



**CITY OF TWO RIVERS
CITY COUNCIL REGULAR AGENDA**

Monday, August 16, 2021 – 6:00 PM

Council Chambers - City Hall

Regular Meeting

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Curt Andrews, Mark Bittner, Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. INVITED GUESTS--New Employees and Newly-Promoted Employees

1. Kevin, Krizek, Head of Buildings and Maintenance
2. Introduction and Swearing-in of Firefighter/Paramedic Louis Kumbalek
3. Introduction and Swearing-in of Fire Captain Pat Krajnik
4. Introduction and Swearing-in of Police Sergeant Nicholas Spurney
5. Introduction and Swearing-in of Police Sergeant Robert Wandrie
6. Introduction and Swearing-in of Police Officer Matthew Lutze
7. Introduction and Swearing-in of Police Officer Justin Krueger

B. INVITED GUEST--Bryan Grunewald, Clifton, Larson, Allen LLP Presenting 2020 Audit Report

Recommended Action:

Motion to receive and place on file

C. STATUS UPDATE/REPORTS

1. 24th Street Reconstruction Project
2. 25th/Madison Street Reconstruction Project
3. Neshotah Park Playground Equipment Installation
4. Room Tax Update
5. New Feature at Neshotah Beach
6. 2021 Equalized Valuations as Reported by Wisconsin Department of Revenue
7. Staffing Update
8. Recent Events
9. Upcoming Events:
 - a. Concert in the Park: Clipper City Chordsmen, Thursday, August 19
 - b. Movie on Neshotah Beach E.T., Friday, August 20
 - c. The Honeygoats on the Beach, Sunday, August 22
 - d. We are TR Celebration @ the Beach, Wednesday, August 25
 - e. Concert in the Park: CRS, Thursday, August 26
 - f. Celebrate Two Rivers, Saturday, August 28
10. ExploreTwoRivers.com
11. Other

D. LEGISLATIVE/INTERGOVERNMENTAL UPDATE

1. Tourism Services Agreement with City of Manitowoc and Manitowoc Area Visitor Convention Bureau
2. Other

10. CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council - August 2, 2021

Recommended Action:

Motion to waive reading and adopt the minutes

B. Applications and Petitions

1. Applications for Temporary Class "B" Licenses
 - a. Friends of the Two Rivers Senior Center, Two Rivers Senior Center Open House, September 23, 2021, 4:00-6:00 PM, 1520 17th Street
 - b. Two Rivers Rotary Foundation, Garden Party at Still Bend, September 11, 2021, 5:00-10:00 PM, 3425 Adams Street

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses

C. Reports:

1. Minutes of Meetings
 - a. Business and Industrial Development Committee and Community Development Committee, May 25, 2021
 - b. Business and Industrial Development Committee and Community Development Committee, July 15, 2021
 - c. Committee on Aging, June 7, 2021
 - d. Police and Fire Commission, August 9, 2021

- e. Plan Commission, August 9, 2021
- f. Library Board, July 13, 2021
- 2. Department Reports
 - a. City Clerk
 - b. Community Development
 - c. Electric
 - d. Fire
 - e. Inspections
 - f. Library
 - g. Parks & Recreation
 - h. Police
 - i. Public Works
 - j. Safety
 - k. Water

Recommended Action:

Motion to receive and file

- D. Summary of Verified Bills for the Month of July 2021 for \$1,533,596.85

Recommended Action:

Motion to receive and place on file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. Resolution Amending the 2021 Parks and Recreation Capital Budget, to Provide Funding for Design Services for the Central Park West 365 Project

Recommended Action:

Motion to waive reading and adopt the resolution

- B. Ordinance Amending Municipal Code Title 9, Chapter 9, Section 3 of City Ordinances, Pertaining to Place of Domicile for Certain Sex Offenders

Recommended Action:

Motion to waive reading and adopt the ordinance

- C. Ordinance Amending Title 9, Chapter 7 of City Ordinances, Pertaining to Chronic Nuisance Premises

Recommended Action:

Motion to waive reading and adopt the ordinance

- D. Resolution Naming the City-Owned, Harborfront Park Property at the Foot of Jefferson Street

Recommended Action:

Motion to waive reading and adopt the resolution, inserting the name _____ Park

- E. Final Authorization for Purchase of Fire Department Ladder Truck

Recommended Action:

Motion to authorize contracting for the purchase of a Spartan brand 100 foot platform aerial

apparatus, per specifications approved by the Fire Department, at a total cost of \$1,176,701, to be paid with a down payment of \$400,000, with a balance of \$776,701 to be paid upon delivery in July 2021 (balance from City borrowing in 2022)

12. FOR INFORMATION ONLY

- A. City Council Work Session, Monday, August 30, 2021, 6:00 PM
- B. City Council Regular Meeting, Tuesday, September 7, 2021, 6:00 PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects
- Discuss Possible Property Sale--606 Parkway Boulevard
- Discuss Possible Property Purchase

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
REGULAR MEETING
Monday, August 2, 2021 – 6:00 PM
Council Chambers – City Hall
MINUTES**

- 1) **CALL TO ORDER** by President Curt Andrews at 6:00 PM
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ROLL CALL BY CITY CLERK**

Councilmembers: Curt Andrews, Mark Bittner, Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

Attendee Name	Title	Status
Adam Wachowski	Vice-President	Present
Bill LeClair	Councilmember	Present
Bonnie Shimulunas	Councilmember	Present
Curt Andrews	President	Present
Darla LeClair	Councilmember	Present
Jeff Dahlke	Councilmember	Present
Jay Remiker	Councilmember	Present
Tracey Koach	Councilmember	Present
Mark Bittner	Councilmember	Present

Also present were Dave Buss, Finance Director; Brian Dellemann, Electric Utility Director; Steve Denzien, Fire Chief; Jim McDonald, Public Works Director; Ben Meinnert, Asst. Police Chief; Rick Powell, IS Supervisor; Elizabeth Runge, Community Development Director/City Planner; and Jack Bruce, City Attorney.

- 4) **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

None.

- 5) **PUBLIC HEARING**

- A. Public Hearing for a Conditional Use Permit to Operate a Commercial Kennel in the B-2 Business District at 3310 - 45th Street, Submitted by Stephanie Mueller d/b/a Lucky Paws Pet Boutique (owner)

Recommended Action:

Motion to waive reading and approve the Conditional Use Permit

Council President Andrews opened the public hearing. Three calls for public input by those attending in person were made and there was no one wishing to comment during the public hearing.

Three calls for public input via telephone were made and there were no callers.

RESULT:	APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER:	Mark Bittner, Councilmember
SECONDER:	Jay Remiker, Councilmember
AYES:	Curt Andrews, Mark Bittner, Jeff Dahlke, Tracey Koach, Darla LeClair, Bill LeClair, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

6) INPUT FROM THE PUBLIC

A request for public input by those in attendance in person was made and there was no one wishing to comment.

A request for public input via telephone was made and there were no callers.

7) COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Bittner reported that Lucky Paws Pet Boutique is having a grand opening at 3310 45th Street on Sunday, August 8th at 10:00 AM.

Councilmember Dahlke reported that he received a phone call regarding the need for a new location for the Green Bay Correctional Institution and suggested that the City might consider space in the industrial park for this purpose.

Councilmember B. LeClair reported that he received a complaint about traffic speed in the area of 19th Street near Berserkers and requested that a Children at Play sign be placed near the apartment complex in an attempt to slow traffic.

8) COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember Bittner reported that the next meeting of the Personnel & Finance Committee will be Thursday, August 12th at 6:00 PM at City Hall.

Council President Andrews reported that the next Celebrate Two Rivers meeting will be held on Tuesday, August 3rd at 5:00 PM and the Branding and Marking Committee will meet on Thursday, August 19th at 5:30 PM at City Hall.

9) CITY MANAGER'S REPORT

A. Invited Guests:

1. Jeff and Tony Sachse, Snowfest:

Jeff and Tony Sachse, co-chairs of the Friends of Two Rivers Snowfest, provided an update on Snowfest 2021 upon its return following a 23-year absence. They reported that a lot of positive comments were received regarding the 16 bands that played and there was great community turnout and sponsor support. They

thanked City Parks and Rec, Police, and Fire Departments for their support and indicated that Snowfest will return July 22-24, 2022.

B. Status/Update Reports:

City Clerk, Jamie Jackson, shared the City Manager's status and update reports in his absence.

1. 24th Street Reconstruction

Ms. Jackson reported that the curb, gutter, and travel lanes are paved on 24th Street between Forest Avenue and Jefferson Street. The sidewalks and driveway aprons are expected to be completed by August 6th with landscape restoration to follow.

2. 25th and Madison Streets Reconstruction

Ms. Jackson reported that the utilities are installed and the streets are graded and graveled on 25th Street from West River Street to Forest Avenue. Street paving is expected by the end of the week with gutter approaches and cleanup to follow.

On Madison Street between 19th and 22nd Streets the water main is being installed in the block north of 20th Street where the pavement has been removed. The contractors will proceed with the next block once the water main is tested and the temporary water service is relocated.

3. Ordinance Amendments to be Presented on August 16th

Ms. Jackson reported that a sex offender residency ordinance and nuisance property ordinance revision will be presented to the Council at their August 16th meeting.

4. WI Department of Revenue Annual Report on Equalized Valuations

Finance Director Dave Buss distributed an analysis of equalized value report for municipalities within Manitowoc County and highlighted the changes in the City of Two Rivers for 2021. The City of Two Rivers exceeded its goal of at least 3% annual growth in the City's equalized valuation by achieving 7.91% growth.

5. Zipline Installation at Neshotah Park

Ms. Jackson reported that following delays due to complications from heavy rain and weather conditions, the installation of the zipline feature at Neshotah Park is expected to be complete by the end of the week.

6. Woodland Dunes Nature Center: Dedication of New Addition

Ms. Jackson reported that the Nature Center addition at Woodland Dunes was dedicated on Wednesday, July 30th.

7. New Bicycle Repair Station on Mariners Trail

Ms. Jackson reported that a new bicycle repair station has been installed on the Two Rivers end of Mariners Trail thanks to a donation by Nathan and Theresa Kronforst of White Cap Insurance in Two Rivers.

8. Downtown Façade Renovation

Ms. Jackson reported that a major façade renovation has started at the corner of Washington and 16th Streets in downtown Two Rivers in the building that houses Edward Jones and The Quilt Shop of Two Rivers. This façade renovation is being assisted by the City of Two Rivers and Two Rivers Main Street's sign and façade grant program.

9. Former Paragon Property Marketing for Redevelopment

Ms. Jackson reported that the former Paragon property is back up for sale and City Staff is working with interested parties for possible future redevelopment.

10. Central Park West 365 Project

Ms. Jackson reported that the Council reviewed concept plans for the Central Park West 365 project at the July 28th Work Session meeting. A proposal for design services of the park redesign to include a splash pad, ice rink, new bandshell, and restroom facilities will be acted on later on during this meeting.

11. Upcoming Events

Ms. Jackson reported on upcoming events in the City of Two Rivers including:

- a. Cool City Crime Prevention National Night Out, August 3
- b. American Legion Flag Retirement Ceremony, August 4
- c. Parks & Recreation Department Kids Night, Chalk it Up, August 4
- d. War on the Shore, August 5-8
- e. Main Street Maxwell Street Days, August 6
- f. Main Street Two Rivers Brew Dash, August 7
- g. Catamaran Racing Association of Wisconsin Two Rivers Regatta, August 7
- h. Roger Street Days, August 13-14
- i. Lakeshore Knights Car Show, August 14
- j. Parks & Recreation Department Movie on the Beach: E.T., August 20
- k. Parks & Recreation Department End of Summer Bash, August 21

12. ExploreTwoRivers.com

Ms. Jackson reminded viewers that the most up-to-date source of information for events in the City of Two Rivers is www.exploretworivers.com

13. Other

Ms. Jackson reported that the 2nd Annual Celebrate Two Rivers will be held on Saturday, August 28th at Walsh Field from 3:00-10:00 PM.

Assistant Police Chief Ben Meinnert shared additional details about the August 3rd Cool City Crime Prevention National Night Out including the various agencies being represented and demonstrations taking place by area K-9 programs. T-shirts to support the upcoming Two Rivers Police Department K-9 program will also be available for purchase at the event.

Asst. Chief Meinnert also shared that in conjunction with the Chalk it Up event on August 4th, the Two Rivers Police Department will also be at Koenig School for a Cops and Cones event. Members of the Police Department will

be service ice cream cones and enjoying them while spending time with area children and their families.

C. Legislative/Intergovernmental Update

1. Tourism Services Agreement with City of Manitowoc and Manitowoc Area Visitor and Convention Bureau
Council President Andrews shared that the next joint meeting with the City of Manitowoc regarding the Tourism Services Agreement will be scheduled for the 2nd week of August with the hopes of a new agreement being established by September 1st.

10) CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council – July 19, 2021
2. Work Session City Council – July 26, 2021

Recommended Action:

Motion to waive reading and adopt the minutes

B. Applications and Petitions

1. Applications for Temporary Class "B" Licenses
 - a. Rotary Club of Two Rivers, Bands on the Beach, August 7, 2021, 11:00 AM to 9:00 PM, Neshotah Park
 - b. SCL Softball Club, SCL Softball Tournament, August 27-29, 2021, 8:00 AM to 10:00 PM, Vietnam Veteran's Park
2. New Application for Class "A" Beer License for One Stop Beach Shop, 812 22nd St., Two Rivers for the period of August 2, 2021 to June 30, 2022
3. New Application for Cigarette License for One Stop Beach Shop, 812 22nd St., Two Rivers for the period of August 2, 2021 to June 30, 2022
4. Application for Taxi License
 - a. Becky J. Kriescher, 7054 Tannery Road
5. Application for Operator License-Recommended for Denial, City Clerk to notify applicant
 - a. Terressa M. Harris, 1105 Madison Street

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses and deny the operator's license application as recommended by the Police Chief

C. Reports:

1. Minutes of Meetings
 - a. Public Works, July 7, 2021
 - b. Advisory Recreation Board, July 13, 2021
 - c. Public Utilities, July 15, 2021
 - d. Joint Review Board, July 20, 2021
2. Finance Reports
 - a. Debt Service, June 2021
 - b. General Fund, June 2021
 - c. Lester Library, June 2021

d. Utilities Report, June 2021

Recommended Action:
Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

RESULT:	APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER:	Jay Remiker
SECONDER:	Jeff Dahlke
AYES:	Curt Andrews, Darla LeClair, Mark Bittner, Jeff Dahlke, Bill LeClair, Tracey Koach, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

11) CITY COUNCIL - FORMAL ITEMS

- A. Resolution Authorizing Execution of the Department of Natural Resources Principal Forgiveness Financial Assistance Agreement (Related to 2021 Lead Water Service Lateral Replacement Funding)

Recommended Action:
Motion to waive reading and adopt the resolution

RESULT:	APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER:	Jay Remiker
SECONDER:	Jeff Dahlke
AYES:	Curt Andrews, Darla LeClair, Mark Bittner, Jeff Dahlke, Bill LeClair, Tracey Koach, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

- B. Letter from Next Era Energy About No Longer Maintaining Warning Sirens

Recommended Action:
Motion to authorize staff to accept the donation of the three siren installations located in the City, and to assume the operation and maintenance of these sirens going forward

Asst. Police Chief Meinnert reported that in addition to the sirens already installed, Next Era Energy will be providing 3-5 additional units for future replacements or additions.

RESULT:	APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER:	Jay Remiker
SECONDER:	Jeff Dahlke
AYES:	Curt Andrews, Darla LeClair, Mark Bittner, Jeff Dahlke, Bill LeClair, Tracey Koach, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

- C. Proposal from Parkitecture + Planning for Project Services for the Central Park West 365 Project

Recommended Action:

Motion to authorize the City Manager and City Clerk to accept the proposal on behalf of the City and enter into a contract for design services

RESULT:	APPROVED WITH ROLL CALL [7 TO 2]
MOVER:	Mark Bittner
SECONDER:	Tracey Koach
AYES:	Curt Andrews, Darla LeClair, Mark Bittner, Bill LeClair, Tracey Koach, Jay Remiker, Bonnie Shimulunas
NAYS:	Jeff Dahlke, Adam Wachowski

- D. City Manager's Appointment to Boards, Committees, and Commissions1. Theresa Leiberg, Central Park West 365 Planning Committee

Recommended Action:

Motion to approve the appointment as recommended by the City Manager

RESULT:	APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER:	Darla LeClair
SECONDER:	Mark Bittner
AYES:	Curt Andrews, Darla LeClair, Mark Bittner, Jeff Dahlke, Bill LeClair, Tracey Koach, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

- E. Comfort Resolution, Directing Staff and the Plan Commission to Proceed with Actions Necessary for the Creation of Tax Incremental District No. 16, Related to Redevelopment of the Former Eggers East Property

Recommended Action:

Motion to waive reading and adopt the resolution

RESULT:	APPROVED WITH ROLL CALL [6 TO 3]
MOVER:	Mark Bittner
SECONDER:	Tracey Koach
AYES:	Curt Andrews, Darla LeClair, Mark Bittner, Bill LeClair, Tracey Koach, Bonnie Shimulunas
NAYS:	Jeff Dahlke, Jay Remiker, Adam Wachowski

12) FOR INFORMATION ONLY

- A. City Council Regular Meeting, Monday, August 16, 2021, 6:00 PM
- B. City Council Work Session, Monday, August 30, 2021, 6:00 PM

13) CLOSED SESSION

None.

14) RECONVENE IN OPEN SESSION

None.

15) ADJOURNMENT

Motion to dispense with the reading of the minutes and adjourn at 6:59 PM.

RESULT:	APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER:	Jay Remiker
SECONDER:	Adam Wachowski
AYES:	Curt Andrews, Darla LeClair, Mark Bittner, Jeff Dahlke, Bill LeClair, Tracey Koach, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

Jamie Jackson
City Clerk

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 08/03/2021

Town of Village of City of Two Rivers County of Manitowoc

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning time 4pm and ending time 6pm and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (Check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name Friends of the Two Rivers Senior Center

(b) Address 1520 - 17th St Two Rivers WI 54241

(c) Date organized June 2007

(d) If corporation, give date of incorporation

(e) Names and addresses of all officers:

President Barb Schweitzer (1610-35th St)

Vice President Tom Van Horn (2004 Garfield)

Secretary Anne Dirckman (POB 216)

Treasurer Betty Becker (2123-36th St)

(f) Name and address of manager or person in charge of affair:

Two Rivers Senior Center - Michelle Nichols - 1520 17th St

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 1520 - 17th St

(b) Lot Block

(c) Do premises occupy all or part of building? part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Senior Center (Koska Room)

3. NAME OF EVENT

(a) List name of the event Two Rivers Senior Center Open House

(b) Dates of event September 23, 2021

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer (Signature/date)
Officer (Signature/date)

(Name of Organization)
Officer Elizabeth A Becker (Signature/date)
Officer (Signature/date)

Date Filed with Clerk 8/4/2021

Date Reported to Council or Board 8/10/2021

Date Granted by Council

License No.



Office of City Clerk
1717 East Park Street
Post Office Box 87
Two Rivers WI 54241-0087
Telephone 920/793-5526
FAX 920/793-5512

NOTE:

THIS FORM TO BE COMPLETED AND ATTACHED TO ALL APPLICATIONS FOR SPECIAL CLASS B MALT LICENSES FOR PICNICS & GATHERINGS

* * * * *

The applicant hereby agrees to indemnify and hold the City of Two Rivers harmless from and against any and all claims, actions, causes of action, damages, expenses, and liabilities which may be imposed upon, incurred by or asserted against the City of Two Rivers by reason of any injury or claim of injury or damage to any person or property which is associated with or arises out of the applicant's use of the City property and the dispensing of fermented malt beverage to any person pursuant to any license issued upon this application.

Friends of the Two Rivers Senior Center
Organization

[Signature]
By

08/03/21
Date

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date: 08/10/2021

Town Village City of Two Rivers

County of Manitowoc

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Time: 5:00pm and ending Time: 10:00pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. **Organization** (check appropriate box) → Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Two Rivers Rotary Foundation

(b) Address PO Box 272
(Street) Town Village City

(c) Date organized 12-2007

(d) If corporation, give date of incorporation 12-2007

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:
President Timothy Schroeder
Vice President _____
Secretary Colleen Inman
Treasurer Elizabeth Bittner

(g) Name and address of manager or person in charge of affair: Michael Dittmer

2. **Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:**

(a) Street number 3425 Adams st Two Rivers WI

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. **Name of Event**

(a) List name of the event Garden Party at Still Bend

(b) Dates of event September 11, 2021

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Ely C... 08/10/2021 Two Rivers Rotary Foundation
(Signature / Date) (Name of Organization)

Date Filed with Clerk 8/10/21 Date Reported to Council or Board _____

Date Granted by Council _____ License No. _____

CITY OF TWO RIVERS
COMMUNITY DEVELOPMENT AUTHORITY AND
BUSINESS AND INDUSTRIAL DEVELOPMENT COMMITTEE
PROCEEDINGS
Tuesday, May 25, 2021 at 5:15 PM
Council Chambers - City Hall

Call to Order

The meeting was called to order by BIDC Chair Gregory Coenen at 5:15 PM.

Roll Call

BIDC/CDA Members present: Curt Andrews, Keith Lyons, Gregory Coenen, Don Karman, Tracey Koach, and Tracy Yaggie responded electronically. Absent Betty Bittner, Dick Klinkner and Dan Wettstein

Also present was Elizabeth Runge, Community Development Director.

Approve minutes from April 27, 2021 Meeting

A motion was made by Curt Andrews and seconded by Keith Lyons to approve the minutes. Motion carried.

Announcement of Membership Appointments to BIDC and CDA

The membership is as follows:

BIDC Members:

Greg Coenen, Chair
Betty Bittner
Tracy Yaggie
Dan Wettstein
Keith Lyons
Richard Klinkner
Don Karman
Curt Andrews, Council
Tracey Koach, Council

CDA Members:

Curt Andrews, Chair - Council
Betty Bittner
Tracy Yaggie
Richard Klinkner
Don Karman
Vacancy
Tracey Koach, Council

Elect BIDC: President, Vice President, Secretary/Treasurer

A motion was made by Curt Andrews and seconded by Tracey Koach for the officers to be: Greg Coenen, Chair and Keith Lyons, Vice Chair. Greg Buckley will be the Secretary/Treasurer Motion carried.

Elect CDA: Chair, Vice Chair, Secretary/Treasurer

A motion was made by Greg Coenen and seconded by Keith Lyons for the officers to be: Curt Andrews, Chair and Tracey Koach, Vice Chair. Greg Buckley will be the Secretary/Treasurer Motion carried.

Information Only: Report of Balance of Fund 290 (City Business Loan Fund)

Staff updated the committees of the CASH 290 balance total of \$186,950.58.

Information Only: Update on status of 1509 Washington Street (former The Dock Restaurant)

The Dock sold at a Sheriff's sale held May 25, 2021 to the winning bid from Investors Bank.

Closed Executive Session

A motion was made by Tracey Koach and seconded Greg Coenen to go into closed session. Motion carried.

Action after Reconvening into Open Session:

A motion was made by Tracey Koach and seconded by Don Karman to approve the offer submitted to purchase Lot 8, Block 3 in the Sandy Bay Highlands subdivision.

