



**CITY OF TWO RIVERS
CITY COUNCIL AGENDA
Monday, February 15, 2021
Council Chambers – City Hall – 5:00PM
Regular Meeting**

NOTICE: TO BETTER ACCOMMODATE PUBLIC INPUT DURING THE GOVERNOR'S EMERGENCY MASK ORDER, CITIZENS MAY CALL 920-793-5534 WHEN THE COUNCIL PRESIDENT REQUESTS PUBLIC INPUT (MEETING CAN BE VIEWED ON CITY WEBSITE, [HTTPS://TWO-RIVERS.ORG](https://two-rivers.org), ON TWO RIVERS CITY HALL FACE BOOK PAGE OR SPECTRUM TWO RIVERS CABLE CHANNEL 993)

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Curt Andrews, Mark Bittner, Kay Koach, John Casavant, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

- A. Letter Regarding Zlatnik Drive Safety Issue (Already Forwarded to Public Works Committee)

Recommended Action:

Motion to receive and file, pending review of Public Works Committee recommendation at the March 1 Council meeting

- B. Question on Zoning Ordinance Provisions Related to Kennels--Matter Has Been Referred to March 8 Plan Commission Meeting

- C. Other

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Invited Guests

1. Introduction and Swearing in Fire Fighter Richard Barbier, Fire Department
2. Introduction of Acting Captain Zach Peterson, Fire Department

B. Status/Update Reports

1. Congratulations to The Metalware Corporation on Being Named 2020 Large Business of the Year by the Chamber of Manitowoc County
2. Redevelopment Project at Washington and 12th Streets (Former M&M Lunch and Adjacent Property)
3. Two Rivers Main Street Facade and Sign Grant Program--Applications Distributed; Due by April 15
4. Statewide Primary Election for State Superintendent of Public Instruction: Tuesday, February 16, single polling place at City Hall Open 7:00 A.M. to 8:00 P.M.
5. Matters Addressed at Environmental Advisory Board Meeting on January 12
 - a. Performance of City Storm Water Ponds
 - b. Upcoming Regulations Based on Total Maximum Daily Loading (TM DL)
6. EXPLORETWORIVERS.COM
7. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council - Regular Meeting February 1, 2021

Recommended Action:

Motion to waive reading and adopt the minutes.

B. Reports

1. Minutes of Meetings

- a. Environmental Advisory Board, December 8, 2020
- b. Environmental Advisory Board, January 12, 2021
- c. Library Board, January 12, 2021
- d. Personnel & Finance, January 19, 2021
- e. Architectural Control Committee for Sandy Bay Highlands Subdivision, January 27, 2021
- f. Police & Fire Commission, January 29, 2021
- g. Joint Review Board, February 3, 2021
- h. Plan Commission, February 8, 2021
- i. Architectural Control Committee for Sandy Bay Highlands Subdivision, February 9, 2021

Recommended Action:

Motion to receive and place on file

2. Department Reports for January 2021

- a. Clerk
- b. Community Development
- c. Electric
- d. Fire
- e. Inspections
- f. Library
- g. Parks & Recreation
- h. Police
- i. Public Works
- j. Safety
- k. Water

Recommended Action:

Motion to receive and file

3. Summary of Verified Bills for the Month of January for \$1,683,494.41

Recommended Action:

Motion to receive and place on file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. Resolution Adopting Amendment to the Boundaries and Project Plan for Tax Incremental District No. 12

Recommended Action:

Motion to waive reading and adopt the resolution, as recommended by the Plan Commission

- B. Resolution Extending the Life of TID No. 4 by One Year to Fund for Affordable Housing Activities

Recommended Action:

Motion to waive reading and adopt the Resolution

- C. Direction on Use of Funds: Bequest of \$43,714 from Former City Council Member Jim Taddy

Recommended Action:

Motion to deposit the funds in the Parks and Recreation Capital Fund, to be applied to the Splash Pad Project--with the understanding that Council will provide further direction in the future regarding project elements to be funded and proper recognition for Taddy's bequest

- D. Consideration of Recommendation from Citizen Katherine Dahlke that the City establish a Civic Internship Program

Recommended Action:

Council Discretion

- E. Consideration of Recommendation from Citizen Katherine Dahlke that the City establish a Local Arts Council

Recommended Action:
Council Discretion

- F. Resolution Urging an Increase in State Funding for Shared Revenues

Recommended Action:
Motion to read and adopt the Resolution

- G. Appointment to Architectural Control Committee for Sandy Bay Highlands Subdivision, Phases 1 and 2

Recommended Action:
Motion to appoint Donald Karman as the Community Development Authority Representative and Adam Wachowski as the Plan Commission Representative

- H. Report on Bids Received on February 4, 2021 for 2021 Street and Utility Projects (Action Item for March 1 Council Agenda): 24th Street, 25th Street, Madison Street and Scattered Lead Water Service Lateral Replacements

Recommended Action:
None, for discussion only at this meeting--to be presented for action on March 1

- I. Preliminary Resolution to Levy Special Assessments Upon the Properties Fronting on 24th Street, From Forest Avenue to Jefferson Street (Hearing on March 1)

Recommended Action:
Motion to waive reading and adopt the Resolution

- J. Preliminary Resolution to Levy Special Assessments Upon the Properties Fronting on 25th Street, From West River Street to Forest Avenue and Madison Street, From 19th Street to 22nd Street (Hearing on March 1)

Recommended Action:
Motion to waive reading and adopt the Resolution

- K. Resolution Directing Staff to Proceed With Activities Necessary for Creation of a New Tax Incremental Financing District to Assist with New Development at the Woodland Industrial Park

Recommended Action:
Motion to waive reading and adopt the Resolution

- L. Resignation of Margaret Lutze from the Environmental Advisory Board/Appointment of Replacement

Recommended Action:
Motion to accept the resignation, with thanks to Ms. Lutze for her service on the Environmental Advisory Board and to appoint Ben Meinnert to fill vacancy expiring May 1, 2022

12. FOR INFORMATION ONLY

- A. City Council Work Session, Monday, February 22, 2021, 6:00 PM
B. City Council Regular Meeting, Monday, March 1, 2021, 6:00 PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects
- Discuss Possible Sale of City-Owned Property

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Keith J. Kaufmann

901 17th Street, Two Rivers, WI 54241, (920) 680-2950, kaufmannkj@gmail.com

January 21, 2021

Two Rivers City Manager and Two Rivers City Council Members

City of Two Rivers
1717 East Park Street
PO Box 87
Two Rivers, WI 54241

Dear Two Rivers City Manager and Two Rivers City Council Members :

Over the past few months, I have had multiple conversations with various city officials (including Greg Buckley, Jim McDonald, Scott Ahl, Brian Kohlmeier, and Ben Meinnert) to discuss a serious safety issue on Zlatnik Drive between 16th Street and 17th Street. I have personally witnessed at least five potential vehicle/pedestrian accidents that were narrowly avoided. These incidents involved children who were focused on running to the lake between parked vehicles (including recreation vehicles) on Zlatnik Drive into moving traffic. The children are hidden between the parked vehicles before they dart across the road. Additionally, I have witnessed near misses between bicycles and vehicles due to congested two-way traffic. I believe it is a matter of time before one of these near misses becomes a serious accident.

Our neighbors who own the other property on this stretch of Zlatnik Drive have witnessed many similar instances. In fact, one of Julie and Pat Deprey's grandchildren almost got hit by a car as she tried to cross the street from the beach running between parked cars in front of their home as they watched with no ability to stop the situation. All of the affected neighbor's signatures are included below to confirm their concern for the danger and support for mitigating that danger.

In addition to the random conversations I have had with city officials, we had a meeting at our home on Monday, January 11, 2021 to discuss and brainstorm solutions. In attendance was: Chief of Police Brian Kohlmeier, Assistant Chief of Police Ben Meinnert, Director of Public Works Jim McDonald, and Public Works Civil Engineer Scott Ahl, and me. Instead of me just complaining about the issue, we decided it was best to have a productive working session to discuss potential options to minimize the danger and still allow for sharing road access.

