



**CITY OF TWO RIVERS
CITY COUNCIL REGULAR AGENDA
Monday, October 18, 2021 – 6:00 PM
Council Chambers - City Hall
Regular Meeting**

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

A. Ordinance to Amend Municipal Code 2-1-2, entitled " Division of City Into Wards" to Designate Ward Boundaries and Polling Locations

Recommended Action:

Motion to waive reading and adopt the ordinance

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. INVITED GUESTS

B. STATUS UPDATE/REPORTS

1. October 9 Marine Sanctuary Event at Wisconsin Maritime Museum
2. Lot Sales by Community Development Authority at Sandy Bay Highlands Conservation Subdivision
3. City Proposal to Purchase County-Owned, Tax Acquired Parcel on 20th Street--Action by County Finance Committee on October 11
4. 25th and Madison Streets Reconstruction Projects

5. Recent Events: Lions Club Applefest; Breakfast in the Park K-9 Fundraiser
6. Upcoming Events:
 - a. Senior Health & Information Fair, Thursday, October 21, 8:00 am - 11:45 am
 - b. Main Street Fall Wine and Beer Walk, Friday, October 29, 5:00 pm - 8:30 pm
 - c. Main Street Downtown Trick-or-Treat, Saturday, October 30, 11:00 am - 2:00 pm
 - d. Recommended Neighborhood Trick-or-Treating, Sunday, October 31, 4:30 pm - 7:00 pm
7. Other

C. LEGISLATIVE UPDATE

10. CONSENT AGENDA

- A. Presentation of Minutes
 1. Closed Session City Council, September 27, 2021
 2. Regular City Council - October 4, 2021
 3. Joint City Council with Central Park West 365 Planning Committee - October 7, 2021

Recommended Action:

Motion to waive reading and adopt the minutes

- B. Reports:
 1. Minutes of Meetings
 - a. Public Utilities, October 5, 2021
 - b. Public Works, October 6, 2021
 - c. Plan Commission, October 11, 2021
 - d. Personnel & Finance Committee, October 13, 2021
 - e. Lester Public Library, September 14, 2021
 2. Department Reports September
 - a. City Clerk
 - b. Community Development
 - c. Electric
 - d. Fire-August and September
 - e. Inspections
 - f. Library
 - g. Parks & Recreation
 - h. Police
 - i. Public Works
 - j. Safety
 - k. Water
 3. Summary of Verified Bills for the Month of September 2021 for \$2,497,467.92

Recommended Action:

Motion to receive and file

- C. Application and Petition
 1. Applications for Temporary Class "B" Licenses
 - a. Friends of Two Rivers Snowfest, Halloween Bash, Saturday, October 30, 2021, 7:00 PM - 12:00 AM, 2022 Washington Street-Cleveland Cycleworks/Arcade

- b. Two Rivers Main Street Inc., Fall Wine and Beer Walk, Friday, October 29, 2021, 5:00 PM - 8:30 PM, Washington Street and 16th Street

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses

- D. Recommendations From Plan Commission Meeting of October 11, 2021
 - 1. Conditional Use Permit for Ross Auto & Transmission Service, LLC at 2005 Hawthorne Avenue, submitted by Jake Ross (tenant) and Ryan Ross, T.R. Storage, LLC (property owner)
 - 2. Conditional Use Permit for Green Acres Landscaping, Inc. at 2005 Hawthorne Avenue, submitted by Ryan Ross, T.R. Storage, LLC (business and property owner)
 - 3. Conditional Use Permit to construct a self-storage building at 2005 Hawthorne Avenue, submitted by Ryan Ross, T.R. Storage, LLC (business and property owner)

Recommended Action:

Motion to set Public Hearings on each of these applications for Monday, November 1, 2021 at 6:00 PM

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. TID 15 Development Agreement with Sleger Holdings, LLC, Providing for a Direct Grant of up to \$250,000 to Assist with Development of New Facility at Woodland Industrial Park

Recommended Action:

Motion to authorize the City Manager and City Clerk to sign agreement

- B. City Manager's Recommended Appointments to Fund-Raising Committee for the Central Park West 365 Project

Recommended Action:

Motion to approve the appointments as recommended by the City Manager

- C. Resolution Authorizing Purchase of New Property Tax Software and Declaring Official Intent to Reimburse from Proceeds of 2022 Capital Projects Borrowing

Recommended Action:

Motion to waive reading and adopt the resolution, as recommended by the Finance Committee

- D. Recommendation From Public Works Committee Meeting of October 6, 2021; Pursue Street Reconstruction Project 2022: 17th Street from East Park to Jefferson Street and from East Street to Pierce Street

Recommended Action:

Motion to affirm the City's intent to pursue reconstruction of this street, including utilities, during the 2022 construction season, maintaining two-way traffic and parking on one side of the street, with no bike lanes; direct staff to proceed with project design and to do preliminary outreach to abutting property owners regarding the planned project; as recommended by the

Public Works Committee

- E. Review of Applications for Councilmember Vacancy-Return Completed Rating Matrixes to City Clerk at Meeting for Tabulation

Recess to Allow Clerk to Tabulate Candidate Rating

Recommended Action:

Motion to identify top four candidates to move on to interview phase at the October 25 Work Session

12. FOR INFORMATION ONLY

- A. Personnel and Finance Committee Meeting-Budget Review, October 20, 2021, 6:00 PM
- B. City Council Work Session Meeting, Monday, October 25, 2021, 6:00 PM
- C. City Council Regular Meeting, Monday, November 1, 2021, 6:00 PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects
- Discuss Redevelopment of City-Owned Paragon Property

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

ORDINANCE

AN ORDINANCE to amend Municipal Code Section 2-1-2, entitled “Division of City into wards” to designate ward boundaries and polling locations

The Council of the City of Two Rivers does hereby ordain as follows:

SECTION 1. Section 2-1-2, Subsection (A), is hereby repealed and recreated to read as follows:

- A. The City of Two Rivers shall be and hereby is divided into eight (8) wards, and two (2) or more wards shall be combined into one (1) common polling place that will use common ballot boxes, voting machines, and combined, not separate, returns must be maintained.

SECTION 2. Section 2-1-2, Subsection (B), is hereby repealed and recreated to read as follows:

- B. The two (2) or more City wards combined have been prepared in accordance with Wisconsin statutory requirements that will accommodate the Manitowoc County Supervisory District Plan, as follows based on the Map and Census Block Numbers provided by Manitowoc County, the descriptions for each Ward in the City shall be as follows:

- (1) First Ward (Manitowoc County Supervisory District 22) contains a population of 845 and is bounded as follows: Part of Tract/BNA 51: 1001, 1003, 1006, 1015, 1017-1018, 1020, 1032, 1035, 1038-1040, 1042-1043, 2014-2022, 3002, 3005, 3009-3012, 3023-3024, 3029; Part of Tract/BNA 101: 1066
- (2) Second Ward (Manitowoc County Supervisory District 22) contains a population of 1,057 and is bounded as follows: Part of Tract/BNA 51: 1011-1014, 1022-1031, 1033-1034, 2000-2013; Part of Tract/BNA 52: 3000-3001, 3017; Part of Tract/BNA 53: 1000, 3000
- (3) Third Ward (Manitowoc County Supervisory District 23) contains a population of 1,529 and is bounded as follows: Part of Tract/BNA 52: 2000-2010, 2013, 3005, 4001, 4003-4023
- (4) Fourth Ward (Manitowoc County Supervisory District 23) contains a population of 1,590 and is bounded as follows: Part of Tract/BNA 52: 1001-1026, 1054-1059, 2011-2012, 2014-2016, 3002-3004, 3006-3014; Part of Tract/BNA 54: 1001
- (5) Fifth Ward (Manitowoc County Supervisory District 24) contains a population of 1,581 and is bounded as follows: Part of Tract/BNA 52: 1031-1034, 3015-3016, 3018-3019; Part of Tract/BNA 53: 1001-1019, 3001-3006, 3009-3010, 3012-3013

The combined polling place for the First, Second, Third, Fourth, and Fifth Wards shall be located at St. Peter the Fisherman Parish Center, located at 3201 Mishicot Road.

- (6) Sixth Ward (Manitowoc County Supervisory District 24) contains a population of 1,579 and is bounded as follows: Part of Tract/BNA 51: 3007, 3013-3017, 3021-3022, 3025-3028, 3030-3034; Part of Tract/BNA 52: 1035-1043; Part of Tract/BNA 53: 2000-2016, 2020-2023, 2029, 3007-3008, 3011
- (7) Seventh Ward (Manitowoc County Supervisory District 25) contains a population of 1,568 and is bounded as follows: Part of Tract/BNA 51: 3001, 3003-3004, 3006, 3008, 3018-3020; Part of Tract/BNA 53: 2017-2019, 2024-2028, 2030-2031; Part of Tract/BNA 54: 1008, 1018-1042, 1044-1045, 1047-1048, 2014, 3000-3008, 3019-3021, 3023, 3027-3034, 4012-4024
- (8) Eighth Ward (Manitowoc County Supervisory District 25) contains a population of 1,522 and is bounded as follows: Part of Tract/BNA 1: 2001-2002; Part of Tract/BNA 52: 1053; Part of Tract/BNA 54: 1003, 1005, 1007, 1010-1015, 2000-2013, 3009-3018, 3022, 3024-3026, 4000-4011; Part of Tract/BNA 101: 3032

The combined polling place for the Sixth, Seventh, and Eighth Wards shall be located at Abundant Life Church, located at 1969 Roosevelt Avenue.

SECTION 3. This ordinance shall take effect and be in force from and after its date of passage and publication.

Dated this 18th day of October, 2021.

Adam Wachowski
President, City Council

Gregory E. Buckley
City Manager

Attest:

Jamie Jackson
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
WORK SESSION
Monday, September 27, 2021 – 6:00 PM
Council Chambers – City Hall
CLOSED SESSION MINUTES**

11. Closed Session

Closed session pursuant to Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

Action on item related to: Discuss Possible Property Acquisition

Motion to submit an offer of \$15,000 for 1910 20th Street which up for sale by Manitowoc County as a tax foreclosed real estate parcel. Contingencies to be as follows:

- LUG exemption liability is transferred to the City from the County
- The City is required to complete a Phase 1 Environmental Assessment for the state and federal protection associated with the LUG so there is time allowed for this
- Any other conditions Council and City staff determine is needed

RESULT:	APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER:	Jay Remiker, Councilmember
SECONDER:	Jeff Dahlke, Councilmember
AYES:	Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner
NAYS:	None

Jamie Jackson
City Clerk

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
REGULAR MEETING
OCTOBER 4, 2021 – 6:00 PM
Council Chambers – City Hall
MINUTES**

- 1) **CALL TO ORDER** by Council President Wachowski at 6:00 p.m.
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ROLL CALL BY CITY CLERK**

Attendee Name	Title	Status
Adam Wachowski	President	Present
Bill LeClair	Councilmember	Present
Bonnie Shimulunas	Councilmember	Present
Darla LeClair	Vice-President	Present
Jeff Dahlke	Councilmember	Present
Jay Remiker	Councilmember	Present
Tracey Koach	Councilmember	Present
Mark Bittner	Councilmember	Present

Also present were: Ross Blaha, Water Utility Director; Dave Buss, Finance Director; Dave Dassey, IT Assistant; Jeff Dawson, Library Director; Brian Dellemann, Electric Utility Director; Steve Denzien, Fire Chief; Brian Kohlmeier, Police Chief; Jim McDonald, Public Works Director; Ben Meinnert, Assistant Police Chief; Elizabeth Runge, Community Development Director/City Planner; Anthony Timberlake, Police Officer; Terri Vosters, Parks & Recreation Director; Greg Buckley, City Manager; and Jack Bruce, City Attorney.

- 4) **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

None.

- 5) **PUBLIC HEARING**

None.

- 6) **INPUT FROM THE PUBLIC**

None.

- 7) **COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

Councilmember D. LeClair reported that she received multiple contacts from citizens who are very opposed to the constitutional sanctuary city suggestion. She also reported concerns with mylar balloons accumulating along the beach on Memorial Drive. Mr.

Buckley indicated that the City is not allowed to mechanically groom that beach without a permit, which is difficult to obtain, but suggested beach cleanup as a possible volunteer opportunity. She reported that she spoke to Andre Jacque recently and he wanted to pass along a shout out to Two Rivers for their prayers and well wishes during his recent battle with COVID-19.

Councilmember Bittner reported he also received comments from citizens regarding their opposition to the constitutional sanctuary city suggestion. He also alerted citizens to be wary of potential scams regarding requests for money and urged them to contact the Police Department with any concerns.

Councilmember Remiker reported a complaint about a slide at Neshotah Park. City staff is aware of the situation and will address it. He also reported that he received comments from citizens both for and against the constitutional sanctuary city suggestion.

Councilmember Dahlke reported that he received complaints about the audio of the Council broadcasts being poor on television and shared a request that the camera be focused on who is talking. Mr. Buckley commented on the limitations the current video setup has for zooming in on each person talking.

Councilmember Dahlke also reported that he received comments from several citizens in favor of the constitutional sanctuary city suggestion, complaints regarding e-bikes on sidewalks, and a comment that Riverside Park doesn't have enough to keep children entertained.

Council President Wachowski reported that he also received comments from citizens both for and against the constitutional sanctuary city suggestion with one comment specifically stating people may be afraid of the idea because the word sanctuary is being used.

8) COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember Bittner reported that the Personnel & Finance Committee meets on Wednesday, October 6th at 6:00 pm at City Hall for a budget review session and encouraged the public to attend.

9) CITY MANAGER'S REPORT

A. INVITED GUESTS

1. Introduction and Swearing in New Full-Time Police Officer Anthony Timberlake
Chief Kohlmeier introduced the Police Department's newest full-time hire, Anthony Timberlake. He was sworn in by City Clerk Jackson and signed the oath of office. Councilmembers welcomed Officer Timberlake.
2. Diane Johnson, Superintendent of Two Rivers School District to Provide Update on School District Facilities Study
Diane Johnson, Two Rivers School District Superintendent, reviewed the facilities study which is currently being reviewed by an 18-person team consisting of staff members, citizens, parents, and a City representative. The team meets every other Tuesday to discuss facilities needs including boilers, roofs, parking lots, safety, space, heating and cooling, and building and

grounds needs. There will be future requests for input by the community and City staff.

3. Wine Not LLC Announcement and Presentation Regarding Planned Downtown Redevelopment Project at Former Wells Fargo Bank Property and Request for City Application for WEDC Community Development Incentive (CDI) Grant to Assist the Project

Members of Wine Not LLC, Curt & Jean Andrews and Barry & Gina Krahn, shared their planning process and the projected timeline regarding their plan for downtown redevelopment of the former Wells Fargo building at 1718 W. Park Street. Their project includes a conversion of the bank building into an eating and drinking establishment called Cool City Brewing Company which will feature a coffee, juice, and smoothie bar, comfort foods, and beer, wine, and spirits with indoor and outdoor seating areas, a drive-thru, and entertainment options both indoors and outdoors. Public announcement of the project is planned for Tuesday, October 5th with a targeted opening in Summer 2022. Wine Not LLC has requested the City submit an application for a competitive Wisconsin Economic Development Corporation Community Development Incentive (CDI) grant of \$250,000 to assist the projected \$1.5 million project.

Resolution Authorizing Application for WEDC CDI Grant for \$250,000 to Assist Downtown Redevelopment Project at the Former Wells Fargo Bank Property, 1718 West Park Street

Recommended Action:

Motion to waive reading and adopt the resolution

RESULT:	APPROVED BY ROLL CALL [6 TO 2]
MOVER:	Mark Bittner
SECONDER:	Darla LeClair
AYES:	Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Tracey Koach, Mark Bittner
NAYS:	None
ABSTAINED:	Jeff Dahlke, Jay Remiker

B. STATUS UPDATE/REPORTS

1. 24th, 25th and Madison Street Reconstruction Project
Mr. Buckley reported that 24th and 25th Streets are complete. The Public Works Committee will discuss tree planting on 24th Street this week.

The grading work on Madison Street was completed on October 1st and paving began this week with project completion expected by early November.

2. Central Park West 365 Project
Mr. Buckley reported that there will be a joint meeting of City Council and the Central Park West 365 Planning Committee on Thursday, October 7th at 6:00 pm at City Hall to discuss outstanding issues and resolve any outstanding design issues so the project planning and fundraising can move forward.

3. **Fall Leaf Pickup Schedule**
Mr. Buckley reported that beginning Monday, October 18th the City Public Works crew will be picking up leaves according to the following schedule: east side of the City on Mondays, north side on Tuesdays, Wednesdays, and Thursdays, and south side on Fridays. Grass clippings, branches, sod, and other yard waste must be taken to one of the Manitowoc County Yard Waste Sites. The Woodland Compost Site at 4189 Woodland Drive is open until November 15th. The Basswood Compost Site at 3000 Basswood Road, Manitowoc is open year-round.
4. **Cemetery Clean-up of Summer Decorations**
Mr. Buckley reported that anyone desiring to retain their summer decorations, both natural and artificial, including solar lights, must remove decorations at the cemeteries prior to October 15th. Winter decorations can be placed on gravesites beginning on November 15th.
5. **Police K-9 Update, Including Breakfast in the Park Fundraiser**
Police Chief Kohlmeier reported on recent K-9 donations received that bring the fundraising effort to 90% of their goal. An upcoming Breakfast in the Park fundraiser sponsored by the Two Rivers Optimist Club and Point Beach Concessions will take place on Saturday, October 16th from 8:00 am to Noon at the Point Beach State Park Main Lodge. Park entrance is included from 8:00 am to 1:00 pm with a breakfast ticket purchase.
6. **Update on Humane Society Contract and Stray Animals**
Police Chief Kohlmeier reported on the City's contract with Lakeshore Human Society for accepting stray animals and shared statistics on the number of animals taken in over the last three years.
7. **Manitowoc-Two Rivers Lions Club Applefest, Saturday, October 9th**
Mr. Buckley reported that the 37th Annual Manitowoc-Two Rivers Lions Club Applefest will take place on Saturday, October 9th from 9:00 am to 3:00 pm in Central Park and at the J.E. Hamilton Community House. There will be arts and crafts exhibits, food stands, a farmers market, and more.

Councilmember Koach reported that the American Legion Auxiliary Post 165 will be hosting a bake sale during Applefest in the J.E. Hamilton Community House, Behringer Room.
8. **Electronics Drive, Saturday, October 16th at J.E. Hamilton Community House**
Mr. Buckley reported that the Two Rivers High School Octagon Club will be hosting a recycling event in the J.E. Hamilton Community House parking lot on Saturday, October 16th from 9:00 am to 1:00 pm.
9. **Public Power Week, October 3-9, 2021**
Mr. Buckley reported that October 3-9, 2021 is Public Power Week. Two Rivers Water & Light is hosting a giveaway for an EGO Power+ blower, EGO Power+ mower, and EGO Power+ string trimmer. Two Rivers Water & Light customers can be entered in the giveaway by liking and sharing the post on Facebook and can receive an additional entry when they sign up for the Choose Renewable Program during Public Power Week.

10. Marine Sanctuary Wisconsin Media Event at Maritime Museum, Saturday, October 9th

Mr. Buckley reported that a National Marine Sanctuary media event will be held on Saturday, October 9th at the Wisconsin Maritime Museum on the rooftop deck. Governor Tony Evers, U.S. Senator Tammy Baldwin, and NOAA Administrator Dr. Rick Spinrad will be in attendance. Attendance by the public is by invitation only.

11. Other

Mr. Buckley reported that Joaquin Guynes and Colman Slattery have each been awarded the rank of Eagle Scout. They were honored at the July 19th Council meeting for their Eagle Scout projects, constructing the new pergola and its furnishings on Mariners Trail.

12. ExploreTwoRivers.com

Mr. Buckley reminded viewers that the most up-to-date source of information for events in the City of Two Rivers is www.exploretworivers.com.

C. LEGISLATIVE/INTERGOVERNMENTAL

1. Tourism Services Agreement with City of Manitowoc and Manitowoc Area Visitor and Convention Bureau

Mr. Buckley reported that the Manitowoc Room Tax Commission was meeting on Monday, October 4th and indicated that they may have some additional information to share with Two Rivers and the Manitowoc Area Visitor Convention Bureau following that meeting.

2. Other

Mr. Buckley reported that Manitowoc County has affirmed the County's 2022 budget will reflect its intent to match American Rescue Plan Act dollars spent by the City for lead lateral replacements. The City of Manitowoc has requested that the County consider allowing cities the same array of spending options that are being made available to the villages and towns, including expenditures on water and sewer mains. Mr. Buckley intends to issue a similar request to Manitowoc County.

10) CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council – September 20, 2021
2. City Council Work Session – September 27, 2021

Recommended Action:

Motion to waive reading and adopt the minutes

B. Reports

1. Minutes of Meetings:
 - a. Environmental Advisory Board, September 21, 2021
 - b. Joint Review Board, September 28, 2021
 - c. Personnel & Finance Committee, September 29, 2021

- 2. Finance Reports, August 2021:
 - a. Debt Service
 - b. General Fund
 - c. Lester Library
 - d. Utilities Report

Recommended Action:
Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER: Jeff Dahlke
SECONDER: Tracey Koach
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

11) CITY COUNCIL - FORMAL ITEMS

- A. Proclamation Naming October 4-11 as Mental Illness Awareness Week

Recommended Action:
Motion to read and adopt the proclamation

Mr. Buckley read the proclamation.

RESULT: APPROVED BY ROLL CALL [UNANIMOUS]
MOVER: Tracey Koach
SECONDER: Mark Bittner
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

- B. Resolution Recognizing Curt Andrews for His Service on the City Council, 2018-2021

Recommended Action:
Motion to read and adopt the resolution

Mr. Buckley read the resolution.

RESULT: APPROVED BY ROLL CALL [UNANIMOUS]
MOVER: Bill LeClair
SECONDER: Tracey Koach
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

- C. Resolution to Amend Capital 2021 Tax Increment District No. 8 Budget in Order to Proceed with Design Work for Reconstruction of Washington Park Tennis Courts as Tennis and Pickleball Courts and to Accept Donation of \$4,500 for Such Design Services

Recommended Action:

Motion to waive reading and adopt the resolution

RESULT: APPROVED BY ROLL CALL [UNANIMOUS]
MOVER: Jeff Dahlke
SECONDER: Bill LeClair
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

- D. Introduction of Redistricting Ordinance

Recommended Action:

Motion to set Public Hearing for October 18, 2021 at 6:00 pm

RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER: Jay Remiker
SECONDER: Bonnie Shimulunas
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

- E. Consider Methodology for Selection of Appointee to Fill Vacancy on City Council

Recommended Action:

Council discretion

Motion to accept the process as recommended by Mr. Buckley including the distribution of a rating matrix along with applications to Councilmembers ahead of the October 18th meeting if more than six applications are received.

RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER: Darla LeClair
SECONDER: Bill LeClair
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

- F. Resolution Implementing Municipal-Wide Energy Management Policy

Recommended Action:

Motion to waive reading and adopt the resolution

RESULT: APPROVED BY ROLL CALL [UNANIMOUS]
MOVER: Jeff Dahlke
SECONDER: Bill LeClair
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

- G. Contract for the Design of the Community Development Block Grant-COVID (CDBG-CV) Funded Senior Center Improvements

Recommended Action:

Motion to approve a contract for the design of the Community Development Block Grant-COVID (CDBG-CV) funded Senior Center improvements

RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER: Tracey Koach
SECONDER: Darla LeClair
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

- H. Resolution Authorizing Purchase of Election Equipment Upgrades with the Intent to Reimburse from 2022 Capital Borrowing

Recommended Action:

Motion to waive reading and adopt the resolution

RESULT: APPROVED BY ROLL CALL [UNANIMOUS]
MOVER: Jay Remiker
SECONDER: Jeff Dahlke
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

12) FOR INFORMATION ONLY

- A. Personnel & Finance Committee Meeting-Budget Review, Wednesday, October 6, 2021, 6:00 pm
- C. City Council Regular Meeting, Monday, October 18, 2021, 6:00 pm
- D. City Council Work Session, Monday, October 25, 2021, 6:00 pm

13) CLOSED SESSION

Motion to enter into closed session at 8:04 pm per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

- Discuss Possible City Assistance to Economic Development Projects

- Review Proposed TID 14 Development Agreement with Sleger Holdings, LLC
- Discuss Redevelopment of City-Owned Paragon Property

RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER: Bill LeClair
SECONDER: Tracey Koach
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

14) RECONVENE IN OPEN SESSION

Motion to reconvene in open session at 8:59 pm to consider possible actions in follow-up to closed session discussions.

RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER: Mark Bittner
SECONDER: Bonnie Shimulunas
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

Motion to direct staff to bring the development agreement with Sleger Holdings, LLC back to Council including language specifying that the \$250,000 TIF grant assistance is provided only from the increment earned from the AEM development (pay-as-you-go) and ends after fifteen (15) years.

RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER: Mark Bittner
SECONDER: Tracey Koach
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

15) ADJOURNMENT

Motion to dispense with the reading of the minutes and adjourn at 9:01 pm.

RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER: Jay Remiker
SECONDER: Jeff Dahlke
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

Jamie Jackson
City Clerk

**CITY OF TWO RIVERS
JOINT MEETING OF CITY COUNCIL AND
CENTRAL PARK WEST 365 PLANNING COMMITTEE
MINUTES
October 7, 2021
6:00 P.M.**

1. Call to Order

Council President Adam Wachowski called the meeting order at 6:00 P.M.
Committee Chair Wendy Kozlowski-Brandt called the meeting order at 6:01 P.M.

2. Roll Call

Council Members Present: Mark Bittner, Jeff Dahlke, Tracey Koach, Darla LeClair, Bill LeClair. Adam Wachowski participated by Zoom. Bonnie Shimulunas arrived at 7:50 P.M. City Manager Buckley noted the Councilmember Remiker was unable to attend due to a work commitment.

Committee Members Present: Wendy Kozlowski-Brandt, Councilmember Tracey Koach, Nathan Kronforst, Theresa Leiberg, Kathy Peterson, Jayne Rulseh and Scott Stechmesser. Committee member absent: Councilmember Jay Remiker.

