



**CITY OF TWO RIVERS
CITY COUNCIL REGULAR AGENDA
Monday, July 19, 2021 – 6:00 PM
Council Chambers - City Hall
Regular Meeting**

NOTE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Curt Andrews, Mark Bittner, Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Invited Guests

1. Eagle Scout Candidates Colman Slattery and Joaquin Guynes of Two Rivers Scout Troop 927

a. Resolution Recognizing Eagle Scout Candidate Colman Slattery for Community Contributions

Recommended Action:

Motion to read and adopt the resolution

b. Resolution Recognizing Eagle Scout Candidate Joaquin Guynes for Community Contributions

Recommended Action:

Motion to read and adopt the resolution

2. Representatives of American Legion Post 165, Regarding Upcoming Flag Retirement Ceremony and Drop-Off Locations for Proper Flag Disposal

B. Status/Update Reports

1. Congratulations to Everyone Involved With Bryan Lee Day, July 10
2. Local Impacts of July 14 Storms/Deluge
3. 24th Street Reconstruction
4. 25th/Madison Streets Reconstruction
5. Police Department Fund-Raising for K-9 Program
6. 2023 Washington Street Redevelopment
7. Playground Equipment at Neshotah and Riverside Parks
8. Leasing Program Update
9. Lester Public Library Drive Thru Statistics Update
10. Upcoming Events: SnowFest, Beach Concerts, Downtown Concerts
11. ExploreTwoRivers.com
12. Other

C. Legislative Update

10. CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council - July 6, 2021
2. Special Session City Council- July 12, 2021

Recommended Action:

Motion to waive reading and adopt the minutes

B. Applications and Petitions

1. Applications for Temporary Class "B" Licenses
 - a. Two Rivers Main Street, Inc., Brewfest, August 7, 2021, East Half of Central Park from 9:00 AM to Noon
 - b. Two Rivers Youth Sports, War on the Shore, August 5-8, 2021 1200 35th Street from 8:00 AM to 10:00 PM
2. Application for Commercial Garbage Hauler's License-Recommended for Approval
 - a. Waste Management, 1861 Allouez Ave E, Green Bay

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses

C. Reports:

1. Minutes of Meetings
 - a. Library Board, June 8, 2021
 - b. Plan Commission, July 12, 2021
 - c. Police & Fire Commission, July 13, 2021
 - d. Joint Review Board, July 6, 2021
2. Department Reports

- a. City Clerk
- b. Community Development
- c. Electric
- d. Fire
- e. Inspections
- f. Library
- g. Parks & Recreation
- h. Police
- i. Public Works
- j. Safety
- k. Water

Recommended Action:

Motion to receive and file

- D. Summary of Verified Bills for the Month of July 2021 for \$1,533,596.85

Recommended Action:

Motion to receive and place on file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. Resolution Upon Retirement, Kay Nooker, Office Manager Water & Light Department

Recommended Action:

Motion to read and adopt the resolution

- B. Ordinance to Amend Municipal Code Title 3, Chapter 5 of the Municipal Code, Related to Lost and Abandoned Property

Recommended Action:

Motion to waive reading and adopt the ordinance

- C. Noise Ordinance Waiver Request from WI Heat Softball, July 23-244, 2021 until 11:00 PM at Vietnam Veteran's Park

Recommended Action:

Motion to approve the request as submitted

- D. City Manager's Appointments and Re-appointment to Boards, Committees, and Commissions
 - 1. Pamela Stephens, Committee on Aging to a term expiring May 1, 2023
 - 2. Kim Graves, Committee on Aging to a term expiring May 1, 2024

Recommended Action:

Motion to approve the appointments as recommended by the City Manager

- E. Visibility Concerns at the Intersection of 24th Street and Forest Avenue

Recommended Action:

Informational only--Matter given preliminary discussion at special Public Works Committee meeting on July 19

RECOMMENDATIONS FROM THE PLAN COMMISSION JULY 12, 2021 MEETING

- F. Schedule a Public Hearing for a Conditional Use Permit to Operate a Commercial Kennel in the B-2 Business District at 3310 - 45th Street, Submitted by Stephanie Mueller d/b/a Lucky Paws Pet Boutique (owner)

Recommended Action:

Motion to schedule a Public Hearing on Monday, August 2, 2021 at 6:00 PM

- G. Resolution Adopting Amendment No. 2 to TID No. 10 to Support Rehabilitation of the Former Paragon Property

Recommended Action:

Motion to waive reading and adopt the resolution

- H. Resolution Creating and Adopting Boundaries for TID No. 15 to Support Redevelopment of the Former Hansen the Florist Property

Recommended Action:

Motion to waive reading and adopt the resolution

- I. Resolution Adopting Project Plan for TID No. 15 to Support Redevelopment of the Former Hansen the Florist Property

Recommended Action:

Motion to waive reading and adopt the resolution

12. FOR INFORMATION ONLY

- A. City Council Work Session, Monday, July 26, 2021, 6:00 PM
- B. City Council Regular Meeting, Monday, August 2, 2021, 6:00 PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects
- Discuss Possible Property Sale at Woodland Industrial Park
- Discuss Option to Purchase Agreement with AIM Manitowoc, LLC Relative to City-Owned Property at 606 Parkway Boulevard
- Other

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

- A. Consider Authorizing a Purchase Option for a Parcel at the City's Woodland Industrial Park
- B. Other

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



RESOLUTION RECOGNIZING EAGLE SCOUT CANDIDATE COLMAN SLATTERY FOR COMMUNITY CONTRIBUTION

WHEREAS, the rank of Eagle Scout is the highest achievement to be achieved in the Boy Scouts of America; and

WHEREAS, Two Rivers High School Class of 2022 student Colman Slattery is a member of Boy Scout Troop 927 and candidate for Eagle Scout; and

WHEREAS, one component required to achieve the rank of Eagle Scout is to plan, develop, and give leadership to others in a project helpful to a religious institution, school, or community; and

WHEREAS, Colman Slattery identified an opportunity for a community project in the City of Two Rivers along Mariners Trail; and

WHEREAS, planning for the project required coordination with the community group Friends of Mariners Trail and with the City's Advisory Recreation Board; and

WHEREAS, City of Two Rivers Parks & Recreation and Public Works Departments assisted in preparing the community project site; and

WHEREAS, Colman Slattery constructed a pergola along Mariners Trail overlooking Lake Michigan, with furnishings constructed by fellow Eagle Scout candidate Joaquin Guynes; and

WHEREAS, this project, completed in July 2021, is an amenity along the Two Rivers section of Mariners Trail that will be appreciated and enjoyed by trail users for years to come;

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Two Rivers does hereby express its sincere appreciation to Colman Slattery for his generous contribution to the City of Two Rivers; and

BE IT FURTHER RESOLVED, that a copy of this resolution be provided to Colman Slattery in recognition of this community contribution.

Dated this 19th day of July, 2021

_____	_____
_____	_____
_____	_____
_____	_____



**RESOLUTION RECOGNIZING EAGLE SCOUT CANDIDATE
JOAQUIN GUYNES FOR COMMUNITY CONTRIBUTION**

WHEREAS, the rank of Eagle Scout is the highest achievement to be achieved in the Boy Scouts of America; and

WHEREAS, Two Rivers High School Class of 2022 student Joaquin Guynes is a member of Boy Scout Troop 927 and candidate for Eagle Scout; and

WHEREAS, one component required to achieve the rank of Eagle Scout is to plan, develop, and give leadership to others in a project helpful to a religious institution, school, or community; and

WHEREAS, Joaquin Guynes identified an opportunity for a community project in the City of Two Rivers along Mariners Trail; and

WHEREAS, planning for the project required coordination with the community group Friends of Mariners Trail and with the City’s Advisory Recreation Board; and

WHEREAS, City of Two Rivers Parks & Recreation and Public Works Departments assisted in preparing the community project site; and

WHEREAS, Joaquin Guynes constructed furnishings for a pergola along Mariners Trail overlooking Lake Michigan, that pergola constructed by fellow Eagle Scout candidate Colman Slattery; and

WHEREAS, this project, completed in July 2021, is an amenity along the Two Rivers section of Mariners Trail that will be appreciated and enjoyed by trail users for years to come;

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Two Rivers does hereby express its sincere appreciation to Joaquin Guynes for his generous contribution to the City of Two Rivers; and

BE IT FURTHER RESOLVED, that a copy of this resolution be provided to Joaquin Guynes in recognition of this community contribution.

Dated this 19th day of July, 2021

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
SPECIAL MEETING
Monday, July 12, 2021 – 7:00 PM
Council Chambers – City Hall
MINUTES**

1. Call to Order by President Curt Andrews at 7:00 PM.
2. Pledge of Allegiance
3. Roll Call by City Clerk

Attendee Name	Title	Status	Arrived
Adam Wachowski	Vice-President	Present	
Bill LeClair	Councilmember	Present	
Bonnie Shimulunas	Councilmember	Present	
Curt Andrews	President	Present	
Darla LeClair	Councilmember	Present	
Jeff Dahlke	Councilmember	Present	
Jay Remiker	Councilmember	Absent	
Tracey Koach	Councilmember	Present	
Mark Bittner	Councilmember	Present	

Also present were Dave Buss, Finance Director; James McDonald, Public Works Director; Elizabeth Runge, Community Development Director; Jack Bruce, City Attorney; and Greg Buckley, City Manager.

4. Consideration of Any Council Member Requests to Participate in this Meeting from a Remote Location.

None.

5. City Council – Formal Items

- A. Resolution Regarding Housing Rehabilitation Program—Component of Restore Two Rivers Program

Mr. Buckley highlighted the changes made to the resolution since the last discussion at the July 6th Council meeting. Council President Andrews added that this program would create a tool the City can use to increase property values in the City without using tax dollars.

Councilmember Shimulunas expressed her frustration that the City is considering implementing this type of program.

Councilmember Wachowski shared his concerns about the City being able to keep up with lawn mowing and snow removal. He also stated that he doesn't support the Community Development Authority having oversight of the program and thinks the Council should be involved.

Councilmember D. LeClair stated that she supports the Community Development

Authority having the oversight and suggested that they just provide updates to the Council to keep them informed.

Recommended Action:

Motion to waive reading and adopt the resolution

RESULT:	APPROVED WITH ROLL CALL [6 TO 2]
MOVER:	Mark Bittner, Councilmember
SECONDER:	Tracey Koach, Councilmember
AYES:	Bill LeClair, Curt Andrews, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner
NAYES:	Adam Wachowski, Bonnie Shimulunas
ABSENT:	Jay Remiker

6. Closed Executive Session

The City Council reserves the right to enter into closed session, per Wisc. Stats.19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.

- Discuss Possible City Assistance to Economic Development Projects
- Discuss Possible Property Sale
- Discuss Possible Property Purchase

Motion to enter into closed session at 7:32 PM pursuant to Wisc. Stats.19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session: Discuss possible City assistance to economic development projects, discuss possible property sale, and discuss possible property purchase.

RESULT:	APPROVED ROLL CALL [UNANIMOUS]
MOVER:	Jeff Dahlke, Councilmember
SECONDER:	Mark Bittner, Councilmember
AYES:	Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner
ABSENT:	Jay Remiker

7. Reconvene in Open Session

Motion to reconvene in open session at 8:22 PM to consider possible actions in follow-up to closed session discussions.

RESULT: APPROVED VOICE VOTE [UNANIMOUS]
MOVER: Bill LeClair, Councilmember
SECONDER: Darla LeClair, Councilmember
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner
ABSENT: Jay Remiker

8. Adjournment

Motion to dispense with the reading of the minutes of the meeting and adjourn the meeting at 8:23 PM.

RESULT: APPROVED VOICE VOTE [UNANIMOUS]
MOVER: Adam Wachowski, Vice-President
SECONDER: Mark Bittner, Councilmember
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner
ABSENT: Jay Remiker

Jamie Jackson
City Clerk

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
REGULAR MEETING
Tuesday, July 6, 2021 – 6:00 PM
Council Chambers – City Hall
MINUTES**

- 1) **CALL TO ORDER** by President Curt Andrews at 6:00 PM
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ROLL CALL BY CITY CLERK**

Councilmembers: Curt Andrews, Mark Bittner, Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

Attendee Name	Title	Status	Arrived
Adam Wachowski	Vice-President	Present	
Bill LeClair	Councilmember	Present	
Bonnie Shimulunas	Councilmember	Present	
Curt Andrews	President	Present	
Darla LeClair	Councilmember	Present	
Jeff Dahlke	Councilmember	Present	
Jay Remiker	Councilmember	Absent	
Tracey Koach	Councilmember	Present	
Mark Bittner	Councilmember	Excused	

Also present were Ross Blaha, Water Utility Director; Dave Dassey, IT Assistant; Jeff Dawson, Library Director; Steve Denzien, Fire Chief; Jim McDonald, Public Works Director; Ben Meinnert, Asst. Police Chief; Elizabeth Runge, Community Development Director/City Planner; Jack Bruce, City Attorney; and Greg Buckley, City Manager.

- 4) **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- 5) **PUBLIC HEARING**
- 6) **INPUT FROM THE PUBLIC**
- 7) **COUNCIL COMMUNICATIONS**

None.

None.

Letters and other communications from citizens

Councilmember Shimulunas reported that she received a call inquiring about the rules regarding dogs on the beach. She suggested that we put information regarding this in

the next utility billing insert. She also indicated that someone called her in favor of golf carts.

Council President Andrews reported that he received a letter from the residents at 2408 Hayes Street to report an issue with the intersection of 24th Street and Forest Avenue citing that the parking on the west side of Forest Avenue close to the intersection of 24th Street creates visibility concerns for those trying to turn off 24th Street onto Forest Avenue. A special Public Works Committee meeting will be held at 5:00 PM on July 19th prior to the City Council meeting to address this issue.

8) COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Council President Andrews reported that the Celebrate Two Rivers Committee met last week. The Council also had a joint meeting with the Central Park West 365 Planning Committee to review the proposed splash pad/ice rink project in Central Park West.

9) CITY MANAGER'S REPORT

A. Invited Guests
None

B. Status/Update Reports

1. Street and Utility Construction Projects

Mr. Buckley reported that the underground utility work (storm, sanitary, and water) was completed June 30th on 24th Street. Grading and graveling operations were completed on July 2nd and final grading is schedule for the week of July 5th with paving to commence the week of July 12th.

The contractor is scheduled to complete sanitary sewer and water main work on 25th Street the week of July 5th. The contractor is scheduled to install storm sewer, and laterals, to complete underground work by the end of July. Work on Madison Street is scheduled to begin when underground work is completed on 25th Street, near the end of July.

Contractors are continuing to perform work as requested by the City for sewer and water lateral replacements. Currently three service laterals have been replaced.

Contracts for the Eggers/20th Street Pond and the Pine Tree Lift Station were awarded in June. Work on these two contracts has not yet been scheduled and documents associated with project financing including principal forgiveness and a low interest loan through Wisconsin's Clean Water Fund Program will be presented for Council action in the near future.

2. Staffing Updates

Mr. Buckley reported that applications for the Head of Building and Grounds Maintenance at City Hall are due on July 7th.

Interviews were completed in late June with 15 applicants for vacant police officer positions and the top 4 candidates were identified.

3. Request for Congressional Appropriation for Harbor Study
Mr. Buckley reported that an appropriation request for a harbor study is being pursued by Senator Baldwin's office.
 4. Federal Designation of Wisconsin Shipwreck Coast National Marine Sanctuary
Mr. Buckley reported that final rule was published on June 22nd in the Federal Register and the federal designation of Wisconsin Shipwreck Coast National Marine Sanctuary becomes final after 45 days, or around August 6th. Plans are underway for a Fall celebration in the shoreline cities that border this newest National Marine Sanctuary.
 5. Summer 2021 Downtown Concerts and Bands on the Beach
Mr. Buckley reported on upcoming summer concerts including Bands on the Beach and Music in the Park.
 6. Recent Media of Two Rivers Summer Events and Attractions
Mr. Buckley reported that Fox 11's Emily Deem was in Two Rivers doing a segment on the beach and bike trails on June 29th. Interviews at the beach took place with Parks & Recreation Director Terri Vosters and Christian DeKok who operates the City's beach groomer. Eagle Scout candidates Colman Slattery and Joaquin Guynes were interviewed on Mariners Trail and showcased their recently completed Eagle Scout projects – a pergola constructed by Colman Slattery and picnic tables completed by Joaquin Guynes.
 7. Upcoming Events
Mr. Buckley reported on upcoming events in the City including Kids Night: Chalk It Up at Koenig on July 6th, the West Twin River Paddle on July 10th, Bryan Lee Day on July 10th, the 42nd Annual Fish Derby & Festival on July 16th, and the Neshotah Beach Volleyball Open on July 16th.
 8. ExploreTwoRivers.com
Mr. Buckley reminded viewers that the most up-to-date source of information for events in the City of Two Rivers is www.exploretworivers.com.
 9. Other
Mr. Buckley reported that Snowfest 2021 is Friday, July 23rd through Sunday, July 25th. Councilmembers are invited to ride/walk in the parade on July 24th with the parade leaving from 12th Street near the DPW garage at 11:00 AM.
- C. Legislative/Intergovernmental Update
1. American Rescue Plan Funding for Two Rivers
Mr. Buckley reported that the City received 50% of its ARPA allocation, \$577,822.76, on June 28th. The funds are on deposit, for use between now and the end of 2024. Plans for spending this Federal funding on eligible activities will be addressed as part of the 2022 budget process.
 2. State Budget
Mr. Buckley reported that the \$87 billion biennial budget passed both houses of the Wisconsin Legislature last week and it is now on the Governor's desk. The

budget includes approximately \$3.3 billion in State tax cuts, repeals personal property tax and provides \$202 million to offset the revenue impact to local taxing entities, increases local transportation aids by 2 percent in each year of the budget, and includes a one-time allocation of \$100 million for Local Road Improvement Program (LRIP), including \$25.4 million for cities. There is no change in funding for Shared Revenues or Expenditure Restraint and no change to local property tax levy limits.

3. State Legislation on Public Safety Maintenance of Effort
Mr. Buckley reported that the League of Wisconsin Municipalities is urging Governor Evers to veto Senate Bill 119 which calls for decreased shared revenue payments to municipalities based on decreased funding for law enforcement officers.
4. Intergovernmental Agreement on Tourism with City of Manitowoc and Manitowoc Area Visitor & Convention Bureau
Mr. Buckley reported that discussions between representatives of the City of Two Rivers, the City of Manitowoc, and the Manitowoc Area Visitor and Convention Bureau are ongoing.

10) CONSENT AGENDA

- A. Presentation of Minutes
 1. Regular City Council - June 21, 2021
 2. Work Session City Council- June 28, 2021
 3. Joint City Council and Central Park West 365 Planning Committee - June 28, 2021

Recommended Action:

Motion to waive reading and adopt the minutes

- B. Applications and Petitions
 1. Applications for Temporary Class "B" Licenses
 - a. Softball Central-WI, Crazy From the Heat 6, July 23-25, 2021, Vietnam Veterans Memorial Park
 - b. Rogers Street Fishing Village, Rogers Street Days, August 13-14, 2021, 2010 Jackson Street
 2. Applications for Taxi Driver Licenses for the period of July 7, 2021 to June 30, 2022
 - a. Terrence B. Alston, 3215 Mishicot Road Apt 202, Two Rivers
 - b. Earl J. Smith, 7054 Tannery Road, Two Rivers
 - c. Becky J. Kriescher, 7054 Tannery Road, Two Rivers
 3. Application for Sidewalk Cafe Permit
 - a. Lee's Inn, Cheri Ertman, 1019 17th Street, Two Rivers

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses

- C. Reports:
 1. Minutes of Meetings

- a. Police and Fire Commission, June 22, 2021
- 2. Finance Reports
 - a. Debt Service, May 2021
 - b. General Fund, May 2021
 - c. Lester Library, May 2021
 - d. Utilities Report, May 2021

Recommended Action:
Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

RESULT:	APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER:	Bonnie Shimulunas
SECONDER:	Jeff Dahlke
AYES:	Curt Andrews, Darla LeClair, Jeff Dahlke, Bill LeClair, Tracey Koach, Bonnie Shimulunas, Adam Wachowski

11) CITY COUNCIL - FORMAL ITEMS

- A. Amendment of Beer Garden Ordinance to allow Amplified Sound or Music Until 10:00 PM During the Summer Months (Friday Before Memorial Day to Labor Day) and on Fridays and Saturdays only, May 1 to Friday Before Memorial Day and Labor Day to October 31

(Current Ordinance Language Prohibits Such Sound or Music after 9:00)

Request from Councilmembers Andrews and Wachowski

Recommended Action:
Motion to waive reading and adopt the ordinance

Asst. Police Chief Ben Meinnert stated that the Police Department doesn't have any bias regarding this proposed revision but shared that 9-10 months ago when this ordinance was last changed a survey was done of residences within 250 feet of establishments that could have beer gardens. Of nearly 400 surveys sent there were only 23 responses with a limited number that were in favor of it.

Councilmember Dahlke suggested that the time be extended to 11:00 PM.

Councilmember D. LeClair suggested that the City Council should take taxpayers opinions into consideration and let the neighbors weigh in.

RESULT: **APPROVED WITH ROLL CALL [6 TO 1]**
MOVER: Tracey Koach
SECONDER: Bonnie Shimulunas
AYES: Curt Andrews, Jeff Dahlke, Bill LeClair, Tracey Koach, Bonnie Shimulunas, Adam Wachowski
NAYES: Darla LeClair

- B. Noise Ordinance Waiver Request from Rogers Street Fishing Village, August 13-14, 2021 until 11:30 PM at 2010 Rogers Street for Rogers Street Days

Recommended Action:
 Motion to approve the request as submitted

RESULT: **APPROVED WITH ROLL CALL [UNANIMOUS]**
MOVER: Adam Wachowski
SECONDER: Jeff Dahlke
AYES: Curt Andrews, Darla LeClair, Jeff Dahlke, Bill LeClair, Tracey Koach, Bonnie Shimulunas, Adam Wachowski

- C. Resolution Regarding Housing Rehabilitation Program--Component of Restore Two Rivers Program

Recommended Action:
 Motion to waive reading and adopt the resolution

Community Development Director, Elizabeth Runge, shared information to address concerns the Council previously had when reviewing this resolution at an earlier meeting. The Housing Rehabilitation Initiative would allow the City to purchase homes that are in need of rehabilitation, make repairs, and sell them. If the rehabilitation costs exceed what the home would be sold for, the Department of Administration does not require the shortfall to be paid back. Council President Andrews clarified that the money used is not local taxpayer funded, but rather Federal government money that is channeled through the State to add value to properties.

Due to several modifications suggested to the wording of the resolution, Council President Andrews recommended the resolution be tabled until the next meeting.

RESULT: **TABLED [UNANIMOUS]**
MOVER: Jeff Dahlke
SECONDER: Tracey Koach
AYES: Curt Andrews, Darla LeClair, Jeff Dahlke, Bill LeClair, Tracey Koach, Bonnie Shimulunas, Adam Wachowski

- D. Discuss County Executive's Proposal to Assist Cities and Villages with Lead Water Lateral Replacement, from American Rescue Plan Act Funds

Recommended Action:
Motion to refer to the Council's Public Utilities Committee

RESULT:	APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER:	Bonnie Shimulunas
SECONDER:	Jeff Dahlke
AYES:	Curt Andrews, Darla LeClair, Jeff Dahlke, Bill LeClair, Tracey Koach, Bonnie Shimulunas, Adam Wachowski

12) FOR INFORMATION ONLY

- A. City Council Regular Meeting, Monday, July 19, 2021, 6:00 PM
- B. City Council Work Session, Monday, July 26, 2021, 6:00 PM

13) CLOSED SESSION

Motion to enter into Closed Session at 7:33 PM, per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment or public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Discuss possible City assistance to economic development projects, discuss possible property sale, and discuss possible property purchase.

RESULT:	APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER:	Bonnie Shimulunas
SECONDER:	Tracey Koach
AYES:	Curt Andrews, Darla LeClair, Jeff Dahlke, Bill LeClair, Tracey Koach, Bonnie Shimulunas, Adam Wachowski

14) RECONVENE IN OPEN SESSION

Motion to reconvene in Open Session at 8:30 PM.

RESULT:	APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER:	Adam Wachowski
SECONDER:	Tracey Koach
AYES:	Curt Andrews, Darla LeClair, Jeff Dahlke, Bill LeClair, Tracey Koach, Bonnie Shimulunas, Adam Wachowski

Motion to approve the details of the agreement for the sale of 2023 Washington Street with modifications consistent with what was agreed to in closed session including that site and architectural plans are to be submitted to the City within 120 days and approved by the Plan Commission within 180 days and that Section 8 be revised to include that the project will be considered complete when it is completed as described in the site and architectural plans as submitted and approved, and based on building permits issued pursuant to those plans.

Councilmember Dahlke voiced his concern over the \$10,000 selling price and indicated that he would still like to see the price be \$40,000.

RESULT:	APPROVED WITH ROLL CALL [6 TO 1]
MOVER:	Adam Wachowski
SECONDER:	Tracey Koach
AYES:	Curt Andrews, Darla LeClair, Bill LeClair, Tracey Koach, Bonnie Shimulunas, Adam Wachowski
NAYES:	Jeff Dahlke

15) ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn at 8:40 PM.

RESULT:	APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER:	Jeff Dahlke
SECONDER:	Adam Wachowski
AYES:	Curt Andrews, Darla LeClair, Jeff Dahlke, Bill LeClair, Tracey Koach, Bonnie Shimulunas, Adam Wachowski

Jamie Jackson
City Clerk

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10⁰⁰ Application Date: 7-14-21
 Town Village City of Two Rivers County of Manitowoc

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8-7 9:00AM and ending 8-7 NOON and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → Bona fide Club Church Lodge/Society
 Chamber of Commerce or similar Civic or Trade Organization
 Veteran's Organization Fair Association

(a) Name Two Rivers Main Street, Inc.

(b) Address 1717 E Park Street, Two Rivers, WI 54241
(Street) Town Village City

(c) Date organized 1996

(d) If corporation, give date of incorporation 1-3-1997

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Travis Stevens 818 Bucholz St, Two Rivers, WI 54241

Vice President Lee Hansen 2612 Forest Ave, Two Rivers, WI 54241

Secretary Gina Krahn 3721 Adams St, Two Rivers, WI 54241

Treasurer Jeff Sachse 1002 E. Crescent Drive, Manitowoc, WI 54220

(g) Name and address of manager or person in charge of affair:
Roger Ruscove 1106 Parkway Blvd, Two Rivers, WI 54241 920-973-2710

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number East half of Central Park

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Brew Dash

(b) Dates of event 8-7-2021

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Two Rivers Main Street
(Name of Organization)

Officer [Signature] 7/14/21
(Signature/date)

Officer _____
(Signature/date)

Officer [Signature] 7/14/21
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 7-6-21

Town Village City of Two Rivers

County of Manitowic

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Time 8:00 am and ending Time 10:00 pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) → Bona fide Club Church Lodge/Society
 Veteran's Organization Fair Association or Agricultural Society
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Two Rivers Youth Sports

(b) Address 4120 Clover St Two Rivers
(Street) Town Village City

(c) Date organized 12-17

(d) If corporation, give date of incorporation 12-2017

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Adam Wachowski

Vice President CON Wachowski

Secretary Nicole

Treasurer Jeff Scheweke

(g) Name and address of manager or person in charge of affair: Adam Wachowski 920-901-7165
Phone Number: Kirk Skillcox 920-242-6227

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1200 35th St TR

(b) Lot Ball diamond + concourse Block _____

(c) Do premises occupy all or part of building? Above

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event War on the Shore

(b) Dates of event 8-5 to 8-8

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature]
(Signature / Date)

Two Rivers Youth Sport
(Name of Organization)

Date Filed with Clerk 7/15/21

Date Reported to Council or Board 7/19/21

Date Granted by Council _____

License No. _____



Office of City Clerk
1717 East Park Street
Post Office Box 87
Two Rivers WI 54241-0087
Telephone 920/793-5526
FAX 920/793-5512

NOTE:

THIS FORM TO BE COMPLETED AND ATTACHED TO ALL APPLICATIONS FOR SPECIAL CLASS B MALT LICENSES FOR PICNICS & GATHERINGS

* * * * *

The applicant hereby agrees to indemnify and hold the City of Two Rivers harmless from and against any and all claims, actions, causes of action, damages, expenses, and liabilities which may be imposed upon, incurred by or asserted against the City of Two Rivers by reason of any injury or claim of injury or damage to any person or property which is associated with or arises out of the applicant's use of the City property and the dispensing of fermented malt beverage to any person pursuant to any license issued upon this application.

Two Rivers Youth Sports
Organization

Adam Wachowski
By

7-7-21
Date



**APPLICATION FOR
COMMERCIAL GARBAGE HAULER'S LICENSE
CITY OF TWO RIVERS WISCONSIN**

(I) (We), the undersigned, hereby apply to the City of Two Rivers for a COMMERCIAL GARBAGE HAULER'S LICENSE as provided in Section 5-6-24(a) of the Municipal Code, for the period from July 1, 2021 to June 30, 2022, which the fee is \$25.00 per year for each vehicle used in said business and shall be paid in advance.

DESCRIPTION OF VEHICLES SOUGHT TO BE LICENSED

MAKE	YEAR - MODEL	WISCONSIN LICENSE NO. FOR 2021 - 2022	IDENTIFICATION NO.
Mack	2016 - MRU633	SB12600	1M2AV17C9GM011380
Mack	2016 - MRU633	SB12599	1M2AV17C0GM011381
Peterbilt	2019 - 520	SB13068	3BPDLH0X9KF106598
Peterbilt	2019 - 520	SB13067	3BPDLH0X0KF106599
Peterbilt	2016 - 365	SB13621	1NPSLHEX6GD328846
Peterbilt	2016 - 365	SB16402	1NPSXHEX2GD357880
Freightliner	2017 - SD114	SB12782	1FVHG3D92HHFS3467
Freightliner	2019 - SD114	QB17587	1FVMG3FW9KHKL7492

Dated 6/1/2021

Waste Management
(Name of Firm or Corporation)

Amount of Fee: \$ 200.00

Rebecca Rose
(Individual Completing Form)

920-469-4829
(Telephone Number)

1861 Allouez Ave E
(Mailing Address)

rrose2@wm.com
(E-mail Address)

Green Bay WI 54311
(City, State, Zip Code)

(Website Address)

APPLICATION FOR COMMERCIAL GARBAGE HAULER'S LICENSE - Page 2

Each applicant shall be required to furnish a letter of credit in the amount of \$5,000.00 from an acceptable responsible financial institution to be executed on a form prepared by the City of Two Rivers.

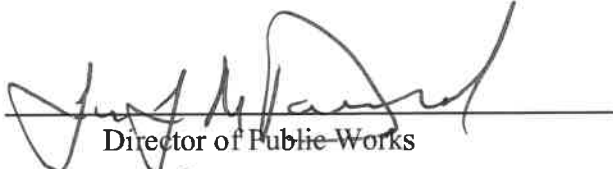
Letter of Credit Furnished 6-15-2021
Date
exp 6-30-2022

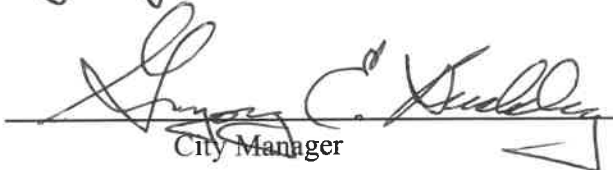
Insurance:

Certificate of liability insurance with limits of at least \$25,000/\$100,000/\$300,000 on each licensed vehicle must be provided by the applicant and filed with the Director of Public Works.

Certificate of Liability Furnished 6-15-2021
Date
exp 1-1-2022

City Department approval as required by Section 5-6-24(a) of the Municipal Code.

Approved by:  7/14/21
Director of Public Works Date

Approved by:  7/14/2021
City Manager Date

License shall not be issued until the above requirements are met and same has been granted by the City Council. This completed application form, approved by the Two Rivers City Council, and signed by the Director of Public Works and City Manager, will function as the valid Garbage Hauler's License.

Date License Fee Received: 6-30-2021

Receipt Number: 096955



Waste Management
 P.O. Box 3027
 Houston, TX 77253

ED

For AP inquiries, please visit us online at [HTTP://WM.INVOICEINFO.COM](http://WM.INVOICEINFO.COM),
 email WMSC.AP@WM.COM, or call 1-844-492-9416.

Check No. 0015252264

Doc Date	Invoice Number / Description	Original Amount	Discount Amount	Amount Paid
06/01/2021	1796-LICENSE 2021 ED BU 01796	200.00	0.00	200.00
Vendor Number 0000031419 Name City of Two Rivers				
Check Number	Date	Total Amount	Discounts Taken	Total Paid Amount
0015252264	06/28/2021	\$200.00	\$0.00	\$200.00

THIS DOCUMENT HAS A COLORED BACKGROUND AND MICROPRINTING IN THE ENDORSEMENT SIGNATURE LINE. THE REVERSE SIDE OF THIS DOCUMENT HAS AN ARTIFICIAL WATERMARK.



Waste Management
 P.O. Box 3027
 Houston, TX 77253

BANK OF AMERICA
 COMMERCIAL DISBURSEMENT ACCOUNT
 NORTHBROOK, IL

CHECK NO.

0015252264

70-2328 / 719



PAY EXACTLY

DATE 06/28/2021

PAY EXACTLY

TWO HUNDRED DOLLARS / 100 CENTS

VOID

\$200.00***

VOID AFTER 90 DAYS

David A. Ross

AUTHORIZED SIGNATURE

TO THE
 ORDER
 OF

CITY OF TWO RIVERS

1717 East Park St
 Two Rivers, WI 54241-0087

AUTHORIZED SIGNATURE

⑈0015252264⑈ ⑆071923284⑆ 87654⑈03178⑈

SUMITOMO MITSUI BANKING CORPORATION

277 Park Avenue

New York, NY 10172, U.S.A.

JUNE 10, 2021

AMENDMENT TO IRREVOCABLE STANDBY LETTER OF CREDIT
NO. LG/MIS/NY-096707BENEFICIARY:
CITY OF TWO RIVERS
DEPARTMENT OF PUBLIC WORKS
1717 EAST PARK STREET
POST OFFICE BOX 87
TWO RIVERS, WI 54241-0087APPLICANT:
WASTE MANAGEMENT OF WISCONSIN, INC.
1861 E ALLOUEZ AVENUE
GREEN BAY, WI 54311-6235

GENTLEMEN:

ACKNOWLEDGMENT RECEIPT:

FAX: 212-224-4566

EMAIL: TRADE_CREDIT_SVC@SMBCGROUP.COM

WE HEREBY AMEND THE ABOVE-MENTIONED LETTER OF CREDIT AS FOLLOWS:

THE EXPIRATION DATE OF THE LETTER OF CREDIT HAS BEEN EXTENDED TO
JUNE 30, 2022.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

VERY TRULY YOURS,
SUMITOMO MITSUI BANKING CORPORATION,
NEW YORK BRANCH

DocuSigned by:



825CFBD3033E43D...