While there was discussion regarding a long-term idea of extending the walking trail along Zlatnik Drive, (this could be a wonderful solution), that option will take time to study, approve, and find funding. So, we focused on ideas that potentially could be implemented now. I believe we came up with some viable low-cost (or no-cost) solutions to immediately minimize the accident risks.

1. Lower the speed limit on Zlatnik Drive to 10 or 15 miles per hour.
2. Eliminate parking on Zlatnik Drive between 16th and 17th Streets. You could also paint Bicycle Symbols on the road to remind drivers of pedestrian and bicycle usage. This solution would still allow for people to drop off passengers at the beach before parking their vehicle elsewhere.
3. Potentially put cement pillars (like the pillars that currently exist on Zlatnik Drive and 22nd Street). The city has paved approximately a 30X15 foot section of our property on Zlatnik

Attachment: Zlatnik Drive Safety Issue - FINAL SIGNED (3246 : Zlatnik Drive Safety Issue)

Drive near the corner by 17th Street. While we are not willing to grant this property to the city, we are willing to discuss how that property can be used as part of the solution to minimize traffic turning right off 17th Street onto Zlatnik Drive. This would help minimize two-way traffic on Zlatnik Drive which is impossible to navigate in both directions during busy traffic periods.

The developed part of Neshota Park Beach already has safety measures in place because it is a public-zoned area developed with safety, beach access, and usage in mind. The area we are referring to is zoned residential with the same safety concerns, but those concerns have yet to be addressed. In addition, we should not have to navigate a maze of vehicles and hidden people to get to and from our residences. We do not want to be involved in an accident where someone could be injured. Additionally, as property owners in this high-risk area, we are concerned about being party to a lawsuit should someone get injured. We use this road more than others which means we are exposed to these risk situations more than others.

Please consider our concerns and potential solutions as soon as possible. We feel there are good solutions to address the safety and residential-access issues that should be implemented before the busy summer beach season. Feel free to reach out for further discussion, and please keep all of us posted on the progress of solving this issue. Thank you.

Regards,

Ann Kaufmann *Keith J. Kaufmann*

Ann and Keith Kaufmann, 901 17th Street and Zlatnik Drive, 920-680-2950, kaufmannkj@gmail.com

Julie Deprey

Pat Deprey

Julie and Pat Deprey, 908 ^{16th St.} ~~Zlatnik Drive~~, 920-660-7826, pdeprey@gmail.com

deprey.patrick@gmail.com

Rita Bolano

Jorge A. Bolano

Rita and Jorge Bolano, 820 Zlatnik Drive, 847-971-7995, j.bolano@hcsge.com

Ruth and Paul Meyer, 1601 Emmet Street, 608-575-3296, pmeyer8789@gmail.com

Ruth Meyer

Paul Meyer

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
REGULAR MEETING
Monday, February 1, 2021 – 6:00 PM
Council Chambers – City Hall
MINUTES**

1. **CALL TO ORDER** by Vice-President Darla LeClair at 6:00 PM.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL BY CITY CLERK**

Councilmembers: Curt Andrews, Mark Bittner, Kay Koach, John Casavant, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

Attendee Name	Title	Status	Arrived
Kay Koach	Commissioner	Present	
Adam Wachowski	Councilmember	Present	
Bill LeClair	Councilmember	Present	
Bonnie Shimulunas	Councilmember	Present	
Curt Andrews	President	Absent	
Darla LeClair	Vice-President	Present	
Jay Remiker	Councilmember	Present	
John Casavant	Councilmember	Present	
Mark Bittner	Councilmember	Present	

Also present were Jim McDonald, Public Works Director; Steve Denzien, Fire Chief; Ross Blaha, Water Utility Director; Dave Buss, Finance Director; Elizabeth Runge, Community Development Director/City Planner; Rick Powell, EDP Supervisor; Brian Kohlmeier, Police Chief; Terri Vosters, Parks & Recreation Director; Jack Bruce, City Attorney; and Greg Buckley, City Manager.

4. **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

None.

5. **PUBLIC HEARING**

- A. **2021-016** Public Hearing on an Application for Conditional Use Permit for "Moving Forward," an Adult Day Care Facility Proposed in the Planned Unit Development District (PUD) at 2214 11th Street (former St. Mark's Rectory), as Requested by Curt Gesell, Property Owner, and Nichole Lembke, Tenant/Operator

Recommended Action:

Motion to waive reading and approve the Conditional Use Permit, as recommended by the Plan Commission

Vice-President D. LeClair opened the public hearing and made the first call. No one addressed the Council.

On the second and third calls, no one addressed the Council. Vice-President D. LeClair closed the hearing.

RESULT:	APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER:	Adam Wachowski, Councilmember
SECONDER:	Jay Remiker, Councilmember
AYES:	Kay Koach, Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
EXCUSED:	Curt Andrews

6. INPUT FROM THE PUBLIC

Jeff Dahlke, 3727 Adams St., suggested that the City utilize Facebook to announce when the plows plan on going out for snow events in an effort to cut back the criticism received on social media about the timing of snow plowing.

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Wachowski reported that he received a complaint on snow plowing that was resolved very quickly.

Councilmember Bittner reported that he has been contacted by citizens about concerns on the location of the proposed splash pad in Central Park due to the heavy traffic along Washington Street. City Manager Buckley indicated that there are several potential locations that are being reviewed by the Splash Pad and Skating Rink Planning Committee. He added that the committee showed a strong interest in Central Park at its initial meeting and expressed the belief that safety issues could be addressed through good design.

City Manager Buckley reported on communications with a property owner on Zlatnik Drive south of the beach, who has concerns about parking, pedestrian safety, and bicycle use, particularly in the summer time. He added that the Council will likely be receiving a letter from the property owner, and that this would be an appropriate issue for referral to the Public Works Committee.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember Wachowski reported that the Splash Pad and Skating Rink Planning Committee had their first meeting. It went well and he indicated that they will be addressing the concerns that many have regarding the potential site and safety issues.

Councilmember D. LeClair reported that Progress Lakeshore has identified a preferred candidate for its Executive Director position; a final offer to that candidate is pending board approval on Wednesday, February 3.

9. CITY MANAGER'S REPORT

A. Invited Guests: New Employees

Terri Vosters, Parks and Recreation Deirector, introduced two new hires that began on February 1, 2021 in the Parks and Recreation Department. Ethan Jones is the new Recreation Supervisor and JR Seebantz is the Parks and Recreation Lead Worker.

B. Status/Update Reports

1. First Meeting of Splash Pad and Skating Rink Planning Committee

Mr. Buckley reported that the first meeting of the Splash Pad and Skating Rink Planning Committee was a success with all 9 members attending in person or via Zoom. A consultant was identified to assist with the planning and design and is recommended for Council approval at tonight's meeting.

At the request of Councilmember Bittner, Mr. Buckley agreed to include an item on the February 15 Council agenda about applying the recent donation from late former Councilmember Jim Taddy to the splash pad project.

2. PSCW Approval of Change to Two Rivers' Electric Utility Tariff for New Market Load Pricing

Mr. Buckley reported that an application by the Two Rivers' Electric Utility for a modification to its tariff for new market load pricing has been approved by the Public Service Commission. Businesses adding to their electrical demand qualify for the new market load pricing if they create net new daily peak demand of 400 kilowatts or more during at least three months in every 12-month period after bringing new demand online. The lower rate on new usage is about 40 percent below regular rates and good for four years. The threshold to qualify for this special pricing was formerly a peak demand of 500 kilowatts. The first business to potentially benefit from this new tariff is Riverside Foods, whose recent expansion resulted in increased use.

3. Plan Commission Meeting on February 8 Includes

- Public Hearing on Proposed Amendment to TID No. 12 Boundaries and Project Plan

Mr. Buckley reported that the proposed amendment to TID No. 12 boundaries includes the expansion of the boundaries south to include the former M&M Lunch property and an adjacent parking lot currently owned by Twin Cities Marina as a proposed redevelopment site. Council approval will be needed at meetings in the near future to approve the amendment to the TID, an application for a State Trust Fund loan to borrow \$400,000 for a cash grant to the developer, and a developer's agreement for the \$3 million project.