City Staff Present: Elizabeth Runge, City Planner/Community Development Director; Greg Buckley, City Manager; Dave Dassey, IT Tech; Lisa Kuehn, Administrative Assistant City Manager. Terri Vosters, Parks and Recreation Director participated by Zoom. Two Rivers Main Street Program Staff Present: Roger Russove, Executive Director.

Also present were Betty Bittner, Peter Becker, Jean Andrews and project design consultants Blake Theisen of Parkitecture + Planning (via Zoom).

Mr. Buckley noted that handouts for the meeting included the agenda and the Central Park West 365 Planning Committee Minutes from September 15, 2021.

3. Overview of Current Project Design and Cost Estimate by Parkitecture + Planning

Blake Theisen of Parkitecture + Planning reviewed the refined concept plan design using 3-D renderings of the projects. Changes he highlighted included a reduction in the size of the bandshell, increase in the size of the green space, tree quantity being reduced, the restroom being rotated to improve sight lines and create a better connection to the splashpad & ice rink, and adding an 11-foot pedestrian way in front of the community house that can also allow access for emergency vehicle or food trucks.

4. Review of Specific Design Considerations

a. Bandstand Location, Size and Design

Blake Theisen used the 3-D renderings to review the seating for 28 under the canopy of the bandshell with the proposed new floor area at 1,200 SF and the space in front of the bandshell for about thirteen removable benches and space for the mobility impaired. Discussion took place about adding a step to the front of the bandshell, where there is an 18-inch elevation difference between the stage floor and the paved area immediately in front of the stage.

There was discussion about the backdrop for the bandstand with Blake displaying a vision of the type of screen to be used. While a backdrop is important to the city band and other performers, Blake also pointed to the importance of maintaining sight lines through the bandstand. He also used 3-D renderings to present the bandstand location with fewer trees along the sidewalk.

Main Street Director Roger Russove inquired if the benches were removable or permanent. Blake stated he would recommend the benches be permanent to prevent scratching the paved surface.

Mr. Buckley asked the Central Park West 365 Planning Committee if the changes to the footprint was acceptable with a raise of hand. All committee members were in favor.

Council President Wachowski asked the council member if these changes were acceptable with a raise of hand. All council members were in favor.

b. Concessions/Restroom Building Location, Size and Design

Blake reviewed the layout of the building was now rotated and the interior layout of the building with the amount of floor space allowing for splash pad and building mechanicals.

Blake noted that the existing flagpole would stay, but the non-functioning recessed lights in the plaza below would be replaced by a led light at the top of the pole. The monument and time capsule near Washington Street at the center of the park will remain where they are.

Discussion took place to address the Concession/Restroom Building as a Multi/All Purpose Pavilion Building. Council President Wachowski suggested a rental facility instead of a concession stand. Council member Darla LeClair expressed concern to be flexible when utilizing the concessions space.

There was consensus to replace the 14 x 14-foot concession stand area with a rentable space with all-glass overhead door, which could be used to support private gatherings and special events.

c. Splash Pad

Blake using the 3-D renderings of the project for reference displayed the reconfigured access to the 1250 square feet splash pad. He pointed out the great opportunity for winter lighting of this feature. He pointed out the retaining the seat wall, noting that the revised design cut 30 feet out of the 24” high wall. The wall still addresses both the park’s grade change and the safety concerns with Washington Street. This wall could possibly display sponsors.

Blake noted that the topographic survey to develop the final grading plan shows no concerns with drainage and ADA compliance issues.

Wendy Kozlowski-Brandt started the discussion suggesting calling the splash pad a water feature to better represent the project. Councilmember Koach expressed the feature brings class to the downtown and Councilmember Darla LeClair stated it will be elegant at night.

Discussions addressed if the Council would support this ambiguous plan and if the taxpayers are not in favor with project it will fall short when fundraising begins. Council member Bitter stated he supports the committee and embraces the envision to move the project forward.

Mr. Buckley asked the Central Park West 365 Planning Committee if the updated plans on the water feature are acceptable with a raise of hand. All committee members were in favor.

Council President Wachowski if the if the updated plans on the water feature as acceptable was acceptable with a raise of hand. Council members Mark Bittner, Tracey Koach, Darla LeClair, and Bill LeClair raised their hands in favor. Council member Jeff Dahlke and Adam Wachowski did not raise their hands.

d. Ice Skating Loop and Pond

Blake presented the ribbon ice skating loop showing lighting along the loop for great night ambiance, underneath glowing lights with trees along the zone. The ice can be used year-round with a 15-year warranty. Blake recommends not leaving the ice all year round, so excitement can be created when the water feature is in use.

Discussion took place on the maintenance of the ice-skating surface. Blake will report back with specification from the manufacture.

Mr. Buckley asked the Central Park West 365 Planning Committee if the updated plans are acceptable with a raise of hand. All committee members were in favor.

Council President Wachowski if the if the updated plans are acceptable with a raise of hand. All Council members in favor.

e. Proposed Closure of West Park Street

Blake stated that he had added feet to the north-south sidewalk in front of the Community House, to allow for a one-way flow of vehicles, when necessary for access by contractors doing work on the building, by caterers and others using the building, by emergency vehicles, etc. Mr. Buckley asked if there will be removal bollards or some other structures to prevent vehicle access; Blake suggested that it would be best to avoid placement of such structures, if good design and signage could be used to deter traffic through this area.

Mr. Buckley asked the Central Park West 365 Planning Committee if the updated plans are acceptable with a raise of hand. All committee members were in favor.

Council President Wachowski if the if the updated plans are acceptable with a raise of hand. All Council members in favor.

Blake reviewed the revised option of probable construction costs, which at \$1,650,000 inclusive of a 10 percent contingency is about \$150,000 lower than the original cost estimate. He noted that elimination of additional seat wall could be a possibility for additional cost savings.

5. Next Committee Meeting

The next regular committee meeting is scheduled for Thursday, October 21. A major question is whether the Council will support the proposed closure of a portion of West Park Street; Blake and Mr. Buckley suggested that design work should not proceed until there is clear direction on that issue

6. Adjournment

There being no further business to come before the committee, Jeff Dahlke moved, supported by Bill LeClair, to adjourn the meeting at 8:15 PM. The motion was approved by voice vote.

There being no further business to come before the committee, Theresa Leiberg moved, supported by Scott Stechmesser, to adjourn the meeting at 8:16 PM. The motion was approved by voice vote.

Respectfully submitted,

Gregory E. Buckley
City Manager



CITY OF TWO RIVERS PUBLIC UTILITIES COMMITTEE MINUTES

**Tuesday, October 5, 2021 – 6:00 PM
City Hall - Third Floor, COMMITTEE ROOM**

Call to Order

Roll Call Committee Members: Bill LeClair, Bonnie Shimulunas, Jay Remiker (absent)

Staff Present: Jim Mc Donald (Public Works Director), Scott Ahl (Civil Engineer II), Dave Casebeer (Wastewater Utility), Ross Blaha (Water Utility)

Review and Approval of Minutes

Motion made by Bonnie Shimulunas, seconded by Bill LeClair, to approve the minutes as presented.

2021 CWF and SDWF Utility Project Status

- **Pine Tree lift station:** expect November start. Project expected to take about 3 weeks.
- **20th Street (Eggers) Pond:** DNR reviewing soil management plan with options to keep lightly contaminated soils on site or at Woodland Industrial Park
- **Laterals:** scattered ≈ 10 services completed to date; contractor scheduled for 6 more by the end of October

Wastewater Utility:

- Repaired belt press enough to get through next year. Repairs involved replacing 15 bearings, and repair / replace 3 rollers
- Currently pilot testing 5 different presses for consideration of replacement of existing belt press. New machines use a 'screw press' rather than 'belt press' to maximize the percent solids in the sludge cake. So far, FKC produced the best at 25-30 percent solids, compared to existing 18-20 percent solids from the existing belt press.
- Still recommend proceeding with screw press upgrade as existing press is 30 years old and not reliable
- Noted B.O.D. loading is down to below plant rating
- Riverside Foods has changed practices to reduce discharges to wastewater system. Staff will continue to monitor wastewater characteristics in the collection system, and at the plant.
- Working on new permit for DNR that is required every 5 years
- Completed hauling sludge last week

Water Utility

- Continuing unidirectional flushing with misc. meter changes and other work
- Continue looking at alternatives to water treatment to improve water quality in the distribution system.

Electric and Telecommunications Utilities - No updates reported

Storm Water Utility

- Possible starting of light leaf collection next week, with full leaf collection scheduled to start Oct 18.
- 17th Street project will reconstruct storm sewer and install storm laterals to houses along project

- Noted sightings of muskrats and other critters which dig holes in storm ponds; staff continues coordination with consultants to control them to reduce damage to the ponds.
- Will provide copy of memo prepared by McMahon on benefits of storm water ponds.

Projects for 2022 and beyond

- Proposed construction includes 17th Street reconstruction. Sanitary sewer work will be limited to replacement of laterals, as the mains have been previously lined.
- Resurface of Zlatnik Dr (17th St to Pierce St)
- Installation of screw press at wastewater plant for sludge dewatering purposes.
- Improvements on 17th St also includes utility replacement, extension of sidewalks to Zlatnik Drive. Current plans maintain existing street configuration with parking on one side of the street.
- Looking at alternatives to provide bike access from end of Pilon Ct to 16th/17th St & Zlatnik along lake
- Replacement of approximately 50 lead water service lines, and sewer laterals.

Work for 2023 includes resurfacing (including lateral replacements) on Lincoln St (17th St to 22nd); reconstruction of Roosevelt Ave, lining sewers, resurfacing Pierce St, and replacement of scattered laterals

Motion was made by Bonnie Shimulunus, seconded by Bill LeClair, to recommend for approval the schedule of projects as discussed.

Set Date, Time, Location, and Agenda Items for Next Committee Meeting.

Next meeting will be held Wednesday, November 4, 2021, at 6:00 pm. (Joint Meeting with Personnel and Finance Committee for review of utility budgets). Bonnie will be late.

Adjournment - Motion made by Bonnie Shimulunus, seconded by Bill LeClair, to adjourn at 7:25 pm



**CITY OF TWO RIVERS
PUBLIC WORKS COMMITTEE MINUTES
Wednesday, October 6, 2021 – 5:15 PM
3rd Floor Committee Room**

Call to Order

Roll Call: Committee Members - Darla LeClair, Jeff Dahlke, Tracey Koach

Staff: Jim McDonald (City Engineer/Public Works Director), Scott Ahl (Civil Engineer II), Greg Buckley (City Manager)

Review and Approval of Minutes

Motion by Tracey Koach, and seconded by Jeff Dahlke, to approve minutes as presented.
Motion carried upon unanimous voice vote

Discuss Street/Road Surface Observations by Committee Members

- 13th St: narrow street; not enough parking
- traffic congestion near LB Clarke school; Police Dept discussing with school district; district will be sending notices to parents
- Forest Ave: need to consider getting on DOT list for rehabilitation (it's a state highway)
- get list/map of streets with lead services

2021 Project Status

24th St and 25th St are complete

Madison St – paving scheduled for Oct 10th, to be completed by end of October

Tree Selection and Placement on 24th Street Terraces

- provided proposal for planting planning
- let people know if they have other preference, sometimes different, to contact the city; we will try to work with desired species
- plan based on diversification and stormwater quality
- need to consider planting trees on future projects; tree fund is ≈ \$21,000/year

Discussions of issues on hold

23rd Street terrace vegetation - people are not likely to step from vehicle on a terrace with other plantings; tall vegetation can block vision of vehicles and small children; send notice to 23rd St residents; vegetation may be fire hazard when dry

Street Selections for 2022-2023 Construction Seasons

Reconstructions 2022 – 17th St from East Park to Jefferson St; East St to Zlatnik Dr

2023 - Roosevelt Ave from 12th to Lowell St

Lincoln St (possible mill & asphalt overlay)

2202/2023 - Zlatnik Dr, Lincoln St to Zlatnik Dr

- sewer lining (6,650 lf)
- replace lead water services and clay sewer laterals
- resurface Pierce St, 22nd St to Zlatnik Dr
- replace sludge press (sludge dewatering mechanism); staff had to replace bearings and 3 rollers on existing sludge press; new device expected to perform dewatering from existing ≈ 18% to 25%, to 30% dewatering

Discussion

17th Street – LeClair proposes to keep street as is, two-way with parking on one side and no bike lane

Potential bike route would be 17th & East St, down East St to Harbor St, to 16th St to Zlatnik Dr with possible alternate route south on Pilon to north pier park then along dunes to corner of Emmet, 16th, and Zlatnik.

Dahlke: residents on street split between one-way, two-way, & two-way with elimination of Zlatnik Dr one-way

Would like to have council direction so a public meeting could be held to inform residents of proposed project

Staff noted there are a number of building and structural encroachments into right-of-way

Consensus from committee to recommend to Council to reconstruct 17th St to maintain existing traffic configuration, with two-way traffic, and parking on one side. Motioned by Tracey Koach, seconded by Jeff Dahlke

Set Date, Time, and Agenda Items for next Committee Meetings

Next meeting will be held Tuesday, November 2, 2021 or on Wednesday, November 3, 2021, TBD by Greg Buckley

Adjournment - Motion made by Jeff Dahlke, seconded by Tracey Koach, to adjourn at 6:55 pm



**PLAN COMMISSION
OCTOBER 11, 2021**

MINUTES

1. Call to Order

Chairman Buckley called the meeting to order at 5:30 PM.

2. Roll Call

Commission Members: Greg Buckley, Rick Inman, Kay Koach, Kristin Lee, Jim McDonald, Eric Pangburn, Adam Wachowski

All members were present. Kristin Lee, Eric Pangburn and Adam Wachowski attended remotely.

Also Present: Jacob Ross, Logan Ross, Ryan Ross, Tara Ross, Jeff Sabel, Brandon Robinson, Councilmember Bonnie Shimulunas, City Planner Elizabeth Runge and Recording Secretary Vicky Berg. Ian Sleger attended remotely.

3. Action Items

- A. Review Site and Architectural Plans, All Energy Management Systems at the northeast corner of Woodland Drive and STH 310, submitted Bayland Buildings (applicant) and Ian Sleger, All Energy Management Systems (business owner)

Discussion included exterior materials and the front landscape buffer area. Metal walls and roof, black walls, trim and roof with charcoal gray wainscoting. Sod shall be installed in the front landscape buffer area.

Motion to: Recommend approval subject to the conditions identified in the staff memo noting the seven-foot front buffer area shall be maintained as sod

Result: Approved by Roll Call Vote

Mover: Kay Koach

Second: Rick Inman

Voting For: Gregory Buckley, Rick Inman, Kay Koach, Kristen Lee, James McDonald, Eric Pangburn, Adam Wachowski

Voting Against: None

- B. Review a Conditional Use Permit for Ross Auto & Transmission Service, LLC at 2005 Hawthorne Avenue, submitted by Jake Ross (tenant) and Ryan Ross, T.R. Storage, LLC (property owner)

A communication from Nathan Schultz was distributed to the Commissioners. Commissioners attending remotely received the communication by email.

Discussion included hours of operation, lighting and screening. Revise hours of operation to read 8AM - 5PM, Monday -Saturday. Screening is not addressed because the permit is specifically issued to the business owner not the property owner. No additional lighting is proposed related to the auto repair business.

Motion to: Recommend approval subject to the conditions listed on the draft permit noting the change in hours of operation and forward to Council for public hearing

Result: Approved by Roll Call Vote

Mover: Adam Wachowski

Secunder: James McDonald

Voting For: Gregory Buckley, Rick Inman, Kay Koach, Kristen Lee, James McDonald, Adam Wachowski

Voting Against: None

- C. Review Conditional Use Permit for Green Acres Landscaping, Inc. at 2005 Hawthorne Avenue, submitted by Ryan Ross, T.R. Storage, LLC (business and property owner)

Discussion included hours of operation, vehicle maintenance, lighting and screening. Revise hours of operation to allow employees to access the vehicles for lawn care or snow removal 24 hours per day, 365 days per year. Include a general prohibition for vehicle maintenance except for emergency repairs to get vehicles to a service garage. No additional lighting is proposed. Five trees have been planted along the west property line parallel to Hawthorne Avenue. No revisions to screening were recommended.

Motion to: Recommend approval subject to the conditions listed on the draft permit noting revisions related to hours of operations and emergency repairs to vehicles and forward to Council for public hearing

Result: Approved by Roll Call Vote

Mover: Kay Koach

Secunder: Adam Wachowski

Voting For: Gregory Buckley, Rick Inman, Kay Koach, Kristen Lee, James McDonald, Eric Pangburn, Adam Wachowski

Voting Against: None

- D. Review Conditional Use Permit to construct a self-storage building at 2005 Hawthorne Avenue, submitted by Ryan Ross, T.R. Storage, LLC (business and property owner)

Discussion included hours of operation, lighting and landscaping. The property owner regulates the accessibility to the self-storage units within their lease agreement, which requests the units not be accessed between 10:00 PM and 6:00 AM. The property owner has planted several trees to provide additional screening to the north. The building will have wall-pack lighting directed downward.

Motion to: Recommend approval the plans submitted subject to the conditions listed on the draft permit and forward to Council for public hearing

Result: Approved by Roll Call Vote

Mover: Adam Wachowski

Second: James McDonald

Voting For: Gregory Buckley, Rick Inman, Kay Koach, Kristen Lee, James McDonald, Eric Pangburn, Adam Wachowski

Voting Against: None

4. For Discussion

- A. Comprehensive Plan:
Discussion of Economic Development and Housing Recommendations

The Housing element was discussed. Economic Development will be discussed at a future meeting.

Chairman Buckley excused himself from the meeting at 7:50 PM and handed the gavel to Commissioner McDonald.

5. Adjournment

Motion to: Adjourn at 8:00 PM

Result: Approved by Voice Vote

Mover: Kay Koach

Second: Rick Inman

Voting For: Rick Inman, Kay Koach, Kristen Lee, James McDonald, Eric Pangburn, Adam Wachowski

Absent: Gregory Buckley

Voting Against: None

Vicky Berg, Recording Secretary

**CITY OF TWO RIVERS CITY COUNCIL
PERSONNEL AND FINANCE COMMITTEE
Wednesday, October 13, 2021
6:00 PM
3rd Floor City Council Chamber – City Hall**

Call to Order

The meeting was called to order by Committee Chairman Bittner at 6:02 PM

Roll Call

Committee Members present were Mark Bittner, Adam Wachowski, and Jeff Dahlke. Members of City Staff present were Gregory Buckley, City Manager; Jeff Dawson, Library Director; Jim McDonald, City Engineer; and David Buss, Finance Director. City Council Member Present: Bonnie Shimulunas (arrived approx. 7:15 PM)

2021 Budget Review

Library Director Dawson presented the Library Budget, requesting an increase in the City Tax Levy of \$24,280 (4%) for Library operations. He noted that tax levy support for the Library had been cut by 2% in the 2021 Budget. The need for part time wage increases, library programs, and on-going building maintenance were discussed. The committee discussed Manitowoc County's contribution to the library budget. After overall discussion, no action was taken on the budget at this time.

City Manager Buckley presented the Capital Project Fund Budgets to the committee, including total borrowing of approximately \$2.8 million. The committee discussed a variety of projects and proposed purchases.

Finance Director Buss requested the committee consider acting on the purchase of property tax software that will put the City on same system as Manitowoc County and will create efficiencies that the current software does not offer. Motion by Bittner, seconded by Wachowski, to recommend to City Council approval of the purchase of new Property Tax Software per the proposal by Transcendent Technologies, to be funded in the 2022 City Hall Capital Project Fund. Motion carried. Mr. Buckley stated that this matter will be included on the October 18 council agenda

Next Meeting Date

The Committee is scheduled to meet on October 20, 2021 at 6:00pm in the 3rd Floor Committee Room at City Hall.

Adjournment

Motion was made by Wachowski, seconded by Dahlke, to adjourn the meeting at 9:09pm. Motion carried.

Respectfully Submitted,

David Buss, Finance Director



LIBRARY BOARD
TUESDAY, SEPTEMBER 14, 2021 – 6:00 PM
COMMUNITY ROOM, LESTER PUBLIC LIBRARY

MINUTES

Present: Jeff Dawson, Tracey Koach, Larry Thomas, David Pennefeather, Kirsten Sleger, Rick Henrickson, Kate Gadd, Stanley Palmer, Tom Van Horn, Sharon Sleger

Chris Hamburg, Adult Services Coordinator in attendance. Henrickson left the meeting at 7:00 PM.

Please take notice that the Lester Public Library Board of Trustees will meet at 6:00 p.m. on Tuesday, September 14, 2021, in the Community Room to discuss and act upon the following matters:

1. Call to Order

President Thomas called the meeting to order at 6:01 pm.

2. Roll Call *Board Members: Kathryn Gadd, Stanley Palmer, David Pennefeather, Sharon Sleger, Larry Thomas, Thomas VanHorn, Tracey Koach*

Roll Call was taken.

3. Public Comment

None.

4. Approval of the August 10, 2021, Board Meeting Minutes - Action Item

Motion to approve the August 10, 2021, Board Meeting Minutes, made by Palmer, second made by Pennefeather. Voice vote carried unanimously.

5. Receive and File August, 2021 Expenditure and Financial Reports - Action Item

Motion to receive and file the August, 2021, Expenditure and Financial Reports, made by Pennefeather, second made by Van Horn. Voice vote carried unanimously.

6. Board Member Comment

Kirsten Sleger likes the new agenda that is created using Granicus software; she also pointed out that Henrickson and her name do not appear on the roll call on the new

agenda, Dawson will see their names are added. Sharon Sleger said a patron wondered why the temperature in the library was rather cool; Dawson reported we are waiting on parts for a repair of the HVAC that will allow for better temperature control; the part's arrival is delayed by COVID.

7. Director's Report

Dawson discussed the August Report.

8. Communications A. Thank You from a Patron

Received a thank-you note for the summer reading challenge for adults from Barbara Kanera.

9. Report from City Council Representative

It is budget time across all City departments. Curt Andrews, Council President, resigned from the council effective September 10, 2021. Adam Wachowski, Vice President will fill the presidency through May, when council will re-elect officers. Council will determine how best to fill the seat vacated by Andrews at the next meeting. Asked for input on the proposed splash pad. Street construction projects are almost all complete.

10. Report from School District Representative

First week of school went smoothly. The superintendent presented a matrix for possible masking across the school district.

11. Report from County Representative

Discussed possible county redistricting based upon Census results.

12. Unfinished Business A. COVID-19 Updates

B. Policy Review - Circulation - Action Item

1. **COVID-19 Updates** - Motion to give director Dawson the authority to make decisions and changes to library operations based on COVID-19 influx until further notice. Motion made by Van Horn, second made by Kirsten Sleger. Voice vote carried unanimously.
2. **Policy Review - Circulation** - Motion to approve the amended Circulation policy made by Kirsten Sleger, second made by Pennefeather. Voice vote carried unanimously.

Dawson will bring supportive data concerning COVID-19 to subsequent meetings.

13. New Business A. 2022 Library Budget Review

1. **Budget Review** - Dawson presented a draft of the 2022 library budget.

14. Board Education *None*

None.

- 15. Closed Executive Session** *The Library Board of Trustees reserves the right to enter into Closed Session, per Wisconsin Statutes s.19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Employee Compensation*

Closed Executive Session – President Thomas read the Wisconsin Statutes s. 19.85(1) (c) allowing closed session when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Mr. Thomas stated the reason the Closed Session is in regards to library employee compensation. He then opened the floor for a motion to enter into Closed Session. Motion made by Kirsten Sleger to enter into Closed Session, second made by Pennefeather. Roll Call Vote: Kate Gadd - Aye; Sharon Sleger – Aye; Larry Thomas – Aye; Kirsten Sleger – Aye; Tracey Koach – Aye; David Pennefeather - Aye; Tom Van Horn – Aye; Stanley Palmer - Aye. Motion carried. The Board of Trustees entered into Closed Session at 7:54 PM.

At 8:25 PM, a motion to reconvene in Open Session was made by Koach, second made by Kirsten Sleger. Voice vote carried unanimously.

16. Adjournment

At 8:25 a motion to adjourn was made by Koach, second made by Palmer. Voice vote carried seven aye votes with one nay vote (Van Horn).



MEMO

DATE: October 13, 2021
TO: City Council and City Manager Greg Buckley
FROM: Jamie Jackson, City Clerk/Human Resources Director
SUBJECT: Monthly Updates

TRAINING:

Attending webinars offered by the WI Department of Workforce Development throughout the remainder of 2021 with focuses on Wisconsin Wage & Hour Laws, Employees with Health Challenges, and Protected Leave Laws in Wisconsin.

ELECTIONS:

City Clerk and Deputy Clerk are attending refresher Municipal Clerk Core Training and Baseline Chief Inspector Training offered by the Wisconsin Elections Commission in Manitowoc this week.

Chief Inspectors and Poll Workers will also be attending refresher trainings in Manitowoc this week to achieve the required training hours to be re-certified for the 2022-2023 election cycle. A list of Chief Inspectors and Poll Workers for the 2022-2023 election cycle will be presented at a December Council meeting.

Badger Books have been ordered based on the Council’s authorization at the October 4th Council meeting. Following the approval of the redistricting ordinance (October 18th), additional planning will take place to coordinate the facilitation of future elections and communicate upcoming changes to the community.

HUMAN RESOURCES UPDATES:

- Crossing Guard vacancies have been filled.
- Anthony Timberlake was sworn in as the Police Department’s newest full-time hire on October 4th.