SHAYLA TRAMEL
VICE PRESIDENT

SUMITOMO MITSUI BANKING CORPORATION

277 Park Avenue

New York, NY 10172, U.S.A.

JUNE 10, 2021

AMENDMENT TO IRREVOCABLE STANDBY LETTER OF CREDIT
NO. LG/MIS/NY-096707

BENEFICIARY:
CITY OF TWO RIVERS
DEPARTMENT OF PUBLIC WORKS
1717 EAST PARK STREET
POST OFFICE BOX 87
TWO RIVERS, WI 54241-0087

APPLICANT:
WASTE MANAGEMENT OF WISCONSIN, INC.
1861 E ALLOUEZ AVENUE
GREEN BAY, WI 54311-6235

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ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

VERY TRULY YOURS,
SUMITOMO MITSUI BANKING CORPORATION,
NEW YORK BRANCH

DocuSigned by:



825CFBD3033E43D

SHAYLA TRAMEL
VICE PRESIDENT



CERTIFICATE OF LIABILITY INSURANCE

1/1/2022

DATE (MM/DD/YYYY)

12/14/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

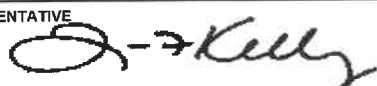
PRODUCER	LOCKTON COMPANIES 3657 BRIARPARK DRIVE, SUITE 700 HOUSTON TX 77042 866-260-3538	CONTACT NAME:	
		PHONE (A/C, No, Ext):	FAX (A/C, No):
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A : ACE American Insurance Company	NAIC # 22667
		INSURER B : Indemnity Insurance Co of North America	43575
		INSURER C : ACE Fire Underwriters Insurance Company	20702
		INSURER D : ACE Property & Casualty Insurance Co	20699
		INSURER E :	
		INSURER F :	

COVERAGES WIGREB02 **CERTIFICATE NUMBER:** 11810318 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> XCU INCLUDED <input checked="" type="checkbox"/> ISO FORM CG00010413 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:	Y	Y	HDO G71572985	1/1/2021	1/1/2022	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 6,000,000 PRODUCTS - COMP/OP AGG \$ 6,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> MCS-90 <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	MMT H25308645	1/1/2021	1/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
D	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	XOOG27929242 006	1/1/2021	1/1/2022	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000 \$ XXXXXXXX
B A C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WLR C6781180A (AOS) WLR C67811768 (AZ, CA & MA) SCF C67811847 (WI)	1/1/2021 1/1/2021 1/1/2021	1/1/2022 1/1/2022 1/1/2022	<input checked="" type="checkbox"/> PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 3,000,000 E.L. DISEASE - EA EMPLOYEE \$ 3,000,000 E.L. DISEASE - POLICY LIMIT \$ 3,000,000
A	<input checked="" type="checkbox"/> EXCESS AUTO LIABILITY	Y	Y	XSA H25308608	1/1/2021	1/1/2022	COMBINED SINGLE LIMIT \$9,000,000 (EACH ACCIDENT)

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 BLANKET WAIVER OF SUBROGATION IS GRANTED IN FAVOR OF CERTIFICATE HOLDER ON ALL POLICIES WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT WHERE PERMISSIBLE BY LAW. CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED ON ALL POLICIES (EXCEPT FOR WORKERS' COMP/EL) WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT.

CERTIFICATE HOLDER	CANCELLATION
11810318 CITY OF TWO RIVERS 1717 EAST PARK STREET TWO RIVERS WI 54241	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
Tuesday, June 8, 2021 6:00 PM
Community Room, Lester Public Library, Two Rivers, Wisconsin

Call to Order –President Larry Thomas called the meeting to order at 6:00 PM.

Roll Call – Members Present: Kirsten Sleger, Stanley Palmer, Kate Gadd, David Pennefeather, Larry Thomas, Rick Henrickson, and Tracey Koach. Absent and excused: Sharon Sleger and Tom Van Horn. Also present: Chris Hamburg, Adult Services Coordinator and Jeff Dawson, Director.

Public Comment – None

Approval of Minutes – Motion to approve the minutes of the May 11, 2021 meeting, made by Pennefeather, second made by Kirsten Sleger. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to receive and file the May, 2021 financial reports, made by Palmer, second made by Pennefeather. Voice vote carried unanimously.

Board Member Comment – Kirsten Sleger likes the look of the new temporary website. President Thomas thanked trustee Kate Gadd for creating the temporary website with library staff. Koach asked about the Beanstack app that monitors library programs for staff and the public.

Director’s Report – Dawson answered questions regarding his written report and added the library will go to regular operating hours – Monday-Thursday 10 am to 8 pm, Friday 10 am to 5:30 pm, and Saturday 10 am to 2 pm.

Communications – None.

Report from City Council Representative – Discussed the 24th and 25th Street projects, invited the board to the Wisconsin State Historic Marker dedication this Saturday at noon, and the summer festival season is starting.

Report from School District Representative – There will be in-person summer school this summer. This is the last week of school. 2020 and 2021 school district retirees were recently recognized. Graduation will be outdoors again this year.

Report from County Representative – The County Board is meeting once again at the Heritage Center and invited board members to tour the county jails.

Unfinished Business

- A. COVID – 19 updates included vaccination rates holding steady at 48% statewide.

New Business

- A. The Board reviewed and made suggested changes to the Outreach Collections policy. Dawson will make the changes and bring back to the July meeting for board approval.

Board Education – None

Closed Executive Session – None

Motion to adjourn made by Kirsten Sleger, second made by Henrickson. Voice vote carried unanimously. Meeting adjourned at 7:00 pm.

Respectfully submitted, Jeff Dawson, Director

**City of Two Rivers
Plan Commission**

**Monday, July 12, 2021
5:30 PM
City Hall Council Chambers**

Minutes

1. Call to Order

Chairman Buckley called the meeting to order at 5:33 PM.

2. Roll Call

Attendee Name	Title	Status	Arrived
Greg Buckley	Chairman	Present	
Rick Inman	Commissioner	Late	5:38 PM
Kay Koach	Commissioner	Present	
Kristin Lee	Commissioner	Present	
Jim McDonald	Commissioner	Present	
Eric Pangburn	Commissioner	Present	
Adam Wachowski	Commissioner	Present	

Also Present: Councilmember Mark Bittner, Jeremy Endries Arik Hansen, Carol Hansen, Lawrence Hansen, Greg Moreau, Stephanie Mueller, John Pare, City Planner Elizabeth Runge and Recording Secretary Vicky Berg.

3. Public Hearings

A. Public Hearing for Amendment No. 2 to TID No. 10 to support rehabilitation of the former Paragon property

Chairman Buckley opened the public hearing. Chairman Buckley opened and closed three calls for anyone wishing to address the Commission. No one addressed the Commission during the first call. Mr. Bittner addressed the Commission during the second call. No one addressed the Commission during the third call.

Discussion included the funding assistance in the amendment would be available to a future developer should the current purchase agreement expire.

Motion to adopt the resolution and forward to Council.

RESULT:	APPROVED WITH ROLL CALL VOTE [UNANIMOUS]
MOVER:	Adam Wachowski, Commissioner
SECONDER:	Jim McDonald, Commissioner
AYES:	Buckley, Inman, Koach, Lee, McDonald, Pangburn, Wachowski

B. Public hearing for the Project Plan and Boundaries for TID No. 15 to support redevelopment of the former Hansen the Florist property

Chairman Buckley opened the public hearing. Chairman Buckley opened and closed three calls for anyone wishing to address the Commission. Mr. Bittner addressed the Commission during the first call. No one addressed the Commission during the second call. Mr. Bittner and Mr. Pare addressed the Commission during the third call.

Discussion included the current new housing shortage, pedestrian and vehicle safety at the congested Tannery Road/Forest Avenue intersection, adjacent wetland area, storm water management and disbursement of funds should the project be constructed in phases.

Motion to adopt the resolution and forward to Council.

RESULT:	APPROVED WITH ROLL CALL VOTE [UNANIMOUS]
MOVER:	Kay Koach, Commissioner
SECONDER:	Eric Pangburn, Commissioner
AYES:	Buckley, Inman, Koach, Lee, McDonald, Pangburn, Wachowski

4. Action Item

- A. Consider request for a Conditional Use Permit to operate a Commercial Kennel in the B-2 Business District at 3310 - 45th Street, submitted by Stephanie Mueller d/b/a Lucky Paws Pet Boutique (owner)

Discussion included fencing and screening from adjacent properties and streets and potential future development. Also, services are provided to other animals in addition to dogs.

At this time, there is no need for a privacy fence.

However, the City would like to reserve the right to require privacy fencing based on future development in the area or on a complaint driven basis. Also, the fence should be maintained in good condition.

Motion to include the above described provisions for fencing as conditions of the permit, recommend approval and forward to Council for public hearing. Upon a unanimous roll call vote, motion carried.

RESULT:	RECOMMENDED APPROVAL [UNANIMOUS]	Next: 7/19/2021 6:00 PM
MOVER:	Adam Wachowski, Commissioner	
SECONDER:	Jim McDonald, Commissioner	
AYES:	Buckley, Inman, Koach, Lee, McDonald, Pangburn, Wachowski	

5. Adjournment

- A. Motion to adjourn at 6:43 PM.

RESULT:	APPROVED VOICE VOTE [UNANIMOUS]
MOVER:	Jim McDonald, Commissioner
SECONDER:	Eric Pangburn, Commissioner
AYES:	Buckley, Inman, Koach, Lee, McDonald, Pangburn, Wachowski

Vicky Berg, Recording Secretary

**CITY OF TWO RIVERS
POLICE AND FIRE COMMISSION
Tuesday, July 13, 2021 - 5:00 p.m.
3rd Floor Council Chambers – City Hall**

Call to Order

The meeting was called to order by President Brad Yaggie at 5:12 p.m.

Roll Call

Commissioners Present: Michael Canty, Jack Gadzala (via video conference), Kris LaFond, Sandy Rohrick, and Brad Yaggie

Also Present: Fire Chief Steve Denzien, Police Chief Brian Kohlmeier, and Assistant Police Chief Ben Meinnert.

Consideration of Any Commissioner Requests to Participate in this Meeting from a Remote Location

Commissioner LaFond moved, seconded by Commissioner Rohrick, to authorize the request by Commissioner Gadzala to participate in the meeting from a remote location. Motion carried with a voice vote.

Closed Session

At 5:13 p.m., a motion was made by Commissioner Rohrick, seconded by Commissioner Canty, to enter into closed session per Wisc. Stats. 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:

- Appointment of Acting Fire Captain
- Establish Eligibility List for Police Officers
- Promotion of Police Officers for Two New Sergeant Positions
- Discuss Fire Department Personnel Matters

Upon a roll call vote, motion carried unanimously.

Reconvene in Open Session pursuant to Wis. Stats. 19.85(2)

At 5:51 p.m., a motion was made by Commissioner Rohrick, seconded by Commissioner LaFond, to reconvene in open session. Motion carried with a voice vote.

Any Action as a Result of Closed Session

The Commission expressed support of Fire Chief Denzien's recommendation of Firefighter/Paramedic Brandon Burke to the position of Acting Captain. There was no formal action taken.

Commissioner Rohrick moved, seconded by Commissioner Canty, to accept and approve the eligibility list for police officers submitted by Police Chief Kohlmeier. Motion carried with a voice vote.

Commissioner Rohrick moved, seconded by Commissioner LaFond, to approve the promotion of Officer Robert Wandrie and Officer Nicholas Spurney to the two new Sergeant positions as recommended by Police Chief Kohlmeier. Motion carried upon a voice vote.

Adjournment

Commissioner Rohrick moved, seconded by Commissioner LaFond, to adjourn the meeting at 5:57 p.m. Motion carried.

Jamie Jackson
City Clerk

CITY OF TWO RIVERS
JOINT REVIEW BOARD
Tuesday, July 6, 2021
3:30 p.m.
3rd Floor Council Chambers – City Hall

Call to Order

The meeting was called to order by Community Development Director Elizabeth Runge at 3:35 p.m.

Roll Call

Members Present: J.J. Gutman, Manitowoc County Representative; Mary Kay Slattery, Two Rivers School District Representative; Don Karmen Public Representative, and Dave Buss, City of Two Rivers Representative. Absent: John Lukas, Lakeshore Technical College Representative.

Also Present: Elizabeth Runge, Community Development Director/Planner; and Vicky Berg, Zoning Administrator.

Introductions of Joint Review Board Members, City Staff and Guests

There were no new members or guests in attendance.

Nominations for and Selection of Chair and Secretary for TID No. 10

Ms. Runge called for nominations for Chair for TID No. 10. Motion by Dave Buss, seconded by Mary Kay Slattery, to nominate John Lukas as Chair. There were no other nominations. Motion carried upon a voice vote.

Ms. Runge called for nominations for Secretary for TID No. 10. Motion by Dave Buss, seconded by Mary Kay Slattery, to nominate the City Clerk as Secretary. There were no other nominations. Motion carried upon a voice vote.

Nominations for and Selection of Public Member for TID No. 10 and TID No. 15

Ms. Runge called for nominations for a Public Member for TID No. 10 and TID No. 15. Motion by Dave Buss, seconded by Mary Kay Slattery to nominate Don Karmen as the Public Member. There were no other nominations. Motion carried upon a voice vote.

Nomination for and Selection of Secretary for TID No. 15

Ms. Runge called for nominations for Chair for TID No. 15. Motion by Mary Kay Slattery, seconded by Dave Buss, to nominate John Lukas as Chair. There were no other nominations. Motion carried upon a voice vote.

Ms. Runge called for nominations for Secretary for TID No. 15. Motion by Dave Buss, seconded by Mary Kay Slattery, to nominate the City Clerk as Secretary. There were no other nominations. Motion carried upon a voice vote.

Overview of Existing Boundaries and Project Plan for TID No. 10 and Review of Completed Activities to Date

Ms. Runge provided an overview of TID No. 10 which was created in 2014 to assist in financing the redevelopment of the former Paragon property, the former Hamilton Warehouse Site, and other nearby

properties. Amendment No. 1 to TID No. 10 was adopted in April 2015 to assist with rehabilitation of the Edgewater Terrace Apartments property.

Review and Discussion of Proposed Amendment No. 2 to the Project Plan for TID No. 10

Ms. Runge provided an overview of proposed Amendment No. 2 to the Project Plan for TID No. 10. This proposed amendment includes cash TIF assistance up to \$250,000 to assist with the rehabilitation of the Paragon property. The City has a purchase agreement with a developer to improve the building and site for warehousing and industrial use. The cost estimates for this project to proceed, financial feasibility, and tax revenues of the proposed amendment were reviewed.

Overview of Boundaries and Proposed Project Plan for the Creation of TID No. 15

Ms. Runge provided an overview of the boundaries and proposed project plan for the creation of TID No. 15 indicating that the City was approved by developers who are proposing constructing a new 44-unit, market rate, multi-family development at 3000 Forest Avenue. The developer is requesting a cash grant to assist with construction costs. The TIF assistance is in the amount of \$1,300,000 with fifty percent of this assistance as a direct cash grant and fifty percent in the form of “pay-as-you-go” TIF financing. The terms and conditions for this TIF grant will be addressed in a written development agreement between the City and the Developer. Also, if needed, the City would use TID No. 15 for any public infrastructure costs that may be needed for the development including, but not limited to, improving aesthetics and utility and roadway modifications, if financially feasible.

Selection of Next Meeting Date and Time for Action Related to Proposed Amendment No. 2 to the Project Plan for TID No. 10 and the Creation of TID No. 15

The next meeting of the Joint Review Board was scheduled for Tuesday, July 20, 2021 at 3:30 p.m.

Adjournment

Motion by J.J. Gutman, seconded by Dave Buss, to adjourn the meeting at 4:05 p.m. Motion carried upon a voice vote.

Jamie Jackson
City Clerk



MEMO

DATE: July 14, 2021
 TO: City Council and City Manager Greg Buckley
 FROM: Jamie Jackson, City Clerk/Human Resources Director
 SUBJECT: Monthly Updates

LICENSING:

Annual licenses were issued following Council approval and the AT-827 Annual Wisconsin Liquor Licenses report was filed with the Wisconsin Department of Revenue on June 23, 2021.

HUMAN RESOURCES UPDATES:

- Bill Erhardt, Wastewater Operator, retired July 1, 2021, after 10 years of service to the City.
- Kay Nooker, Utility Office Manager, retired July 8, 2021, after 10 years of service to the City.
- The application period for the Head of Building and Grounds Maintenance position at City Hall closed on July 7, 2021 and generated 7 applications. Interviews will be held this week.
- 20+ department heads and supervisors participated in a Leadership Orientation presentation by Advocate Aurora Health regarding the City's Employee Assistance Program on July 13, 2021.

OPERATOR'S LICENSES ISSUED:

On May 4, 2020 the City Council authorized the City Clerk to issue Operator's Licenses. The following licenses have been issued since the 6/21/2021 Council meeting:

Name	Address	Duration
Marcos R. Alfaro Sr.	1632 25 th St., Two Rivers	2 years
Elizabeth A. Bittner	3311 Monroe St., Two Rivers	Temporary
Marcia L. Donlon	1510 Blue Heron Dr., Two Rivers	2 years
John S. Engstrom	4105 Clover St., Two Rivers	1 year
Nicole R. Flessert	3410 Wilson St., Two Rivers	2 years
Emma L. Mark	2317 42 nd St., Two Rivers	2 years
Jonna M. Niquette	1927 Lexington Dr., Manitowoc	2 years
Barbara A. Palzewicz	2027 24 th St., Two Rivers	2 years
Christine A. Raether	1409 Washington St. Apt C, Manitowoc	2 years
Devin R. Wachowski	2104 34 th St., Two Rivers	2 years



Two Rivers Electric Department
 Monthly Report For
 July 2021

Electric Consumption in KWH:

This Month: June Data

2016	2017	2018	2019	2020	2021	%Change from 2016-2021	%Change from 2020-2021
6,929,364	6,809,080	6,676,363	6,330,173	6,899,299	7,342,811	5.97%	6.43%

Year-to-Date:

2016	2017	2018	2019	2020	2021	%Change from 2016-2021	%Change from 2020-2021
40,288,606	39,885,682	40,413,583	39,905,529	39,727,489	41,179,277	2.21%	3.65%

Cost of Electricity Purchased in Dollars:

This Month:

2016	2017	2018	2019	2020	2021		
\$ 586,595.97	\$ 566,142.00	\$ 541,227.73	\$ 503,051.00	\$ 543,281.85	\$ 546,364.00		
						%Change from 2016-2021	%Change from 2020-2021
\$0.0847	\$0.0831	\$0.0811	\$0.0795	\$0.0787	\$0.0744	-12.10%	-5.51%

Two Rivers Electric Department July 2021 Monthly Report

Large Work Orders Worked on during June:

Location	Description of work performed
Eastside	Pole and wire upgrades
	Urd wire installation
Central	Regulator pole and switch installations
	Install urd electric services
Southside	Cross arm replacement
	Remove disconnect switches and cross arms
Northend	Street light replacements

Outage/callouts	Location	Duration	Cause if known
June 11 2021	1900 Emmet St.	1 HR	Wildlife outage
June 12 2021	2655 31st St.	1.5 HR	Wildlife outage
June 18 2021	12th & Adams St.	N/A	Phone lines down / 1/2 power / Reconnect
June 19 2021	1510 24th St.	N/A	Phone lines down
June 20 2021	29th & Adams St.	1 HR	Wildlife outage
June 24 2021	2418 12th St.	N/A	Wire shielding hanging low
June 25 2021	Neshotah Beach	N/A	No power parking lot
June 25 2021	1400 22nd St.	N/A	Reconnect

Number of Services Upgraded or Changed:	0
Number of Electric Meters Installed:	36
Total Number of Electric Meters Tested:	27
Service Disconnects & Reconnects Normal Hrs:	38

Monthly Fire Operations Report for June 2021

News

- Transitional fire tactic with a coordinated positive pressure fire attack was the focus of June's fire training. This is the third fire tactic the training division released to the staff. Our goal is to make these tactics consistent to reduce the chance of mistakes when they are utilized in a real fire. Currently we have had training in the following tactics: investigation mode, positive pressure ventilation fire attack, and transitional fire attack with a coordinated positive pressure fire attack.



- We also completed our annual fire pump capacity and pressure test. Seagull Marina allows us to access the harbor to complete this very important annual test. This test ensures that the fire pumps on our apparatus meet the expected water volume and pump pressure parameters set by the apparatus manufacture.



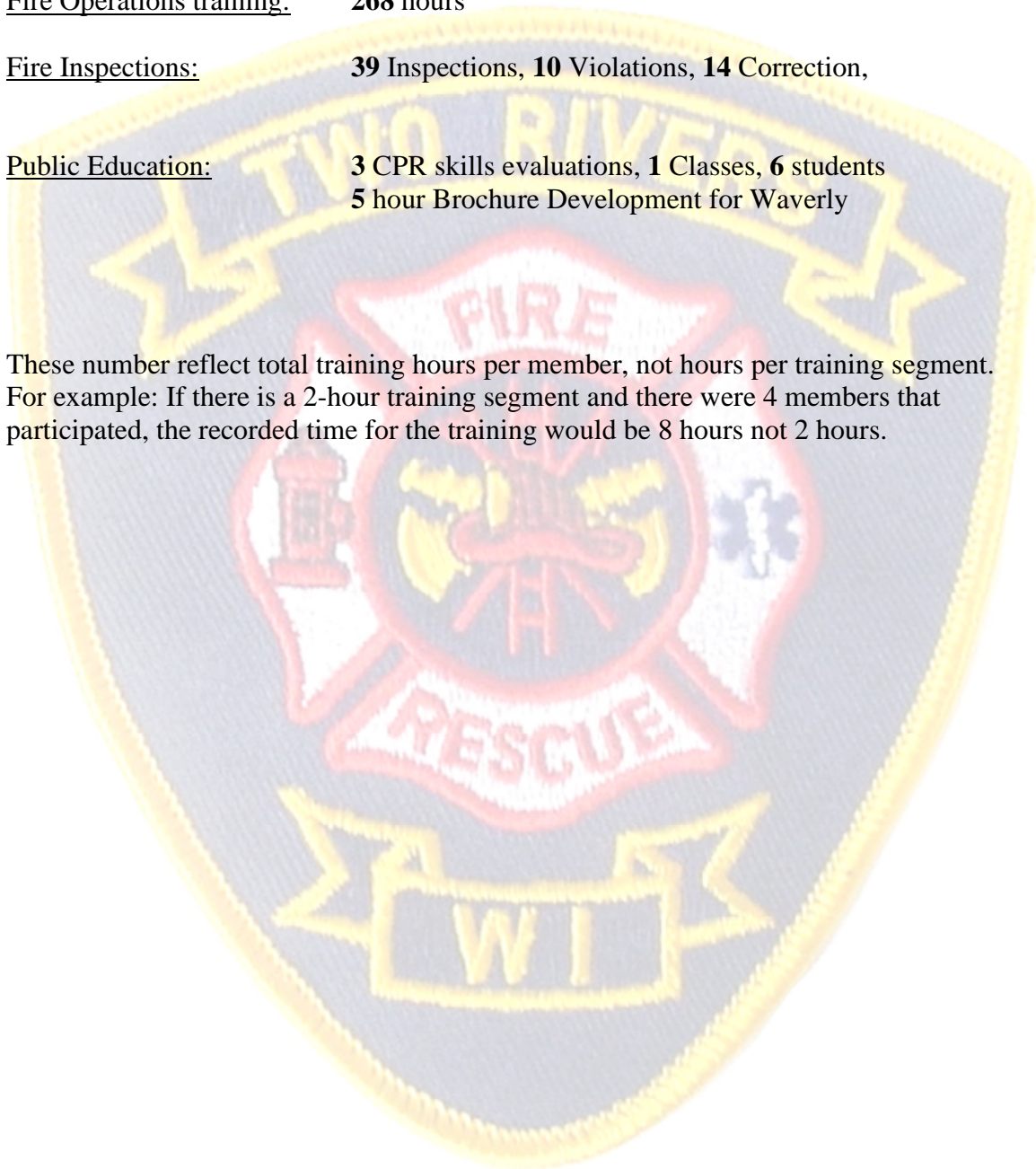
Fire Operations

Fire Operations training: **268** hours

Fire Inspections: **39** Inspections, **10** Violations, **14** Correction,

Public Education: **3** CPR skills evaluations, **1** Classes, **6** students
5 hour Brochure Development for Waverly

These number reflect total training hours per member, not hours per training segment. For example: If there is a 2-hour training segment and there were 4 members that participated, the recorded time for the training would be 8 hours not 2 hours.



Fire Department Monthly Report

June 2021

		Monthly			Year to Date 2021			Year to Year 2020				
Total Incident Responses			185				1000			907		
EMS Response Total EMS Incidents			169				914			817		
	Total Patients		99				718			598		
	On Scene		123				632			628		
	Interfacility Transports		46				296			287		
	Intercepts		3				12			3		
	Other		0				0			0		
EMS Revenue	Date of Service Report		Monthly				Year to Date 2021			Year to Year 2020		
EMS Operations Billing Information	SDC and TRIP Revenue		\$4,422.68				\$34,596.42			\$25,964.36		
	Charges		\$151,663.45				\$854,071.70			\$675,998.04		
	Payments		\$69,293.11				\$364,827.43			\$296,351.99		
	Adjustments		\$82,774.22				\$389,217.86			\$220,018.60		
	Change + or - in Accounts Receivable			-\$403.88				\$100,026.40			\$159,627.45	
Monthly Collection Percentage			45.69%				42.72%			43.84%		
Fire Incidents	Total Fire Incidents		16				86			91		
	Structural		0				2			3		
	Fire Other		0				7			11		
	Unauthorized		0				4			8		
	Hazardous Condition		4				18			23		
	False / Cancelled		5				23			23		
	Service Calls		7				20			13		
Overlapping calls			63				193			128		
Occup/ Inspect	Total Inspections		39				187			99		
	General		39				112			99		
	Special/Other/Consults		0				19			0		
	Violations		10				51			34		
	Corrections		14				23			13		
Training	Total Hours		458				2866			2764.4		
	Fire Training		268				1746			1954.9		
	EMS Training		160				820			510		
	Community Based Outreach		30				300			300		
See attached training summary												
Public Education			Monthly			Year to Date 2021			Year to Year 2020			
Totals / Events	Staff Hours	Participants	4	6	6	32	33	77	42	61.5	290	
CPR Classes	Staff Hours	Participants	4	6	6	32	33	77	8	19.25	55	
Station Tours	Staff Hours	Participants	0	0	0	0	0	0	1	1	30	
Presentations	Staff Hours	Participants	0	0	0	0	0	0	33	41.25	215	
Maintenance			Monthly			Year to Date 2021			Year to Year 2020			
Total Hours			211.1			1270.9			1288.9			
Building Care, Cleaning, Maintenance			58.45			433.3			416.6			
Grounds Care			7			37.5			56			
Vehicle Checks			108			693.5			671.65			
Vehicle Cleaning			30			57.5			97.25			
Vehicle Maintenance			7.65			49.1			47.4			
Current Events												
Annual fire pump testing												
Transitional fire attack training												
Fire inspections												
Training for part time recruits												
Landscaping around the station completed												
Anniversaries: FF/P Chad Kakes (6/17) 16 years, FF/P Ryan Menges (6/17) 6 years												

Monthly EMS Training Report June 2021

I would like to encourage all City of Two Rivers City Council members to contact me to set up a time that I can give you a personal view of TRFD operations and training. (920)-901-3810

Follow The City of Two Rivers Fire Department on Facebook to see pictures/videos of Training, Operational Events and Community Outreach.

Notable Events in June 2021

- EMS Protocols, Policies, and Education Continues (CDC and Best Practice)
- TRFD POC Firefighter/Paramedic Recruit Training continues.
- EMS Protocol and Policy revisions continue (2021 updates)
- FT/POC professional development
- Paramedic POC Louis Kumbalek hired FT by Manitowoc Fire Department
- All TRFD Paramedics continue with the 2021 Paramedic/CCP Training Refresher
- Daily collaboration with relevant community partners (IFT)
- Daily communication with Medical Director (Operations/IFT related)
- Daily QI/QA shift EMS Education
- Multiple EMS Related Meetings and Discussions.
- 2 Fire/Medic students started POC EMS training
- Multiple *High Acuity* EMS calls



EMS: 160 hrs

The TRFD EMS training program encompasses paramedic, critical care paramedic, and tactical paramedic training. EMS training or tasks connected to EMS training. The TRFD paramedics strive to offer empathic, competent and professional care that exceeds the expectations of those we serve. There are countless hours of EMS training each day at the TRFD. This training is formal and informal. TRFD paramedics have three formats of formal education: Target Solutions on-line assignments, Formal Lecture, and Practical Exercises. Dr. Painter, the TRFD Medical Director provides oversight to all TRFD EMS training, as well as QI/QA. The TRFD is committed to offer “best practice” care now and in the future.

Training hours above are conservative.

- *Paramedic Recruit Training (Kumbalek, Grenier, Tome, Saudinger)*
- **Paramedic/Critical Care Paramedic Refresher (In-Person)**
- **Protocol Review Collaboration/Update (TRFD/Mishicot)**
- **EMS Remediation based on QI/QA**
- **EMS Competencies/Evaluations/Education**
- **Medical Director collaborative QI/QA**
- **Pod/Web Casts (EMS1/EMS World)**
- **Company level EMS training**
- **Paramedic QI/QA (all reports) Shift Officers/Medical Director**
- **IFT QI/QA**
- **TEMS training (Kautzer, Burke, Schroeder)**
- **Shift Officers EMS/AMCMC Update Meetings**
- **EMS Related Meetings/Training/Updates (COVID-19)**

Community Based Paramedic Outreach: 30 hours

This is a very important program that requires continuous training updates with the TRFD staff. This program is rapidly developing throughout the United States. State legislation has recently been passed to allow ambulance providers to bill for preventive care. There is daily communication between TRFD employees as providers of preventative medicine and other community resources. Being proactive in community outreach mitigates many unnecessary ambulance responses and decreases operating cost to the city. More importantly community paramedicine objectively improves the quality of life and decreases mortality rates of those who have health related disparities in our community. This program operates 24/7 365. It is very difficult to give a accurate number to this training. The above hours noted are very conservative.

Important to note is, the hospital equipment program at TRFD is a Community Outreach program (the time from that program is averaged in with the above number).

- **Community Outreach visits/calls/visits**
- **Collaboration with PAAW**
- **Unnecessary 911 call mitigation**
- **Public health meetings (COVID-19)**
- **Health Department Meeting updates (COVID-19)**
- **Operational collaboration with various agencies**
- **Phone calls to citizen's at risk**
- **Collaboration with Public Health, Hospice and other area agencies**
- **Community Education**

Be Well

For more detailed information feel free to contact me.

-Respectfully Submitted

A handwritten signature in black ink, appearing to read 'DMR', written in a cursive style.

David R. Murack

Assistant Chief

Emergency Operations/Community Outreach

City of Two Rivers Fire Department

2122 Monroe Street, Two Rivers WI, 54241

Station: 920-793-5521

Cell: 920-901-3810

"Let no public safety service member's ghost ever come back and say their training failed them."

Web Page: <http://www.two-rivers.org/fire/fire-department.php>

INSPECTIONS DEPARTMENT

MONTHLY SUMMARY

JUNE 2021

	Permits Issued		Permit Revenue		Project Value	
	Month	YTD	Month	YTD	Month	YTD
Building (residential)	40	144	4,420	18,509	435,554	2,360,518
Building (commercial)	3	10	150	1,910	9,500	212,300
Electrical	15	90	815	5,870	16,879	170,793
Heating	14	104	1,070	6,786	100,878	580,996
Home Occupation	-	-	-	-	-	-
Moving	1	2	50	100	8,454	17,383
Plumbing	18	104	2,705	12,610	123,314	506,343
Sign	1	10	50	500	100	2,375
Tank	-	1	-	50	-	-
Wrecking	2	7	100	619	500	54,000
Totals	94	472	9,360	46,954	695,179	3,904,708

YTD Comparison	Permits Issued		Permit Revenue		Project Value	
	2021	2020	2021	2020	2021	2020
Building	154	146	20,419	16,150	2,572,818	2,853,089
Electrical	90	79	5,870	5,305	170,793	421,168
Heating	104	96	6,786	6,210	580,996	822,845
Home Occupation	-	-	-	-	-	-
Moving	2	2	100	100	17,383	10,508
Plumbing	104	52	12,610	6,845	506,343	588,320
Sign	10	12	500	600	2,375	40,412
Tank	1	-	50	-	-	-
Wrecking	7	3	619	174	54,000	54,800
Totals	472	390	46,954	35,384	3,904,708	4,791,142

Other Activities

Received and responded to requests for information from the general public and staff

Prepared agenda packet and minutes for Plan Commission meeting

Prepared notices, ordinances & related documents for public hearings

**Lester Public Library
Director's Report
June 2021**

News

- The library tablet station install date is set for July 9. Library staff is looking forward to offering this new service to our patrons in mid-July.
- The Joint Finance Committee included one-time funding for Reach Out and Read Wisconsin in the DHS budget at \$500,000 (\$250,000 per year) for the next biennium. Karin Mahony, Executive Director, Reach Out and Read Wisconsin, had asked for \$600,000, yet very happy with \$500,000. Locally, this will allow for staffing to get Calumet County clinics on board. Aurora is currently providing \$12,000 per year and Holy Family provides enough funding for their clinics to support Reach Out and Read in Manitowoc County.
- Lakeshore CAP (Community Action Program) was awarded a grant from the Continuous Quality Improvement grant/program, State Home Visiting Continuous Quality Improvement Team entitled: Early Language and Literacy Project. Lakeshore CAP has asked Terry Ehle, Youth Coordinator, to assist in reaching out to Manitowoc County families in this early literacy project. They recognized Terry's youth team's Story Time to Go Packs are an efficient and effective way to engage families that may be hard to reach. Terry will assist via a series of meetings with Lakeshore CAP.
- Chris Hamburg was notified the digitization of the Two Rivers High School Yearbooks is expanded to include all yearbooks prior to 1950. Chris has shipped the yearbooks, 1907 to 1950, to Oklahoma for digitization. Once the discs and yearbooks are returned we then will determine the best way to move forward with the project and make the digitized yearbooks available to the public.
- During our annual air conditioning maintenance inspection, Schaus discovered the Variable Frequency Drive (VFD) serving the buildings air handler has failed. Schaus has the motor running in bypass mode meaning that it is running continuous and 100% speed. The VFD is vital to operating our HVAC. Lisa Krall, custodian, confirmed with another HVAC service provider both the need and pricing for the replacement is appropriate. The price to provide and install a replacement VFD is \$6,376.13. There is a 4 week lead time to get equipment and make the repairs. This price does not include high voltage electrical work that is needed during installation.