Adjournment

At 6:30 PM, a motion was made by Curt Andrews, seconded by Greg Coenen to adjourn. Motion carried to adjourn the meeting.

CITY OF TWO RIVERS
COMMUNITY DEVELOPMENT AUTHORITY AND
BUSINESS AND INDUSTRIAL DEVELOPMENT COMMITTEE
PROCEEDINGS
Tuesday, July 15, 2021 at 5:15 PM
Council Chambers - City Hall

Call to Order

The meeting was called to order by BIDC Chair Gregory Coenen at 5:15 PM.

Roll Call

BIDC/CDA Members present: Curt Andrews, Keith Lyons, Gregory Coenen, Keith Lyons, Tracey Koach, and Betty Bittner. Absent: Tracy Yaggie, and Dick Klinkner

Also present was Elizabeth Runge, Community Development Director.

Approve minutes from May 26, 2021 Meeting

A motion was made by Curt Andrews and seconded by Don Karman to approve the minutes. Motion carried.

Closed Executive Session

A motion was made by Tracey Koach and seconded Betty Bittner to go into closed session. Motion carried. Discussion occurred about the Northeast Rehabilitation CDBG program.

A motion was made by Keith Lyons, and seconded Don Karman, to go into open session. Motion carried

Action after Reconvening into Open Session:

A motion was made by Curt Andrews and seconded by Betty Bittner to support the CDA pursuing a home acquisition using the Northeast Rehabilitation CDBG program to be able to purchase the home, improve it and then re-sell it to an eligible buyer. The motion carried.

Information Update: Staff updated the committees that TID 10 #2 and TID 15 were in progress for approval by the Joint Review Board.

Adjournment

At 6:30 PM, a motion was made by Curt Andrews, seconded by Tracey Koach to adjourn. Motion carried to adjourn the meeting.

COMMITTEE ON AGING
Monday, June 7, 2021 - 8:30 AM
Behringer Room - JE Hamilton Community House, 1520 17th Street

MINUTES

I. Call to Order

II. Roll Call

Attendee Name	Title	Status	Arrived
RuthAnn Hearley	Board Member	Present	
Richard Langman	Board Member	Excused	
Gerald Lyons	Board Member	Present	
Donna Reilly	Board Member	Excused	
Bette Roidt	Board Member	Excused	
Lenore McDonough	Board Member	Excused	
Bill LeClair	Councilmember	Present	
Jerome Schubring	Board Member	Present	
Gerald Juckem	Board Member	Present	

Cathy Ley, ADRC of the Lakeshore Director - Present

Terri Vosters, Parks and Recreation Director - Present

Tammy Desten, Senior Center Supervisor - Present

III. Minutes

Committee on Aging May 3, 2021 meeting minutes were presented. Motion to approve by Jerome Schubring. Second by RuthAnn Hearley. Approved and accepted.

IV. Input from Public

N/A

V. Correspondence & Press

N/A

VI. Committee Reports

a. County Aging Unit - Cathy Ley

Cathy Ley reported the Farmers Market voucher program will be offered again this year. ADRC staff will have a tent at various locations throughout Manitowoc and Kewaunee Counties. Two Rivers Senior Center is scheduled July 1, 1-3pm. Manitowoc County is working with the Health Dept to reach out to homebound citizens to offer vaccines. Marketing efforts include; billboards, radio and press releases. The Dementia Care Specialist will be organizing the return of Memory Cafe's this fall, access to online 101 and 102 caregiver classes, and offering tablets for classes to be checked out.

b. City Council - Bill LeClair

Bill LeClair shared information on potential new TIF district 14 Woodland Industrial Park and 15 Forest Avenue by the old Hansen Property. Electronic Recycling Drive by Water and Light on Tuesday June 8, 8am - 5pm. It has been decided that Jim Taddy's donations to the Two Rivers Police Department will fund the new K-9 unit program and cameras. The Two Rivers Fire Department will be using the donation for Autopulse Resuscitation Systems, powered ambulance cot and mower for upkeep of the fire department lawn. Two Rivers Main Street program provided new hanging planters on the lamp posts along Washington Street. Two Rivers Main Street Classic Car Show & Cruise will be June 25 - 26.

c. Recreation Department Programs - Terri Vosters

Terri Vosters reported the fountains in Central Park have been updated with a new system which features water color themes. Memorial Day ceremony took place in Central Park on May 31. Sundae Thursday is set for June 24. Trying to keep up with cemetery and park lawns with staff and volunteers; short staffed. Currently working on Capital Improvement Plan (CIP) for the 2022 budget. The Splash Pad committee has been meeting frequently moving ahead with plans. Phase one of the new playground equipment and zip line will be installed by 4th of July at Neshotah Park. Riverside Park will have the new playground equipment installed soon.

d. Senior Center - Tammy Desten

Tammy Desten reported profits from the Cinco de Mayo fundrasier \$1100 and the Rummage Sale \$530. 75 people attended National Senior Health & Fitness Day. Upcoming events include Sundae Thursday, June 24, Pancake Breakfast Saturday, June 26 and a Brewer Game Bus Trip which is already filling fast. Currently, masks and social distancing are required. Cards group haven't resumed at this time. Kitchen help is in need; short staffed and limited volunteers. Rising food costs and availability continues to be a concern. Maintenance on the TRUST car and meal delivery van were taken care of at Sauve's. Volunteers are assembling the new storage cabinets for the Senior Center offices.

VII. New Business

N/A

VIII. Continuing Business

IX. Adjournment

Respectfully submitted by Tammy Desten, Senior Center Supervisor

CITY OF TWO RIVERS
POLICE AND FIRE COMMISSION
Monday, August 9, 2021 - 5:00 p.m.
3rd Floor Council Chambers – City Hall

Call to Order

The meeting was called to order by President Brad Yaggie at 5:01 p.m.

Roll Call

Commissioners Present: Michael Canty, Jack Gadzala, Kris LaFond, Sandy Rohrick, and Brad Yaggie

Also Present: Fire Chief Steve Denzien and Lisa Kuehn

Closed Session

At 5:02 p.m., a motion was made by Commissioner Rohrick, seconded by Commissioner Canty, to enter into closed session per Wisc. Stats. 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:

- Appointment of Fire Captain

Upon a roll call vote, motion carried unanimously.

Reconvene in Open Session pursuant to Wis. Stats. 19.85(2)

At 5:25 p.m., a motion was made by Commissioner Rohrick, seconded by Commissioner LaFond, to reconvene in open session. Motion carried with a voice vote.

Any Action as a Result of Closed Session

Commissioner Rohrick moved, seconded by Commissioner Canty, to approve the promotion of Acting Captain Patrick Krajnik to the position of Fire Captain as recommended by Fire Chief Denzien. Motion carried upon a voice vote.

Adjournment

Commissioner Gadzala moved, seconded by Commissioner Canty, to adjourn the meeting at 5:27 p.m. Motion carried.

Lisa Kuehn
Deputy City Clerk

**City of Two Rivers
Plan Commission**

**Monday, August 9, 2021
5:30 PM
City Hall Council Chambers**

Minutes

1. Call to Order

Chairman Buckley called the meeting to order at 5:35 PM.

2. Roll Call

Attendee Name	Title	Status	Arrived
Greg Buckley	Chairman	Present	
Rick Inman	Commissioner	Present	
Kay Koach	Commissioner	Present	
Kristin Lee	Commissioner	Present	
Jim McDonald	Commissioner	Present	
Eric Pangburn	Commissioner	Present	
Adam Wachowski	Commissioner	Late	6:00 PM

Also Present: Brandon Robinson, City Planner Elizabeth Runge and Recording Secretary Vicky Berg.

3. Action Items

- A. Review the process to create TID No. 16 related to former Eggers East redevelopment, review the draft Project Plan and Boundaries and schedule the public hearing for September 13, 2021

The draft Project Plan was distributed.

Discussion included the history of the former Eggers Industries (East) site and adjacent properties, the district boundaries, the proposed multi-family residential development, storm water pond and public infrastructure improvements.

Motion to approve the boundaries for TID No. 16 and schedule the public hearing for September 13, 2021.

RESULT:	APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER:	Eric Pangburn, Commissioner
SECONDER:	Kristin Lee, Commissioner
AYES:	Buckley, Inman, Koach, Lee, McDonald, Pangburn
ABSENT:	Wachowski

4. For Discussion

- A. Comprehensive Plan - Resume discussion

Discussion included the park and recreation element as well as the future land use element.

RESULT: NO VOTE

5. Adjournment

Motion to Adjourn at 7:28 PM.

RESULT: APPROVED VOICE VOTE [UNANIMOUS]
MOVER: Kay Koach, Commissioner
SECONDER: Jim McDonald, Commissioner
AYES: Buckley, Inman, Koach, Lee, McDonald, Pangburn, Wachowski

Vicky Berg, Recording Secretary

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
Tuesday, July 13, 2021 6:00 PM
Community Room, Lester Public Library, Two Rivers, Wisconsin**

Call to Order –President Larry Thomas called the meeting to order at 6:00 PM.

Roll Call – Members Present: Sharon Sleger, Kate Gadd, David Pennefeather, Larry Thomas, and Tom Van Horn. Absent and excused: Rick Henrickson, Kirsten Sleger, Stanley Palmer, and Tracey Koach. Also present: Chris Hamburg, Adult Services Coordinator and Jeff Dawson, Director.

Public Comment – None

Approval of Minutes – Motion to approve the minutes of the June 8, 2021 meeting, made by Pennefeather, second made by Sharon Sleger. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to receive and file the June, 2021 financial reports, made by Pennefeather, second made by Sharon Sleger. Voice vote carried unanimously.

Board Member Comment – Gadd commented on the beautiful library gardens. Thomas noted his family likes the new carpet and library set up and positive customer service from George. Sharon Sleger would like to see staff photos on the library website and commented on the excellent customer service from Samala.

Director’s Report – Dawson answered questions regarding his written report.

Communications – None.

Report from City Council Representative – None

Report from School District Representative – None

Report from County Representative – None

Unfinished Business

- A. COVID – 19 updates included monitoring the Delta variant.
- B. Motion to approve changes to the Outreach Collections policy, made by Pennefeather, second made by Gadd. Voice vote carried unanimously.

New Business

- A. Dawson updated the Board on progress with the strategic plan. Discussion included library programming on hold through the fall.

B. Motion to move \$200,000.00 from the Library Gift Fund to the Lester Public Library Foundation, made by Van Horn, second made by Pennefeather. Voice vote carried unanimously.

Board Education – None

Closed Executive Session – None

Motion to adjourn made by Pennefeather, second made by Sharon Sleger. Voice vote carried 4 to 1, one nay from Van Horn. Meeting adjourned at 6:58 pm.

Respectfully submitted, Jeff Dawson, Director



MEMO

DATE: August 11, 2021
TO: City Council and City Manager Greg Buckley
FROM: Jamie Jackson, City Clerk/Human Resources Director
SUBJECT: Monthly Updates

LICENSING:

New Class "A" Beer and Cigarette Licenses issued to One Stop Beach Shop, to be located at 812 22nd Street.

HUMAN RESOURCES UPDATES:

- Representatives from Advocate Aurora Health were on-site on Wednesday, July 21st to offer complimentary skin cancer screenings to employees. 21 employees participated in the offering.
- The On-Site Nurse from Advocate Aurora Health returned to in-person visits in July. The On-Site Nurse will be available to employees on the 2nd and 4th Thursday of each month to assist with wellness coaching, answer healthcare and medical questions, locate in-network providers, and connect employees with community resources.
- New employees this month:
 - o Louis Kumbalek – Firefighter/Paramedic
 - o Kevin Krizek – Head of Building & Grounds Maintenance-City Hall
 - o Justin Krueger – Police Officer
 - o Matthew Lutze – Police Officer

OPERATOR’S LICENSES ISSUED:

On May 4, 2020 the City Council authorized the City Clerk to issue Operator’s Licenses. The following licenses have been issued since the 7/19/2021 Council meeting:

Name	Address	Duration
Jean L. Andrews	3207 Adams St., Two Rivers	Temporary
Anthony R. Bruette	1927 Lexington Dr., Manitowoc	2 years
Sarah A. Godersky	2812 7 th St. Unit G, Two Rivers	2 years
Karnie S. Goessl	2222 45 th St., Two Rivers	2 years
Trevor S. Poling	2220 S 42 nd St. Unit 10, Manitowoc	2 years
Anthony M. Sachse	2826 Sandy Ridge Dr., Two Rivers	Temporary
Jeffrey A. Sachse	1002 East Crescent Dr., Manitowoc	Temporary
Tanya R. Spurlock	1616 22 nd St., Two Rivers	1 year
Michael J. VanEyck	1923 24 th St., Two Rivers	Temporary





Elizabeth Runge, Director

I. Focus relentlessly on fiscal new revenue streams and operational sustainability.

- Staff is preparing Tax Increment District #16 focusing on the East Twin River waterfront area. TID #10 Amendment 2 and TID 15 were adopted by Council.

III. Drive strategic community development.

- Multiple walk throughs with interested parties has occurred at the former Paragon property along with water and electric department staff.
- Draft development agreements are in the working stages for projects in the industrial park, the waterfront, and for TID 15 projects.
- A draft Capital Improvement Plan (CIP) 2022 - 2026 has been prepared for each department's review to support grant seeking and budgeting in the future.
- Resumed working with consultant on the comprehensive plan update. The Plan Commission starting on the park section.
- Prepared and issues a Request for Qualifications (RFQ) for professional services for the CDBG-COVID funded Senior Center improvements project.

VI. Enhance and promote the City identity and brand story throughout the region.

- Communication staff is promoting events via Facebook and Instagram and contributing to event planning, clothing design, City's signs and banners.

Celebrate

SAT. AUGUST 28
3-10PM @ WALSH FIELD

TWO RIVERS

FOOD | FAMILY FUN | LIVE MUSIC | FIREWORKS

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Two Rivers Electric Department
Monthly Report For
August 2021

Electric Consumption in KWH:

This Month: July Data

2016	2017	2018	2019	2020	2021	%Change from 2016-2021	%Change from 2020-2021
8,077,009	7,919,253	8,146,687	8,301,539	9,178,562	8,620,575	6.73%	-6.08%

Year-to-Date:

2016	2017	2018	2019	2020	2021	%Change from 2016-2021	%Change from 2020-2021
48,365,615	47,804,935	48,560,270	48,207,068	48,906,051	49,799,852	2.97%	1.83%

Cost of Electricity Purchased in Dollars:

This Month:

2016	2017	2018	2019	2020	2021
\$ 625,247.93	\$ 759,123.00	\$ 727,259.00	\$ 685,741.00	\$ 724,361.07	\$ 800,266.02

Cost of Electricity Purchased in Dollars per kWh:

						%Change from 2016-2021	%Change from 2020-2021
\$ 0.07741	\$ 0.09586	\$ 0.08927	\$ 0.08260	\$ 0.07892	\$ 0.09283	19.92%	17.63%

**Two Rivers Electric Department
August 2021 Monthly Report**

Large Work Orders Worked on during the current month:

Location	Description of work performed
Northend	Street lighting
Around the City	Pole & Wire Replacements
Southside	Pole Inspections

Outage/OT Dates	Location	Duration	Cause if known
7/3/2021	4505 Forest Ave	2 hrs 45 min	Car/pole accident
7/17/2021	2206 Washington St	2 hrs 15 min	Transformer Failure

Number of Services Upgraded or Changed:

Number of Electric Meters Installed:

Total Number of Electric Meters Tested:

Service Disconnects & Reconnects Normal Hrs:

Fire Department Monthly Report

July 2021

		Monthly			Year to Date 2021			Year to Year 2020			
Total Incident Responses			194				1194			1061	
EMS Response Total EMS Incidents			173				1085			817	
	Total Patients		129				847			598	
	On Scene		106				738			738	
	Interfacility Transports		44				340			309	
	Intercepts		2				14			6	
	Other		0				0			0	
EMS Revenue	Date of Service Report		Monthly				Year to Date 2021			Year to Year 2020	
EMS Operations Billing Information	SDC and TRIP Revenue		\$3,952.19				\$38,548.61			\$29,224.90	
	Charges		\$186,248.43				\$1,031,320.13			\$907,769.04	
	Payments		\$64,070.69				\$428,898.12			\$400,899.92	
	Adjustments		\$80,479.40				\$469,697.26			\$371,580.37	
	Change + or - in Accounts Receivable		\$41,698.34				\$141,724.74			\$135,288.75	
Monthly Collection Percentage			34.40%				41.59%			44.16%	
Fire Incidents	Total Fire Incidents		21				107			113	
	Structural		0				2			6	
	Fire Other		4				11			12	
	Unauthorized		5				9			10	
	Hazardous Condition		5				23			31	
	False / Cancelled		4				27			29	
	Service Calls		3				23			15	
Overlapping calls			31				224			149	
Occup/ Inspect	Total Inspections		65				252			119	
	General		65				177			119	
	Special/Other/Consults		0				19			0	
	Violations		10				61			34	
	Corrections		6				29			17	
Training	Total Hours		436				3302			3178.9	
	Fire Training		246				1992			2278.9	
	EMS Training		160				980			600	
	Community Based Outreach		30				330			360	
See attached training summary											
Public Education			Monthly			Year to Date 2021			Year to Year 2020		
Totals / Events	Staff Hours	Participants	4	3	6	36	36	83	42	61.5	290
CPR Classes	Staff Hours	Participants	4	3	6	36	36	83	8	19.25	55
Station Tours	Staff Hours	Participants	0	0	0	0	0	0	1	1	30
Presentations	Staff Hours	Participants	0	0	0	0	0	0	33	41.25	215
Maintenance			Monthly			Year to Date 2021			Year to Year 2020		
Total Hours			208.25				1479.15			1519.75	
Building Care, Cleaning, Maintenance			82				515.3			504.6	
Grounds Care			5.5				43			68.5	
Vehicle Checks			106				799.5			780.2	
Vehicle Cleaning			7				64.5			103.75	
Vehicle Maintenance			7.75				56.85			57.3	
Current Events											
Staffing for openings and events											
New Hire training											
Fire inspections											
Training for part time recruits											
Anniversaries: Cap. Eric Isselmann 17 years, FF/P Brandon Burke 7 years, POC Nick Walesh 18 years											

INSPECTIONS DEPARTMENT

MONTHLY SUMMARY JULY 2021

	Permits Issued		Permit Revenue		Project Value	
	Month	YTD	Month	YTD	Month	YTD
Building (residential)	35	179	3,740	22,249	333,756	2,694,274
Building (commercial)	3	13	120	2,030	10,900	223,200
Electrical	59	149	2,645	8,515	47,060	217,853
Heating	19	123	1,140	7,926	93,655	674,651
Home Occupation	-	-	-	-	-	-
Moving	2	4	200	300	19,611	36,994
Plumbing	9	113	1,110	13,720	43,068	549,411
Sign	-	10	-	500	-	2,375
Tank	-	1	-	50	-	-
Wrecking	-	7	-	619	-	54,000
Totals	127	599	8,955	55,909	548,050	4,452,758

YTD Comparison	Permits Issued		Permit Revenue		Project Value	
	2021	2020	2021	2020	2021	2020
Building	192	184	24,279	19,450	2,917,474	3,150,139
Electrical	149	98	8,515	6,200	217,853	437,293
Heating	123	115	7,926	7,566	674,651	938,729
Home Occupation	-	-	-	-	-	-
Moving	4	2	300	100	36,994	10,508
Plumbing	113	65	13,720	8,580	549,411	662,286
Sign	10	14	500	700	2,375	41,012
Tank	1	-	50	-	-	-
Wrecking	7	3	619	174	54,000	54,900
Totals	599	481	55,909	42,770	4,452,758	5,294,867

Other Activities

Received and responded to requests for information from the general public and staff
 Prepared agenda packet and minutes for Plan Commission meeting
 Prepared notices, ordinances & related documents for public hearings

**Lester Public Library
Director's Report
July 2021**

News

- Chris Hamburg, Adult Services Coordinator, is working with Recollection Wisconsin to house our Two Rivers digital yearbook collection, up to 1963. Recollection Wisconsin brings together digital cultural heritage resources from Wisconsin libraries, archives, museums and historical societies and shares them with the world in partnership with the Digital Public Library of America. This partnership will allow patrons and genealogists to search this valuable resource. This is an extension of the digitizing project provided through the Oklahoma prison system. We had the yearbooks digitized, but did not know how to best share them with the public. Because of copyright/privacy issues, we are working with Recollection Wisconsin on making the collection available up to 1963.
- The new tablet station is fully operational and easy for patrons' use.

Library Foundation

- At the July 20, 2021 Lester Public Library Foundation Board meeting the Board gratefully accepted the transfer of \$200,000 to the Foundation from the Lester Public Library Gift Fund.

Library Legislation

- Tessa Michaelson Schmidt has been named Assistant State Superintendent-designate for the Division for Libraries and Technology. Tessa replaces Kurt Kiefer and previously was a public library consultant with the Wisconsin Department of Public Instruction for nearly 10 years. Tessa is a librarian specializing in youth services and inclusive services for all public library users. Tessa has partnered with Terry Ehle, Youth Services Coordinator, on statewide youth programs and projects over the past 10 years.
- The 2021-2023 State Budget passed by the Wisconsin Legislature and signed by Governor Evers on July 8 reflects bipartisan support for an important investment in public library services. It includes an additional \$2.5 million in 2021-2022 and \$4 million in 2022-2023 state aid for regional public library systems which will enhance the foundational infrastructure delivering additional resources to local libraries and their communities. This translates to a projected MCLS budget of \$384,875 in 2022 and \$416,059 in 2023 of state aid revenue. During Joint Finance Committee (JFC) deliberations on May 27, its members recommended legislative support for Governor Evers' request to augment the critical ongoing investment in public library services in the areas of technology, workforce development and lifelong learning supported by legislators on both sides of the aisle.

