LESTERLIBRARY.ORG (920) 793-8888
READ. DISCOVER. CONNECT. ENRICH

Join Chief Brian Kohlmeier, Asst. Chief Ben Meinnert,
Officer/K-9 Handler Andrew Lade and Officer Xanti.

Two Rivers' first canine officer is an exciting (and cute) new face in town. But Xanti is here for very serious reasons: suspect apprehension; narcotics detection; tracking and searching; and locating evidence.

Learn what the K-9 Unit lends to law enforcement in TR.



9. City Manager's Report, September 19, 2022
B. Status/Update Reports



8. Upcoming Events:



Fall Book Sale

**Thursday, Sept 29-
Saturday, Oct 1**



9. City Manager's Report, September 19, 2022

B. Status/Update Reports



7. Upcoming Events

Two Rivers Senior Center
OPEN HOUSE
Wednesday, September 28, 2022
4-6pm

Tours ~ Raffles
Quilt Sale
Food & Beverages
Available for purchase:
Chicken Dinner \$10 or Chicken Stir Fry \$8
Water, Soda, Beer, Wine
Dine-In or Drive Thru
1st 50 people to enjoy dine-in dinner will receive a free goody bag!



1520 17th Street
920-793-5596

Don't be a chicken!
Come see what we
are all about!

ALL ARE WELCOME!

Thursday
October
20th
2022

Two Rivers Senior Center
Senior Health & Information FAIR
8am-12pm



- Vendor Booths
- Blood Pressure Readings
- Flu Vaccines
- Card Laminating
- Continental Breakfast
- Door Prizes

Walk-In appointments only.
Please bring your prescription drug coverage card and/or red white and blue Medicare card.

Credit card size, 3/person.
No social security cards please.

This is a **FREE** community event, designed for senior citizens to encourage healthy lifestyles and provide information.

JE Hamilton Community House
1520 17th Street
Two Rivers, WI 54241

9. City Manager's Report, September 19, 2022

B. Status/Update Reports

7. Upcoming Events



Electronics Drive



Saturday October 1, 2022

9:00AM – 1:00PM

**J. E. Hamilton Community House Parking Lot
(enter on 18th Street)**

Items accepted for NO fee

**Computers, Printers, Laptops, Microwaves, & most other
items**

Items accepted for a fee

Televisions	\$15.00 / \$30.00	Monitors	\$10.00
Freezers / Refrigerators	\$30.00	Freon Items	\$5.00

(Full size)

Items NOT Accepted

Light Bulbs, Batteries, Paints, Solvents, Medications

Call 920-794-4787

Sponsored by the **Two Rivers High School Octagon Club**



- 9. City Manager's Report, September 19, 2022
- B. Status/Update Reports



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8. Upcoming Events

NESHOTAH CHARITABLE FOUNDATION, INC.

Presents the

DICK ROHRER MEMORIAL

"BADGER NIGHT"

Benefitting Manitowoc County Youth Programs and Projects

SATURDAY, Oct. 8th, 2022

TASTING/SOCIAL - 5:30 P.M. - 7:30 P.M.

Heavy Hors d'oeuvres and Craft Beer and Wine from:

Cool City Brewing - PetSkull Brewing -Hinterland Brewery - SwitchGear Brewing Co. - Titledown Brewing Company - 4 Christi's Vinyard - Courthouse Pub and Beersten's Confectionary

SPEAKER & AUCTION - 7:30 P.M. - 9:00 P.M.