Library Foundation – No Report

Library Legislation – No Report

Activities

- 6/02/21 – City Department Heads Meeting
- 6/03/21 – Two Rivers Business Association virtual meeting
- 6/03/21 – Lester Public Library Management Team Meeting
- 6/07/21 – City Council Meeting
- 6/08/21 – Lester Public Library Board Meeting
- 6/09/21 – Lester Public Library All Staff Meeting
- 6/10/21 – City Safety Committee Meeting
- 6/12/21 - Wisconsin State Historic Marker dedication to the memory of those who served in World War I. Along with the marker dedication, the segment of State Highway 42 between Two Rivers and Manitowoc will be designated as “American Legion Memorial Drive.”
- 6/14/21 – Lester Public Library Summer Reading Program Begins
- 6/16/21 – City Department Heads Meeting
- 6/21/21 – City Council Meeting
- 6/23/21 – Educational Horizons Foundation Board Meeting
- 6/24/21 – Lester Public Library Management Team Meeting
- 6/25/21 – Appeared on WOMT Radio’s ‘Be My Guest’
- 6/30/21 – City Department Heads Meeting

Jeff Dawson, Director, Lester Public Library 07/01/2021

Parks and Recreation Department
Hamilton Community House
1520 17th Street
Two Rivers WI 54241-0087
Office (920) 793-5592
Senior Center (920) 793-5596

Date: July 7, 2021
To: Greg Buckley
CC: City Council, Recreation Staff, Advisory Recreation Board
From: Terri Vosters
Subject: Recreation Department June Report

The usage of the J. E. Hamilton Community House for the month is as follows:

- Senior Center Programs 578
- Building/Pavilion Rentals 1385
- Recreation Programs (Indoor and Outdoor) 6071
- Visitors 3500
- Total building usage 7,937 (not including outdoor programs)

The J. E. Hamilton Community House was open 30 days in the month of June for an average daily usage of 264 people per day.

Senior Center TRUST Car	137 Daily Rides
Meals on Wheels Served	1378
Contacts (phone or in person): Senior Center & Parks/Rec	6244

Cemetery

1. # of spaces sold - 5 @ \$750.00 = \$3,750.00
2. # of Interments - 3 @ \$850.00 = \$2,550.00
3. # of Cremations - 5 @ \$550.00 = \$2,750.00
4. # of Saturday burials - @ \$350.00 = \$350.00

Administration

- Committee on Aging Meeting
- Staff meeting x 3
- Seasonal staff training x2
- Swim lesson training x3
- Council meeting x 2

Meeting with Gary in regard to pickleball courts
Nutrition meeting x 4
Sundae Thursday prep and event
Meeting with City Manager in regard to Rec/park/cemetery/senior center
Car show and Beach Bash prep and events
Splash Pad meeting x2
Meeting with Friends of Senior Center
Celebrate Two Rivers meeting
Meeting with Main Street x2
Outdoor movie set up and event
Channel 11 News event
Meeting with Sue/Gary Community Band
KOLM meeting
Meeting on Concert Series with staff x2
CIP budget meeting with supervisors x4
Continued work on CIP budget for 2022-2026
Continued work with Gametime on installation of Riverside and Zip Line
Continued training with new Office Clerk
Continued training with Intern
Continued work on Open Spaces plan
Multiple meetings and days spent on set up of 4th of July
Department Head meetings x2

Recreation and Special Events

Rebecca

Added a band for 4th of July Celebration at the Beach called As You Were and organized the setup, advertising on all social media sites, and scheduling
Helped work set up and with event for Sundae Thursday and helped with set up for Cool City Car Cruise
Helped with set up and organization for the Sundae Thursday and 4th of July events such as in creating flyers, social media advertising, ordering, generating major sponsors for the events, contacting and communicating with sponsors on event updates, helped organize new performers for 4th of July event at Walsh, creating donation/sponsor lists, training new personal on the event.
Created Event outlines for Beach Bash, Cool City Cruise/ Car Show, Pancake Breakfast, HFM Marathon, Outdoor Movie, Optimist Cancer Walk, and Concerts in the Park series
Helped with set up for Outdoor Movie at Walsh – A League of Their Own
Trained Ben Andrews, our intern at TR Parks and Recreation on becoming the youth athletic baseball and Men’s softball league coordinator
Organized TSS Photography photo dates for all of the youth baseball and softball leagues
News interview with Fox 11 about beach events for the summer 2021 on 6/9 with Mr. Buckley
6/30 Meeting with JVA Volleyball organizer for next year event information
Organized, created schedule, communicated with coaches and parents/participants, and started T-Ball league on 6/7
Worked with Tammy S and organized youth baseball/softball pizza fundraiser through Port Sandy Bay

Organized, communicated with coaches, parents/participants, and started Youth Outdoor Soccer on 6/5
Organized Mariner and Raven Adult Football games on 6/12 and 6/26
Continued scheduling all umpires and scorekeepers for youth and men's softball and baseball games
Created and submitted all check requests for Concerts in the Park series and Bands on the Beach
Created, Completed, and received contracts from H&P Enterprises for Concessions for Concerts in Park, Celebrate TR, and 4th of July.
Completed several tasks for Celebrate TR event and attended meeting on 6/30
Assisted Haelee with Office duties and tasks such as running mail and bank runs and helping with invoices and paperwork

Ethan

I was able to get concessions at Vietnam park up and running.
I looked at multiple trees and had them passed on to the proper people.
I helped out for two weekends of soccer training Saturday mornings.
Our Kids camp got put together. Had multiple meetings with my playground staff and did some trainings for them to get started. It's been going well.
Set up for the outdoor movie and had a successful movie in the park while selling concessions there as well.
I was able to trim a tree up myself to save the parks guys from doing it.
I met with Ron strong multiple times about Beach Volleyball and Fitness.
Our girls Beach Volleyball league has started and off and running well.
I met with Julie and talked about her activities and got what she needed for those.
I was able to help fill in and umpire a little league baseball game
I've ordered concession for Vietnam and took on a Pepsi
I was able to have a successful Sundae Thursday activity indoors due to the weather outside
Planned all month for the 4th of July event. Did set ups, and got HP, Wizards kingdom, clipper city chordsman, and cool city sound to be there.
I worked with Ben our Intern on multiple events

Parks/Maintenance

Beach Bash Setup
Sundae Thursday Setup
Removal of trees on washington park Trail
Car Show Setup
Dugout Zipline Play Area
Dugout Riverside Play Area
On going cleanup at beach
Tree removal on 16th Bucholz St
Plumbing Harbor Park
Electrical on Power Boards fixed
Power washing restrooms
Clean up after Vandalism at Vets and Washington Park
Pulled weeds at Washington Park
Started going and inspecting playground equipment
Daily Task of Trash and Bathrooms

Senior Center

Take n Make / Creation Station – 12 Beach theme filled ornaments prepared for pick up
Wisconsin Association of Senior Centers Membership Meeting
Wisconsin Association of Senior Centers District 3 Meeting
Friends of the Senior Center Board Meeting
Committee on Aging Meeting
Nutrition Program Meeting (4x)
Parks & Recreation Supervisor Staff Meeting (1x)
Parks & Recreation Director Meeting (2 x)
Resumed in person Benefit Specialist appointments
Red Hattitudes resumed in person meetings
Breakfast Club radio show to promote Pancake Breakfast and Sundae Thursday
Strong Bodies Virtual Exercise Class
Taking Care of You – educational meeting series
Burial Trusts Presentations
Birthday calls, mailed birthday cards & anniversary cards
Senior Center June Newsletter – Created, mailed, emailed, distributed to area businesses
Updated senior center website & social media page
Pancake Breakfast Fundraiser – Profit after expenses \$592
Brewer Game Bus Trip – Taking reservations. 35 out of 50 seats are already sold.
Taste of Milwaukee Bus Trip – Taking reservations. 26 out of 52 seats sold within 3 days.
Volunteers assembled storage cabinets for the senior center
Sundae Thursday – Michelle, Program Coordinator organized and worked during event with Ethan, Recreation Supervisor
Accepting applications for the position of Head Cook
109 Volunteers donated 1182 hours of their time
Cancellations that continue due to Covid restrictions/protocols
Resuming in July:
Cribbage, Dominoes, Knit & Stitch, Mahjong, & Sheepshead
Resuming in Fall:
Chorus Rehearsals & Performances
Dartball
Senior Dining Lunch Program (County Nutrition Program)

Ben-Intern

Sundae Thursday: Assisted Ethan Jones and Michelle Michels in the planning and execution of Sundae Thursday, an event celebrating the creation of the Ice Cream Sundae.
Worked with Ethan Jones to retrieve 60 gallons of Ice cream and two freezers from Cedar Crest Ice Cream in Manitowoc, Wisconsin. Similarly picked up 62 gallons of vanilla ice cream from Two Rivers Kwik Trip that was donated from their sponsorship.
Assisted in Event promotion on Channel 5 news, Manitowoc's WCUB/WLTU Radio station, and dispersing flyers to local businesses and on Social Media
Worked the Sundae Thursday event as a runner as well as MC for the Ice Cream Eating contest.
Fourth of July: Assisted Ethan Jones in the finalization process (planning, set-up, and working the event) of the Two Rivers July 4th Event and Fireworks show.
Communicated with Sponsors, Concessions vendor HP Enterprises, Fireworks Expert Jay Ploeckelmann, and Wizard's Kingdom Inflatables.
Help facilitate the creation and sale of 200 T-shirts sold to raise funds for the Parks & Recreation Special Events Fund.

Communicated and met with Erickson Sports and Apparel manager Greg Erickson to get shirts ordered, printed, and brought back to the J.E. Hamilton Community House.

Met with our sound guy for the fourth of July Event the morning of for a sound-check with our performers, the Clipper City Chordsmen.

Drove around in a Gator picking up trash and delivering signs and goods to and from Neshotah Beach, JE Hamilton Community House, and Walsh Field. City Council: Attended City Council Meeting on June 3rd, 2021 as well as a meeting on the Central Park 365 (splash-pad project) on June 7th, 2021.

Safety Committee: Attended a safety committee meeting on June 10th, 2021

Sundae Thursday: attended meetings on June 15th, June 17th, and June 22nd.

Kites over Lake Michigan: Attended a meeting for Two Rivers Kites over Lake Michigan event on June 17th, 2021

Created flyers, posters, and banners to promote on Facebook and Instagram promoting various events, activities, and programs available for the public such as Bike Rodeo, Chalk-it-up, Sundae Thursday, Fourth of July, and . ○ Posted to Instagram and Facebook Stories during events.

Began work as Athletic Coordinator at Vietnam Memorial Park. Assisting Rebeccah Hanse with managing team, umpire, and scorekeeper schedules as well as assisting as scorekeeper on multiple occasions ○ Also worked with Ethan Jones as “concessions manager” working with and supervising our concessions volunteers and counting the cash drawer at the end of the evening.

Two Rivers Police Department Monthly Report May 2021



Serving our community since 1858

*Two Rivers Police Department
1717 East Park St.*

Two Rivers, WI 54241

Business (920) 793-1191

Non-Emergency (920) 686-7200



Monthly Report May 2021

National Peace Officer Memorial Day and Police Week

In 1962, President John F. Kennedy proclaimed May 15th as Peace Officer's Memorial Day to honor those that gave the ultimate sacrifice in serving their communities. Since that date, the day and week surrounding it has been commemorated throughout the United States as Police Week. In 1994, President William Jefferson Clinton signed a law requiring the American Flag to be flown at half-staff on May 15th. Flying the flag at half-staff is a rare honor and serves as a tribute to the almost 24,000 United States Law Enforcement Officers who have died in the line of duty.



This year the Two Rivers Police Department took part in several Law Enforcement Memorial ceremonies.



On May 7th, three members of our honor guard- Officer Briana Propson, Officer Rob Wandrie and Lieutenant Andrew Ratz, travelled to Madison to take part in the statewide ceremony which is held there annually. The ceremony started before sunrise and went throughout the day with members taking part in the "Sunrise Guard Mount". The ceremony resembles the style of ceremony

conducted at the “Tomb of the Unknown Soldier” guard detail in Washington D.C. The ceremony concluded with a large public gathering at noon involving hundreds of officers, dignitaries and the families and friends of those that were lost in the line of duty.



On May 14th, the department held its annual Law Enforcement Memorial Bridge ceremony for Officer Leo Rocque and Officer Thomas Dodge who had been killed in the line of duty while performing their role as police officers in our agency. The ceremony, which was held at Rogers Street and on the 22nd St. Law Enforcement Memorial Bridge, was attended by on duty personnel, staff, retirees, Two Rivers PD Honor Guard members, citizens and local law enforcement agency heads. A wreath laying ceremony was conducted as a time of remembrance for our fallen officers.

On May 14th, the department also attended a wreath laying ceremony in the City of Manitowoc for all of the fallen officers in the county. Two Rivers Police Department Honor Guard members participated in the ceremony and helped present the wreath.



Lieutenant Scott Hodek Retirement

Lt. Scott Hodek announced his retirement from police service effective on Wednesday, May 26th. Lt. Hodek served the City of Two Rivers for just over 9 years and the law enforcement profession for nearly 15 years. Scott served as a patrol officer for Two Rivers from 2006 to 2012, where he then served the citizens of Manitowoc with the Manitowoc Police Department from 2012 to 2017.

In 2017, Officer Hodek returned to Two Rivers PD to fill a vacant Patrol Lieutenant position. Scott was the shift commander on both 2nd and 3rd shifts. We thank Scott for his years of dedicated service to his community and this Department and wish Scott all the best in his retirement.



Welcome Susie Griepentrog

We are happy to announce the recent hire of a new full time police secretary, Susie Griepentrog. Susie comes to us from the Manitowoc Sheriff's Office and previous to that the Manitowoc County Joint Dispatch Center. She is joining our team bringing a wealth of experience with her and we look forward to having her here for years to come. Welcome to the Two Rivers family Susie!



K-9 Program Approval and Fundraising

It's official... TRPD is starting a K-9 program! We received a sizable donation from former city council member James Taddy, who recently passed away and left money to the department from his estate. The department is using a portion of this money to start up a K-9 program. We are looking for a community match in the amount of \$50,000.

Our first donation was in the amount of \$10,000 and came from Mrs. Louann Smith who has wanted to donate to a K-9 program for us for several years.

Thank you Mrs. Smith for your generous donation!



Training in May

Investigator Steber and Officer Wandrie both attended a Two Man Tactics class and a Advanced Pistol class in LaCrosse to enhance their skills as part of the joint Manitowoc County SWAT team. Officer Wandrie also attended a basic SWAT training course several weeks earlier.

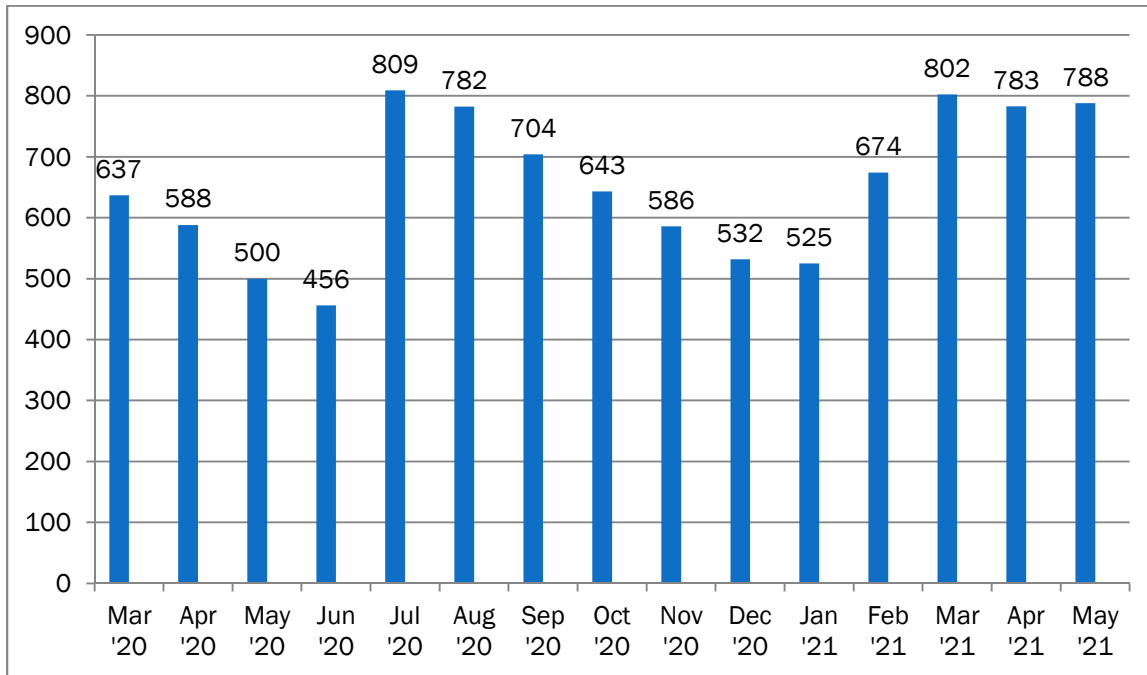
The Two Rivers Honor Guard team took part in several training blocks for new members and refresher trainings for veteran members in preparation for events in May which constitute the majority of the team's annual events.



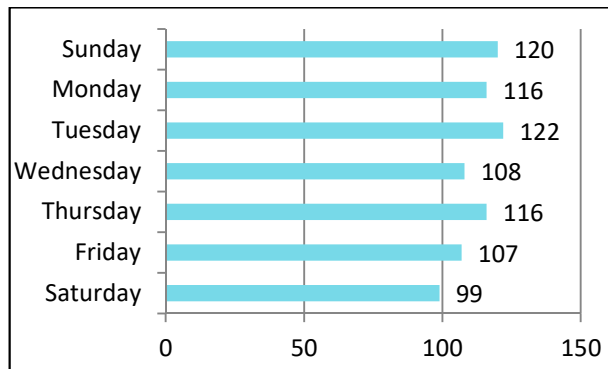
CALLS FOR POLICE SERVICE

May 2021: 788	2021 YTD TOTAL: 3,572 TOTAL LAST YEAR: 10,383
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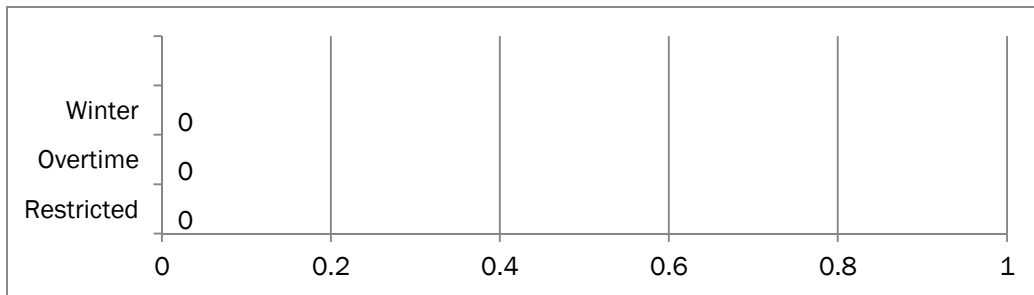
Monthly Calls Comparison Chart:



Calls for Service by Day of Week:



May 2021 Parking Enforcement:

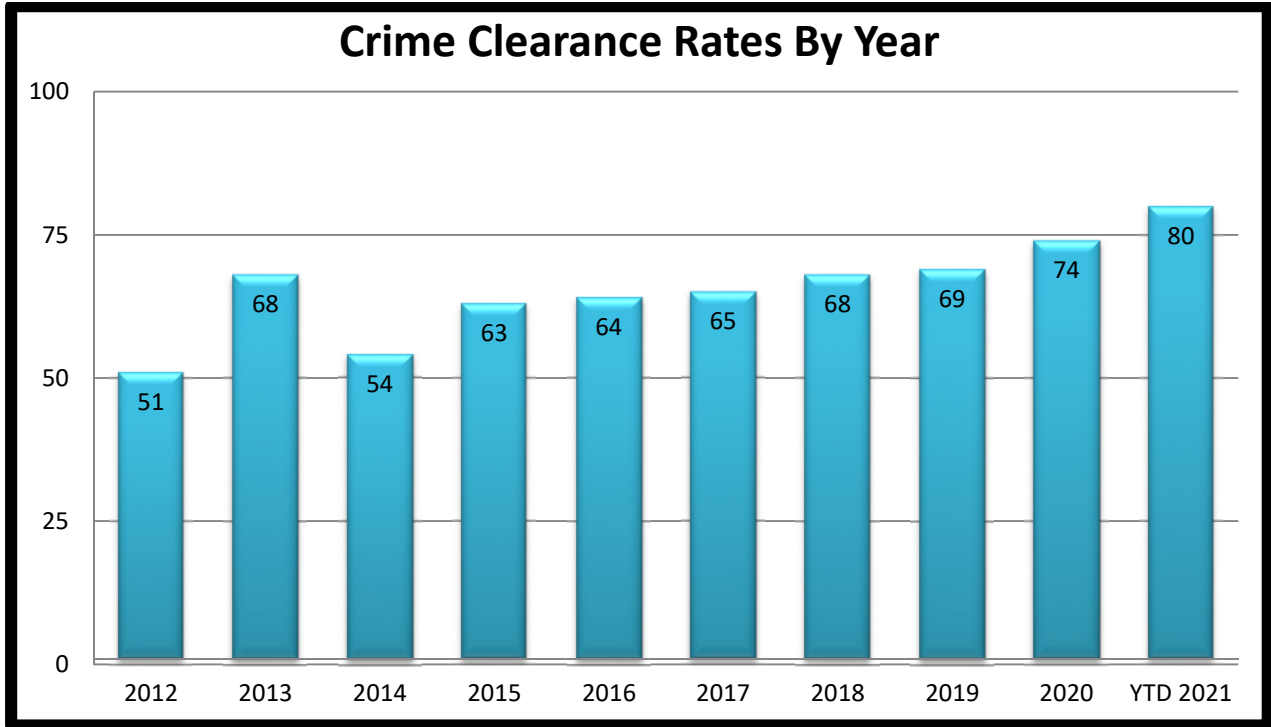


CRIME CLEARANCE RATE:

Each law enforcement agency in the Nation submits monthly reports to the Uniform Crime Reporting (UCR) Program. This program collects and reports crime offense data for the Nation, categorizing crime data as Part I or Part II offenses. Part I offenses include: Murder/Non-Negligent, Forcible Rape, Robbery, Assault(s), Burglary, Larceny/Theft, Motor Vehicle Thefts, and Arson. Part II offenses include all other crime classifications outside those defined as Part I offenses. These monthly reports also afford the Two Rivers Police Department the ability to monitor our crime clearance rate. The crime clearance rate is simply the percentage of offenses reported as compared to how many of those offenses were cleared or resolved. The Two Rivers Police Department is proud to note that our crime clearance rates are generally well above the average for the State of Wisconsin. Because some cases that are reported in one month may be solved or “cleared” the next month or months later, it is difficult to state crime clearance rates as purely a monthly rate. For our purposes, we continue to track our CCR rates across the months and years as well.

	May
Reported Part 1 Cases	14
Cases Cleared	10
Crime Clearance Rate	71%

Crime Clearance Rate YTD: 80%



Adult & Juvenile Arrest/Charge Summary:

The following is the total of ADULT and JUVENILE ARRESTS/CHARGES made by this department this month. This may not represent the actual number of individuals arrested as there are generally many cases where an individual will have multiple charges or counts of a specific charge. These statistics represent charges and arrests made for Criminal Code as well as Municipal Ordinance violations.

2021	May
Adult Arrests	85
Juvenile Arrests	6
Total	91

Written Warnings 2021

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
FIELD WARNING													
6-5-22 KEEPING OF CHICKENS & DUCKS	0	1	0	0	0	0	0	0	0	0	0	0	1
346.072(1M)(A) FAIL/CHANGE LANE PASSING STOPPED EMERGENCY VEHICLE	1	0	1	1	0	0	0	0	0	0	0	0	3
TR305.15(5) FAIL/MAINTAIN HIGH-MOUNTED STOP LAMP	0	0	2	1	0	0	0	0	0	0	0	0	3
341.04 NON-REGISTRATION OF VEHICLE	1	0	5	0	0	0	0	0	0	0	0	0	6
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	1	2	0	0	0	0	0	0	0	0	0	0	3
346.87 UNSAFE BACKING OF VEHICLE	0	1	0	0	0	0	0	0	0	0	0	0	1
346.37(1)(C)1 001 VIOLATE RED TRAFFIC SIGNAL	2	1	0	0	0	0	0	0	0	0	0	0	3
341.04(1) NON-REGISTRATION OF OTHER VEHICLE	1	0	0	0	0	0	0	0	0	0	0	0	1
341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	21	12	9	13	7	0	0	0	0	0	0	0	62
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	2	0	0	0	0	0	0	0	0	0	2
346.35 001 IMPROPER SIGNAL FOR STOPTHURN	0	1	0	0	0	0	0	0	0	0	0	0	1
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	0	2	4	2	1	0	0	0	0	0	0	0	9
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	19	13	12	3	5	0	0	0	0	0	0	0	52
341.15(3)(C) IMPROPER DISPLAY/PLATES (UNCLEAN)	1	0	0	1	0	0	0	0	0	0	0	0	2
341.15(1m)(a) FAIL/ATTACH REAR REGIS. DECAL/TAG	1	0	1	0	0	0	0	0	0	0	0	0	2
343.07(1g)(a)1 OPERATE MOTOR VEHICLE BY PERMITTEE W/O INSTRUCTOR	0	0	0	0	1	0	0	0	0	0	0	0	1
6-5-21 LIMIT ON NUMBER OF DOGS AND CATS	0	1	0	1	0	0	0	0	0	0	0	0	2
6-5-7(B)(4) BARKING DOGS	0	0	3	0	1	0	0	0	0	0	0	0	4
6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	0	1	0	0	1	0	0	0	0	0	0	0	2
TR305.30(2) TIRES-BALD TIRES HAVING TREAD DEPTH < 2/32"	1	0	0	0	0	0	0	0	0	0	0	0	1
9-2-5/10P-7A LOUD AND UNNECESSARY NOISE/VIBRATIONS 10PM-7AM	0	0	2	1	0	0	0	0	0	0	0	0	3
9-6-3 (DO NOT USE) RESPONSIBILITY OF OWNERS/OCCUPANTS FOR	0	1	0	0	0	0	0	0	0	0	0	0	1
9-2-11 CURFEW VIOLATION	0	0	0	1	0	0	0	0	0	0	0	0	1
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	2	3	3	1	4	0	0	0	0	0	0	0	13
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	4	2	2	0	0	0	0	0	0	0	0	0	8
6-5-1 DOG LICENSE	6	7	6	2	7	0	0	0	0	0	0	0	28
TR305.34(3)(A) WINDSHIELDS-EXCESSIVELY CRACKED/IN CRITICAL AREA	1	0	1	1	0	0	0	0	0	0	0	0	3
TR305.32(6)(A) WINDOW-REAR SIDE WINDOWS TINTING MANUFACTURER	0	0	0	1	0	0	0	0	0	0	0	0	1
TR305.32(5)(B)1 WINDOW-REAR WINDOW-TINTING MANUFACTURER	1	0	0	1	0	0	0	0	0	0	0	0	2
TR305.32(4)(B)2 WINDOW-VENT/FRONT SIDE TINTING 50%	5	0	1	6	0	0	0	0	0	0	0	0	12
TR305.32(4)(B)1 WINDOWS-VENT/FRONT SIDE-TINTING BY MANUFACTURER	0	0	1	0	0	0	0	0	0	0	0	0	1
TR305.26(1) MIRRORS-REQUIRED MIRRORS VIOLATION	0	0	0	0	1	0	0	0	0	0	0	0	1
TR305.15(1) STOP LAMPS REQUIRED NUMBER	0	1	0	0	0	0	0	0	0	0	0	0	1
TR305.08(3) BACK-UP LAMP SWITCH-INDICATOR VISIBLE TO DRIVER	0	0	0	1	0	0	0	0	0	0	0	0	1
347.39(2) EQUIP MOTOR VEHICLE WITH ILLEGAL MUFFLER	0	0	0	1	0	0	0	0	0	0	0	0	1
347.39(1) NO MUFFLER/DEFECTIVE MUFFLER	0	0	1	0	0	0	0	0	0	0	0	0	1
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	3	1	1	0	3	0	0	0	0	0	0	0	8
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	7	1	4	6	0	0	0	0	0	0	0	0	18
347.13(1) NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT	4	4	2	4	2	0	0	0	0	0	0	0	16
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	31	14	13	9	6	0	0	0	0	0	0	0	73
346.57(4)(H) SPEEDING - 55MPH NO FIX LIMITS POSTED	0	0	0	1	0	0	0	0	0	0	0	0	1
346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	1	3	1	2	0	0	0	0	0	0	0	0	7
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	20	12	7	8	8	0	0	0	0	0	0	0	55
346.57(3) DRIVING TOO FAST FOR CONDITIONS	0	1	0	0	0	0	0	0	0	0	0	0	1
346.46(1) FAILURE TO STOP FOR STOP SIGN	3	9	7	2	0	0	0	0	0	0	0	0	21
346.37(1) VIOLATION OF TRAFFIC CONTROL SIGNAL	0	1	0	0	1	0	0	0	0	0	0	0	2
346.34(1)(B) TURN VEH W/O PROPER SIGNAL	1	0	0	0	0	0	0	0	0	0	0	0	1
346.31(3) IMPROPER LEFT TURN	1	1	0	0	0	0	0	0	0	0	0	0	2
346.31(2) IMPROPER RIGHT TURN	0	0	2	0	0	0	0	0	0	0	0	0	2
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	0	0	1	0	0	0	0	0	0	0	0	1
346.14(1m) AUTOMOBILE FOLLOWING TOO CLOSELY	0	0	1	0	0	0	0	0	0	0	0	0	1
346.13(3) DEVIATE FROM DESIGNATED LANE	0	0	0	0	1	0	0	0	0	0	0	0	1
346.13(1) UNSAFE LANE DEVIATION	2	0	0	0	0	0	0	0	0	0	0	0	2
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	1	1	0	0	1	0	0	0	0	0	0	0	3
343.43(1)(d) VIOLATE GDL RESTRICTIONS	0	1	0	0	0	0	0	0	0	0	0	0	1
343.05(3)(a) OPERATE W/O VALID LICENSE	2	0	0	0	0	0	0	0	0	0	0	0	2
341.62 DISPLAY FALSE VEHICLE REGISTRATION PLATE	1	0	0	0	0	0	0	0	0	0	0	0	1
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	2	1	0	0	0	0	0	0	0	0	0	0	3
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	0	0	0	1	0	0	0	0	0	0	0	1
341.15(2) IMPROPERLY ATTACHED LICENSE PLATES	2	0	0	1	0	0	0	0	0	0	0	0	3
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	4	2	2	1	0	0	0	0	0	0	0	0	9
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	1	1	2	1	0	0	0	0	0	0	0	0	5
347.07(2)(B) OPERATE VEHICLE W/NONRED TAILLIGHTS	1	0	0	0	0	0	0	0	0	0	0	0	1
347.07(2)(A) OPERATE VEHICLE W/NONWHITE HEADLIGHTS	0	0	0	1	0	0	0	0	0	0	0	0	1
347.06(3) UNCLEAN/DEFECTIVE LIGHTS OR REFLECTORS	14	20	7	9	4	0	0	0	0	0	0	0	54
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	9	2	3	1	0	0	0	0	0	0	0	0	15
346.89(1) INATTENTIVE DRIVING	1	0	0	0	0	0	0	0	0	0	0	0	1
FIELD WARNING Totals	179	124	108	85	55	0	0	0	0	0	0	0	551
Totals	179	124	108	85	55	0	0	0	0	0	0	0	551

Municipal Citations 2021

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
ORDINANCE													
9-1-4 W/INJ DISORDERLY CONDUCT WITH INJURY	0	1	1	1	0	0	0	0	0	0	0	0	3
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	3	0	0	2	0	0	0	0	0	0	0	0	5
9-1-2(E)(3) POSSESS ANY ELECTRONIC SMOKING DEVICE UNDER 18	0	0	0	0	1	0	0	0	0	0	0	0	1
9-1-1 947.0125(3)(C) UNLAWFUL USE OF COMPUTERIZED COMMUNICAITON-	1	0	0	0	0	0	0	0	0	0	0	0	1
9-2-10(C) CONTRIBUTE TO TRUANCY	1	1	1	0	0	0	0	0	0	0	0	0	3
6-1-1 POSSESSION/CONSUMPTION BY UNDERAGE	0	0	0	0	1	0	0	0	0	0	0	0	1
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL	0	0	0	1	0	0	0	0	0	0	0	0	1
9-2-13 POSSESSION OF DRUG PARAPHERNALIA	1	0	4	2	2	0	0	0	0	0	0	0	9
9-2-12 POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	2	0	1	1	1	0	0	0	0	0	0	0	5
8-2-4(B) ALL NIGHT PARKING PROHIBITED/WINTER PARKING	2	0	0	0	0	0	0	0	0	0	0	0	2
6-1-1 125.07(4)(B) UNDERAGE DRINKING-POSSESS/CONSUMES	0	0	0	0	1	0	0	0	0	0	0	0	1
9-2-7 DISORDERLY CONDUCT WITH MOTOR VEHICLE (NOT IN PARK)	1	0	0	1	0	0	0	0	0	0	0	0	2
9-1-1 947.01/WO INJ (DO NOT USE) DISORDERLY CONDUCT WITHOUT INJURY	0	2	0	0	0	0	0	0	0	0	0	0	2
9-1-1 947.01/INJ (DO NOT USE) DISORDERLY CONDUCT WITH INJURY	0	1	0	0	0	0	0	0	0	0	0	0	1
9-1-1 946.41 RESISTING OR OBSTRUCTING OFFICER	0	1	0	0	0	0	0	0	0	0	0	0	1
9-1-1 943.20 THEFT	0	2	1	0	0	0	0	0	0	0	0	0	3
9-1-1 943.01(1) CRIMINAL DAMAGE TO PROPERTY	0	0	0	1	0	0	0	0	0	0	0	0	1
9-2-10(B) HABITUAL TRUANCY	6	5	0	0	0	0	0	0	0	0	0	0	11
9-2-10(A) SIMPLE TRUANCY	2	2	1	0	0	0	0	0	0	0	0	0	5
9-1-1 167.10(3) USE OF FIREWORKS/POSSESSION OF FIREWORKS	0	0	0	0	1	0	0	0	0	0	0	0	1
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	0	0	1	1	0	0	0	0	0	0	0	2
6-5-14 HARBORING VICIOUS ANIMALS	0	0	1	0	0	0	0	0	0	0	0	0	1
6-5-8(D) FAILURE TO PAY FOR REDEEMED ANIMAL	0	0	5	0	0	0	0	0	0	0	0	0	5
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	0	0	2	0	1	0	0	0	0	0	0	0	3
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	1	0	0	0	0	0	0	0	0	0	0	0	1
6-5-1 DOG LICENSE	3	6	0	0	1	0	0	0	0	0	0	0	10
346.46(1) FAILURE TO STOP FOR STOP SIGN	0	0	0	1	0	0	0	0	0	0	0	0	1
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	0	0	1	0	0	0	0	0	0	0	0	0	1
ORDINANCE Totals	23	21	18	11	10	0	0	0	0	0	0	0	83
Totals	23	21	18	11	10	0	0	0	0	0	0	0	83