OPERATOR’S LICENSES ISSUED:

On May 4, 2020 the City Council authorized the City Clerk to issue Operator’s Licenses. The following licenses have been issued since the 9/20/2021 Council meeting:

<u>Name</u>	<u>Address</u>	<u>Duration</u>
Jill I. Fisher	2009 Jefferson St., Two Rivers	2 years
Maria Kozlowski	2018 27 th St., Two Rivers	1 year
Paige M. Sullivan	1420 N. 7 th St., Manitowoc	2 years
William D. Zellner	1961A Roosevelt Ave., Two Rivers	2 years



From: Elizabeth Runge, Community Development
Director

Date: Sept /Oct 2021

Re: Staff Report



I. Focus relentlessly on fiscal new revenue streams and operational sustainability.

- Tax Increment District #16 with boundaries along the East Twin River has been adopted by the Joint Review Board and City Council.
- Staff conducted a Developer Tour of Two Rivers sites for development. Additional dates are scheduled for visits with those unable to attend the October 7th event.
- Staff continues to monitor funding announcements to assist with City priority projects.
- Assisted with the sale of a lot in phase two of Sandy Bay Highlands.
- Site Plan Review of All Energy Management was completed and approved for move into Woodland Industrial Park.

III. Drive strategic community development.

- Correspondence continues with interested parties in the former Paragon property. Council will be updated in closed session as to the progress in with these discussions.
- Met with designers for West River Loft Apartments, discussed status with 3000 Forest project with developers as their project status as it continues to move forward pending DNR review of final clean up items.
- October's Plan Commission meeting included a segment devoted to the Comprehensive Plan, discussing the Housing Element and the updates made to the future Land Use Map.
- Staff is evaluating the use of brownfield funds to conduct environmental assessments along portions of the CN rail segment where necessary before the City acquires it. Planning for the rail corridor is also a part of the discussions.
- Continuing to serve as a member of the School District Facility /Technology Committee that is the conducting a study of the district's facilities needs.

Two Rivers Electric Department
Monthly Report For
October 2021

Electric Consumption in KWH:

This Month:

Sept. Energy Data

2016	2017	2018	2019	2020	2021	%Change from 2016-2021	%Change from 2020-2021
7,015,985	6,858,478	6,809,251	6,612,734	6,735,982	7,099,107	1.18%	5.39%

Year-to-Date:

2016	2017	2018	2019	2020	2021	%Change from 2016-2021	%Change from 2020-2021
64,088,452	62,329,996	63,893,031	62,816,844	64,223,302	65,950,098	2.90%	2.69%

Cost of Electricity Purchased in Dollars:

This Month:

2016	2017	2018	2019	2020	2021		
\$ 589,690.73	\$ 582,525.74	\$ 551,586.20	\$ 512,813.10	\$ 578,125.88	\$ 578,125.88		
						%Change from 2016-2021	%Change from 2020-2021
\$ 0.08405	\$ 0.08494	\$ 0.08101	\$ 0.07755	\$ 0.08583	\$ 0.08144	-3.11%	-5.12%

Two Rivers Electric Department Monthly Report For October 2021

Large Work Orders Worked on during the current month:

Location	Description of work performed
LED Light Replacement	Street lights
Southside	Rebuild primary poles, cross arms and wires
Northend Residential	Various locations, new poles, wires and polymer cutouts
Eastside	Cutout / Arrester replacements

Call-Out Dates	Location	Duration	Cause if known
9/10/21	17th & Monroe	2 HRS	Equipment Failure
9/11/21	Columbus Substation	N/A	ATC Switching
9/15/21	2410 11th St.	NA	Phone drop in road

Number of Services Upgraded or Changed:
Number of Electric Meters Installed:
Total Number of Electric Meters Tested:
Service Disconnects & Reconnects:

Fire Department Monthly Report

August 2021

		Monthly			Year to Date 2021			Year to Year 2020			
Total Incident Responses			172				1366			1202	
EMS Response Total EMS Incidents			153				1238			949	
	Total Patients		130				977			711	
	On Scene		118				856			842	
	Interfacility Transports		23				363			337	
	Intercepts		3				17			8	
	Other		0				0			0	
EMS Revenue	Date of Service Report		Monthly				Year to Date 2021			Year to Year 2020	
EMS Operations Billing Information	SDC and TRIP Revenue		\$4,218.24				\$42,766.85			\$33,067.33	
	Charges		\$132,860.41				\$1,164,180.54			\$1,017,012.41	
	Payments		\$78,620.28				\$507,518.40			\$462,990.29	
	Adjustments		\$93,648.27				\$563,345.53			\$459,847.25	
	Change + or - in Accounts Receivable		-\$39,408.14				\$93,316.61			\$94,174.87	
Monthly Collection Percentage			59.18%				43.59%			45.52%	
Fire Incidents	Total Fire Incidents		19				126			113	
	Structural		2				4			6	
	Fire Other		4				15			12	
	Unauthorized		1				10			10	
	Hazardous Condition		4				27			33	
	False / Cancelled		3				30			34	
	Service Calls		5				23			17	
Overlapping calls			25				249			162	
Occup/ Inspect	Total Inspections		29				281			145	
	General		29				206			145	
	Special/Other/Consults						19			0	
	Violations		7				68			42	
	Corrections		2				31			21	
Training	Total Hours		713				4015			3561.9	
	Fire Training		523				2515			2481.9	
	EMS Training		160				1140			660	
	Community Based Outreach		30				360			420	
See attached training summary											
Public Education			Monthly			Year to Date 2021			Year to Year 2020		
Totals / Events	Staff Hours	Participants	3	3	3	39	39	86	45	72.75	303
CPR Classes	Staff Hours	Participants	3	3	3	39	39	86	10	30.25	63
Station Tours	Staff Hours	Participants	0	0	0	0	0	0	1	1	30
Presentations	Staff Hours	Participants	0	0	0	0	0	0	34	41.5	220
Maintenance			Monthly			Year to Date 2021			Year to Year 2020		
Total Hours			247.15				1725.7			1750.65	
Building Care, Cleaning, Maintenance			61.45				576.75			559.4	
Grounds Care			10				53			99.5	
Vehicle Checks			151.5				951			900	
Vehicle Cleaning			0.75				65.25			107.75	
Vehicle Maintenance			23.45				79.7			84	
Current Events											
National Night Out											
Dispatcher ride along											
FF/EMT Louis Kumbalek recruit training											
FF/P Kautzer TEMS training											
3 LTC and 1 TRHS interns started											
FF/Critical Care Bradley Scherer (8/28) 6 years, POC Lenny Lewis (8/26) 23 Years											

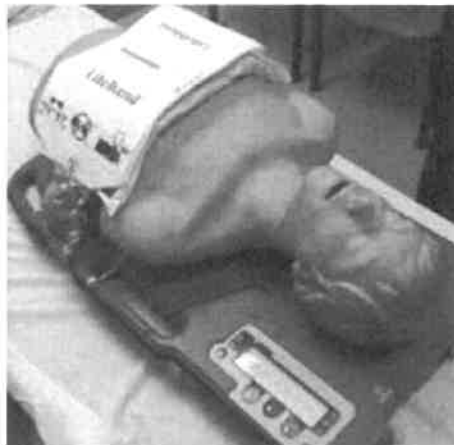
Monthly EMS Training Report August 2021

I would like to encourage all City of Two Rivers City Council members to contact me to set up a time that I can give you a personal view of TRFD operations and training. (920)-901-3810

Follow The City of Two Rivers Fire Department on Facebook to see pictures/videos of Training, Operational Events and Community Outreach.

Notable Events in July 2021

- EMS Protocols, Policies, and Education Continues (CDC and Best Practice)
- TRFD FF/P Clay Kautzer completed 40 hour Tactical Medic class
- TRFD POC Firefighter/Paramedic recruit training continues.
- 3 LTC Paramedic interns and one TRHS intern began their internship
- FT/POC professional development and training
- Paramedic/Firefighter Louis Kumbalek recruit training
- All TRFD Paramedics continue with the 2021 Paramedic/CCP Training Refresher
- Daily collaboration with relevant community partners (IFT)
- Daily communication with Medical Director (Operations/IFT related)
- Daily QI/QA shift EMS Education
- Multiple EMS Related Meetings and Discussions.
- Paramedic Rebecca Meulemans recruit training
- EMS standby (kites over Lake Michigan)



<https://www.zoll.com/products/automated-cpr>

EMS: 160 hrs

The TRFD EMS training program encompasses paramedic, critical care paramedic, and tactical paramedic training. EMS training or tasks connected to EMS training. The TRFD paramedics strive to offer empathic, competent and professional care that exceeds the expectations of those we serve. There are countless hours of EMS training each day at the TRFD. This training is formal and informal. TRFD paramedics have three formats of formal education: Target Solutions on-line assignments, Formal Lecture, and Practical Exercises. Dr. Painter, the TRFD Medical Director provides oversight to all TRFD EMS training, as well as QI/QA. The TRFD is committed to offer “best practice” care now and in the future.

Training hours above are conservative.

- *POC EMS/Paramedic Training*
- **Paramedic/Critical Care Paramedic Refresher (In-Person)**
- **Protocol Review Collaboration/Update (TRFD/Mishicot)**
- **EMS Remediation based on QI/QA**
- **EMS Competencies/Evaluations/Education**
- **Medical Director collaborative QI/QA**
- **Pod/Web Casts (EMS1/EMS World)**
- **Company level EMS training**
- **Paramedic QI/QA (all reports) Shift Officers/Medical Director**
- **IFT QI/QA**
- **TEMS training (Kautzer, Burke, Schroeder)**
- **Shift Officers EMS/AMCMC Update Meetings**
- **EMS Related Meetings/Training/Updates (COVID-19)**

Community Based Paramedic Outreach: 30 hours

This is a very important program that requires continuous training updates with the TRFD staff. This program is rapidly developing throughout the United States. State legislation has recently been passed to allow ambulance providers to bill for preventive care. There is daily communication between TRFD employees as providers of preventative medicine and other community resources. Being proactive in community outreach mitigates many unnecessary ambulance responses and decreases operating cost to the city. More importantly community paramedicine objectively improves the quality of life and decreases mortality rates of those who have health related disparities in our community. This program operates 24/7 365. It is very difficult to give a accurate number to this training. The above hours noted are very conservative.

Important to note is, the hospital equipment program at TRFD is a Community Outreach program (the time from that program is averaged in with the above number).

- **Community Outreach visits/calls/visits**
- **Collaboration with PAAW**
- **Unnecessary 911 call mitigation**
- **Public health meetings (COVID-19)**
- **Health Department Meeting updates (COVID-19)**
- **Operational collaboration with various agencies**
- **Phone calls to citizen's at risk**
- **Collaboration with Public Health, Hospice and other area agencies**
- **Community Education**



<https://www.ntc.edu/academics-training/courses/emergency-medical-services/special-operations-tactical-rescue-technician>

Be Well

For more detailed information feel free to contact me.

-Respectfully Submitted

David R. Murack

Assistant Chief

Emergency Operations/Community Outreach

City of Two Rivers Fire Department

2122 Monroe Street, Two Rivers WI, 54241

Station: 920-793-5521

Cell: 920-901-3810

"Let no public safety service member's ghost ever come back and say their training failed them."

Web Page: <http://www.two-rivers.org/fire/fire-department.php>

Monthly Fire Operations Report for August 2021

News

- New SCBA and air consumption drills were completed for August. We started with classroom session to review the new SCOTT X3 breathing apparatus. Then we used the new air packs for our annual air consumption drill. The drill was comprised of firefighter related duties that were completed consecutively so the firefighter could consume all the air in their air pack. This drill also helped the firefighters assess their fitness level.



- FF/EMT-P Louis Kumbalek started his recruit training August 2nd 2021. He was put through a series of rigorous fire ground drills during his two-week recruit school. He is currently on B-shift, and will continue to learn and be evaluated throughout his year of probation.



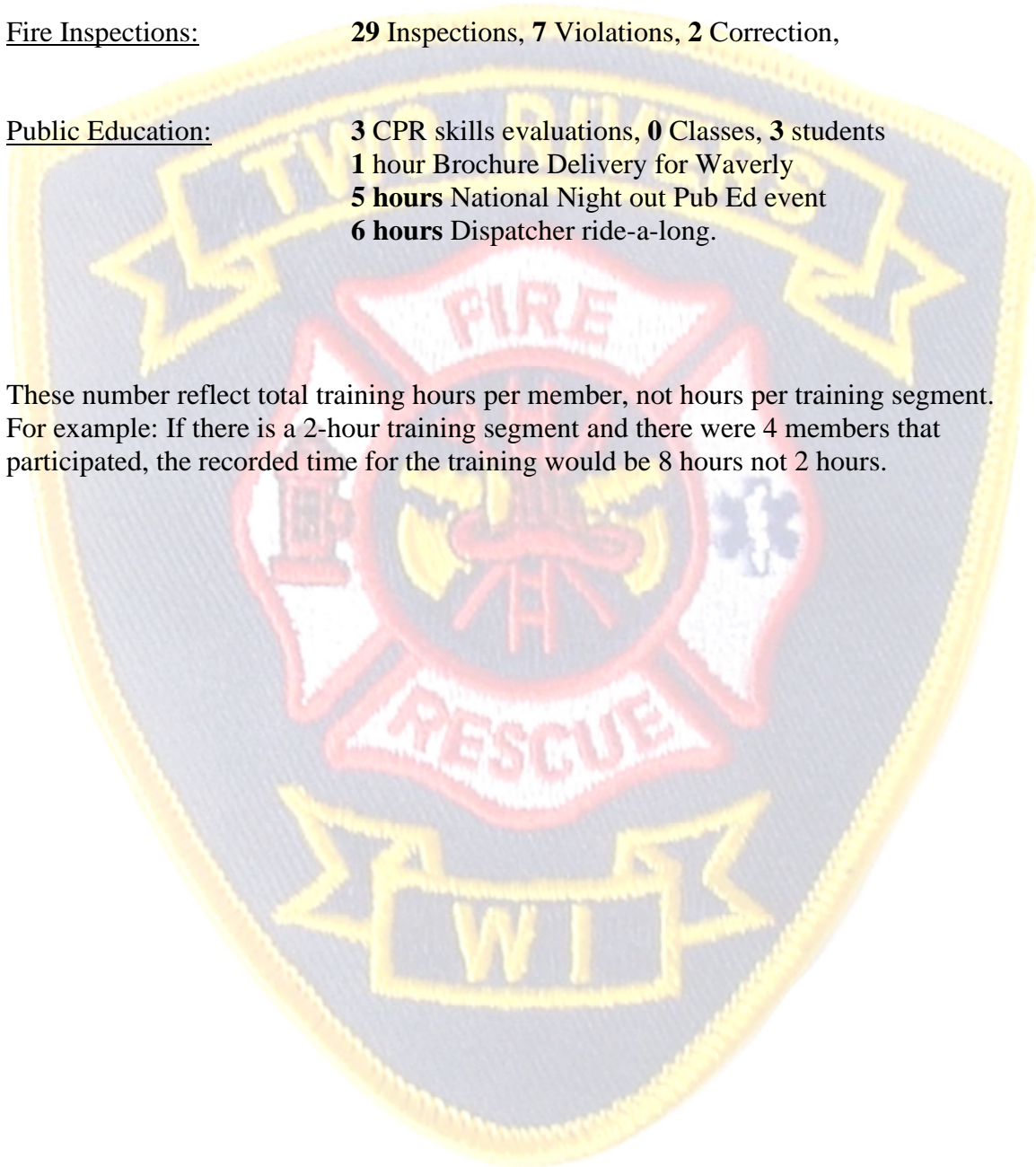
Fire Operations

Fire Operations training: **523** hours

Fire Inspections: **29** Inspections, **7** Violations, **2** Correction,

Public Education: **3** CPR skills evaluations, **0** Classes, **3** students
 1 hour Brochure Delivery for Waverly
 5 hours National Night out Pub Ed event
 6 hours Dispatcher ride-a-long.

These number reflect total training hours per member, not hours per training segment. For example: If there is a 2-hour training segment and there were 4 members that participated, the recorded time for the training would be 8 hours not 2 hours.



Fire Department Monthly Report September 2021

		Monthly			Year to Date 2021			Year to Year 2020			
Total Incident Responses			153						1519		
EMS Response Total EMS Incidents			144						1383		
	Total Patients		114						1091		
	On Scene		98						954		
	Interfacility Transports		30						393		
	Intercepts		2						19		
	Other		0						0		
EMS Revenue	Date of Service Report		Monthly			Year to Date 2021			Year to Year 2020		
EMS Operations Billing Information	SDC and TRIP Revenue		\$1,174.65			\$43,941.50			\$35,354.07		
	Charges		\$127,901.90			\$1,292,082.44			\$1,132,907.18		
	Payments		\$56,724.76			\$564,243.16			\$516,505.30		
	Adjustments		\$70,770.14			\$634,115.67			\$524,766.55		
	Change + or - in Accounts Receivable		\$407.00			\$93,723.61			\$91,635.33		
Monthly Collection Percentage			44.35%			43.67%			45.59%		
Fire Incidents	Total Fire Incidents		9						135		
	Structural		0						4		
	Fire Other		2						17		
	Unauthorized		3						13		
	Hazardous Condition		0						27		
	False / Cancelled		1						31		
	Service Calls		3						26		
Overlapping calls									276		
Occup/ Inspect	Total Inspections		33						314		
	General		33						239		
	Special/Other/Consults								19		
	Violations		17						85		
	Corrections		8						39		
Training	Total Hours		469						4484		
	Fire Training		279						2794		
	EMS Training		160						1300		
	Community Based Outreach		30						390		
See attached training summary											
Public Education			Monthly			Year to Date 2021			Year to Year 2020		
Totals / Events	Staff Hours	Participants	3	6	22	42	45	108	51	91.25	325
CPR Classes	Staff Hours	Participants	3	6	22	42	45	108	16	40.25	75
Station Tours	Staff Hours	Participants	0	0	0	0	0	0	1	1	30
Presentations	Staff Hours	Participants	0	0	0	0	0	0	34	50	220
Maintenance			Monthly			Year to Date 2021			Year to Year 2020		
Total Hours			237.3			1829.5			1957.75		
Building Care, Cleaning, Maintenance			87.2			663.95			620.45		
Grounds Care			8			61			103.5		
Vehicle Checks			133.5			951			1028.75		
Vehicle Cleaning			3.5			68.75			115.05		
Vehicle Maintenance			5.1			84.8			90		
Current Events											
MAYDAY fire training											
New hire of Paid on Premise members											
Preparations for Fire Safety Week											
FF/CCP Zachary Peterson (9/21) 22 years.											

Monthly Fire Operations Report for September 2021

News

- RIT and MADAY training were the topics for September. We started in the classroom reviewing TRFD and MABAS RIC and MAYDAY policies in August. Then September's training incorporated practical evolutions at an acquired structure on 17th Street. (No pictures were taken this month)
- Three new Paid-on-Premise FF (Rebecca Meulemans, Alec Staudinger, and Tanner Tome) started their fire training in September. Training will continue until they have completed their recruited training.
- Full-time staff have been working on their apparatus task books. Recertification will start this fall.

Fire Operations

Fire Operations training: **279** hours

Fire Inspections: **33** Inspections, **17** Violations, **8** Correction,

Public Education: **1** CPR skills evaluations, **2** Classes, **22** students
14 hours Public Education Fire Prevention Week
1.5 hours Inflatable Pub Ed Prop. Research

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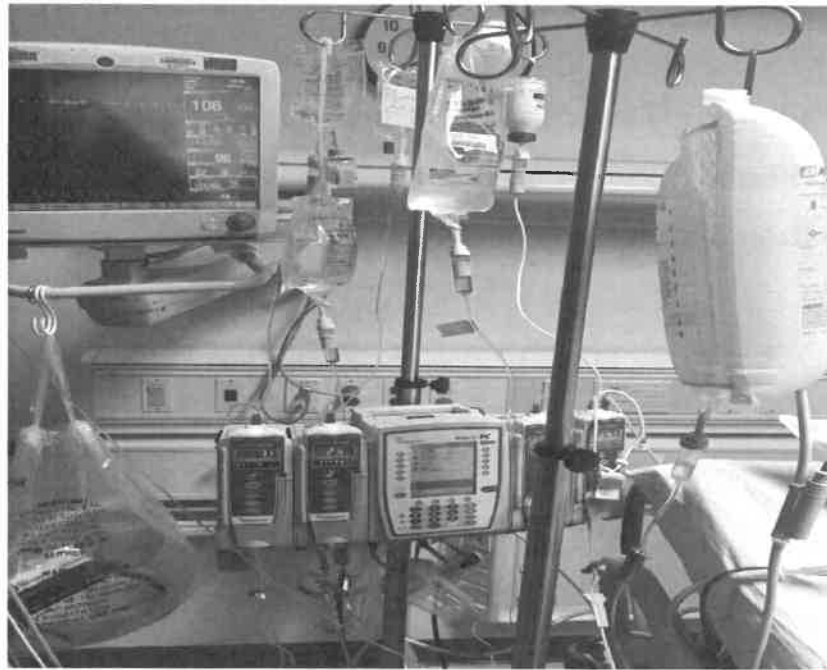
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Notable Events in September 2021

- EMS Protocols, Policies, and Education Continues (CDC and Best Practice)
- TRFD POC Firefighter/Paramedic recruit training continues.
- 3 LTC Paramedic interns and one TRHS intern continued their internship
- FT/POC professional development and training
- All TRFD Paramedics continue with the 2021 Paramedic/CCP Training Refresher (ACLS/CPR)
- Daily collaboration with relevant community partners (IFT)
- Daily communication with Medical Director (Operations/IFT related)
- Daily QI/QA shift EMS Education
- Multiple EMS Related Meetings and Discussions.



EMS: 160 hrs

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- **Collaboration with PAAW**
- **Unnecessary 911 call mitigation**
- **Public health meetings (COVID-19)**
- **Health Department Meeting updates (COVID-19)**
- **Operational collaboration with various agencies**
- **Phone calls to citizen's at risk**
- **Collaboration with Public Health, Hospice and other area agencies**
- **Community Education**
- **Meals on Wheels**

Be Well

For more detailed information feel free to contact me.

-Respectfully Submitted

David R. Murack

Assistant Chief

Emergency Operations/Community Outreach

City of Two Rivers Fire Department

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INSPECTIONS DEPARTMENT

MONTHLY SUMMARY SEPTEMBER 2021

	Permits Issued		Permit Revenue		Project Value	
	Month	YTD	Month	YTD	Month	YTD
Building (residential)	34	238	3,020	28,989	299,365	3,348,684
Building (commercial)	3	20	320	3,694	29,820	392,632
Electrical	18	177	955	10,070	21,649	252,902
Heating	12	142	800	9,126	63,670	767,059
Home Occupation	-	-	-	-	-	-
Moving	1	6	50	400	3,595	44,189
Plumbing	33	159	3,280	18,395	104,156	704,212
Sign	1	12	50	600	5,450	26,325
Tank	-	1	-	50	-	-
Wrecking	1	8	83	702	9,000	63,000
Totals	103	763	8,558	72,026	536,705	5,599,003

YTD Comparison	Permits Issued		Permit Revenue		Project Value	
	2021	2020	2021	2020	2021	2020
Building	258	251	32,683	29,316	3,741,316	4,192,356
Electrical	177	155	10,070	9,490	252,902	513,218
Heating	142	151	9,126	10,136	767,059	1,143,679
Home Occupation	-	-	-	-	-	-
Moving	6	5	400	350	44,189	21,288
Plumbing	159	81	18,395	10,545	704,212	750,477
Sign	12	16	600	800	26,325	48,189
Tank	1	-	50	-	-	-
Wrecking	8	3	702	174	63,000	54,900
Totals	763	662	72,026	60,811	5,599,003	6,724,107

Other Activities

Received and responded to requests for information from the general public and staff

Prepared notices, ordinances & related documents for public hearings

Prepared agenda packets and minutes for Plan Commission

Parks and Recreation Department
Hamilton Community House
1520 17th Street
Two Rivers WI 54241-0087
Office (920) 793-5592
Senior Center (920) 793-5596

Date: October 11, 2021
To: Greg Buckley
CC: City Council, Recreation Staff, Advisory Recreation Board
From: Terri Vosters
Subject: Recreation Department **September** Report

The usage of the J. E. Hamilton Community House for the month is as follows:

- Meals on Wheels served 1433
- Congregate Meals (9/20-9/30) 74
- TRUST car rides 97
- Senior Center Programs 851
- Building/Pavilion Rentals 6,981
- Recreation Programs (Indoor and Outdoor) 2,036 (1,536 indoor @ Community House)
- Visitors 3,725
- Total building usage 9,752 (not including outdoor programs)

The J. E. Hamilton Community House was open **29 days** in the month of **September** for an average daily usage of **336 people per day**.

Cemetery

1. # of spaces sold - 1 @ \$750.00 = \$750.00
2. # of Interments - 3 @ \$850.00 = \$2,250.00
3. # of cremations - 2 @ \$550.00 = \$1,100
4. # of Saturday burials - 1 @ \$350.00 = \$350.00
5. Grand total: \$4,450

Administration (Office)

- Complete and submit 2022 Projected Budget
- Self-teaching CIMS
- Continuing process to bring City cemetery records update
- Balance accounts for journal transfer requests

Recreation and Special Events

Rebecca

Organized photo shoot for Carron Net for Volleyball and Pickleball nets for 9/8

Zoom meeting for Esports on GG Leagues on 9/8

Sent out special event sponsorship thank you cards and donor receipts to all Firework, Concert in the Park, Outdoor Movie, General Fund, and Bands on the Beach Sponsors

Ordered 4th of July plaques and lost buttons for sponsors for the 2021 season from Manti Trophy and for the upcoming year sponsors that will need one for 2022 - notified sponsors and picked up

Created event outlines for Ethnic Fest and Apple Fest

Followed up on event needs for 2 beach weddings on Rotary Pavilion, Kite fest, Pig to Pig Walk, Prevent Suicide Walk (moved to Manti 2021), BOTB- Canceled 9/12 and will reschedule 2022, and Metal Ware sale

Created schedules and rosters, Organized, hired staff, communicated with all appropriate personnel, and supervising Men's Fall Softball League for 2021

Created Craft and Vendor spread sheet of Ethnic Fest vendors for reference sheet for future vendors for all events

Emailed special event organizers for 2022 special TR event dates -updated 2022 TR Event calendar and Street Closure List and sent to Haelee to get into P&R schedule

Helped Ethan start up NFL Flag Football for 2021

Attended Newpro meeting in Oshkosh on 9/16 on playgrounds

Conference call with GG Leagues business office to learn more about set up of esports leagues

Sent out the last of the Umpire checks for youth baseball/softball season- 2021

Apple Fest meeting with organizers and myself on 9/28 to finalize set up and organize equipment needs

Men's softball- supervised, score kept, or made sure it was being supervised on 9/15, 9/22, and 9/29

Added more Farmer's Market vendors to Two Rivers Market and aided in adding in addition to Ethnic and Apple Fest vendors

Invoiced for Ethnic Fest and Ravens Football (2nd invoice)- had sent out for both.