- Discussion of Comprehensive Plan Update with Representative of Bay-Lake Regional Planning Commission

Mr. Buckley reported a representative from Bay-Lake Regional Planning Commission will be present to talk about the next steps in updating the Comprehensive Plan.

4. TID No. 8 Grant to Riverside Foods: Company's Documentation of \$7.7 Million in Project Expenditures was Received January 12; First of Five Annual Payments of \$80,000 for TID 8 Grant is in Process

Mr. Buckley reported that Riverside Foods' required documentation of \$7.7

million in project expenditures for both the building addition and the machinery and equipment was received January 12th and the first of five annual payments for \$80,000 for the TID No. 8 grant is in process.

5. Two Rivers Youth Sports Events Returning to Two Rivers in 2021: Price is Right Fundraiser, Beach Bash, War on the Shore Softball Tournament
Mr. Buckley reported that Two Rivers Youth Sports events are returning in 2021 with the Price is Right Fundraiser on May 6, Beach Bash on June 25-27, and the War on the Shore girls softball tournament August 6-8.
6. Full Summer of Events Planned for 2021
Mr. Buckley reported that there is a full summer of events planned in Two Rivers for 2021. Scheduled events includes Bands on the Beach, Beach Bash, downtown concerts, two major softball tournaments, two beach volleyball tournaments, at least two outdoor movies, the return of Snowfest, 2nd Annual Celebrate Two Rivers, the Two Rivers Fish Derby, Cool City Car Cruise and Show, return of Catamaran Association of WI TR Regatta, Kites over Lake Michigan, and Ethnic Festival.
7. EXPLORETWORIVERS.COM
Mr. Buckley reminded viewers that, for information on community events, please go to www.exploretworivers.com.
8. Upcoming Events
Mr. Buckley reported on upcoming events in Two Rivers including a Winter Warm-up Soup and Bake Sale at the Two Rivers Senior Center on February 12, a family snowshoe hike at Woodland Dunes on February 13, and a family sledding night at Washington Park on February 19.
9. Other
Mr. Buckley thanked the Public Works crew for their prompt cleanup from this last weekend's storm. Also, as a reminder, City ordinances require that public sidewalks be kept clear of snow and ice. The removal is the responsibility of the abutting property owner. Snow and ice must be removed within 24 hours following the end of the precipitation event, including sidewalk ramps on corner lots. Failure to remove snow and ice in a timely basis can result in a fine and a bill from the City for the cost of clearing the sidewalk.

C. Legislative/Intergovernmental Update

1. Overturn of Governor's Mask Mandate Delayed, for Now
Mr. Buckley reported that the overturn of the Governor's mask delay is delayed.
2. 2021-2023 State Budget and Shared Revenues
Mr. Buckley shared with the Council a recent League of WI Municipalities Legislative Bulletin, regarding a projected budget surplus at the end of the current biennial budget and comments by Assembly Speaker Vos about a possible increase in Shared Revenues. At the suggestion of Councilmember Bittner, Mr. Buckley stated that he would prepare a resolution on Shared

Revenues funding for consideration at the February 15 agenda, and will invite Two Rivers' legislators to a future Council meeting.

10. CONSENT AGENDA

RESULT: APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER: Jay Remiker, Councilmember
SECONDER: Bill LeClair, Councilmember
AYES: Kay Koach, Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
EXCUSED: Curt Andrews

A. Presentation of Minutes

1. **2021-017** City Council - Regular Meeting January 18, 2021; Joint Special Meeting City Council, BIDC/CDA January 25, 2021 and Joint Special Meeting City Council, Plan Commission, BIDC/CDA January 25, 2021

Recommended Action:

Motion to waive reading and adopt the minutes.

B. Reports

1. Application for Temporary Class B License
 - a. Roncalli Athletics Association, March 6-7, 2021, TRCCS Volleyball Tournament, Front Lobby/Gym, 1710 West Park Street, 7:30 AM - 11:00 PM

Recommended Action:

Motion to approve the application and authorize the City Clerk to issue the license

2. Application for Taxi Driver License

- a. Kathrin A. Wamego, 2110 East River Street, Apt. A, Two Rivers

Recommended Action:

Motion to approve the application and authorize the City Clerk to issue the license

3. **2021-018** Minutes of Meetings

- a. Advisory Recreation Board, December 8, 2020
 - b. Room Tax Commission, January 19, 2021

Recommended Action:

Motion to receive and place on file

4. **2021-019** Department Report

- a. Inspection Annual Report

Recommended Action:

Motion to receive and place on file

5. **2021-020** Finance Reports
 - a. Debt Service, November 2020
 - b. General Fund, November 2020
 - c. Lester Library, November 2020

Recommended Action:

Motion to receive and place on file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. **2021-021** TID 3 Final Audit Report

Recommended Action:

Motion to receive and place on file

<p>RESULT: APPROVED WITH VOICE VOTE [UNANIMOUS] MOVER: Bonnie Shimulunas, Councilmember SECONDER: Jay Remiker, Councilmember AYES: Kay Koach, Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner EXCUSED: Curt Andrews</p>

- B. **2021-022** 2021 Special Events Street Closures Request from Parks and Recreation Department

Recommended Action:

Motion to approve the request as submitted

<p>RESULT: APPROVED WITH VOICE VOTE [UNANIMOUS] MOVER: Bill LeClair, Councilmember SECONDER: John Casavant, Councilmember AYES: Kay Koach, Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner EXCUSED: Curt Andrews</p>
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- C. **2021-023** Resolution Declaring Intent to Reimburse from Proceeds of Borrowing--2021 Capital Projects

Recommended Action:

Motion to waive reading and adopt the Resolution

RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER: Bonnie Shimulunas, Councilmember
SECONDER: Mark Bittner, Councilmember
AYES: Kay Koach, Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
EXCUSED: Curt Andrews

- D. **2021-024** Recommendation from Splash Pad and Ice Rink Planning Committee Meeting of January 21, 2021

Recommended Action:

Motion to contract with Parkitecture + Planning of Madison, WI, for preliminary design and cost estimates for Splash Pad/Skating Rink project, at a cost not to exceed \$20,000

RESULT: APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER: Adam Wachowski, Councilmember
SECONDER: Bill LeClair, Councilmember
AYES: Kay Koach, Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
EXCUSED: Curt Andrews

12. FOR INFORMATION ONLY

- A. In Person Absentee Voting for the February 16, 2021 Spring Primary Election, begins February 2 at City Hall between the hours of 8:00 AM and 4:30 PM; Friday, February 12, 8:00 AM - 5:00 PM
- B. Spring Primary Election on February 16, 2021. City Hall will be the only polling location open for this Election as there is one contest-State Superintendent of Public Instruction and to save costs to the city, the other three polling locations will not be utilized for just this Election
- C. City Council Regular Meeting, Monday, March 1, 2021, 6:00 PM
- D. City Council Work Session, Monday, February 22, 2021, 6:00 PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects
- Discuss Status of Negotiations Regarding Former Hamilton Property
- Discuss Status of Purchase Offer on Former Paragon Property
- Discuss Possible Sale of City-Owned Property

At 7:10 p.m., a motion to go into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session. Discuss possible City assistance to

economic development projects, status of negotiations on former Hamilton property, status of purchase offer on former Paragon property, and possible sale of City-owned prop

RESULT: APPROVED ROLL CALL [UNANIMOUS]
MOVER: Jay Remiker, Councilmember
SECONDER: Mark Bittner, Councilmember
AYES: Kay Koach, Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
EXCUSED: Curt Andrews

14. RECONVENE IN OPEN SESSION

At 8:16 p.m., a motion to reconvene in open session to consider possible actions in follow-up to closed session discussions.