Featuring

JARED ABBREDERIS

Master of Cerimonies

BILL JARTZ

Tickets: \$40 Per Person

Tickets on Facebook: Neshotah Charitale Foundation, Inc.
Contact Mike Lenth at 920-657-1284 or Kelly Rohrer at 920-905-2787

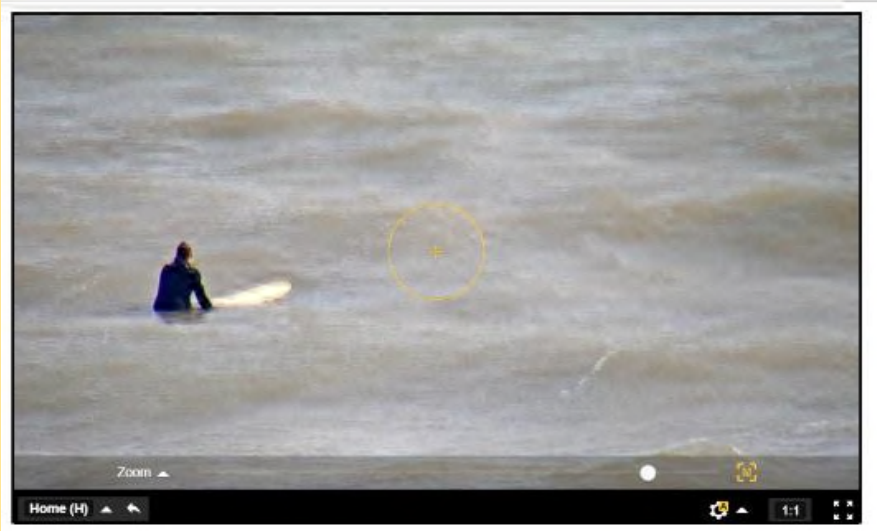
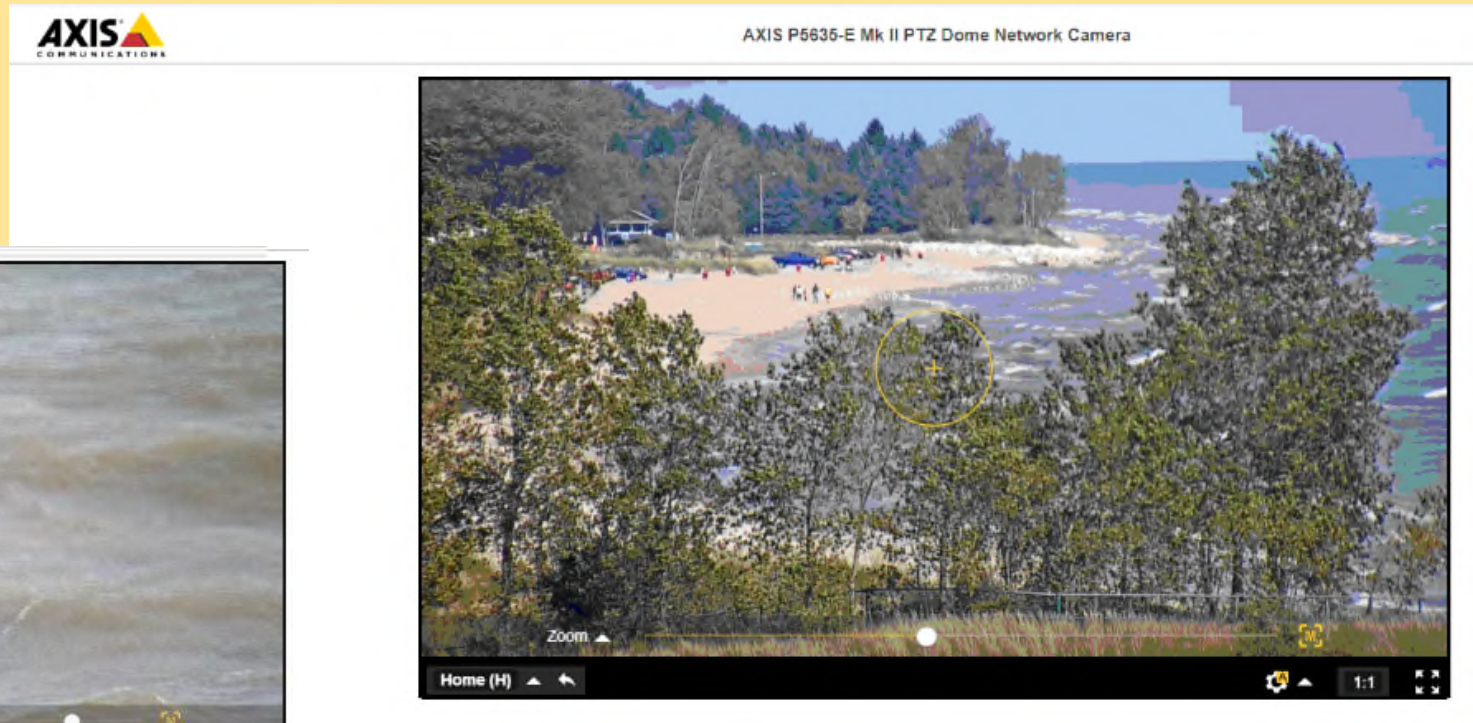