Traffic Citations 2021

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
TRAFFIC													
343.44(1)(b) 013 OPERATING WHILE REVOKED (FORFEITURE)	3	1	1	0	0	0	0	0	0	0	0	0	5
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	0	0	0	1	0	0	0	0	0	0	0	0	1
346.87 UNSAFE BACKING OF VEHICLE	2	0	0	0	0	0	0	0	0	0	0	0	2
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	0	1	0	1	2	0	0	0	0	0	0	0	4
346.62(2) RECKLESS DRIVING-ENDANGER SAFETY	0	0	1	1	1	0	0	0	0	0	0	0	3
341.04(1) 001 NON-REGISTRATION OF A AUTO, ETC	5	7	4	1	1	0	0	0	0	0	0	0	18
346.63(1)(B) 019 OPERATING W/PAC (2ND)	1	0	0	0	0	0	0	0	0	0	0	0	1
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	0	0	1	0	0	0	0	0	0	0	0	0	1
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	7	6	5	1	3	0	0	0	0	0	0	0	22
343.44(1)(a) 004 OPERATING AFTER SUSPENSION (4TH+)	0	1	0	0	1	0	0	0	0	0	0	0	2
343.44(1)(a) 003 OPERATING AFTER SUSPENSION (3RD)	1	1	2	1	3	0	0	0	0	0	0	0	8
343.44(1)(a) 002 OPERATING AFTER SUSPENSION (2ND)	2	0	0	1	1	0	0	0	0	0	0	0	4
347.48(2M)(D) RIDE IN VEHICLE W/O WEARING SEAT BELT	0	0	1	0	0	0	0	0	0	0	0	0	1
346.675(1) 001 VEHICLE OWNER'S LIABILITY FOR FSA	0	0	0	1	0	0	0	0	0	0	0	0	1
343.085(2m)(a)1 PROB LICENSEE OPER CLASS D VEH W/OTHER PERSON IN VEH	1	0	0	0	0	0	0	0	0	0	0	0	1
346.63(1)(AM) 001 OPER W/CONTROLLED SUBSTANCE	0	0	1	0	0	0	0	0	0	0	0	0	1
346.935(3) OPEN INTOXICANTS OR NITROUS OXIDE IN MV BY DRIVER	1	0	0	0	0	0	0	0	0	0	0	0	1
347.48(2m)(b) SEATBELT - OPERATOR USE REQUIRED	0	0	4	2	1	0	0	0	0	0	0	0	7
347.26(1) OPTIONAL LIGHTING EQUIP-DARKNESS-LAMPS TO COMPLY W/REQ.	0	1	0	0	0	0	0	0	0	0	0	0	1
346.70(1) 001 FAILURE TO NOTIFY POLICE OF AN ACCIDENT	0	1	0	0	0	0	0	0	0	0	0	0	1
346.69 HIT AND RUN PROPERTY ADJACENT TO HIGHWAY	0	2	1	0	0	0	0	0	0	0	0	0	3
346.63(1)(B)CIR OWI- OPERATE WITH PAC OVER LEGAL LIMIT	2	2	0	1	1	0	0	0	0	0	0	0	6
346.63(1)(B)ORD OWI - OPERATE WITH PAC OVER LEGAL LIMIT	3	0	4	0	1	0	0	0	0	0	0	0	8
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	3	2	1	0	4	0	0	0	0	0	0	0	10
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	0	0	2	0	0	0	0	0	0	0	0	0	2
346.46(1) FAILURE TO STOP FOR STOP SIGN	0	1	1	0	1	0	0	0	0	0	0	0	3
346.39(1) FAILURE TO STOP FOR FLASHING RED SIGNAL	1	0	0	0	0	0	0	0	0	0	0	0	1
346.34(1) FAILURE TO SIGNAL TURN/UNSAFE TURN	0	0	0	0	1	0	0	0	0	0	0	0	1
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	1	0	1	0	0	0	0	0	0	0	0	0	2
346.14(1m) AUTOMOBILE FOLLOWING TOO CLOSELY	0	0	0	1	0	0	0	0	0	0	0	0	1
346.13(1) UNSAFE LANE DEVIATION	0	1	0	0	0	0	0	0	0	0	0	0	1
346.09(1) PASSING INTO ONCOMING TRAFFIC	0	0	1	0	0	0	0	0	0	0	0	0	1
343.44(1)(b) OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUST/REFUSAL)	3	2	3	4	0	0	0	0	0	0	0	0	12
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	1	4	4	0	1	0	0	0	0	0	0	0	10
343.43(1)(d) VIOLATE GDL RESTRICTIONS	0	0	0	2	0	0	0	0	0	0	0	0	2
343.05(3)(a) OPERATE W/O VALID LICENSE	8	4	7	2	1	0	0	0	0	0	0	0	22
341.62 DISPLAY FALSE VEHICLE REGISTRATION PLATE	0	1	0	0	0	0	0	0	0	0	0	0	1
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	1	0	0	1	0	0	0	0	0	0	0	0	2
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	1	1	4	0	0	0	0	0	0	0	0	0	6
343.05(3)(b) OPERATE MOTORCYCLE W/O VALID LICENSE	0	0	0	0	1	0	0	0	0	0	0	0	1
347.413(1) NO TAMPERING W/IGNITION INTERLOCK DEVICE	1	1	0	1	0	0	0	0	0	0	0	0	3
346.935(2) OPEN INTOXICANTS IN MOTOR VEHICLE BY PASSENGER/DRIVER	2	1	1	0	0	0	0	0	0	0	0	0	4
346.89(1) INATTENTIVE DRIVING	0	0	1	0	2	0	0	0	0	0	0	0	3
346.63(1)(A) CTY OPERATING A MOTOR VEHICLE WHILE INTOXICATED	1	0	0	0	0	0	0	0	0	0	0	0	1
346.63(1)(A) ORD OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	0	4	0	4	0	0	0	0	0	0	0	10
346.63(1)(A) CIR OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	3	2	0	0	1	0	0	0	0	0	0	0	6
TRAFFIC Totals	56	43	55	22	31	0	0	0	0	0	0	0	207
Totals	56	43	55	22	31	0	0	0	0	0	0	0	207

May 2021 Juvenile Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
940.19(1)	13B BATTERY-SIMPLE	1	1
944.30(1)	40A PROSTITUTION - NON-MARITAL SEXUAL INTERCOURSE	1	1
947.01(1) 90C	90C DISORDERLY CONDUCT - GENERAL	1	1
6-1-1 125.07(4)(B)	90G UNDERAGE DRINKING-POSSESS/CONSUMES	1	1
938.19(1)(D)4	90I JUVENILE IN CUSTODY-RUNAWAY	1	1
9-1-2(E)(1)	90Z NO PERSON UNDER 18 MAY BUY/ATTEMPT TO BUY	1	1
Totals:		6	6

May 2021 Adult Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
940.01(1)(a)	09A 1ST DEGREE INTENTIONAL HOMICIDE	1	1
940.02(2)(a)	09B 1ST RECKLESS HOMICIDE/DELIVER DRUGS	2	2
940.302(2)(A)	100 HUMAN TRAFFICKING	1	1
948.02(2) RAPE	11A RAPE UNDER 16 YEARS OF AGE	1	1
940.19(2)	13A SUBSTANTIAL BATTERY/AGGRAVATED/INTEND	1	1
940.19(1)	13B BATTERY - SIMPLE	2	1
947.01(1) 13B	13B DISORDERLY CONDUCT - SIMPLE ASSAULT	4	4
940.44(1)	13C INTIMIDATION OF A VICTIM	2	2
943.10(1)	220 BURGLARY	1	1
943.20(1)(A) THEFT OTHER	23H THEFT ALL OTHER	1	1
9-1-1 943.01(1)	290 CRIMINAL DAMAGE TO PROPERTY	1	1
943.01(1)	290 CRIMINAL DAMAGE TO PROPERTY	1	1
9-2-12	35A POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR	1	1
961.41(1M)(H)1	35A POSSESS W/INTENT THC LESS THAN 200 GRAMS OR	1	1
961.41(3G)(AM)	35A POSSESS NARCOTIC SCH I OR II	2	2
961.41(3G)(E)	35A POSSESS THC	1	1
961.41(3G)(G)	35A POSSESS METHAMPHETAMINE	2	2
9-2-13	35B POSSESSION OF DRUG PARAPHERNALIA	1	1
961.573(1)	35B POSSESS DRUG PARAPHERNALIA	3	3
948.11(2)(A)	370 EXPOSE CHILD TO HARMFUL MATERIAL	1	1
941.23	520 CARRYING CONCEALED WEAPON	1	1
941.29(1M)(A)	520 POSSESSION OF FIREARM BY FELON - WI	1	1
947.01(1) 90C	90C DISORDERLY CONDUCT - GENERAL	3	3
346.63(1)(A) 002	90D OPERATING WHILE INTOX (1ST)	1	1
346.63(1)(A) 003	90D OPERATING WHILE INTOX (3RD)	1	1
346.63(1)(A) ORD	90D OPERATING A MOTOR VEHICLE WHILE UNDER THE	1	1
813.12(4)(a)	90F DOMESTIC ABUSE INJUNCTION VIOLATION	1	1
948.21(1)(A)	90F NEGLECTING A CHILD	1	1
948.31(1)(B)	90F INTERFERE W/CUSTODY - BEYOND VISITATION	1	1
948.31(2)	90F INTERFERE W/CHILD CUSTODY	2	1
6-1-1 125.07(4)(B)	90G UNDERAGE DRINKING-POSSESS/CONSUMES	1	1
943.14	90J CRIMINAL TRESPASS TO DWELLING	1	1
346.04(3)	90Z OPERATOR FLEE/ELUDE OFFICER	1	1
51.15	90Z EMERGENCY DETENTION/MENTAL HEALTH	2	2
51.45(11)(B)	90Z COMMITMENT FOR TREATMENT ALCOHOL HOLD	2	2
6-5-7(A)(2)(B)	90Z DOG AT LARGE - OFF PREMISE	1	1
8-4-1(B)	90Z ABANDONMENT OF VEHICLES PROHIBITED	1	1
939.05	90Z PARTIES TO CRIME	1	1
941.30(2)	90Z 2ND DEGREE RECKLESSLY ENDANGERMENT	1	1
946.41(1) OBSTRUCT	90Z OBSTRUCTING AN OFFICER	1	1
946.41(1) RESIST	90Z RESISTING AN OFFICER	2	2
946.47(1)(A)	90Z HARBOR/AID FELON	2	2
946.49(1)(a)	90Z BAIL JUMPING-MISDEMEANOR	14	7
946.49(1)(b)	90Z BAIL JUMPING-FELONY	20	9
968.09(1)	90Z WARRANT ON FAILURE TO APPEAR	2	2
973.10	90Z PROBATION HOLD	9	9
973.10(1)	90Z PROBATION VIOLATION	1	1
Totals:		105	85

June 2021 Public Works Narrative Tasks	
ENGINEERING 2021	
	24th Street (Forest Ave to Jefferson)
	- Bid February 4th; Kruczek Construction is prime contractor
	- Contract work began on March 31st
	- Sanitary sewer, Water, Storm and lateral work is completed
	- Expect to start street grading and gravelling early July
	- Expect to begin paving operations in mid July
	25th Street (West River St to Forest Ave); Madison St (19th to 22nd)
	- Bid February 4th; Advance Construction is prime contractor
	- Contract work began June 2nd on 25th Street
	- Contractor completed sanitary sewer main on June 30th
	- Expect to complete water main and lateral work by end of July
	- Note: Wisconsin Public Service is expected to install gas main on Madison Street, starting near the end of May, and expected to be complete near the middle of June
	Lead water services and Sanitary Sewer lateral Replacement
	- Bid February 4th; Mammoth Construction is prime contractor
	- Contract work will be at various locations
	- Work to be scheduled as needed
	Eggers Pond (near 20th St & East River St)
	- City staff and consultant continue to work on project coordination
	- Contract was bid June 2nd with Superior Sewer & Water being the low bidder
	Pine Tree Drive Lift Station
	- Project to rehabilitate existing sanitary lift station at 23rd & Pine Tree Drive
	- Contract was bid April 29th, with Advance Construction being the low bidder
	- Contract expected to be awarded on June 7th
	Shoreline Protection
	- Staff and consultant are preparing the final permit for shoreline protection placed at DPW/WWTP area, Eggers Pond Site, Lot F, and Neshotah Pond area, as required by DNR
	Sidewalk Repair
	- Future contract(s) to be bid for additional sidewalk complaint areas as marked in 2020
	- Staff is responding to additional complaints, for which notices have been sent to affected residents
	Storm Lateral
	- Storm Lateral, and mini storm sewer work continues to be considered to help provide location for sump pump discharge, and reduce inflow into sanitary sewer
STREET DIVISION 2021	
	Street Sweeping
	Haul Sweepings to Landfill
	Street Painting / Paint City Lots
	Set Up Detour for Car Cruise / Car Show
	Street Repairs Concrete / Blacktop
	Mariners Trail Concrete Pad for Bike Repair Station
	Mariners Trail Add Topsoil Along Edge by Overlay
	Weed Cutting - Private / City Lots / Landfill
	Hydrovac For Elec. Dept.
	Install 375 Feet of Edging Along South Breakwater Trail
	Sanitary Sewer Flushing Biweekly / Monthly / Annual
	PBS Sewers (4) No Issues with The Main
	Washington Park Add Fill / Topsoil to Low Areas
	Open Outfalls (1)
	Spray for Weeds Downtown / Bridges / City Lots
	Televise Sanitary / Storm Sewers
	Blade Gravel Streets
	Storm Water Pond Inspections
	17th St. Bridge Openings (278)
WASTEWATER UTILITY 2021	

2021 Public Works/WWTP Tracking		<u>2021</u>		<u>2020</u>	
		<u>June</u>	<u>Year-to-Date</u>	<u>June</u>	<u>Year-to-Date</u>
ENGINEERING 2021					
	Landfill Leachate Pumpage (gallons)	395,465	3,782,346	1,032,384	4,996,533
	Precipitation	2.73	11.60	3.88	16.89
	Number of Encumbrance property checks	21	169	19	129
STREET DIVISION 2021 (Manhours)					
	Work for Engineering				
	Shop/Vehicle Maintenance	434	2,440	398	2,518
	Street Maintenance	232	713	153	531
	Street Cleaning	132	560	131	453
	Street Signs/Painting	163	503	69	464
	Snow & Ice		746		777
	PT Snowplowers		317		292
	Bridge - maintenance		17	35	46
	Old Dump/Landfill/River Sediment				
	17th Street Bridge opening	44	129	69	
	Storm Sewers				
	Refuse/Garbage				36
	Recycling/Leaf Collection		27		53
	Weed Cutting		15	92	92
	Work for Others	483	2,121	714	2,222
	Special Events				
	Landfill Maintenance	48			
	Landfill Sampling				
	PBS Sewers	4	35	6	45
	Salted Streets		12		
	Plowed all city streets		4		
	Open 17th Street Bridge	278	472	311	538
WASTEWATER UTILITY 2021					
	Wastewater Treated, Gallons	6,052,800	247,680,000	108,103,000	583,865,000
	MONTHLY AVERAGE: Daily Flow, Gallons	2,018,000	1,675,144	3,603,000	3,199,333
	MONTHLY AVERAGE: Daily BOD, Lbs.	3,949	3,618	4,463	4,627
Plant Discharges (MONTHLY AVERAGE)					
	Biological Oxygen Demand (BOD), mg/l	7.60	8.41	6.50	9.88
	Suspended Solids, mg/l	9.10	6.71	6.40	6.15
	Ammonia, mg/l	0.55	0.76	0.15	0.61
	Phosphorus, mg/l	0.41	5.26	0.34	0.23
	Fecal Coliform, per 100ml	12.00	17.29	27.00	33.50
	pH, Min (6.0)	6.80	5.83	7.00	6.93
	pH, Max (9.0)	7.00	6.00	7.20	7.17
Chemicals					
	Polymer, Gallons	88	528	88	528
	Ferric Chloride, Gallons	2,136	12,416	1,948	13,476
	Chemical Costs for the month		\$ 15,489.80	\$ 6,277.92	\$ 30,892.02
	Mishicot Payment	\$ 5,818.96	\$ 37,011.70	\$ 9,451.12	\$ 56,554.45
	Emergency call-ins	1	15	1	18



**Two Rivers
June 2021**

Prepared By: Patrick Murphy – MEUW Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. Training

- Confined Space Authorized

2. Audits/Inspections

- Investigated AED issue's and got replacements
- Set up monthly inspection process to be completed by MEUW RSC
- Roadway safety compliance talk with crews from DPW at work site

3. Compliance/Risk Management

- Record keeping review, proper recording of incidents (Monthly with Dee Dee Dirkman)
- Met with Jamie Jackson (HR) to get her involved in incident reports, WC reports and issues

GOALS AND OBJECTIVES

1. Training

- TBD

2. Audits/Inspections

- Waste water treatment formal inspection June TBD

3. Compliance/Risk Management

- Continue to promote good investigation and root cause analysis for all incidents

Jun-21

CITY OF TWO RIVERS
ULTRAFILTRATION FACILITY MONTHLY OPERATING REPORT

ULTRAFILTRATION MEMBRANE FACILITY PRODUCTION

TOTAL PRODUCTION	<u>35,205,420</u> GAL/MONTH
LESS BACKWASH WATER	<u>5,701,830</u> GAL/MONTH
WATER TO CITY	<u>29,503,590</u> GAL/MONTH
MAX. DAILY WATER PRODUCTION	<u>1,489,030</u> GAL/DAY
MIN. DAILY WATER PRODUCTION	<u>866,850</u> GAL/DAY
AVERAGE DAILY WATER PRODUCTION	<u>1,173,510</u> GAL/DAY

TOTAL PRODUCTION	<u>35205420</u> GAL/MONTH
WATER TO CITY	<u>29503590</u> GAL/MONTH

PUMP OPERATION

LOWLIFT PUMPS

1	2	3	
240	240	240	HR/MO
8	8	8	HR/DAY

HIGHLIFT PUMPS

1	2	3	4	
0	0	360	365	HR/MO
		12	12.17	HR/DAY

CHEMICAL USAGE

PRE MEMBRANE HYPOCHLORITE
 POST SODIUM HYPOCHLORITE
 RESERVOIR HYPOCHLORITE
 50% SODIUM HYDROXIDE
 FLUORIDE
 50% CITRIC ACID

USED FOR PRODUCTION ONLY

POUNDS USED	PMG	PPM
2444.6	0.08	0.00
3946.5	0.11	0.00
301.0	0.01	0.00
2559.0	0.00	0.00
827.8	0.02	0.00
40 gals	----	----

RESERVOIR OPERATIONS

HOURS OF OPERATION
 PUMP HOURS PER MONTH

HR/MONTH			
PUMP 7	PUMP 8	PUMP 9	TOTAL
384	0	336	720
			<u>9,359,000</u> GAL/MONTH
			<u>459,000</u> GAL/DAY
			<u>214,000</u> GAL/DAY
			<u>311,967</u> GAL/DAY

TOTAL GALLONS PUMPED PER MONTH
 MAXIMUM GALLONS PER DAY
 MINIMUM GALLONS PER DAY
 AVERAGE GALLONS PER DAY

REPORT PREPARED BY

Garret Wachowski / RB

DATE

7/2/2021

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
06/01/2021	128495	Milwaukee Audubon Society	Bird City USA renewal	100-55300-2910	02/16/2021	125.00-
Total 128495:						125.00-
06/18/2021	128563	Wisconsin Retirement System	Additional Balance Due	100-21520	02020	208.53-
Total 128563:						208.53-
06/09/2021	129116	WI Traffic Safety Officer's Association	Conference Registration / Wandrie	100-52115-2920	02/02/2021	200.00-
Total 129116:						200.00-
06/03/2021	129211	AV Dynamics of Manitowoc Inc	Viper Replacement Remote-PD	100-52115-2411	1003083	69.99
Total 129211:						69.99
06/03/2021	129212	Bird City Wisconsin	Bird City USA Renewal - Rec	100-55300-2910	2/16/2021	125.00
Total 129212:						125.00
06/03/2021	129213	Carron Net Company Inc	Tarp Repair - DPW	100-16120	345907	50.00
Total 129213:						50.00
06/03/2021	129214	CliftonLarsonAllen LLP	Progress Billing/Dec 2020 Audit & 501c6	100-51410-2130	2895546	6,573.00
Total 129214:						6,573.00
06/03/2021	129215	Dorner Company	Supplies - Wtr	650-59643-3900	157359-IN	5,224.25
06/03/2021	129215	Dorner Company	Supplies - Wtr	650-59643-3900	157361-IN	1,051.00
Total 129215:						6,275.25
06/03/2021	129216	Fastenal	Supplies-Wtr	650-59643-3900	WIMAN277845	7.31
Total 129216:						7.31
06/03/2021	129217	Froelich, Whitney L.	Contract Communications Services 5/16/	290-56700-2900	120	1,129.94
Total 129217:						1,129.94

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
06/03/2021	129218	Frontier	Telephone - Wtr	650-59661-2200	0443;5/21	52.70
Total 129218:						52.70
06/03/2021	129219	Gannett Wisconsin Media	Annual Subscription 5/1/21-5/31/22 - Lib	280-55111-3230	PG3074051 5/1/21-5/31/22	419.03
Total 129219:						419.03
06/03/2021	129220	Harbor Cities Inc	Service/Drill Bits - DPW	100-53200-2900	39446	313.50
06/03/2021	129220	Harbor Cities Inc	Service/Chipper	100-53200-2900	39489	32.00
Total 129220:						345.50
06/03/2021	129221	Hubbart Electric Inc	Repair Pole Lights @ Walsh Field	454-55400-8840	13228	1,480.50
Total 129221:						1,480.50
06/03/2021	129222	JSM Secure Inc.	Camera Services - P & R	100-55140-2900	70132	360.00
Total 129222:						360.00
06/03/2021	129223	Klein's Hardware Hank	Shop Supplies-DPW	100-16120	PUBLIC WORKS TR-KRIS	3.79
Total 129223:						3.79
06/03/2021	129224	Manitowoc Co Solid Waste	Account #162 Apr 2021 Service - Eng	640-53620-2900	24005	9,788.83
06/03/2021	129224	Manitowoc Co Solid Waste	Account #239 Apr 2021 Service - Eng	640-53310-2900	24038	2,470.35
Total 129224:						12,259.18
06/03/2021	129225	Manitowoc Disposal Inc	Recycling & Refuse Collect 5/15/2021-5/	640-53620-2900	5/15/2021-5/28/2021	14,440.86
06/03/2021	129225	Manitowoc Disposal Inc	Empty Dumpsters - Rec	640-53620-2900	53856	320.00
Total 129225:						14,760.86
06/03/2021	129226	Maritime Plumbing and Mechanical LLC	Services - Wtr	650-59678-2900	41048	3,986.00
06/03/2021	129226	Maritime Plumbing and Mechanical LLC	Services - Wtr	650-59642-2900	41097	464.00
Total 129226:						4,450.00
06/03/2021	129227	Nelson Sign & Graphics	Letter Ford Intercepton #22	100-52115-2170	5/26/21	395.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129227:						395.00
06/03/2021	129228	OSI Environmental Inc	Used Oil Collection - DPW	100-53200-2900	4020507	75.00
06/03/2021	129228	OSI Environmental Inc	Used Oil Collection - DPW	100-53200-2900	4020518	50.00
Total 129228:						125.00
06/03/2021	129229	Plantico, Luanne	Energy Star Rebate - Dehumidifier	660-29253	5/26/2021	15.00
Total 129229:						15.00
06/03/2021	129230	Prompt Printing Center	Business Cards/Tlachac - PD	100-52115-3850	34692	50.00
Total 129230:						50.00
06/03/2021	129231	Przedwiecki, Tony	Two Rivers Central Park Concert Series	262-55320-2900	06/01/2021	650.00
Total 129231:						650.00
06/03/2021	129232	Quadient Leasing USA Inc.	Folder/sorter lease	690-59840-3900	N8863119	996.03
Total 129232:						996.03
06/03/2021	129233	R&J Fricke Inc	Concrete-PW	100-16120	10951	841.50
06/03/2021	129233	R&J Fricke Inc	4 Bags - Rec	100-55200-3900	10952	392.00
Total 129233:						1,233.50
06/03/2021	129234	Red Power Diesel Service Inc.	Service - 2006 Pierce Enforcer	100-52210-2410	1184	1,884.54
Total 129234:						1,884.54
06/03/2021	129235	Reinhart Foodservice	Food-Sr Ctr	250-55150-3800	394289	414.12
Total 129235:						414.12
06/03/2021	129236	Two Rivers Historical Society	June 2021 Monthly Support Pymt	291-56700-2910	JUNE2021	250.00
Total 129236:						250.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
06/03/2021	129237	Wisconsin Public Service	RESEVOIR	650-59661-2220	0401271669-02;5/21	36.14
06/03/2021	129237	Wisconsin Public Service	1520 17TH ST - Rec	100-54150-2220	0401271669-04;5/21	1,669.08
06/03/2021	129237	Wisconsin Public Service	CEMETERY	100-54910-2220	0401271669-05;5/21	38.01
06/03/2021	129237	Wisconsin Public Service	1916 COLUMBUS ST - Elec	660-59588-2220	0401271669-10;5/21	129.36
06/03/2021	129237	Wisconsin Public Service	PARK SHELTER	100-55200-2220	0401271669-14;5/21	16.21
06/03/2021	129237	Wisconsin Public Service	SOUTH TWR	650-59661-2220	0401271669-25;5/21	32.77
06/03/2021	129237	Wisconsin Public Service	EAST TWR	650-59661-2220	0401271669-26;5/21	32.77
06/03/2021	129237	Wisconsin Public Service	Bridge Bldg - Engineering	100-53341-2220	0401271669-30;5/21	50.78
06/03/2021	129237	Wisconsin Public Service	HIGH LIFT	650-59626-2220	0401271669-32;5/21	227.07
06/03/2021	129237	Wisconsin Public Service	FILTER PLANT	650-59643-2220	0401271669-33;5/21	1,935.11
06/03/2021	129237	Wisconsin Public Service	606 PARKWAY BLVD (PARAGON)	290-56700-2901	0401271669-44;5/21	296.32
Total 129237:						4,463.62
06/03/2021	129238	Wisconsin Rural Water Assoc	Membership renewal-Wtr	650-59930-3210	S4714	585.00
Total 129238:						585.00
06/10/2021	129239	AECOM Technical Services Inc	Environmental Services	419-53600-2900	2000498781	982.50
Total 129239:						982.50
06/10/2021	129240	Aladtec Inc.	Support & upgrades 6/1/2021-5/31/2022	100-52100-2402	2021-1050	2,995.00
Total 129240:						2,995.00
06/10/2021	129241	All Traffic Solutions Inc.	Equipment - PD	461-52100-8150	SIN028597	2,730.00
Total 129241:						2,730.00
06/10/2021	129242	AM Conservation Group Inc	Christmas Lights	660-29253	IN0598926	386.27
06/10/2021	129242	AM Conservation Group Inc	DPW - Shop LED Conversion	457-53300-8170	IN0609575	74.40
06/10/2021	129242	AM Conservation Group Inc	Christmas Lights	660-29253	IN0612680	906.08
Total 129242:						1,366.75
06/10/2021	129243	Americollect Inc	Personal Property	100-12320	31257	67.21
Total 129243:						67.21
06/10/2021	129244	AnSer Services	After hours answering service-Elec & Wtr	650-59665-2900	6502-060121	180.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129244:						180.00
06/10/2021	129245	Bank First National	Cash - Sundae Thursday	262-55320-3900	06/08/21	420.00
Total 129245:						420.00
06/10/2021	129246	Bank First National	Cash - Pancake Breakfast	250-55150-3900	6/8/21	1,000.00
Total 129246:						1,000.00
06/10/2021	129247	Cedar Crest Ice Cream	Ice Cream for Sundae Thursday - 2021	262-55320-3900	6/8/21	455.00
Total 129247:						455.00
06/10/2021	129248	Center Point Large Print	Alp-Lib	280-55111-3430	1855674	340.35
Total 129248:						340.35
06/10/2021	129249	City of Two Rivers Petty Cash	Replenish Petty Cash Check Book	100-41800	6/2/21	286.26
Total 129249:						286.26
06/10/2021	129250	Cool City Cleaners Inc	Towels - WWTP	690-59820-2900	102674	56.00
Total 129250:						56.00
06/10/2021	129251	Core & Main LP	Supplies - Wtr	650-59643-3900	O135789	6,635.61
Total 129251:						6,635.61
06/10/2021	129252	Cretton Enterprises Inc	May 2021 Services- Lib	280-55110-3560	9832	979.73
06/10/2021	129252	Cretton Enterprises Inc	May 2021 Services- P & R	100-55200-2900	9833	1,210.65
Total 129252:						2,190.38
06/10/2021	129253	Dept. of Ag, Trade & Consumer Protectio	W & M Contract Inspection	100-52400-2900	115-0000021947	3,200.00
Total 129253:						3,200.00
06/10/2021	129254	Dept. of Workforce Development	Unemployment 05/01/2021-05/31/2021	100-51930-5160	000010856313	740.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129254:						740.00
06/10/2021	129255	Dier, Francis	Witness Fee	100-21125	6/4/2021	5.40
Total 129255:						5.40
06/10/2021	129256	Domnitz Flowers LLC	Flowers - P & R	100-54910-2900	21662	2,456.50
06/10/2021	129256	Domnitz Flowers LLC	Flowers - P & R	100-54910-2900	21717	30.00
Total 129256:						2,486.50
06/10/2021	129257	EWCO Inc.	Overpayment - Building Permit 2021-012	100-44300	2021-79	10.00
Total 129257:						10.00
06/10/2021	129258	Fire Dept Petty Cash	Petty cash reimbursement	100-52210-2410	6/8/2021	106.34
Total 129258:						106.34
06/10/2021	129259	Fireline Sprinkler LLC	Annual Sprinkler Inspection - Elec	660-59598-2900	6103-21	324.00
06/10/2021	129259	Fireline Sprinkler LLC	Annual Sprinkler Inspection - CH	100-51600-3500	6140-21	250.00
Total 129259:						574.00
06/10/2021	129260	Frank's Radio Service Inc.	Radio Battery - DPW	100-53200-3100	118543	18.98
Total 129260:						18.98
06/10/2021	129261	FRV Inc	Supplies - Eng	100-53100-3900	134980	787.77
Total 129261:						787.77
06/10/2021	129262	Garage Door Specialty Inc	Door repair - DPW	100-53200-3500	40168	806.00
Total 129262:						806.00
06/10/2021	129263	Gauthier, Mark	Two Rivers Central Park Concert Series -	262-55320-2900	6/08/2021	700.00
Total 129263:						700.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
06/10/2021	129264	GFL Environmental	Trash Standard Service May 01/21 - May	690-59820-2900	U30000019836	223.89
Total 129264:						223.89
06/10/2021	129265	Grainger	Parts to test Leachate Force Main	419-53600-3900	9907219852	35.88
06/10/2021	129265	Grainger	Toggle Switch -WTP	690-59833-3900	9908051833	23.48
06/10/2021	129265	Grainger	Supplies-WTP	690-59833-3900	9911605310	503.88
06/10/2021	129265	Grainger	Supplies-WTP	690-59820-3900	9913284809	24.31
Total 129265:						587.55
06/10/2021	129266	Hoerth, Chad	Bands on the Beach - Bare Bones Blind	262-55320-2900	06/09/2021	800.00
Total 129266:						800.00
06/10/2021	129267	Holschbach Excavating Inc	Limestone - DPW	100-16120	23465	103.26
Total 129267:						103.26
06/10/2021	129268	Kaat's Water Conditioning Inc	Bottled water, 6303 Riverview Dr-Eng	419-53600-2900	5/30/2021	55.55
Total 129268:						55.55
06/10/2021	129269	Kemira Water Solutions Inc	FERRIC CHLORIDE	690-59824-4910	9017713588	5,956.48
Total 129269:						5,956.48
06/10/2021	129270	Klein, Patricia Ann	Simply Seniors Exercise Class - 5/4/21-5	100-55300-2900	06/04/2021	73.20
Total 129270:						73.20
06/10/2021	129271	Klein's Hardware Hank	Supplies- Wtr	650-59643-3900	WATER DEPT - 05/06/21	36.98
Total 129271:						36.98
06/10/2021	129272	Krajnik Chevrolet	Service - FD	100-52300-2410	35062	677.35
Total 129272:						677.35
06/10/2021	129273	Lincoln Contractors Supply Inc	Supplies - WTR	650-59672-3900	N31729	782.59