Followed up on Room tax credit with City Hall on Kite Fest and Snow Fest

Attended NRPA Conference in Nashville, TN 9/20-9/24- Here I attended exhibit halls – and met with vendor about software, equipment needs, playground equipment(several different types), programming, background checks, splashpads, aquatics, field prep, esports, tree care, park renovations, athletic equipment, special event programs and equipment, etc; attended sessions such as equality between the LGBTQ communities, federal grants available, inclusive park set ups and the importance for kids growth both mentally and physically, ensuring equity in your events, and of course networking with other Recreation officers from other states.

ETF Zoom meeting on 9/29

Ethan

Finished Concessions at Vietnam park and made sure those were taken care of with staff

Updating the street tree guide, but constantly making updates because I keep learning new things, to add or take out.

Working on sponsorship packets for our Race in October, I have Renee's chocolates who will sponsor the event and future events also.

Continued work with city/terrace trees

Attended an E-sports seminar

I went out with Jim McDonald to talk to a community member about trees being trimmed up by the beach.

Met with Scott Ahl and Jim McDonald about tree's being put up on the Reconstruction of 24th street.

Coaches meeting for Flag Football

Flag Football Started, every Tuesday and Thursday night, we have about 60 Participants this year.

Ethnic Fest set up and work with staff

Attended my first Newpro meeting in Oshkosh

I went out to Silver Creek Nurseries in Manitowoc and got some good insight on Tree's to use and gained better knowledge.

Held an attendant in-service meeting and talked about changes and getting prepared for the Winter months.

Attended city council and talked about Pickleball courts and gave them my knowledge about the sport.

Continued work on Street trees, upcoming athletic events, building posters, and learning more about tree care

Parks/Maintenance

Neshotah Quisen Hut Lighting

Concrete pads for new benches

Setup for Ethnic Fest

Installed new Park Benches

Kite Fest set up

Spider Clean up at SOR

Bench Repair of Central Park benches

Tree Trimming

Ordered new Kayak Launch for Vets

Fishing Cleaning station Painting

Plumbing in building

Beach House Backup and cleaning up

Cleaning Fountains and Fixed leak issue in with drain in central park

Continued cleaning of Bathrooms throughout park system

Senior Center

Take n Make / Creation Station – 8 Felt Flower creation kits prepared for pick up

Wisconsin Association of Senior Centers District 3 Meeting

Wisconsin Association of Senior Centers Board Meeting

Parks & Recreation Budget Meeting with Director

Strong Bodies Virtual Exercise Class

Taking Care of You series

Fall Picnic in the Park – Prep, shopping, set up, cooking & serving food, clean up – Profit \$400+

Open House & Food Fundraiser – Prep, shopping, set up, cooking & serving food, clean up – Profit \$450+

Falls Prevention Presentation by ADRC of the Lakeshore

Senior Safety Presentation by Two Rivers Police Department

Met w/ Mtwc County Health Department for Kitchen & Warming Kitchen Inspection

Birthday calls, mailed birthday cards & anniversary cards

Arts & Aging Development Series Workshop Session
Meet w/ Project Architect for Drive thru window grant
Senior Center September Newsletter – Created, mailed, emailed, distributed to area businesses
Updated senior center website & social media page
SC Booth at the Manitowoc Public Library Volunteer Fair
Taste of Milwaukee Bus Trip – 52 travelers
Spirit of the Shoreline October bus trip sold out
Dart ball resumed
September 20 - Onsite County Nutrition Program resumed. New mealtime 11:30am
Office Staff helping daily with meal packing and serving lunch

Administration

City Council meetings x2
Senior Center meeting on budget
Park plan meeting with Elizabeth and Greg
WPRA webinar on Tree maintenance
Safety meeting x1
Met with Troy from Gametime on Neshotah zip line
Zoom meeting with Parkitecture and Greg on Central Park 365
Assisted the Senior Center staff with Fall Picnic in the Park
Delivered Meals on Wheels
Zoom meeting on Meals on Wheels with ADRC of the Lakeshore x2
Advisory Rec Board meeting
Interview for Meal Site Coordinator
Dept Head meeting 2x
Central Park West Planning Committee Meeting x1
Met with new swim lesson instructors
Zoom with American Red Cross
6 month employee review with CV
Meeting with Cemetery staff x2
Meeting with Main Street on possible site for 2022 special events
Continued work on 2022 CIP and operational budgets
Continued work with the Washington Park renovation
Continued work with website/FB design
Attended NEWPRO conference in Oshkosh
Continued work on grants for Central Park West and Neshotah playground updates

Two Rivers Police Department Monthly Report August 2021



Serving our community since 1858

Two Rivers Police Department

1717 East Park St.

Two Rivers, WI 54241

Business (920) 793-1191

Non-Emergency (920) 686-7200



Monthly Report August 2021



National Night Out

National Night Out was back this year after taking a year off like many other events. It was bigger and better than ever. Numerous agencies came out to display their equipment, answer questions and meet with the community. The event in large part was organized by Lieutenant Gauthier, Officer Propson and the Crime Prevention Committee.







Promotions

Our agency recently went through some restructuring in order to fill vacancies and better cover shifts. The result of that restructuring was the creation of two Sergeant positions. While these positions do not add any additional officers, they will be used to fill vacancies on patrol and replace a vacant supervisor (lieutenant) position. A promotional process was held and two Sergeants were selected.



Sergeant Robert Wandrie has been with the department as a patrol officer for 8.5 years. He is a graduate of Northeast Wisconsin Technical College. He is currently a Field Training Officer, Drug Recognition Expert, Honor Guard member, Resiliency Instructor, Evidence Technician and is part of the Manitowoc County SWAT team. We look forward

to having Sergeant Wandrie fill this new leadership role. Congratulations Sergeant Wandrie!



Sergeant Nicholas Spurney has been with the department as a patrol officer for 3.5 years. He is a graduate of North Central Technical College and attended UW- Stevens Point. He is currently a Field Training Officer and Death Scene Investigator. We look forward to having Sergeant Spurney fill this new leadership role. Congratulations Sergeant Spurney!





New Officers

Between retirements, officers leaving the career, and promotions we had four vacancies to fill. In June we held interviews and backgrounds were completed in July. Two new officers, Matthew Lutze and Justin Krueger were hired and sworn in on August 9th, 2021.



Officer Matthew Lutze comes to us with almost nine years of prior experience as an officer from Marinette PD. He is a Drug Recognition Expert, Taser Instructor, ALICE Instructor and was on Marinette's tactical response team. He is a graduate of Fox Valley Technical College and attended UW- Sheboygan. Originally from Newton, he is returning to the area with his family. We look forward to the experience and knowledge Officer Lutze brings with him to our team. Welcome Officer Lutze!

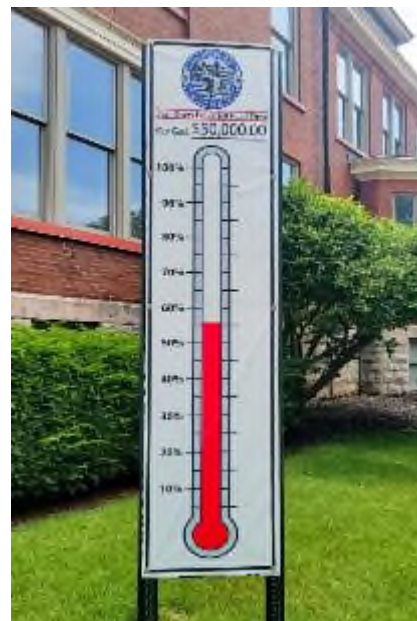


Officer Justin Krueger was also hired as a new officer. He is a graduate of Lakeshore Technical College and graduated in May of 2021. He has lived in the Manitowoc /Two Rivers area his whole life. He worked in the private sector for a number of years before deciding to become a police officer. We look forward to having Officer Krueger as part of our team. Welcome Officer Krueger!



Donations

Our community has continued to be very generous in their support of the K-9 program and numerous donations came in during the month of August. In addition, there were plenty of other donations “just because” for the department. These donations once again show the tremendous support we have here in Two Rivers. Thank you!





Training

Officer Beyer attended Taser Instructor Recertification at Lakeshore Technical College. Taser instructors are recertified every other year to make sure they are teaching the most up to date tactical and legal procedures when it comes to Taser deployment.





Sometimes we also like to have a little fun.....

Anniversaries

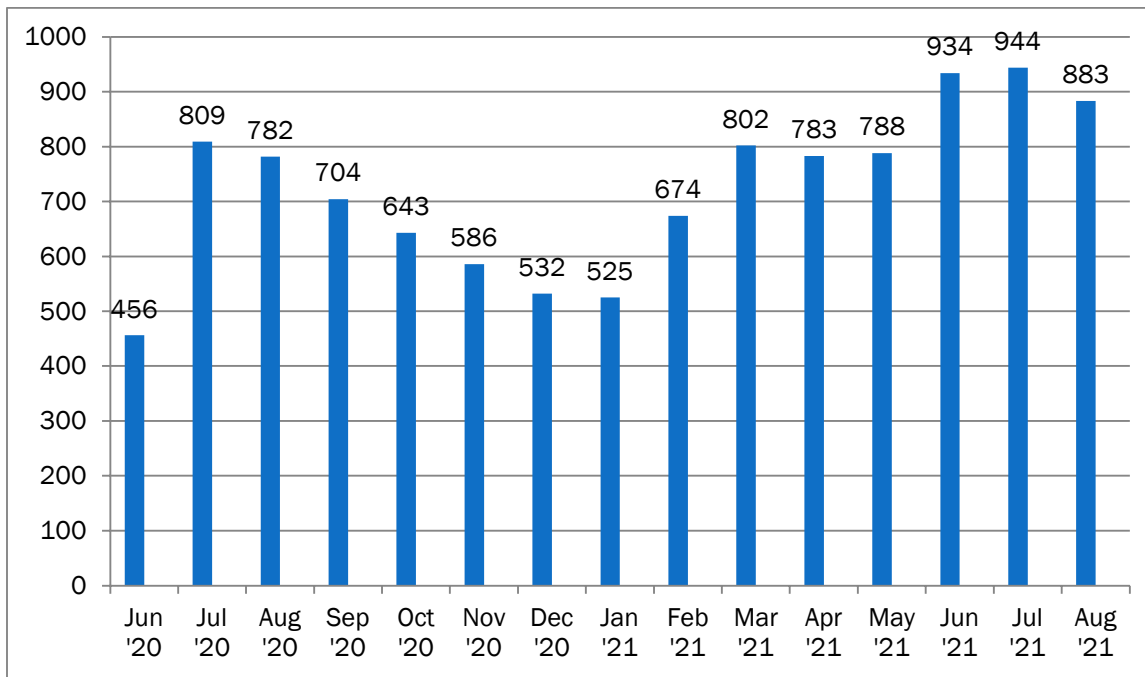


Officer Tanner Schmidt
August 27th, 2017
4 Years

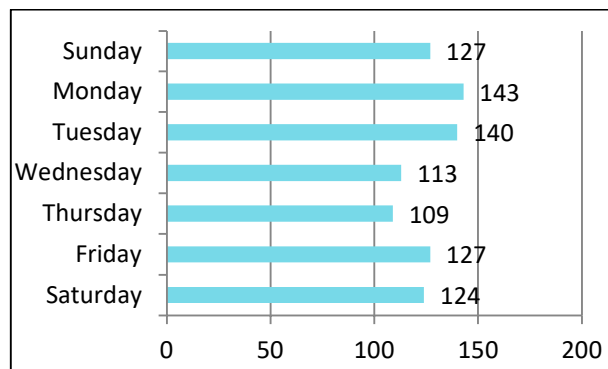
CALLS FOR POLICE SERVICE

August 2021: 883	2021 YTD TOTAL: 6,513 TOTAL LAST YEAR: 10,383
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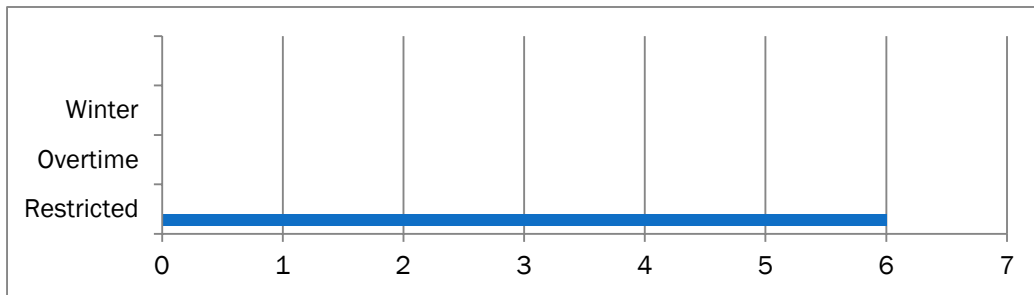
Monthly Calls Comparison Chart:



Calls for Service by Day of Week:



August 2021 Parking Enforcement:

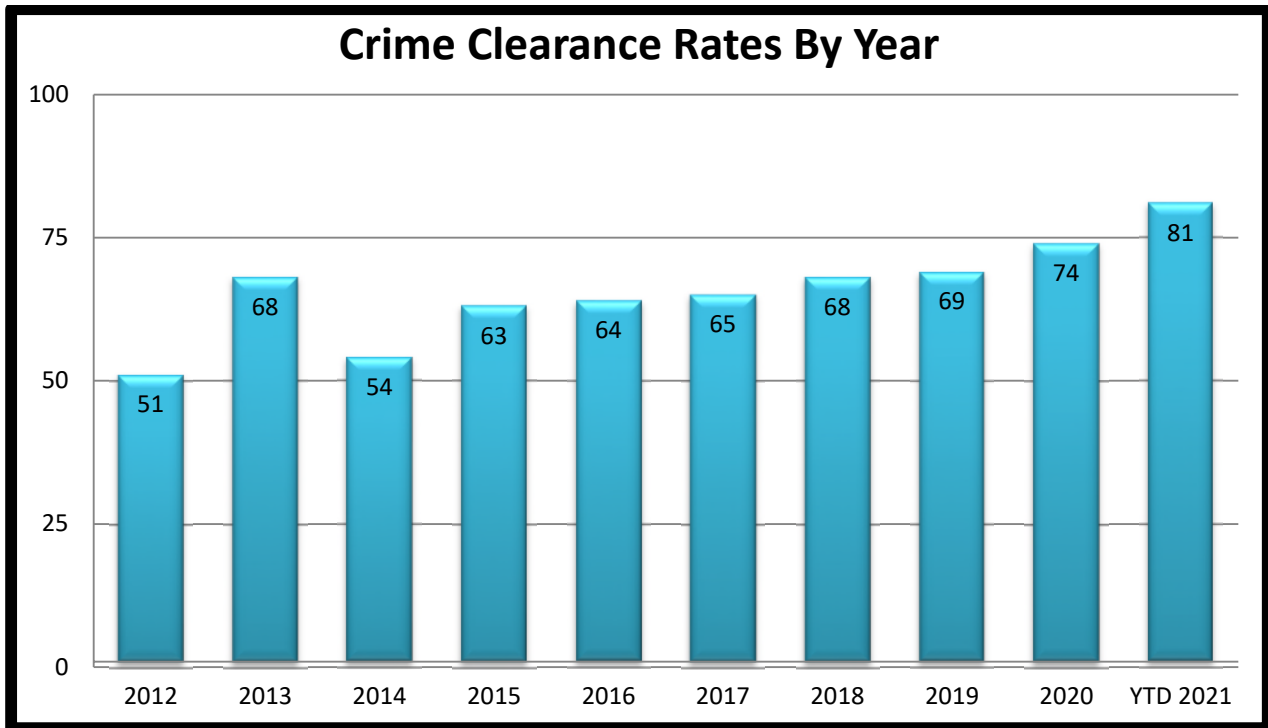


CRIME CLEARANCE RATE:

Each law enforcement agency in the Nation submits monthly reports to the Uniform Crime Reporting (UCR) Program. This program collects and reports crime offense data for the Nation, categorizing crime data as Part I or Part II offenses. Part I offenses include: Murder/Non-Negligent, Forcible Rape, Robbery, Assault(s), Burglary, Larceny/Theft, Motor Vehicle Thefts, and Arson. Part II offenses include all other crime classifications outside those defined as Part I offenses. These monthly reports also afford the Two Rivers Police Department the ability to monitor our crime clearance rate. The crime clearance rate is simply the percentage of offenses reported as compared to how many of those offenses were cleared or resolved. The Two Rivers Police Department is proud to note that our crime clearance rates are generally well above the average for the State of Wisconsin. Because some cases that are reported in one month may be solved or “cleared” the next month or months later, it is difficult to state crime clearance rates as purely a monthly rate. For our purposes, we continue to track our CCR rates across the months and years as well.

	August
Reported Part 1 Cases	18
Cases Cleared	12
Crime Clearance Rate	67%

Crime Clearance Rate YTD: 81%



Adult & Juvenile Arrest/Charge Summary:

The following is the total of ADULT and JUVENILE ARRESTS/CHARGES made by this department this month. This may not represent the actual number of individuals arrested as there are generally many cases where an individual will have multiple charges or counts of a specific charge. These statistics represent charges and arrests made for Criminal Code as well as Municipal Ordinance violations.

2021	August
Adult Arrests	83
Juvenile Arrests	1
Total	84

Written Warnings 2021

	JA N	FE B	MA R	AP R	MA Y	JU N	JU L	AU G	SE P	OC T	NO V	DE C	Total s
FIELD WARNING													
9-1-1 951.02 CRIMES AGAINST ANIMALS - MISTREATMENT	0	0	0	0	0	0	2	0	0	0	0	0	2
6-5-22 KEEPING OF CHICKENS & DUCKS	0	1	0	0	0	0	0	0	0	0	0	0	1
346.072(1M)(A) FAIL/CHANGE LANE PASSING STOPPED EMERGENCY VEHICLE MULTIPLE LANES	1	0	1	1	0	0	1	0	0	0	0	0	4
TR305.15(5) FAIL/MAINTAIN HIGH-MOUNTED STOP LAMP	0	0	2	1	0	0	0	0	0	0	0	0	3
346.57(4)(f) 005 SPEEDING IN OUTLYING DISTRICT (11-15 MPH)	0	0	0	0	0	1	0	0	0	0	0	0	1
341.04 NON-REGISTRATION OF VEHICLE	1	0	5	0	0	1	2	0	0	0	0	0	9
346.46(2)(A) IMPROPER STOP/STOP SIGN-STOP LINE	0	0	0	0	0	0	0	2	0	0	0	0	2
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	1	2	0	0	0	0	0	0	0	0	0	0	3
346.87 UNSAFE BACKING OF VEHICLE	0	1	0	0	0	1	0	0	0	0	0	0	2
346.37(1)(C)1 001 VIOLATE RED TRAFFIC SIGNAL	2	1	0	0	0	0	0	0	0	0	0	0	3
341.04(1) NON-REGISTRATION OF OTHER VEHICLE	1	0	0	0	0	1	0	0	0	0	0	0	2
341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	21	12	9	13	7	9	4	3	0	0	0	0	78
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	2	0	0	1	0	0	0	0	0	0	3
346.35 001 IMPROPER SIGNAL FOR STOP/TURN	0	1	0	0	0	0	0	0	0	0	0	0	1
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	0	2	4	2	1	0	1	1	0	0	0	0	11
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	19	13	12	3	5	4	3	4	0	0	0	0	63
341.15(3)(C) IMPROPER DISPLAY/PLATES (UNCLEAN)	1	0	0	1	0	0	0	0	0	0	0	0	2
342.15(4)(b) OWNER FAIL/REMOVE VEHICLE PLATES	0	0	0	0	0	1	0	0	0	0	0	0	1
341.15(1m)(a) FAIL/ATTACH REAR REGIS. DECAL/TAG	1	0	1	0	0	0	0	0	0	0	0	0	2
343.07(1g)(a)1 OPERATE MOTOR VEHICLE BY PERMITTEE W/O INSTRUCTOR	0	0	0	0	1	1	0	0	0	0	0	0	2

6-5-21 LIMIT ON NUMBER OF DOGS AND CATS	0	1	0	1	0	0	0	1	0	0	0	0	3
347.48(2M)(C) OPERATOR FAIL/HAVE PASSENGER/SEATBELT ED	0	0	0	0	0	0	2	0	0	0	0	0	2
346.37(1)(B) VIOLATE YELLOW SIGNAL	0	0	0	0	0	0	1	0	0	0	0	0	1
6-5-7(B)(4) BARKING DOGS	0	0	3	0	1	1	0	0	0	0	0	0	5
6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	0	1	0	0	1	0	0	0	0	0	0	0	2
346.37(1)(C)(1)/RED VIOLATE RED TRAFFIC SIGNAL	0	0	0	0	0	0	0	1	0	0	0	0	1
TR305.30(2) TIRES-BALD TIRES HAVING TREAD DEPTH < 2/32"	1	0	0	0	0	0	0	0	0	0	0	0	1
9-2-5/10P-7A LOUD AND UNNECESSARY NOISE/VIBRATIONS 10PM-7AM	0	0	2	1	0	0	0	0	0	0	0	0	3
9-6-3 (DO NOT USE) RESPONSIBILITY OF OWNERS/OCCUPANTS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	0	1	0	0	0	0	0	0	0	0	0	0	1
9-2-11 CURFEW VIOLATION	0	0	0	1	0	0	3	0	0	0	0	0	4
6-5-15 ANIMAL FECES	0	0	0	0	0	0	0	1	0	0	0	0	1
6-5-14 HARBORING VICIOUS ANIMALS	0	0	0	0	0	0	1	0	0	0	0	0	1
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	2	3	3	1	4	2	6	6	0	0	0	0	27
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	4	2	2	0	1	3	4	4	0	0	0	0	20
6-5-1 DOG LICENSE	6	7	6	2	8	7	8	11	0	0	0	0	55
TR305.34(3)(A) WINDSHIELDS-EXCESSIVELY CRACKED/IN CRITICAL AREA	1	0	1	1	0	0	0	0	0	0	0	0	3
TR305.32(6)(A) WINDOW-REAR SIDE WINDOWS TINTING MANUFACTURER	0	0	0	1	0	0	0	0	0	0	0	0	1
TR305.32(5)(B)1 WINDOW-REAR WINDOW-TINTING MANUFACTURER	1	0	0	1	0	0	0	0	0	0	0	0	2
TR305.32(4)(B)2 WINDOW-VENT/FRONT SIDE TINTING 50%	5	0	1	6	0	0	0	0	0	0	0	0	12
TR305.32(4)(B)1 WINDOWS-VENT/FRONT SIDE-TINTING BY MANUFACTURER	0	0	1	0	0	0	0	0	0	0	0	0	1
TR305.26(1) MIRRORS-REQUIRED MIRRORS VIOLATION	0	0	0	0	1	0	0	0	0	0	0	0	1
TR305.15(1) STOP LAMPS REQUIRED NUMBER	0	1	0	0	0	0	0	0	0	0	0	0	1

TR305.08(3) BACK-UP LAMP SWITCH-INDICATOR VISABLE TO DRIVER	0	0	0	1	0	0	0	0	0	0	0	0	1
347.39(2) EQUIP MOTOR VEHILCE WITH ILLEGAL MUFFLER	0	0	0	1	0	0	0	0	0	0	0	0	1
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	0	0	1	0	0	0	0	0	0	0	0	0	1
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	3	1	1	0	3	2	4	0	0	0	0	0	14
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	7	1	4	6	0	2	1	0	0	0	0	0	21
347.13(1) NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT	4	4	2	4	2	1	2	1	0	0	0	0	20
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	31	14	13	9	6	33	24	14	0	0	0	0	144
346.57(4)(H) SPEEDING - 55MPH NO FIX LIMITS POSTED	0	0	0	1	0	0	0	0	0	0	0	0	1
346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	1	3	1	2	0	0	1	2	0	0	0	0	10
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	20	12	7	8	8	10	11	4	0	0	0	0	80
346.57(3) DRIVING TOO FAST FOR CONDITIONS	0	1	0	0	0	0	0	0	0	0	0	0	1
346.46(1) FAILURE TO STOP FOR STOP SIGN	3	9	7	2	0	2	8	6	0	0	0	0	37
346.37(1) VIOLATION OF TRAFFIC CONTROL SIGNAL	0	1	0	0	1	0	0	0	0	0	0	0	2
346.34(1)(B) TURN VEH W/O PROPER SIGNAL	1	0	0	0	0	0	0	1	0	0	0	0	2
346.31(3) IMPROPER LEFT TURN	1	1	0	0	0	0	0	0	0	0	0	0	2
346.31(2) IMPROPER RIGHT TURN	0	0	2	0	0	0	1	0	0	0	0	0	3
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	0	0	1	0	1	0	0	0	0	0	0	2
346.14(1m) AUTOMOBILE FOLLOWING TOO CLOSELY	0	0	1	0	0	0	1	0	0	0	0	0	2
346.13(3) DEVIATE FROM DESIGNATED LANE	0	0	0	0	1	0	0	0	0	0	0	0	1
346.13(1) UNSAFE LANE DEVIATION	2	0	0	0	0	2	1	0	0	0	0	0	5
346.09(3) PASSING IN NO PASSING ZONE	0	0	0	0	0	1	0	0	0	0	0	0	1
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	1	1	0	0	1	1	0	0	0	0	0	0	4
343.43(1)(d) VIOLATE GDL RESTRICTIONS	0	1	0	0	0	0	0	0	0	0	0	0	1
343.22(1) FAIL/NOTIFY DMV OF	0	0	0	0	0	1	0	0	0	0	0	0	1