RESULT: APPROVED VOICE VOTE [UNANIMOUS]
MOVER: Jay Remiker, Councilmember
SECONDER: Adam Wachowski, Councilmember
AYES: Kay Koach, Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
EXCUSED: Curt Andrews

- A. Direction on Solicitation of Bids for Sale of City-Owned 14.736 Acre Parcel Located East of Tannery Road, Abutting the East End of 41st, 42nd and 43rd Streets

Motion to offer for sale the 14.74 city-owned parcel at the end of 41st, 42nd, and 43rd Streets to the seven abutting property owners with a minimum bid of \$16,250; bids will be received at a public auction at City Hall, with bids to be increased in \$250 increments, the successful bidder to make a non-refundable earnest money deposit of \$5,000 and close within 2 weeks. Further, the following conditions shall apply to the sale: property sold as is with no warranties or representations, the City retains easements at street ends for pushing snow and doing maintenance on infrastructure including stormwater outfalls, and the City retains the option to repurchase the required area needed to construct the 42nd Street stormwater pond, if needed, with the repurchase to be at the same cost per acre as bid by the purchaser, plus the City has easement rights across any areas of the site needed for pond construction, repair, and maintenance.

RESULT: APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER: Jay Remiker, Councilmember
SECONDER: Mark Bittner, Councilmember
AYES: Kay Koach, Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
EXCUSED: Curt Andrews

- B. Other

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn

RESULT: **APPROVED VOICE VOTE [UNANIMOUS]**
MOVER: Adam Wachowski, Councilmember
SECONDER: Bill LeClair, Councilmember
AYES: Kay Koach, Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair,
 Jay Remiker, John Casavant, Mark Bittner
EXCUSED: Curt Andrews

Jamie Jackson
City Clerk

Attachment: 02.01.21 cc min final (3229 : City Council - Regular Meeting)

**CITY OF TWO RIVERS CITY COUNCIL
ENVIRONMENTAL ADVISORY BOARD**

**Tuesday, January 12, 2021 – 5:30 P.M.
Virtually via Google Meet or ZOOM (see web address and information below)
OR (with mask) in City Hall – Third Floor, Council Chambers**

MINUTES

Call to Order

Roll Call and check on Remote Participants Board members: In Person - Gerald Thiede, Jeff Dahlke, Darla LeClair, Bonnie Shimulunas; Virtually - Susan Crowley, Brian Henrickson, Donald DeBruyn; absent members – Jay Remiker, Margaret Lutze

Staff Present: James Mc Donald (Director of Public Works), Scott Ahl (Civil Engineer II), Greg Buckley (City Manager)

Review Last Meeting Minutes – Approved

Committee Business:

Introduction of Board Members, Council Members and Staff

Additional Members Needed

Election of Board Chair and Co-Chair – wait until all in person and council representative present

Presentation by Nick Vande Hey of McMahon Group

- Initial stormwater permit was October 11, 2006; 3rd renewal 2019
- Goal is to reduce pollutants to waterways; sources include vehicles, lawns, and parking lots
- Pollutants include sediment, phosphorous (can lead to cladphoia/algae blooms)
- Part of US EPA 303(d) – identify impaired waterways
 - o Phosphorous – pollutant of concern on East Twin, West Twin, & Molash creek
 - o Microsystis bacteria – not known, not sampled in this area
- Total Max Daily Load (TMDL) – maximum amount of pollutant a body of water can receive and meet water quality standards; DNR currently developing proposed plan, which will include allocations to various entities within the water shed area.
- Nonpoint pollutant sources agriculture, and other which contribute over large areas; point sources discharge pollutants at specific locations, such as pipe outfalls (WWTP, storm outfalls....)
- Existing TMDL's which are approved in Wisconsin include lower & upper Fox River, Rock River, Wisconsin River. TMDL stanards vary depending on the different rivers and watersheds. TSS – 40 to 84% reduction; phosphorous – 41 to 87% reduction
- currently Two Rivers is in Northeast Lakeshore TMDL
- DNR conducted monitoring at various river monitoring sites; The closest sites are located on the East Twin, and West Twin Rivers, one at each river, upstream of city
- Two Rivers Wastewater Plant considered to discharge to Lake Michigan, not expected to be subject to this TMDL
- TMDL schedule; draft allocation and implementation overview in summer, 2021; anticipated submittal of TMDL in mid 2022; EPA approval expected late 2022/early 2023
- Typical Phosphorous standard (can vary) .075 mg/L which translates to approximately 40% required reduction; Construction of 4 ponds in 2010 increased phosphorous reduction from 13% to 28%, mostly on the East Twin River
- TMDL will have requirements on each river; current approach should be on East Twin river, since West Twin reduction ≈ 42% vs 7% on East Twin
- Sediment accumulation in existing ponds, based on measurements in October 2020 (10 years after construction) showed more accumulation than models predicted, however, do not expect dredging to be required in the near future
- Testing indicated sediment is below established thresholds, and could likely be land spread
- Additional water quality improvements– street sweeps with parking control, studies have indicated phosphorous from roads is concentrated in spring (when trees are pollinating) and fall (leaves)
- Study of leaf collection – currently under study; potential credit for curbside leaf collection

- Look at public education/participation by students, such as marking inlets 'drains to river'
- Others include proprietary, devices, swales, biofilters

Eggers Pond Project

- Eggers Pond – planned 30-acre watershed with 80% TSS and 65% phosphorous reduction
 - Utilized large stones to act as retaining wall to reduce pond sloping foot print, to increase development area
 - Lake levels – from Jan. 2013 to Nov. 2019, lake levels rose from record low to near record high; 6' change
 - Eggers Pond – estimate \$1,158,727; less grants UNPS = \$154,600; Principal Forgiveness = \$347,619; City portion = \$656,508 +/-, with DNR financing at 1.60%+/-.
 - East Twin River watershed, if 40% sediment (TSS) reduction is required, equates to additional 61,951 lbs/yr; Eggers Pond = 5,369 lbs/yr.
 - o ¼ acre open water = smallest storm pond feasible, due to required slopes, and water depths
 - DNR will notify municipalities (urban)
 - o Agriculture – large farms will have similar numeric goals
 - o Smaller farms without permits may not numeric regulations
 - smaller communities (<10,000 population) also may not have numeric reduction requirements
 - larger farms have regulations at site; application on fields is not regulated as much.
- 15-20 year is the desired timeline to meet TMDL standards
 - have Nick back when TMDL has proposed allocations

Next meeting – UW Sea Grant representative; verify availability Wed, Feb 10th @ 5:30pm, 2nd Wed (Feb 10th) or 3rd Tues, Feb 16th

Look at planting of shrubs and trees to help with stormwater
 Future discussions on refuse collection

Adjournment @ 7:35pm

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
Tuesday, January 12, 2021 6:00 PM
Via Zoom Meeting**

Call to Order –President Ned Guyette called the meeting to order at 6:02 PM.

Roll Call – Members Present: Stanley Palmer, Kirsten Sleger, Tom Van Horn, Ned Guyette, David Pennefeather, Larry Thomas, and Sharon Sleger. Absent and excused: John Casavant and Rick Henrickson. Also present: Chris Hamburg, Adult Services Coordinator and Jeff Dawson, Director.

Public Comment – None

Approval of Minutes – Motion to approve minutes of December 8, 2020 meeting, made by Thomas, second made by Sharon Sleger. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to receive and file the December, 2020 financial reports, made by Van Horn, second made by Thomas. Voice vote carried unanimously.

Board Member Comment – President Guyette shared his positive impression of the new carpet and electric after a tour of the upgrades; he also discussed the possibility of the Board meeting in person for the February meeting. Kirsten Sleger is impressed with the carpet from looking at the photos online. Palmer shared information that patrons were having difficulty telephoning in to the library and receiving a person; Dawson will continue to monitor this situation.

Director’s Report – Dawson noted the drive through window sliding glass installation is slowed due to production issues related to COVID; shelving on wheels were delivered and installed Monday and Tuesday of this week.

Communications – Positive email from a teacher in Mishicot is demonstrative of the notes and messages staff received over the holidays.