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129273:						782.59
06/10/2021	129274	Manitowoc Co Register Of Deeds	April 2021 Charges	100-51410-2900	APRIL CHARGES	109.00
Total 129274:						109.00
06/10/2021	129275	Manitowoc Co Treasurer	County Jail & Driver Improvement Surch	100-21125	6/2/21	1,886.07
Total 129275:						1,886.07
06/10/2021	129276	Manitowoc Public Utilities	2124 Woodland Dr-WTP	690-59820-2210	106902-5/21	24.10
06/10/2021	129276	Manitowoc Public Utilities	Service - 5000 Memorial Dr.	650-59602-2900	5/31/2021	636.96
Total 129276:						661.06
06/10/2021	129277	McMahon Associates Inc	Parago SAG Application	290-56700-2100	922434	2,815.00
06/10/2021	129277	McMahon Associates Inc	MS4 Stormwater Permit	680-59790-2100	922749	2,035.50
06/10/2021	129277	McMahon Associates Inc	Eggers Pond	680-19107	922750	5,336.10
Total 129277:						10,186.60
06/10/2021	129278	Minnesota Life Insurance Co	Life Insurance premium - July 2021	100-21531	JULY 2021	4,249.99
Total 129278:						4,249.99
06/10/2021	129279	Mtwc Area Visitor/Conv Bureau	Tourism Breakfast	100-51410-3300	QB2390	90.00
Total 129279:						90.00
06/10/2021	129280	Neher Electric Supply Inc	Lamps-Elec	660-59596-3900	365644-00	154.20
Total 129280:						154.20
06/10/2021	129281	Office Depot	Supplies - City Mgr	100-51410-3100	174174847001	29.14
06/10/2021	129281	Office Depot	Supplies - City Mgr	100-51410-3100	174175587001	19.79
Total 129281:						48.93
06/10/2021	129282	OpenPoint LLC	OpenPoint Subscription - June 2021	660-59923-2403	1155	2,350.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129282:						2,350.00
06/10/2021	129283	Oshkosh Fire & Police Equipment	Supplies-FD	455-52200-8150	184468	122,785.00
Total 129283:						122,785.00
06/10/2021	129284	Pace Analytical	Landfill Monitoring	419-53600-2900	2140101473	2,856.00
Total 129284:						2,856.00
06/10/2021	129285	Payment Service Network	Service 05/01/2021-05/31/2021	690-59840-3900	238556	7.95
Total 129285:						7.95
06/10/2021	129286	Perry Electric LLC	service-Rec	100-55200-2900	1261	447.78
Total 129286:						447.78
06/10/2021	129287	Piggly Wiggly	Supplies-SrCtr	250-55150-3800	STATEMENT 6/1/2021	58.29
Total 129287:						58.29
06/10/2021	129288	Preston, James	Special Event Entertainment / Bands on t	262-55320-2900	6/8/2021	750.00
Total 129288:						750.00
06/10/2021	129289	Quadiient Finance USA Inc.	Postage	100-16210	7900 0440 8086 1598 - 5/2	3,020.00
Total 129289:						3,020.00
06/10/2021	129290	R&J Fricke Inc	Concrete-PW	100-16120	10995	306.00
06/10/2021	129290	R&J Fricke Inc	Concrete-PW	100-16120	10996	306.00
06/10/2021	129290	R&J Fricke Inc	Concrete-PW	100-16120	10997	707.25
06/10/2021	129290	R&J Fricke Inc	DPW-concrete inventory	100-16120	11045	714.00
06/10/2021	129290	R&J Fricke Inc	DPW-concrete inventory	100-16120	11046	867.00
Total 129290:						2,900.25
06/10/2021	129291	Reinders	DPW-grass seed inventory	100-16120	5/26/21	280.50

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129291:						280.50
06/10/2021	129292	Reinhart Foodservice	Food-Sr Ctr	250-55150-3900	402310	1,631.62
06/10/2021	129292	Reinhart Foodservice	Food-Sr Ctr	250-55150-3900	402387	19.25
Total 129292:						1,650.87
06/10/2021	129293	Rhonda Carlson	Witness Fee	100-21125	6/4/2021	5.40
Total 129293:						5.40
06/10/2021	129294	State of Wisconsin	May 2021 penalty surcharges	100-21125	6/2/21	6,530.42
Total 129294:						6,530.42
06/10/2021	129295	Town & Country Engineering Inc	Sludge Pilot Testing	690-19107	22825	625.65
06/10/2021	129295	Town & Country Engineering Inc	2020 SDW/CWF applications	650-19107	22826	937.50
Total 129295:						1,563.15
06/10/2021	129296	Two Rivers Automotive Inc.	Supplies - FD	100-52300-2410	5172-254318	49.98
06/10/2021	129296	Two Rivers Automotive Inc.	Supplies - FD	100-52300-2410	5172-254634	19.00
Total 129296:						68.98
06/10/2021	129297	Two Rivers Clothing Co	T-shirts / Sweatshirts - K9 Unit	461-52100-8150	TRPD - K9 UNIT	800.00
Total 129297:						800.00
06/10/2021	129298	Village of Mishicot Treasurer	May 2021 Municipal Court Forfeitures	100-21125	6/2/21	1,053.88
Total 129298:						1,053.88
06/10/2021	129299	Watson's Vending & Foodservice Inc.	Statement - ST6450 5/31/2021 - WTR	690-59820-2900	ST6450	52.90
Total 129299:						52.90
06/10/2021	129300	WHPC-Edgewater Terrace-Two Rivers L	Annual Guaranteed TIF Rev Pymnt 2020	239-56700-5950	05/03/2021	20,000.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129300:						20,000.00
06/10/2021	129301	WI Traffic Safety Officer's Association	Conference Registration - Wandrie	100-52115-2920	02/22/2021	200.00
Total 129301:						200.00
06/10/2021	129302	Wisc State Laboratory/Hygiene	Flouride - Wtr	650-59642-2900	83883	26.00
Total 129302:						26.00
06/10/2021	129303	Wisconsin DNR-Environmental Fees	2021 Environmental Fees - WWTP	690-59855-2900	436005680-2021-1	13,131.68
06/10/2021	129303	Wisconsin DNR-Environmental Fees	Stormwater Municipal General Fee	690-59855-2900	436042090-2021-1	1,500.00
Total 129303:						14,631.68
06/10/2021	129304	WPPI - Debit Memo	May 2021 Purchased Power	660-59902-2900	25-52021	431,242.50
Total 129304:						431,242.50
06/17/2021	129305	4 K's Pest Control LLC	Pest control - Library	280-55110-2130	16537	45.00
Total 129305:						45.00
06/17/2021	129306	Airgas USA LLC	Shop argon - DPW	100-53200-3900	9113492802	206.44
Total 129306:						206.44
06/17/2021	129307	Aurora Health Care	Pre Placement Exam	100-55300-2900	1585366	441.00
06/17/2021	129307	Aurora Health Care	Services - PD	100-52115-2133	1614966	75.00
Total 129307:						516.00
06/17/2021	129308	B&M Waste Service Inc	Handicap Restroom-6/4/2021-7/3/2021	100-55200-2900	160289	550.00
Total 129308:						550.00
06/17/2021	129309	Bauer Built Tire-Manitowoc	Tire return-DPW Credit	100-16120	170070990	189.12-
06/17/2021	129309	Bauer Built Tire-Manitowoc	Tire inventory - DPW	100-16120	170074582	560.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129309:						370.88
06/17/2021	129310	Brabazon Pump Co. LTD	Service Agreement - Wtr	650-59642-2900	5212219	912.25
Total 129310:						912.25
06/17/2021	129311	Center Point Large Print	Alp-Lib	280-55111-3430	1853066	42.54
06/17/2021	129311	Center Point Large Print	Alp-Lib	280-55111-3430	1857297	156.39
Total 129311:						198.93
06/17/2021	129312	Cintas Corp	Supplies - Water	650-59643-3900	5063456761	112.13
Total 129312:						112.13
06/17/2021	129313	Clipper City Chordsmen	Forth of July Entertainment-Rec	262-55320-3900	6/15/2021	350.00
Total 129313:						350.00
06/17/2021	129314	Communications Engineering Co	Security Alarm Monitoring-2021	280-55110-2130	360239	375.00
Total 129314:						375.00
06/17/2021	129315	Complete Office of Wisconsin	Paper - PD	100-52100-3102	94416	64.60
Total 129315:						64.60
06/17/2021	129316	Country Visions Cooperative	Diesel pump repair - DPW	100-53200-2900	10995	252.50
06/17/2021	129316	Country Visions Cooperative	Oil, diesel, propane - DPW	100-16120	331974	7,217.51
Total 129316:						7,470.01
06/17/2021	129317	Erickson Sports Apparel	Jerseys - Park & Rec	100-23160	102479	1,242.00
Total 129317:						1,242.00
06/17/2021	129318	Fastenal	Supplies-Wtr	660-59588-3900	WIMAN278428	468.79
06/17/2021	129318	Fastenal	Supplies-Wtr	650-59643-3900	WIMAN278430	143.20

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129318:						611.99
06/17/2021	129319	FASTER Asset Solutions Inc	Faster support-PW	100-53200-2900	CINV-008266	2,566.47
Total 129319:						2,566.47
06/17/2021	129320	FedEx	FedEx Charges - CM	100-51410-3110	7-391-67394	48.99
Total 129320:						48.99
06/17/2021	129321	Froelich, Whitney L.	Contract Communications Services 6/1/2	290-56700-2900	121	1,275.13
Total 129321:						1,275.13
06/17/2021	129322	General Code	Annual Maintenance	100-51410-2130	GC00113602	1,195.00
06/17/2021	129322	General Code	Supplement Project No. 2	100-51410-2130	PG000025292	2,407.50
Total 129322:						3,602.50
06/17/2021	129323	Green Acres Lawn & Garden Center	Flowers-Rec	100-54910-2900	5886	2,200.00
Total 129323:						2,200.00
06/17/2021	129324	Hawkins Inc	Chemicals - Wtr	650-59641-3910	4936269	2,590.58
Total 129324:						2,590.58
06/17/2021	129325	Holschbach Excavating Inc	Screenings - DPW	100-16120	23514	1,120.59
Total 129325:						1,120.59
06/17/2021	129326	HydroCorp	Cross Connection Control Prog - May 20	650-59664-2900	0062314-IN	3,138.00
Total 129326:						3,138.00
06/17/2021	129327	Klein's Hardware Hank	Shop Supplies-DPW	100-16120	6/9/21	25.98
Total 129327:						25.98
06/17/2021	129328	Lincoln Contractors Supply Inc	Chainsaw rental-DPW	100-16120	R72868	281.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129328:						281.00
06/17/2021	129329	LogMeIn USA Inc.	Subscription - IT	100-51450-2400	IN60001305916	7,498.97
Total 129329:						7,498.97
06/17/2021	129330	Lundquist, Steven B.	Sundae Thursday Family Entertainment	262-55320-3900	6/8/2021	400.00
Total 129330:						400.00
06/17/2021	129331	MacQueen Equipment	Parts inventory - DPW	100-16120	P19753	48.29
06/17/2021	129331	MacQueen Equipment	Parts inventory - DPW	100-16120	P19767	2,356.61
Total 129331:						2,404.90
06/17/2021	129332	Mammoth Construction LLC	Cap Fire Service - 1303 East River Stree	650-59673-2900	1112	1,840.00
Total 129332:						1,840.00
06/17/2021	129333	Manitowoc Disposal Inc	Recycling & Refuse Collect 5/29/2021 - 6	640-53620-2900	06/18/2021	14,440.86
Total 129333:						14,440.86
06/17/2021	129334	Marco	Services - Library	280-55110-2130	29441016	611.36
Total 129334:						611.36
06/17/2021	129335	MPH INDUSTRIES INC	Laser & Charger - PD	461-52100-8150	QUOTE 28574	2,399.00
Total 129335:						2,399.00
06/17/2021	129336	Northeast Asphalt Inc.	Mariners Trail Rehab	410-55410-8200	616372-01	35,233.38
Total 129336:						35,233.38
06/17/2021	129337	Office Depot	Supplies - Customer Service	690-59840-3900	176040425001	76.00
06/17/2021	129337	Office Depot	Supplies - Customer Service	690-59840-3900	176042321001	11.68
06/17/2021	129337	Office Depot	Supplies - Customer Service	690-59840-3900	176042323001	16.99

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129337:						104.67
06/17/2021	129338	Pace Analytical	Gas Monitoring Analysis	419-53600-2900	2140101474	130.00
Total 129338:						130.00
06/17/2021	129339	Parkitecture & Planning LLC	Site Analysis, Visioning & Schematic Des	454-55400-2900	3	7,906.00
Total 129339:						7,906.00
06/17/2021	129340	PM Supply LLC	Supplies - City Hall	100-51600-3500	83495	269.36
Total 129340:						269.36
06/17/2021	129341	Prairie Farms Dairy Inc	Dairy - Sr. Cntr.	250-55150-3800	9001690	75.48
06/17/2021	129341	Prairie Farms Dairy Inc	Dairy - Sr. Cntr.	250-55150-3800	9006225	92.58
06/17/2021	129341	Prairie Farms Dairy Inc	Dairy - Sr. Cntr.	250-55150-3800	9097361	90.57
Total 129341:						258.63
06/17/2021	129342	Prompt Printing Center	Garbage stickers - Cust Serv	640-53620-3900	34716	1,080.00
Total 129342:						1,080.00
06/17/2021	129343	Sabel Mechancial LLC	Services - WWTP	690-59833-2900	21248	6,131.53
Total 129343:						6,131.53
06/17/2021	129344	SEERA	Focus Program - 05/31/2021	660-29253	06/11/21	3,959.90
Total 129344:						3,959.90
06/17/2021	129345	Sherwin Industries Inc	Parts inventory - DPW	100-16120	SS088553	532.33
Total 129345:						532.33
06/17/2021	129346	Spielbauer Fireworks Co Inc	Fireworks Display July 4th Celebration 2	262-55320-3900	21TW6369	9,400.00
Total 129346:						9,400.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
06/17/2021	129347	Suettinger's Keys LLC	Locksets, latches & Cylinders - Rec	100-55200-3900	124251	339.36
Total 129347:						339.36
06/17/2021	129348	TA Motorsports Inc	Trimmer-Rec	454-55400-8150	6/9/2021	639.80
Total 129348:						639.80
06/17/2021	129349	TAPCO	Sign shop inventory-DPW	100-16120	I697683	550.89
06/17/2021	129349	TAPCO	Sign shop return-DPW	100-16120	I697683-CREDIT	144.75-
06/17/2021	129349	TAPCO	Sign shop return-DPW Restocking fee	100-53320-3900	I697683-CREDIT (2)	14.48
Total 129349:						420.62
06/17/2021	129350	Towsley's Inc	Clothing-PD	100-52115-3850	614509	315.00
Total 129350:						315.00
06/17/2021	129351	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	045-00007334-03;6/21	80.00
06/17/2021	129351	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	045-00007335-03;6/21	1,523.03
06/17/2021	129351	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	045-00007336-03;6/21	1,764.82
06/17/2021	129351	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	045-00007337-03;6/21	34.91
06/17/2021	129351	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	045-00007338-03;6/21	52.37
06/17/2021	129351	Two Rivers Municipal Utilities	1326 E River Street	417-56700-2900	070-00002595-06; 6/21	5.75
Total 129351:						3,460.88
06/17/2021	129352	Uline	Flammable Storage Cabinet - Wtr	650-59643-3900	134480564	1,319.48
Total 129352:						1,319.48
06/17/2021	129353	Unique	Placements - May 2021	280-55110-2130	602561	8.95
Total 129353:						8.95
06/17/2021	129354	USA Blue Book	CorePro Jr. 15' Sampler-WTP	690-59820-3900	583606	110.84
06/17/2021	129354	USA Blue Book	Supplies - Wtr	650-59641-3900	620158	660.00
Total 129354:						770.84
06/17/2021	129355	Wells Fargo Vendor Financial Services L	Compact Track Loaders T595	457-53300-8160	5015438841	932.74

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
06/17/2021	129355	Wells Fargo Vendor Financial Services L	Toolcat 5600	457-53300-8160	5015438842	1,185.38
Total 129355:						2,118.12
06/17/2021	129356	Wisc Dept Of Revenue-DEBITMEMO	May 2021 Sales Tax	640-29410	MAY 2021	20,171.13
Total 129356:						20,171.13
06/17/2021	129357	Wisc Dept of Transportation	Washington St Bridge	452-53300-9983	395-0000219676	71.05
Total 129357:						71.05
06/17/2021	129358	Wisconsin Media	Ads - Elec	660-29253	0003912515	450.00
Total 129358:						450.00
06/17/2021	129359	Wisconsin Retirement System	April 2021 Supplemental	100-21520	APRIL 2021 SUPPLEMEN	139.76
06/17/2021	129359	Wisconsin Retirement System	May 2021 Contributions	100-21520	MAY 2021	108,325.98
Total 129359:						108,465.74
06/17/2021	129360	WPPI Energy	Water Plant equipment retrofit - Wtr	650-29224	INV15592	390.23
06/17/2021	129360	WPPI Energy	Water Pump Efficiency Retrofit - Wtr	650-29224	INV15593	117.30
06/17/2021	129360	WPPI Energy	Library HVAC retrofit project Loan Payme	280-55110-2950	INV15594	1,075.67
06/17/2021	129360	WPPI Energy	LED Street Light - Elec	300-58100-6200	INV15596	252.92
Total 129360:						1,836.12
06/23/2021	129361	U.S. Bank-Debit Memo	Credit Card Usage - May/June 2021	100-16000	CREDIT CARD STATEME	47,067.66
Total 129361:						47,067.66
06/24/2021	129362	4 K's Pest Control LLC	Service - Rec	100-55140-2900	16538	45.00
06/24/2021	129362	4 K's Pest Control LLC	Pest control - Library	280-55110-2130	16838	45.00
Total 129362:						90.00
06/24/2021	129363	Airgas USA LLC	Cylinder Rent - WWTP	690-59833-2900	9979701401	286.84
Total 129363:						286.84

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
06/24/2021	129364	Associated Trust Company	GOPM DTD 5/21/20	300-58100-6900	19984	475.00
06/24/2021	129364	Associated Trust Company	Taxable General Obligation Refunding B	300-58100-6900	19985	475.00
Total 129364:						950.00
06/24/2021	129365	Center Point Large Print	Alp-Lib	280-55111-3430	1858534	22.77
Total 129365:						22.77
06/24/2021	129366	Child's World, The	JNF - Lib	280-55112-3400	NA150234	24.95
Total 129366:						24.95
06/24/2021	129367	Core & Main LP	Large Hydrant Helper Diffuser-Wtr	650-59677-3900	O309067	1,415.00
06/24/2021	129367	Core & Main LP	Locator - Wtr	650-59643-3900	P030867	1,055.92
Total 129367:						2,470.92
06/24/2021	129368	Cortte, Dan	Baseball Official (1 game)	100-55300-2900	06/23/2021	60.00
Total 129368:						60.00
06/24/2021	129369	Delta Dental of Wisconsin	Delta Premiums - July 2021	100-21532	1616556	4,032.01
Total 129369:						4,032.01
06/24/2021	129370	Employee Benefits Corp	COBRASecure / Admin Fee	500-51510-2900	3286391	98.60
Total 129370:						98.60
06/24/2021	129371	Energis Holdings LLC	Maintenance & Testing @ Columbus Stre	660-59592-2900	1861	3,340.38
Total 129371:						3,340.38
06/24/2021	129372	Erickson Sports Apparel	T-shirts - Park & Rec	100-23160	102494	306.00
Total 129372:						306.00
06/24/2021	129373	Fire Dept Petty Cash	Petty cash reimbursement	100-52200-3500	06/22/2021	118.53

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129373:						118.53
06/24/2021	129374	Frontier	Telephone	650-59661-2200	5741;6/21	91.99
Total 129374:						91.99
06/24/2021	129375	Galien, Janet	Overpayment of Parking Ticket 7480SZC	100-16000	06/17/21	58.00
Total 129375:						58.00
06/24/2021	129376	Hubbart Electric Inc	Service - Central Park Fountain	100-55200-2900	13369C	666.91
Total 129376:						666.91
06/24/2021	129377	INTEGRAL MACHINE SERVICE LLC	Services - Wtr	650-59673-2900	5718	277.65
Total 129377:						277.65
06/24/2021	129378	JF Ahern Co	Fire Equipment Inspections-FD	100-52200-2900	442807	543.95
Total 129378:						543.95
06/24/2021	129379	Kruczek Construction Inc	Contract #2-2021 - 2nd Payment	690-19107	2-2021	423,578.52
Total 129379:						423,578.52
06/24/2021	129380	LeClair Bros Heat/AC Inc	Service call - Wtr	650-59678-2900	C8648	456.10
Total 129380:						456.10
06/24/2021	129381	Luisier Plumbing Inc	Backflow test - City Hall	100-51600-3500	24719	130.00
Total 129381:						130.00
06/24/2021	129382	Mammoth Construction LLC	San. Svcs @ 2112 Lincoln St	690-19107	1135	14,970.00
06/24/2021	129382	Mammoth Construction LLC	Repair water main break by WGR - Wtr	650-59673-2900	1137	2,820.00
Total 129382:						17,790.00
06/24/2021	129383	Manitowoc Co Solid Waste	Account #162 May 2021 Service - Eng	640-53620-2900	STATEMENT 24156	9,423.84

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
06/24/2021	129383	Manitowoc Co Solid Waste	Account #239 May 2021 Service - Eng	640-53310-2900	STATEMENT 24191	939.66
Total 129383:						10,363.50
06/24/2021	129384	Manitowoc Trophy	Name Plate - Nooker Retirement Box	100-51410-3100	38998	12.00
06/24/2021	129384	Manitowoc Trophy	Medals - Rec	262-55320-2900	39036	40.00
Total 129384:						52.00
06/24/2021	129385	Northern Lake Service Inc	TOC - wtr	650-59642-2900	400780	47.00
06/24/2021	129385	Northern Lake Service Inc	SW samples received on 6/9/21 - Wtr	650-59642-2900	401346	47.00
Total 129385:						94.00
06/24/2021	129386	Office Depot	Supplies-Clerk	100-51420-3100	173910422001	27.99
06/24/2021	129386	Office Depot	Supplies-Clerk	100-51420-3100	173910425001	44.65
06/24/2021	129386	Office Depot	Supplies-Insp	100-52400-3100	174745139001	6.99
06/24/2021	129386	Office Depot	Supplies-Insp	100-52400-3100	174749724001	93.67
06/24/2021	129386	Office Depot	Supplies-Insp	100-52400-3100	174749724002	19.99
Total 129386:						193.29
06/24/2021	129387	PM Supply LLC	Supplies - Wtr	650-59643-3900	83494	114.38
Total 129387:						114.38
06/24/2021	129388	Pomp's Tire Service Inc	Shop inventory - DPW	100-16120	40054660	1,184.04
Total 129388:						1,184.04
06/24/2021	129389	R&J Fricke Inc	Concrete inventory - DPW (Credit)	100-16120	10997-CREDIT	51.75-
06/24/2021	129389	R&J Fricke Inc	Concrete inventory - DPW	100-16120	11091	684.00
06/24/2021	129389	R&J Fricke Inc	Concrete inventory - DPW	100-16120	11092	1,339.50
06/24/2021	129389	R&J Fricke Inc	Concrete inventory - DPW	100-16120	11093	1,453.50
06/24/2021	129389	R&J Fricke Inc	Concrete - DPW	100-16120	11094	1,377.00
Total 129389:						4,802.25
06/24/2021	129390	Red Power Diesel Service Inc.	Service - 1992 Pierce Lance	100-52210-2410	1248	494.25

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129390:						494.25
06/24/2021	129391	Reinhart Foodservice	Credit	262-55320-3900	407454	224.76-
06/24/2021	129391	Reinhart Foodservice	Food-Sr Ctr	250-55150-3800	409985	413.17
Total 129391:						188.41
06/24/2021	129392	RESCO	Materials - Elec	660-19154	825786-00	4,770.00
06/24/2021	129392	RESCO	Materials - Elec	660-19154	825787-00	1,005.50
Total 129392:						5,775.50
06/24/2021	129393	Strand Associates Inc	Risk & Resilience Assessment - Wtr	650-59923-2900	0171927	109.92
Total 129393:						109.92
06/24/2021	129394	Superior Chemical Corp	Supplies-WWTP	690-59834-3900	304658	263.55
Total 129394:						263.55
06/24/2021	129395	Synergy Environmental Lab Inc	Lab testing - Tank @ 1409 24th St	451-53300-8710	E39509	420.00
Total 129395:						420.00
06/24/2021	129396	Truck Equipment Inc	Squad Set Up - PD	100-52115-2170	946138-00	4,789.03
Total 129396:						4,789.03
06/24/2021	129397	Two Rivers Municipal Utilities	19th Street	417-56700-2900	010-00008329-01;06/21	9.78
06/24/2021	129397	Two Rivers Municipal Utilities	2023 Washington Street	417-56700-2900	011-00002751-09;6/21	17.25
Total 129397:						27.03
06/24/2021	129398	Two Rivers Senior Center	2021 Senior Health & Info Fair	660-59930-2900	6/16/2021	145.00
Total 129398:						145.00
06/24/2021	129399	Water Quality Investigations LLC	Services from 5/3/21-6/6/21 - WTR	650-59923-2900	0621_04	4,770.44

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 129399:						4,770.44
06/24/2021	129400	Wells Fargo Financial Leasing	Copier Charges - 5/21/21-6/20/21	100-53200-5310	5015267151	2,700.00
Total 129400:						2,700.00
06/24/2021	129401	Wisconsin Media	Elections	100-51440-2910	0003874583	316.05
06/24/2021	129401	Wisconsin Media	Engineering Ads	690-19107	0003912124	908.30
Total 129401:						1,224.35
06/24/2021	129402	Wisconsin Public Service	114 DAVIS STREET	100-55400-2220	0401271669-01;6/21	18.35
06/24/2021	129402	Wisconsin Public Service	LIBRARY	280-55110-2220	0401271669-23;6/21	409.40
06/24/2021	129402	Wisconsin Public Service	FIRE DEPT	100-52200-2220	0401271669-3;6/21	121.42
06/24/2021	129402	Wisconsin Public Service	GENERATOR	660-59588-2220	0401271669-38;6/21	17.88
Total 129402:						567.05
Grand Totals:						1,533,596.85



**TWO
RIVERS**
WISCONSIN

RESOLUTION UPON RETIREMENT

WHEREAS, Kay Nooker began her employment with the City of Two Rivers Electric Department on July 18, 2011 as an Administrative Assistant; and

WHEREAS, Mrs. Nooker retired July 8, 2021, completing a distinguished career with the City of Two Rivers Electric Department and assistance with the Water Department, in service to our community; and

WHEREAS, Kay was a key member of the department and establishing a number of procedures and instrumental to document management and timekeeping; and

WHEREAS, Mrs. Nooker always exhibited a willingness to assist customers with energy rebates and other Focus on Energy programs; and

WHEREAS, Kay was a key member for organize the Water & Light Electronic Recycling Events. Each year was a success under Kay’s guidance and willingness to coordinate. She also assisted in other annual events such as Community Care Days and Public Power Week; and

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Two Rivers does hereby express its appreciation to Kay Nooker for her distinguished service to Two Rivers Water & Light, its customers and the City of Two Rivers for the past 10 years; and

BE IT FURTHER RESOLVED that a copy of this resolution be provided to Kay Nooker with congratulations and best wishes for a happy and healthy retirement.

Dated this 19th day of July 2021



**TWO
RIVERS**
WISCONSIN

POLICE DEPARTMENT
1717 E. Park Street
P.O. BOX 87
Two Rivers, WI 54241-0087



July 14, 2021

To: Gregory E. Buckley, City Manager
From: Brian W. Kohlmeier, Chief of Police
Ref: Lost and Abandoned Property Ordinance Amendments

Two Rivers Municipal Ordinance 3-5: **Lost and Abandoned Property** was last amended on or about 1981. The Police Department historically coordinates the disposal of lost and abandoned property as well as other City property at an annual auction. Conducting a physical auction, annual or otherwise, is costly and labor intensive. Significant staff time for multiple employees is required to organize and hold an auction. In addition to the normal work hours dedicated to an auction, overtime wages are expended to have the staff necessary to hold any auction. Proceeds from auctions are historically negligible as compared to the staff time/costs.

The department has used on-line auction vendors in the past, but they have become cost/staff time prohibitive. The department has also, on a limited basis, used electronic platforms to sell otherwise un-sold items from auction and have seen considerable success. A change in this ordinance is required in order to utilize on-line platforms as an option to replace or supplement physical auctions.

The following items are suggested to be included in an ordinance amendment:

- Allow disposal of lost or abandoned property through sale open to the public through the following means: physical auction, electronic auction, sale through social media platforms or other electronic means, access to which is available to the general public.
- Allow for property to be used by other departments other than just the police department.

The aforementioned recommendations have been added to a draft revised ordinance for presentation to the City Council.



ORDINANCE

An Ordinance to amend Chapter 3 Title 5 of the Municipal Code of the City of Two Rivers, Wisconsin, regarding Lost and Abandoned Property.

The City Council of the City of Two Rivers, Wisconsin does hereby ordain as follows:

SECTION 1: That the relevant portions of Chapter 3 Title 5 of the Municipal Code are amended as provided by the deletions, additions and modifications appearing in the sections of that Chapter and Title highlighted in yellow, below.

§ 3-5-1 Disposal of lost or abandoned property.

Property which appears to be lost or abandoned, discovered by officers or turned into the Police Department by citizens, shall be disposed of according to this chapter.

§ 3-5-2 Attempt to identify owner.

Lost and abandoned property will be examined by the Police Department for identifying marks in an attempt to determine the owner. If identifying marks are present, they shall be used by the Police Department to attempt to contact the owner to return the property. If no identifying marks are present, the property shall be turned over to the Police Department's property custodian.

§ 3-5-3 Keeping of lost property by police officers prohibited.

No police officer shall keep for his or her own use property found in the course of duty, nor take possession of property during off-duty hours when the discovery was made while on duty.

§ 3-5-4 Proof of ownership.

The Police Department shall permit citizens to claim lost property if they can provide sufficient proof that they are rightful owners.

§ 3-5-5 Disposal of unclaimed property at auction.

Pursuant to § 66.0139, Wis. Stats., the Police Department shall ~~hold an auction to~~ dispose of any property which has been abandoned or which remained unclaimed for a period of 30 days after having been taken into possession by the Department. Such disposal shall be done through sale open to the public. For the purpose of this ordinance, "sale open to the public" may include a physical auction, electronic auction, sale through social media platforms or other electronic means, access to which is available to the general public. If the property is usable for Department or City operations, the property need not be sold at auction, but may become the property of the Department/City.

§ 3-5-6 Receipt required for release to employee.

No member of the Police Department or any other City employee shall receive any lost, stolen, abandoned or other unclaimed property from the Police Department unless that person receives a written receipt signed by the Chief of Police, a copy of which shall remain at the Police Department.

66.0139 Disposal of abandoned property.

- (1) In this section, "political subdivision" means a city, village, town or county.
- (2) A political subdivision may dispose of any personal property which has been abandoned, or remained unclaimed for a period of 30 days, after the taking of possession of the property by an officer of the political subdivision by any means determined to be in the best interest of the political subdivision. If the property is not disposed of in a sale open to the public, the political subdivision shall maintain an inventory of the property, a record of the date and method of disposal, including the consideration received for the property, if any, and the name and address of the person taking possession of the property. The inventory shall be kept as a public record for a period of not less than 2 years from the date of disposal of the property. Any means of disposal other than public auction shall be specified by ordinance. If the disposal is in the form of a sale, all receipts from the sale, after deducting the necessary expenses of keeping the property and conducting the sale, shall be paid into the treasury of the political subdivision.
- (3) A political subdivision may safely dispose of abandoned or unclaimed flammable, explosive, or incendiary substances, materials, or devices that pose a danger to life or property in their storage, transportation, or use immediately after taking possession of the substances, materials, or devices without a public auction. The political subdivision, by ordinance or resolution, may establish disposal procedures. Procedures may include provisions authorizing an attempt to return to the rightful owner substances, materials, or devices that have a commercial value in normal business usage and do not pose an immediate threat to life or property. If enacted, a disposal procedure shall include a presumption that if the substance, material, or device appears to be or is reported stolen, an attempt will be made to return the substance, material, or device to the rightful owner.
- (4) Except as provided in s. 968.20 (3), a 1st class city shall dispose of abandoned or unclaimed dangerous weapons or ammunition without a public auction 12 months after taking possession of them if the owner has not requested their return. Disposal procedures shall be established by ordinance or resolution and may include provisions authorizing an attempt to return to the rightful owner any dangerous weapons or ammunition which appear to be stolen or are reported stolen. If enacted, a disposal procedure shall include a presumption that if the dangerous weapons or ammunition appear to be or are reported stolen an attempt will be made to return the dangerous weapons or ammunition to the rightful owner. The dangerous weapons or ammunition are subject to sub. (5).
- (5) A political subdivision may retain or dispose of any abandoned, unclaimed or seized dangerous weapon or ammunition only under s. 968.20.

History: 1979 c. 221, 222, 355; 1985 a. 29; 1987 a. 203; 1991 a. 269; 1993 a. 90; 1995 a. 157; 1999 a. 150 ss. 35, 324, 325; Stats. 1999 s. 66.0139; 2001 a. 103.



Parks and Recreation
Department Hamilton
Community House 1520 17th
Street Two Rivers WI 54241-
0087 Office (920) 793-5592

Date: July 14, 2021
To: Greg Buckley
From: Rebeccah Hansen
Subject: Crazy from the Heat Youth Softball Tournament Noise Ordinance Waiver

I am requesting the following waiver of the Noise Ordinance.

Noise Ordinance for Friday, July 23 and Saturday, July 24, 2021 Games to end at (10:45 PM) 11:00 PM

WI Heat Youth Softball Tournament is being hosted at Vietnam Veteran's Park on July 23 and July 24, 2021. The group has asked for a waiver to finish game play until (10:45 PM) 11:00 PM. The event is open to the public.

Thank you for your consideration.

A handwritten signature in cursive script, appearing to read "Rebeccah Hansen".



**TWO
RIVERS**
WISCONSIN

Committee Volunteer Application

If you reside in the City of Two Rivers and wish to be appointed to a citizens Committee, Commission, or Board please complete the following application and return to the City Manager's Office, P.O. Box 87, Two Rivers, WI, 54241-0087

Name (Last, First, Middle): Stephens, Pamela J (PJ)
Home Address: 341 Parkway Blvd
Phone: 847-708-4533 Email: PT22Pride@yahoo.com
Employer/Business: TR Bus Co.
Employer Address: WISCON AVE, TR
Occupation: DRIVER

Which Committee, Commission, or Board do you wish to serve on?

The Committee on Aging

Do you have any special skills, knowledge, experience, or interest that relates to the above Committee, Commission, or Board?

Work with Seniors through Meals on Wheels. Pursuing a degree in Non-Profit Organizations.

Do you have any conflict of interest related to the Committee, Commission, or Board for which you are applying (such as employed relatives, business or financial conflicts, etc.)?

No COI

Pamela Stephens ^{YAK}
Signature

7-7-2021
Date



TWO RIVERS
WISCONSIN

Committee Volunteer Application

If you reside in the City of Two Rivers and wish to be appointed to a citizens Committee, Commission, or Board please complete the following application and return to the City Manager's Office, P.O. Box 87, Two Rivers, WI, 54241-0087

Name (Last, First, Middle): Graves Kim M.

Home Address: 2702 Adams Street Two Rivers WI 54241

Phone: 920-901-9258 Email: kgraves2327@gmail.com

Employer/Business: _____

Employer Address: _____

Occupation: Retired

Which Committee, Commission, or Board do you wish to serve on?

Committee on Aging

Do you have any special skills, knowledge, experience, or interest that relates to the above Committee, Commission, or Board?

I have knowledge of all depts within City Government!

Do you have any conflict of interest related to the Committee, Commission, or Board for which you are applying (such as employed relatives, business or financial conflicts, etc.)?