ADDRESS/NAME CHANGE													
343.05(3)(a) OPERATE W/O VALID LICENSE	2	0	0	0	0	0	0	0	0	0	0	0	2
342.15(5) FAILURE TO TRANSFER VEHICLE TITLE	0	0	0	0	0	0	1	0	0	0	0	0	1
341.62 DISPLAY FALSE VEHICLE REGISTRATION PLATE	1	0	0	0	0	0	0	0	0	0	0	0	1
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	2	1	0	0	0	0	0	1	0	0	0	0	4
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	0	0	0	1	0	0	0	0	0	0	0	1
341.15(2) IMPROPERLY ATTACHED LICENSE PLATES	2	0	0	1	0	0	1	0	0	0	0	0	4
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	4	2	2	1	0	0	0	1	0	0	0	0	10
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	1	1	2	1	0	0	0	0	0	0	0	0	5
347.07(2)(B) OPERATE VEHICLE W/NONRED TAILLIGHTS	1	0	0	0	0	0	2	0	0	0	0	0	3
347.07(2)(A) OPERATE VEHICLE W/NONWHITE HEADLIGHTS	0	0	0	1	0	0	0	0	0	0	0	0	1
347.06(3) UNCLEAN/DEFECTIVE LIGHTS OR REFLECTORS	14	20	7	9	4	6	3	4	0	0	0	0	67
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	9	2	3	1	0	6	3	3	0	0	0	0	27
23.33(4)(D) ATV ON ROADWAY	0	0	0	0	0	0	0	1	0	0	0	0	1
346.89(1) INATTENTIVE DRIVING	1	0	0	0	0	0	1	0	0	0	0	0	2
FIELD WARNING Totals	179	124	108	85	57	101	103	72	0	0	0	0	829
Totals	179	124	108	85	57	101	103	72	0	0	0	0	829

Municipal Citations 2021

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
ORDINANCE													
9-1-4 W/INJ DISORDERLY CONDUCT WITH INJURY	0	1	1	1	0	2	0	0	0	0	0	0	5
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	3	0	0	2	0	2	2	0	0	0	0	0	9
9-1-2(E)(3) POSSESS ANY ELECTRONIC SMOKING DEVICE UNDER 18	0	0	0	0	1	0	0	0	0	0	0	0	1
9-1-1 947.0125(2)(B) UNLAWFUL USE OF COMPUTERIZED COMMUNICATION-	0	0	0	0	1	0	0	0	0	0	0	0	1
9-1-1 947.0125(3)(C) UNLAWFUL USE OF COMPUTERIZED COMMUNICATION-	1	0	0	0	0	0	0	0	0	0	0	0	1
9-2-10(C) CONTRIBUTE TO TRUANCY	1	1	1	0	0	0	0	0	0	0	0	0	3
6-1-1 POSSESSION/CONSUMPTION BY UNDERAGE	0	0	0	0	1	0	0	0	0	0	0	0	1
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL	0	0	0	1	0	1	13	4	0	0	0	0	19
9-2-13 POSSESSION OF DRUG PARAPHERNALIA	1	0	4	2	2	0	2	0	0	0	0	0	11
9-2-12 POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	2	0	1	1	1	0	2	0	0	0	0	0	7
8-2-4(B) ALL NIGHT PARKING PROHIBITED/WINTER PARKING	2	0	0	0	0	0	0	0	0	0	0	0	2
9-3-4 DESTRUCTION OF NOXIOUS WEEDS	0	0	0	0	0	0	1	0	0	0	0	0	1
6-1-1 125.07(4)(B) UNDERAGE DRINKING-POSSESS/CONSUMES	0	0	0	0	1	1	0	0	0	0	0	0	2
9-2-7 DISORDERLY CONDUCT WITH MOTOR VEHICLE (NOT IN PARK)	1	0	0	1	0	0	0	0	0	0	0	0	2
9-1-1 947.012 DISORDERLY CONDUCT WITH TELEPHONE	0	0	0	0	1	1	0	0	0	0	0	0	2
9-1-1 947.01/WO INJ (DO NOT USE) DISORDERLY CONDUCT WITHOUT INJURY	0	2	0	0	0	0	0	0	0	0	0	0	2
9-1-1 947.01/INJ (DO NOT USE) DISORDERLY CONDUCT WITH INJURY	0	1	0	0	0	0	0	0	0	0	0	0	1
9-1-1 946.41 RESISTING OR OBSTRUCTING OFFICER	0	1	0	0	0	0	0	0	0	0	0	0	1
9-1-1 943.20 THEFT	0	2	1	0	0	1	0	0	0	0	0	0	4
9-1-1 943.13 CRIMINAL TRESPASS TO LAND	0	0	0	0	0	0	0	1	0	0	0	0	1
9-1-1 943.01(1) CRIMINAL DAMAGE TO PROPERTY	0	0	0	1	0	0	0	0	0	0	0	0	1
9-2-10(B) HABITUAL TRUANCY	6	5	0	0	0	0	0	0	0	0	0	0	11
9-2-10(A) SIMPLE TRUANCY	2	2	1	0	0	2	0	0	0	0	0	0	7
9-1-1 167.10(3) USE OF FIREWORKS/POSSESSION OF FIREWORKS	0	0	0	0	1	0	0	0	0	0	0	0	1
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	0	0	1	1	0	0	3	0	0	0	0	5
6-5-14 HARBORING VICIOUS ANIMALS	0	0	1	0	0	0	1	0	0	0	0	0	2
6-5-8(D) FAILURE TO PAY FOR REDEEMED ANIMAL	1	1	5	0	0	2	1	0	0	0	0	0	10
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	0	0	2	0	1	0	2	2	0	0	0	0	7
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	1	0	0	0	0	0	1	0	0	0	0	0	2
6-5-1 DOG LICENSE	3	6	0	0	1	0	1	0	0	0	0	0	11
346.46(1) FAILURE TO STOP FOR STOP SIGN	0	0	0	1	0	0	0	0	0	0	0	0	1
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	0	0	1	0	0	0	0	0	0	0	0	0	1
ORDINANCE Totals	24	22	18	11	12	12	26	10	0	0	0	0	135
Totals	24	22	18	11	12	12	26	10	0	0	0	0	135

Traffic Citations 2021

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
TRAFFIC													
343.44(1)(b) 013 OPERATING WHILE REVOKED (FORFEITURE)	3	1	1	0	0	0	3	1	0	0	0	0	9
341.04 NON-REGISTRATION OF VEHICLE	0	0	0	0	1	3	1	0	0	0	0	0	5
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	0	0	0	1	0	1	0	0	0	0	0	0	2
346.87 UNSAFE BACKING OF VEHICLE	2	0	0	0	0	0	0	0	0	0	0	0	2
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	0	1	0	1	2	3	0	0	0	0	0	0	7
346.62(2) RECKLESS DRIVING-ENDANGER SAFETY	0	0	1	1	1	0	0	0	0	0	0	0	3
341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	5	7	4	1	0	1	0	0	0	0	0	0	18
346.63(1)(A) 001 OPERATING WHILE INTOX (2ND)	0	0	0	0	0	0	0	1	0	0	0	0	1
346.63(1)(B) 019 OPERATING W/PAC (2ND)	1	0	0	0	0	0	0	0	0	0	0	0	1
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	0	0	1	0	0	0	0	0	0	0	0	0	1
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	7	6	5	1	3	1	0	2	0	0	0	0	25
343.44(1)(a) 004 OPERATING AFTER SUSPENSION (4TH+)	0	1	0	0	1	1	1	0	0	0	0	0	4
343.44(1)(a) 003 OPERATING AFTER SUSPENSION (3RD)	1	1	2	1	3	1	0	0	0	0	0	0	9
343.44(1)(a) 002 OPERATING AFTER SUSPENSION (2ND)	2	0	0	1	1	1	0	0	0	0	0	0	5
347.48(4)(AM) AGE 4 < 8 CHILD SAFETY RESTRAINT REQ CHILD AGE 4 YRS BUT	0	0	0	0	0	0	0	1	0	0	0	0	1
347.48(2M)(D) RIDE IN VEHICLE W/O WEARING SEAT BELT	0	0	1	0	0	0	0	0	0	0	0	0	1
346.675(1) 001 VEHICLE OWNER'S LIABILITY FOR FSA	0	0	0	1	0	0	0	0	0	0	0	0	1
343.085(2m)(a)1 PROB LICENSE OPER CLASS D VEH W/OTHER PERSON IN VEH	1	0	0	0	0	0	0	0	0	0	0	0	1
346.63(1)(AM) 001 OPER W/CONTROLLED SUBSTANCE	0	0	1	0	0	0	0	0	0	0	0	0	1
346.04(3) OPERATOR FLEE/ELUDE OFFICER	0	0	0	0	0	1	0	1	0	0	0	0	2
346.935(3) OPEN INTOXICANTS OR NITROUS OXIDE IN MV BY DRIVER	1	0	0	0	0	0	0	0	0	0	0	0	1
347.48(2m)(b) SEATBELT - OPERATOR USE REQUIRED	0	0	4	2	1	0	0	0	0	0	0	0	7
347.26(1) OPTIONAL LIGHTING EQUIP-DARKNESS-LAMPS TO COMPLY W/REQ.	0	1	0	0	0	0	0	0	0	0	0	0	1
346.70(1) 001 FAILURE TO NOTIFY POLICE OF ACCIDENT	0	1	0	0	0	0	2	0	0	0	0	0	3
346.69 HIT AND RUN PROPERTY ADJACENT TO HIGHWAY	0	2	1	0	0	0	1	0	0	0	0	0	4
346.63(1)(B)CIR OWI-OPERATE WITH PAC OVER LEGAL LIMIT	2	2	0	1	1	1	3	0	0	0	0	0	10
346.63(1)(B)ORD OWI - OPERATE WITH PAC OVER LEGAL LIMIT	3	0	4	0	2	2	0	0	0	0	0	0	11
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	3	2	1	0	5	2	1	2	0	0	0	0	16
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	0	0	2	0	0	2	0	0	0	0	0	0	4
346.46(1) FAILURE TO STOP FOR STOP SIGN	0	1	1	0	1	2	1	1	0	0	0	0	7
346.39(1) FAILURE TO STOP FOR FLASHING RED SIGNAL	1	0	0	0	0	1	0	1	0	0	0	0	3
346.34(1) FAILURE TO SIGNAL TURN/UNSAFE TURN	0	0	0	0	1	0	0	0	0	0	0	0	1
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	1	0	1	0	0	0	0	0	0	0	0	0	2
346.14(1m) AUTOMOBILE FOLLOWING TOO CLOSELY	0	0	0	1	0	1	0	0	0	0	0	0	2
346.13(3) DEVIATE FROM DESIGNATED LANE	0	0	0	0	0	0	1	0	0	0	0	0	1
346.13(1) UNSAFE LANE DEVIATION	0	1	0	0	0	1	1	1	0	0	0	0	4
346.09(1) PASSING INTO ONCOMING TRAFFIC	0	0	1	0	0	0	0	0	0	0	0	0	1
346.07(2) UNSAFE CUTTING IN WHEN PASSING	0	0	0	0	0	1	0	0	0	0	0	0	1
346.04(1) FAILURE TO OBEY OFFICER SIGN/SIGNAL	0	0	0	0	0	2	0	0	0	0	0	0	2
343.44(1)(b) OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUST/REFUSAL)	3	2	3	4	0	5	1	5	0	0	0	0	23
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	1	4	4	0	1	0	0	0	0	0	0	0	10
343.43(1)(d) VIOLATE GDL RESTRICTIONS	0	0	0	2	0	0	0	0	0	0	0	0	2
343.05(3)(a) OPERATE W/O VALID LICENSE	8	4	7	2	1	2	4	1	0	0	0	0	29
341.62 DISPLAY FALSE VEHICLE REGISTRATION PLATE	0	1	0	0	0	0	0	0	0	0	0	0	1
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	1	0	0	1	0	0	0	0	0	0	0	0	2
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	1	1	4	0	0	2	0	0	0	0	0	0	8
343.05(3)(b) OPERATE MOTORCYCLE W/O VALID LICENSE	0	0	0	0	1	1	0	0	0	0	0	0	2
347.413(1) NO TAMPERING W/IGNITION INTERLOCK DEVICE	1	1	0	1	0	0	0	0	0	0	0	0	3
346.935(2) OPEN INTOXICANTS IN MOTOR VEHICLE BY PASSENGER/DRIVER	2	1	1	0	0	1	0	1	0	0	0	0	6
346.89(1) INATTENTIVE DRIVING	0	0	1	0	2	1	1	0	0	0	0	0	5
346.63(1)(A) CTY OPERATING A MOTOR VEHICLE WHILE INTOXICATED	1	0	0	0	0	0	0	0	0	0	0	0	1
346.63(1)(A) ORD OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	0	4	0	4	2	0	1	0	0	0	0	13
346.63(1)(A) CIR OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	3	2	0	0	1	2	3	1	0	0	0	0	12
TRAFFIC Totals	56	43	55	22	33	44	24	20	0	0	0	0	297
Totals	56	43	55	22	33	44	24	20	0	0	0	0	297

August 2021 Juvenile Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
947.01(1) 13B	13B DISORDERLY CONDUCT - SIMPLE ASSAULT	1	1
Totals:		1	1

August 2021 Adult Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
948.02(2) RAPE	11A RAPE UNDER 16 YEARS OF AGE	1	1
948.07(1) RAPE	11A CHILD ENTICEMENT - RAPE	1	1
948.02(1)(E)	11D 1ST DEGREE CHILD SEX ASSAULT-CONTACT WITH	1	1
940.19(2)	13A SUBSTANTIAL BATTERY/AGGRAVATED/INTEND	2	2
940.235(1) FAMILY	13A IMPEDE BREATHING BY PRESSURE ON THROAT OR	1	1
940.235(1) NON-FAMILY	13A IMPEDE BREATHING BY PRESSURE ON THROAT OR	1	1
940.19(1)	13B BATTERY-SIMPLE	3	3
947.01(1) 13B	13B DISORDERLY CONDUCT - SIMPLE ASSAULT	5	5
940.203(2)	13C BATT/THREAT TO JUDGE/PROSECUTOR/LE OFFICER	1	1
943.02(1)(A)	200 ARSON	1	1
943.20(1)(A)/BUILDING	23D THEFT FROM BUILDING	2	1
943.20(3)(D)(5) FROM BUILDING	23D THEFT OF FIREARM FROM A BUILDING	2	1
943.20(1)(A)THEFT OTHER	23H THEFT ALL OTHER	1	1
943.01(1)	290 CRIMINAL DAMAGE TO PROPERTY	1	1
961.41(3G)(AM)	35A POSSESS NARCOTIC SCH I OR II	3	3
961.41(3G)(B)	35A POSSESS OTHER SCHEDULE DRUG	1	1
961.41(3G)(D) METHCATHINONE	35A POSSESS METHCATHINONE	1	1
961.41(3G)(E)	35A POSSESS THC	2	2
961.41(3G)(G)	35A POSSESS METHAMPHETAMINE	3	3
961.573(1)	35B POSSESS DRUG PARAPHERNALIA	1	1
941.23	520 CARRYING CONCEALED WEAPON	1	1
951.02	720 MISTREATMENT OF ANIMALS	1	1
951.13(1)	720 FAILURE TO PROVIDE SUFFICIENT FOOD FOR ANIMAL	1	1
951.15	720 ABANDON ANIMAL	1	1
947.01(1) 90C	90C DISORDERLY CONDUCT - GENERAL	3	3
346.63(1)(a) 023	90D OPERATING WHILE INTOX (4TH)	1	1
346.63(1)(A) CIR	90D OPERATING A MOTOR VEHICLE WHILE UNDER THE	1	1
346.63(1)(A) ORD	90D OPERATING A MOTOR VEHICLE WHILE UNDER THE	1	1
813.12(8)	90F KNOWINGLY VIOLATE A DOMESTIC ABUSE ORDER	1	1
9-1-1 943.14	90J TRESPASS TO DWELLING	1	1
346.04(3)	90Z OPERATOR FLEE/ELUDE OFFICER	1	1
951.15	90Z EMERGENCY DETENTION/MENTAL HEALTH	3	3
96-5-14	90Z HARBORING VICIOUS ANIMALS	1	1
6-5-7(A)(2)(B)	90Z DOG AT LARGE - OFF PREMISE	2	2
8-4-1(B)	90Z ABANDONMENT OF VEHICLES PROHIBITED	2	2
9-6-4/OWNERS	90Z RESPONSIBILITY OF OWNERS FOR	4	4
939.05	90Z PARTIES TO CRIME	1	1
946.41(1) RESIST	90Z RESISTING AN OFFICER	1	1
946.49(1)(a)	90Z BAIL JUMPING-MISDEMEANOR	9	5
946.49(1)(b)	90Z BAIL JUMPING-FELONY	16	7
95.21(10)(B)	90Z REFUSAL TO COMPLY WITH ORDER OF QUARANTINE	1	1
951.02	90Z INTENTIONALLY MISTREAT ANIMAL	1	1
951.13	90Z PROVIDING PROPER FOOD AND DRINK TO CONFINED	1	1
968.09(1)	90Z WARRANT ON FAILURE TO APPEAR	3	3
973.10	90Z PROBATION HOLD	6	6
Totals:		98	83

2021 Public Works/WWTP Tracking		<u>2021</u>		<u>2020</u>	
		<u>September</u>	<u>Year-to-Date</u>	<u>September</u>	<u>Year-to-Date</u>
<u>ENGINEERING 2021</u>					
	Landfill Leachate Pumpage (gallons)	573,226	5,355,124	514,483	7,051,549
	Precipitation	0.86	27.25	2.22	28.29
	Number of Encumbrance property checks	35	284	24	219
<u>STREET DIVISION 2021 (Manhours)</u>		<u>September</u>	<u>Year-to-Date</u>	<u>September</u>	<u>Year-to-Date</u>
	Work for Engineering		6		
	Shop/Vehicle Maintenance	387	3,624	368	3,790
	Street Maintenance	209	1,356	157	1,052
	Street Cleaning	127	885	101	823
	Street Signs/Painting	40	814	36	657
	Snow & Ice		746		777
	PT Snowplowers		317		292
	Bridge - maintenance		36	18	86
	Old Dump/Landfill/River Sediment				
	17th Street Bridge opening	15	366	43	
	Storm Sewers				
	Refuse/Garbage	2	2		36
	Recycling/Leaf Collection		27		53
	Weed Cutting	39	210	50	290
	Work for Others	558	3,677	381	4,053
	Special Events				
	Landfill Maintenance				
	Landfill Sampling				
	PBS Sewers	5	50	2	52
	Salted Streets		12		
	Plowed all city streets		4		
	Open 17th Street Bridge	39	1019	68	1226
<u>WASTEWATER UTILITY 2021</u>		<u>September</u>	<u>Year-to-Date</u>	<u>September</u>	<u>Year-to-Date</u>
	Wastewater Treated, Gallons	88,852,000	1,135,757,000	70,524,000	850,846,000
	MONTHLY AVERAGE: Daily Flow, Gallons	2,795,000	2,327,557	2,351,000	2,819,833
	MONTHLY AVERAGE: Daily BOD, Lbs.	4,164	4,234	4,671	4,483
<u>Plant Discharges (MONTHLY AVERAGE)</u>					
	Biological Oxygen Demand (BOD), mg/l	7.70	10.11	9.50	8.97
	Suspended Solids, mg/l	10.10	9.00	10.30	6.79
	Ammonia, mg/l	0.05	0.69	0.55	0.48
	Phosphorus, mg/l	0.56	0.42	0.45	0.30
	Fecal Coliform, per 100ml	50.00	61.33	72.00	36.78
	pH, Min (6.0)	6.90	6.83	6.90	6.94
	pH, Max (9.0)	7.00	7.04	7.10	7.16
<u>Chemicals</u>					
	Polymer, Gallons	88	792	88	792
	Ferric Chloride, Gallons	2,121	18,814	2,242	19,911
	Chemical Costs for the month	\$ -	\$ 25,519.80	\$ -	\$ 30,892.02
	Mishicot Payment	\$ 10,166.23	\$ 64,682.57	\$ 5,242.55	\$ 76,261.94
	Emergency call-ins		17	7	39

September 2021 Public Works Narrative Tasks**ENGINEERING 2021**

25th Street (West River St to Forest Ave)
- Bid February 4; Advance Construction is prime contractor
- Contract work began June 2 on 25th Street.
- Contractor completed paving and sidewalk restoration Aug. 30
- Contractor completed turf restoration on Sept. 10,
Madison Street (19th St. to 22nd St.)
- Bid February 4; Advance Construction is prime contractor
- Contract work began on July 26
- Underground utility work completed September 24
- Grading and Graveling completed September 30
- Paving operation scheduled in October
Lead water services and Sanitary Sewer lateral Replacement
- Bid February 4; Mammoth Construction is prime contractor
- Contract work at 6 locations
- Contract work scheduled at 4 other locations in October;
- Work to be scheduled as needed.
Eggers Pond, (near 20th St & East River St)
- City staff and consultant continue to work on project coordination
- Contract was bid June 2, with Superior Sewer & Water being the low bidder.
Pine Tree Drive Lift Station
- Project to rehabilitate existing sanitary lift station at 23rd & Pine Tree Drive
- Contract was bid April 29, with Advance Construction being the low bidder
- Contract work scheduled for November, with about 3-week duration expected.
Shoreline Protection
- Staff and consultant are preparing the final permit for shoreline protection placed at DPW/WWTP area, Eggers Pond Site, Lot F, and Neshotah Pond area, as required by DNR.
Sidewalk Repair
- Future contract(s) to be bid for additional sidewalk complaint areas, as marked in 2020.
- Staff is responding to additional complaints, for which notices have been sent to affected residents.
- Storm Lateral, and mini storm sewer work continues to be considered to help provide location for sump pump discharge and reduce inflow into sanitary sewer.

STREET DIVISION 2021

17th St. Bridge Openings (39)
Tree / Brush Cutting Along Mariners Trail
30th & Monroe St. Install New Storm Sewer Pits/Sewer Pipe/Restore Street Pavement/Curb & Gutters/Sidewalks & Ramps
Street Openings - Service Lateral Repairs
Street Sweeping
Haul Street Sweepings to Landfill
17th St. Bridge / Pressure Wash / Re-caulk Seams / Paint / Stain Parapet Walls
Load Sludge After Hours At WWTP
HydroVac For Electric Dept. (6hrs)
PBS Sewers (5) The Sanitary Main Was Open All 5
Biweekly / Monthly Sewers
Televise Sanitary Sewers as Requested
Prep Equipment for Curbside Leaf Collection
Fill Potholes / Cold Mix
Storm Water Pond Inspections
HydroVac Floor Drain Pits For TRHS
Make Signs For TRHS
Install Signs For 25th St. Reconstruction Project
Set Up / Remove - Detour / Flags for Ethnic Fest

WASTEWATER UTILITY 2021



Two Rivers
September 2021

Prepared By: Patrick Murphy – MEUW Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. Training

- Vehicle operations and inspections
- Forklift re-certification (electric)

2. Audits/Inspections

No inspections

3. Compliance/Risk Management

- Record keeping review, proper recording of incidents (Monthly with Dee Dee Dirkmann)

GOALS AND OBJECTIVES

1. Training

- End of year training review (field employees)

2. Audits/Inspections

- Wastewater TBD

3. Compliance/Risk Management

- Continue to promote good investigation and root cause analysis for all incidents
- Pre plan for 2022 objectives

Sep-21

CITY OF TWO RIVERS

ULTRAFILTRATION FACILITY MONTHLY OPERATING REPORT

ULTRAFILTRATION MEMBRANE FACILITY PRODUCTION

TOTAL PRODUCTION	32,431,730 GAL/MONTH
LESS BACKWASH WATER	4,961,480 GAL/MONTH
WATER TO CITY	27,470,250 GAL/MONTH
MAX. DAILY WATER PRODUCTION	1,196,870 GAL/DAY
MIN. DAILY WATER PRODUCTION	928,490 GAL/DAY
AVERAGE DAILY WATER PRODUCTION	1,081,060 GAL/DAY

TOTAL PRODUCTION	32431730 GAL/MONTH
WATER TO CITY	27470250 GAL/MONTH

PUMP OPERATION

LOWLIFT PUMPS

1	2	3	
240	240	240	HR/MO
8	8	8	HR/DAY

HIGHLIFT PUMPS

1	2	3	4	
0	0	360	360	HR/MO
		12	12	HR/DAY

USED FOR PRODUCTION ONLY

CHEMICAL USAGE

PRE MEMBRANE HYPOCHLORITE
 POST SODIUM HYPOCHLORITE
 RESERVOIR HYPOCHLORITE
 50% SODIUM HYDROXIDE
 FLUORIDE
 50% CITRIC ACID

POUNDS USED	PMG	PPM
2322.5	0.08	0.00
4409.0	0.14	0.00
468.4	0.01	0.00
2368.0	0.00	0.00
745.2	0.02	0.00
12 gals	----	----