Report from City Council Representative – No Report

Report from School District Representative – Superintendent Lisa Quistorf announced she will retire at the end of the school year, big shoes to fill.

Report from County Representative – No Report

Unfinished Business

A. COVID-19 Strategies – Dawson discussed COVID-19 and the metrics viewed daily.

New Business

- A. Home Delivery policy was discussed, questions surrounding liability for volunteers and staff making deliveries will be investigated by Dawson and answers brought to the February meeting.

Board Education – None**Closed Executive Session – None**

Motion to adjourn made by Kirsten Sleger, second made by Thomas. Voice vote carried unanimously. Meeting adjourned at 6:37 pm.

Respectfully submitted, Jeff Dawson, Director

CITY OF TWO RIVERS
CITY COUNCIL
PERSONNEL AND FINANCE COMMITTEE
Tuesday, January 19, 2021
5:30 p.m.
3rd Floor Council Chambers – City Hall

Call to Order

The meeting was called to order by Committee Chairman Mark Bittner at 6:00 p.m. (Meeting started late because preceding Room Tax Commission meeting ran long.)

Roll Call

Committee Members Present: Curt Andrews, Mark Bittner, Bill LeClair

Also Present: Gregory Buckley, City Manager

Closed Executive Session

LeClair moved, seconded by Andrews, at 6:03 P.M. to enter into closed session pursuant to Wisconsin Statutes 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Discuss matters pertaining to possible purchase of former Hamilton property and other property acquisition matter). Upon a roll call vote, motion carried unanimously.

During the closed session, the committee was joined by Brian Hinrichs of Foth Infrastructure & Environment, via Zoom.

Reconvene in Open Session

LeClair moved, seconded by Andrews, at 7:35 P.M. to adjourn the closed session. Motion carried.

2020 Overtime Report

Mr. Buckley reviewed the 2020 Overtime Report, as prepared by the Finance Department. He noted the General Fund overtime expenses in 2020 totaled \$422,367, just over the budgeted amount of \$415,009. Overtime for the various utilities totaled about \$38,500.

In terms of historical comparisons, 2020 General Fund overtime expenses were the lowest since 2015 and were down about \$81,500 from 2019. Total overtime expenses (all funds) were \$461,000, again the lowest since 2015 and down about \$90,000 from 2019.

It was also noted the Fire/EMS accounted for 50 percent of total overtime expenses in 2020, while the Police Department accounted for 32.5 percent.

The City Manager noted that Police and Fire/EMS overtime related to COVID-19 was reimbursed to the City by the Routes to Recovery program, offsetting some of the overtime expenses noted for 2020. (NOTE: Such overtime is included in the numbers presented above.)

Preliminary Report on 2020 Operating Results for Various City Funds

While noting that it was still too early to present a detailed report on 2020 operating results, the City Manager stated that year-end results look favorable; he expects the General Fund to show revenues exceeding expenditures by \$150,000 to \$200,000, the Water Utility to have reduced its deficit balance

Personnel and Finance Committee
January 19, 2021
Page 2

by \$900,000 (\$500,000 due to an inter-fund loan and \$400,000 from operations) and the Sewer Utility to have erased its deficit balance.

Discussion of 2021 Goals

With limited time available at this meeting, it was the consensus of committee members to devote most of the next meeting to goals and objectives.

Closed Executive Session

LeClair moved, supported by Andrews, at 8:04 P.M. to enter into closed session per Wisconsin Statutes 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Discuss employee compensation matter). Upon a roll call vote, motion carried unanimously.

Reconvene in Open Session

LeClair moved, seconded by Andrews, at 8:35 P.M. to adjourn the closed session. Motion carried

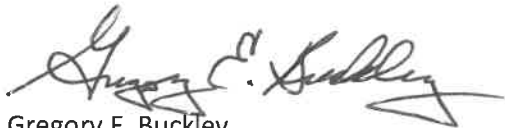
Next Meeting Date

It was agreed to schedule the next meeting of the Personnel and Finance Committee for Wednesday, February 24, at 5:00 P.M.

Adjournment

Andrews moved, seconded by LeClair, to adjourn the meeting at 8:37 p.m. Motion carried.

Respectfully Submitted,



Gregory E. Buckley
City Manager



CITY OF TWO RIVERS
ARCHITECTURAL CONTROL COMMITTEE
FOR SANDY BAY HIGHLANDS SUBDIVISION

January 27, 2021

MINUTES

Call to Order

The meeting was called to order by Chairperson Berg at 4:00 PM.

Roll Call

Committee Members present: Chairperson Vicky Berg, Greg Coenen, Elizabeth Runge, and Jim McDonald.

Excused: Kay Koach.

Also Present: Gregory Buckley, City Manager.

Approval of Minutes - August 14, 2018

Motion by Mr. McDonald, supported by Ms. Runge, to approve the minutes. Upon a voice vote, motion carried.

Review Plans for the construction of a single-family dwelling on Lot 7, Block 2, Sandy Bay Highlands Subdivision No. 1, submitted by Troy and Cindee Carlson (property owners) and John Ader, Hillcrest Builders (contractor)

Chairperson Berg noted the plans submitted comply with the protective covenants with the exception that the plans do not indicate the sump discharge shall be connected to the public storm sewer. It was noted the covenants require sump pump discharge to be connected to a public storm sewer.

Motion by Mr. Coenen, supported by Mr. McDonald, to approve the plans for the proposed single-family dwelling provided the sump pump discharge be connected to a public storm sewer. Upon a voice vote, motion carried.

Adjourn

There being no further business, motion by Mr. Coenen, supported by Mr. McDonald, to adjourn the meeting at 4:10 PM. Upon a voice vote, motion carried.

Vicky Berg, Chairperson

**CITY OF TWO RIVERS
POLICE AND FIRE COMMISSION
Friday, January 29, 2021
3:00 p.m.
3rd Floor Council Chambers – City Hall**

Call to Order

The meeting was called to order by Vice President Sandy Rohrick at 3:00 p.m.

Roll Call

Commission Members Present: Sandy Rohrick, Kristine LaFond, Michael Canty. Excused: Brad Yaggie
Also Present: Fire Chief Steve Denzien.

Approval of Fire Department Full-Time Eligibility List

Fire Chief Denzien updated the Commissioners of the upcoming retirement of Acting Captain Mark Guehlstorf and the need to recruit for a new firefighter and promotion of an existing firefighter to the Acting Captain role.

Commissioner LaFond moved, seconded by Commissioner Canty, to approve the Fire Department Full-Time Eligibility List. Upon a voice vote, motion carried.

Approval of Fire Department Paid on Call/Part-Time Personnel List

Fire Chief Denzien updated the Commissioners on the desire to add part-time firefighters to the Fire Department staffing to help cover shifts during busy times of the year where the availability of recall is reduced.

Commissioner Canty moved, seconded by Commissioner LaFond, to approve the Fire Department Paid on Call/Part-Time Personnel List. Upon a voice vote, motion carried.

Approval of Fire Department Promotional List for Acting Captain

Fire Chief Denzien outlined the process used for identifying the firefighters on the promotional list for the Acting Captain position upon Mark Guehlstorf's retirement.

Commissioner LaFond moved, seconded by Commissioner Canty, to approve the Fire Department Promotional List for Acting Captain. Upon a voice vote, motion carried.

Closed Executive Session

At 3:05 p.m., a motion was made by Commissioner LaFond, seconded by Commissioner Canty, to enter into closed session per Wisc. States. 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- Personnel Appointments: Full-Time Member, Part-Time Members, Acting Captain

Upon a roll call vote, motion carried unanimously.

Reconvene in Open Session

At 3:16 p.m., a motion was made by Commissioner LaFond, seconded by Commissioner Canty, to reconvene in open session. Upon a voice vote, motion carried.

Action on any Closed Session Items

Commissioner Canty moved, seconded by Commissioner LaFond, to re-affirm approval of the full-time eligibility list, paid on call/part-time personnel list, and promotional list for Acting Captain. Upon a voice vote, motion carried.