Activities

- 7/01/21 – Met with Lester Public Library Board of Trustees President, Larry Thomas
- 7/06/21 – City Council Meeting
- 7/08/21 – City Safety Committee Meeting
- 7/13/21 – Employee Assistance Program (EAP) Training for City Department Heads
- 7/13/21 – Lester Public Library Board Meeting
- 7/14/21 – Lester Public Library All Staff Meeting
- 7/14/21 – City Department Heads Meeting
- 7/19/21 – City Council Meeting
- 7/20/21 – Manitowoc Calumet Library System Marketing Training
- 7/20/21 – Lester Public Library Foundation Board Meeting
- 7/26/21 – Library Garden Tour with Cretton Enterprises
- 7/27/21 – Met with Jeanne Mease, Lester Bentley Committee Chair, Two Rivers Historical Society
- 7/27/21 – Met with Peter Crabbe, Administrative Executive Director, Hamilton Wood Type and Printing Museum
- 7/28/21 – City Department Heads Meeting
- 7/28/21 – Manitowoc Calumet Library System Board Meeting, Virtual Meeting
- 7/29/21 – Lester Public Library Management Team Meeting
- 7/29/21 – Met with Lester Public Library Board of Trustees President, Larry Thomas

Jeff Dawson, Director, Lester Public Library 08/01/2021

2021 Public Works/WWTP Tracking			2021		2020	
			July	Year-to-Date	July	Year-to-Date
ENGINEERING 2021						
		Landfill Leachate Pumpage (gallons)	489,697	4,272,043	448,035	5,444,568
		Precipitation	6.50	18.10	6.55	23
		Number of Encumbrance property checks	39	208	36	165
STREET DIVISION 2021 (Manhours)			July	Year-to-Date	July	Year-to-Date
53100		Work for Engineering				
53200		Shop/Vehicle Maintenance	549	2,989	438	2,956
53300		Street Maintenance	271	984	178	709
53310		Street Cleaning	138	698	145	598
53320		Street Signs/Painting	178	681	88	552
53330		Snow & Ice		746		777
53337		PT Snowplowers		317		292
53380		Bridge - maintenance	20	36		46
53375		Old Dump/Landfill/River Sediment				
53381		17th Street Bridge opening	190	319	56	189
53440		Storm Sewers				
53620		Refuse/Garbage				36
53625		Recycling/Leaf Collection		27		53
53640		Weed Cutting	125	140	52	144
53650		Work for Others	519	2,640	592	2,814
		Special Events				
53700		Landfill Maintenance	15			
53710		Landfill Sampling				
*****		PBS Sewers	7	42	3	48
*****		Salted Streets		12		
*****		Plowed all city streets		4		
*****		Open 17th Street Bridge	320	792	389	927
WASTEWATER UTILITY 2021			July	Year-to-Date	July	Year-to-Date
		Wastewater Treated, Gallons	695,098,000	942,778,000	110,132,000	693,997,000
		MONTHLY AVERAGE: Daily Flow, Gallons	3,068,000	1,849,251	3,553,000	3,249,857
		MONTHLY AVERAGE: Daily BOD, Lbs.	4,097	3,678	4,051	4,544
Plant Discharges (MONTHLY AVERAGE)						
		Biological Oxygen Demand (BOD), mg/l	17.40	10.90	6.00	9.33
		Suspended Solids, mg/l	16.00	9.00	6.10	6.14
		Ammonia, mg/l	0.63	0.85	0.08	0.53
		Phosphorus, mg/l	0.57	0.39	0.40	0.25
		Fecal Coliform, per 100ml	331.00	64.57	34.00	33.57
		pH, Min (6.0)	6.90	6.81	7.10	6.96
		pH, Max (9.0)	7.40	7.06	7.20	7.17
Chemicals						
		Polymer, Gallons	88	616	88	616
		Ferric Chloride, Gallons	2,156	14,572	2,087	15563
P&Fonly		Chemical Costs for the month	\$ 10,030.00	\$ 25,519.80	\$ -	30892
		Mishicot Payment	\$ 7,338.41	\$ 44,350.11	\$ 8,260.53	64815
		Emergency call-ins	1	16	9	27

July 2021 Public Works Narrative Tasks	
ENGINEERING 2021	
	24th Street (Forest Ave to Jefferson)
	- Bid February 4th with Kruczek Construction as prime contractor
	- Contract work began on March 31th
	- Contractor paved street July 14, and July 22
	- Contractor plans to finish sidewalks and driveway approaches early August
	- Contract plans to finish topsoil and seeding restoration by mid August
	25th Street (West River St to Forest Ave); Madison St (19th to 22nd)
	- Bid February 4th with Advance Construction as prime contractor
	- Contract work began June 2nd on 25th Street.
	- Contractor completed utility work on 25th Street July 23.
	- Contractor completed grading and graveling operations on July 30
	- Contractor plans to pour pavement, sidewalk, and driveways in August
	Madison St (19th to 22nd)
	- Bid February 4th with Advance Construction as prime contractor
	- Contract work began July 26th with underground utilities.
	Lead water services and Sanitary Sewer lateral Replacement
	- Bid February 4th with Mammoth Construction as prime contractor
	- Contract work will be at various locations
	- Work to be scheduled as needed.
	Eggers Pond, (near 20th St & East River St)
	- City staff and consultant continue to work on project coordination
	- Contract was bid June 2nd with Superior Sewer & Water being the low bidder.
	Pine Tree Drive Lift Station
	- Project to rehabilitate existing sanitary lift station at 23rd & Pine Tree Drive
	- Contract was bid April 29th with Advance Construction being the low bidder
	- Contract expected to be awarded on June 7th
	Shoreline Protection
	- Staff and consultant are preparing the final permit for shoreline protection placed at DPW/WWTP area, Eggers Pond Site, Lot F, and Neshotah Pond area, as required by DNR.
	Sidewalk Repair
	- Future contract(s) to be bid for additional sidewalk complaint areas, as marked in 2020.
	- Staff is responding to additional complaints for which notices have been sent to affected residents.
	Storm Lateral and mini storm sewer work continues to be considered to help provide location for sump pump discharge, and reduce inflow into sanitary sewer.
STREET DIVISION 2021	
	Hydrovac For Elec. Dept.
	Fill Potholes with Cold Mix
	Clean Storm Sewer Inlet Grates
	Open Outfalls (3)
	Saw, Remove & Replace Concrete at Magee School
	Street Openings
	Sanitary Sewer Flushing Biweekly / Monthly / Annual
	PBS Sewers (7); One was a blockage at a river crossing
	Street Sweeping
	Haul Street Sweepings to Landfill
	Weed Cutting City / Private Lots
	Repair / Replace Traffic Signals at Memorial Drive
	Repair Barricades
	Remove Tree from end of alley at 2623 Washington Street
	Set Up Detours and Traffic Control for July 4th Fireworks, and Snow Fest
	Washington Park - Haul Topsoil / Grade / Spread Seed and Fertilizer
	Seal Cracks on Madison Street Bridge
	Storm Water Pond Inspections
	Make / Install Specialty Signs

Parks and Recreation Department
Hamilton Community House
1520 17th Street
Two Rivers WI 54241-0087
Office (920) 793-5592
Senior Center (920) 793-5596

Date: August 7, 2021
To: Greg Buckley
CC: City Council, Recreation Staff, Advisory Recreation Board
From: Terri Vosters
Subject: Recreation Department **July** Report

The usage of the J. E. Hamilton Community House for the month is as follows:

- Senior Center Programs 638
- Building/Pavilion Rentals 1385
- Recreation Programs (Indoor and Outdoor) 10,289 (476 indoor @ Community House)
- Visitors 3876
- **Total building usage 6,375 (not including outdoor programs)**
-

The J. E. Hamilton Community House was open **27 days** in the month of **July** for an average daily usage of **236 people per day**.

Senior Center TRUST Car	105 Daily Rides
Meals on Wheels Served	1341
Contacts (phone or in person): Senior Center & Parks/Rec	8001

Cemetery

1. # of space sold - 9 @ \$750.00 = \$6,750.00
2. # of Interments - 6 @ \$850.00 = \$5,100.00
3. # of cremations - 4 @ \$550.00 = \$2,200.00
4. # of Saturday burials - 0 = \$0

Office Accomplishments

Assist with Pizza Fund Raiser YEP Fund
Begin working on Winter /Spring Program Guide
Attend training Explore TR
Review and work through unresolved Invoices

Assist and maintain new facility scheduling
Continue Cemetery data entry to bring up to date
Organize events for better accessibility for staff
Reviewing, updating, modifying, organizing the office and procedures
Checklist of Special Event invoices that need to be entered/sent out

Administration

Instruct LG re-cert at TR High School
Trained 6 new seasonal aquatic staff for swimming lessons
TRBA meeting
Update FB/website/City website
Assisted with Fourth of July event
Attended Car Show meeting
Attended Committee on Aging meeting
Attended VB meeting
ARB meeting
Staff meeting x2
Met with Woodland Dunes and Martek landscaping
Activity guide meeting with staff x 6
Managed all Ethan's programs/events while he was out on maternity leave
Assisted with office and admin duties while Haelee was out on leave
Meeting with Fred and Gary for Pickleball/tennis courts
Meeting with USTA representative
Meeting with Ice Age Trail representatives
Meeting with Lee Recreation on phase 2 of Neshotah playground install
Attended KOLM meeting
Participated in Snowfest parade
Conducted 2 new staff 6-month evaluations
City Council meetings x2
Dept head meetings x2
Continued work on Activity guide
Continued work on Open Spaces plan
Working with 5 families on Memorial Benches

Recreation and Special Events

Rebecca

Helped with organization and set ups for Concert in the Park series
Organized and ran Bands on the Beach Events
Helped with 4th of July celebration at beach and Walsh Field- set up, advertised, and met with Army Corp band- As You Were Band
Continued to work with, organize, and invoice the Mariner and Raven semiprofessional Adult Football Groups for games for 7/10
Worked with several outside organizations on TR events, created event outlines, helped with set up, and was the contact person, helped at if needed for events such as: Bryan Lee Day, Neshotah Beach Open Volleyball Tournament, Kiwanis Fish Derby, TR Snowfest, WI Heat – Crazy from the Heat Tournament, Relay for Life- Luminaria Walk, Great Bike Give Away, and Pro Am Beach Soccer (which ended up canceling)

Continued to run youth softball, T-ball, baseball, and Men's summer softball with Ben Andrews programs along with scheduling umpires and scorekeepers
Scheduled Farmer's Market and plotted locations for upcoming Two Rivers events along with signing up new members
Created event outlines for National Night Out, War on the Shore Softball Tournament, Brew Dash, Catamaran Event, Roger Street Days
Continued to monitor and run Outdoor youth Soccer
Sent check requests for Bands on the Beach and Concerts in Park performers
Attended the following Meetings for Neshotah Beach Open on 7/12; EAP training for supervisors- ZOOM 7/13; Snowfest on 7/19; Snowfest on 7/22; Pro AM Beach Soccer 7/22 Zoom ; and MCYS 7/25
Helped with main office duties as needed with Haelee – running mail and bank runs
Completed invoices for WI Heat Tournament, Neshotah Beach Open Volleyball Tournament, Kiwanis Fish Derby, and Mariner and Raven games
Updated TR Event Calendar and Street Closure for 2021
Created Bands on the Beach Sponsor banners and ordered them from TR Clothing Company
Continued Communications and advertising with Manitowoc Visitors Bureau and Convention Center
Updated Explore TR and Park and Recreation Facebook websites
Continued to work with Intern Ben Andrews and help with training on Parks and Recreation programming, hosting, and organizing both special and other organization's events, hosting athletic tournaments brought in by outside organizations, and continued athletic coordination of youth and man's leagues

Ethan

Fourth of July went off well, Clipper city did a great job, fireworks were good, vendors did a good job, the only real issue was some troubles with the sound.

Concessions every week have gone over well. We're making profit off them now.

I've been able to have volunteers help every Monday for concessions and that's saved us a good amount of money.

Acoustic series has been happening but not the best success with turn out on those.

I've been running beach vb league every Thursday afternoon. The teams we have seem to really enjoy it and are looking forward to next year and getting more teams for it as well. Ron Strong has been helping with the.

I met with a few fitness instructors to get classes for the fall and bring on new classes as well.

I've been checking in on Playground every day and making sure they're doing everything right and everyone is safe.

EAP training for Supervisors.

I've been working on putting activities together for the activity guide.

Trying to find a dance instructor

I drove to Manitowoc and talked with Tracey Gallager and got her to be a fitness instructor for us.

I met with the attendants and went over somethings with them.

I was able to interview a few people and hired one to be a building attendant in the fall, mainly.

I've gone out looking at multiple trees and passing their information onto Scott now.
I helped umpire a few games for girls' softball and boys' baseball
Helped with Julie Schroders kids' nights
My Wife had a baby, So I was out the last week in July.

Parks/Maintenance

Prep for 4th of July
Edged sidewalk Neshotah Park
Edged sidewalk Vietnam
Prep for Fish Derby
Prep for Wisconsin Heat Softball tournament
Pressure washed all parks Shelter rental
Weed wacked Dog Park
Fixed fence issue at dog park that little dogs keep getting out from
Painted all white Post throughout Neshotah and Beach
Clean up of Wash out at Beach boardwalk from large storm
Fixed exhaust fans and Neshotah belt stretched out
Tree removal 48th St
Stump removal 24th West River St.
Repainted swings and Mulched Riverside Park
Mulched/resurfaced Lakeshore Park

Senior Center

Take n Make / Creation Station – 10 Decorate planter and Plant flowers kits prepared for pick up
Wisconsin Association of Senior Centers Membership Meeting
Wisconsin Association of Senior Centers District 3 Meeting
Committee on Aging Meeting
Nutrition Program Meeting
Parks & Recreation Director Meeting
EAP Training for City Supervisors
41 Farmers Market Vouchers were distributed
Strong Bodies Virtual Exercise Class
Resumed Cribbage, Dominoes, Knit & Stitch, Mahjong, & Sheepshead
Taking Care of You – educational meeting series
Decluttering Presentations
Birthday calls, mailed birthday cards & anniversary cards
Senior Center July Newsletter – Created, mailed, emailed, distributed to area businesses
Updated senior center website & social media page
Brewer Game Bus Trip – Taking reservations. 47 out of 50 seats sold.
Taste of Milwaukee Bus Trip – Trip sold out in less than 2 weeks. 25 people on waiting list.
Cookie Bake Sale
Volunteers assembled storage cabinets for the senior center
Accepted applications for the position of Head Cook and Assistant Cook
Changed Nutrition Program format from onsite cooking to catered meals through ADRC
Cancellations that continue due to Covid restrictions/protocols

Resuming in Fall:

Chorus Rehearsals & Performances
Dart ball
Senior Dining Lunch Program (County Nutrition Program)

*Note – Closed July 5. Staff out 9 of 21 working days due to sick/vacation. Head Cook position remains vacant. Assistant Cook position now vacant. Hiring Meal Site Coordinator for new format.

Ben-Intern

Events:

Fourth of July: Assisted Ethan Jones in the finalization process (planning, set-up, and working the event) of the Two Rivers July 4th Event and Fireworks show.

Communicated with Sponsors, Concession's vendor HP Enterprises, Fireworks Expert Jay Ploeckelmann, and Wizard's Kingdom Inflatables.

Help facilitate the creation and sale of 200 T-shirts sold to raise funds for the Parks & Recreation Special Events Fund.

Communicated and met with Erickson Sports and Apparel manager Greg Erickson to get shirts ordered, printed, and brought back to the J.E. Hamilton Community House.

Met with our sound guy for the fourth of July Event the morning of for a sound-check with our performers, the Clipper City Chordsmen.

Drove around in a Gator picking up trash and delivering signs and goods to and from Neshotah Beach, JE Hamilton Community House, and Walsh Field.

Meetings:

Advisory Rec Board: Attended ARB meeting on July 13th, 2021

Discussed Lawn-cutting fees, Rec Camp fees, Pickleball courts, etc.

Activity Guide: Had many discussions and meetings with Rebeccah Hansen, Ethan Jones, and Terri Vosters confirming information and dates.

Tasks & Jobs:

Began the 2021 Fall/Winter Activity Guide project compiling all fall & winter programs and activities into one document on Canva with assistance from Terri Vosters, and Haelee Bauer.

Created flyers, posters, and banners to promote on Facebook and Instagram promoting various events, activities, and programs available for the public.

Continued work Athletic Coordinator at Vietnam Memorial Park. Assisting Rebeccah Hansen with managing team, umpire, and scorekeeper schedules as well as assisting as scorekeeper on multiple occasions

Also worked with Ethan Jones as “concessions manager” working with and supervising our concessions volunteers and counting the cash drawer at the end of the evening.

Swim Lessons: Assisted Terri Vosters and Megan Mas in running and maintaining a successful swim lesson program at Two Rivers High School

Assisted by supervising and training new hires and substituting on days those instructors were absent or needed covered.

Rec Camp: Covered multiple shifts at the Washington Park Rec Camp



**Two Rivers
July 2021**

Prepared By: Patrick Murphy – MEUW Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. Training

- Excavation/trenching and shoring refresher

2. Audits/Inspections

No inspections

3. Compliance/Risk Management

- Record keeping review, proper recording of incidents (Monthly with Dee Dee Dirkmann)
- Met with Jamie Jackson (HR) to get her involved in incident reports, WC reports and issues

GOALS AND OBJECTIVES

1. Training

- Fire Safety/Extinguishers

2. Audits/Inspections

- None scheduled

3. Compliance/Risk Management

- Continue to promote good investigation and root cause analysis for all incidents

Jul-21

CITY OF TWO RIVERS

ULTRAFILTRATION FACILITY MONTHLY OPERATING REPORT

ULTRAFILTRATION MEMBRANE FACILITY PRODUCTION

TOTAL PRODUCTION	33,985,270 GAL/MONTH
LESS BACKWASH WATER	5,282,720 GAL/MONTH
WATER TO CITY	28,702,550 GAL/MONTH
MAX. DAILY WATER PRODUCTION	1,286,040 GAL/DAY
MIN. DAILY WATER PRODUCTION	973,460 GAL/DAY
AVERAGE DAILY WATER PRODUCTION	1,096,300 GAL/DAY

TOTAL PRODUCTION	33985270 GAL/MONTH
WATER TO CITY	28702550 GAL/MONTH

PUMP OPERATION

LOWLIFT PUMPS

1	2	3	
264	240	240	HR/MO
8.52	7.74	7.74	HR/DAY

HIGHLIFT PUMPS

1	2	3	4	
0	0	576	168	HR/MO
		18.6	5.4	HR/DAY

USED FOR PRODUCTION ONLY

CHEMICAL USAGE

PRE MEMBRANE HYPOCHLORITE
 POST SODIUM HYPOCHLORITE
 RESERVOIR HYPOCHLORITE
 50% SODIUM HYDROXIDE
 FLUORIDE
 50% CITRIC ACID

POUNDS USED	PMG	PPM
2263.0	0.08	0.00
4244.0	0.12	0.00
395.4	0.01	0.00
2065.0	0.00	0.00
783.8	0.02	0.00
0.0	----	----

RESERVOIR OPERATIONS

HOURS OF OPERATION
 PUMP HOURS PER MONTH

HR/MONTH			
PUMP 7	PUMP 8	PUMP 9	TOTAL
336	0	408	744
			8,321,000 GAL/MONTH
			374,000 GAL/DAY
			228,000 GAL/DAY
			268,419 GAL/DAY

TOTAL GALLONS PUMPED PER MONTH
 MAXIMUM GALLONS PER DAY
 MINIMUM GALLONS PER DAY
 AVERAGE GALLONS PER DAY

REPORT PREPARED BY

Garret Wachowski / RB

DATE

8/4/2021

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
07/01/2021	129403	4 K's Pest Control LLC	General Pest Control - Sr. Center	100-55140-2900	16837	45.00
Total 129403:						45.00
07/01/2021	129404	American Library Association	Travel/Dues - Lib	280-55110-3300	1008944	225.00
Total 129404:						225.00
07/01/2021	129405	Anthem Blue Cross Blue Shield-Debit Me	Health Insurance Premiums for July 202	100-16300	000728002D	153,038.31
Total 129405:						153,038.31
07/01/2021	129406	Ascent Consulting LLC	Critical Incident Debrief-Group - PD	100-52100-2100	21-017	375.00
07/01/2021	129406	Ascent Consulting LLC	Wellness Sessions & Travel - PD	100-52100-2100	21-018	3,400.00
Total 129406:						3,775.00
07/01/2021	129407	AutoZone	Focus on Energy	660-29253	21-26021	125.00
Total 129407:						125.00
07/01/2021	129408	B&M Waste Service Inc	Portable & Handicap Restroom 6/13/21-7	100-55200-2900	160420	710.00
Total 129408:						710.00
07/01/2021	129409	Bauknecht, Jerry	Energy Star Rebate	660-29253	06/29/2021	85.00
Total 129409:						85.00
07/01/2021	129410	Bo Perkins	Baseball Official	100-55300-2900	06/29/2021	30.00
Total 129410:						30.00
07/01/2021	129411	Boyle Fredrickson S.C.	General Services	258-56700-2130	STATEMENT NO. 538628	540.00
07/01/2021	129411	Boyle Fredrickson S.C.	TM - Two Rivers Wisconsin w/Separate	258-56700-2130	STATEMENT NO. 538629	270.00
07/01/2021	129411	Boyle Fredrickson S.C.	TM - Two Rivers Wisconsin 1836 Combin	258-56700-2130	STATEMENT NO. 538630	270.00
07/01/2021	129411	Boyle Fredrickson S.C.	TM - Made in Two Rivers Wisconsin Styli	258-56700-2130	STATEMENT NO. 538631	270.00
07/01/2021	129411	Boyle Fredrickson S.C.	TM - Made in Two Rivers WI w/ Circle TR	258-56700-2130	STATEMENT NO. 538632	270.00
Total 129411:						1,620.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
07/01/2021	129412	Braun Building Center	Supplies-Rec	100-55200-3900	BB073094701	203.94
Total 129412:						203.94
07/01/2021	129413	Brittany Harper	Acoustic Concert Series - Rec	262-55320-2900	06/26/2021	100.00
Total 129413:						100.00
07/01/2021	129414	Carron Net Company Inc	Nylon cord-Rec	100-55300-3900	346109	48.10
Total 129414:						48.10
07/01/2021	129415	Charter Communications Inc	1520 17th Street - Rec	100-55140-2900	0000265061921	82.78
Total 129415:						82.78
07/01/2021	129416	Eis Implement Inc	Tractor-FD	455-52200-8150	PO# 07939089	12,710.00
Total 129416:						12,710.00
07/01/2021	129417	EnvisionWare Inc	Co/Other Imp-Lib	456-51600-8170	INV-US-53928	14,165.00
Total 129417:						14,165.00
07/01/2021	129418	Erickson Sports Apparel	Clothing-CM	258-56700-3901	102515	1,002.00
Total 129418:						1,002.00
07/01/2021	129419	Fishkin Lucks LLP	Paragon Collections Action	290-56700-2100	7873	1,030.73
07/01/2021	129419	Fishkin Lucks LLP	Paragon Collections Action	290-56700-2100	8094	115.69
Total 129419:						1,146.42
07/01/2021	129420	Grace Congregational Church	Focus on Energy	660-29253	06/28/2021	225.00
Total 129420:						225.00
07/01/2021	129421	Green Acres Lawn & Garden Center	Sod-Rec	100-54910-3900	5941	24.00
Total 129421:						24.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
07/01/2021	129422	Jim Van Lanen	Acoustic Concert Series-Rec	262-55320-2900	06/26/2021	150.00
Total 129422:						150.00
07/01/2021	129423	John Minard	Acoustic Concert Series-REc	262-55320-2900	06/18/2021	200.00
Total 129423:						200.00
07/01/2021	129424	Leighton Thompson	4th of July Event - Rec	262-55320-2900	06/29/2021	500.00
Total 129424:						500.00
07/01/2021	129425	Malley Printing Co	Supplies - CS	690-59840-3900	28454	924.28
07/01/2021	129425	Malley Printing Co	Envelopes - PD	100-52100-3100	28518	57.50
Total 129425:						981.78
07/01/2021	129426	Mammoth Construction LLC	Repairs @ 1412 24th Street	690-59831-2900	1134	1,868.00
Total 129426:						1,868.00
07/01/2021	129427	Manitowoc County Clerk of Courts	2021 Spring Municipal Reimbursement	100-53100-3220	06/18/2021	64.87
Total 129427:						64.87
07/01/2021	129428	Manitowoc Disposal Inc	Recycling & Refuse Collect 6/12/2021-6/	640-53620-2900	07/01/2021	14,440.86
Total 129428:						14,440.86
07/01/2021	129429	Musik, Bella	Central Park Concert Series-Rec	262-55320-2900	06/29/2021	400.00
Total 129429:						400.00
07/01/2021	129430	Office Depot	Supplies - City Mgr	100-51410-3100	173845957001	13.39
07/01/2021	129430	Office Depot	Supplies - Customer Service	690-59840-3900	176040425002	2.84
07/01/2021	129430	Office Depot	Supplies - Customer Service	690-59840-3900	178731339001	61.50
07/01/2021	129430	Office Depot	Supplies-Clerk	100-51420-3100	178731339002	2.93
Total 129430:						80.66
07/01/2021	129431	Penworthy Company LLC, The	Jef-Lib	280-55112-3530	0572781-IN	125.13