RESERVOIR OPERATIONS

HOURS OF OPERATION
 PUMP HOURS PER MONTH

HR/MONTH			
PUMP 7	PUMP 8	PUMP 9	TOTAL
384	0	336	720

TOTAL GALLONS PUMPED PER MONTH
 MAXIMUM GALLONS PER DAY
 MINIMUM GALLONS PER DAY
 AVERAGE GALLONS PER DAY

6,976,000 GAL/MONTH
256,000 GAL/DAY
213,000 GAL/DAY
232,533 GAL/DAY

REPORT PREPARED BY

Garret Wachowski / RB

DATE

10/7/2021

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/13/2021	129553	The Listening Party LLC	Bands on the Beach	262-55320-2900	7/7/21	750.00-
Total 129553:						750.00-
09/07/2021	129730	Van Dalen, Brandon	Celebrate TR Performance - Rec	258-56700-2910	08/04/2021	120.00-
Total 129730:						120.00-
09/02/2021	129911	Amazon Business - Debit Memo	Cleaning supplies - CH	100-51600-3500	1CJ9-VPND-JYJW	27.45
Total 129911:						27.45
09/02/2021	129912	Americollect Inc	Collection Fees	100-16000	34507	102.27
Total 129912:						102.27
09/02/2021	129913	Arthur J Gallagher RMS Inc	Crime Installment 3 of 3	100-16310	3186648	953.00
Total 129913:						953.00
09/02/2021	129914	Associated Bank-Debit Memo	BFN Confirm # 5604Ze0ba4	300-58100-6210	5604ZD0BA4	213,276.25
Total 129914:						213,276.25
09/02/2021	129915	Atlas Copco Compressors LLC	Supplies - WWTP	690-59833-3900	14519335	804.18
Total 129915:						804.18
09/02/2021	129916	Ball Auto & Truck Parts Inc	Battery-Insp	100-51600-3500	231753	112.90
Total 129916:						112.90
09/02/2021	129917	Buelow Vetter Buikema Olson & Vliet LL	General Legal	100-51410-2130	130	6,827.50
Total 129917:						6,827.50
09/02/2021	129918	City Of Manitowoc	July 2020 Bus Passes -Sr Ctr	250-23103	0292278	60.00
Total 129918:						60.00
09/02/2021	129919	CliftonLarsonAllen LLP	Progress Billing/Dec 2020 Audit	100-51510-2110	2983579	7,125.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129919:						7,125.00
09/02/2021	129920	DeBruyn, Don	Solar Credit Refund - Acct 8421-0	660-21130	09/01/2021	119.90
Total 129920:						119.90
09/02/2021	129921	Detroit Industrial Tool	Supplies - Wtr	650-59626-3900	586549	288.56
Total 129921:						288.56
09/02/2021	129922	Environmental Consulting & Testing	Acute & Chronic WET 8/9/21-WWTP	690-59820-2900	4715	1,525.00
Total 129922:						1,525.00
09/02/2021	129923	Ferguson Waterworks #1476	Pipe inventory-DPW	100-16120	0340027	2,325.12
Total 129923:						2,325.12
09/02/2021	129924	Frank's Radio Service Inc.	Supplies - PD	100-52115-2170	119070	4,377.52
09/02/2021	129924	Frank's Radio Service Inc.	Battery - FD	100-52210-2410	119145	38.66
Total 129924:						4,416.18
09/02/2021	129925	Frontier	Telephone - Wtr	650-59661-2200	5741;8/21	98.53
Total 129925:						98.53
09/02/2021	129926	GFL Environmental	Dumpster service-DPW	640-53310-2900	U30000030289	598.40
09/02/2021	129926	GFL Environmental	Services - WWTP	690-59820-2900	U30000030290	327.49
Total 129926:						925.89
09/02/2021	129927	Hawkins Inc	Chemicals - Wtr	650-59641-3910	4999200	796.89
Total 129927:						796.89
09/02/2021	129928	Information Systems	Aegis Annual Maint / RedHat Message S	100-52115-2402	TRPD2021AEGIS	22,289.70
Total 129928:						22,289.70

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/02/2021	129929	Itron Inc	Hardware & Software Maintenance - Cus	690-59840-3900	598409	1,214.84
Total 129929:						1,214.84
09/02/2021	129930	James Erickson	Energy Star-Fridge	660-29253	08/26/2021	30.00
Total 129930:						30.00
09/02/2021	129931	James Leasing LLC	Lease Agreement JL-171 - 08/24/2021-09	100-51900-5310	6750	2,485.86
Total 129931:						2,485.86
09/02/2021	129932	Key Benefit Concepts LLC	Post employment - OPEB Table Updates	100-51510-2900	2261745	480.00
Total 129932:						480.00
09/02/2021	129933	Kulpa Jr, Frank	Solar Credit Acct #8419-0	660-21130	09/01/2021	226.40
Total 129933:						226.40
09/02/2021	129934	L.W. Allen LLC	Modular Adapter - WWTP	690-59820-3900	108759	53.65
Total 129934:						53.65
09/02/2021	129935	Lindner Ace Hardware Manitowoc	Adarondack chair - Rec	100-55200-3900	200835	45.36
Total 129935:						45.36
09/02/2021	129936	Malley Printing Co	Envelopes - Finance	100-51510-3100	28699	146.00
09/02/2021	129936	Malley Printing Co	Billing Envelopes - CS	690-59840-3900	28702	2,285.50
Total 129936:						2,431.50
09/02/2021	129937	Mammoth Construction LLC	Sewer Lateral Replacement - 2011 25th	690-59831-2900	1153	2,455.00
09/02/2021	129937	Mammoth Construction LLC	Watermain Break - Jackson Street 7/14/2	650-59673-2900	1154	3,662.50
09/02/2021	129937	Mammoth Construction LLC	Private Lateral Replacement - 1206 Hawt	690-19107	1159	10,975.00
09/02/2021	129937	Mammoth Construction LLC	Private Lateral Replacement - 2402 Was	650-19107	1164	16,674.00
Total 129937:						33,766.50
09/02/2021	129938	Manitowoc Co Solid Waste	Account #162 July 2021 Service - Eng	640-53620-2900	24463	10,992.18

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/02/2021	129938	Manitowoc Co Solid Waste	Account #239 July 2021 Service - Eng	640-53310-2900	24497	2,094.59
Total 129938:						13,086.77
09/02/2021	129939	Manitowoc Trophy	Men's SB Awards - REc	100-55300-3900	39549	149.00
Total 129939:						149.00
09/02/2021	129940	Maritime Plumbing and Mechanical LLC	Bathroom Repairs - DPW	457-53300-8170	41995	6,711.00
09/02/2021	129940	Maritime Plumbing and Mechanical LLC	Excavate & seal unused san lat north of	690-59831-2900	42212	1,510.00
Total 129940:						8,221.00
09/02/2021	129941	McMahon Associates Inc	24th Street Site Assessment	451-53300-8730	923336	1,014.00
09/02/2021	129941	McMahon Associates Inc	Lake Michigan Shoreline	680-19107	923441	7,819.00
09/02/2021	129941	McMahon Associates Inc	20th Street Pond (Eggers)	680-19107	923442	6,141.95
Total 129941:						14,974.95
09/02/2021	129942	Menards - Manitowoc 3141	Supplies-FD	100-52200-3500	91778	32.49
Total 129942:						32.49
09/02/2021	129943	Michael Polich JR	Energy Star Washer Rebate	660-29253	08/30/2021	30.00
Total 129943:						30.00
09/02/2021	129944	Nora Buchholz	2021 Scholarship General Education - EI	660-59930-2900	08/31/2021	500.00
Total 129944:						500.00
09/02/2021	129945	OSI Environmental Inc	Oil recycling-DPW	100-53200-2900	4021036	75.00
Total 129945:						75.00
09/02/2021	129946	Penworthy Company LLC, The	JFic - Lib	280-55112-3420	0574319-IN	112.92
Total 129946:						112.92
09/02/2021	129947	Quadient Finance USA Inc.	Protection Fee	100-51510-2900	08/24/2021	3,020.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129947:						3,020.00
09/02/2021	129948	R&J Fricke Inc	Concrete inventory-DPW	100-16120	11530	997.50
09/02/2021	129948	R&J Fricke Inc	Concrete inventory-DPW	100-16120	11531	816.00
Total 129948:						1,813.50
09/02/2021	129949	Renee Mcdougall	Energy Star-Fridge	660-29253	08/26/2021	30.00
Total 129949:						30.00
09/02/2021	129950	Schaus Roofing/Mechanical	Maint-Lib	280-55110-2410	SD2499	208.00
Total 129950:						208.00
09/02/2021	129951	Schilder, Rita	Energy Star Rebate - Freezer	660-29253	08/26/2021	20.00
Total 129951:						20.00
09/02/2021	129952	Sherwin Williams Co	Paint & Supplies	100-51600-3500	5260-9	273.79
Total 129952:						273.79
09/02/2021	129953	Storm the Lawn Pro LLC	Treatment - Water Dept	650-59642-2900	188131	104.95
Total 129953:						104.95
09/02/2021	129954	Suettinger's Keys LLC	Keys - Wtr	650-59643-3900	124269	55.12
Total 129954:						55.12
09/02/2021	129955	TAPCO	Sign Inventory - DPW	100-16120	1705741	283.37
Total 129955:						283.37
09/02/2021	129956	Thuermer Law Office	Municipal Prosecuting for August 2021	100-51340-2121	AUGUST 25, 2021	1,515.00
Total 129956:						1,515.00
09/02/2021	129957	Town & Country Engineering Inc.	2021 Utility Improvements - Eng	690-19107	23028	1,160.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/02/2021	129957	Town & Country Engineering Inc.	2020 SDW/CWF applications	650-19107	23029	468.75
09/02/2021	129957	Town & Country Engineering Inc.	Screw Press Upgrade	690-19107	23030	8,677.65
Total 129957:						10,306.40
09/02/2021	129958	Two Rivers Historical Society	Sep 2021 Monthly Support Pymt	291-56700-2910	#SEPT2021	250.00
Total 129958:						250.00
09/02/2021	129959	Two Rivers Municipal Utilities	19th Street	417-56700-2900	010-00008329-01;8/21	9.78
09/02/2021	129959	Two Rivers Municipal Utilities	2023 Washington Street	417-56700-2900	011-00002751-09;8/21	17.25
Total 129959:						27.03
09/02/2021	129960	Vanderveren, Sally A	Aug 2021 Services	100-51530-2130	0821	3,733.33
Total 129960:						3,733.33
09/02/2021	129961	Vorpahl Fire & Safety	Confined Space Meter - Wtr	650-59626-3900	215324904	890.71
Total 129961:						890.71
09/02/2021	129962	Wastewater Training Solutions	Registration - Bolf	690-59856-2920	8/31/2021	370.00
Total 129962:						370.00
09/02/2021	129963	WEX Bank	Gasoline	250-55150-3900	73408492	7,834.59
Total 129963:						7,834.59
09/02/2021	129964	Wisconsin Media	Eggers Pond	680-19107	4016312	1,169.57
Total 129964:						1,169.57
09/02/2021	129965	Wisconsin Public Service	FIRE DEPT	100-52200-2220	0401271669-03;8/21	76.04
09/02/2021	129965	Wisconsin Public Service	1916 COLUMBUS ST - Elec	660-59588-2220	0401271669-10;8/21	28.60
09/02/2021	129965	Wisconsin Public Service	WARM BLDG	100-55200-2220	0401271669-12;8/21	16.21
09/02/2021	129965	Wisconsin Public Service	PARK SHELTER	100-55200-2220	0401271669-14;8/21	16.21
09/02/2021	129965	Wisconsin Public Service	CITY HALL	100-51600-2220	0401271669-24;8/21	59.55
09/02/2021	129965	Wisconsin Public Service	Bridge Bldg - Engineering	100-53341-2220	0401271669-30;8/21	16.39
09/02/2021	129965	Wisconsin Public Service	1401 Lake Street	660-49390	0401271669-35;8/21	386.88

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/02/2021	129965	Wisconsin Public Service	1520 17TH ST - Rec	100-54150-2220	0401271669-4;8/21	211.16
09/02/2021	129965	Wisconsin Public Service	PAVILLION	100-55200-2220	0401271669-42;8/21	18.01
09/02/2021	129965	Wisconsin Public Service	606 PARKWAY BLVD (PARAGON)	290-56700-2901	0401271669-44;8/21	138.08
09/02/2021	129965	Wisconsin Public Service	CEMETERY	100-54910-2220	0401271669-5;8/21	16.21
09/02/2021	129965	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	0401271669-7;8/21	38.61
09/02/2021	129965	Wisconsin Public Service	1300 35th Street - Rec	100-55140-2220	0401271669-7;8/23/21	22.90
Total 129965:						1,044.85
09/02/2021	129966	Wisconsin Supreme Court	2021 WI Municipal Court Clerk Seminar-	100-51200-2920	08/30/2021	80.00
Total 129966:						80.00
09/02/2021	129967	Woodland Dunes Nature Center	Solar Credit Refund - Acct #8420-0	660-21130	09/01/2021	174.80
Total 129967:						174.80
09/09/2021	129968	4 K's Pest Control LLC	General Pest Control - Sr. Center	100-54150-2900	17409	45.00
Total 129968:						45.00
09/09/2021	129969	Adair, Kathryn	Refund of credit balance on final bill - Ac	660-21130	9/3/2021	40.60
Total 129969:						40.60
09/09/2021	129970	Amazon Business - Debit Memo	Cleaning supplies - CH	100-51600-3500	1JXC-PMM6-1NYL	89.99
09/09/2021	129970	Amazon Business - Debit Memo	Other supplies - Assessing	100-51530-3900	1NND-K9RM-131G	19.51
09/09/2021	129970	Amazon Business - Debit Memo	Gas Detectors for Landfill Neighbors - En	419-53600-3900	1WKT-QDWH-4YWH	331.02
Total 129970:						440.52
09/09/2021	129971	AnSer Services	After hours answering service-Elec & Wtr	650-59665-2900	6502-090121	251.09
Total 129971:						251.09
09/09/2021	129972	Braun Building Center	Supplies-Rec	100-55200-3900	BB073600801	67.04
Total 129972:						67.04
09/09/2021	129973	Brock White Company LLC	Bridge Maintenance - DPW	100-53341-3900	14936640-00	211.92

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129973:						211.92
09/09/2021	129974	Chamber of Manitowoc County	Membership dues - Dawson	280-55110-2130	132314A	216.00
Total 129974:						216.00
09/09/2021	129975	Charter Communications Inc	1520 17th Street - Rec	100-55140-2900	0000265081921	82.78
Total 129975:						82.78
09/09/2021	129976	Christmas Stars - APG	Day Trip Final Payment - Christmas Star	250-55150-3300	09/02/2021	713.00
Total 129976:						713.00
09/09/2021	129977	Cool City Cleaners Inc	Towels/Mops Aug - WTP	690-59820-2900	103160	70.00
Total 129977:						70.00
09/09/2021	129978	Core & Main LP	Supplies - Wtr	650-59675-3900	P336039	1,588.00
Total 129978:						1,588.00
09/09/2021	129979	Dept of Administration	Public Benefits Fees FY21 Q4	660-29253	505-0000061328	13,374.76
Total 129979:						13,374.76
09/09/2021	129980	Dept. of Workforce Development	Unemployment	100-51930-5160	000011059937	370.00
Total 129980:						370.00
09/09/2021	129981	Diamond Business Graphics	Laser Utility Bill	690-59840-3900	201701	2,545.95
Total 129981:						2,545.95
09/09/2021	129982	Document Sales & Distribution	Permit Seals	100-52400-3100	21-002435	339.23
Total 129982:						339.23
09/09/2021	129983	ENTERPRISE FM TRUST	Lease Payments - Multiple Vehicles	217-19690	FBN4281641	5,208.85

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129983:						5,208.85
09/09/2021	129984	Fastenal	Vending-Wtr	650-59643-3900	WIMAN281420	102.40
Total 129984:						102.40
09/09/2021	129985	Froelich, Whitney L.	Reimbursement / Celebrate Two Rivers	258-56700-3901	09/03/2021	53.00
09/09/2021	129985	Froelich, Whitney L.	Contract Communications Services 08/1	290-56700-2900	126	1,527.63
Total 129985:						1,580.63
09/09/2021	129986	Frontier	Telephone	650-59661-2200	0443;8/21	52.70
Total 129986:						52.70
09/09/2021	129987	Garage Door Specialty Inc	Service - Rec	100-55200-2900	7454	50.00
Total 129987:						50.00
09/09/2021	129988	General Code	Supplement Project No. 3	100-51410-2130	PG000026302	3,485.32
Total 129988:						3,485.32
09/09/2021	129989	Grainger	Supplies-WTP	690-59833-3900	9038646981	37.25
09/09/2021	129989	Grainger	Clog Blaster - WTP	690-59820-3900	9039768354	42.77
Total 129989:						80.02
09/09/2021	129990	H Barber & Sons Inc.	Supplies-Rec	100-55200-3900	BL36208	4,215.51
Total 129990:						4,215.51
09/09/2021	129991	Hach Company	Chemicals-Wtr	650-59642-3900	12611665	361.34
09/09/2021	129991	Hach Company	Chemicals-Wtr	650-59642-3900	12618171	306.45
09/09/2021	129991	Hach Company	CREDIT - Wtr	650-59642-3900	CREDIT MEMO 2190065	345.00-
Total 129991:						322.79
09/09/2021	129992	Hawkins Inc	Azone 15-WTr	650-59641-3910	6015702	1,348.46

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129992:						1,348.46
09/09/2021	129993	Hurda, Kade	Refund of credit balance on final bill - Ac	660-21130	9/3/2021	85.19
Total 129993:						85.19
09/09/2021	129994	Kaat's Water Conditioning Inc	Bottled water, 6303 Riverview Dr-Eng	419-53600-2900	8/31/2021	81.30
Total 129994:						81.30
09/09/2021	129995	Klein, Patricia Ann	Simply Seniors Exercise Class - 8/1/21-8	100-55300-2900	09/02/2021	103.20
Total 129995:						103.20
09/09/2021	129996	Manitowoc Co Treasurer	County Jail & Driver Improvement Surch	100-21125	09/03/21	870.11
Total 129996:						870.11
09/09/2021	129997	Manitowoc Disposal Inc	Small Box Sept 2021 - REc	640-53620-2900	56065	580.00
09/09/2021	129997	Manitowoc Disposal Inc	Recycling & Refuse Collect 8/21/2021-9/	640-53620-2900	8/21/2021-9/3/2021	14,440.86
Total 129997:						15,020.86
09/09/2021	129998	Manitowoc Public Utilities	2124 Woodland Dr-WTP	690-59820-2210	408117;8/21	28.05
Total 129998:						28.05
09/09/2021	129999	Marco	Prof Serv - Library	280-55110-2130	30009276	450.55
Total 129999:						450.55
09/09/2021	130000	MBM	Meter Charge 1/29/21-2/27/21	100-51420-3100	IN2920486	434.77
Total 130000:						434.77
09/09/2021	130001	Mid-American Research Chemical	Supplies-Rec	100-55200-3900	0740412-IN	309.89
Total 130001:						309.89
09/09/2021	130002	Minnesota Life Insurance Co	Employer Share - Oct 2021	100-16300	BF CONFIRM # 43F4ED9	4,178.97

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130002:						4,178.97
09/09/2021	130003	Municipal Elec Utilities of WI	Registration Accting/Cust Serv Seminar -	690-59840-3900	2325	270.00
Total 130003:						270.00
09/09/2021	130004	Nelson Sign & Graphics	Sheild Decals - PD	100-52100-2913	9/1/21	30.00
Total 130004:						30.00
09/09/2021	130005	OpenPoint LLC	OpenPoint Subscription - Sept 2021	660-59923-2403	1180	2,350.00
Total 130005:						2,350.00
09/09/2021	130006	Parkitecture & Planning LLC	Central Park West Design	454-55400-2900	6	944.00
Total 130006:						944.00
09/09/2021	130007	Payment Service Network	Service 08/01/2021-08/31/2021	690-59840-3900	243658	7.95
Total 130007:						7.95
09/09/2021	130008	Quarles & Brady LLP	TID 12 Assistance / PACE Financing	241-56700-2900	6304633	492.00
Total 130008:						492.00
09/09/2021	130009	R&J Fricke Inc	Concrete-PW	100-16120	11597	1,300.50
09/09/2021	130009	R&J Fricke Inc	Concrete-PW	100-16120	11598	382.50
09/09/2021	130009	R&J Fricke Inc	Concrete-PW	100-16120	11599	688.50
09/09/2021	130009	R&J Fricke Inc	Concrete-PW	100-16120	11600	663.00
Total 130009:						3,034.50
09/09/2021	130010	Sauve's Auto Service	Tow Ford Explorer - Woodland Dr to DP	100-52115-2411	8/24/21	100.00
Total 130010:						100.00
09/09/2021	130011	Scott's Stuff Inc	Battle of the Books T-Shirts - Lib	282-55110-7008	46412	210.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130011:						210.00
09/09/2021	130012	Sherwin Williams Co	Paint-DPW	100-16120	5471-2	170.28
Total 130012:						170.28
09/09/2021	130013	State of Wisconsin	Aug 2021 penalty surcharges	100-21125	09/03/21	2,484.69
Total 130013:						2,484.69
09/09/2021	130014	Storm the Lawn Pro LLC	Treatment - Rec	100-55400-2900	186907	180.49
Total 130014:						180.49
09/09/2021	130015	Suettinger's Keys LLC	Keys - PD	100-52100-3900	124266	4.00
09/09/2021	130015	Suettinger's Keys LLC	Single cut keys-Rec	100-55400-3500	124270	13.58
Total 130015:						17.58
09/09/2021	130016	TA Motorsports Inc	Chain-Rec	100-54910-3500	219525	48.51
Total 130016:						48.51
09/09/2021	130017	Turner, Eric J	Refund of credit balance on final bill - Ac	660-21130	9/3/2021	37.90
Total 130017:						37.90
09/09/2021	130018	US Bank Equipment Finance	Lease-PD	300-58100-6240	451807655	11,810.92
Total 130018:						11,810.92
09/09/2021	130019	Vandenberg Art & Design	Face Painting - Celebrate Two Rivers Da	258-56700-3901	3001	350.00
Total 130019:						350.00
09/09/2021	130020	Village of Mishicot Treasurer	Aug 2021 Municipal Court Forfeitures	100-21125	09/03/21	705.31
Total 130020:						705.31
09/09/2021	130021	Wells Fargo Financial Leasing	Copier Charges - 8/21/21-9/20/21	100-53200-5310	5016519731	2,700.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130021:						2,700.00
09/09/2021	130022	West & Dunn LLC	Legal - General Matters	100-51340-2120	3532	5,843.05
09/09/2021	130022	West & Dunn LLC	Legal - Schwarz Loan Default	290-56700-2100	3533	20.00
Total 130022:						5,863.05
09/09/2021	130023	Wisconsin Public Service	WATER DEPT	650-59661-2220	0401271669-2;8/21	20.79
09/09/2021	130023	Wisconsin Public Service	LIBRARY	280-55110-2220	0401271669-23;8/21	42.88
09/09/2021	130023	Wisconsin Public Service	SOUTH TWR	650-59661-2220	0401271669-25;8/21	16.21
09/09/2021	130023	Wisconsin Public Service	EAST TWR	650-59661-2220	0401271669-26;8/21	16.21
09/09/2021	130023	Wisconsin Public Service	HIGH LIFT	650-59626-2220	0401271669-32;8/21	28.60
Total 130023:						124.69
09/09/2021	130024	WOMT	After Further Review - August 2021	258-56700-2910	886-00061-0002	160.00
Total 130024:						160.00
09/09/2021	130025	WPPI - Debit Memo	Aug 2021 Purchased Power	660-59902-2900	25-82021	785,763.20
Total 130025:						785,763.20
09/09/2021	130026	WPRA	2021 WPRA Summer Discount Ticket Pr	100-23110	09/07/2021	2,044.49
Total 130026:						2,044.49
09/09/2021	130027	Zoro Tools Inc.	2" socket - Wtr	650-59643-3900	INV9971174	286.60
Total 130027:						286.60
09/14/2021	130028	Equipment Appraisals LLC	Inspection - Schwarz's Pub and Grill	290-56700-2100	9/10/2021	1,400.00
Total 130028:						1,400.00
09/16/2021	130029	Advance Construction Inc	Contract 1-2021 2nd Payment	690-19107	07/30/2021	352,804.43
Total 130029:						352,804.43
09/16/2021	130030	All Seasons Outdoor Power & Marine	Supplies - Rec	100-54910-3900	7/21/21	70.85

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130030:						70.85
09/16/2021	130031	Amazon Business - Debit Memo	Supplies - Rec	100-55300-3900	17QJ-F13Q-YCNY	234.05
09/16/2021	130031	Amazon Business - Debit Memo	Inventory, supplies- DPW	100-53300-3900	1LG4-WLX1-Q1QK	214.53
Total 130031:						448.58
09/16/2021	130032	Aurora Health Care	Misc Lab - FD	100-52200-2900	485773	14.00
Total 130032:						14.00
09/16/2021	130033	B&M Waste Service Inc	Portable Restroom Rental 05/30/21-6/29/	100-55200-2900	160031	80.00
09/16/2021	130033	B&M Waste Service Inc	Cleaning of Portable Restrooms (Aug) -	100-55200-2900	163168	425.00
Total 130033:						505.00
09/16/2021	130034	Brabazon Pump Co. LTD	Supplies - Water	650-59643-3900	5216823	790.00
Total 130034:						790.00
09/16/2021	130035	City Of Manitowoc	Aug 2021 Bus Passes -Sr Ctr	250-23103	0296264	30.00
Total 130035:						30.00
09/16/2021	130036	Cortte, Dan	Baseball Official 7/20/21, 7/22/21 & 7/27/	100-55300-2900	09/15/2021	90.00
Total 130036:						90.00
09/16/2021	130037	Country Visions Cooperative	Diesel - DPW	100-16120	STATEMENT 8/31/21	5,356.36
Total 130037:						5,356.36
09/16/2021	130038	County Materials Corporation	Supplies - DPW	100-16120	3644301-00	703.50
Total 130038:						703.50
09/16/2021	130039	Cretton Enterprises Inc	Aug 2021 Services- P & R	100-55200-2900	10109	3,028.95
09/16/2021	130039	Cretton Enterprises Inc	Aug 2021 Services- Lib	280-55110-3560	10111	1,652.73