NONE

Kim M. Graves
Signature

07/09/2021
Date





TWO RIVERS
WISCONSIN

LAND DEVELOPMENT APPLICATION

APPLICANT Stephanie Mueller TELEPHONE _____

MAILING ADDRESS 7515 Maple Lane Two Rivers WI 54241
(Street) (City) (State) (Zip)

PROPERTY OWNER Lucky Paws Real Estate LLC TELEPHONE _____

MAILING ADDRESS 7515 Maple Ln Two Rivers WI 54241
(Street) (City) (State) (Zip)

REQUEST FOR:
 Comprehensive Plan Amendment
 Conditional Use
 Site/Architectural Plan Approval
 Annexation Request
 Subdivision Plat or CSM Review
 Variance/Board of Appeals
 Zoning District Change
 Other

STATUS OF APPLICANT: Owner Agent Buyer Other

PROJECT LOCATION 3310-45 St TYPE OF STRUCTURE Commercial

PRESENT ZONING B-2 REQUESTED ZONING B-2 w/cup

PROPOSED LAND USE Commercial Kennel

PARCEL # 053-226-203-001.07 ACREAGE 1.16 +/-

LEGAL DESCRIPTION 5 1/2 NW 1/4 S26 T20N R24E Tr 1 CSM V14 P99

NOTE: Attach a one-page written description of your proposal or request.

The undersigned certifies that he/she has familiarized himself/herself with the state and local codes and procedures pertaining to this application. The undersigned further hereby certifies that the information contained in this application is true and correct.

Signed [Signature] Date 6/28/21
(Property Owner)

<u>Fee Required</u>	<u>Schedule</u>
\$ 350 Comprehensive Plan Amendment	Application Submittal Date <u>06/28/21</u>
\$ t/b/d Site/Architectural Plan Approval (Listed in Sec 1-2-1)	Date Fee(s) Paid <u>07/01/21</u>
\$ t/b/d CSM Review (\$10 lot/\$30 min)	Plan(s) Submittal Date <u>06/28/21</u>
Subdivision Plat (fee to be determined)	Plan Comm Appearance <u>07/12/21</u>
<u>\$ 350 Zoning District Change</u>	
<u>\$ 350 Conditional Use</u>	
\$ t/b/d Annexation Request (State Processing Fees Apply)	
\$ 350 Variance/Board of Appeals	
\$ t/b/d Other	

\$ 350.00 TOTAL FEE PAID APPLICATION, PLANS & FEE RECEIVED BY VA

6/30/21

To whom it may concern:

My name is Stephanie Mueller and I am the owner of Lucky Paws Pet Boutique. We have operated in this Two Rivers for the last 5 years. We are continuing to operate in this wonderful city but are moving to a new location and looking to provide an excellent service to our community for many years to come.

I'm writing to you today to address the property at 3310 45th St. We have purchased this property and are hoping to open by August 8th. We are currently operating at 1705 East street and have outgrown this location. At this time we operate as a Grooming Salon, Pet Retail location, and Doggy Daycare. In moving to the new location, we would be looking to operate as the above along with adding much needed overnight boarding facility. We currently have many clients boarding outside of Two Rivers because there has been a huge increase in the pet industry as many families added additional pets during the covid shut down.

Our hours of operation would be 7:00am until 8:00pm. We would be open to the public 8am until 6pm for retail, daycare, and grooming. We would be looking to add a 6 foot high chain-link fenced in area to the back and sides of the building to allow boarding and daycare clients to use the outside area to eliminate and stretch their legs. Kenneling would be a small operation we would have no more then 15 pets (a mixture of small and large dogs) staying overnight at any given time. We would like to offer the standard kenneling for boarding as well as utilizing 4 exam rooms in the building as doggy suites where individuals can board their pets in a non-kennel environment.

Daycare would be no more then 15 dogs at any given time. Daycare hours of operation would run from 8am until 6pm Monday through Friday and would utilize both an indoor daycare space and outdoor daycare space. Dogs would be separated by size and energy level. We would continue to require the state and local mandated rabies vaccine and also require Bordetella shot.

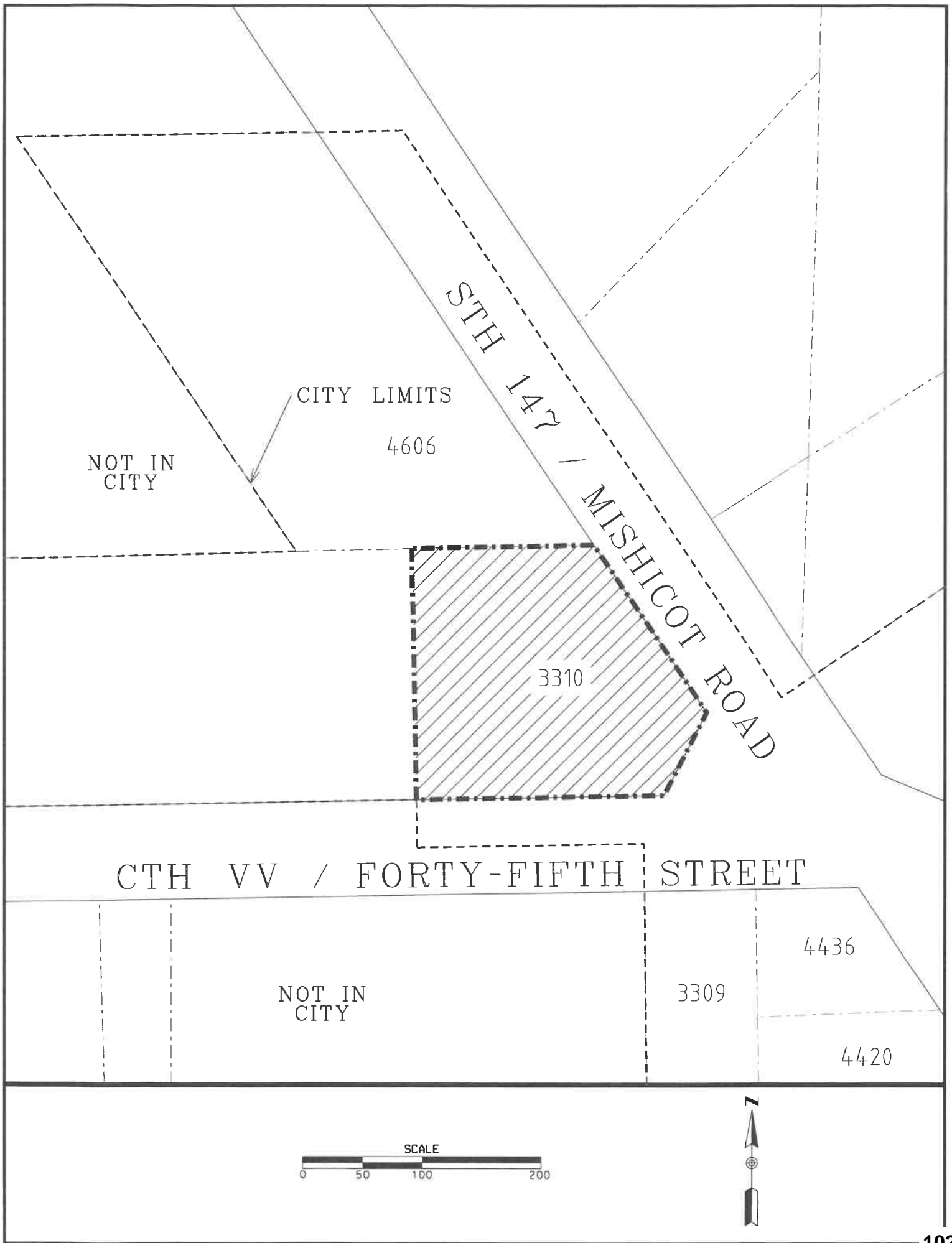
I would also like to note that in expanding this would provide new job openings. It would allow us to employ an additional 5 people.

Please feel free to reach out to me with any further questions. Thank you for your time and consideration in the above matter.

Sincerely,

Stephanie Mueller

Owner of Lucky Paws Pet Boutique



NOT IN CITY

CITY LIMITS

4606

3310

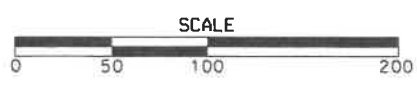
CTH VV / FORTY-FIFTH STREET

NOT IN CITY

3309

4436

4420



DRAFT

CONDITIONAL USE
PERMIT
City of Two Rivers

Document Number

Permit No. 2021-04

Before the City Council of the City of Two Rivers, Manitowoc County, Wisconsin, regarding the premises at 3310 - 45th Street in the City of Two Rivers, Manitowoc County, State of Wisconsin, further described as:

Tract 1 of Certified Survey Map located in the South 1/2 of the Northwest 1/4 of Section 26, Town 20 North, Range 24 East in the Town of Two Rivers, now in the City of Two Rivers, recorded in Volume 14, Page 99 of Certified Survey Maps, Manitowoc County, Wisconsin.

Inspections Department
City of Two Rivers
PO Box 87
Two Rivers, WI 54241-0087

Parcel ID Number: 053-226-203-001.07

Zoning Classification of the Premises is: B-2 Business District/Conditional Use to operate a commercial kennel.
Mailing Address of the Premises is: 3310 - 45th Street, Two Rivers, WI 54241

WHEREAS, the Zoning Code and Zoning District Map of the above named municipality, pursuant to State Statute, state that the premises may not be used for the purpose hereinafter described but that upon petition such use may be approved by the municipality as a Conditional Use in particular circumstances as defined by the standards in the Zoning Ordinance; and

Petition therefore having been made, and public hearing held thereon, and the City Council of the City of Two Rivers having determined that by reason of the particular nature, character and circumstances of the proposed use, and of the specific and contemporary conditions, permit of such use upon the terms and conditions hereinafter prescribed would be consistent with the requirements of the Zoning Ordinance.

Now, therefore, it is permitted, subject to compliance with the terms and conditions hereinafter stated, that the Premises may be used for the purpose of the operation of a commercial kennel.

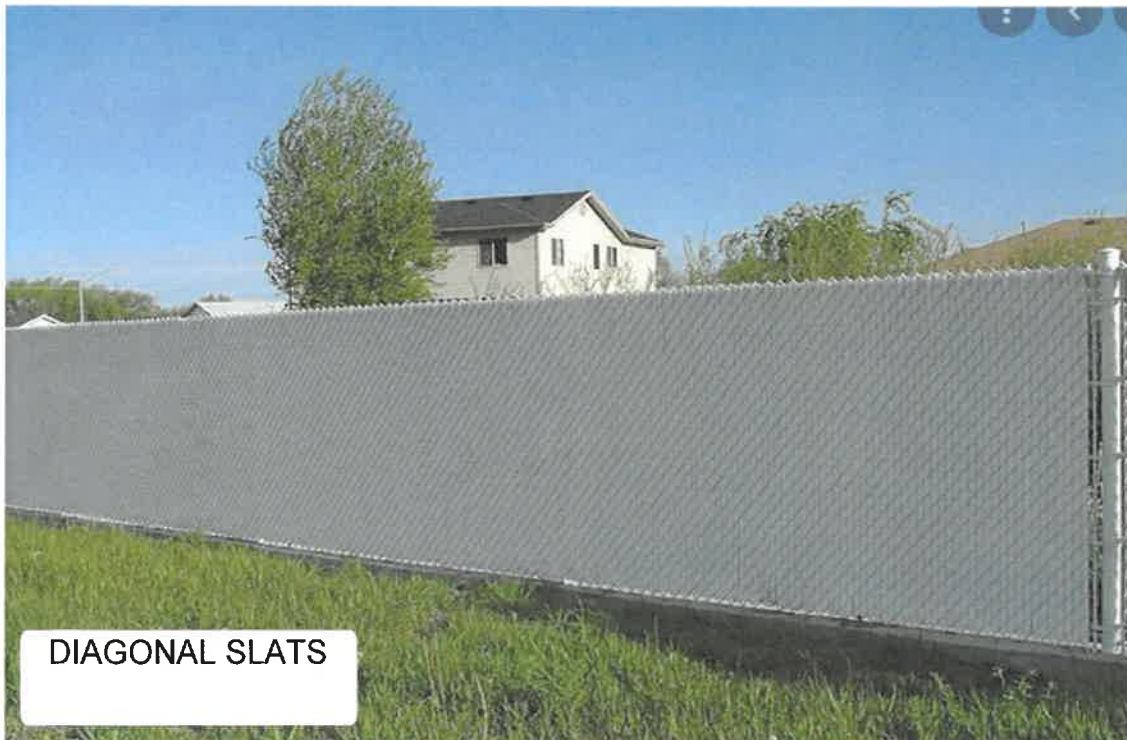
Permitted by action of the City Council of the City of Two Rivers on August 2, 2021.

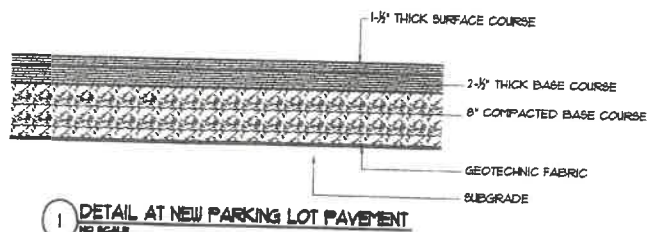
Original filed in the office of the City Clerk of the City of Two Rivers, Wisconsin

The Conditions of this Permit are:

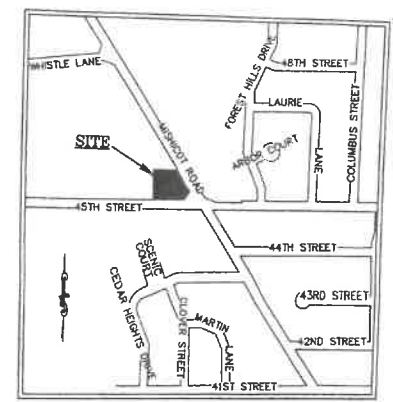
1. This Permit shall become effective upon the execution and recording by the Owner of the Premises as acceptance hereof.
2. This Permit shall be void unless proper application, pursuant to the Building and Zoning Codes of this Municipality, for appropriate Building and Zoning Use Permits in conformity to this Permit, is made within twelve (12) months of the date hereof.
3. This Permit is subject to amendment and termination in accordance with the provisions of the Zoning Code of this Municipality.
4. Construction and operation of the use permitted shall be in strict conformity to the approved Site and Architectural Plans filed in connection with the Petition for this Permit and such plans are incorporated herein by reference as if set forth in detail herein.
5. Any substantial change or expansion of the facilities permitted by the initial issuance of this Permit would require approval by the Plan Commission and City Council as an amendment to this Permit.
6. This Permit is specifically issued to Stephanie Mueller d/b/a Lucky Paws and shall lapse upon a change in ownership or tenancy of the subject premises; or if the land uses ceases operation for more than 12 months.
7. Conditions of Operations:
 - a. Hours of Operation:
 1. Boarding: 24 hours per day, Sunday - Saturday, not to exceed 15 dogs at any given time
 2. Daycare: 8AM - 6PM, Monday - Saturday, not to exceed 15 dogs at any given time
 3. Grooming salon and retail: 8AM -6PM, Monday - Saturday
 4. Outdoor operations: 7AM - 8PM, Sunday - Saturday, dogs in the outdoor run shall be supervised at all times
 - b. The yard shall be maintained in a clean and odor free condition
 - c. Signage in accord with the City's Sign Code
 - d. Inspection by the TRFD prior to opening for business
 - e. All landscaping plantings shall be maintained and kept in good health or be replaced; and, all landscaped areas shall be maintained in such a manner to be free of weeds

Chain Link Fence with Privacy Slats - examples





SITE PLAN FOR LUCKY PAWS
 3310 - 45TH STREET
 PC REVIEW 07/12/2021



LOCATION SKETCH
 SCALE 1" = 600'



- LEGEND**
- = 3/4" x 18" IRON ROD SET WEIGHING 1.13 LBS/FT
 - = EXISTING IRON PIPE/ROD
 - = EXISTING UTILITY POLE
 - = EXISTING UTILITY POLE W/GUY
 - ☆ = EXISTING LIGHT POLE
 - = EXISTING TRANSFORMER
 - ⊙ = EXISTING ELECTRIC METER
 - ⊙ = EXISTING SATELLITE DISH
 - ⊙ = EXISTING AIR-CONDITIONING UNIT
 - ⊙ = EXISTING FIRE HYDRANT
 - ⊙ = EXISTING WATER VALVE MANHOLE
 - ⊙ = EXISTING STORM MANHOLE
 - ⊙ = EXISTING STORM INLET
 - ⊙ = EXISTING SANITARY MANHOLE
 - ⊙ = EXISTING TELEPHONE PEDESTAL
 - ⊙ = EXISTING SIGN
 - ⊙ = PROPOSED ELEVATIONS
 - ⊙ = EXISTING TREE

SITE NOTES:

Erosion control to be in accordance with the Wisconsin Construction Site Best Management Practice Handbook. All off-site sediment deposition occurring as a result of construction activities shall be cleaned up at the end of each work day and all off-site sediment deposition occurring as a result of a storm shall be cleaned up at the end of the next work day. Installation of a temporary driveway with tracking pad to 45th Street may be necessary to protect the existing parking area from sediment tracking (to be determined by contractor or owner).

The location of underground structures or facilities shown on the plans are based on available records at the time of preparation and are not guaranteed to be complete or correct. The Contractor is responsible for contacting all utilities (Diggers Hotline) 72 hours prior to construction to determine the exact location of all facilities and to provide adequate protection during the course of the work.

SITE STATISTICS:

BUILDING AREA:	4,446 SQ. FT. (10.2%)
PAVED AREA:	10,755 SQ. FT. (24.7%)
GREEN AREA:	28,356 SQ. FT. (65.1%)
TOTAL AREA:	43,557 SQ. FT. (100%)
	1.000 Ac.

ZONING:

B-2, BUSINESS DISTRICT

PARCEL ID NO.: 2282030017

ADDRESS: 3310 45th STREET

PARKING REQUIREMENTS:

1 SPACE FOR EVERY 200 SQ. FT. OF USABLE FLOOR SPACE.
 REQUIRED:
 4,446 SQ. FT. OF FLOOR SPACE / 200 = 23 PARKING SPACES
 PROVIDED:
 21 REGULAR PARKING SPACES
 4 HANDICAP PARKING SPACES
 25 TOTAL

LANDSCAPING:

LANDSCAPING PLAN TO BE PROVIDED BY OTHERS.
 DIVISION OF SOIL & WATER RESOURCES

LIGHTING:

SEE CORRESPONDENCE
 LIGHTING PLAN TO BE PROVIDED BY OTHERS.

BENCHMARKS:

31.12 - HYDRANT PUMPER NOZZLE NEAR NORTHEAST CORNER OF PARCEL (CITY DATUM)
 28.27 - HYDRANT PUMPER NOZZLE NEAR SOUTHWEST CORNER OF PARCEL (CITY DATUM)

DESCRIPTION:

TRACT 1 OF A CERTIFIED SURVEY MAP RECORDED IN VOLUME 14, PAGE 99 BEING LOCATED IN THE SW 1/4 OF THE NW 1/4 OF SECTION 26, TOWN 20 NORTH, RANGE 24 EAST, CITY OF TWO RIVERS, MANITOWOC COUNTY, WISCONSIN

INDEX TO DRAWINGS

- C1.0 SITE PLAN - LOCATION SKETCH - NOTES - INDEX TO DRAWINGS
- A11 1ST FLOOR DEMOLITION PLAN - BASEMENT DEMOLITION PLAN - DETAILS
- A12 1ST FLOOR PLAN - DETAILS - PLAN FOR ALTERNATE NO. 1
- A-21 ROOM SCHEDULE - DOOR SCHEDULE - WINDOW TYPES - GARNER DETAILS
- A31 EXTERIOR ELEVATIONS
- A41 DETAILS
- A42 SECTIONS - DETAILS
- S11 FOUNDATION PLAN - DETAILS
- S12 ROOF FRAMING PLAN - TRUSS DATE - DETAILS
- P11 PLUMBING UNDERFLOOR PLAN - NOTES
- P12 PLUMBING ABOVE GROUND PLAN - SCHEDULES - DETAILS
- P31 PLUMBING ISOMETRICS FOR WATER AND SEWER
- H21 HVAC PLAN BASEMENT - NOTES - TABLE OF SYMBOLS
- H22 HVAC FIRST FLOOR PLAN - NOTES
- H31 HVAC SCHEDULES
- H41 HVAC DETAILS - SPECIFICATIONS
- E11 ELECTRIC DEMOLITION PLAN - BASEMENT PLAN - NOTES
- E12 ELECTRIC FIRST FLOOR PLAN - SCHEDULES



CLAUDE B. MALONEY
 ARCHITECT
 634 N. 8th STREET
 MANITOWOC, WI 54220
 920-684-9210

REVISIONS		
NO.	DATE	BY

STEINBRECHER & MENEAU, INC.
 ENGINEERS & SURVEYORS
 102 REVERE DRIVE
 MANITOWOC, WI 54220-3147
 PHONE 920-684-3583 FAX 920-684-5584



HOLY FAMILY MEMORIAL
 LARSON CLINIC
 3310 45th STREET
 TWO RIVERS WI 54241
 920-793-3900

ARCHITECT:
 CLAUDE B. MALONEY
 634 N. 8th STREET
 MANITOWOC, WI 54220
 920-684-9210

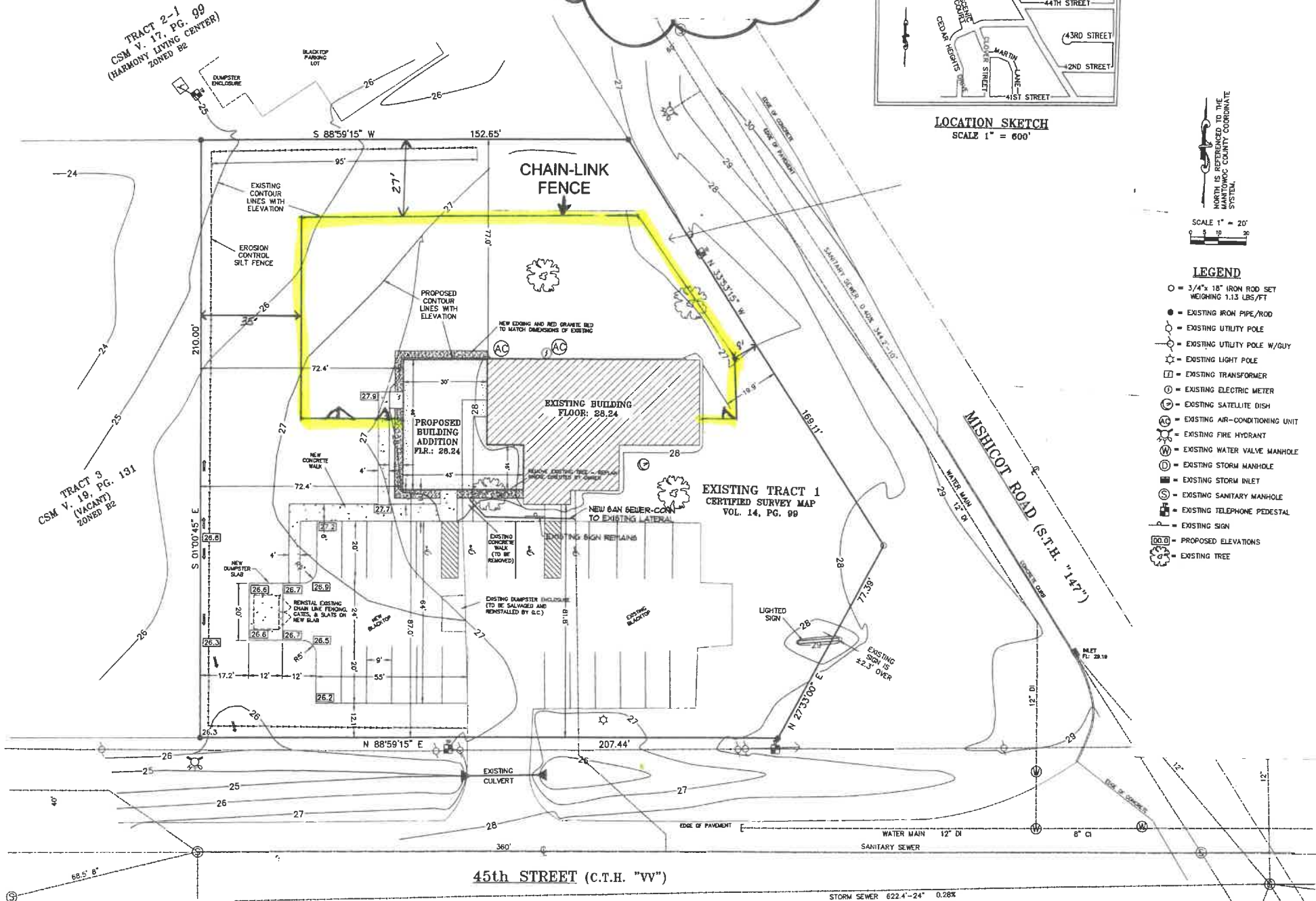
PROJECT NO.
 28-2006
 DATE
 3-15-07

SHEET
 C1.0

DATE: 3-5-07
 DRAWN BY: JAO
 APPROVED BY:
 JOB NO.: 071555P
 CAD FILE: DWG\CITY\17071555P1.DWG
 SCALE: 1" = 20'
 SHEET: RECEIVED

TRACT 2-1
 CSM V. 17, PG. 99
 (HARMONY LIVING CENTER)
 ZONED B2

TRACT 3
 CSM V. 18, PG. 131
 (VACANT)
 ZONED B2



PLAN NOTES

- ALL PORTIONS OF THE SITE DISTURBED DURING CONSTRUCTION OF THE PROJECT THAT IS NOT OTHERWISE COVERED BY BUILDINGS, WALKS, OR PAVEMENTS SHALL BE RECONSTRUCTED TO BE FINISHED LAWN. SEE SPEC SECTION 022020.
- ALL NEW CONCRETE WALKS SHALL BE 4" THICK WITH 6x6 #4 WM AND JOINTS 5'-0" OC. NEW DUMPSTER SLAB SHALL BE 6" THICK W/ 6x6 #4 WM AND SAILED CONTROL JOINTS.

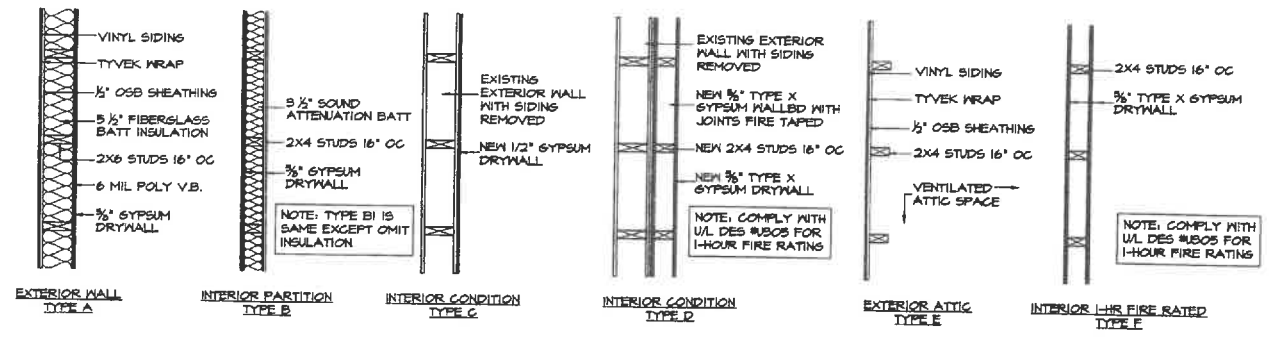
CODE DATA

BUILDING AREA: EXISTING 1ST FLOOR = 2926 SF ADDITION 1ST FLOOR = 1580 SF TOTAL 1ST FLOOR = 4434 SF BASEMENT FLOOR = 146 SF	EXISTING BUILDING CONSTRUCTED IN 1934 UNDER PLAN APPROVAL 134-26-1063B FOR DR. KARL LARSON
AREA ALLOWED TABLE 503 = 52000 SF	
OCCUPANCY CLASS 5B CLASS OF CONSTRUCTION 5B SPRINKLER SYSTEM	B BUSINESS NONE



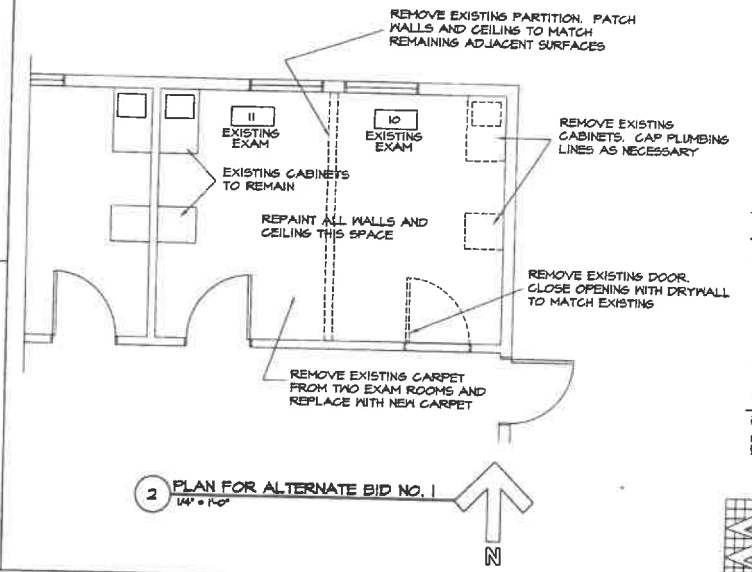
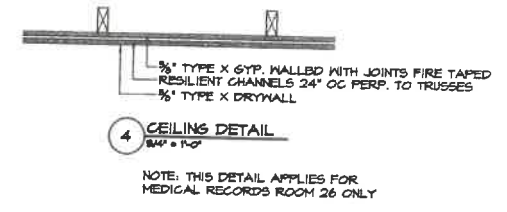
maloney associates, llc
 architecture - planning
 634 n. 8th st. manitowoc, wi 54220 920 684-9218

NEW ADDITION AND ALTERATIONS FOR
 HOLY FAMILY MEMORIAL LARSON CLINIC
 3310 45TH ST. - TWO RIVERS, WI

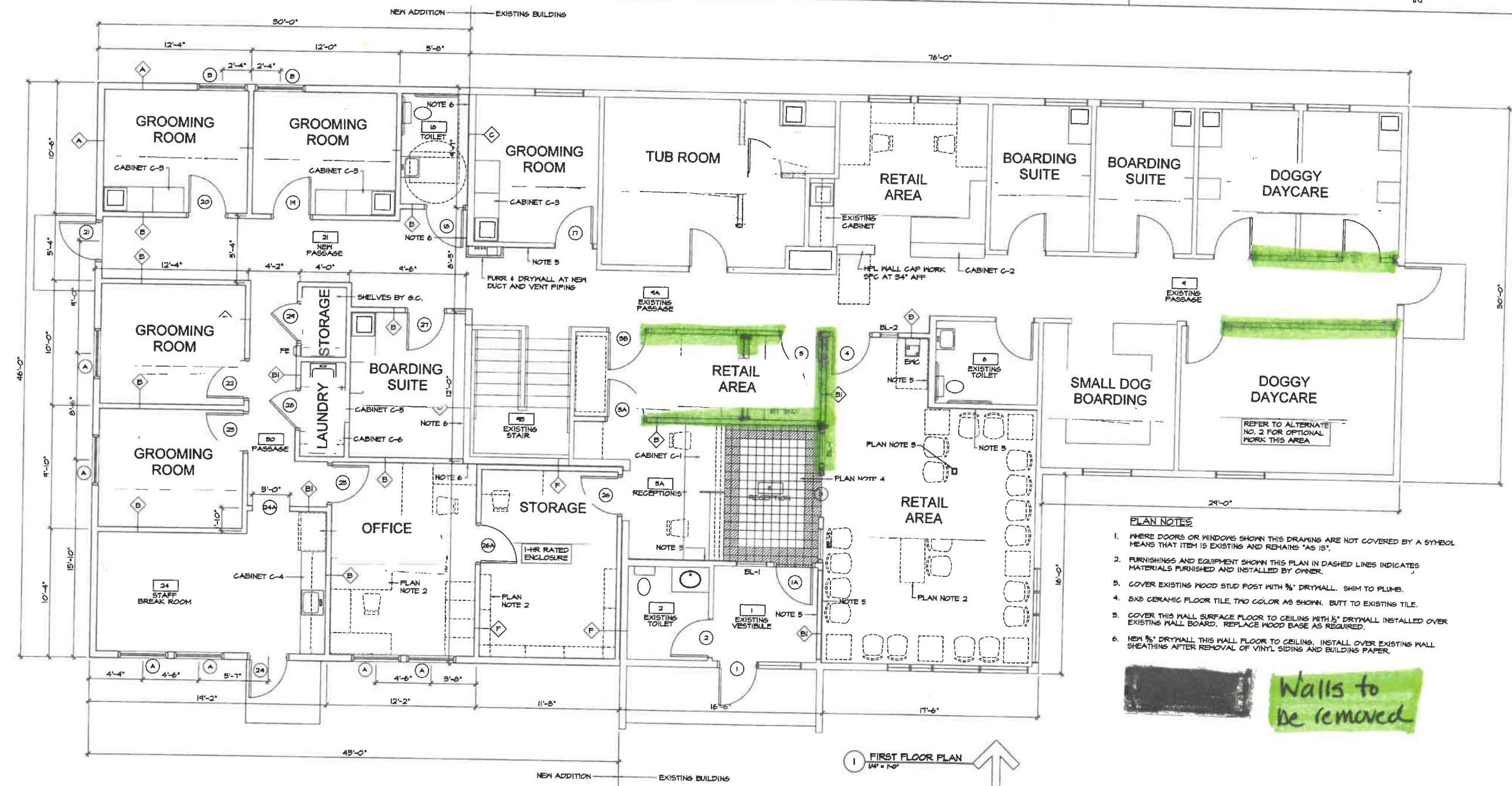


3 WALL AND PARTITION TYPES
8 1/2" x 11'-0"

NOTE: WHEREVER A WALL/PARTITION SHOWN ON THE PLAN BELOW DOES NOT CONTAIN A SPECIFIC "TYPE" SYMBOL THAT WALL/PARTITION SHALL BE A TYPE B



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- PLAN NOTES**
- WHERE DOORS OR WINDOWS SHOWN THIS DRAWING ARE NOT COVERED BY A SYMBOL MEANS THAT ITEM IS EXISTING AND REMAINS "AS IS".
 - FURNISHINGS AND EQUIPMENT SHOWN THIS PLAN IN DASHED LINES INDICATES MATERIALS FURNISHED AND INSTALLED BY OWNER.
 - COVER EXISTING MOOD STUD POST WITH 3/8" DRYWALL. SHIM TO PLUMB.
 - 6X6 CERAMIC FLOOR TILE, TWO COLOR AS SHOWN. BUTT TO EXISTING TILE.
 - COVER THIS WALL SURFACE FLOOR TO CEILING WITH 5/8" DRYWALL INSTALLED OVER EXISTING WALL BOARD. REPLACE WOOD BASE AS REQUIRED.
 - NEW 3/8" DRYWALL THIS WALL FLOOR TO CEILING. INSTALL OVER EXISTING WALL SHEATHING AFTER REMOVAL OF VINYL SIDING AND BUILDING PAPER.