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129431:						125.13
07/01/2021	129432	Pomp's Tire Service Inc	Tire inventory - DPW	100-16120	40054764	600.00
Total 129432:						600.00
07/01/2021	129433	Prairie Farms Dairy Inc	Dairy - Sr. Cntr.	250-55150-3800	9010150	92.58
Total 129433:						92.58
07/01/2021	129434	Quadient Finance USA Inc.	Supplies	100-51900-3900	06/23/21	6,301.08
Total 129434:						6,301.08
07/01/2021	129435	R&J Fricke Inc	Concrete inventory-DPW	100-16120	11162	714.00
07/01/2021	129435	R&J Fricke Inc	Concrete inventory-DPW	100-16120	11163	331.50
Total 129435:						1,045.50
07/01/2021	129436	Reinhart Foodservice	Food-Sr Ctr	250-55150-3800	412645	75.42
07/01/2021	129436	Reinhart Foodservice	Food-Sr Ctr	100-55300-3900	415257	662.57
Total 129436:						737.99
07/01/2021	129437	Schaus Roofing/Mechanical	Chiller sensor repair-CH	100-51600-3500	SD1748	307.00
Total 129437:						307.00
07/01/2021	129438	Strong, Ronald I	6-week Strength & Condition Female	100-55300-2900	06/29/2021	672.00
07/01/2021	129438	Strong, Ronald I	Personal Training 10 week session	100-55300-2900	06/29/2021 (2)	245.00
Total 129438:						917.00
07/01/2021	129439	Two Rivers Clothing Co	Custom Banners-Rec	100-55300-3900	06/30/21	620.00
Total 129439:						620.00
07/01/2021	129440	US Alliance Fire Protection Inc.	Annual Sprinkler Inspection - Lib	280-55110-2130	1046-F058562	300.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129440:						300.00
07/01/2021	129441	Vanderveren, Sally A	June 2021 Services	100-51530-2130	0621	3,733.33
Total 129441:						3,733.33
07/01/2021	129442	Wisc Dept of Transportation	Deposit in TVRP Program Account - PD	100-45131	06/23/21	6.00
Total 129442:						6.00
07/01/2021	129443	Wisconsin Public Service	1916 COLUMBUS ST - Elec	660-59588-2220	0401271669-10;6/21	34.28
07/01/2021	129443	Wisconsin Public Service	WARM BLDG	100-55200-2220	0401271669-12;6/21	16.77
07/01/2021	129443	Wisconsin Public Service	PARK SHELTER	100-55200-2220	0401271669-14;6/21	18.44
07/01/2021	129443	Wisconsin Public Service	CITY HALL	100-51600-2220	0401271669-24;6/21	205.90
07/01/2021	129443	Wisconsin Public Service	1520 17TH ST - Rec	100-54150-2220	0401271669-4;6/21	307.86
07/01/2021	129443	Wisconsin Public Service	Pavillion	100-55200-2220	0401271669-42;6/21	21.73
07/01/2021	129443	Wisconsin Public Service	606 PARKWAY BLVD (PARAGON)	290-56700-2901	0401271669-44;6/21	175.21
07/01/2021	129443	Wisconsin Public Service	1300 35TH STREET - Rec	100-55400-2220	0401271669-7;6/21	53.54
07/01/2021	129443	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	0401271669-9;6/21	54.99
Total 129443:						888.72
07/01/2021	129444	WOMT	After Further Review 2020-2021	291-56700-2910	886-00058-0011	162.00
Total 129444:						162.00
07/01/2021	129445	Zoll Medical Corporation	Resuscitation System - FD	455-52200-8150	3307497	13,555.79
Total 129445:						13,555.79
07/08/2021	129446	American Defense Mfg. Products LLC	Ammunition - PD	100-52100-3144	109812	4,784.00
Total 129446:						4,784.00
07/08/2021	129447	AnSer Services	After hours answering service-Elec & Wtr	650-59665-2900	6502-070121	287.30
Total 129447:						287.30
07/08/2021	129448	B&M Waste Service Inc	Extra Cleaning - Neshotah Beach	100-55200-2900	160769	212.50
07/08/2021	129448	B&M Waste Service Inc	Portable Restroom Rental-Fourth of July	100-55300-2900	160897	490.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
07/08/2021	129448	B&M Waste Service Inc	Portable Restroom Rental-Magee School	100-55200-2900	160916	80.00
Total 129448:						782.50
07/08/2021	129449	Ball Auto & Truck Parts Inc	supplies - WWTP	690-59833-3900	226819	75.82
Total 129449:						75.82
07/08/2021	129450	Bell Lumber & Pole Co	Materials - Elec	660-19154	INV-002473	14,007.00
Total 129450:						14,007.00
07/08/2021	129451	Diamond Business Graphics	Dbl window envelopes-Fin	100-51510-3100	201061	248.09
Total 129451:						248.09
07/08/2021	129452	DOA/Division of Energy	Refund of Public Benefits Program Paym	660-21131	07/01/2021	5.65
Total 129452:						5.65
07/08/2021	129453	Electrical Testing Laboratory LLC	Gloves, sleeves, blankets, hose tested-EI	660-59588-2900	36335	1,094.30
Total 129453:						1,094.30
07/08/2021	129454	Froelich, Whitney L.	Contract Communications Services 06/1	290-56700-2900	122	1,376.13
Total 129454:						1,376.13
07/08/2021	129455	Frontier	Telephone - Water	650-59661-2200	0443;6/21	52.70
Total 129455:						52.70
07/08/2021	129456	GAT Tenor	Supplies - DPW	100-53300-3900	381653-1	649.00
Total 129456:						649.00
07/08/2021	129457	GFL Environmental	Dumpster service-DPW	100-16120	U30000023287	644.94
07/08/2021	129457	GFL Environmental	Trash Standard Service June 1/21 - June	690-59820-2900	U30000023288	223.89
Total 129457:						868.83

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
07/08/2021	129458	Grainger	Supplies - WWTP	690-59820-3900	9935561325	14.38
07/08/2021	129458	Grainger	Supplies - WWTP	690-59833-3900	9937207406	32.40
07/08/2021	129458	Grainger	Supplies - WWTP	690-59833-3900	9937755719	12.46
Total 129458:						59.24
07/08/2021	129459	Guardian Alliance Technologies	Guardian Software Platform - Monthly	100-52100-2402	13670	140.00
Total 129459:						140.00
07/08/2021	129460	Hawkins Inc	Chemicals - Wtr	650-59641-3910	4956569	756.70
Total 129460:						756.70
07/08/2021	129461	Klein, Patricia Ann	Simply Seniors Exercise Class - 6/1/21-6	100-55300-2900	07/01/2021	81.00
Total 129461:						81.00
07/08/2021	129462	Klein's Hardware Hank	Supplies- Wtr	650-59643-3900	WATER DEPT 6/28/21	9.98
Total 129462:						9.98
07/08/2021	129463	Klumpyan, Megan	SRO Squad Bag Reimbursement	100-52115-3850	07/02/21	39.99
Total 129463:						39.99
07/08/2021	129464	LeClair Bros Heat/AC Inc	Service - Wtr	650-59678-2900	C8648 BALANCE	9.00
Total 129464:						9.00
07/08/2021	129465	Manitowoc Co Treasurer	County Jail & Driver Improvement Surch	100-21125	7/4/2021	954.20
Total 129465:						954.20
07/08/2021	129466	Manitowoc Disposal Inc	Empty Dumpsters - Rec	640-53620-2900	54696	460.00
Total 129466:						460.00
07/08/2021	129467	Manitowoc Engraving Inc	Victim Information Forms-PD	100-52100-2912	30426	333.45

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129467:						333.45
07/08/2021	129468	Manitowoc Trophy	Name Plate - Ec Dev	291-56700-3100	39093	10.00
07/08/2021	129468	Manitowoc Trophy	Plaques - Rec	100-55300-3900	39124	6.50
Total 129468:						16.50
07/08/2021	129469	Mid-American Research Chemical	Supplies-Rec	100-55200-3900	0734742-IN	219.74
Total 129469:						219.74
07/08/2021	129470	Miller Implement Co Inc	Bobcat Attachments - DPW	457-53300-8100	30021	12,964.00
Total 129470:						12,964.00
07/08/2021	129471	North Central Laboratories	Supplies-WWTP	690-59820-3900	456028	935.38
Total 129471:						935.38
07/08/2021	129472	Payment Service Network	Service 06/01/2021-06/30/2021	690-59840-3900	240267	7.95
Total 129472:						7.95
07/08/2021	129473	Prairie Farms Dairy Inc	Dairy - Sr. Cntr.	250-55150-3800	9013555	108.01
07/08/2021	129473	Prairie Farms Dairy Inc	Dairy - Sr. Cntr.	250-55150-3800	9016418	92.58
Total 129473:						200.59
07/08/2021	129474	Propson, Briana	50% Reimbursement - Proactive Smart	100-52115-2920	7/2/21	150.00
Total 129474:						150.00
07/08/2021	129475	Reinhart Foodservice	Food-Sr Ctr	250-55150-3800	423883	436.37
07/08/2021	129475	Reinhart Foodservice	Credit	250-55150-3800	427443	25.76-
Total 129475:						410.61
07/08/2021	129476	RESCO	Materials - Elec	660-19154	825787-01	523.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129476:						523.50
07/08/2021	129477	Schaus Roofing/Mechanical	Service - WWTP	690-59834-3900	SD1678	2,290.00
Total 129477:						2,290.00
07/08/2021	129478	Schindler Elevator Company	Quarterly bill-Rec	100-55140-2900	8105669969	827.85
Total 129478:						827.85
07/08/2021	129479	State of Wisconsin	June 2021 penalty surcharges	100-21125	07/04/21	3,316.76
Total 129479:						3,316.76
07/08/2021	129480	Superior Chemical Corp	Supplies-WWTP	690-59820-3900	305386	189.16
Total 129480:						189.16
07/08/2021	129481	Thuermer Law Office	Municipal Prosecuting for June 2021	100-51340-2121	JUNE 30, 2021	1,515.00
Total 129481:						1,515.00
07/08/2021	129482	Tlachac. Logan	50% Reimbursement Proactive Smart Co	100-52115-2920	7/2/21	150.00
Total 129482:						150.00
07/08/2021	129483	Truck Equipment Inc	Parts-PD	100-52115-2170	958008-00	167.00
Total 129483:						167.00
07/08/2021	129484	Two Rivers Clothing Co	K9 Clothing - PD	461-52100-8150	TRPD - K9	400.00
Total 129484:						400.00
07/08/2021	129485	Two Rivers Historical Society	July 2021 Monthly Support Pymt	291-56700-2910	JULY2021	250.00
Total 129485:						250.00
07/08/2021	129486	Two Rivers Main Street Inc.	50% Reimbursement - Main Street Faca	290-56700-7530	1630	3,770.37

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129486:						3,770.37
07/08/2021	129487	Village of Mishicot Treasurer	June 2021 Municipal Court Forfeitures	100-21125	7/4/21	767.14
Total 129487:						767.14
07/08/2021	129488	Voss Signs LLC	No Parking Tow Zone - PD	100-52100-2913	C-245673	275.00
Total 129488:						275.00
07/08/2021	129489	Wells Fargo Financial Leasing	Copier Charges - 6/21/21-7/20/21	660-59921-3900	5015688685	2,700.00
Total 129489:						2,700.00
07/08/2021	129490	West & Dunn LLC	Legal - Paragon Partners Foreclosure	290-56700-2100	3177	260.00
07/08/2021	129490	West & Dunn LLC	Legal - General Matters	100-51340-2120	3178	5,843.05
07/08/2021	129490	West & Dunn LLC	Legal - Schwarz Loan Default	290-56700-2100	3179	415.00
07/08/2021	129490	West & Dunn LLC	Legal - Code Enforcement Action/Mueller	100-51340-2120	3180	555.00
Total 129490:						7,073.05
07/08/2021	129491	WEX Bank	Gasoline	250-55150-3900	72303357	7,685.50
Total 129491:						7,685.50
07/08/2021	129492	Wisconsin Public Service	RESEVOIR	650-59661-2220	0401271669-02;6/21	24.40
07/08/2021	129492	Wisconsin Public Service	SOUTH TWR	650-59661-2220	0401271669-25;6/21	20.12
07/08/2021	129492	Wisconsin Public Service	EAST TWR	650-59661-2220	0401271669-26;6/21	20.93
07/08/2021	129492	Wisconsin Public Service	Bridge Bldg - Engineering	100-53341-2220	0401271669-30;6/21	25.97
07/08/2021	129492	Wisconsin Public Service	HIGH LIFT	650-59626-2220	0401271669-32;6/23	43.94
07/08/2021	129492	Wisconsin Public Service	FILTER PLANT	650-59643-2220	0401271669-33;6/21	1,850.80
07/08/2021	129492	Wisconsin Public Service	1401 LAKE STREET	660-49390	0401271669-35;6/21	1,815.20
Total 129492:						3,801.36
07/08/2021	129493	WPPI - Debit Memo	June 2021 Purchased Power	660-59902-2900	25-62021	555,096.64
Total 129493:						555,096.64
07/08/2021	129494	Yardscape LLC	Certified Playground Material - Rec	454-55400-8860	6/28/2021	5,100.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129494:						5,100.00
07/08/2021	129495	Zarnoth Brush Works Inc	Supplies-PW	640-53310-3900	0185391-IN	1,976.00
Total 129495:						1,976.00
07/15/2021	129496	Acoustic Mayhem LLC	Bands on the Beach	262-55320-2900	7/7/21	400.00
Total 129496:						400.00
07/15/2021	129497	Advance Construction Inc	Contract 1-2021 1st Payment	690-19107	CONTRACT 1-2021 / #1	148,554.35
Total 129497:						148,554.35
07/15/2021	129498	American Public Works Assoc	APWA Membership - McDonald	100-53100-3210	RENEWAL INVOICE 7/2/2	230.00
Total 129498:						230.00
07/15/2021	129499	Aurora EAP	EAP - Quarterly 7/1/2021-9/30/2021	500-51510-2900	23883	1,059.84
Total 129499:						1,059.84
07/15/2021	129500	B&M Waste Service Inc	Portable Restroom Rental-Neshotah Bea	100-55200-2900	161090	550.00
Total 129500:						550.00
07/15/2021	129501	Brock White Company LLC	Supplies - DPW	100-53341-3900	14826135-00	136.96
Total 129501:						136.96
07/15/2021	129502	Bubolz, Clint A.	Witness Fee - Case #QC-11338	100-21125	7/7/21	5.40
Total 129502:						5.40
07/15/2021	129503	Chris Lewis Tree Surgery	Tree & Stump Removal - 1910 32nd Stre	260-55210-2900	392	1,300.00
07/15/2021	129503	Chris Lewis Tree Surgery	Tree & Stump Removal - 3121 Prairie St	260-55210-2900	393	1,550.00
Total 129503:						2,850.00
07/15/2021	129504	City Of Manitowoc	2021 2nd Qtr Bus Service - Eng	100-53520-2900	0284290	53,938.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129504:						53,938.50
07/15/2021	129505	Civic Systems LLC	Semiannual support fees 7/1/21-12/31/2	100-51510-2403	CVC20966	9,199.00
Total 129505:						9,199.00
07/15/2021	129506	CliftonLarsonAllen LLP	Progress Billing/Dec 2020 Audit	100-51510-2110	2932982	2,310.00
Total 129506:						2,310.00
07/15/2021	129507	Cretton Enterprises Inc	June 2021 Services- P & R	100-55410-2900	9923	9,231.13
Total 129507:						9,231.13
07/15/2021	129508	DeBruyn, Don	Solar Credit	660-21130	7/7/21	262.60
Total 129508:						262.60
07/15/2021	129509	Dept. of Workforce Development	Unemployment	100-51930-5160	000010935925	2,217.19
Total 129509:						2,217.19
07/15/2021	129510	Digger's Hotline	2nd Prepayment - 2021	660-59584-2900	PREPAYMENT 210 6 4390	737.60
Total 129510:						737.60
07/15/2021	129511	Election Systems & Software	Licensing & Maintenance 9/1/21-8/31/22	100-51440-2410	CD2005055	2,215.12
Total 129511:						2,215.12
07/15/2021	129512	Erickson Sports Apparel	Clothing - Park & Rec	100-55300-3900	102483	1,508.00
07/15/2021	129512	Erickson Sports Apparel	Bags & Hats - Ec Dev	258-56700-3901	102537	972.00
Total 129512:						2,480.00
07/15/2021	129513	Fasse Decorating Center LLC	Street Paint - DPW	100-53300-3900	1-148984	826.50
Total 129513:						826.50
07/15/2021	129514	Fastenal	Supplies - Elec	660-59921-3900	WIMAN279475	549.43

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129514:						549.43
07/15/2021	129515	Fire Dept Petty Cash	Petty cash reimbursement	100-52200-3500	07/13/2021	87.33
Total 129515:						87.33
07/15/2021	129516	Formrite Companies Inc	Restitution - Case #QC-9478	100-21125	7/7/21	100.00
Total 129516:						100.00
07/15/2021	129517	GameTime	Equipment-Rec	454-55400-8990	PJI-0161793	17,288.97
Total 129517:						17,288.97
07/15/2021	129518	Gerber Leisure Products Inc	Bench and Plague - DPW	100-16120	8106	2,038.00
Total 129518:						2,038.00
07/15/2021	129519	Grainger	Supplies - WWTP	690-59820-3900	9922198297	6.94
07/15/2021	129519	Grainger	Supplies - WWTP	690-59820-3900	9942872988	147.86
Total 129519:						154.80
07/15/2021	129520	Holschbach Excavating Inc	Limestone - DPW	100-16120	23711	35.24
Total 129520:						35.24
07/15/2021	129521	Hubbart Electric Inc	Services - Vietnam Park	100-55400-2900	13487	208.00
07/15/2021	129521	Hubbart Electric Inc	Service - Traffic Signal Repair	100-16120	13535	197.50
Total 129521:						405.50
07/15/2021	129522	HydroCorp	Cross Connection Control Prog - June 2	650-59664-2900	0062718-IN	3,138.00
Total 129522:						3,138.00
07/15/2021	129523	IDEXX Distribution Inc.	Supplies - Wtr	650-59642-3900	3087538921	19.04
Total 129523:						19.04

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
07/15/2021	129524	Kaat's Water Conditioning Inc	Bottled water, 6303 Riverview Dr-Eng	419-53600-2900	06/30/2021	61.55
Total 129524:						61.55
07/15/2021	129525	Klein's Hardware Hank	Supplies - DPW	100-16120	PUBLIC WORKS 7/1/21	17.48
Total 129525:						17.48
07/15/2021	129526	KONE CHICAGO	Maintenance 07/01/2021-09/30/2021	660-59598-2900	959904540	366.33
Total 129526:						366.33
07/15/2021	129527	Kruczek Construction Inc	Contract #2-2021 - 3rd Payment	690-19107	CONTRACT 2-2021 / 3RD	294,837.70
Total 129527:						294,837.70
07/15/2021	129528	Kulpa Jr, Frank	Solar credit	660-21130	7/7/21	417.70
Total 129528:						417.70
07/15/2021	129529	Lamp Recyclers Inc.	Recycling lamps, batteries, etc.	660-59923-2900	111811	2,302.65
Total 129529:						2,302.65
07/15/2021	129530	Larsen, Edward G.	TR Central Park Concert Series	262-55320-2900	7/13/21	625.00
Total 129530:						625.00
07/15/2021	129531	M.A.S. Industries Inc	Neshotah Beach Signs	454-55400-8990	046798	865.76
Total 129531:						865.76
07/15/2021	129532	Manitowoc Co Register Of Deeds	Certified Survey Map - Ec Dev	291-56700-2900	JUNE 2021	30.00
Total 129532:						30.00
07/15/2021	129533	Manitowoc Disposal Inc	Recycling & Refuse Collect 6/26/2021-7/	640-53620-2900	6/26/2021-7/9/2021	14,440.86
Total 129533:						14,440.86
07/15/2021	129534	Manitowoc Public Utilities	Service - 5000 Memorial Dr.	650-59602-2900	06/30/2021	636.96

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
07/15/2021	129534	Manitowoc Public Utilities	2124 Woodland Dr-WTP	690-59820-2210	6/29/2021	26.43
Total 129534:						663.39
07/15/2021	129535	Marco	Services - Library	280-55110-2130	29626257	262.72
Total 129535:						262.72
07/15/2021	129536	McMahon Associates Inc	Eggers Pond	680-19107	923100	11,603.04
Total 129536:						11,603.04
07/15/2021	129537	Minnesota Life Insurance Co	Life Insurance premium - Aug 2021	100-21531	AUGUST 2021	4,055.45
Total 129537:						4,055.45
07/15/2021	129538	Minnesota Wisconsin Playground	Installation - Rec	454-55400-8990	2021213	6,842.00
Total 129538:						6,842.00
07/15/2021	129539	Northeast Asphalt Inc.	Asphalt-DPW	100-16120	1748942	616.62
Total 129539:						616.62
07/15/2021	129540	OpenPoint LLC	OpenPoint Subscription - July 2021	660-59923-2403	1162	2,350.00
Total 129540:						2,350.00
07/15/2021	129541	Peak Software Systems Inc.	SportsMan SQL Core thru 7/29/22	100-55300-2900	023438	1,804.20
Total 129541:						1,804.20
07/15/2021	129542	Piggly Wiggly	Supplies-SrCtr	250-55150-3800	STATEMENT 7/1/2021	5.78
Total 129542:						5.78
07/15/2021	129543	Prairie Farms Dairy Inc	Dairy - Sr. Cntr.	250-55150-3800	9019709	30.40
Total 129543:						30.40
07/15/2021	129544	Prompt Printing Center	Garbage stickers - Cust Serv	640-53620-3900	34728	1,080.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129544:						1,080.00
07/15/2021	129545	R&J Fricke Inc	Concrete-PW	100-16120	11213	408.00
07/15/2021	129545	R&J Fricke Inc	Concrete-PW	100-16120	11214	1,632.00
Total 129545:						2,040.00
07/15/2021	129546	Rehrauer, Philip	Energy Star Rebate - Clothes Washer	660-29253	7/8/21	30.00
Total 129546:						30.00
07/15/2021	129547	Rich, Zachary A.	Witness Fee - Case #QC-9329	100-21125	7/7/21	5.40
Total 129547:						5.40
07/15/2021	129548	Schroeder Bros Co	UPS fees - WWTP	690-59820-2900	91072	79.33
Total 129548:						79.33
07/15/2021	129549	SEERA	Focus Program - 06/30/2021	660-29253	07/12/21	4,148.16
Total 129549:						4,148.16
07/15/2021	129550	SHI International Corp.	Micro Focus (Stack C) Open Enterprise	100-51450-2400	B13706346	6,000.00
Total 129550:						6,000.00
07/15/2021	129551	Suettinger's Keys LLC	Single cut keys-Rec	100-55400-3900	124242	58.75
07/15/2021	129551	Suettinger's Keys LLC	Primus Keys - Rec	100-55200-3900	124247	97.50
07/15/2021	129551	Suettinger's Keys LLC	Service Call / Extract Broke Key - Rec	100-55200-2900	124252	50.00
07/15/2021	129551	Suettinger's Keys LLC	Service Call / Lockset	100-55400-2900	124254	152.69
Total 129551:						358.94
07/15/2021	129552	TAPCO	2021 Parkeon Monthly Fee	218-53540-2900	I699785	100.00
Total 129552:						100.00
07/15/2021	129553	The Listening Party LLC	Bands on the Beach	262-55320-2900	7/7/21	750.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129553:						750.00
07/15/2021	129554	Two Rivers School District	Restitution - Case #QC-11234	100-21125	7/7/21	254.79
Total 129554:						254.79
07/15/2021	129555	Uniform Shoppe	Clothing - Fire	100-52200-3850	311817	47.50
Total 129555:						47.50
07/15/2021	129556	USA Blue Book	Supplies-WWTP	690-59833-3900	608847	17.72
Total 129556:						17.72
07/15/2021	129557	Wisc Dept Of Revenue-DEBITMEMO	June 2021 Sales Tax	640-29410	JUNE 2021	24,080.46
Total 129557:						24,080.46
07/15/2021	129558	Wisconsin Public Service	CEMETERY	100-54910-2220	0401271669-05;6/21	20.12
Total 129558:						20.12
07/15/2021	129559	Wisconsin Retirement System	May 2021 Supplemental - S. Taddy	100-21520	MAY 2021 - SUPPLEMENT	1,822.19
Total 129559:						1,822.19
07/15/2021	129560	Woodland Dunes Nature Center	Solar Credit Refund	660-21130	7/7/21	342.70
Total 129560:						342.70
07/15/2021	129561	WP Beverages LLC	Soft Drinks - Rec	100-55300-3900	92080774	558.80
Total 129561:						558.80
07/22/2021	129562	4 K's Pest Control LLC	Pest control - Library	280-55110-2130	17102	45.00
Total 129562:						45.00
07/22/2021	129563	Airgas USA LLC	Cylinder Rent - WWTP	690-59833-2900	9980437309	276.29