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130039:						4,681.68
09/16/2021	130040	Eis Implement Inc	Parts - Rec	100-54910-3900	212402	46.98
Total 130040:						46.98
09/16/2021	130041	EnvisionWare Inc	Equipment - Lib	280-55110-2450	INV-US-54549	1,000.00
Total 130041:						1,000.00
09/16/2021	130042	Erickson Sports Apparel	Embroidery - TRW&L	660-59921-3900	102619	150.00
Total 130042:						150.00
09/16/2021	130043	FAO USAED DETROIT	Seawall Connection - PW	680-59770-2900	DACW35-3-15-3002	450.00
Total 130043:						450.00
09/16/2021	130044	Fastenal	Vending-Elec	660-59588-3900	WIMAN281418	959.73
09/16/2021	130044	Fastenal	Supplies - Eng	100-53200-3100	WIMAN281424	13.19
Total 130044:						972.92
09/16/2021	130045	Ferguson Waterworks #1476	Pipe inventory-DPW	100-16120	0340568	214.20
09/16/2021	130045	Ferguson Waterworks #1476	Supplies-DPW	100-16120	WG010300	330.00
Total 130045:						544.20
09/16/2021	130046	Fire Dept Petty Cash	Petty cash reimbursement-FD	100-52200-3500	09/14/2021	96.04
Total 130046:						96.04
09/16/2021	130047	FRANKLIN EMR'S	Blood Pressure Cuffs - FD	100-52300-3900	100	22.50
Total 130047:						22.50
09/16/2021	130048	Gagnon, Richard or Carol	Energy Star Rebate - Dehumidifier	660-29253	9/9/2021	15.00
Total 130048:						15.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/16/2021	130049	Garage Door Specialty Inc	Service - Rec	100-55200-2900	41035	50.00
Total 130049:						50.00
09/16/2021	130050	Geimer, Luke	Energy Star Rebate - Clothes Dryer	660-29253	9/14/2021	20.00
Total 130050:						20.00
09/16/2021	130051	Greene, Montgomery	Baseball Official - 6/7/21, 6/14/21, 7/5/21	100-55300-2900	09/15/2021	120.00
Total 130051:						120.00
09/16/2021	130052	Kropp Concrete Products Inc	Adjustment Rings - DPW	100-16120	29318	825.50
Total 130052:						825.50
09/16/2021	130053	Kruczek Construction Inc	Contract #2-2021 - 4th Payment	690-19107	08/03/2021	245,523.19
Total 130053:						245,523.19
09/16/2021	130054	Mammoth Construction LLC	Private Lateral Replacement - 1920 13th	690-19107	1178	6,785.00
09/16/2021	130054	Mammoth Construction LLC	Private Water Lateral Replacement - 303	650-19107	1179	9,640.00
Total 130054:						16,425.00
09/16/2021	130055	Manitowoc Public Utilities	Service - 5000 Memorial Dr. - Wtr	650-59602-2900	8/31/2021	636.96
Total 130055:						636.96
09/16/2021	130056	Manitowoc Trophy	Signage - FD	100-52200-3850	39657	84.00
09/16/2021	130056	Manitowoc Trophy	4th of July Event - Rec	100-55300-2900	39692	119.50
Total 130056:						203.50
09/16/2021	130057	McMahon Associates Inc	East Twin River Watershed Planning	680-59770-2900	923766	1,791.00
09/16/2021	130057	McMahon Associates Inc	Environmental Investigation	680-19107	923768	7,090.57
Total 130057:						8,881.57
09/16/2021	130058	Miller Implement Co Inc	Protection Plan - DPW	457-53300-8100	12839	900.00
09/16/2021	130058	Miller Implement Co Inc	Bobcat - Rec	454-55400-8840	DEAL NO 30129	7,457.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130058:						8,357.00
09/16/2021	130059	Northeast Asphalt Inc.	Asphalt-DPW	100-16120	1763069	907.01
Total 130059:						907.01
09/16/2021	130060	Northern Lake Service Inc	TOC - wtr	650-59642-2900	405712	47.00
Total 130060:						47.00
09/16/2021	130061	Public Service Commission of Wisconsin	PSC Assessment - Elec	660-59928-2900	2107-I-05990	62.45
Total 130061:						62.45
09/16/2021	130062	Quarles & Brady LLP	Water System Revenue Bonds, Series 2	650-19107	STATEMENT 6376427	9,000.00
Total 130062:						9,000.00
09/16/2021	130063	R&J Fricke Inc	Concrete - DPW	100-16120	11618	306.00
09/16/2021	130063	R&J Fricke Inc	Concrete - DPW	100-16120	11619	1,275.00
Total 130063:						1,581.00
09/16/2021	130064	Two Rivers Automotive Inc.	Software Renewal - DPW	100-53200-3900	5172-260005	1,659.99
Total 130064:						1,659.99
09/16/2021	130065	Uniform Shoppe	Clothing/Isselmann - FD	100-52200-3850	313576	235.95
09/16/2021	130065	Uniform Shoppe	Clothing/Kautzer - FD	100-52200-3850	313577	428.75
Total 130065:						664.70
09/16/2021	130066	Unique	Prof Serv - Lib	280-55110-2130	605380	26.85
Total 130066:						26.85
09/16/2021	130067	Vorpahl Fire & Safety	Supplies - Wtr	650-59626-3900	215325846	119.00
09/16/2021	130067	Vorpahl Fire & Safety	Supplies - Wtr	650-59626-3900	215325916	305.30
09/16/2021	130067	Vorpahl Fire & Safety	Overalls - Wtr	650-59626-3900	215326093	19.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130067:						443.30
09/16/2021	130068	Watson's Vending & Foodservice Inc.	Statement - WWTP 8/31/21	690-59820-2900	ST7357	187.90
Total 130068:						187.90
09/16/2021	130069	WPPI Energy	Water Plant equipment retrofit Monthly L	650-29224	INV16076	390.23
09/16/2021	130069	WPPI Energy	Water Plant equipment retrofit - Wtr	650-29224	INV16077	117.30
09/16/2021	130069	WPPI Energy	Library HVAC retrofit project Loan Payme	280-55110-2950	INV16078	1,075.67
09/16/2021	130069	WPPI Energy	LED Street Light Project Monthly Loan P	300-58100-6200	INV16080	252.92
Total 130069:						1,836.12
09/16/2021	130070	WPRA	Ethan Jones :Fall Workshop-Two Day - R	100-55300-2920	2547	125.00
Total 130070:						125.00
09/23/2021	130071	4 K's Pest Control LLC	Pest control - Library	280-55110-2130	17653	45.00
Total 130071:						45.00
09/23/2021	130072	Airgas USA LLC	Cylinder Rent - WWTP	690-59833-2900	9981915179	286.84
Total 130072:						286.84
09/23/2021	130073	B&M Waste Service Inc	Portable & Handicap Restroom 9/13/21 t	100-55200-2900	163461	550.00
Total 130073:						550.00
09/23/2021	130074	Ball Auto & Truck Parts Inc	supplies - WWTP	690-59820-3900	235282	49.80
Total 130074:						49.80
09/23/2021	130075	Blaha, Adam	Energy Star Dehumidifier Incentive	660-29253	DEHUMIDIFIER INCENTIV	30.00
Total 130075:						30.00
09/23/2021	130076	Board of Commissioners of Public Lands	Lease #179 Annual Payment 2020-2044	100-51410-2900	578	200.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130076:						200.00
09/23/2021	130077	Brabazon Pump Co. LTD	Aircare Plus Service Agreement	650-59642-2900	5217317	912.25
Total 130077:						912.25
09/23/2021	130078	Braun Building Center	Supplies - DPW	100-16120	BB073551301	262.80
Total 130078:						262.80
09/23/2021	130079	Center Point Large Print	Alp-Lib	280-55111-3430	1874834	42.54
09/23/2021	130079	Center Point Large Print	Alp-Lib	280-55111-3430	1876769	226.50
Total 130079:						269.04
09/23/2021	130080	City of Two Rivers Petty Cash	Replenish Petty Cash Check Book	660-59903-3110	09/21/2021	365.48
Total 130080:						365.48
09/23/2021	130081	Core & Main LP	Supplies - Wtr	650-59677-3900	P508696	5,077.85
09/23/2021	130081	Core & Main LP	Supplies - Wtr	650-19154	P541439	328.25
Total 130081:						5,406.10
09/23/2021	130082	Delta Dental of Wisconsin	Delta Premiums - October 2021	100-21532	1657308	4,286.49
Total 130082:						4,286.49
09/23/2021	130083	Employee Benefits Corp	COBRASecure / Admin Fee	500-51510-2900	3378928	98.60
Total 130083:						98.60
09/23/2021	130084	Equipment Appraisals LLC	Appraisal Report - Schwarz's Pub and Gr	290-56700-2900	967	1,400.00
Total 130084:						1,400.00
09/23/2021	130085	Froelich, Whitney L.	Contract Communications Services 09/0	258-56700-3901	127	1,262.50
Total 130085:						1,262.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/23/2021	130086	Frontier	Telephone - Water	650-59661-2200	PIN #5741	96.59
Total 130086:						96.59
09/23/2021	130087	Gordon, Ronald	Reimbursement for payment to Signs Plu	100-53320-3900	SIGNS PLUS - REIMBURS	195.00
Total 130087:						195.00
09/23/2021	130088	Grainger	Supplies - WWTP	690-59820-3900	9040728363	19.50
09/23/2021	130088	Grainger	Supplies - WWTP	690-59833-3900	9042403643	13.58
Total 130088:						33.08
09/23/2021	130089	Hach Company	Supplies - Wtr	650-59642-3900	12624100	80.37
09/23/2021	130089	Hach Company	Chemicals-Wtr	650-59642-3900	12629341	42.38
Total 130089:						122.75
09/23/2021	130090	Hardy Diagnostics	supplies - water	650-59643-3900	2599689	121.96
Total 130090:						121.96
09/23/2021	130091	Hawkins Inc	Chemicals - Wtr	650-59641-3910	6005408	3,617.53
Total 130091:						3,617.53
09/23/2021	130092	Hubbart Electric Inc	Madison St. Bridge Repair - DPW	100-53341-2900	14047C	827.22
09/23/2021	130092	Hubbart Electric Inc	Service - Wtr	650-59678-2900	14125C	1,004.46
Total 130092:						1,831.68
09/23/2021	130093	HydroCorp	Cross Connection Control Prog - Aug 20	650-59664-2900	0063542-IN	3,138.00
Total 130093:						3,138.00
09/23/2021	130094	James Imaging Systems	Contract RI13707-01 - Coverage Period 0	100-54150-3100	1110352	147.52
09/23/2021	130094	James Imaging Systems	Contract RI13706-01 - Coverage Period 0	100-53100-3100	1110353	187.95
09/23/2021	130094	James Imaging Systems	Contract RI13707-01 - Coverage Period 0	100-55140-3100	1110354	1,348.35
Total 130094:						1,683.82

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/23/2021	130095	KONE CHICAGO	Annual Elevator Testing - Elec	660-59598-2900	1158208207	895.00
Total 130095:						895.00
09/23/2021	130096	M.A.S. Industries Inc	Neshotah Beach Signs	454-55400-8990	047015	865.76
Total 130096:						865.76
09/23/2021	130097	Manitowoc Co Register Of Deeds	Conditional Use Publication - Lucky Paw	100-52400-2900	AUGUST CHARGES	30.00
09/23/2021	130097	Manitowoc Co Register Of Deeds	SBH Transfer Of Sale	202-56700-2100	JULY CHARGES (COMMT)	30.00
Total 130097:						60.00
09/23/2021	130098	Manitowoc Co Solid Waste	Dumpster to Landfill - DPW	640-53310-2900	24582	184.79
09/23/2021	130098	Manitowoc Co Solid Waste	Account #165 August 2021 Service - Rec	640-53620-2900	37463 (STATEMENT #246	40.66
Total 130098:						225.45
09/23/2021	130099	Manitowoc Disposal Inc	Dumpster Fee - DPW	640-53310-2900	56064	150.00
09/23/2021	130099	Manitowoc Disposal Inc	Recycling & Refuse Collect 9/4/2021-9/1	640-53620-2900	9/4/2021-9/17/2021	14,440.86
Total 130099:						14,590.86
09/23/2021	130100	Manitowoc Trophy	Signage - FD	100-52200-3850	39727	60.00
Total 130100:						60.00
09/23/2021	130101	Menards - Manitowoc 3141	Supplies-FD	100-52210-3410	92765	41.80
Total 130101:						41.80
09/23/2021	130102	Menasha Utilities	Padmount Transformer - Elec	660-19368	004850	13,542.91
Total 130102:						13,542.91
09/23/2021	130103	Monroe Truck Equipment Inc	New Truck Back-Up Camera - Water Dep	650-19184	45746	248.00
Total 130103:						248.00
09/23/2021	130104	Mtwc Area Visitor/Conv Bureau	Portion of room tax collected - July 2021	259-56700-2900	JULY 2021	17,824.97

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130104:						17,824.97
09/23/2021	130105	Municipal Elec Utilities of WI	2021 Elec Utility Safety and Training Pro	660-59930-2920	091021-69	4,200.00
Total 130105:						4,200.00
09/23/2021	130106	NovoPrint USA Inc	Chamber Membership Resource Director	280-55110-2130	I-517263	795.00
Total 130106:						795.00
09/23/2021	130107	N-Tech Consulting LLC	Harbor Cam Support	670-59930-2900	9063	450.00
Total 130107:						450.00
09/23/2021	130108	Office Depot	Supplies - City Mgr	100-51410-3100	192881224001	14.19
09/23/2021	130108	Office Depot	Supplies - City Mgr	100-51410-3100	192883772001	39.87
Total 130108:						54.06
09/23/2021	130109	Penworthy Company LLC, The	Jef-Lib	280-55112-3530	0574913-IN	201.70
Total 130109:						201.70
09/23/2021	130110	Personnel Evaluation Inc	PEP Billing 8/1/21-8/31/21 - PD	100-52120-2142	41524	120.00
Total 130110:						120.00
09/23/2021	130111	Pomp's Tire Services	Services - DPW	100-16120	70108869	316.88
Total 130111:						316.88
09/23/2021	130112	Pomp's Tire Services	Services - DPW	100-16120	70108782	1,007.64
Total 130112:						1,007.64
09/23/2021	130113	Preferred Controls Inc.	Service - Wtr	650-59643-2900	4165	459.00
Total 130113:						459.00
09/23/2021	130114	Prompt Printing Center	Garbage stickers - Cust Serv	640-53620-3900	34762	1,080.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130114:						1,080.00
09/23/2021	130115	Psychologie Clinique S.C.	Officer Evaluation-Timberlake	100-52120-2142	STATEMENT 9/17/2021	525.00
Total 130115:						525.00
09/23/2021	130116	R&J Fricke Inc	Concrete - DPW	100-16120	11703	1,275.00
Total 130116:						1,275.00
09/23/2021	130117	RESCO	Materials - Elec	660-19154	832567-01	1,735.00
09/23/2021	130117	RESCO	Supplies-Elec	660-59593-3900	832567-02	1,232.00
09/23/2021	130117	RESCO	Supplies - Electric	660-19154	837342-00	1,649.94
Total 130117:						4,616.94
09/23/2021	130118	Sabel Mechancial LLC	Services - WWTP	690-59820-2900	8042	22,416.00
Total 130118:						22,416.00
09/23/2021	130119	SEERA	Focus Program - 08/31/2021	660-29253	AUGUST 2021	4,452.45
Total 130119:						4,452.45
09/23/2021	130120	Sherwin Williams Co	Paint-CH	100-51600-3500	5572-7	83.14
09/23/2021	130120	Sherwin Williams Co	Paint-CH	100-51600-3500	5573-5	69.52
09/23/2021	130120	Sherwin Williams Co	Paint-DPW	100-53341-3900	5781-4	531.90
Total 130120:						684.56
09/23/2021	130121	SIBBALD, DEAN & LORI	Energy Star Rebate - Washer	660-29253	9/20/2021	30.00
Total 130121:						30.00
09/23/2021	130122	Strand Associates Inc	Prof. Svcs. 8/1/20-8/31/20 - Wtr	650-59923-2900	0174767	230.47
Total 130122:						230.47
09/23/2021	130123	Streicher's	Vests, Tags, Pants - PD	100-52115-3850	STATEMENT 9/10/21	125.92

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130123:						125.92
09/23/2021	130124	Two Rivers Municipal Utilities	19th Street	417-56700-2900	010-00008329-01;09/21	9.78
09/23/2021	130124	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	045-00007334-03;9/21	80.00
09/23/2021	130124	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	045-00007335-03;9/21	1,523.03
09/23/2021	130124	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	045-00007336-03;9/21	3,104.58
09/23/2021	130124	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	045-00007337-03;9/21	50.06
09/23/2021	130124	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	045-00007338-03;9/21	75.10
09/23/2021	130124	Two Rivers Municipal Utilities	1326 E River Street	417-56700-2900	070-00002595-06;9/21	5.75
Total 130124:						4,848.30
09/23/2021	130125	Water Quality Investigations LLC	Services from 08/05/21-09/05/21 - WTR	650-59923-2900	0921_04	2,619.27
Total 130125:						2,619.27
09/23/2021	130126	Wells Fargo Vendor Financial Services L	Compact Track Loaders T595	457-53300-8160	5016671191	932.74
09/23/2021	130126	Wells Fargo Vendor Financial Services L	Toolcat 5600	457-53300-8160	5016671192	516.96
Total 130126:						1,449.70
09/23/2021	130127	Wisc Dept Of Revenue-DEBITMEMO	Aug 2021 Sales Tax	640-29410	AUGUST 2021	38,511.62
Total 130127:						38,511.62
09/23/2021	130128	Wisc State Laboratory/Hygiene	Fluoride - Water	650-59642-2900	685706	26.00
Total 130128:						26.00
09/23/2021	130129	Wisconsin Media	Wastewater	690-59820-2900	0004071484	835.21
09/23/2021	130129	Wisconsin Media	Ads - Elec	660-29253	0004072144	450.00
Total 130129:						1,285.21
09/23/2021	130130	Wisconsin Public Service	LIBRARY	280-55110-2220	0401271669-23;9/21	44.08
09/23/2021	130130	Wisconsin Public Service	114 DAVIS STREET	100-55400-2220	3850980265	16.77
09/23/2021	130130	Wisconsin Public Service	Pavillion	100-55200-2220	3852145055	21.84
09/23/2021	130130	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	3853136397	43.10
09/23/2021	130130	Wisconsin Public Service	GENERATOR	660-59588-2220	3856176923	34.88

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130130:						160.67
09/23/2021	130131	Wisconsin Retirement System	Aug 2021 Contribution	100-21520	AUGUST 2021	111,301.51
Total 130131:						111,301.51
09/24/2021	130132	U.S. Bank-Debit Memo	Credit Card Usage - August/September 2	100-16000	STATEMENT 9-6-2021	36,345.47
Total 130132:						36,345.47
09/30/2021	130133	4 K's Pest Control LLC	Pest control - Sr. Center	100-55140-2900	17654	45.00
Total 130133:						45.00
09/30/2021	130134	Amazon Business - Debit Memo	Memberships - Gen Gov - City Mgr	100-51410-3210	17TF-QMHK-YVHW	203.37
Total 130134:						203.37
09/30/2021	130135	Anthem Blue Cross Blue Shield-Debit Me	Health Insurance Premiums for Oct 2021	100-16300	000747373D	156,537.17
Total 130135:						156,537.17
09/30/2021	130136	APWA	Membership Renewal - AHI	100-53100-3210	140629 08/02/2021	230.00
Total 130136:						230.00
09/30/2021	130137	Arthur J Gallagher RMS Inc	2021-2022 Renewal - Pub Officials / Cyb	100-16310	4003914	38,295.00
Total 130137:						38,295.00
09/30/2021	130138	Associated Trust Company	GORB Dated 08/30/2019 - 9/1/20-8/31/2	300-58100-6900	21170	475.00
Total 130138:						475.00
09/30/2021	130139	Atlas Copco Compressors LLC	Supplies - WWTP	690-59833-3900	1121081694	823.55
Total 130139:						823.55
09/30/2021	130140	Camera Corner Connecting Point	Mitel Support - 8/29/2021-8/28/2022	100-16200	0538255-IN	3,750.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130140:						3,750.00
09/30/2021	130141	Charter Communications Inc	Service 9/19/21-10/18/21- Sr. Cntr	100-55140-2900	0000265091921	82.78
Total 130141:						82.78
09/30/2021	130142	Cintas Corp	Supplies - Water	650-59643-3900	5076150717	114.01
Total 130142:						114.01
09/30/2021	130143	Complete Office of Wisconsin	Paper - PD	100-52100-3102	170664	57.10
Total 130143:						57.10
09/30/2021	130144	Crescent Electric Supply Co	Supplies-Elec	660-19154	S509161268.001	4,170.00
Total 130144:						4,170.00
09/30/2021	130145	DeRosier, Brian	Energy Star Rebate - Dishwasher / Refri	660-29253	9/28/2021	55.00
Total 130145:						55.00
09/30/2021	130146	DOA/Division of Energy	Refund of Public Benefits Program Paym	660-21131	9-27-2021	922.81
Total 130146:						922.81
09/30/2021	130147	Erickson Sports Apparel	Logowear	258-56700-3901	102634	3,276.00
Total 130147:						3,276.00
09/30/2021	130148	Holschbach Excavating Inc	Clear Stone - DPW	100-16120	24266	131.49
Total 130148:						131.49
09/30/2021	130149	James Leasing LLC	Lease Agreement JL-171 - 09/24/21-10/2	100-53200-5310	6942	2,485.86
Total 130149:						2,485.86
09/30/2021	130150	Kemira Water Solutions Inc	FERRIC CHLORIDE - WWTP	690-59824-4910	9017725950	5,884.32

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130150:						5,884.32
09/30/2021	130151	Liberty Mutual Insurance	Terrorism Risk Insurance Act	100-16310	INVOICE 9/14/2021	10,068.00
Total 130151:						10,068.00
09/30/2021	130152	Liberty Mutual Insurance	14 new copy machines 6-24-21 to 9-30-2	690-59853-5110	14049576	24.00
Total 130152:						24.00
09/30/2021	130153	Manitowoc Co Register Of Deeds	Quit Claim Deeds-CM	202-56700-2900	AUGUST 6, 2021	60.00
Total 130153:						60.00
09/30/2021	130154	Manitowoc Co Solid Waste	Account #162 Aug 2021 Service - Eng	640-53620-2900	37461 (STATEMENT 2459	10,462.36
09/30/2021	130154	Manitowoc Co Solid Waste	Account #239 Aug 2021 Service - Eng	640-53310-2900	37490 (STATEMENT 2463	1,363.02
Total 130154:						11,825.38
09/30/2021	130155	Manitowoc Trophy	Horsehoe League - Rec	100-55300-3900	39758	195.00
Total 130155:						195.00
09/30/2021	130156	Neenah Foundry Company Infrastructure	Supplies-DPW	100-16120	428758	2,280.00
Total 130156:						2,280.00
09/30/2021	130157	Office Depot	Supplies - Customer Service	690-59840-3900	193354362001	134.18
09/30/2021	130157	Office Depot	Supplies - Customer Service	690-59840-3900	193410501001	25.99
Total 130157:						160.17
09/30/2021	130158	Onderbeke, Max	Energy Star Rebate - Clothes Washer	660-29253	9/22/2021	30.00
Total 130158:						30.00
09/30/2021	130159	Oshkosh Fire & Police Equipment	Clothing-FD	100-52200-3850	185419	448.50
Total 130159:						448.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/30/2021	130160	R&J Fricke Inc	4 Bags - Rec	100-55200-3900	11740	408.00
Total 130160:						408.00
09/30/2021	130161	Sprang, Kevin	Corn stalks, straw bales-Rec	100-55300-3900	709113	176.00
Total 130161:						176.00
09/30/2021	130162	Steen Macek Paper	2021 Copy Paper	100-16211	872315	4,520.00
Total 130162:						4,520.00
09/30/2021	130163	Synergy Environmental Lab Inc	Egger's Pond - Soil Testing	680-19107	E39843	2,012.00
Total 130163:						2,012.00
09/30/2021	130164	Town & Country Engineering Inc.	Coordination of Pilot Testing	690-19107	23130	963.90
09/30/2021	130164	Town & Country Engineering Inc.	Review of Contractor Submittals	690-19107	23131	1,275.00
09/30/2021	130164	Town & Country Engineering Inc.	Disbursement Assistance	690-19107	23132	1,463.75
09/30/2021	130164	Town & Country Engineering Inc.	Submit SDW/CWF Loan Applications	680-19107	23133	1,501.25
09/30/2021	130164	Town & Country Engineering Inc.	Professional SVCS for Upgrade	690-19107	23134	4,081.25
Total 130164:						9,285.15
09/30/2021	130165	Two Rivers Clothing Co	K9 Clothing - PD	461-52100-8150	TRPD - 9/23/21	582.00
Total 130165:						582.00
09/30/2021	130166	US Alliance Fire Protection Inc.	Quarterly Fire Inspection - Lib	280-55110-2130	1046-F064462	225.00
Total 130166:						225.00
09/30/2021	130167	Vanderveren, Sally A	September 2021 Services	100-51530-2130	0921	3,733.33
Total 130167:						3,733.33
09/30/2021	130168	Wisc Dept of Transportation	Traffic Violation & Registration Program-	100-45131	09/27/21	6.00
Total 130168:						6.00
09/30/2021	130169	Wisconsin Public Service	FIRE DEPT	100-52200-2220	0401271669-03;9/21	62.29

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
09/30/2021	130169	Wisconsin Public Service	WARM BLDG	100-55200-2220	0401271669-12;9/21	16.77
09/30/2021	130169	Wisconsin Public Service	CITY HALL	100-51600-2220	0401271669-24;9/21	69.27
09/30/2021	130169	Wisconsin Public Service	1401 Lake Street	660-49390	0401271669-35;9/21	880.90
Total 130169:						1,029.23
Grand Totals:						2,497,467.92

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 10/04/2021

Town Village City of Two Rivers

County of Manitowoc

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 10/30/21 7:00pm and ending 10/31/21 12:00am and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) → Bona fide Club Church Lodge/Society
 Chamber of Commerce or similar Civic or Trade Organization
 Veteran's Organization Fair Association

(a) Name Friends of Two Rivers Snowfest

(b) Address P.O. Box 100 /2826 Sandy Ridge Drive Two Rivers, WI 54241
(Street) Town Village City

(c) Date organized February 2018

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Tony Sachse 2826 Sandy Ridge Drive, Two Rivers, WI 54241

Vice President Jeff Sachse, 1002 E Crescent Drive, Manitowoc, WI 54220

Secretary Brenda Smith, 1807 29th Street, Two Rivers, WI 54241

Treasurer Ann Gretz 1215 School Street, Two Rivers, WI 54241

(g) Name and address of manager or person in charge of affair: Tony Sachse, address as above

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 2022 Washington Street, Two Rivers, WI 54241 (Cleveland Cycleworks/Arcade)

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Friends of Two Rivers Snowfest Halloween Bash

(b) Dates of event Saturday October 30, 2021

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer  10/15/21
(Signature/date)

Friends of Two Rivers Snowfest
(Name of Organization)

Officer  10/15/21
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 10/16/2021

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10⁰⁰

Application Date: _____

Town Village City of Two Rivers

County of Manitowoc

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Time 5:00pm and ending Time 8:30pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. **Organization** (check appropriate box) → Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Two Rivers Main Street Inc.