Adjournment

Commissioner LaFond moved, seconded by Commissioner Canty, to adjourn the meeting at 3:17 p.m. Motion carried.

Jamie Jackson
City Clerk

**CITY OF TWO RIVERS
JOINT REVIEW BOARD
Wednesday, February 3, 2021
3:00 p.m.
3rd Floor Council Chambers – City Hall**

Call to Order

The meeting was called to order by City Manager Greg Buckley at 3:10 p.m.

Roll Call

Members Present: J.J. Gutman, Manitowoc County Representative; Mary Kay Slattery, Two Rivers School District Representative; Don Karman Public Representative, and John Lukas, Lakeshore Technical College Representative. Dave Buss, City of Two Rivers Representative was excused.

Also Present: Greg Buckley, City Manager; Elizabeth Runge, Community Development Director/Planner; and Vicky Berg, Zoning Administrator.

Introductions of Joint Review Board Members, City Staff and Guests

All members of the Joint Review Board and City staff introduced themselves. It was confirmed that Don Karman will remain as the Public Representative of the Joint Review Board.

Nominations for and Selection of Chairperson for Joint Review Board

Don Karman nominated John Lukas to serve as Chairperson for the Joint Review Board. A motion was made by Mary Kay Slattery, seconded by J.J. Gutman, to close nominations and appoint John Lukas as Joint Review Board Chairperson. Upon a voice vote, motion carried unanimously.

Overview of Existing Boundaries and Project Plan for Proposed Amendment No. 1 for TID No. 12 and Review of Completed Activities to Date

Ms. Runge reviewed the Proposed Amendment No. 1 to TID No. 12. She indicated that TID No. 12 was initially created in 2018 for blight elimination and to facilitate construction of the new hotel in the City’s downtown area. Recently the City was approached by a developer regarding a proposed development at the northwest corner of 12th and Washington Streets. Proposed Amendment No. 1 includes a boundary extension to include the location of the proposed development. It was confirmed that the total 19.27 acres that would be included in the expanded boundary with Proposed Amendment No. 1 to TID No. 12 meets the required 50% minimum blight requirements. The City is working on a development agreement with the developer to include a cash grant of \$400,000 which the City intends to finance with a State Trust Fund Loan.

If financially feasible, there are also public improvement projects identified to include pedestrian bicycle safety improvements at Washington and Lake Streets, safety improvements along the Washington Street bridge, public water access improvements along the West Twin River, and possible improvements to the City’s High Lift building. The estimated cost for all additional public improvement projects is \$500,000.

Attachment: JRB Minutes 2-3-21 (3230 : Minutes of Meetings)

Mr. Buckley reviewed the proposed borrowing through the Board of Commissioners of Public Lands for the State Trust Fund Loan. The proforma reflects the net lift in valuation based on the existing value plus the value of \$1,560,000 estimated by the developer. The City is not assuming any other changes in value or tax rate for the life of the TID. It is expected that the overall cumulative fund balance of the TID will be back in the black by 2024.

Selection of Next Meeting Date and Time for Action Related to Proposed Amendment for TID No. 12

The next meeting of the Joint Review Board will be held on Tuesday, February 16, 2021 at 3:00 p.m.

Other Business

There was no other business to be discussed by the Joint Review Board.

Adjournment

A motion was made by Don Karman, seconded by Mary Kay Slattery, to adjourn the meeting at 3:31 p.m. Upon a voice vote, motion carried unanimously.



Jamie Jackson
City Clerk

**City of Two Rivers
Plan Commission**

**Monday, February 8, 2021
5:30 PM
City Hall Council Chambers**

Minutes

1. Call to Order

Chairman Buckley called the meeting to order at 5:35 PM.

2. Roll Call

Attendee Name	Title	Status	Arrived
Greg Buckley	Chairman	Present	
Rick Inman	Commissioner	Remote	
Kay Koach	Commissioner	Excused	
Connie Loden	Commissioner	Remote	
Jim McDonald	Commissioner	Present	
Eric Pangburn	Commissioner	Remote	
Adam Wachowski	Commissioner	Present	

Also Present: Katherine Dahlke, Councilmember Bonnie Shimulunas, Jeff Witte, City Planner Elizabeth Runge and Recording Secretary Vicky Berg.

3. Public hearing

- A. Public hearing for Amendment No. 1 to the Project Plan and Boundaries for TID No. 12 which is proposed to eliminate blight and support redevelopment of properties in the Central Harbor District

Ms. Runge provided a summary of TID No. 12 activities to date and proposed expenditures in proposed Amendment No. 1.

Chairman Buckley opened the public hearing. Seeing and hearing no one wishing to comment during the first, second or third call, Chairman Buckley closed the public hearing.

RESULT: NO VOTE

4. Action Items

- A. Review public hearing comments and consider a Resolution adopting Amendment No. 1 to the Project Plan and Boundaries for TID No. 12

Motion to waive reading and adopt the resolution subject to any requirements of legal counsel reviewing the Project Plan and forward to Council for their consideration.

RESULT: APPROVED WITH ROLL CALL VOTE [UNANIMOUS]
MOVER: Jim McDonald, Commissioner
SECONDER: Adam Wachowski, Commissioner
AYES: Buckley, Inman, Loden, McDonald, Pangburn, Wachowski
EXCUSED: Koach

- B. Annual review of Conditional Use Permit 2017-01 which allows for the keeping of certain animals at 4115 Lincoln Avenue, Jeremy and Shannon Berglund (owners)

Motion to allow the keeping of animals to continue in accord with Conditional Use Permit 2017-01 with the next review in 2022.

RESULT: APPROVED WITH ROLL CALL VOTE [UNANIMOUS]
MOVER: Jim McDonald, Commissioner
SECONDER: Connie Loden, Commissioner
AYES: Buckley, Inman, Loden, McDonald, Pangburn, Wachowski
EXCUSED: Koach

5. For Discussion

- A. Presentation and discussion of Comprehensive Plan Update with Representative from Bay-Lakes Regional Planning Commission

Jeff Witte, Bay Lake Regional Planning Commission, provided a presentation related to the population and housing elements of the plan.

Discussion included the aging population, seasonal residents, vacation home rentals, housing stock needs and availability.

Detailed information regarding the aging population and housing stock was requested.

During the planning process the City should recognize and analyze what we have and what we want to become.

Suggested revisions shall be discussed at the March meeting or provided to Ms. Runge.

The Economic Development element of the plan will be reviewed at the March meeting.

RESULT: NO VOTE

6. Adjournment

- A. Motion to adjourn at 7:05 PM.

Attachment: Plan Comm Minutes 02-08-21 (3230 : Minutes of Meetings)

RESULT: APPROVED VOICE VOTE [UNANIMOUS]
MOVER: Jim McDonald, Commissioner
SECONDER: Adam Wachowski, Commissioner
AYES: Buckley, Inman, Loden, McDonald, Pangburn, Wachowski
EXCUSED: Koach

Vicky Berg, Recording Secretary



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CITY OF TWO RIVERS
ARCHITECTURAL CONTROL COMMITTEE
FOR SANDY BAY HIGHLANDS SUBDIVISION

February 9, 2021

MINUTES

Call to Order

The meeting was called to order by Chairperson Berg at 4:00 PM.

Roll Call

Committee Members present: Chairperson Vicky Berg, Elizabeth Runge, and Jim McDonald.

Excused: Kay Koach.

Also Present: Gregory Buckley, City Manager.

Approval of Minutes - January 27, 2021

Motion by Ms. Runge, supported by Mr. McDonald, to approve the minutes. Upon a voice vote, motion carried.

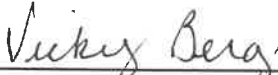
Review Plans for the construction of a single-family dwelling on Lot 1 of a Certified Survey Map recorded in Volume 35, Page 47, being Lot 3 and part of Lot 2, Block 4, Sandy Bay Highlands Subdivision No. 2, submitted by Howard and Jamie Gleason (property owners) and Jim Reif Builders (contractor)

The plans submitted comply with the protective covenants with the exception that the plans do not indicate the sump discharge shall be connected to the public storm sewer. The subdivision covenants require the sump pump discharge be connected to a public storm sewer.