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129563:						276.29
07/22/2021	129564	Andy Robinson	Refund of credit balance due to an overp	660-21130	6/24/2021	107.20
Total 129564:						107.20
07/22/2021	129565	Aurora Health Care	Drug Screens	660-59923-2900	1930813	50.00
07/22/2021	129565	Aurora Health Care	Services - PD	100-52115-2133	1957018	75.00
Total 129565:						125.00
07/22/2021	129566	Braun Building Center	Supplies - DPW	100-16120	BB073180201	496.00
07/22/2021	129566	Braun Building Center	CREDIT - Return	100-16120	BB073197501	180.00-
07/22/2021	129566	Braun Building Center	Supplies - DPW	100-16120	BB073234001	182.00
Total 129566:						498.00
07/22/2021	129567	Brock White Company LLC	Supplies - DPW	100-16120	14828296-00	753.30
Total 129567:						753.30
07/22/2021	129568	CDW Government Inc	Ink Cartridge - PD	100-52100-2915	G188987	110.34
Total 129568:						110.34
07/22/2021	129569	Center Point Large Print	Alp-Lib	280-55111-3430	1860950	42.54
07/22/2021	129569	Center Point Large Print	Alp-Lib	280-55111-3430	1864191	203.73
Total 129569:						246.27
07/22/2021	129570	City of Two Rivers Petty Cash	Petty cash reimbursement	800-21130	7/15/2021	1,232.08
Total 129570:						1,232.08
07/22/2021	129571	Clipper City Chordsmen	TR Central Park Concert Series	262-55320-2900	7/20/2021	350.00
Total 129571:						350.00
07/22/2021	129572	Cool City Cleaners Inc	Towels - WWTP	690-59820-2900	102842	70.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129572:						70.00
07/22/2021	129573	Core & Main LP	Supplies - Wtr	650-59677-3900	P066744	3,535.67
Total 129573:						3,535.67
07/22/2021	129574	Country Visions Cooperative	Diesel & Milorganite - DPW	100-16120	STATEMENT 6/30/2021	5,395.89
Total 129574:						5,395.89
07/22/2021	129575	Cretton Enterprises Inc	June 2021 Services- Lib	280-55110-3560	9928	1,201.00
Total 129575:						1,201.00
07/22/2021	129576	Elster Solutions LLC	Meters - Elec	660-19370	5256678707	960.00
Total 129576:						960.00
07/22/2021	129577	Employee Benefits Corp	COBRASecure / Admin Fee	500-51510-2900	3316856	98.60
Total 129577:						98.60
07/22/2021	129578	Erickson Sports Apparel	Clothing - Park & Rec	100-55300-3900	102528	1,418.00
07/22/2021	129578	Erickson Sports Apparel	TR Logo Apparel	258-56700-3901	102543	976.00
Total 129578:						2,394.00
07/22/2021	129579	Fastenal	Supplies - Wtr	650-59921-3100	WIMAN279477	110.14
Total 129579:						110.14
07/22/2021	129580	Fitzgerald, Gerald	Energy Star Partners Rebate-Dehumidifi	660-29253	7/14/2021	15.00
Total 129580:						15.00
07/22/2021	129581	Froelich, Whitney L.	Contract Communications Services 7/1/2	290-56700-2900	123	1,212.00
Total 129581:						1,212.00
07/22/2021	129582	Grainger	Supplies - WWTP	690-59834-3900	9951454397	71.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129582:						71.50
07/22/2021	129583	Harmony Technologies LLC	Consulting/Support 4/4/21 - 6/27/21-FD	455-52200-3900	4886	260.00
Total 129583:						260.00
07/22/2021	129584	Herlache, Thomas A.	TR Central Park Concert Series 2021	262-55320-2900	7/19/21	375.00
Total 129584:						375.00
07/22/2021	129585	Hubbart Electric Inc	Service - Wtr	650-59678-2900	13534C	305.25
Total 129585:						305.25
07/22/2021	129586	James Imaging Systems	Contract RI13706-01 - Coverage Period 0	100-51900-5310	1089274	184.66
07/22/2021	129586	James Imaging Systems	Contract RI13707-01 - Coverage Period	100-51900-5310	1089276	1,617.59
Total 129586:						1,802.25
07/22/2021	129587	K & S Tire Recycling Inc.	Tire Pick-up - DPW	100-53200-2900	100139A	263.00
Total 129587:						263.00
07/22/2021	129588	Klein's Hardware Hank	Supplies - DPW	100-55400-3500	PUBLIC WORKS - 6/19/21	12.51
Total 129588:						12.51
07/22/2021	129589	Kruck, Linda	Energy Star Rebate - Dehumidifier	660-29253	7/19/2021	15.00
Total 129589:						15.00
07/22/2021	129590	LeClair Bros Heat/AC Inc	Service - Wtr	650-59678-2900	C8708	2,047.67
Total 129590:						2,047.67
07/22/2021	129591	Manitowoc Calumet Library System	Technology - Lib	280-55110-2930	1044	3,100.53
Total 129591:						3,100.53
07/22/2021	129592	Manitowoc Co Recycling Center	50% RU Consolidation Grant Award 202	640-43545	630202125	1,461.06

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129592:						1,461.06
07/22/2021	129593	Manitowoc Disposal Inc	Dumpsters/Fireworks Show 2021	640-53620-2900	54877	380.00
Total 129593:						380.00
07/22/2021	129594	Neenah Foundry Company Municipal	Castings-PW	100-16120	419196	6,918.91
Total 129594:						6,918.91
07/22/2021	129595	Northern Lake Service Inc	Testing - Wtr	650-59642-2900	402976	622.00
Total 129595:						622.00
07/22/2021	129596	Penworthy Company LLC, The	Jef-Lib	280-55112-3530	0573432-IN	147.84
Total 129596:						147.84
07/22/2021	129597	Preferred Controls Inc.	Service Contract - 3/7/21-3/7/22	650-59643-2900	4054	12,650.00
07/22/2021	129597	Preferred Controls Inc.	Sensaphone Dialer - Wtr	650-59643-3900	4116	485.55
Total 129597:						13,135.55
07/22/2021	129598	Quadient Inc	Meter Tapes	100-51900-3900	16434427	28.48
Total 129598:						28.48
07/22/2021	129599	Quadient Leasing USA Inc.	Quarterly postage lease	100-51900-5310	N8940065	489.03
Total 129599:						489.03
07/22/2021	129600	R&J Fricke Inc	Concrete - DPW	100-16120	11283	841.50
07/22/2021	129600	R&J Fricke Inc	Concrete - DPW	100-16120	11284	1,020.00
Total 129600:						1,861.50
07/22/2021	129601	Stoeger, Jeffrey	Bands on the Beach 2021	262-55320-2900	7/15/2021	500.00
Total 129601:						500.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
07/22/2021	129602	Strand Associates Inc	Prof. Svcs. 6/1/21-6/30/21	650-59923-2900	0172874	1,598.35
Total 129602:						1,598.35
07/22/2021	129603	Superior Chemical Corp	Supplies - DPW	100-53200-3500	306677	137.34
07/22/2021	129603	Superior Chemical Corp	Supplies-WWTP	690-59820-3900	307353	192.76
Total 129603:						330.10
07/22/2021	129604	Symbol Arts	Badges-PD	100-52115-3850	0387935-IN	250.00
Total 129604:						250.00
07/22/2021	129605	The Honeygoats	Bands on the Beach 2021	262-55320-2900	7/19/21	1,000.00
Total 129605:						1,000.00
07/22/2021	129606	Town & Country Engineering Inc	2020 SDW/CWF applications	650-19107	22920	1,352.50
07/22/2021	129606	Town & Country Engineering Inc	Pine Tree Lift Station	690-19107	22921	989.77
07/22/2021	129606	Town & Country Engineering Inc	2021 Utility Improvements - Eng	690-19107	22922	181.25
Total 129606:						2,523.52
07/22/2021	129607	Two Rivers Municipal Utilities	19th Street	417-56700-2900	010-00008329-01;7/21	9.78
07/22/2021	129607	Two Rivers Municipal Utilities	2023 Washington Street	417-56700-2900	011-00002751-09;7/21	17.25
07/22/2021	129607	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	045-00007334-03;7/21	80.00
07/22/2021	129607	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	045-00007335-03;7/21	1,523.03
07/22/2021	129607	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	045-00007336-03;7/21	2,751.15
07/22/2021	129607	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	045-00007337-03;7/21	36.23
07/22/2021	129607	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	045-00007338-03;7/21	54.34
07/22/2021	129607	Two Rivers Municipal Utilities	1326 E River Street	417-56700-2900	070-00002595-06;7/21	5.75
Total 129607:						4,477.53
07/22/2021	129608	Unique	Placements - June 2021	280-55110-2130	603451	17.90
Total 129608:						17.90
07/22/2021	129609	Unique Flying Objects	Flag - Cem	100-54910-3900	2073	408.00
07/22/2021	129609	Unique Flying Objects	Flags-CM	100-55410-2900	2074	1,390.47

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129609:						1,798.47
07/22/2021	129610	USA Blue Book	Supplies - Wtr	650-59643-3900	664161	364.97
Total 129610:						364.97
07/22/2021	129611	Utility Sales and Service Inc	Service Unit 20 - Elec	660-19184	0072354-IN	749.39
07/22/2021	129611	Utility Sales and Service Inc	Services - Elec	660-59588-3900	0209514-IN	91.00
Total 129611:						840.39
07/22/2021	129612	Van Dalen, Brandon	Acoustic Concert Series - 2021	262-55320-3900	7/19/2021	120.00
Total 129612:						120.00
07/22/2021	129613	Vinton-Two Rivers LLC	Payment No. 3, TID 11 Grant	240-56700-5950	07/21/2021	60,704.67
Total 129613:						60,704.67
07/22/2021	129614	Watson's Vending & Foodservice Inc.	Water - WWTP	690-59820-3900	ST6748	145.90
Total 129614:						145.90
07/22/2021	129615	Wells Fargo Vendor Financial Services L	Compact Track Loaders T595	457-53300-8160	5015846807	932.74
07/22/2021	129615	Wells Fargo Vendor Financial Services L	Toolcat 5600	457-53300-8160	5015846808	1,185.38
Total 129615:						2,118.12
07/22/2021	129616	West & Dunn LLC	Legal - General Matters	100-51340-2120	3312	5,843.05
07/22/2021	129616	West & Dunn LLC	Legal - Schwarz Loan Default	290-56700-2100	3313	80.00
07/22/2021	129616	West & Dunn LLC	Legal - Code Enforcement Action/Mueller	100-51340-2120	3314	20.00
Total 129616:						5,943.05
07/22/2021	129617	Wisc Dept of Transportation	Deposit into Traffice Violation & Registrat	100-45131	7/16/2021	3.00
Total 129617:						3.00
07/22/2021	129618	Wisc State Laboratory/Hygiene	Flouride - Wtr	650-59642-2900	679571	26.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129618:						26.00
07/22/2021	129619	Wisconsin Media	Liquor License	100-51420-3220	0003962149	717.09
Total 129619:						717.09
07/22/2021	129620	WP Beverages LLC	Soft Drinks - Rec	100-55300-3900	92083218	459.86
07/22/2021	129620	WP Beverages LLC	Soft Drinks - Rec	100-55300-3900	92085300	75.74
Total 129620:						535.60
07/22/2021	129621	WPPI Energy	Water Plant equipment retrofit Monthly L	650-29224	INV15755	390.23
07/22/2021	129621	WPPI Energy	Water Pump Efficiency Retrofit - Wtr	650-29224	INV15756	117.30
07/22/2021	129621	WPPI Energy	Library HVAC retrofit project Loan Payme	280-55110-2950	INV15757	1,075.67
07/22/2021	129621	WPPI Energy	LED Street Light Project Monthly Loan P	300-58100-6200	INV15759	252.92
Total 129621:						1,836.12
07/23/2021	129622	U.S. Bank-Debit Memo	Credit Card Usage - June/July 2021	100-16000	STATEMENT 7-6-2021	43,598.73
Total 129622:						43,598.73
07/29/2021	129623	4 Control Inc	Service-Elec	660-59588-2900	7645	623.14
Total 129623:						623.14
07/29/2021	129624	AECOM Technical Services Inc	Environmental Services	419-53600-2900	2000516245	705.50
Total 129624:						705.50
07/29/2021	129625	Anthem Blue Cross Blue Shield-Debit Me	Health Insurance Premiums for Aug 2021	100-16300	000734524D	155,132.65
Total 129625:						155,132.65
07/29/2021	129626	Baeten Lakeshore Properties	Refund credit balance due to overpayme	660-21130	6/24/2021	77.25
Total 129626:						77.25
07/29/2021	129627	Boardman, Martin	Refund of credit balance due to overpay	660-21130	6/24/2021	86.70

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129627:						86.70
07/29/2021	129628	Brock White Company LLC	Supplies - DPW	100-16120	14853529-00	1,526.60
07/29/2021	129628	Brock White Company LLC	Supplies - DPW	100-53300-3900	14854360-00	776.99
Total 129628:						2,303.59
07/29/2021	129629	Chewning, Donald	Refund of credit payment due to overpay	660-21130	06/24/2021	14.49
Total 129629:						14.49
07/29/2021	129630	Courchaine, Mitchel	Refund of credit balance due to overpay	660-21130	6/24/2021	323.44
Total 129630:						323.44
07/29/2021	129631	Delta Dental of Wisconsin	Delta Premiums - August 2021	100-21532	1630081	4,159.25
Total 129631:						4,159.25
07/29/2021	129632	Detroit Renaissance LLC	Refund of credit balance due to overpay	660-21130	6/24/2021	140.37
Total 129632:						140.37
07/29/2021	129633	Erickson Sports Apparel	TR Logo Apparel	258-56700-3901	102558	2,514.00
Total 129633:						2,514.00
07/29/2021	129634	Freer, Joseph	Refund of credit balance due to overpay	660-21130	6/24/2021	87.45
Total 129634:						87.45
07/29/2021	129635	Frontier	Telephone - Wtr	650-59661-2200	5741;7/21	104.75
Total 129635:						104.75
07/29/2021	129636	Grainger	Supplies - WWTP	690-59834-3900	9954160041	87.54
07/29/2021	129636	Grainger	Supplies - WWTP	690-59834-3900	9956982780	143.00
Total 129636:						230.54

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
07/29/2021	129637	Guevara, Alexandra	Refund of credit balance due to overpay	660-21130	6/24/2021	46.51
Total 129637:						46.51
07/29/2021	129638	Hargett, Katherine	Refund of credit balance due to overpay	660-21130	6/24/2021	118.15
Total 129638:						118.15
07/29/2021	129639	Hawkins Inc	Chemicals - Wtr	650-59641-3910	4970358	2,590.58
Total 129639:						2,590.58
07/29/2021	129640	Huibregtse, Mark J	Refund of credit balance due to overpay	680-21130	6/24/2021	188.09
Total 129640:						188.09
07/29/2021	129641	James Imaging Systems	Contract RI13705-01 - Coverage Period 5	100-51900-5310	1089273	204.15
07/29/2021	129641	James Imaging Systems	Contract RI13705-01 - Coverage Period 6	100-51900-5310	1091480	174.24
07/29/2021	129641	James Imaging Systems	Contract RI13706-01 - Coverage Period 6	100-51900-5310	1091481	227.16
07/29/2021	129641	James Imaging Systems	Contract RI13707-01 - Coverage Period 0	100-51900-5310	1091489	1,118.96
Total 129641:						1,724.51
07/29/2021	129642	Jasper, Donald & Karen	Refund of credit balance due to overpay	660-21130	6/24/2021	60.41
Total 129642:						60.41
07/29/2021	129643	JSM Secure Inc.	Access Control System - FD	455-52200-8150	70461	8,326.11
07/29/2021	129643	JSM Secure Inc.	VK Enhanced Door Access & Virtual Key	455-52200-8150	70462	300.00
Total 129643:						8,626.11
07/29/2021	129644	Kites over Lake Michigan Inc.	Donation for Kites Over Lake Michigan	650-59930-2900	7/28/2021	500.00
Total 129644:						500.00
07/29/2021	129645	Kobel, Ashley	Refund of credit balance due to overpay	660-21130	6/24/2021	104.92
Total 129645:						104.92
07/29/2021	129646	LeClair Bros Heat/AC Inc	Service - Wtr	650-59678-2900	C8725	237.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129646:						237.50
07/29/2021	129647	Lester Public Library Foundation	Transfer of funds per LPL Board	282-55110-5900	7/26/2021	200,000.00
Total 129647:						200,000.00
07/29/2021	129648	Liberty Mutual Insurance	Business Auto Endorsement 7 & 8 - 2017	100-51930-5120	13998547	24.00
Total 129648:						24.00
07/29/2021	129649	Manitowoc Co Solid Waste	Account #162 June 2021 Service - Eng	640-53620-2900	24312	10,621.55
07/29/2021	129649	Manitowoc Co Solid Waste	Account #239 June 2021 Service - Eng	640-53310-2900	24348	1,420.49
Total 129649:						12,042.04
07/29/2021	129650	Manitowoc Disposal Inc	Recycling & Refuse Collect 7/10/21-7/23/	640-53620-2900	7/10/2021-7/23/2021	14,440.86
Total 129650:						14,440.86
07/29/2021	129651	Mtwc Area Visitor/Conv Bureau	Portion of room tax collected - May 2021	259-56700-2900	MAY 2021	6,947.78
Total 129651:						6,947.78
07/29/2021	129652	Norkosky, Alan	Refund of credit balance due to overpay	660-21130	6/24/2021	47.88
Total 129652:						47.88
07/29/2021	129653	OSI Environmental Inc	Oil recycling-DPW	100-53200-2900	4020766	75.00
Total 129653:						75.00
07/29/2021	129654	Pfeifer, Ashley R.	Refund of credit balance due to overpay	660-21130	6/24/21	107.26
Total 129654:						107.26
07/29/2021	129655	Psychologie Clinique S.C.	Police Officer Psych Eval - J. Krueger	100-52120-2142	STATEMENT 7/21/21	525.00
07/29/2021	129655	Psychologie Clinique S.C.	Police Officer Psych Eval - M. Lutze	100-52120-2142	STATEMENT 7/22/21	525.00
Total 129655:						1,050.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
07/29/2021	129656	Reinhart Foodservice	Food-Sr Ctr	250-55150-3800	393569	43.99
Total 129656:						43.99
07/29/2021	129657	Schaus Roofing/Mechanical	AC gasket/repair CH	100-51600-3500	SD1918	208.00
Total 129657:						208.00
07/29/2021	129658	Schnicke, Dale	Refund of credit balance due to overpay	660-21130	6/24/2021	166.72
Total 129658:						166.72
07/29/2021	129659	Sherry Homesmith LLC	Refund of credit balance due to overpay	660-21130	6/24/2021	85.55
Total 129659:						85.55
07/29/2021	129660	SMI	Prof Serv - 5/16/21-7/18/21	451-53300-8730	21-186MS	3,000.00
Total 129660:						3,000.00
07/29/2021	129661	Spielbauer Fireworks Co Inc	Fireworks Display - Celebrate Two Rivers	258-56700-2910	CONF.# 21TW6380	1,500.00
Total 129661:						1,500.00
07/29/2021	129662	Stoeger, Tara	Refund of credit payment due to overpay	660-21130	6/24/2021	35.07
Total 129662:						35.07
07/29/2021	129663	Strzyzewski, Chris	Refund of credit balance due to overpay	660-21130	6/24/2021	56.20
Total 129663:						56.20
07/29/2021	129664	Swoboda, Jason	Refund of credit balance due to overpay	660-21130	6/24/2021	101.38
Total 129664:						101.38
07/29/2021	129665	Town & Country Engineering Inc	Submit SDW LP Applications	650-19107	22923	2,638.75
Total 129665:						2,638.75
07/29/2021	129666	Two Rivers Clothing Co	K9 Clothing - PD	461-52100-8150	K9-PD 7/23/21	800.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129666:						800.00
07/29/2021	129667	Two Rivers Historical Society	Aug 2021 Monthly Support Pymt	291-56700-2910	#AUG2021	250.00
Total 129667:						250.00
07/29/2021	129668	USA Blue Book	Supplies - Wtr	650-59643-3900	660175	715.28
Total 129668:						715.28
07/29/2021	129669	Utility Sales and Service Inc	Services - Elec	660-19184	0072397-IN	1,059.89
Total 129669:						1,059.89
07/29/2021	129670	Vanderveren, Sally A	July 2021 Services	100-51530-2130	0721	3,733.33
Total 129670:						3,733.33
07/29/2021	129671	Water Quality Investigations LLC	Services from 06/07/21-07/04/21 - WTR	650-59923-2900	0721_07	1,836.02
Total 129671:						1,836.02
07/29/2021	129672	WEX Bank	Gasoline	250-55150-3900	72849832	8,514.01
Total 129672:						8,514.01
07/29/2021	129673	Wiegert, Ryan	Refund of credit balances due to overpay	660-21130	6/24/2021	121.84
Total 129673:						121.84
07/29/2021	129674	Wisconsin Public Service	114 Davis Street	100-55400-2220	0401271669-01;7/21	18.44
07/29/2021	129674	Wisconsin Public Service	FIRE DEPT	100-52200-2220	0401271669-03;7/21	89.84
07/29/2021	129674	Wisconsin Public Service	3801 Mishicot Rd.	100-54910-2220	0401271669-09;7/21	47.43
07/29/2021	129674	Wisconsin Public Service	WARM BLDG	100-55200-2220	0401271669-12;7/21	19.00
07/29/2021	129674	Wisconsin Public Service	LIBRARY	280-55110-2220	0401271669-23;7/21	284.57
07/29/2021	129674	Wisconsin Public Service	1401 LAKE STREET	660-49390	0401271669-35;7/21	462.90
07/29/2021	129674	Wisconsin Public Service	GENERATOR	660-59588-2220	0401271669-38;7/21	17.33
07/29/2021	129674	Wisconsin Public Service	PAVILLION	100-55200-2220	0401271669-42;7/21	28.56

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129674:						968.07
07/29/2021	129675	Wisconsin Retirement System	June 2021 Contributions	100-21520	JUNE 2021	111,803.30
Total 129675:						111,803.30
Grand Totals:						2,256,802.55



RESOLUTION
Amending 2021 Parks and Recreation Capital Budget
To Provide Funding for Design Services for
Central Park West 365 Project

WHEREAS, the City Council wishes to provide funds, in addition to those in the adopted 2021 Budget, to complete the design and prepare bid-ready plans and specifications for this project; and

WHEREAS, providing the funding for this work is supportive of the recommendations of the citizen planning committee appointed by the City Council in December 2020 to make recommendations on the siting and design for a new splash pad and outdoor skating rink, and is also consistent with the following actions previously taken by the City Council:

- Motion approved on July 26, 2021, which included moving forward with the project, based on the Concept Plan advanced by the citizen committee, and seeking a proposal from project design consultant Parkitecture + Planning for final design services and construction engineering/inspection services, to be presented for Council action; and
- Motion approved on August 2, 2021, to authorize a contract for design services with Parkitecture + Planning; and

WHEREAS, timely completion of the final design, plans and specifications is important to maintaining forward momentum for this potentially transformative downtown project, including the ability to pursue grants and donations and the ability to potentially solicit bids for the project in early 2022, for construction in the Spring of 2022; and

WHEREAS, it is the Council’s intention to advance funds from fund balance for the cost of completing such design work, such advance to be reimbursed from 2022 Capital Projects borrowing;

NOW, THEREFORE, BE IT RESOLVED that the 2021 Budget is hereby amended as follows:

	2021	2021	Net Change
	Current	Amended	As Result of
Fund/Account	Budget	Budget	Amendment
Fund 454, Park and Cemetery Projects			
Expenditures			
454-55400--Other Services	\$ 25,000	\$ 141,000	\$ 116,000
Adds \$116,000 for final design, plans and spec for Central Park West 365 Project			
Fund 454, Total Budgeted Expenditures	\$ 184,000	\$ 300,000	\$ 116,000
* Original Budget of \$156,000 was amended on April 19, 2021 to provide \$28,000 in funding for zipline			

Approved this 16th day of August, 2021.