Walls to be removed

NEW ADDITION AND ALTERATIONS FOR
HOLY FAMILY MEMORIAL LARSON CLINIC
3310 45TH ST. - TWO RIVERS, WI

PROJECT NO.
28-2006
DATE
3-15-07

SHEET
A1.2

CITY COUNCIL RESOLUTION

Adopting Amendment No. 2 to the Project Plan of Tax Increment District No. 10, City of Two Rivers, Wisconsin

WHEREAS, on August 11, 2014, the City Council initially adopted the Project Plan and Boundaries to create Tax Incremental District (TID) No. 10, for the purpose of rehabilitation of the former Paragon site for industrial reuse and development of the former Hamilton warehouse property; and

WHEREAS, on April 6, 2015, the City Council adopted Amendment No. 1 to the Project Plan for TID No. 10 to assist with the rehabilitation of the Edgewater Terrace Apartments at 2812 - 7th Street; and

WHEREAS, the City has recently been requested to assist in financing the rehabilitation of the former Paragon property for warehousing and industrial operations; and

WHEREAS, the initial Project Plan for TID No. 10 does not contain any project costs related to a developer incentive to be used for rehabilitation of the Paragon property; and

WHEREAS, this change requires that the Project Plan of TID No. 10 be amended to provide a cash grant of up to \$250,000 to a developer on a "pay-as-you-go" basis and additional municipal expenditures to remedy blight if financially feasible; and

WHEREAS, on July 12, 2021 the Plan Commission held a public hearing at which all interested parties were afforded a reasonable opportunity to express their views on the proposed Amendment No. 2 to the Project Plan of TID No. 10; and

NOW THEREFORE, BE IT RESOLVED that the City Council makes the following findings regarding Amendment No. 2 to the Project Plan of TID No. 10:

1. The Amended Project Plan is financially feasible;
2. The boundaries of TID No. 10 are not changing as a result of Amendment No. 2.
3. The Amended Project Plan is in conformity with the City's adopted Comprehensive Plan;
4. Amendment No. 2 to TID No. 10 will promote the orderly development of the City because it will provide funding to redevelop blighted property into an active, functioning site and the project costs relate directly to eliminating blight in the City;
5. More than 50% by area, of the real property within TID No. 10, as amended, is blighted as defined in Section 66.1105(2)(ae)1. of the Wisconsin Statutes;
6. The improvement within Amendment No. 2 to TID No. 10 is likely to significantly enhance the value of all other real property in TID No. 10;
7. After Amendment No. 2 to TID No. 10, there is less than thirty-five percent of the territory in TID No. 10 devoted to retail business;

8. That, but for this Amendment No. 2 to TID No. 10, the proposed rehabilitation of the former Paragon property would not occur because the City has no current or future funds budgeted to provide the financial assistance required by the developer.

BE IT FURTHER RESOLVED that Amendment No. 2 to the Project Plan of Tax Incremental District No. 10 is hereby approved and adopted by the City Council subject to any revisions required by legal counsel and the City Council hereby amends TID No. 10 effective as of January 1, 2021.

Passed and adopted this 19th day of July, 2021.

Councilmember

Gregory E. Buckley, City Manager

RESOLUTION

**Approving the Project Plan
for Tax Incremental District No. 15
City of Two Rivers, Wisconsin**

WHEREAS, the Council of the City of Two Rivers, Wisconsin (the "City") supports the development of the former Hansen the Florist property at 3000 Forest Avenue to eliminate blight; and

WHEREAS, the Council of the City of Two Rivers has determined that the Project Plan for Tax Incremental District No. 15 serves the best interest of the City by promoting blight elimination- and increasing the City's tax base; and

WHEREAS, under the provisions of Section 66.1105, Wis. Stats., the City has the power to create a Tax Incremental District in the City; and

WHEREAS, Section 66.1105(4)(g), Wis. Stats., requires that certain findings be made by the City Council;

NOW, THEREFORE, BE IT RESOLVED, that the City Council finds as follows with respect to the Project Plan of Tax Incremental District No. 15:

1. That the Plan is financially feasible;
2. That the Plan is in conformity with the City's adopted Comprehensive Plan;
3. That, but for creation of TID No. 15, development of the former Hansen the Florist property would not occur as described in the Project Plan for TID No. 15.

BE IT FURTHER RESOLVED that the "Project Plan for Tax Incremental District No. 15" is hereby adopted and approved.

Passed and adopted this 19th of July, 2021.

Council Member

Gregory E. Buckley
City Manager



**TWO
RIVERS**
WISCONSIN

**PROJECT PLAN AND BOUNDARIES
FOR
TAX INCREMENTAL DISTRICT NO. 15
TO
SUPPORT REDEVELOPMENT OF
THE FORMER HANSEN THE FLORIST PROPERTY**

July 2021

**PROPOSED SCHEDULE FOR
CREATION OF TAX INCREMENT DISTRICT NO. 15
TO SUPPORT REDEVELOPMENT OF THE
FORMER HANSEN THE FLORIST PROPERTY
(Combined hearing method)**

Identifier

<u>Key</u>	<u>Date</u>	<u>Activity or Action</u>							
A	Apr-19	City Council resolution to proceed	April						
B	Apr-20 to Jun-18	Project Plan preparation	S	M	T	W	T	F	S
C	Jun-14	Plan Commission receives overview of process to create TID No. 15, reviews the draft Project Plan, recommends boundaries & schedules public hearing for Jul-12	4	5	6	7	8	9	10
			11	12	13	14	15	16	17
			18	19A	20B	21	22	23	24
			25	26	27	28	29	30	
D	Jun-15	Notice letters sent to taxing entities Notice mailed to affected property owner(s) (at least 15 days prior to public hearing 66-1105(4)(c))	May						
E	Jun-22 to Jul-2	Publication of Notice for Joint Review Board Meeting No. 1 (at least 5 days prior to meeting)	S	M	T	W	T	F	S
F	Jun-28	1st publication of Class 2 Notice - TID	2	3	4	5	6	7	8
G	Jun-28 to Jul-9	1st meeting of the Joint Review Board (organizational)	9	10	11	12	13	14	15
H	Jul-05	2nd publication of Class 2 Notice - TID	16	17	18	19	20	21	22
I	Jul-12	Plan Commission reviews the TID No. 14 Project Plan and conducts public hearing	23	24	25	26	27	28	29
J	Jul-12	Plan Commission reviews hearing comments & adopts Project Plan	30	31					
K	Jul-14 to Jul-16	Publication of Notice for Joint Review Board Meeting No. 2 (at least 5 days prior to meeting)	June						
L	Jul-19	Council approves Project Plan, District creation and adopts resolutions	S	M	T	W	T	F	S
M	Jul-20	Earliest approval by the Joint Review Board	6	7	8	9	10	11	12
N	Jul-23	Latest approval by Joint Review Board	13	14C	15D	16	17	18B	19
			20	21	22E	23	24	25	26
			27	28	29	30			
			July						
			S	M	T	W	T	F	S
			4	5H	6	7	8	9E	10
			11	12-IJ	13	14K	15	16K	17
			18	19L	20M	21	22	23M	24
			25	26	27	28	29	30	31

Prepared : 6/7/2021
Revised:

CITY COUNCIL

Curt Andrews
Jeff Dahlke
Bill LeClair
Jay Remiker
Adam Wachowski

Mark Bittner
Tracey Koach
Darla LeClair
Bonnie Shimulunas

PLAN COMMISSION

Gregory Buckley
Kay Koach
Eric Pangburn

Rick Inman
Jim McDonald
Adam Wachowski

COMMUNITY DEVELOPMENT AUTHORITY(CDA)
AND
BUSINESS AND INDUSTRIAL DEVELOPMENT COMMITTEE (BIDC)

Curt Andrews
Elizabeth Bittner
Tracey Koach
Dick Klinkner
Keith Lyons
Tracy Yaggie

Mark Bittner
Gregory Coenen
Donald Karman
Bill LeClair
Daniel Wettstein

CITY OFFICIALS

Gregory Buckley, City Manager
James McDonald, Public Works Director/City Engineer
Elizabeth Runge, Community Development Director/City Planner

FINANCIAL CONSULTANT

Robert W. Baird & Co., Inc.

LEGAL REVIEW PROVIDED BY

Quarles & Brady



Members of the City Council, Plan Commission, Joint Review Board,
Community Development Authority/Business and Industrial Development Committee
and Interested Citizens

Re: Proposed TID No. 15

Ladies and Gentlemen:

The proposed creation of Tax Incremental District No. 15 (TID No. 15) is to support the redevelopment of a priority site in order to eliminate blight and support new residential housing.

The City was approached by developers who are proposing to construct a new 44-unit, market rate, multi-family development at 3000 Forest Avenue. The developer is requesting a cash grant to assist with construction costs. The TIF assistance is in the amount of \$1,300,000 with fifty percent of this assistance as a direct cash grant and fifty percent in the form of "pay-as-you-go" TIF financing. The terms and conditions for this TIF grant will be addressed in a written development agreement between the City and the Developer.

Also, if needed, the City would use TID No. 15 for any public infrastructure costs that may be needed for the development including, but not limited to, improving aesthetics, utility and roadway modifications, if financially feasible.

I would like to thank members of the Council, Plan Commission, Joint Review Board and Community Development Authority/BIDC who have supported this effort.

Respectfully submitted,



Gregory E. Buckley
City Manager

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APPENDIX

Appendix

- A Boundary Description of TID No. 15
- B List of Parcels included in TID No. 15 and Map of Tax Key Numbers
- C Notice of Public Hearing, List of Governmental Entities Levying Taxes within TID No. 15 and Membership of the Joint Review Board
- D Minutes of Joint Review Board
- E Attorney's Opinion
- F Resolutions approving the Project Plan and Creation of TID No. 15

BACKGROUND ON TAX INCREMENT FINANCING

The Wisconsin Legislature found that an inequitable situation existed when the cost of certain public works improvements within a municipality were paid for by the municipality, while the benefits from the expanded tax base which was stimulated by such improvements extended beyond the municipality and benefitted all entities which shared the tax base. The Legislature found that municipal expenditures to support redevelopment projects and promote industrial development could be considered inequitable because the majority of the cost to promote such growth fell on the municipality, while the benefit was enjoyed by all other taxing entities who did not directly participate in financing these costs.

The Legislature created Tax Incremental Financing (TIF) to establish a viable procedure whereby a municipality, through its own initiative and efforts, could finance public improvements and provide developer incentives which would support redevelopment projects and promote industrial and economic development. The Legislature declared that establishing a tax increment system was, in all respects, for the benefit of all people of Wisconsin to serve a public purpose in improving and promoting their welfare and prosperity.

When a Tax Incremental District (TID) is created, a base value is established. This base value is the aggregate value of all taxable property in the District as of the date of creation (equalized by the Department of Revenue). Any subsequent property value increase in the TID is considered "**increment**" and tax levies on this growth represent positive dollar increments which pay for the initial development costs. These tax increments are generated not only from municipal taxes, but also from the tax levies of the overlying taxing jurisdictions.

The Tax Increment Law has been developed to encourage development by allowing the municipality to recover the up-front project costs before the other taxing jurisdictions benefit from the additional taxable value created in the TID. After the project costs are paid off, the TID is dissolved and all taxing jurisdictions share the added value. The effect of the Tax Increment Law is to delay the shift in valuation due to the TID until the initial cost of establishing the District and generating the development are paid for.

It is important to note that one of the underlying assumptions of the Tax Increment Law is that without the tax incremental financing to assist in paying project costs, no development or redevelopment would take place. The effect of this would be no increase in property values in the TID area, other than normal inflationary increases to the base value of properties in the district.

Traditionally, project costs were to be expended only **within** the boundaries of a TID because that area was the intended beneficiary of such cost expenditures. However, State Statutes regulating TIDs have been amended to allow project costs to be expended **within a one-half mile** radius of the boundaries of a redevelopment TID, recognizing that public infrastructure improvements and incentives for private investment in areas surrounding a redevelopment district are also important to that district's viability.

PROJECT PLAN PROCEDURES

Public funding for TID No. 15 would be financed with tax incremental revenues. Section 66.1105(4)(f) of the Wisconsin Statutes requires that a Project Plan be adopted for each TID. TID 15 has been developed by the Plan Commission with input from the City Council and the CDA/BIDC.

Following a public hearing, the Plan Commission may adopt and recommend the Project Plan and TID Boundaries to the City Council for adoption. The Project Plan, if adopted, is then forwarded to the Joint Review Board (JRB) for its action, and if approved by the Joint Review Board, the Project Plan will be filed with the Wisconsin Department of Revenue. Also, because a cash grant to a developer is being proposed in TID No. 15, Wisconsin Statutes require a written Development Agreement between the City and developer. City Council approval of any such agreement is required.

The Project Plan for TID No. 15 has been developed in accordance with Wisconsin Statutes. The headings in this Project Plan relate to specific requirements of Section 66.1105(4)(f).

GOALS AND PURPOSES

A developer approached the City with a proposal to construct a market rate multi-family housing development with an estimated 44 units. The development is on a 4.43 acre parcel that is near the West Twin River. The project design is to construct three buildings at 3000 Forest Avenue. This is the location of the former Hansen Florist site which has been idle for some time. A new housing development would eliminate blight in this location and offer needed, additional residential options in the city.

The Developer is anticipating an investment of approximately \$7,000,000 and has requested TIF assistance from the City. The TIF assistance is for construction costs including site clearance and preparation, engineering, and building. The TIF assistance is in the amount of \$1,300,000 with fifty percent in the form of a direct cash grant and fifty percent in the form of "pay-as-you-go" TIF financing. The terms and conditions for this TIF grant will be addressed in a written development agreement between the City and the Developer. The agreement will include requirements that the Developer constructs the buildings within a specified timeline and guarantee specific tax increment values for the project in accordance with the terms of the future agreement.

Also, if needed the City would use increment from TID No. 15 for public infrastructure costs that may include, but not limited to, improving area aesthetics, utility and roadway modifications if financially feasible.

Additionally, the project plan includes potential expenditures within one-half mile of the District's boundaries.

DESCRIPTION OF DISTRICT AND STATEMENT OF FINDINGS RELATIVE TO LEGAL REQUIREMENTS OF WISCONSIN STATUTES

Map 1 depicts the boundaries of TID No. 15. The district boundaries encompass the land area that includes the former Hansen Florist site totaling 4.43 acres. A detailed description of the boundary is included in Appendix A. See Appendix B for a listing of the parcel included in TID No. 15 and a map of tax key number(s).

It also proposes potential expenditures within one-half mile of the District's boundaries which is shown in Map 5.

The following are statutory requirements and relevant statistical information on TID No. 15:

NOTE: YEAR 2021 VALUATIONS WERE NOT AVAILABLE FOR USE AT THE TIME THIS PROJECT PLAN WAS BEING PREPARED

Table 1. Blight Area Percentage

Total Area of TID 15 is	Minimum 50% of TID	Blighted Area of TID 15
4.43 acres	50% x 4.43 acres = 2.22 acres	4.43 acres 100% Blight Area

Statutory requirement: Minimum 50% of TID area is blighted

Table 1 shows the parcel of blighted property within TID No. 15, 100% of which is to be redeveloped. The total area is identified and thereby meets the statutory minimum requirement of a 50% blighted area. See Table B-1 in Appendix B for a listing of the parcel in TID No. 15.

Table 2. 2020 Equalized Value Test

Existing TIDs	Current Value	Value Increment
TID 4	2,958,000	1,811,100
TID 6	916,000	916,000
TID 7	6,156,900	6,156,900
TID 8	7,444,100	7,444,100
TID 9	9,387,000	9,376,200
TID 10	2,185,000	114,300
TID 11	1,199,500	1,139,100
TID 12	1,276,200	895,300
TID 13	5,660,100	--
TID 14	\$ 6,604,400	--
Total	\$ 43,787,200	
TID 15 Base Value	\$ 63,900	\$27,853,000
TID 15 Plus All TIDs Value Increment	\$ 27,916,900	
2020 Total Municipal Equalized Value	\$545,633,400	
12% Test -- Maximum Municipal Equalized Value	5%	

*DOR Value limitation Report, 2021. * No increment in DOR report to date.*

Statutory Requirement: Valuation of TID No. 15 plus the value increment of all existing TIDs may not exceed 12% of the total City equalized valuation.

The City passes the 12 percent test as the value increment plus the base value of TID No. 15 is at 5% of the municipal equalized value.

Appendix C of this report contains proof of publication for a Class 2 notice, under Chapter 985. Also included in the Appendix is a list of all local government entities having the power to levy taxes on property located within TID No. 15. These entities were notified by first class mail prior to publication of the Class 2 notice. The documents provided in the appendix meet the statutory requirements of Section 66.1105(4)(a) and (e).

A list of the Joint Review Board members is also included in Appendix C. Minutes of the Joint Review Board meetings are included in Appendix D.

Appendix E includes an Attorney's Opinion advising that the Project Plan is complete and complies with Section 66.1105(4)(f). This opinion satisfies the requirement as specified in Section 66.1105(4)(f). Appendix F includes resolutions approving the Project Plan and creating the District.

STATEMENT OF THE KINDS OF PROJECTS AND PROPOSED PROJECT COSTS

The City of Two Rivers proposes to create TID No. 15 to provide funding for the following project costs which would be financed through TID No. 15. It is important to note that the following information is based on the best available information and estimated costs at this time. The actual payments of project costs will be based on true costs incurred and will be made depending on the financial feasibility of making such payments.

1. Cash Grant to Developer

The City proposes to provide a cash grant to a developer to construct a market rate multi-family housing development. The total estimated cost for this project is \$7 million.

The Developer is requesting a cash grant to assist with construction costs. The TIF assistance is in the amount of \$1,300,000 with fifty percent of this assistance as a direct cash grant and fifty percent in the form of "pay-as-you-go" TIF financing. The terms and conditions for this TIF grant will be addressed in a written development agreement between the City and the Developer.

2. Public Project Expenditures

Also, if needed the City would use TID No. 15 for public infrastructure costs that may include, but are not limited to, improving area aesthetics, utility and roadway modifications if financially feasible.

Estimated cost: \$50,000

3. Administrative, Legal and Financial Costs Related to TID No. 15

Administrative, legal and financial costs include the costs of those activities to support proposed TID No. 15 such as City staff labor, legal services, financing costs, certified public accountant fees, audit services and costs involved in preparing the Project Plan. Such costs are estimated to be \$15,000.

LOCATION OF PROPOSED IMPROVEMENTS

The general location of the proposed projects as described above for the redevelopment site and the relocation of electric service facilities are shown on Map 2.

DESCRIPTION OF FINANCING METHOD

To accomplish the expenditures identified in the Project Plan, the City will need capital totaling approximately \$1,350,000.

The City's source for this capital will be a combination of borrowing and "pay-as-you-go" assistance to the developer. If a cash grant is funded on a "pay-as-you-go" basis, this means that the property tax revenues paid by the owner(s) of the subject property would be the City's revenue source to pay a developer to meet the City's payment obligations. Payments to a developer would be made only after annual tax revenues are received.

The City reserves the right to issue tax incremental bonds and notes during the life of TID No. 15 to pay project costs.

Additional project costs for public project expenditures described herein may be considered if financially feasible.

ECONOMIC FEASIBILITY ANALYSIS

The economic feasibility of financing project costs depends on the ability of the City to pay such costs from tax revenues generated from the new development anticipated in TID No. 15. Such financing appears economically feasible based on the tax increment projections set forth in Table 3.

This includes a projected increase of \$3,500,000 in taxable valuation in the District attributable to the proposed development.

Additional tax base growth within the District is not assumed for purposes of this analysis.

DEBT SERVICE PLANNING

The cash flow proforma analysis presented on Table 3 in this Project Plan proposes funding a developer grant and TID administrative, financial and legal costs through borrowing and the "pay as you go" assistance on a reimbursement basis, with interest, based on funds available from TID No. 15. Any advances to the City or a developer for such expenses are assumed to be reimbursed over the life of the TID.

PROJECTED LIFE OF TID NO. 15

Current statutes allow TID No. 15 as a rehabilitation or blight TIF to have a maximum life of 27 years. However, the District can be terminated when all project costs have been paid by revenue from the tax increments. The year(s) indicated costs are paid, assuming no change in tax rates, and no inflationary adjustments in the value of properties within the District are reflected in Table 3 on the next page.

EXISTING LAND USES

Map 3 identifies existing land uses in TID No. 15. The property was formerly used as a florist and garden commercial center. It has a vacant building on the property, which will be demolished and cleared as a part of the new project.

FUTURE LAND USES

Map 4 shows future land uses in TID No. 15. As recommended in the Land Use Plan Element of the City currently adopted Comprehensive Plan.

COMPREHENSIVE PLAN, OFFICIAL MAP, BUILDING CODE, ZONING CODE AND OTHER CITY ORDINANCES

The City's Comprehensive Plan currently designates the former Hansen Florist property as a priority redevelopment property. The proposal will be designed for review as a Planned Unit Development (PUD) to allow for flexibility in the design process and additional plan commission and council input of the review process. A PUD is a re-zoning under the City of Two Rivers Ordinances. Any Comprehensive Plan or zoning map amendments would follow all necessary procedures required within those regulations.

STATEMENT OF NO RELOCATION REQUIRED

In conjunction with the creation of TID No. 15 there is no anticipated relocation of families, individuals or business operations. Therefore, at this time, assistance in conformance with the relocation requirements set forth in Chapter 32, Wisconsin Statutes, and the Federal Uniform Relocation Assistance Real Property Acquisition Policies Act of 1970 (Public Law (91-646) will not be required.

NON-PROJECT COSTS

This Project Plan does not include any non-project costs.

ADDITIONAL PROJECT COSTS

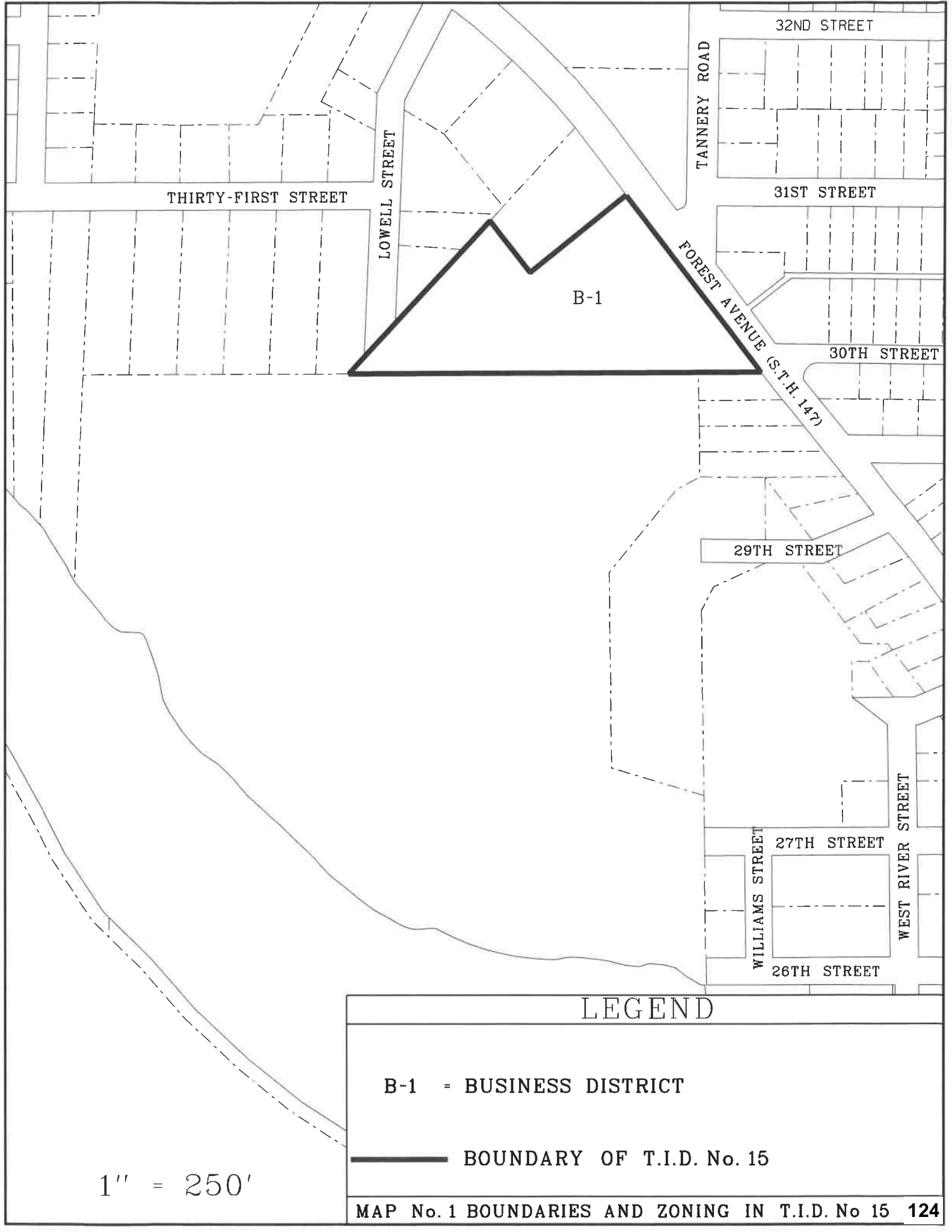
The City of Two Rivers reserves the right, in accordance with Section 66.1105(4)(h) and 66.1105(5)(c), to further amend this Project Plan to include additional projects and project costs which are not anticipated at this time, and/or to add or delete territory in accord with State Statutes.

Any eligible projects may be included to the extent that their costs would be reimbursed through future TID revenues over the maximum life of TID No. 15 as long as such project costs are made by the City within five years from the termination date of the District.

FINDINGS, CONCLUSIONS AND RECOMMENDATIONS

Based upon the evaluation and facts included in this Project Plan, the following findings, conclusions and recommendations are made:

- (1) Redevelopment of the former Hansen Florist property is a project appropriate for tax incremental financing and will promote the orderly development of the City.
- (2) Providing a Cash Grant in accord with a properly reviewed and approved Development Agreement is an eligible project cost.
- (3) TID No. 15 will encourage additional private investment in the area along Forest Avenue and this proposed project.
- (4) This site is a priority site for redevelopment as listed in the City's Comprehensive Plan, adopted in 2010.
- (5) The project would not occur "but for" the creation of TID No. 15. The former Hansen Florist site has been for sale and idle for some time. The City has not budgeted for additional financial assistance for an additional housing project.
- (6) Based upon the above findings and conclusions, it is recommended TID No. 15 to be adopted in accordance with the applicable statutes by formal resolutions of the City of Two Rivers Plan Commission and City Council.
- (7) It is also recommended that this Project Plan be adopted in accordance with the applicable statutes by action of the Joint Review Board overseeing TID No. 15.
- (8) It is further recommended, as soon as practicable, the proposed Development Agreement for the necessary cash grant as described herein be forwarded to the Joint Review Board for their action.



THIRTY-FIRST STREET

32ND STREET

TANNERY ROAD

31ST STREET

LOWELL STREET

B-1

FOREST AVENUE (S.T.H. 147)

30TH STREET

29TH STREET

27TH STREET

WILLIAMS STREET

WEST RIVER STREET

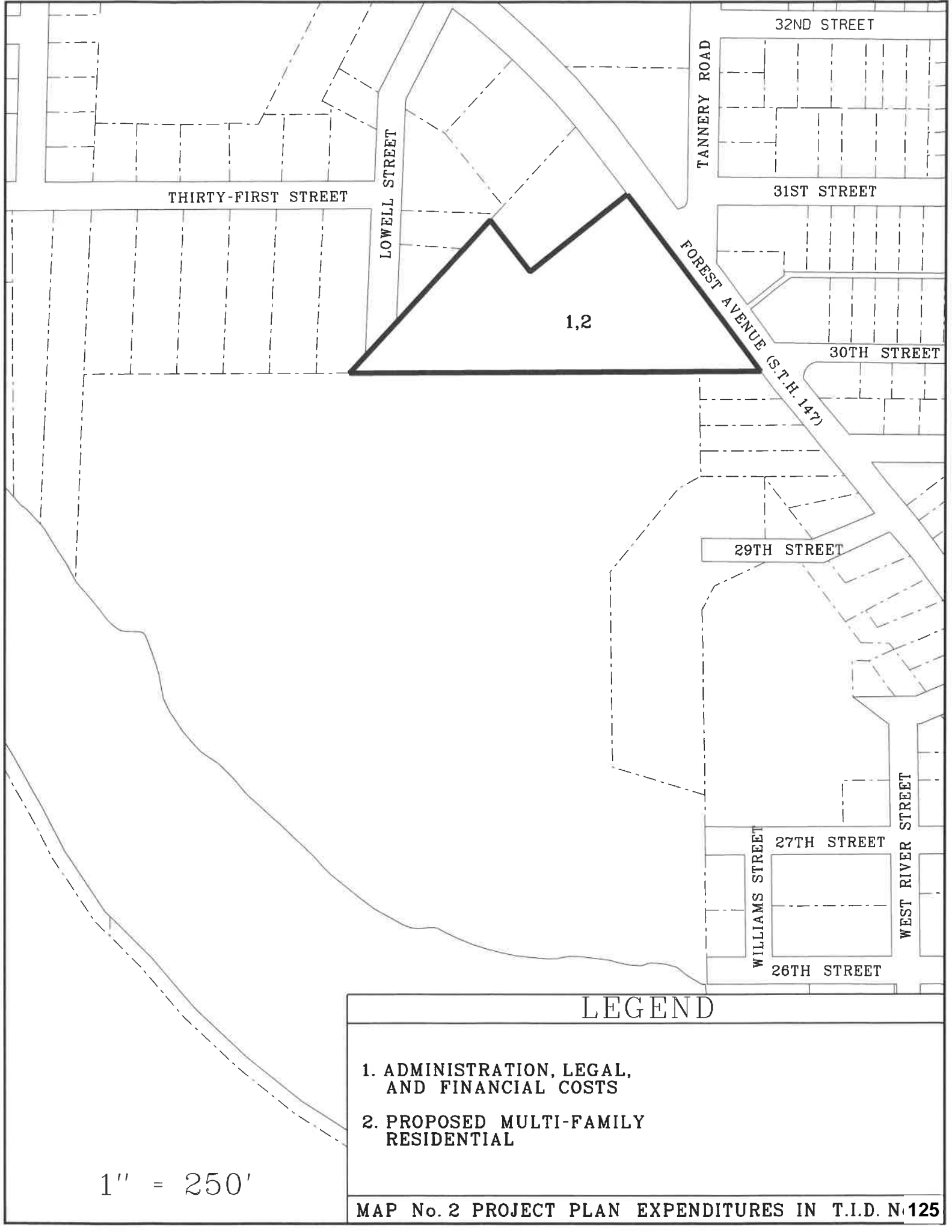
26TH STREET

LEGEND

B-1 = BUSINESS DISTRICT

— BOUNDARY OF T.I.D. No. 15

1" = 250'



THIRTY-FIRST STREET

LOWELL STREET

TANNERY ROAD

32ND STREET

31ST STREET

1,2

FOREST AVENUE (S.T.H. 147)

30TH STREET

29TH STREET

WILLIAMS STREET

27TH STREET

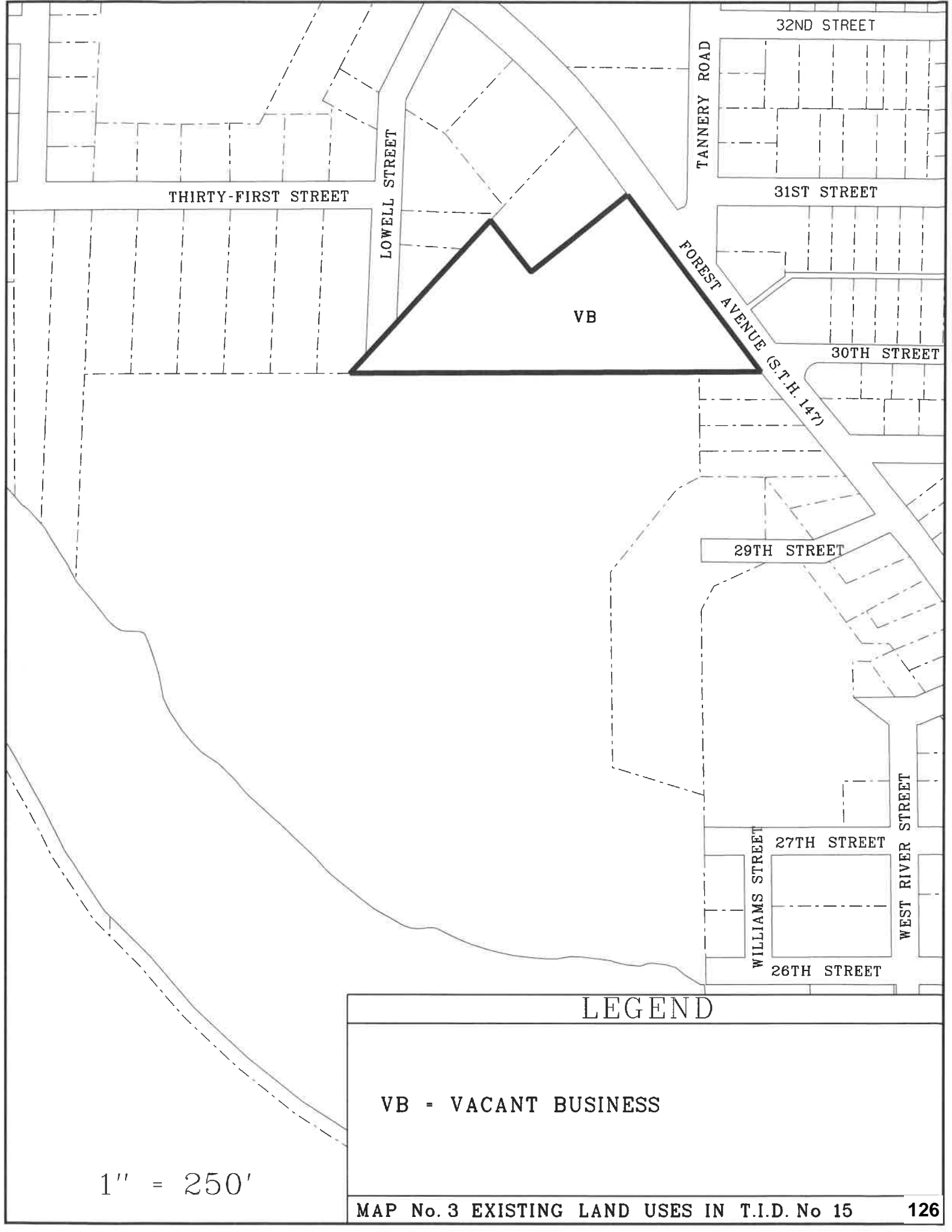
WEST RIVER STREET

26TH STREET

LEGEND

- 1. ADMINISTRATION, LEGAL, AND FINANCIAL COSTS
- 2. PROPOSED MULTI-FAMILY RESIDENTIAL

1" = 250'