Motion by Mr. McDonald, supported by Ms. Runge, to approve the plans for the proposed single-family dwelling provided the sump pump discharge be connected to a public storm sewer. Upon a voice vote, motion carried.

Adjourn

There being no further business, motion by Mr. McDonald, supported by Ms. Runge, to adjourn the meeting at 4:07 PM. Upon a voice vote, motion carried.



Vicky Berg, Chairperson

Attachment: ACC Min 02-09-21 (3230 : Minutes of Meetings)



MEMO

DATE: February 10, 2021
TO: City Council and City Manager Greg Buckley
FROM: Jamie Jackson, City Clerk/Human Resources Director
SUBJECT: Monthly Updates

SPRING PRIMARY ELECTION ON TUESDAY, FEBRUARY 16TH:

The Spring Primary Election is on Tuesday, February 16th at City Hall only. Due to the low expected voter turnout a single polling place is being used. As of 2/10/2021, 204 absentee ballots have been received to be counted. There are approximately 400 absentee ballots outstanding.

HUMAN RESOURCES UPDATES:

- Two employee retirements:
 - o Denise Thill – 2/1/2021 (Accounting Supervisor – 9 years)
 - o Mark Guehlstorf – 2/19/2021 (Firefighter/Paramedic, Acting Captain – 21 years)
- Richard Barbier has been hired as a full-time Firefighter/Paramedic and will begin 2/15/2021.
- Zachary Peterson has been promoted to Acting Captain at the Two Rivers Fire Department due to the vacancy created by Mark Guehlstorf’s retirement.
- New Part-Time and Paid-on-Call members at the Two Rivers Fire Department include:

o Braedyn Ahl	o Megan Klansky
o Craig Buyeske	o Louis Kumbalek
o Tyler Fischer	o Alec Staudinger
o Erica Grenier	o Brenna Szydel
- Eliot Bolf has accepted the Wastewater Treatment Facility Mechanic position to fill an upcoming vacancy due to retirement. He will start 2/22/2021.

OPERATOR’S LICENSES ISSUED:

On May 4, 2020 the City Council authorized the City Clerk to issue Operator’s Licenses. The following licenses have been issued since the 1/18/2021 Council meeting:

Name	Address	Duration
Brigette A. Durocher	2823 44 th St., Two Rivers	2 years
Jessica L. Ellersick	1809 Marshall St., Manitowoc	2 years
David J. Anschutz	3412 Garfield St., Two Rivers	3/6/21 – 3/7/21

Attachment: Clerk Report (3236 : Department Reports)



COMMUNITY DEVELOPMENT January 2020 REPORT

Elizabeth Runge, Director



I. Focus relentlessly on fiscal new revenue streams and operational sustainability.

- TID 12 Amendment#1 Resolution Adopted by Plan Commission
- Development Agreement in progress for 12th and Washington Street location
- Staff has met with interested parties for industrial park land purchase. These discussions continue.

III. Drive strategic community development.

- Staff is identifying alternative scenarios to proceed with the former Paragon property.
- Comprehensive Plan Preliminary Demographic and Housing sections presented at Plan Commission and are posted on the city's home page.
- Staff has had multiple discussions with interested parties in locations specific to two locations for market rate and specific population specialty housing. These discussions continue.
- Staff is exploring zoning and ordinance language that may accommodate the location and existing business(es) interested in adding services.

VI. Enhance and promote the City identity and brand story throughout the region.

- Communication staff is posting on multiple social media platforms. All are encouraged to follow at the links below to see the posts in real time.

FaceBook: <https://www.facebook.com/TwoRiversWisconsin>

Instagram: https://www.instagram.com/two_riverswi/

LinkedIn: City of Two Rivers: www.linkedin.com/company/tworiverswi/

**Two Rivers Electric Department
Monthly Reports For
Feb 2021**

Electric Consumption in KWH: (Jan Data)

This Month:

	2016	2017	2018	2019	2020	2021	%Change from 2016-2021	%Change from 2020-2021
	7,706,842	7,383,045	7,621,091	7,496,842	7,132,734	7,436,640	-3.63%	4.09%

Year-to-Date:

	2016	2017	2018	2019	2020	2021	%Change from 2016-2021	%Change from 2020-2021
	7,706,842	7,383,045	7,621,091	7,496,842	7,132,734	7,436,640	-3.63%	4.09%

Cost of Electricity Purchased in Dollars:

This Month:

	2016	2017	2018	2019	2020	2021	%Change from 2016-2021	%Change from 2020-2021
	\$ 578,985.00	\$ 515,075.00	\$ 539,814.00	\$ 489,948.00	\$ 478,173.00	\$ 495,651.76	-12.72%	-0.58%

Two Rivers Electric Department Monthly Reports For Feb 2021

Large Work Orders Worked on during the current month (Jan Data):

Location	Description of work performed
Southside	Pole and line inspection
Eastside	Tree Trimming
	Mapping conversion
	Inventory and year end close out

Outage Dates	Location	Duration	Cause if known
Jan 1 2021	23rd and Jackson St.	1.5	Broken jumper wire
Jan 3 2021	2316 13th St.	N/A	Customer issue
Jan 8 2021	334 22nd St.	N/A	1/2 Power / Bad customer breaker
Jan 15 2021	820 Zlatnik Dr.	N/A	Customer issue
Jan 24 2021	334 22nd St.	N/A	Bad secondary connector

Number of Services Upgraded or Changed:
Number of Electric Meters Installed:
Total Number of Electric Meters Tested:
Service Disconnects & Reconnects Normal Hrs:

Attachment: Electric Report (3236 : Department Reports)

Fire Department Monthly Report January 2021

10.B.2.d

		Monthly			Year to Date 2021			Year to Year 2020			
Total Incident Responses		172			172			151			
EMS Response	Total EMS Incidents	159			159			134			
	Total Patients	120			120			134			
	On Scene	113			113			77			
	Interfacility Transports	46			46			57			
	Intercepts	4			4			0			
	Other	0			0			0			
EMS Revenue	Date of Service Report	Monthly			Year to Date 2021			Year to Year 2020			
	SDC and TRIP Revenue	\$3,826.70			\$3,826.70			\$1,300.63			
EMS Operations	Charges	\$125,756.58			\$125,756.58			\$0.00			
Billing	Payments	\$46,364.00			\$46,364.00			\$38,184.10			
Information	Adjustments	\$54,011.19			\$54,011.19			\$15,981.00			
	Change + or - in Accounts Receivable	\$25,381.39			\$25,381.39			\$9,871.98			
	Monthly Collection Percentage	36.87%			36.87%			#DIV/0!			
Fire Incidents	Total Fire Incidents		13						17		
	Structural		1						1		
	Fire Other		1						3		
	Unauthorized		0						0		
	Hazardous Condition		2						4		
	False / Cancelled		7						7		
	Service Calls		2						2		
Occup/ Inspect	Total Inspections		0			0			10		
	General		0			0			10		
	Special/Other/Consults	0	0			0			0		
	Violations		0			0			0		
	Corrections		0			0			0		
Training	Total Hours		396			396			511		
	Fire Training		246			246			371		
	EMS Training		90			90			120		
	Community Based Outreach		60			60			20		
See attached training summary											
Public Education		Monthly			Year to Date 2021			Year to Year 2020			
Totals / Events	Staff Hours	Participants	6	4	18	6	4	18	1	6.5	9
CPR Classes	Staff Hours	Participants	6	4	18	6	4	18	1	6.5	9
Station Tours	Staff Hours	Participants	0	0	0	0	0	0	0	0	0
Presentations	Staff Hours	Participants	0	0	0	0	0	0	0	0	0
Maintenance		Monthly			Year to Date 2021			Year to Year 2020			
	Total Hours	263.1			263.1			221.15			
	Building Care, Cleaning, Maintenance	90.85			90.85			66.4			
	Grounds Care	18.25			18.25			8.75			
	Vehicle Checks	130.5			130.5			131			
	Vehicle Cleaning	14			14			8			
	Vehicle Maintenance	9.5			9.5			7			
Current Events											
Welcome New Hire Richard Barbier											
Hiring of 7 Paid-on Call / Part-time Fire Fighter/Paramedics											
Organization or Interfacility transport cooperation efforts											
Promotional process Congratulations to Acting Captain Zachary Peterson											
Anniversaries:											
Steve Denzien 2 year 1/1/19											

Attachment: Fire Report (3236 : Department Reports)

Monthly Fire Operations Report for January 2021

News

- Hose advancement and search and rescue was our topic we focused on for the month of January. We utilized 1609 Monroe Street structure which is scheduled for demolition later this month. We encompassed the previous training (PPV attack) with hose advancement up to a second floor of a commercial taxpayer property. This helped identify areas where we can improve on that will increase our efficiency in deploying and advancing hose lines.