Council Member

Gregory E. Buckley, City Manager



**TWO
RIVERS**
WISCONSIN

POLICE DEPARTMENT
1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087



June 17, 2021

To: Gregory E. Buckley, City Manager
From: Brian W. Kohlmeier, Chief of Police
Ref: Sex Offender Ordinance Amendments

Two Rivers Municipal Ordinance 9-9: **Sexual Offender Residency Restrictions** was adopted on December 7th, 2015. The City of Two Rivers and the City of Manitowoc coordinated efforts in drafting such ordinances and both communities adopted ordinances regulating sexual offender residency within their respective jurisdictions. The City of Manitowoc has made modest changes to their ordinance since its inception while the Two Rivers Ordinance has been unchanged. As a result of recent events in the City of Two Rivers, a recommendation is being made to consider several modifications to Ord. 9-9: Sexual Offender Residency Restrictions.

Several similar ordinances were reviewed in preparation for this recommendation, including the City of Manitowoc, the City of Reedsburg, and the City of Wisconsin Dells. The following items are suggested to be included in an ordinance amendment:

- Adding the term designated offender (instead of limiting to 980 and child offense offenders). This term would include all persons required to register per 301.45, child offenses, or SBN offenders pursuant to 301.46(2) and (2m) which declares SBN status, and even those found not guilty due to mental disease or defect.
- Increasing previous residency time frame from 2 to 5 years to match other local jurisdictions OR that they had an established residence in the city at the time of the offense and that it would not apply if 10 or more years have passed since they were released from parole/supervision/correctional facility.
- Adding that no supervised or unsupervised release of a designated offender shall be established in the city for permanent OR temporary residence.
- Renting, leasing, selling property restrictions: Prohibit property owners from renting or selling of rooms, trailers, apartments, etc., for any temporary or permanent residency to offenders.



- That all designated offenders would have to notify property owners of their offender status prior to property rental or sales.
- Notice to police department- any designated offender and property owner must give notice of the offender's residency to the police department in writing at least 14 days prior to entering into a lease or rental agreement that would establish temporary or permanent residency.
- Add a distance to the loitering section to create further restrictions such as at public events (parades, trick or treating) or participating in an event wearing seasonal costumes that are reasonably expected to attract children, or any events that are child focused.

The aforementioned recommendations have been added to a draft revised ordinance for presentation to the City Council.

Chapter 9-9

Sexual Offender Residency Restrictions

§ 9-9-1 Findings and Purpose.

- A. The Wisconsin Statutes provide for the punishment, treatment and supervision of persons convicted or otherwise responsible for sex crimes **against children**, including their release into the community.
- B. Chapter 980, Wis. Stats., provides for the civil commitment of sexually violent persons, a more dangerous type of sex offender due to their likelihood to reoffend, and specifically, **in** § 980.08, Wis. Stats., provides for the supervised release of such persons into the community.
- C. The City of Two Rivers places a high priority on maintaining public safety through highly skilled and trained law enforcement and laws that deter and punish criminal behavior.
- D. The City finds that sex offenders, **who prey upon others, particularly children**, are a serious threat to public safety **and it is necessary for the City to enact reasonable measures to minimize the risk of the public in the City falling prey to sexual offenders. When convicted sex offenders reenter society, they are much more likely than any other type of offender to be rearrested for a new rape or sexual assault. Given the high rate of recidivism for sex offenders and, as reducing opportunity and temptation is important to minimizing the risk of reoffense, there is a need to protect children where they congregate or play in public places in addition to the protections afforded by state law near schools and day-care centers. The City finds that, in addition to schools and day-care centers, children congregate or play in a number of public places, including public parks and houses of worship.**
- E. **This chapter is a regulatory measure aimed at limiting those sex offenders placed in the City to individuals who have previously resided in the City or have immediate family residing in the City, as addressed herein.**
- F. Further, this chapter is a **non-punitive**, regulatory measure aimed at protecting the health and safety of **children those** in the City from the risk that convicted sex offenders may reoffend, **following placement in the community.** It is the **purpose intent** of this chapter not to impose a criminal penalty but rather to serve the City's compelling interest in promoting, protecting and improving the health, safety and welfare of the citizens **and visitors of the City. by creating areas around locations where children regularly congregate in concentrated numbers wherein certain sexual offenders and sexual predators are prohibited from loitering or prowling.**

§ 9-9-2 Definitions.

As used in this chapter, and unless the context requires otherwise:

A. “Crime Against Children”

Any of the following offenses set forth within the Wisconsin Statutes, as amended, or the laws of this or any other state or the federal government having like elements necessary for conviction, where the

victim is under the age of 18, respectively:

Wisconsin Statute	Crime
940.225(1)	First degree sexual assault
940.225(2)	Second degree sexual assault
940.225(3)	Third degree sexual assault
940.22(2)	Sexual exploitation by therapist
940.30	False imprisonment; victim was minor and not the offender's child
940.31	Kidnapping; victim was minor and not the offender's child
944.01	Rape (prior statute)
944.06	Incest
944.10	Sexual intercourse with a child (prior statute)
944.11	Indecent behavior with a child (prior statute)
944.12	Enticing child for immoral purposes (prior statute)
948.02(1)	First degree sexual assault of a child
948.02(2)	Second degree sexual assault of a child
948.025	Engaging in repeated acts of sexual assault of the same child
948.05	Sexual exploitation of a child
948.055	Causing a child to view or listen to sexual activity
948.06	Incest with a child
948.07	Child enticement
948.075	Use of a computer to facilitate a child sex crime
948.08	Soliciting a child for prostitution
948.095	Sexual assault of a child by a school staff person or a person who works or volunteers with children
948.11(2)(a) or (am)	Exposing child to harmful material; felony sections
948.12	Possession of child pornography
948.13	Convicted child sex offender working with children
948.30	Abduction of another's child
971.17	Commitment of persons found not guilty by reason of mental disease or mental defect
975.06	Sex crimes law commitment

B. “Facility for Children”

A public or private primary or secondary school; a church, synagogue, or house of worship as zoned by the City; a group home, as defined in § 48.02(7), Wis. Stats.; a residential care center for children or youth, as defined in § 48.02(15d), Wis. Stats.; a shelter care facility, as defined in § 48.02(17), Wis. Stats.; a day-care center licensed under § 48.65, Wis. Stats.; a day-care program established under § 120.13(14), Wis. Stats.; or a day-care provider certified under § 48.651, Wis. Stats.

C. “Offender”

A person who has been convicted of or who has been found not guilty by reason of disease or mental defect of a **“sex offense” as defined § 301.45 (b) Wis. Stats. sexually violent offense and/or crime against children, and required to be registered with the Wisconsin Sex Offender Registry under § 301.45 (1g) Wis. Stats.** who was tried as an adult; or who was deemed an offender under Ch. 980, Wis. Stats.

D. “Permanent Residence”

The place where a person sleeps, abides, lodges or resides for 14 or more consecutive days or which qualifies as a residence under the laws of the State of Wisconsin, and may be mobile or transitory.

E. “Property Owner”

The owner of rental property, camp grounds, hotel/motels, apartment complexes, or any temporary lodging facility or space.

F. **“Sexually Violent Offense”**

Shall have the meaning as set forth in § 980.01(6), Wis. Stats., as amended from time to time.

G. **“Temporary Residence”**

Residence or premises meeting any of the following criteria:

- (1) A place where the person sleeps, abides, lodges or resides for a period of 14 or more days in the aggregate during any calendar year, and which is not that person's permanent residence as defined in this section;
- (2) A place where the person routinely sleeps, abides, lodges or resides for a period of four or more consecutive or nonconsecutive days in any month, and which is not that person's permanent residence as defined in this section; or
- (3) A place where a person sleeps, or which qualifies as a temporary residence under the holdings of the Wisconsin Supreme Court, and which may include more than one location, and may be mobile or transitory.

§ 9-9-3 **Original domicile restrictions.**

- A. Residency prohibited. No offender ~~who has ever been ruled a sexually violent offender by a petition filed under Ch. 980, Wis. Stats., or any offender who has been convicted of a crime against children as defined in § 9-9-2~~ shall be permitted to reside in the City, and no supervised release of such offender shall be established in the City, unless the offender was domiciled in the City at the time of an offense resulting in such conviction or the person previously resided in the City for a continuous period of at least ~~two five (5) years and that such residency has not lapsed for 10 or more years.~~
- B. Exemptions. An offender does not commit a violation of this chapter if any of the following apply:
- (1) The offender is required to serve a sentence or is otherwise involuntarily required to reside in a jail, prison, juvenile facility, or other correctional institution or mental facility located in the City of Two Rivers.
 - (2) The offender has established a residence prior to the effective date of ~~this chapter~~ the ordinance codified in this section.
 - (3) The offender is a minor or ward under guardianship.
 - (4) The residence is also the primary residence of the person's parents, grandparents, siblings, spouse, or child, provided that such parent, grandparent, sibling, spouse, or child established the residence at least ~~two five (5)~~ years before the designated offender ~~intends to~~ established residence at the location.
- C. It is unlawful for a property owner to let, rent, or lease any place, structure, or part thereof, trailer, other conveyance, if the property owner knows or should have known that it will be used as a permanent or temporary residence by any offender prohibited from establishing residency in the City under the

provisions of this ordinance. Factors in considering whether a property owner knows or should have known an offenders status is the presence of the offender's name listed on the State of Wisconsin's Sex Offender Registry which is readily available to public inspection on the State's web-site.

§ 9-9-4 Notification.

- A. Offenders subject to this ordinance shall notify property owners of their offender status prior to entering into any room rental, apartment rental, lease, or property purchase for the purpose of establishing residency whether temporary or otherwise.
- B. Property owners who become aware that there property is being occupied by an offender in violation of this ordinance shall notify the Chief of Police of such residence on their property, either temporary or permanent. Such notice shall be verbally or in writing.

§ 9-9-4 9-9-5 Loitering- Public Places

- A. It is unlawful for an offender, as defined by § 9-9-2, to loiter or prowl, as said words are used in § 9-2-4 of this Code or to be, in a manner or in circumstances manifesting an intent to commit a "sex offense" as defined in Wis. Stat. Section 301.45(b) and/or a crime against children, under the following circumstances:

Within 500 feet of real property that supports or upon which there exists a facility for children, a public park/beach, a public swimming pool, a public library, or a public recreational trail; or

- B. Attendance at public events that are children focused, engage in trick or treating festivities, or engage in the wearing of costumes in public where the wearing of such costume is likely to attract children.

§ 9-9-5 9-9-6 Appeal.

The residency restrictions of this chapter may be waived upon approval of the City Council through an appeal by the affected offender. Such appeal shall be made, in writing, to the City Clerk, who shall forward the request to the City Manager and the Chief of Police. The Chief of Police shall forward a report on the appeal request to the City Council. The City Council will convene within 30 days of the appeal being filed with the Clerk to hear from the Chief of Police and the affected offender or their counsel. After deliberation, the City Council shall act on the recommendation. A written copy of the decision shall be provided to the affected offender by the City Clerk. The City Council may reject a waiver request when the request is filed with the City Clerk within 90 days of denial by the committee of a prior identical waiver request of the requester, absent a change in circumstances.

§ 9-9-6 9-9-7 Violations and penalties.

Any person found guilty of violating this chapter shall be penalized by forfeiture not less than \$100 and not to exceed \$1,000 plus court costs. Each day an offender maintains a residence in violation of this chapter constitutes a separate violation. The City may also seek equitable relief.

§ 9-9-7 9-9-8 Severability.

Should any portion of this chapter be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this chapter shall not be affected.

310.45 (1d)(b) WI Stat.

Definition: "Sex offense" means a violation, or the solicitation, conspiracy, or attempt to commit a violation, of s. 940.22 (2), 940.225 (1), (2) or (3), 944.06, 948.02 (1) or (2), 948.025, 948.05, 948.051, 948.055, 948.06, 948.07 (1) to (4), 948.075, 948.08, 948.085, 948.095, 948.11 (2) (a) or (am), 948.12, 948.13, or 948.30, of s. 940.302 (2) if s. 940.302 (2) (a) 1. b. applies, or of s. 940.30 or 940.31 if the victim was a minor and the person who committed the violation was not the victim's parent.

References noted above:

940.22 (2): Sexual Exploitation by Therapist (Contact)

940.225 (1),(2),(3): Sexual Assault

(1) 1st offense

(2) 2nd offense

(3) 3rd offense

944.06 Incest

944.18: Bestiality

948.02 (1),(2): Sexual Assault of a Child

948.025: Repeated Acts

948.05: Sexual Exploitation of a Child

948.051: Trafficking of a Child

948.055: Causing Child to View or Listen to Sexual Activity

948.06: Incest w/Child

948.07(1)-(4): Child Enticement

948.075: Use of Computer to Facilitate Sex Crime

948.08: Soliciting Child for Prostitution

948.085: Sexual Assault of Child Placed in Substitute Care

948.095: Sexual Assault of Child by School Staff-Work-Volunteers w/Children

948.11 (2)(a)(am): Exposing Child to Harmful Materials/Descriptions/Narrations

948.12: Possession of Child Pornography

948.13: Child Sex Offender Working with Children

948.30: Abduction of Another's Child

948.302(2): Human Trafficking

ORDINANCE

An Ordinance to amend Chapter 9 Title 7 of the Municipal Code of the City of Two Rivers, Wisconsin, regarding Chronic Nuisance Premises.

The City Council of the City of Two Rivers, Wisconsin does hereby ordain as follows:

SECTION 1: That the relevant portions of Chapter 9 Title 7 of the Municipal Code are amended as provided by the deletions, additions and modifications appearing in the sections of that Chapter and Title highlighted in yellow, below.

§ 9-7-1 Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

AUTHORIZED OFFICIAL

An individual designated by the Chief of Police to exercise the authority of this chapter.

CHRONIC NUISANCE

The determination that a premises has engaged in three or more nuisance activities, as defined below, resulting in enforcement action during a twelve-month period. In calculating the requisite nuisance activity, separate qualifying nuisance incidents resulting in enforcement action occurring on the same day (as long as they are distinct in time) or different days may be counted. The following shall not be considered nuisance activities subject to this chapter except as expressly provided:

- (1) Activities that were reported to the Police or other City departments by the premises owner or on-site premises manager shall not be included as nuisance activities.
- (2) Section 968.075, Wis. Stats., broadly defines "domestic abuse." Therefore, in reaching a determination that a premises is a chronic nuisance premises due to domestic abuse as so defined, activities included as nuisance activities should not be included unless the incidents have been reviewed by the Chief of Police and the City Attorney and a determination is made that, based upon the specific facts of each incident, the activities should be deemed nuisance activities. In determining whether to include such activities, the Chief of Police and office of the City Attorney shall consider the strong public policy in favor of domestic victims reporting alleged abuses, and this chapter shall not operate to discourage such reports. [Amended at time of adoption of Code (see Title 1, General Provisions, Ch. 1-1, Art. III)]

ENFORCEMENT ACTION

Arrest ~~or the~~, the issuance of a citation, or the issuance of a written or documented verbal warning.

NUISANCE ACTIVITY

Any of the following activities, behaviors or conduct occurring on a premises:

- A. An act of harassment, as defined in § 947.013, Wis. Stats.
- B. Disorderly conduct, as defined in § 947.01, Wis. Stats., and/or Title 9 of this Two Rivers Municipal Code.

- C. Battery, substantial battery, and aggravated battery, as defined in § 940.19, Wis. Stats.
- D. Lewd and lascivious behavior, as defined in § 944.20 Wis. Stats.
- E. Prostitution, as defined in § 944.30, Wis. Stats.
- F. Theft, as defined in § 943.20, Wis. Stats.
- G. Receiving stolen property, as defined in § 943.34, Wis. Stats.
- H. Arson, as defined in § 943.02, Wis. Stats.
- I. Possession, manufacture, delivery of a controlled substance or related offenses, as defined in Ch. 961, Wis. Stats.
- J. Gambling, as defined in § 945.02, Wis. Stats.
- K. Animal violations, as defined in Chapter 6-5 of this Code.
- L. Trespassing, as defined in §§ 943.13 and 943.14, Wis. Stats., by the occupants, tenants or owners of one premises onto another premises.
- M. Weapons violations as defined in Title 9, Two Rivers Municipal Code.
- N. Noise violations, as defined in Title 9, Two Rivers Municipal Code.
- O. The presence of any person engaged in a violation of any curfew ordinance as set forth in Title 9, Two Rivers Municipal Code.
- P. The presence of any person engaged in a violation of any truancy ordinance as set forth in Title 9, Two Rivers Municipal Code.
- Q. Any conspiracy to commit, as defined in § 939.31, Wis. Stats., or attempt to commit, as defined in § 939.32, Wis. Stats., **or being a party to** any of the activities, behaviors, or conduct enumerated in Subsections **A** through **N** above.
- R. The execution of arrest or search warrants at a particular location.
- S. Alcohol violations, as defined in Title 6, Two Rivers Municipal Code, and § 125.07, Wis. Stats.
- T. Obstructing or resisting an officer, as defined in § 946.41, Wis. Stats.
- U. The violation of any ordinance set forth in Chapter 8-4 of Title 8 of the Two Rivers Municipal Code, entitled "Abandoned Vehicles.," ~~or of any ordinance set forth in Chapter 9-6 of Title 9 of the Two Rivers Municipal Code, entitled "Public Nuisances."~~

- V. The violation of § 9-3-4 of the Two Rivers Municipal Code regarding destruction of noxious weeds and regulation of lawns and weeds.
- W. The violation of any ordinance set forth in Chapter 9-6 of Title 9 of the Two Rivers Municipal Code, entitled "Public Nuisances."
- X. The violation of any ordinance set forth in Chapter 3-1 of Title 3 of the Two Rivers Municipal Code, entitled "Police and Fire Protection."
- Y. Violations of any State or county health codes or ordinances as determined by the Manitowoc County Health Department.

OWNER

Any person, and his or her agents, whom alone or jointly or severally with others is the legally recorded holder of the title, with or without actual possession thereof, or who has charge, care or control of any property, dwelling or dwelling unit as an owner. The term "owner" under this chapter shall also include the legally recorded holder of a land contract vendee interest, but shall not include the holder of a land contract vendor interest.

PREMISES

~~Any lot, plot, or parcel of land, and buildings thereon.~~ An individual dwelling unit, place of abode, a residence, a house or multiple dwelling unit for one or more persons, including lodging houses, hotels, motels and tourist rooming houses, and associated common areas, yards and parking lots. "Premises," as used in this section, may consist of any individual dwelling unit within multiple dwelling units providing complete, independent living facilities for one or more persons, including provisions for living, sleeping, eating, cooking and sanitation; any property or premises used for residential purpose whether or not owner occupied; an individual business or commercial property; and associated common areas thereof.

§ 9-7-2 Chronic nuisances.

No person or entity shall operate, maintain, or allow to be maintained any premises within the City of Two Rivers that has been deemed to be a chronic nuisance as defined by this chapter.

§ 9-7-3 Chronic nuisance premises notice (CNP Notice).