THIRTY-FIRST STREET

LOWELL STREET

TANNERY ROAD

32ND STREET

31ST STREET

VB

FOREST AVENUE (S.T.H. 147)

30TH STREET

29TH STREET

27TH STREET

26TH STREET

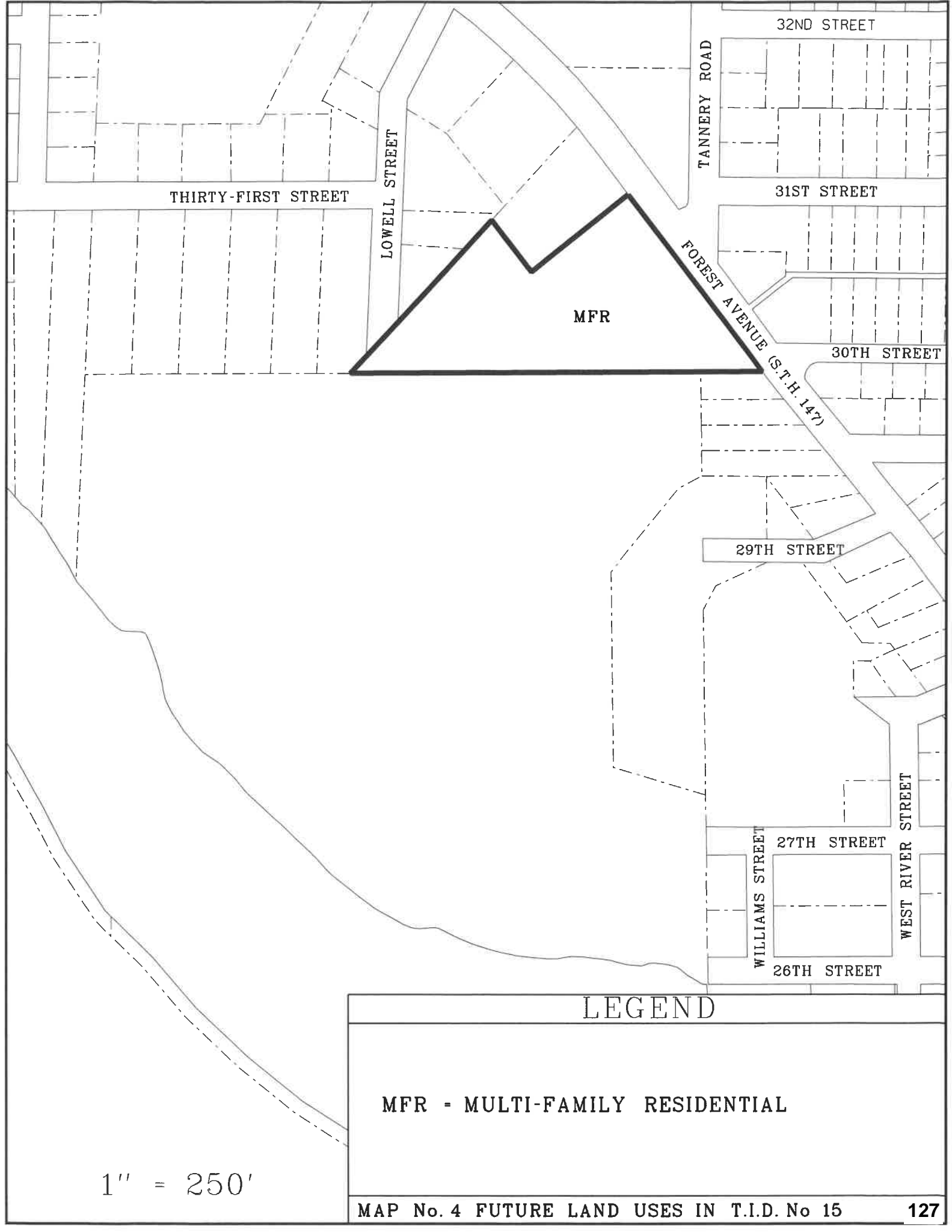
WILLIAMS STREET

WEST RIVER STREET

LEGEND

VB - VACANT BUSINESS

1" = 250'



THIRTY-FIRST STREET

32ND STREET

TANNERY ROAD

31ST STREET

LOWELL STREET

MFR

FOREST AVENUE (S.T.H. 147)

30TH STREET

29TH STREET

WILLIAMS STREET

27TH STREET

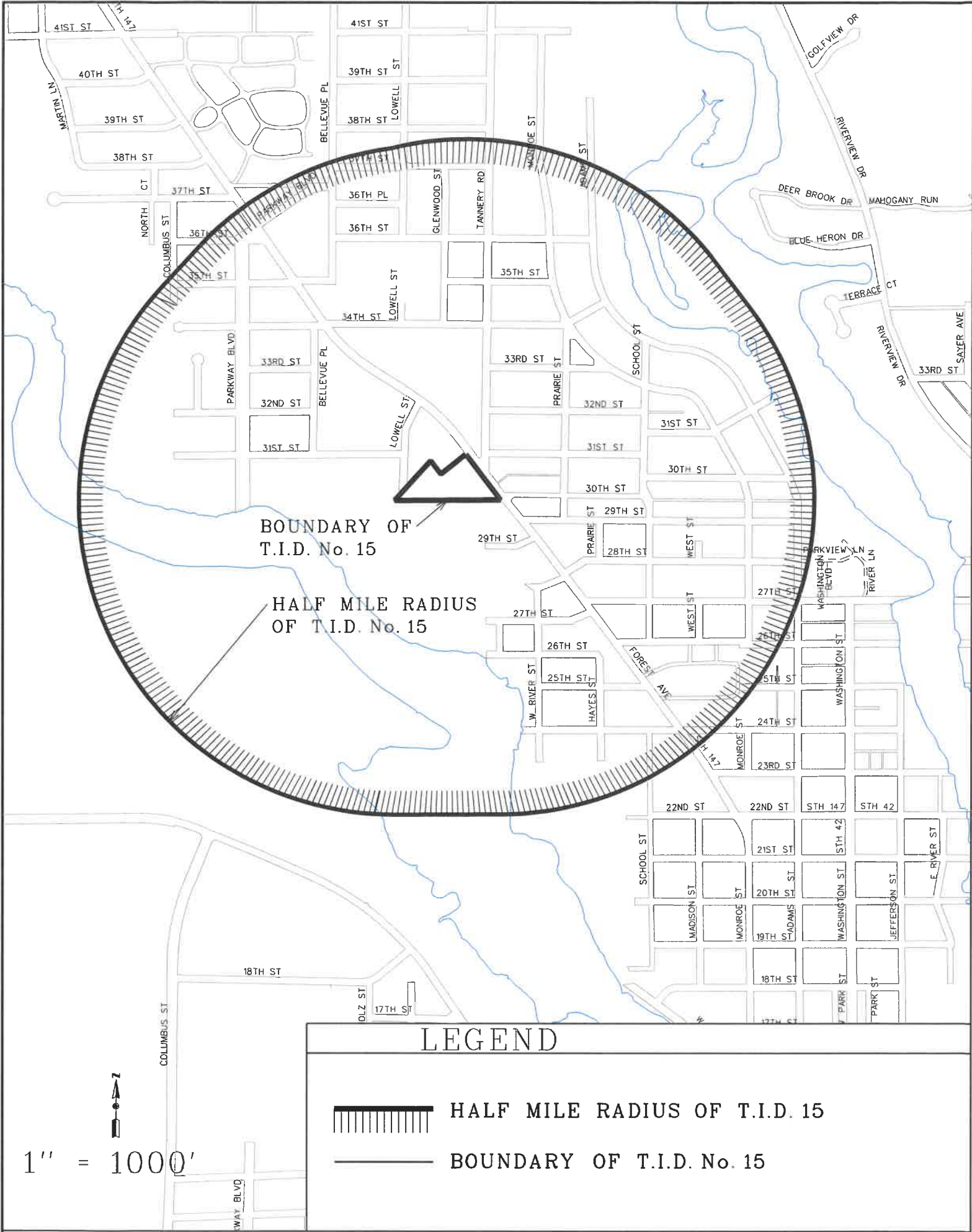
WEST RIVER STREET

26TH STREET

LEGEND

MFR - MULTI-FAMILY RESIDENTIAL

1" = 250'



BOUNDARY OF
T.I.D. No. 15

HALF MILE RADIUS
OF T.I.D. No. 15

LEGEND



HALF MILE RADIUS OF T.I.D. 15



BOUNDARY OF T.I.D. No. 15

1" = 1000'



APPENDIX A

BOUNDARY DESCRIPTION OF TID NO. 15

Lot 2 of Certified Survey Map recorded in Volume 34, Page 29 of Maps being a part of the Southeast 1/4 of the Northeast 1/4 of Section 35, and a part of the Southwest 1/4 of the Northwest 1/4 of Section 36, Township 20 North, Range 24 East, City of Two Rivers, Manitowoc County, Wisconsin.

Said boundary area of TID No. 15 contains 4.43 acres of land, more or less, and is subject to all easements and restrictions of record.

APPENDIX B

**LIST OF PARCELS INCLUDED IN TID NO. 15
AND
MAP OF TAX KEY NUMBERS**

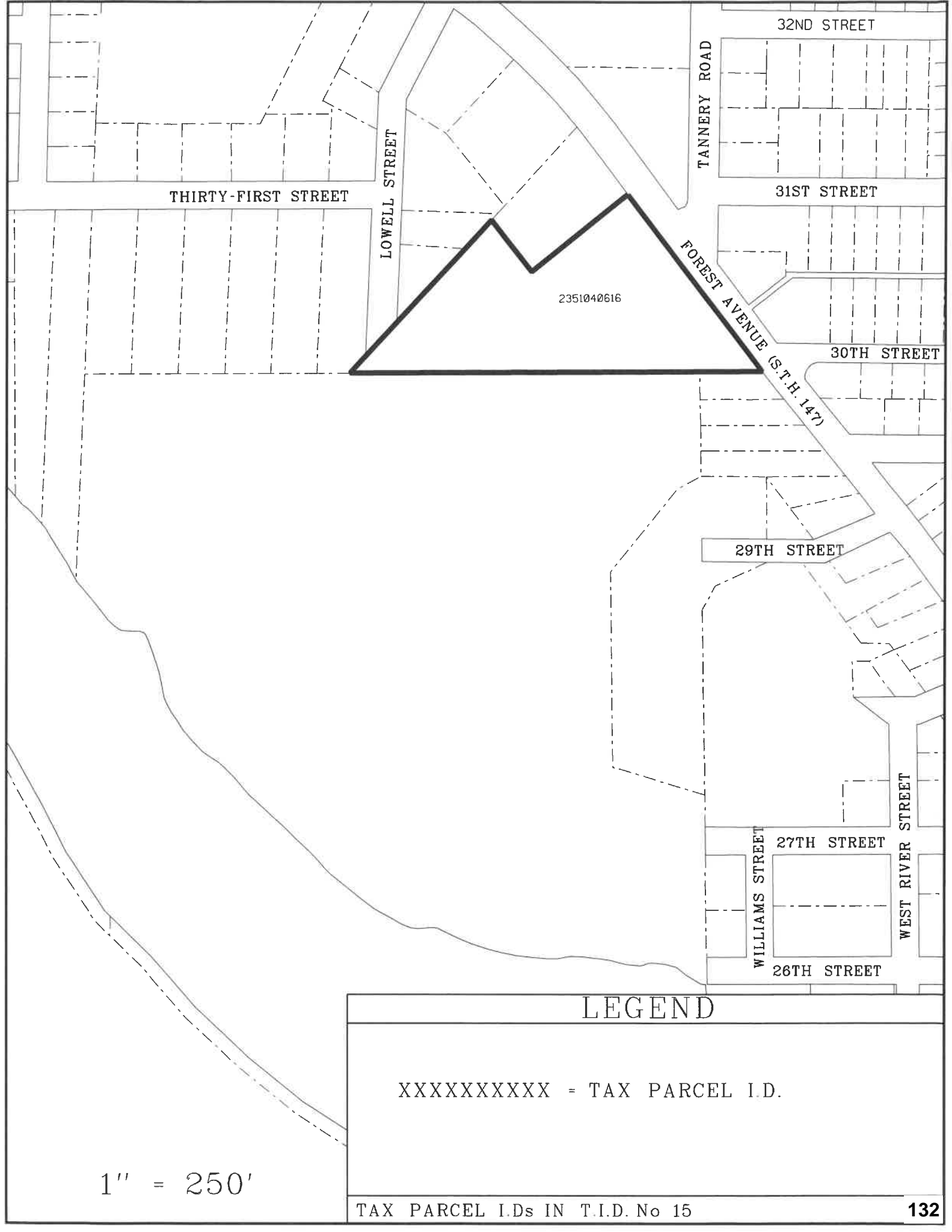
**TABLE B-1
CITY OF TWO RIVERS**

List of Parcels Included in TID No. 15

<u>Parcel Number</u>	<u>Location</u>	<u>Owner</u>	<u>Acres</u>	<u>Acres in Need of Rehab Work</u>	<u>Land Value (1)</u>	<u>Improvements Value (1)</u>	<u>Total Value (a)</u>
1 235-104-061-6	3000 Forest Ave	Arik Hansen & Lawrence Hansen Jr	4.43	4.43	\$ 45,400	\$ 23,900	\$ 69,300
Total			4.43	4.43	\$ 45,400	\$ 23,900	\$ 69,300

Notes:

- (1) Land and improvement values are based on 2020 Assessed Values
- (2) Areas in TID No. 15 in need of rehabilitation work determined to be 4.43 acres per the parcel designated above.
This 44.43 acre area constitutes 100% of the District's 4.43 total area.



32ND STREET

TANNERY ROAD

THIRTY-FIRST STREET

LOWELL STREET

31ST STREET

2351040616

FOREST AVENUE (S.T.H. 147)

30TH STREET

29TH STREET

WILLIAMS STREET

27TH STREET

WEST RIVER STREET

26TH STREET

LEGEND

XXXXXXXXXX = TAX PARCEL I.D.

1" = 250'

APPENDIX C

**NOTICE OF PUBLIC HEARING,
LIST OF GOVERNMENT ENTITIES
WHICH MAY LEVY TAXES ON
PROPERTY WITHIN TID NO. 15
AND
MEMBERSHIP OF THE JOINT REVIEW BOARD**

CITY OF TWO RIVERS

**NOTICE OF PUBLIC HEARING REGARDING
THE PROPOSED PROJECT PLAN AND BOUNDARIES
AND CREATION OF TAX INCREMENTAL DISTRICT NO. 15**

NOTICE IS HEREBY GIVEN that on July 12, 2021 at 5:30 PM, a public hearing will be held before the Plan Commission of the City of Two Rivers, Wisconsin in the Council Chambers at City Hall, 1717 East Park Street, Two Rivers, Wisconsin pursuant to the requirements of Sections 66.1105(4)(a) and 66.1105(4)(e) of the Wisconsin State Statutes, regarding the proposed Project Plan, boundaries and creation of Tax Incremental District No. 15 (TID No. 15).

TID No. 15 is being created to provide financing to redevelop the former Hansen the Florist property. The developer proposes to raze the existing building and construct three multi-family residence buildings at an estimated cost of \$7,000,000. The developer is requesting City financial assistance, in the form of a cash grant of up to \$1,300,000 toward the costs of redevelopment and construction.

TID No. 15 would provide public financing to allow the \$1,300,000 cash grant with fifty percent in the form of a direct cash grant to the developer and fifty percent on a "pay-as-you-go" basis. This requires a Development Agreement between the City and the developer specifying the terms, conditions and obligations to be met before any grant payments would be made to the developer. The Project Plan identifies \$50,000 for public infrastructure if necessary to facilitate the proposed development and proposes potential expenditures within one-half mile of the District's boundaries.

TID No. 15 would be approximately 4.43 acres in area and includes the former Hansen the Florist site. A map of the proposed boundaries of TID No. 15 is being published as part of this notice.

A copy of the Project Plan for TID No. 15 is available for review at the City Manager's office in City Hall or will be provided upon request.

At the public hearing, all persons will be afforded a reasonable opportunity to be heard with regard to the proposed Project Plan for TID No. 15.

Tentatively, TID 15 could be created in July 2021 after review and approval by the Two Rivers City Council and an approval action by the Joint Review Board consisting of representative members of all affected taxing jurisdictions and a public member.

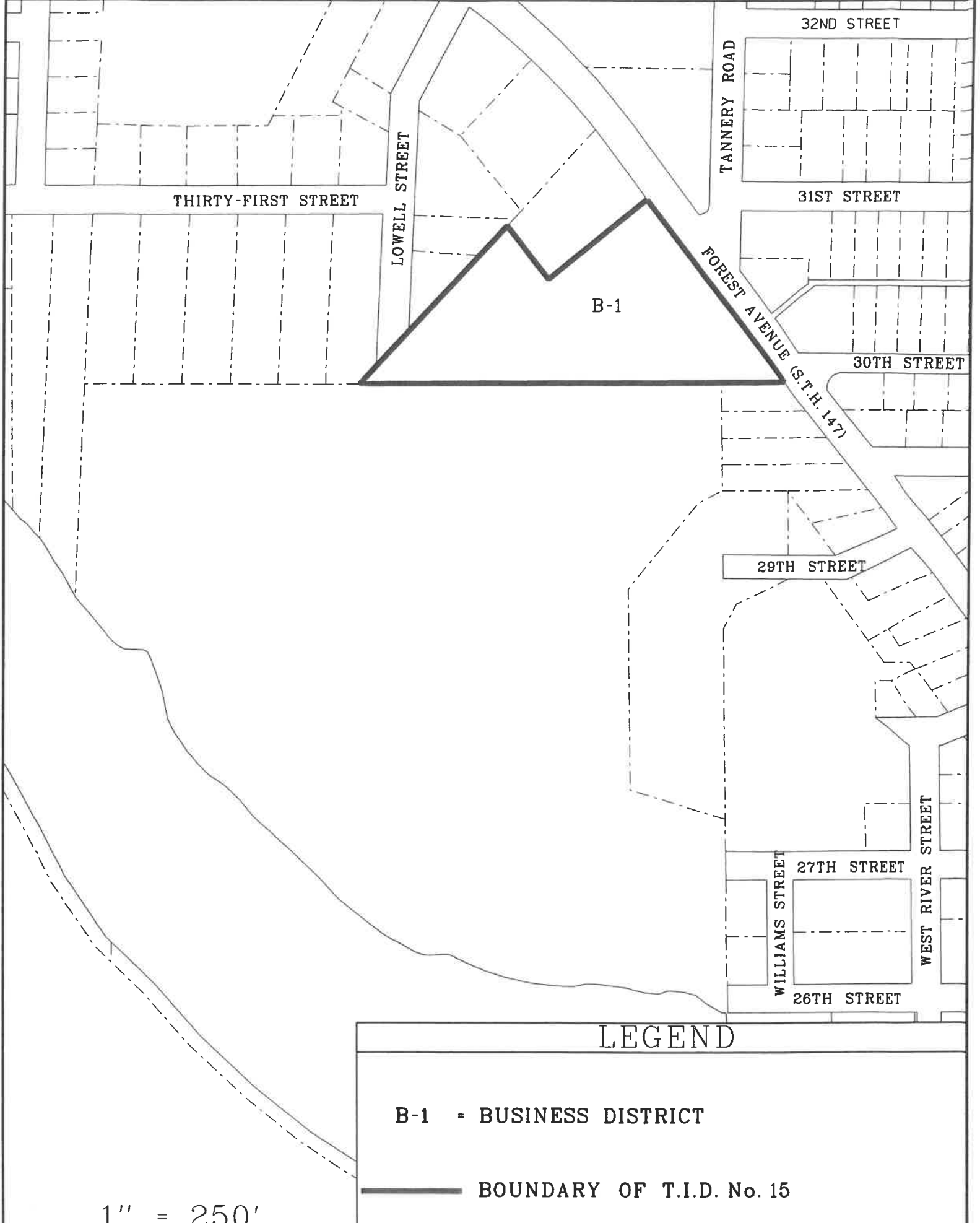
Dated June 15, 2021

(signed) Jaime Jackson, City Clerk

(signed) Vicky Berg, Zoning Administrator

Published as a legal display ad on June 30th and July 5th, 2021

**PUBLISHED BY THE AUTHORITY OF THE PLAN COMMISSION
OF THE CITY OF TWO RIVERS, WISCONSIN**



THIRTY-FIRST STREET

LOWELL STREET

TANNERY ROAD

32ND STREET

31ST STREET

B-1

FOREST AVENUE (S.T.H. 147)

30TH STREET

29TH STREET

WILLIAMS STREET

27TH STREET

WEST RIVER STREET

26TH STREET

1" = 250'

LEGEND

B-1 - BUSINESS DISTRICT

———— BOUNDARY OF T.I.D. No. 15

**LIST OF GOVERNMENT ENTITIES WHICH
MAY LEVY TAXES ON PROPERTY WITHIN
PROPOSED TID NO. 15
IN THE CITY OF TWO RIVERS**

- Manitowoc County
- The Two Rivers School District
- Lakeshore Technical College
- City of Two Rivers

MEMBERSHIP OF THE JOINT REVIEW BOARD

- Manitowoc County Representative: J.J. Gutman
- Two Rivers School District Representative: Mary Kay Slattery
- Lakeshore Technical College Representative: John Lukas
- City of Two Rivers Representative: David Buss
- Public Member: Donald Karman

APPENDIX D

OFFICIAL MINUTES OF JOINT REVIEW BOARD

**CITY OF TWO RIVERS
JOINT REVIEW BOARD
Tuesday, July 6, 2021
3:30 p.m.
3rd Floor Council Chambers – City Hall**

Call to Order

The meeting was called to order by Community Development Director Elizabeth Runge at 3:35 p.m.

Roll Call

Members Present: J.J. Gutman, Manitowoc County Representative; Mary Kay Slattery, Two Rivers School District Representative; Don Karmen Public Representative, and Dave Buss, City of Two Rivers Representative. Absent: John Lukas, Lakeshore Technical College Representative.

Also Present: Elizabeth Runge, Community Development Director/Planner; and Vicky Berg, Zoning Administrator.

Introductions of Joint Review Board Members, City Staff and Guests

There were no new members or guests in attendance.

Nominations for and Selection of Chair and Secretary for TID No. 10

Ms. Runge called for nominations for Chair for TID No. 10. Motion by Dave Buss, seconded by Mary Kay Slattery, to nominate John Lukas as Chair. There were no other nominations. Motion carried upon a voice vote.

Ms. Runge called for nominations for Secretary for TID No. 10. Motion by Dave Buss, seconded by Mary Kay Slattery, to nominate the City Clerk as Secretary. There were no other nominations. Motion carried upon a voice vote.

Nominations for and Selection of Public Member for TID No. 10 and TID No. 15

Ms. Runge called for nominations for a Public Member for TID No. 10 and TID No. 15. Motion by Dave Buss, seconded by Mary Kay Slattery to nominate Don Karmen as the Public Member. There were no other nominations. Motion carried upon a voice vote.

Nomination for and Selection of Secretary for TID No. 15

Ms. Runge called for nominations for Chair for TID No. 15. Motion by Mary Kay Slattery, seconded by Dave Buss, to nominate John Lukas as Chair. There were no other nominations. Motion carried upon a voice vote.

Ms. Runge called for nominations for Secretary for TID No. 15. Motion by Dave Buss, seconded by Mary Kay Slattery, to nominate the City Clerk as Secretary. There were no other nominations. Motion carried upon a voice vote.

Overview of Existing Boundaries and Project Plan for TID No. 10 and Review of Completed Activities to Date

Ms. Runge provided an overview of TID No. 10 which was created in 2014 to assist in financing the redevelopment of the former Paragon property, the former Hamilton Warehouse Site, and other nearby

properties. Amendment No. 1 to TID No. 10 was adopted in April 2015 to assist with rehabilitation of the Edgewater Terrace Apartments property.

Review and Discussion of Proposed Amendment No. 2 to the Project Plan for TID No. 10

Ms. Runge provided an overview of proposed Amendment No. 2 to the Project Plan for TID No. 10. This proposed amendment includes cash TIF assistance up to \$250,000 to assist with the rehabilitation of the Paragon property. The City has a purchase agreement with a developer to improve the building and site for warehousing and industrial use. The cost estimates for this project to proceed, financial feasibility, and tax revenues of the proposed amendment were reviewed.

Overview of Boundaries and Proposed Project Plan for the Creation of TID No. 15

Ms. Runge provided an overview of the boundaries and proposed project plan for the creation of TID No. 15 indicating that the City was approved by developers who are proposing constructing a new 44-unit, market rate, multi-family development at 3000 Forest Avenue. The developer is requesting a cash grant to assist with construction costs. The TIF assistance is in the amount of \$1,300,000 with fifty percent of this assistance as a direct cash grant and fifty percent in the form of “pay-as-you-go” TIF financing. The terms and conditions for this TIF grant will be addressed in a written development agreement between the City and the Developer. Also, if needed, the City would use TID No. 15 for any public infrastructure costs that may be needed for the development including, but not limited to, improving aesthetics and utility and roadway modifications, if financially feasible.

Selection of Next Meeting Date and Time for Action Related to Proposed Amendment No. 2 to the Project Plan for TID No. 10 and the Creation of TID No. 15

The next meeting of the Joint Review Board was scheduled for Tuesday, July 20, 2021 at 3:30 p.m.

Adjournment

Motion by J.J. Gutman, seconded by Dave Buss, to adjourn the meeting at 4:05 p.m. Motion carried upon a voice vote.

Jamie Jackson
City Clerk

APPENDIX E

ATTORNEY'S OPINION

APPENDIX F

**RESOLUTIONS APPROVING
THE PROJECT PLAN
FOR TID NO. 15**

PLAN COMMISSION RESOLUTION

Adopting the Project Plan and Boundaries For Tax Incremental District No. 15 City of Two Rivers, Wisconsin

WHEREAS, the City of Two Rivers, Wisconsin (the "City") supports the development of the former Hansen the Florist property at 3000 Forest Avenue to eliminate blight and support new multi-family residential housing; and

WHEREAS, the City of Two Rivers determined that the Project Plan for Tax Incremental District No. 15, and the properties within the one-half mile boundary of the District, is in the best interest of the City by promoting mixed-use development and increasing the City's tax base; and

WHEREAS, under the provisions of Section 66.1105, Wis. Stats., the City has the power to create a Tax Incremental District in the City; and

WHEREAS, the Plan Commission has prepared a Project Plan including proposed Boundaries for Tax Incremental District No. 15 in the City (the "Project Plan"); and

WHEREAS, the Project Plan will remove blight, and redevelop property in Tax Incremental District No. 15, if financially feasible, and/or within one-half mile of the District boundaries; and

WHEREAS, on July 12, 2021 the Plan Commission held a public hearing on the proposed Project Plan and Boundaries for Tax Increment District No. 15 and has considered public input received at such hearing.

NOW, THEREFORE, BE IT RESOLVED, by the Plan Commission of the City of Two Rivers, Wisconsin, that:

1. Boundaries of the District. The boundaries of the District shall be as described on Map No. 1 and the legal description, both attached to this Resolution.
2. Name of the District. The District shall be known as "Tax Incremental District No. 15, City of Two Rivers, Wisconsin".
3. Findings with Respect to the District. The Plan Commission makes the following findings with respect to the District:
 - (a) Development of the area in the District is likely to significantly enhance the value of substantially all other real property in the District.

(b) The project costs described in the Project Plan for the District serve to promote blight removal and is consistent with the purpose for which Tax Incremental District No. 15 is being created.

(c) The aggregate value of equalized taxable property of Tax Incremental District No. 15 plus the value increment of all existing tax increment districts in the City would not exceed 12% of the total equalized value of taxable property within the City.

(d) The Project Plan conforms and serves to implement certain components in the City's adopted Comprehensive Plan.

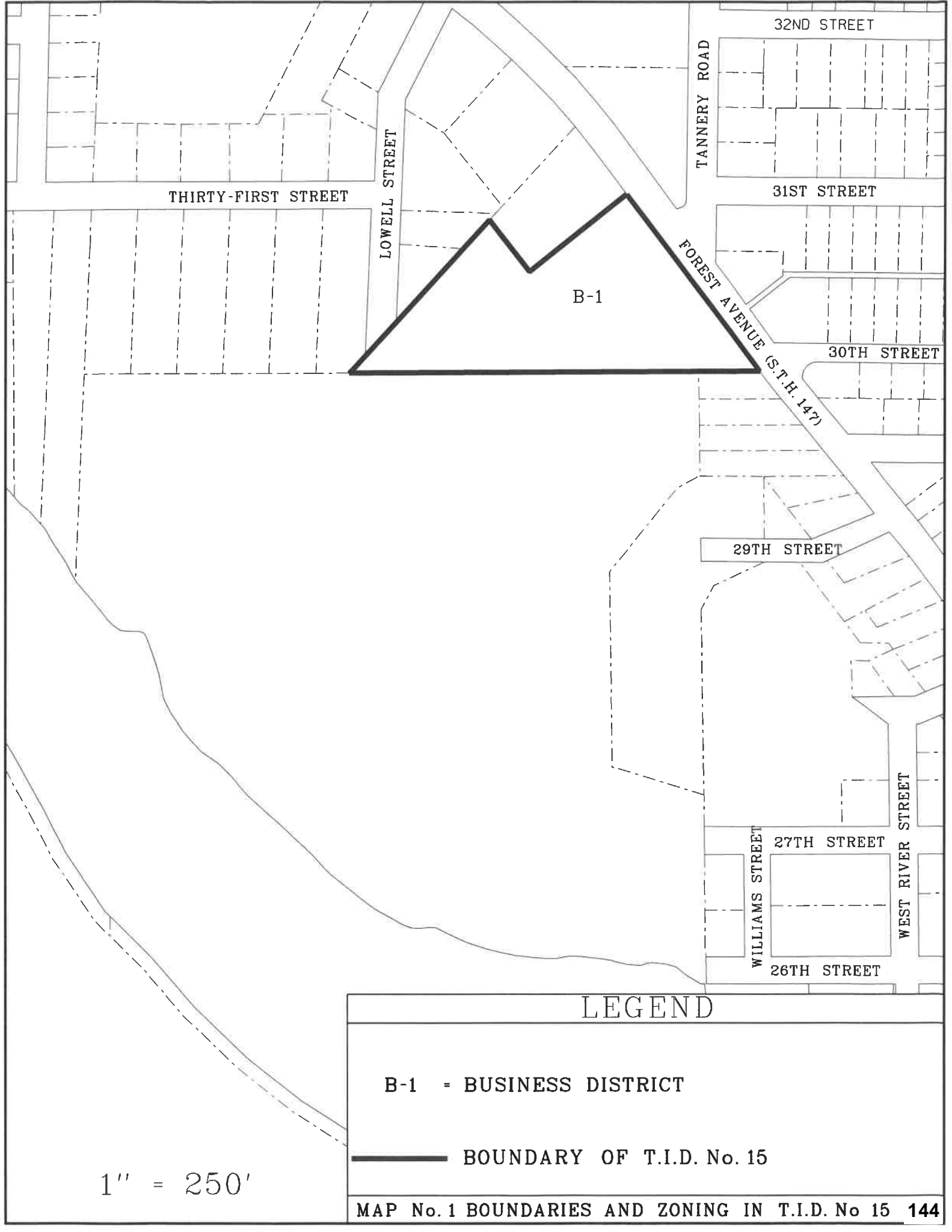
(e) The Project Plan is financially feasible.

BE IT FURTHER RESOLVED, that the Plan Commission adopts the Project Plan and Boundaries for Tax Incremental District No. 15 and recommends adoption of both items to the City Council subject to any revisions required by legal counsel.

Passed and adopted this 12th day of July, 2021.



Commissioner



THIRTY-FIRST STREET

LOWELL STREET

TANNERY ROAD

32ND STREET

31ST STREET

B-1

FOREST AVENUE (S.T.H. 147)

30TH STREET

29TH STREET

WILLIAMS STREET

27TH STREET

WEST RIVER STREET

26TH STREET

LEGEND

B-1 = BUSINESS DISTRICT

———— BOUNDARY OF T.I.D. No. 15

1" = 250'

RESOLUTION

Creating Tax Incremental District No. 15 City of Two Rivers, Wisconsin

WHEREAS, the Council of the City of Two Rivers, Wisconsin (the "City") has determined that Project Plan for Tax Incremental District No. 15 is in the best interest of the City and will be beneficial to eliminate blight and increase the City's tax base; and

WHEREAS, the Council of the City of Two Rivers, supports the blight elimination and redevelopment of the former Hansen the Florist property at 3000 Forest Avenue, and property within one-half mile of the District boundary; and

WHEREAS, under the provisions of Section 66.1105 Wis. Stats., the City has the power to create a Tax Incremental District in the City; and

WHEREAS, the Council desires to exercise its power under Section 66.1105, Wis. Stats., and create a Tax Incremental District for blight elimination and redevelopment of the former Hansen the Florist property at 3000 Forest Avenue and property within one-half mile of District's boundary; and

WHEREAS, the Council has, on this date, approved a Project Plan for Tax Incremental District No. 15 in the City (the "Project Plan"); and

WHEREAS, the Project Plan will promote blight elimination and redevelopment and increase the City's tax base within the meaning of Section 66.1105(2)(ae), Wis. Stats.:

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Two Rivers, Wisconsin, that:

Section 1. Creation of Tax Incremental District. For the purpose of promoting blight elimination at the former Hansen the Florist property at 3000 Forest Avenue, Tax Incremental District No. 15 (the "District") is created in the City as of January 1, 2021 pursuant to Section 66.1105, Wis. Stats.

Section 2. Boundaries of the District. The boundaries of the District shall be as described on Map No. 1 and legal description, both attached to this Resolution. [Note - this is not attached currently]

Section 3. Name of the District. The District shall be known as "Tax Incremental District No. 15, City of Two Rivers, Wisconsin".

Section 4. Findings with Respect to the District. The Council makes the following findings with respect to the District:

- (a) TID No. 15 is a blighted TID because more than 50%, by area, of the real property within TID No. 15 is a blighted area as defined in Section 66.1105(2)(ae)1., Wis. Stats.
- (b) Development in the District is likely to significantly enhance the value of substantially all of the other real property in TID No.15.
- (c) The project costs described in the Project Plan for the District directly serve to eliminate blight consistent with the purpose for which TID No. 15 is being created.
- (d) The equalized value of taxable property of TID No. 15 plus the value increment of all existing tax incremental districts in the City does not exceed 12% of the total equalized value of taxable property within the City.
- (e) Less than 35% of the territory within TID No. 15 will be devoted to retail business at the end of the expenditure period. [please confirm this to be the case].

Passed and adopted this 19th day of July, 2021.

Councilmember

Gregory E. Buckley
City Manager