9. City Manager's Report, September 19, 2022

B. Status/Update Reports



9. Other <http://harborcam.two-rivers.org/>





CITY MANAGER'S REPORT

**City Council Meeting
September 19, 2022**



**TWO
RIVERS**
WISCONSIN

The following slides are from a presentation at the September 19 meeting by a representative of Clifton, Larson & Allen, LLC the City's auditors, on the City's 2021 Audited Financial Report

CITY
MANAGER'S
REPORT

City Council Meeting
September 19, 2022



**TWO
RIVERS**
WISCONSIN

City of Two Rivers

Audit Results for the year ended December 31, 2021

WEALTH ADVISORY | OUTSOURCING | AUDIT, TAX, AND CONSULTING

Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor



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Create Opportunities
We promise to know you and help you.

Summary of Audit Results

- Auditors' Report on the Basic Financial Statements
 - Unmodified opinion
- Auditors' Report on Internal Control over Financial Reporting
 - Finding 2021-001 Preparation of the Annual Financial Report



Required Communications to Governance

- Qualitative aspects of accounting practices and significant estimates
 - No Changes in Accounting Policies
- No difficulties
- No disagreements with management
- Audit adjustments
- No consultations with other accountants
- Management representations



General Fund

	<u>12/30/21</u>	<u>12/31/20</u>	<u>12/31/19</u>	<u>12/31/18</u>
Nonspendable				
Prepaid items	\$ 699,647	\$ 548,941	\$ 510,402	\$ 534,357
Long term receivables	1,524,302	1,917,574	2,488,360	3,576,230
Unassigned	306,224	(185,844)	(910,661)	(1,787,541)
Total General Fund balance	<u>\$ 2,530,173</u>	<u>\$ 2,280,671</u>	<u>\$ 2,088,101</u>	<u>\$ 2,323,046</u>



Debt Service Fund

	<u>12/30/21</u>	<u>12/31/20</u>
Debt Service Fund	<u>\$ 29,314</u>	<u>\$ 74,653</u>



Special Revenue Funds

	<u>12/30/21</u>	<u>12/31/20</u>
Special Revenue Funds		
Revolving loans	\$ 99,916	\$ 5,632
Library	7,681	15,590
Library gift fund	116,342	367,549
Community tourism	16,979	4,524
Special events donations	10,418	(8,216)
WDF administrative	200	200
Business improvement district	6,038	5,625
Docks and harbors	14,380	17,234
Urban forestry	10,970	5,182
Senior center	(40,218)	(53,720)
Tree planting	31,987	30,868
EMS Act 102 Grant	10,108	5,445
Business and Industrial Revolving	305,853	423,998
Affordable Housing	91,830	91,830
Medical/Hospital Equipment	19,476	21,143
Community Development	(1,152)	11,387
Total Special Revenue Funds	<u>\$ 700,808</u>	<u>\$ 944,271</u>