- A. Whenever the Chief of Police deems a premises a chronic nuisance, ~~determines that three or more nuisance activities resulting in enforcement action have occurred at a premises during a twelve-month period,~~ the Chief shall ~~may~~ notify the premises owner, in writing, that the subject location has been deemed a chronic nuisance. ~~In calculating the requisite nuisance activity, the Chief may count separate qualifying nuisance incidents resulting in enforcement action occurring on the same day (as long as they are distinct in time) or different days. The following shall not be considered nuisance activities subject to this chapter except as expressly provided:~~

~~(1) Activities that were reported to the Police or other City departments by the premises owner or on-site premises manager shall not be included as nuisance activities.~~

~~(2) Section 968.075, Wis. Stats., broadly defines "domestic abuse." Therefore, in reaching a determination that a premises is a chronic nuisance premises, activities included as nuisance activities should not be included unless the incidents have been reviewed by the Chief of Police and the City Attorney and a determination is made that, based upon the specific facts of each incident, the activities should be deemed nuisance activities. In determining whether to include such activities, the Chief of Police and office of the City Attorney shall consider the strong public policy in favor of domestic victims reporting alleged abuses, and this chapter shall not operate to discourage such reports. [Amended at time of adoption of Code (see Title 1, General Provisions, Ch. 1-1, Art. III)]~~

- B. The chronic nuisance premises notice (CNP notice) shall be deemed delivered if sent either by first-class mail to the premises owner's last-known address of record as identified by the records of the City Assessor, **Police Department**, or delivered in person to the premises owner. If the premises owner cannot be located, the notice shall be deemed to be properly delivered if a copy of such notice is prominently posted at the premises owner's usual place of abode, delivered to a competent member of the owner's family at least 14 years of age or older currently residing there and who shall be informed of the contents of the CNP notice. The CNP notice shall contain the following information:
- (1) Street address, parcel number or a legal description sufficient to identify the premises.
 - (2) A concise statement, including a description of the relevant activities supporting the determination that the premises is a chronic nuisance premises.
 - (3) A statement that the owner shall immediately notify the authorized official of any change in address to ensure receipt of future notices.
 - (4) A statement that the actual costs of future enforcement may be assessed as a special charge against the premises.
 - (5) A statement that the owner shall, within 10 days of the date the CNP notice is mailed, contact the authorized official and schedule a meeting with that official to develop a written action plan to abate the nuisance, or notify the official, in writing, of the intention to appeal.
 - (6) A statement that the premises owner shall at all times comply with the fair housing requirements.
 - (7) A statement that the premises owner, in addition to actual abatement costs, **shall be subject to a \$200 Owner Action Plan Abatement Fee** and may be subject to a forfeiture action with a penalty of not less than \$200 nor more than \$5,000 for each ~~day a chronic nuisance is allowed to continue.~~ **enforcement action for nuisance activity occurring after the premises has been declared a chronic nuisance premises.**

§ 9-7-4 **Owner action plan.**

Premises owners shall be counseled regarding nuisance abatement methods and strategies and shall be encouraged to submit a comprehensive nuisance abatement action plan that considers alternatives to eviction in situations where eviction is not the sole remedy available to abate the nuisance activity or is not available as a remedy. The plan is acceptable if it can reasonably be expected to result in abatement of the

nuisance activities described in the CNP notice within 60 days.

- A. If the owner responds to the CNP notice and with a written action plan to abate the nuisance, the authorized official may accept, reject or work with the owner to modify the action plan. If the premises owner meets with the authorized official and presents an acceptable abatement action plan and implements the terms of the action plan, the authorized official will delay further enforcement of this chapter, including cost recovery.
- B. If the premises owner ceases to cooperate with the efforts to abate the nuisance activities, the authorized official may reinstitute enforcement of this chapter and the premises owner shall be sent a letter advising of the change in status. This letter will document the authorized official's efforts to contact and/or obtain cooperation of the owner. The owner shall be required to respond to such change in status letter within 10 days.
- C. **Owner Action Plan Abatement Fee:** A fee of \$200 shall be assessed to the owner of a chronic nuisance premises to recover the costs associated with the City staff time to administer and monitor the requirements of this ordinance as related to the chronic nuisance location. This fee along with any other fees or charges as noted in 9-7-9 below, if not paid within 30 days, shall be collected as a special charge pursuant to § 66.0627, Wis. Stats., except as provided in Section 66.0627(7) related to “domestic abuse,” “sexual assault,” and “stalking.”

§ 9-7-5 Enforcement.

A person shall be deemed to have violated this chapter or failed to comply with provisions of this chapter if any of the following conditions have been met:

- A. A premises owner has failed to respond to the CNP notice;
- B. An action plan submitted has not been completed;
- C. Failure by the premises owner to respond to a change of status letter within 10 days as directed; or
- D. Enforcement action for additional nuisance activity has occurred at premises for which notice has been issued pursuant to § 9-7-3A and this enforcement action has occurred not less than 15 days after the CNP notice has been issued. **[Amended at time of adoption of Code (see Title 1, General Provisions, Ch. 1-1, Art. III)]**

§ 9-7-6 Abatement.

- A. A chronic nuisance premises shall be deemed abated when no enforcement action to address nuisance activities occurs and no police, building, health or fire inspection cases are generated for a period of six consecutive months; or a period of six consecutive months from the date of compliance with the action plan.
- B. Nothing in this chapter shall be construed as prohibiting the abatement of public nuisances by the City or its officials in accordance with the Municipal Code or laws of the State of Wisconsin.

§ 9-7-7 Appeal.

An appeal of the determination that a premises is a chronic nuisance premises or of the costs of enforcement assessed by the Finance Department must be submitted, in writing, to the City Council. Such notice of appeal shall be submitted not more than 10 days following notice to the owner that a premises has been determined to be a chronic nuisance. The City Council or its designee shall then schedule and hold a hearing on such appeal upon reasonable notice to the appellant. The appellant may be represented by counsel at such hearing at the appellant's expense. The appellant and the City shall be entitled to submit testimony, witnesses and documentation to the City Council or its designee at such hearing. The City Council or its designee shall issue a written decision on the appeal within 30 days of the hearing.

§ 9-7-8 Injunction.

This chapter may be enforced by injunction where injunctive relief is available by state statute.

§ 9-7-9 Violations and penalties.

- A. Any person who violates any provision of this chapter will be subject to a forfeiture of not less than \$200 nor more than \$5,000, plus court costs. ~~, and shall be assessed the costs of enforcement of this chapter in full or part.~~ Additional costs incurred by the City for enforcement or abatement of nuisances related to this chapter in full or part shall be assessed. Such costs shall be billed to the premises owner by invoice sent by regular mail and must be paid within 30 days of the date on the invoice. Any unpaid invoice shall result in a \$100 administrative fee and a lien on such premises that may be assessed and collected as a special charge pursuant to § 66.0627, Wis. Stats.
- B. Each subsequent incident of enforcement action for nuisance activity after a premises has been deemed to be a chronic nuisance premises shall constitute a separate offense and penalties will continue to be assessed until the nuisance is abated.

§ 9-7-10 Suspension of enforcement costs.

If, after the receipt of a billing notice from the Finance Department, the premises owner develops an acceptable action plan and implements the plan, the authorized official may suspend further enforcement of this chapter. The premises owner shall remain responsible for any enforcement costs incurred prior to the premises owner's submitting an action plan, including the administrative fee. If the premises owner ceases to cooperate with the efforts to abate the nuisance activities after a suspension of costs, enforcement costs will be reinstated and immediately due. The owner shall be notified, in writing, by the Finance Department of any suspension or reinstatement of enforcement costs. This notice may be included in the notice as outlined in 9-7-4(B) above.

§ 9-7-11 Severability.

The provisions of any part of this chapter are severable. If any provision or subsection hereof or the application thereof to any person or circumstances is held invalid, the other provisions, subsections and applications of such chapter to other persons or circumstances shall not be affected thereby. It is declared to be the intent of this chapter that the same would have been adopted had such invalid provisions, if any, not been included herein.

SECTION 2. This Ordinance shall take effect and be in force from and after the date of its passage and publication.

Dated _____, 2021.

Curt Andrews
President, City Council

Gregory E. Buckley
City Manager

Attest:

Jamie Jackson
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney



**TWO
RIVERS**
WISCONSIN

POLICE DEPARTMENT
1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087



August 13, 2021

To: Gregory E. Buckley, City Manager
From: Brian W. Kohlmeier, Chief of Police
Ref: Chronic Nuisance Premises Ordinance Amendments

Two Rivers Municipal Ordinance 9-7: **Chronic Nuisance Premises** has been in place for decades. The City of Two Rivers created this ordinance to address those properties in the City that have been locations with chronic violations of both local ordinances and State laws affecting public health and safety as well as the quality of life of others affected by these chronic nuisance premises.

Several similar ordinances were reviewed in preparation for this recommendation, including the Cities of Manitowoc, LaCrosse, Green Bay, Fond du Lac, Sheboygan, Manawa, and the Village of Kohler. The following items are suggested to be included in an ordinance amendment:

- Add a specific definition of “CHRONIC NUISANCE” under the definitions section: This moves most of the language that is located under 9-7-3 “Chronic nuisance premises notice (CNP)” to the more appropriately located definitions section.
- Add the issuance of written or documented verbal warnings under “ENFORCEMENT ACTION.”
- Adds being someone being a “party to” violations determined to be chronic nuisances.
- Move violations of ordinances related to Chapter 9-6 of Title 9 from 9-7-1 (U) to its own and new subsection (W).
- The creation of a new subsection (X) under 9-7-1 to address Fire Code violations.
- The creation of a new subsection (Y) under 9-7-1 to address Public Health Code violations.
- Modify the definition of “PREMISES” to better define properties and locations without excluding specific locations within the City.
- Adds Police Department records as an option for the sources that may be used in determining last known address.



- Adds an “Owner Action Plan Abatement Fee” to recover the costs to the City to dedicate City staff time to the chronic nuisance premises related inspections, enforcement, assistance in developing abatement plans, and compliance monitoring. Unlike fines or forfeitures, this fee, if not paid, could be added to the property tax of said property.
- Clarifies language under 9-7-9 “Violations and penalties” to clearly delineate forfeitures with court costs from other costs and fees.
- Allows the “notice” from the Finance department to be included with the notice from the Police Department to reduce duplication of efforts and the potential for confusion as to costs and fees owed.

The aforementioned recommendations have been added to a draft revised ordinance for presentation to the City Council.

ORDINANCE

An Ordinance to amend Chapter 9 Title 7 of the Municipal Code of the City of Two Rivers, Wisconsin, regarding Chronic Nuisance Premises.

The City Council of the City of Two Rivers, Wisconsin does hereby ordain as follows:

SECTION 1: That the relevant portions of Chapter 9 Title 7 of the Municipal Code are amended as provided by the deletions, additions and modifications appearing in the sections of that Chapter and Title highlighted in yellow, below.

§ 9-7-1 Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

AUTHORIZED OFFICIAL

An individual designated by the Chief of Police to exercise the authority of this chapter.

CHRONIC NUISANCE

The determination that a premises has engaged in three or more nuisance activities, as defined below, resulting in enforcement action during a twelve-month period. In calculating the requisite nuisance activity, separate qualifying nuisance incidents resulting in enforcement action occurring on the same day (as long as they are distinct in time) or different days may be counted. The following shall not be considered nuisance activities subject to this chapter except as expressly provided:

- (1) Activities that were reported to the Police or other City departments by the premises owner or on-site premises manager shall not be included as nuisance activities.
- (2) Section 968.075, Wis. Stats., broadly defines "domestic abuse." Therefore, in reaching a determination that a premises is a chronic nuisance premises due to domestic abuse as so defined, activities included as nuisance activities should not be included unless the incidents have been reviewed by the Chief of Police and the City Attorney and a determination is made that, based upon the specific facts of each incident, the activities should be deemed nuisance activities. In determining whether to include such activities, the Chief of Police and office of the City Attorney shall consider the strong public policy in favor of domestic victims reporting alleged abuses, and this chapter shall not operate to discourage such reports.

ENFORCEMENT ACTION

Arrest, the issuance of a citation, or the issuance of a written or documented verbal warning.

NUISANCE ACTIVITY

Any of the following activities, behaviors or conduct occurring on a premises:

- A. An act of harassment, as defined in § 947.013, Wis. Stats.
- B. Disorderly conduct, as defined in § 947.01, Wis. Stats., and/or Title 9 of this Two Rivers Municipal Code.

- C. Battery, substantial battery, and aggravated battery, as defined in § 940.19, Wis. Stats.
- D. Lewd and lascivious behavior, as defined in § 944.20 Wis. Stats.
- E. Prostitution, as defined in § 944.30, Wis. Stats.
- F. Theft, as defined in § 943.20, Wis. Stats.
- G. Receiving stolen property, as defined in § 943.34, Wis. Stats.
- H. Arson, as defined in § 943.02, Wis. Stats.
- I. Possession, manufacture, delivery of a controlled substance or related offenses, as defined in Ch. 961, Wis. Stats.
- J. Gambling, as defined in § 945.02, Wis. Stats.
- K. Animal violations, as defined in Chapter 6-5 of this Code.
- L. Trespassing, as defined in §§ 943.13 and 943.14, Wis. Stats., by the occupants, tenants or owners of one premises onto another premises.
- M. Weapons violations as defined in Title 9, Two Rivers Municipal Code.
- N. Noise violations, as defined in Title 9, Two Rivers Municipal Code.
- O. The presence of any person engaged in a violation of any curfew ordinance as set forth in Title 9, Two Rivers Municipal Code.
- P. The presence of any person engaged in a violation of any truancy ordinance as set forth in Title 9, Two Rivers Municipal Code.
- Q. Any conspiracy to commit, as defined in § 939.31, Wis. Stats., or attempt to commit, as defined in § 939.32, Wis. Stats., or being a party to any of the activities, behaviors, or conduct enumerated in Subsections A through N above.
- R. The execution of arrest or search warrants at a particular location.
- S. Alcohol violations, as defined in Title 6, Two Rivers Municipal Code, and § 125.07, Wis. Stats.
- T. Obstructing or resisting an officer, as defined in § 946.41, Wis. Stats.
- U. The violation of any ordinance set forth in Chapter 8-4 of Title 8 of the Two Rivers Municipal Code, entitled "Abandoned Vehicles.
- V. The violation of § 9-3-4 of the Two Rivers Municipal Code regarding destruction of noxious weeds and

regulation of lawns and weeds.

- W. The violation of any ordinance set forth in Chapter 9-6 of Title 9 of the Two Rivers Municipal Code, entitled "Public Nuisances."
- X. The violation of any ordinance set forth in Chapter 3-1 of Title 3 of the Two Rivers Municipal Code, entitled "Police and Fire Protection."
- Y. Violations of any State or county health codes or ordinances as determined by the Manitowoc County Health Department.

OWNER

Any person, and his or her agents, whom alone or jointly or severally with others is the legally recorded holder of the title, with or without actual possession thereof, or who has charge, care or control of any property, dwelling or dwelling unit as an owner. The term "owner" under this chapter shall also include the legally recorded holder of a land contract vendee interest, but shall not include the holder of a land contract vendor interest.

PREMISES

An individual dwelling unit, place of abode, a residence, a house or multiple dwelling unit for one or more persons, including lodging houses, hotels, motels and tourist rooming houses, and associated common areas, yards and parking lots. "Premises," as used in this section, may consist of any individual dwelling unit within multiple dwelling units providing complete, independent living facilities for one or more persons, including provisions for living, sleeping, eating, cooking and sanitation; any property or premises used for residential purpose whether or not owner occupied; an individual business or commercial property; and associated common areas thereof.

§ 9-7-2 Chronic nuisances.

No person or entity shall operate, maintain, or allow to be maintained any premises within the City of Two Rivers that has been deemed to be a chronic nuisance as defined by this chapter.

§ 9-7-3 Chronic nuisance premises notice (CNP Notice).

- A. Whenever the Chief of Police deems a premises a chronic nuisance, the Chief shall notify the premises owner, in writing, that the subject location has been deemed a chronic nuisance.
- B. The chronic nuisance premises notice (CNP notice) shall be deemed delivered if sent either by first-class mail to the premises owner's last-known address of record as identified by the records of the City Assessor, Police Department, or delivered in person to the premises owner. If the premises owner cannot be located, the notice shall be deemed to be properly delivered if a copy of such notice is prominently posted at the premises owner's usual place of abode, delivered to a competent member of the owner's family at least 14 years of age or older currently residing there and who shall be informed of the contents of the CNP notice. The CNP notice shall contain the following information:
 - (1) Street address, parcel number or a legal description sufficient to identify the premises.
 - (2) A concise statement, including a description of the relevant activities supporting the determination

that the premises is a chronic nuisance premises.

- (3) A statement that the owner shall immediately notify the authorized official of any change in address to ensure receipt of future notices.
- (4) A statement that the actual costs of future enforcement may be assessed as a special charge against the premises.
- (5) A statement that the owner shall, within 10 days of the date the CNP notice is mailed, contact the authorized official and schedule a meeting with that official to develop a written action plan to abate the nuisance, or notify the official, in writing, of the intention to appeal.
- (6) A statement that the premises owner shall at all times comply with the fair housing requirements.
- (7) A statement that the premises owner, in addition to actual abatement costs, shall be subject to a \$200 Owner Action Plan Abatement Fee and may be subject to a forfeiture action with a penalty of not less than \$200 nor more than \$5,000 for each enforcement action for nuisance activity occurring after the premises has been declared a chronic nuisance premises.

§ 9-7-4 Owner action plan.

Premises owners shall be counseled regarding nuisance abatement methods and strategies and shall be encouraged to submit a comprehensive nuisance abatement action plan that considers alternatives to eviction in situations where eviction is not the sole remedy available to abate the nuisance activity or is not available as a remedy. The plan is acceptable if it can reasonably be expected to result in abatement of the nuisance activities described in the CNP notice within 60 days.

- A. If the owner responds to the CNP notice and with a written action plan to abate the nuisance, the authorized official may accept, reject or work with the owner to modify the action plan. If the premises owner meets with the authorized official and presents an acceptable abatement action plan and implements the terms of the action plan, the authorized official will delay further enforcement of this chapter, including cost recovery.
- B. If the premises owner ceases to cooperate with the efforts to abate the nuisance activities, the authorized official may reinstitute enforcement of this chapter and the premises owner shall be sent a letter advising of the change in status. This letter will document the authorized official's efforts to contact and/or obtain cooperation of the owner. The owner shall be required to respond to such change in status letter within 10 days.
- C. Owner Action Plan Abatement Fee: A fee of \$200 shall be assessed to the owner of a chronic nuisance premises to recover the costs associated with the City staff time to administer and monitor the requirements of this ordinance as related to the chronic nuisance location. This fee along with any other fees or charges as noted in 9-7-9 below, if not paid within 30 days, shall be collected as a special charge pursuant to § 66.0627, Wis. Stats., except as provided in Section 66.0627(7) related to "domestic abuse," "sexual assault," and "stalking."

§ 9-7-5 Enforcement.

A person shall be deemed to have violated this chapter or failed to comply with provisions of this chapter if any of the following conditions have been met:

- A. A premises owner has failed to respond to the CNP notice;
- B. An action plan submitted has not been completed;
- C. Failure by the premises owner to respond to a change of status letter within 10 days as directed; or
- D. Enforcement action for additional nuisance activity has occurred at premises for which notice has been issued pursuant to § 9-7-3A and this enforcement action has occurred not less than 15 days after the CNP notice has been issued.

§ 9-7-6 Abatement.

- A. A chronic nuisance premises shall be deemed abated when no enforcement action to address nuisance activities occurs and no police, building, health or fire inspection cases are generated for a period of six consecutive months; or a period of six consecutive months from the date of compliance with the action plan.
- B. Nothing in this chapter shall be construed as prohibiting the abatement of public nuisances by the City or its officials in accordance with the Municipal Code or laws of the State of Wisconsin.

§ 9-7-7 Appeal.

An appeal of the determination that a premises is a chronic nuisance premises or of the costs of enforcement assessed by the Finance Department must be submitted, in writing, to the City Council. Such notice of appeal shall be submitted not more than 10 days following notice to the owner that a premises has been determined to be a chronic nuisance. The City Council or its designee shall then schedule and hold a hearing on such appeal upon reasonable notice to the appellant. The appellant may be represented by counsel at such hearing at the appellant's expense. The appellant and the City shall be entitled to submit testimony, witnesses and documentation to the City Council or its designee at such hearing. The City Council or its designee shall issue a written decision on the appeal within 30 days of the hearing.

§ 9-7-8 Injunction.

This chapter may be enforced by injunction where injunctive relief is available by state statute.

§ 9-7-9 Violations and penalties.

- A. Any person who violates any provision of this chapter will be subject to a forfeiture of not less than \$200 nor more than \$5,000, plus court costs. Additional costs incurred by the City for enforcement or abatement of nuisances related to this chapter in full or part shall be assessed. Such costs shall be billed to the premises owner by invoice sent by regular mail and must be paid within 30 days of the date on the invoice. Any unpaid invoice shall result in a \$100 administrative fee and a lien on such premises that may be assessed and collected as a special charge pursuant to § 66.0627, Wis. Stats.
- B. Each subsequent incident of enforcement action for nuisance activity after a premises has been deemed to be a chronic nuisance premises shall constitute a separate offense and penalties will continue to be assessed until the nuisance is abated.

§ 9-7-10 Suspension of enforcement costs.

If, after the receipt of a billing notice from the Finance Department, the premises owner develops an acceptable action plan and implements the plan, the authorized official may suspend further enforcement of this chapter. The premises owner shall remain responsible for any enforcement costs incurred prior to the premises owner's submitting an action plan, including the administrative fee. If the premises owner ceases to cooperate with the efforts to abate the nuisance activities after a suspension of costs, enforcement costs will be reinstated and immediately due. The owner shall be notified, in writing, by the Finance Department of any suspension or reinstatement of enforcement costs. This notice may be included in the notice as outlined in 9-7-4(B) above.

§ 9-7-11 Severability.

The provisions of any part of this chapter are severable. If any provision or subsection hereof or the application thereof to any person or circumstances is held invalid, the other provisions, subsections and applications of such chapter to other persons or circumstances shall not be affected thereby. It is declared to be the intent of this chapter that the same would have been adopted had such invalid provisions, if any, not been included herein.

SECTION 2. This Ordinance shall take effect and be in force from and after the date of its passage and publication.

Dated this 16th of August, 2021.

Curt Andrews
President, City Council

Gregory E. Buckley
City Manager

Attest:

Jamie Jackson
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney

TO: City Council

**FROM: Gregory E. Buckley
City Manager**



DATE: August 13, 2021

**SUBJECT: Naming of Park Space Overlooking the Harbor at the Foot of
Jefferson Street**

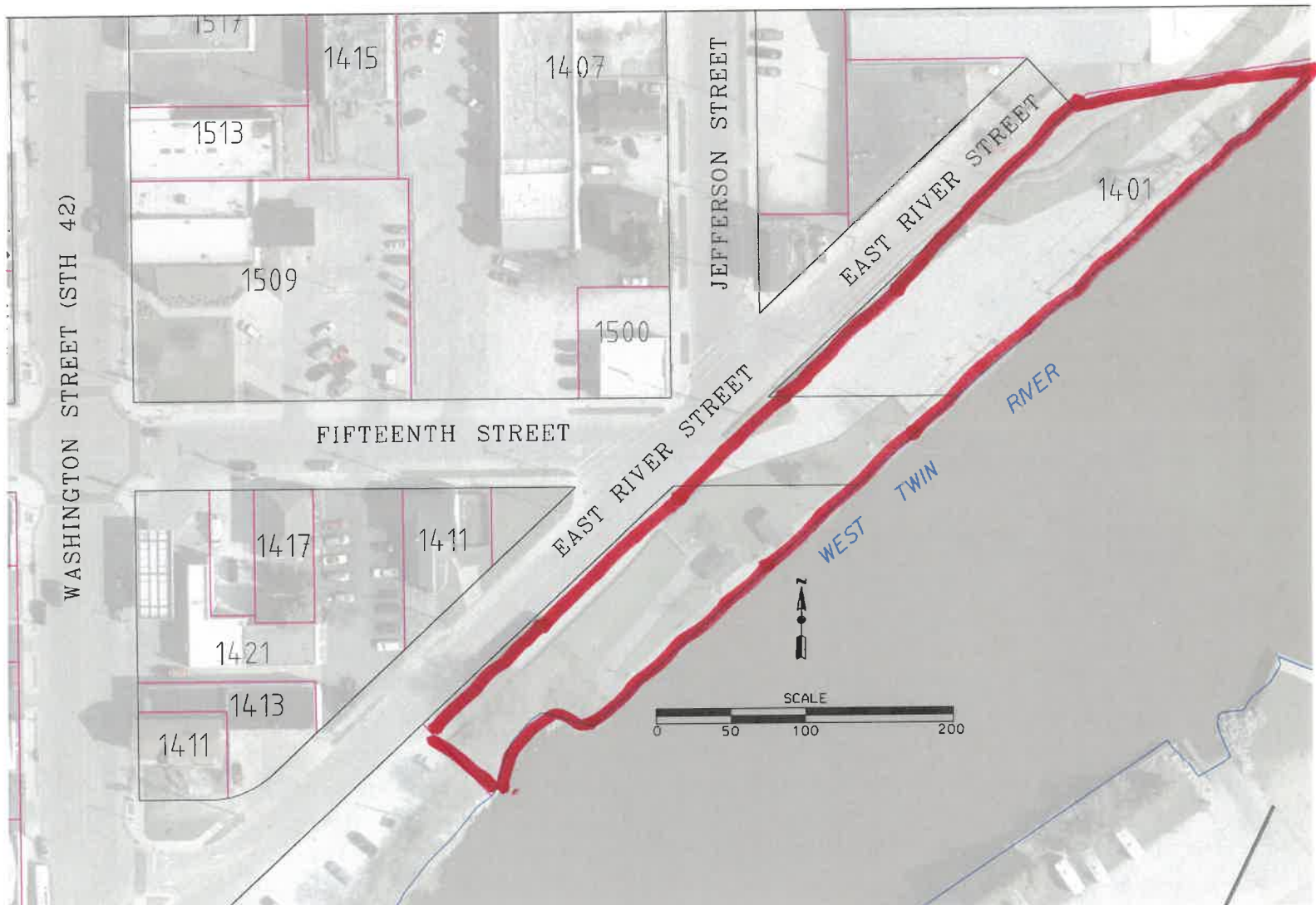
At a meeting earlier this year, the Advisory Recreation Board discussed possible names for the un-named park space that looks out the harbor channel at the foot of Jefferson Street, now designated on City maps as “lot F.”