(b) Address 1717 E. Park St., Two Rivers, WI 54241
(Street) Town Village City

(c) Date organized 1996

(d) If corporation, give date of incorporation 1-3-1996

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Travis Stevens 818 Bucholz St., Two Rivers, WI 54241

Vice President Lee Hansen 1813 Washington St., Two Rivers, WI 54241

Secretary Gina Krahn 3721 Adams St., Two Rivers, WI 54241

Treasurer Jeff Sachse 1002 E. Crescent Drive, Manitowoc, WI 54220

(g) Name and address of manager or person in charge of affair: _____

Phone Number: 920-794-1482

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number See attached

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Fall Wine & Beer Walk

(b) Dates of event 10-29-21

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Lee S. Hansen 10-7-21
(Signature / Date)

Two Rivers Main Street
(Name of Organization)

Date Filed with Clerk 10/8/21

Date Reported to Council or Board 10/18/21

Date Granted by Council _____

License No. _____

Wine Walk Business List

Fall 2021

Business Name	Address	Bartender	Application
Linda Loves Cheesecake	1604 Washington St.	Linda Paider	X
Phil and Michelle's Pub	1616 Washington St.	Phil Barnhart	N/A
Fatzo's Sub and Pizza Shop	2001 Washington St.	Jessica Crowe	X
Seeds N Beans	1813 Washington St.	Lee Hansen	X
Crafty Cravings	1606 Washington St.	Elizabeth Wall	X
Waverly Inn	1402 16 th St.	Jonna Niquette	N/A
Kurtz's Pub and Deli	1410 Washington St.	Brenda Fisher	N/A
Two Rivers Clothing Company	1422 Washington St.	David VanGinkel	X
Homestead Outlet	1618 Washington St.	Becki Urbanek	X
Cleveland Cyclewerks	2022 Washington St.	Michael Cleveland	X
Rural Mutual Insurance	1613 Washington St.	Bruce Seilen	X
City Central Bar & Grill	2014 Washington St.	Mary Sisel	N/A

**DEVELOPMENT AGREEMENT
BY AND BETWEEN
THE CITY OF TWO RIVERS, AND
SLEGER HOLDINGS, LLC**

SECTION 1: PREAMBLE

This Agreement (“Agreement”) is made as of the ____ day of _____, 2021 between the City of Two Rivers, Wisconsin, a municipal corporation (hereinafter “City”) and Sleger Holdings, LLC, a Wisconsin limited liability company (hereinafter “Sleger”). The parties are collectively referenced hereinafter as “The Parties.”

The City wishes to assist in the successful development of the Woodland Industrial Park, located on Woodland Drive at STH 310, to create new tax base and job opportunities in the community. To that end, City has created, effective May 17, 2021, Tax Incremental District No. 14 (“TID 14”).

The Project Plan for TID 14 specifically provides for a possible cash grant of up to \$250,000 to Sleger to assist in financing the “Project,” as described herein, as well as allowing for cash grants to other companies making investments at the Woodland Industrial Park.

Sleger has entered into an agreement with the City to purchase two parcels of real property located in said industrial park, which are described in Exhibit A attached hereto (the “Development Site” as defined herein). The Development Site is located within the boundaries of TID 14.

Sleger proposes to construct improvements on the Development Site—the “Project” as defined herein—to include a 12,000 square foot building, two small wind energy systems, related site improvements and equipment—consistent with the Project Site Plan and Elevations attached hereto as Exhibit B. Sleger estimates the total cost of the Development Site and the proposed site improvements and equipment to be \$1,300,000, as further detailed in the Project Budget provided by Sleger, attached hereto as Exhibit C.

Sleger has represented and hereby affirms, that the Project is contingent upon certain City assistance, in the form of the “TID 14 Cash Grant” as defined herein.

By Wisconsin State Statute, Section 66.1105(2)(f)(2)d, the terms for any TID-funded cash grant to a developer must be addressed in a written economic development grant agreement. Such agreement is subject to approval by the City Council.

This Agreement constitutes such an economic development grant agreement and was approved by the Two Rivers City Council on October ____, 2021. The City confirms no other consent or approval of this Agreement is needed to make it fully enforceable.

This agreement is null and void if ~~the Property Purchase~~ Sleger’s purchase of the Development Site is not closed on by December 31 2021, with no continuing obligations. Sleger may request an extension on the closing timeline for due diligence.

SECTION 2: DEFINITIONS

- A. **“Development Site”** means the location for the project, and consists of two parcels of property at the City’s Woodland Industrial Park, as described in Exhibit A.
- B. **“Eligible Costs”** means costs to be incurred by Sleger in the development of the Project, identified in the Project Budget attached hereto as Exhibit C.
- C. **“Monetary Obligation”** means the obligation of the City to pay to Sleger an amount equal to the TID 14 Cash Grant, up to \$250,000 as provided herein, plus interest payments as provided herein
- D. **“Private Financing”** means private equity, bank loans or financing from other, non-City sources necessary to fully fund the Project Budget attached hereto as Exhibit C
- E. **“Project”** means the Development Site, improved with all of the improvements identified in the reflected in the Project Site Plan and Elevations (Exhibit B) and Project Budget (Exhibit C).
- F. **“Project Commencement Deadline”** means the date by which construction of the Project on the Development Site must commence. That date is April 1, 2022.
- G. **“Project Completion Deadline”** means the date by which the Project must be completed and ready for occupancy. That date is December 31, 2022.
- H. **“TID 14 Cash Grant”** means a cash grant of up to \$250,000 by the City, from TID 14 funds, to be paid to Sleger from TID 14 revenues, in installments, consistent with the terms of this Agreement. The TID 14 Cash Grant is a Monetary Obligation of the City, as defined herein.

SECTION 3: OBLIGATIONS OF SLEGER

- A. Secure all necessary Private Financing for the Project (including a firm commitment for permanent take-out financing for any construction financing) as defined herein, and shall provide proof of such financing to the City, not later than December 31, 2021.
- B. Obtain all necessary zoning, site and architectural plan approvals, building plan approvals and all required permits for the Project not later than December 31, 2021.
- C. Commence construction of the Project not later than April 1, 2022 and complete the 12,000 square foot building and two (2) small wind energy systems of the "Project" not later than December 31, 2022. Project completion shall include completion of the building, purchase and installation of equipment, and installation of small energy systems as identified in the Project Budget in Exhibit C .

- D. Provide documentation, in a form acceptable to the City, of expenditures for Eligible Costs totaling at least \$500,000, not later than December 31, 2022 . Such documentation must include, at a minimum, copies of all invoices and cancelled checks for project expenditures, plus lien waivers or releases from all project contractors and subcontractors.
- E. Continue to own and operate the Project in the City of Two Rivers throughout the term of this Agreement.
- F. Maintain all equipment listed in its documented expenditures for Eligible Costs throughout the term of this Agreement. Such equipment shall not be removed from the Development Site during that time period without the advance written permission of the City. Such permission shall not be unreasonably withheld, understanding that the reason for this obligation is to prohibit moving production activity from the Development Site to another location, outside the City of Two Rivers.
- G. Make timely payment of City property taxes, City special assessments and special charges, as well as City utility bills, throughout the term of this Agreement.
- H. Make timely payment of all payments required and otherwise comply with all provisions of any Loan Agreement between Sleger and the Business and Industrial Development Authority of the City of Two Rivers and/or the City of Two Rivers, and the Promissory Note executed by Sleger pursuant to that Loan Agreement.

Sleger must comply with Obligations A. through H. above to qualify for the grant assistance addressed in this agreement. Failure to do so may result in the City declaring Sleger in default of this Agreement and withholding TID 14 grant payments pending such default being cured. Failure by Sleger to cure such defaults in a timely manner may result in the City terminating this Agreement, in which case any TID 14 grant funds already paid to Sleger by the City shall be immediately due and payable by Sleger to the City.

SECTION 4: OBLIGATIONS OF THE CITY

- A. City hereby agrees that it has a Monetary Obligation to Sleger, to reimburse Sleger for up to \$250,000 Eligible Costs incurred by Sleger for purchase of the Development Site and construction of the Project.
- B. City shall make payments in fulfillment of said Monetary Obligation solely from tax increment revenue received from the Project within TID 14. This increment will be received and retained by the City in accordance with the provisions of Section 66.1105 of the Wisconsin Statutes and appropriated by the City Council in the annual City Budget to payment of the TID 14 Grant. The City makes no representation or covenant, express or implied, that any available tax increment will be generated and/or appropriated in any given year, nor does the City make any representation or covenant as to any aggregate amount of available tax increments to be paid to Developer. Any TID 14 tax increment which is not appropriated and allocated toward the TID 14 Grant may be used by the City for any legally permitted purpose, in its sole discretion.

Subject to the terms of this Agreement, City shall make such payments on an annual basis, on or before September 30 of each year, starting in 2024 and ending with the payment due on or before September 30, 2038 (maximum of fifteen payments).

Such payments shall be in an amount equal to the lesser of the property taxes paid on the Development Site and the improvements located thereon and available to the City as revenue from TID No. 14 for that year, or the total tax increment generated from TID 14, and available to the City as revenue from TID No. 14 for that year. (For example, property taxes for which bills are issued in December 2023 are considered revenue available for the City's 2024 Budget.)

Provided, however, in the event property taxes on the Property are not paid in full by Sleger by July 31 of any year, then no payment to Sleger shall be made in that year, and Sleger shall forfeit any City payment toward the Obligation that would otherwise be due in that year, until such taxes are paid. (Any interest or penalties paid by Sleger that are associated with late payment of property taxes on the Property shall not be considered "property taxes paid" on the Property for purposes of determining the amount of the City's annual payment to Sleger.)

- D. Interest on the unpaid balance of the Monetary Obligation shall accrue at an annual rate of four percent (4.0%) and shall be calculated annually, as of the date of the City's payment to Sleger as described in C. above and added to the unpaid balance of the Monetary Obligation. The first such calculation and addition of interest shall be done on the date of the City's 2024 payment to Sleger, with interest calculated from July 31, 2024, to the date of the City's payment. For 2025 and subsequent years, said calculation of interest shall be from the prior annual payment date, based on the unpaid balance of the Monetary Obligation on that prior annual payment date.

Said calculation shall be documented by the City and communicated to Sleger in a letter accompanying the City's annual payment on the Obligation. This calculation shall first occur on the date of the City's 2024 payment. Interest shall not be added to the Monetary Obligation during any period when the City is not required to make a payment to Sleger, per the language of C. above.

- E. Prepayment of Monetary Obligation. The City may, in its sole discretion, at any time pay all or any portion of the outstanding balance of its Monetary Obligation to Sleger, with 4 percent annual interest pro-rated from the date of the City's most recent annual payment to the date the City makes such prepayment.
- F. Termination of Obligation. The City's Obligation to Sleger under this Agreement shall terminate, once the City has paid the Monetary Obligation, inclusive of any calculated interest, in full, or as of September 30, 2038, regardless of whether there remains an outstanding balance on the Monetary Obligation, or if this Agreement is terminated for any other reason provided herein.

Provided further, that the City's Obligation hereunder shall terminate upon the Development Site becoming exempt from real property taxes, in any assessment year after the date of Sleger's purchase of the Property.

SECTION 5: DEFAULT; REMEDIES; FORCE MAJEURE

- A. **Notice of Default and Right to Cure.** In the event of any default in or any breach of this Agreement or any of its terms or conditions by any party hereto, the non-defaulting party shall give written notice of the default to the defaulting party. The defaulting party may then cure such default or breach within ten (10) business days in the event of a monetary default or within thirty (30) calendar days in the event of a non-monetary default after receipt of such notice. In the event the particular non-monetary breach or default cannot reasonably be cured within said thirty calendar day period, the defaulting party shall not be in default hereunder if it timely commences to cure such default within said period of time and diligently pursues the cure and cures the same within a reasonable time thereafter. If the default or breach is not timely cured under this subsection, the non-defaulting party may exercise any right or remedy provided for herein.
- B. **Remedies.** Subject to the notice of default and opportunity to cure provisions above, the parties may exercise any rights or remedies provided for by law or equity in the event of any default in or breach of this Agreement by the other party, including but not limited to termination of this Agreement, an action for specific performance and an action for the recovery of damages. All rights and remedies may be exercised independently or concurrently. The election of one remedy does not preclude the pursuit of other remedies, unless otherwise provided for by law.
- C. **Waiver.** Any delay by a party in instituting or prosecuting any action or proceeding or otherwise asserting its rights under this Agreement shall not operate as a waiver of such rights or to deprive it of or to limit such rights in any way. The parties intend by this provision that no party should be constrained in its efforts to resolve any issues that may arise, and hereby intend to avoid the risk of being deprived of or limited in the exercise of the remedy provided in this Agreement because of concepts of waiver, laches or otherwise, or to be compelled to exercise such remedy at a time when it may still hope otherwise to resolve the issue created by the default involved. No waiver in fact made by either party with respect to any specific default by the other party under this Agreement shall be considered or treated as the waiver of the rights of the non-defaulting party with respect to any other defaults by such defaulting party under this Agreement, or with respect to the particular default except to the extent specifically waived in writing.
- D. **Rights Cumulative.** The rights and remedies of each party, whether provided by law, equity or this Agreement, shall be cumulative, and the exercise of any one or more of such remedies shall not preclude the exercise at the same or different times of any other such remedies for the same event of default or breach or of any remedies for any other event of default or breach by either party.
- E. **Enforcement Costs.** In the event any proceeding is commenced as a result of a default under this Agreement, the prevailing party shall be entitled to recover its reasonable costs and expenses (including but not limited to reasonable attorneys' fees) incurred in enforcing the terms and provisions of this Agreement.

F. Force Majeure. For the purposes of any provisions of the Agreement, a party shall not be considered in breach or default of its obligations in the event of enforced delay in the performance of such obligations due to causes beyond its reasonable control and without its fault or negligence, including but not restricted to acts of God, acts of public enemy, acts of adjoining property owners, governmental authority, fires, floods, epidemics, quarantine restrictions, strikes, embargoes, unavailable materials, and unusually severe weather; it being the parties' purpose and intent of this provision that in the event of the occurrence of any such enforced delay, the time or times of performance of any of the obligations of the particular party shall be extended for the period of the enforced delay.

SECTION 6: TERM

Unless terminated early in accordance with this Agreement, the term of this Agreement (the "Term") shall be for a period commencing upon the Effective Date of this Agreement and expiring on December 31, 2038.

SECTION 7: NOTICES AND DEMANDS

A notice, demand or other communication under this Agreement by either Party to the other Party shall be sufficiently given or delivered if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally as follows:

For the City:

City of Two Rivers
Attn: City Clerk
1717 East Park Street
Two Rivers, WI 54241

For Sleger:

Sleger Holdings, LLC.
Attn: Ian Sleger, President
P.O. Box 130
Two Rivers, WI 54241

SECTION 8: MISCELLANEOUS

- A. Approvals.** Whenever under this Agreement approvals, authorizations, determinations, satisfactions or waivers are authorized or required, such approvals, authorizations, determinations, satisfactions or waivers shall be effective and valid only when given in writing, signed by the party's duly authorized representative. Except as otherwise set forth herein, wherever any approval is required by the terms of this Agreement and request or application for such approval is duly made, such approval shall not be unreasonably withheld.

- B. Waiver; Amendment.** No waiver, amendment, or variation in the terms of this Agreement shall be valid unless in writing and signed by the City and Sleger, and then only to the extent specifically set forth in writing.
- C. Entire Agreement.** This Agreement and the documents executed pursuant to this Agreement contain the entire understanding of the Parties with respect to the subject matter hereof. There are no restrictions, promises, warranties, covenants or undertakings other than those expressly set forth in this Agreement and the documents executed in connection with this Agreement. This Agreement and the documents executed in connection herewith supersede all prior negotiations, agreements and undertakings between the parties with respect to the subject matter hereof.
- D. No Third-Party Beneficiaries.** This Agreement is intended solely for the benefit of Sleger and the City, and no third party (other than successors and permitted assigns) shall have any rights or interest in any provision of this Agreement. Without limiting the foregoing, no approvals given pursuant to this Agreement by Sleger or the City, or any person acting on behalf of any of them, shall be available for use by any contractor or other person in any dispute relating to the subject matter of this Agreement.
- E. Severability.** If any provision of this Agreement is held invalid, it shall be considered deleted from this Agreement and shall not invalidate the remaining provisions of this Agreement, which shall continue in full force and effect.
- F. Successors and Assigns.** The terms and provisions of this Agreement shall be binding upon and inure to the benefit of the Parties hereto, as well as their respective successors, transferees and permitted assigns. The obligations of Sleger hereunder run with the land and bind any subsequent owners in title to the Development Site.
- G. Municipal Approvals; Compliance with Law.** The provisions of this Agreement shall not vest any rights in Sleger to any municipal approvals required under applicable law. Nothing contained in this Agreement is intended to or has the effect of releasing Sleger from compliance with any applicable laws, rules, regulations and ordinances, including the obligation to secure usual and customary building permits and approvals, in addition to compliance with all terms, conditions and covenants contained in this Agreement.
- H. City's Right of Immunity.** Nothing contained in this Agreement constitutes a waiver of the City's ability to assert its rights of immunity to tort claims under applicable law. Under no circumstances shall any alderperson, council member, officer, official, director, attorney, employee or agent of the City have any personal liability arising out of this Agreement, and no party shall seek or claim any such personal liability.

- I. **Governing Law.** This Agreement is governed by, and must be interpreted under, the internal laws of the State of Wisconsin. Any suit arising or relating to this Agreement must be brought in Manitowoc County, Wisconsin.
- J. **Time is of the Essence; Deadlines.** Time is of the essence with respect to the performance of every provision of this Agreement in which time of performance is a factor. In the event a deadline herein falls on a non-business day, the deadline shall be deemed to fall on the next following business day.
- K. **Relationship of Parties.** This Agreement does not create the relationship of principal and agent, or of partnership, joint venture, or of any association or relationship between the City and Sleger.
- L. **Captions and Interpretation.** The captions of the articles and sections of this Agreement are to assist the parties in reading this Agreement and are not a part of the terms of this Agreement. Whenever required by the context of this Agreement, the singular includes the plural and the plural includes the singular.
- M. **Counterparts/Electronic Signature.** This Agreement may be executed in several counterparts, each of which shall be deemed an original but all of which counterparts collectively shall constitute one instrument representing the agreement among the parties. Facsimile signatures and PDF email signatures shall constitute originals for all purposes.
- N. **Exhibits.** All exhibits reference herein are incorporated by reference.

Dated as of the date first listed above.

City of Two Rivers, Wisconsin
 A Municipal Corporation

By: _____
 ___ Gregory E. Buckley City Manager

By: _____
 ___ Jamie Jackson, City Clerk

Sleger Holdings, LLC

By: _____

Name: _____

Its: _____

Exhibit A

Legal Description of the Development Site

City of Two Rivers, County of Manitowoc, Wisconsin

Tax Parcel: 053-234-303-020-05

Legal Description: TRACT 1 IN SW 1/4 SW 1/4 S34 T20N R24E CSM V 11 P 571

Tax Parcel: 053-234-303-030-00

Legal Description: SW 1/4 SW 1/4 S34 T20N R24E W 460` OF S 340` OF SW 1/4 OF SW 1/4 EXC ROAD R O W `S

Exhibit B

Project Site Plan and Elevations

Exhibit C

Project Budget



**TWO
RIVERS**
WISCONSIN

CITY MANAGER

1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087



City Manager's Recommended Appointments to Central Park West 365 Project Fund-Raising Committee

- Wendy Kozlowski, Central Park West Design Committee Chair
- Cathy Peterson, Central Park West Design Committee Member, Advisory Recreation Board
- Darla LeClair, City Council Member, Main Street Board Member
- Gina Krahn, Sepia Chapel Owner, Main Street Board Member
- Brad Bosar, NAPA Auto Parts Owner, Main Street Board Member





**RESOLUTION AUTHORIZING PURCHASE OF PROPERTY TAX BILLING,
COLLECTION AND SETTLEMENT SOFTWARE AND DECLARING OFFICIAL
INTENT TO REIMBURSE SUCH EXPENDITURES FROM THE PROCEEDS OF
2022 CAPITAL PROJECTS BORROWING**

WHEREAS, the City of Two Rivers administers the billing and collection of property taxes for its population; and

WHEREAS, the City's current system is outdated, lacks much-needed features, and is in need of replacement; and

WHEREAS, the Finance Director has identified an opportunity to purchase a well-respected and highly utilized software, used by 26 in counties and 500 in municipalities in Wisconsin; and

WHEREAS, implementing the new software will put us on the same platform as Manitowoc County and the City of Manitowoc, creating a more efficient annual settlement process; and

WHEREAS, the new system will greatly enhance customer service possibilities and will create staff efficiencies;

WHEREAS, the Finance Director has received a quote of \$46,200.00 for installation, data migration, implementation, and training of the new system; and

WHEREAS, the City Council intends to budget for these capital expenditures in the 2022 Capital Budget, to be paid from proceeds of borrowing, but wishes to proceed immediately to order the new software package, in order to ensure a smooth transition in time for use in the December 2022 property tax billing; and

WHEREAS, some or all expenditures related to the acquisition of the software may occur prior to the closing on the City's 2022 capital projects borrowing, and in such event will be funded on an interim basis from internal funds of the City;

NOW, THEREFORE, BE IT RESOLVED:

Section 1 Authorization to Purchase. The City Council does hereby authorize the purchase of new property tax billing software at a total cost not to exceed \$46,200.00; and

Section 2. Declaration of Official Intent. The City hereby officially declares its intent to reimburse said expenditures with proceeds of tax-exempt, general obligation borrowing, the principal amount of which will not exceed \$46,200.00; and

Section 3. Anticipated Timing of Borrowings. The City anticipates closing on the borrowing for the equipment purchase cited above prior to July 31, 2022, and

Section 4. Unavailability of Long Term Funds. No other funds for said activities, other than the planned borrowing referenced herein are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the City pursuant to its budget or financial policies; and

Section 5. Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the City Clerk's office within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Notes or Bonds are issued; and

This Resolution shall be effective upon its adoption and approval.

Approved this 18th day of October, 2021.

Council Member

Gregory E. Buckley, City Manager



**CITY OF TWO RIVERS
PUBLIC WORKS COMMITTEE MINUTES
Wednesday, October 6, 2021 – 5:15 PM
3rd Floor Committee Room**

Call to Order

Roll Call: Committee Members - Darla LeClair, Jeff Dahlke, Tracey Koach

Staff: Jim McDonald (City Engineer/Public Works Director), Scott Ahl (Civil Engineer II), Greg Buckley (City Manager)

Review and Approval of Minutes

Motion by Tracey Koach, and seconded by Jeff Dahlke, to approve minutes as presented.
Motion carried upon unanimous voice vote

Discuss Street/Road Surface Observations by Committee Members

- 13th St: narrow street; not enough parking
- traffic congestion near LB Clarke school; Police Dept discussing with school district; district will be sending notices to parents
- Forest Ave: need to consider getting on DOT list for rehabilitation (it's a state highway)
- get list/map of streets with lead services

2021 Project Status

24th St and 25th St are complete

Madison St – paving scheduled for Oct 10th, to be completed by end of October

Tree Selection and Placement on 24th Street Terraces

- provided proposal for planting planning
- let people know if they have other preference, sometimes different, to contact the city; we will try to work with desired species
- plan based on diversification and stormwater quality
- need to consider planting trees on future projects; tree fund is ≈ \$21,000/year

Discussions of issues on hold

23rd Street terrace vegetation - people are not likely to step from vehicle on a terrace with other plantings; tall vegetation can block vision of vehicles and small children; send notice to 23rd St residents; vegetation may be fire hazard when dry

Street Selections for 2022-2023 Construction Seasons

Reconstructions 2022 – 17th St from East Park to Jefferson St; East St to Zlatnik Dr

2023 - Roosevelt Ave from 12th to Lowell St

Lincoln St (possible mill & asphalt overlay)

2202/2023 - Zlatnik Dr, Lincoln St to Zlatnik Dr

- sewer lining (6,650 lf)
- replace lead water services and clay sewer laterals
- resurface Pierce St, 22nd St to Zlatnik Dr
- replace sludge press (sludge dewatering mechanism); staff had to replace bearings and 3 rollers on existing sludge press; new device expected to perform dewatering from existing ≈ 18% to 25%, to 30% dewatering

Discussion

17th Street – LeClair proposes to keep street as is, two-way with parking on one side and no bike lane

Potential bike route would be 17th & East St, down East St to Harbor St, to 16th St to Zlatnik Dr with possible alternate route south on Pilon to north pier park then along dunes to corner of Emmet, 16th, and Zlatnik.

Dahlke: residents on street split between one-way, two-way, & two-way with elimination of Zlatnik Dr one-way

Would like to have council direction so a public meeting could be held to inform residents of proposed project

Staff noted there are a number of building and structural encroachments into right-of-way

Consensus from committee to recommend to Council to reconstruct 17th St to maintain existing traffic configuration, with two-way traffic, and parking on one side. Motioned by Tracey Koach, seconded by Jeff Dahlke

Set Date, Time, and Agenda Items for next Committee Meetings

Next meeting will be held Tuesday, November 2, 2021 or on Wednesday, November 3, 2021, TBD by Greg Buckley

Adjournment - Motion made by Jeff Dahlke, seconded by Tracey Koach, to adjourn at 6:55 pm