Capital Projects Fund

	<u>12/30/21</u>	<u>12/31/20</u>
Capital Projects Funds		
Street construction	\$ 137,938	\$ 222,535
Bridge construction	107,372	987
Park and cemetery construction	294,003	(31,166)
Fire equipment	191,871	22,305
Public works equipment	63,137	352,291
Rogers Street Park	-	-
City Hall equipment	(9,600)	24,357
Management information	20,851	16,150
Police equipment	(28,245)	(88,468)
TIF District No. 4	26,363	(19,254)
TIF District No. 6	(192,928)	(208,434)
TIF District No. 7	994,767	891,951
TIF District No. 8	156,022	147,236
TIF District No. 9	137,238	120,416
TIF District No. 10	(143,939)	(118,107)
TIF District No. 11	4,527	5,595
TIF District No. 12	(68,735)	(54,299)
TIF District No. 13	(24,045)	233,494
TIF District No. 14	(1,030)	-
TIF District No. 15	(2,256)	-
TIF District No. 16	(1,030)	-
Industrial park development	96,152	2,948
City landfill	27,506	(42,115)
Community House	5,897	-
Bike trail	63,636	-
Harbor seawall	-	24,996
Harbor master plan	1,488,454	1,498,126
Library Buildings and Grounds	36,279	12,394
Total Capital Projects Funds	<u>\$ 3,380,205</u>	<u>\$ 3,013,938</u>



Electric Utility

	<u>2021</u>	<u>2020</u>	<u>2019</u>
Operating revenues	\$ 9,423,667	\$ 8,819,371	\$ 8,427,670
Operating expenses	<u>8,576,250</u>	<u>8,155,623</u>	<u>8,243,599</u>
Operating income (loss)	<u>847,417</u>	<u>663,748</u>	<u>184,071</u>
Nonoperating revenues (expenses)	<u>(30,342)</u>	<u>(34,029)</u>	<u>17,356</u>
Income before contributions and transfers	817,075	629,719	201,427
Capital contributions	4,282	14,566	47,281
Transfers out	<u>(271,339)</u>	<u>(279,695)</u>	<u>(301,609)</u>
Change in net position	<u>\$ 550,018</u>	<u>\$ 364,590</u>	<u>\$ (52,901)</u>
Rate of Return	6.0%	2.7%	-0.3%



Water Utility

	<u>2021</u>	<u>2020</u>	<u>2019</u>
Operating revenues	\$ 2,862,121	\$ 2,851,213	\$ 2,834,055
Operating expenses	<u>2,169,324</u>	<u>2,071,152</u>	<u>2,117,148</u>
Operating income	<u>692,797</u>	<u>780,061</u>	<u>716,907</u>
Nonoperating revenues (expenses)	<u>185,666</u>	<u>61,577</u>	<u>(199,223)</u>
Income before contributions and transfers	878,463	841,638	517,684
Capital contributions	-	92,594	-
Transfers in (out)	<u>(102,884)</u>	<u>(342,362)</u>	<u>(106,356)</u>
Change in net position	<u>\$ 775,579</u>	<u>\$ 591,870</u>	<u>\$ 411,328</u>



Sewer Utility

	<u>2021</u>	<u>2020</u>	<u>2019</u>
Operating revenues	\$ 2,767,414	\$ 2,781,408	\$ 2,714,813
Operating expenses	<u>2,334,362</u>	<u>2,459,305</u>	<u>1,890,386</u>
Operating income	<u>433,052</u>	<u>322,103</u>	<u>824,427</u>
Nonoperating revenues (expenses)	<u>40,247</u>	<u>304,195</u>	<u>(198,980)</u>
Income before contributions and transfers	473,299	626,298	625,447
Capital contributions	487,032	5,178	392,654
Transfers in (out)	<u>(271,504)</u>	<u>(350,567)</u>	<u>(275,741)</u>
Change in net position	<u>\$ 688,827</u>	<u>\$ 280,909</u>	<u>\$ 742,360</u>



Looking Forward....

Visit www.claconnect.com for additional information

COVID 19 & Grant Funding

- American Rescue Plan Act (ARPA)

New Accounting Standards

- GASB Statement No. 87, *Leases*
- GASB Statement No. 96, *Subscription Based IT Arrangements*





CLAconnect.com

Bryan Grunewald, CPA
Principal
Bryan.grunewald@claconnect.com
920-803-3147