The recommendation of the ARB is to name this park space “Rivers End Park.”

This park space, shown on the attached aerial map, is some of the most visible real estate in the City, and commands a view of the East and Wet Twin Rivers flowing together, and flowing out the channel to Lake Michigan. It indeed warrants a name better than “Lot F.”

At Monday’s Council meeting, I am requesting that the Council consider the ARB’s recommendation, but also consider some alternative names that note the significance of this space, including:

- Confluence Park, noting the significance of this location where the rivers join together
- Rivers Destiny Park, noting the rivers are reaching their destiny, not just coming to an “end”



HDGNDATA\FILEw_seed_V8.dgn 7/27/2020 2:13:12 PM SCALE = 80,000 of 1 in.

Ladder Truck Final Price Overview

Purchase price of truck=	\$1,173,356
Prepayment Discount=	-\$12,712
Change order A=	-\$13,943
Additional equipment/tools=	\$30,000
Total=	\$1,176,701

Down payment in 2021= \$400,000

Second payment in July 2022= \$776,701

Quantity	Item	OSHKOSH	DINGES	DARLEY	DEPT DIRECT
4	FHU PROBAR HALLIGAN 30" PB-30	860	960	822.4	
3	FHU 6LB FLAT HEAD AXE	204	180	168.75	
1	FHU PICK HEAD AXE	70	68.33	61.25	
3	FHU MARRYING STRAP (FHU-MS-1)	54	39	36.54	
3	FHU IRONS NEST MOUNTING BRACKET (IN-1)	735	780	684	
2	ZICO 4045 Z-HOOK CLOSET HOOK, 32" (ZH-32-D)	169	209.9		
2	4' FHU DRYWALL HOOK WITH D HANDLE (DWST-4 W/D)	250	258.8		
2	6' FHU NY HOOK W/ CHISEL END (RH-6)	230	240	211.8	
1	8' FHU NY HOOK W/ CHISEL END (RH-8)	120	129.37	230	
4	STREAM LIGHT VULCAN 180 ORANGE 12V (44311)	732	871.96	712	704 A
1	2.5 GAL WATER EXTINGUISHER W/ MOUNT \	179	129.99	124	
1	PACK BOLT CUTTER MOUNT KIT (PAC-K5029-1)	56.5	56.95	42	
30	PAC TOOL HANDLELOK MOUNTING BRACKET (PAC-1004-Y)	1050	1198.5	930	
1	WARN MEDIUM DUTY EPIC RECOVERY KIT (97565)	415		450	351 A
1	ELEVATOR KEY KIT	175	220	194	
2	HARRINGTON TWO MAN HOSE ROLLER (HHR-2)	330	331.9	224	
1	GLASS MASTER RESCUE HAND TOOL	210	183.99	141	
1	AJAX PEEL AND PEEK EXTRICATION RESCUE TOOL	35	21.99	16	
1	MILWAUKEE TOOL KIT 6 TOOL COMBO-2696-29				700
2	MILWAUKEE ROCKET TOWER LIGHT/CHARGER (2135-20)				1200
1	MILWAUKEE BATTERY SIX BANK CHARGER (48-59-1806)				120
1	SUPERVAC 16"BATTERY POWERED PPV FAN WITH CORD BACKUP	3475	4287.95	3768	
2	MILWAUKEE HIGH OUTPUT HD12 BATTERIES FOR FAN				300
1	HUSQVARNA/ STIHL 12" CUTOFF SAW	1461	1454.99	1653	
2	HUSQVARNA/ STIHL 20" CHAINSAW	7750	1330.7	3900	
1	FLIR THERMAL IMAGING CAMERA (K45TTA)	3875	3284.95	3701.8	
1	5" TO 2.5" SIAMESE WYE	319	1680.95	276	
1	CHIMNEY SWEEP		170.67		
2	2.5" GATE VALVE	470	2465.9	330	
2	COLLAPSABLE STEP CHOCKS	500		1936	
2	PARATECH BIEL TOOL (22-000551)	550		340	
3	CHIEF 1.75" NOZZLE (04XD0126) ORANGE	2625	2279.85	1629	
2	CHIEF SMOOTH BORE (0069XD05) BLACK	1320	1165.9	884	

2	CHIEF COMBINATION 2.5" (04ZD025F-0201050A) BLACK	1350	1149.9	900		
8	KEY BIG 10 2.5" FIRE HOSE (U276Y)	1480	1535.92	1212		
8	KEY FDNY 1.75" FIRE HOSE (DP18-8000-FDNY)	1336	1319.92	1056		
1	Kobalt tool set (2514238)				250	
2	Motorola bluetooth headset				1000	
	MILWAUKEE LEAF BLOWER- TOOL ONLY 2724-20				160	138 A
	TRUCK					
	EQUIPMENT QUOTE	32385.5	28008.28	26633.54	3730	
	TOTAL WITH TOOLS LEFT OUT	36115.5	31738.28	30363.54		
		36115.5	31738.28	30363.54		
					29312.75	

07/30/2021

Quote No. 90568

To City Two Rivers
Fire Department
2122 Monroe St.
Two Rivers WI 54241

Ship To
Two Rivers WI Fire
Department

Quantity	Description	Unit Price	Total
1	Spartan Gladiator Chassis and Spartan Built 100ft Rear Mount Platform Aerial and pump built to specifications enclosed.	\$1,173,356.00	\$1,173,356.00
	Price includes the following items: *Travel expenses for Four (4) Fire Department personnel for both a Pre-Construction meeting, and a Final Inspection in Snyder Nebraska. Delivery of unit To Two Rivers WI.		
	Delivery shall be 365 days from Pre-con meeting and signed Pre-Con Change Order A. Days shall Start counting down after Prepayment is delivered To Smeal. There Shall be a \$190 per day late delivery fee granted to Customer if delivery of unit is not meet the 365 day delivery. Payment in FULL Due at time of Delivery of Unit To Two Rivers WI. Payments to be delivered and addressed to North Central Emergency Vehicles.		
	Subtotal	\$1,173,356.00	\$1,173,356.00

North Central Emergency Vehicles

Tel 320-395-2911
Fax 320-613-6057

18448 Co Rd 9
Lester Prairie MN 55354

www.newambulances.com
firesales@northcentralambulances.com



	Prepayment Discount for a prepayment of \$400,000.00 after Signed Change Order A		-\$12,712.00
	Prepayment amount of \$400,000.00		-\$400,000.00
	Change Order A		-13,943.00
		Sales Tax	-0-
		Shipping & Handling	-0-
		Total Due	\$746,701.00

Thank you for your business!

TERMS AND CONDITIONS

1. Seller shall not be liable for loss or damage due to delay in delivery resulting from any case beyond Seller's reasonable control, including, but not limited to, compliance with any regulations, orders, or instructions of any federal, state, municipal or other government or any department or agency thereof, acts of God, acts or omissions of the Buyer, acts of civil or military authority, fires, strikes, factory shutdowns or alterations, embargoes, war, riot, delays in transportation, delays in manufacture, or inability of the Seller to obtain the property herein quoted or necessary labor from its usual sources. Any delay resulting from such cause shall constitute cause for extending delivery dates and receipt of the goods shall constitute a waiver of all claims for damage.
2. This quotation is an invitation for offers upon the terms and conditions herein stated. All orders and contracts for the sale of material by the Seller to the Buyer are subject to acceptance by Seller.

- 3. The prices do not include, except as expressly stated in the quotation, any present or future sales, use, excise or similar taxes which may be applicable to the sale of the material hereunder, and Buyer shall pay the amount of such taxes as at anytime requested by the Seller in the same manner and with the same effect as it originally added to the price.
- 4. The terms of the sales herein are subject to credit approval and Seller may at any time modify the terms of payment originally specified to require payment in advance.
- 5. This contract is subject to cancellation by Buyer only upon payment to Seller for reasonable cancellation charges, which shall take into account expenses already incurred, including contracts, commitments, money payments made or due by Seller to purchase Buyer's product(s) as stated in this quotation if Seller cannot return product(s) to the manufacturer for a refund and Seller's anticipated profit.
- 6. Payment is due upon delivery of product to Buyer. Additional finance charges will be applied if the product has to be returned and redelivered at a later date if payment is not received on initial delivery.

I HAVE READ AND UNDERSTAND THE ABOVE TERMS AND CONDITIONS AND I AM AUTHORIZED BY THE ORGANIZATION, COMPANY, NON-PROFIT, CITY, COUNTY, DISTRICT, STATE GOVERNMENTAL AGENCY THAT I AM AN OFFICIAL REPRESENTATIVE OF.

I ALSO UNDERSTAND I WILL BE PERSONALLY RESPONSIBLE FINANCIALLY FOR THIS CONTRAT IF I AM NOT AN AUTHORIZED REPRESENTATIVE FOR THE ORANIZATION REPRESENTED HEREIN:

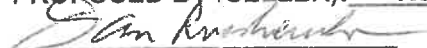
AUTHORIZED AND ACCEPTED BY (BUYER): _____

PRINT NAME: _____

TITLE: _____

DATE: _____

PROPOSED BY (SELLER): North Central Emergency Vehicles



PRINT NAME: Dan Ruschmeier

07/30/2021

Quote No. 90567

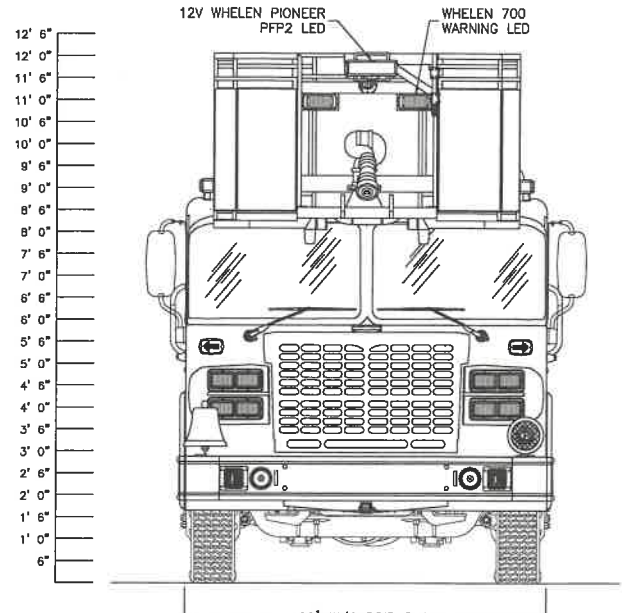
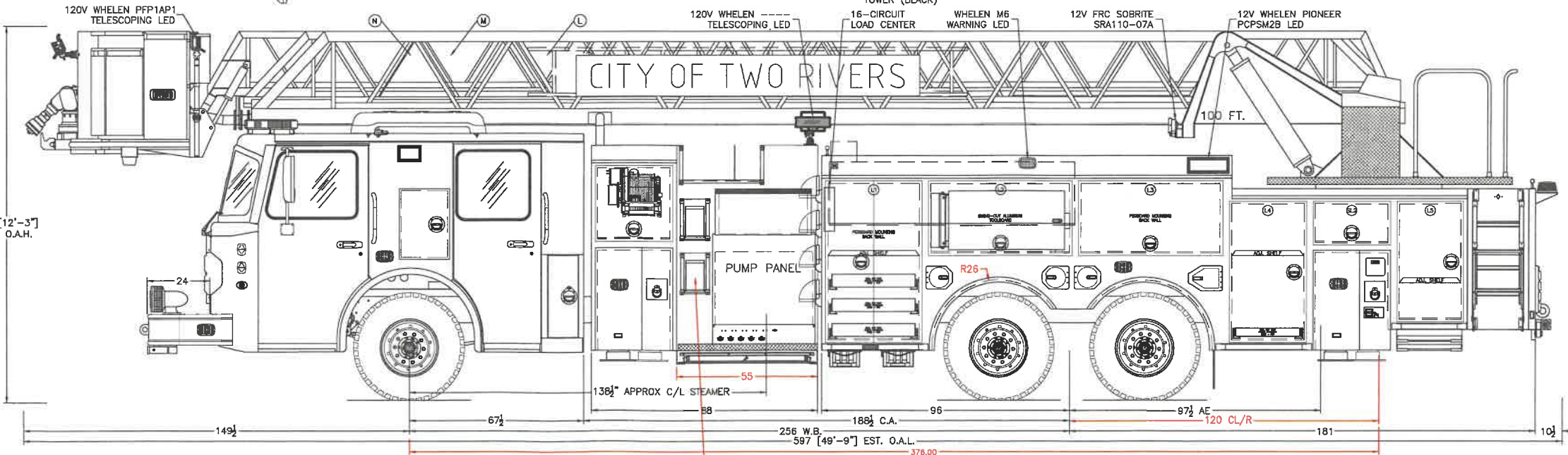
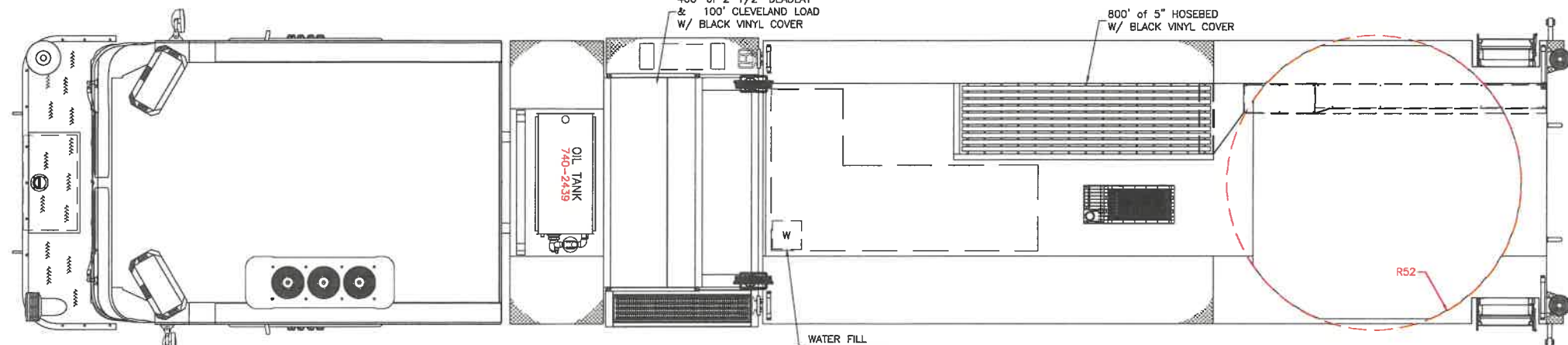
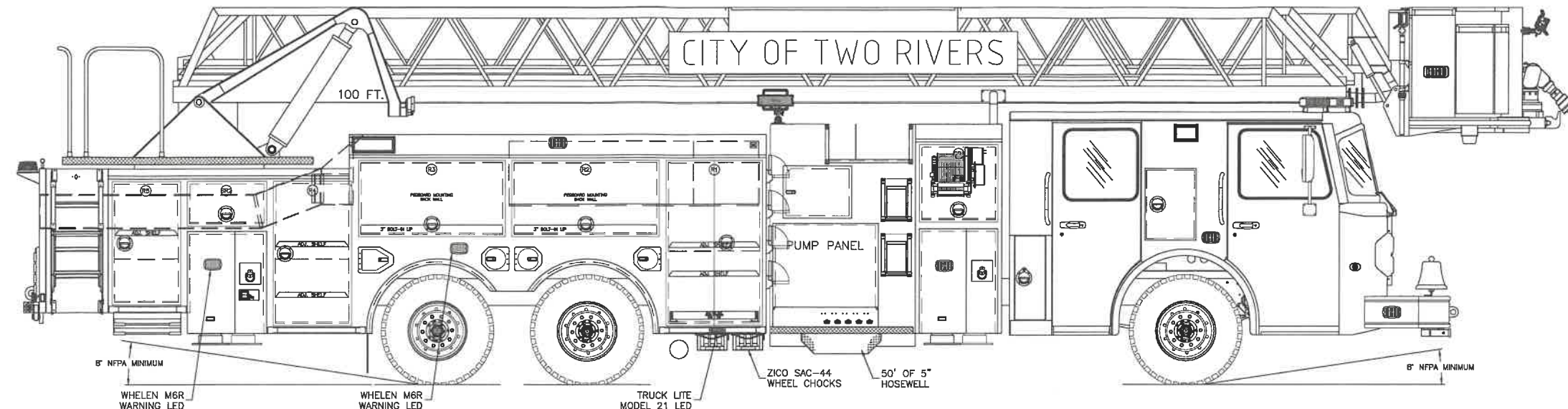
Pg.04

TITLE: Fire Sales Account Manager

DATE: July 30th 2021

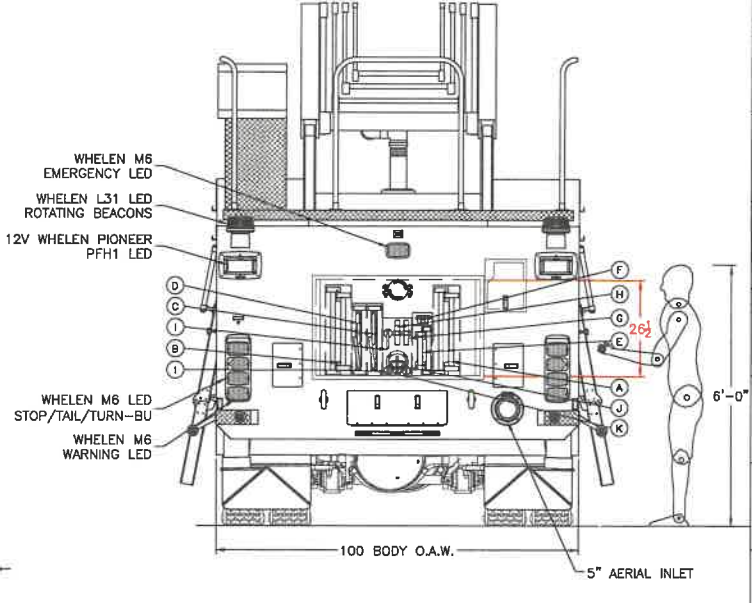
01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35

W V U T S R Q P O N M L K J I H G F E D C B A



COMPARTMENT DIMENSIONS				
COMPT.	DOOR OPENING	INTERIOR	DIVIDE HEIGHT	DEPTH
L1	35"W x 60"H	37.5"W x 71.5"H	-	22"
L2	54"W x 26"H	58.5"W x 37.5"H	-	22"
L3	54"W x 28"H	63"W x 37.5"H	-	22"
L4	28"W x 52"H	32.5"W x 58.5"H	-	22"
L5	24"W x 44"H	31"W x 50.5"H	-	22"
R1	35"W x 60"H	37.5"W x 71.5"H	27"	13"
R2	54"W x 26"H	58.5"W x 37.5"H	-	13"
R3	54"W x 26"H	63"W x 37.5"H	-	13"
R4	28"W x 52"H	32.5"W x 58.5"H	24"	13"
R5	24"W x 44"H	31"W x 50.5"H	16"	13"
SL1	28"W x 27"H	30.5"W x 36"H	-	22"
SR1	28"W x 27"H	30.5"W x 36"H	-	22"
SL2	28"W x 14"H	28"W x 20.5"H	-	22"
SR2	28"W x 14"H	28"W x 20.5"H	-	13"

GROUND LADDERS & PIKE POLES			
ITEM	DESCRIPTION	MODEL #	QTY
A	35' 2 SEC EXTENSION	1200-A	1
B	28' 2 SEC EXTENSION	1200-A	1
C	20' ROOF	875-A	1
D	16' ROOF	875-A	1
E	14' FRESNO ATTIC	701	1
F	10' FOLDING ATTIC	585-A	1
G	6" NY ROOF HOOK	RH-6	1
H	8" NY ROOF HOOK	RH-8	1
I	6" PIKE POLE	FP8	1
J	8" PIKE POLE	FP8	1
K	12" PIKE POLE	FP12	1
BASE	14' ROOF	875-A	1
FLY	6" NY ROOF HOOK	RH-6	1
FLY	8" NY ROOF HOOK	FP8	1



NOTE:
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 THIS DRAWING IS FOR REFERENCE PURPOSES ONLY. SOME ITEMS MAY OR MAY NOT APPEAR ON THE DRAWING THAT MAY OR MAY NOT BE INCLUDED IN THE SPECIFICATIONS. THE SPECIFICATIONS SHALL BE THE FINAL AUTHORITY TO DETERMINE WHAT IS SUPPLIED ON THE APPARATUS.

REVISION HISTORY			
REV	BY	DATE	DESCRIPTION
01	KS	7/21/21	PRE-CONSTRUCTION MEETING

**SHOP PRINT
 PRE-CONSTRUCTION
 WORK IN PROGRESS**

CHASSIS: SPARTAN GLADIATOR LFD FLAT ROOF
 ENGINE: CUMMINS X15 565HP WITH ALLISON 4000 EVS
 PUMP: WATERIOUS CSUC20 2000 GPM
 WATER TANK: 300 U.S. GAL
 FOAM CELL: N/A
 BODY MATERIAL: 1/8" ALUMINUM
 HOSE BED: 800' OF 5" / 32 CUBIC FEET
 GENERATOR: SMART POWER BKW HR-8
 COMPARTMENTS: 258 CUBIC FEET



TWO RIVERS FIRE DEPARTMENT
 TWO RIVERS, WI
 MODEL: 100' REAR MOUNT PLATFORM (SS3RP-100)
 DEALERSHIP: NORTH CENTRAL EMERGENCY VEHICLES
 SCALE: 1/2" = 1' DRAWN BY: KS DATE: 7/19/21
 SIZE: 24" X 36" DRAWING NO: S5218 REV: 01
 SHEET: 1 OF 1

01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35