- ESO occupancy data entry continues and this will continue till all business occupancies are entered. ESO fire incidents is live and it appears to work well.
- The three Acting Captains will be registered for Blue Card Incident Command training.

Fire Operations

<u>Fire Operations training:</u>	246 hours
<u>Fire Inspections:</u>	0 Inspections, 0 Violations, 0 Correction
<u>ESO</u>	Data entry, 41 hours
<u>Public Education:</u>	5 CPR skills evaluations, 1 BLS CPR class, 18 students,

These number reflect total training hours per member, not hours per training segment. For example: If there is a 2-hour training segment and there were 4 members that participated, the recorded time for the training would be 8 hours not 2 hours.

Monthly EMS Training Report January 2021

I would like to encourage all City of Two Rivers City Council members to contact me to set up a time that I can give you a personal view of TRFD operations and training. (920)-901-3810

City Council Member Mark Bittner Completed an Operational/Informative Tour (1/25)

Follow The City of Two Rivers Fire Department on Facebook to see pictures/videos of Training, Operational Events and Community Outreach.

Notable Events in January 2021

- COVID-19 Protocols, Policies, and Education Continues (CDC and Best Practice)
- TRFD Paramedics Received COVID Vaccinations
- The 2021 TRFD Full-Time/ Paid-on Call Hiring Process
- The City of Two Rivers Fire Department Full-Time and Paid-on-Call eligibility list approved by The Fire and Police Commission as well as Peterson Promotion. To Acting Captain
- EMS Protocol and Policy revisions continues (2021 update)
- Daily Documentation of all PPE use and Self-Monitoring Continues
- Continued “Best Practice” TRFD Ambulance/Station Disinfection
- All TRFD Paramedics began the 2021 Paramedic/CCP Training Refresher
- Daily collaboration with relevant community partners (IFT)
- Daily communication with Medical Director (Operations/IFT related)
- Daily QI/QA shift EMS Education
- 2 LTC Paramedic students completed their internship (Louis Kumbalek and Erica Grenier) Braedyn Ahl continues his internship.
- Multiple IFT Meetings with AMCMC management staff regarding TRFD being the primary provider of IFT for AMCMC
- 3 TRHS Interns continue their internship at TRFD



EMS: 90 hrs

The TRFD EMS training program encompasses paramedic, critical care paramedic, and tactical paramedic training. EMS training or tasks connected to EMS training. The TRFD paramedics strive to offer empathic, competent and professional care that exceeds the expectations of those we serve. There are countless hours of EMS training each day at the TRFD. This training is formal and informal. TRFD paramedics have three formats of formal education: Target Solutions on-line assignments, Formal Lecture, and Practical Exercises. Dr. Painter, the TRFD Medical Director provides oversight to all TRFD EMS training, as well as QI/QA. The TRFD is committed to offer “best practice” care now and in the future.

Training hours above are conservative.

- **Paramedic/Critical Care Paramedic Refresher Began (In-Person)**
- **Protocol Review Collaboration/Update (TRFD/Mishicot)**
- **EMS Remediation based on QI/QA**
- **EMS Competencies/Evaluations/Education (CVA Related)**
- **Medical Director collaborative QI/QA (Dr. Painter Shift ride-a-long)**
- **Pod/Web Casts (EMS1/EMS World)**
- **Company level EMS training**
- **Paramedic QI/QA (all reports) Shift Officers/Medical Director**
- **IFT QI/QA**
- **TEMS training (Kautzer, Burke, Schroeder)**
- **Shift Officers EMS/AMCMC Update Meetings**
- **EMS Related Meetings/Training/Updates (COVID-19)**

Community Based Paramedic Outreach: 60 hours**COVID-19 PREVENTION and INFORMATION**

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

This is a very important program that requires continuous training updates with the TRFD staff. This program is rapidly developing throughout the United States. State legislation has recently been passed to allow ambulance providers to bill for preventive care. There is daily communication between TRFD employees as providers of preventative medicine and other community resources. Being proactive in community outreach mitigates many unnecessary ambulance responses and decreases operating cost to the city. More importantly community paramedicine objectively improves the quality of life and decreases mortality rates of those who have health related disparities in our community. This program operates 24/7 365. It is very difficult to give a accurate number to this training. The above hours noted are very conservative.

Important to note is, the hospital equipment program at TRFD is a Community Outreach program (the time from that program is averaged in with the above number).

- **Community Outreach visits/calls/visits**
- **Collaboration with PAAW**
- **Unnecessary 911 call mitigation**
- **Public health meetings (COVID-19)**
- **Health Department Meeting updates (COVID-19)**
- **Operational collaboration with various agencies**
- **Phone calls to citizen's at risk**
- **Collaboration with Public Health, Hospice and other area agencies**
- **Community Education**

Be Well

For more detailed information feel free to contact me.

-Respectfully Submitted

David R. Murack

Assistant Chief

Emergency Operations/Community Outreach

City of Two Rivers Fire Department

2122 Monroe Street, Two Rivers WI, 54241

Station: [920-793-5521](tel:920-793-5521)

Cell: [920-901-3810](tel:920-901-3810)

"Let no public safety service member's ghost ever come back and say their training failed them."

Web Page: <http://www.two-rivers.org/fire/fire-department.php>

INSPECTIONS DEPARTMENT

MONTHLY SUMMARY
JANUARY 2021

	Permits Issued		Permit Revenue		Project Value	
	Month	YTD	Month	YTD	Month	YTD
Building (residential)		14		1,330		120,603
Building (commercial)						
Electrical		20		1,150		25,620
Heating		7		590		65,275
Home Occupation						
Moving						
Plumbing		10		1,105		41,291
Sign						
Tank						
Wrecking						
Totals	-	51	-	4,175	-	252,789

YTD Comparison	Permits Issued		Permit Revenue		Project Value	
	2021	2020	2021	2020	2021	2020
Building	14	13	1,330	1,200	120,603	111,020
Electrical	20	17	1,150	895	25,620	15,807
Heating	7	35	590	1,900	65,275	155,357
Home Occupation	-	-	-	-	-	-
Moving	-	-	-	-	-	-
Plumbing	10	6	1,105	940	41,291	109,412
Sign	-	1	-	50	-	2,500
Tank	-	-	-	-	-	-
Wrecking	-	-	-	-	-	-
Totals	51	72	4,175	4,985	252,789	394,096

Other Activities

Prepared & distributed annual reports

Prepared agenda packet and minutes for Plan Commission meeting

Received and responded to requests for information from the general public and staff

Prepared notices, ordinances & related documents for public hearings

**Lester Public Library
Director's Report
January 2021**

News

- The week of January 15, 2021, the Wisconsin Library Association sent a letter urging the State Disaster Medical Advisory Committee (SDMAC) to consider all library workers to be eligible for the COVID-19 vaccine in Phase 1b noting that the recommendations that the committee made this week align with the Center for Disease Control and Prevention's (CDC) recommendation to classify library workers as essential and in the education category. This is in hope to speed up the vaccine availability to library workers across the state. Currently library workers are C1 rated.
- Shelving units on wheels, one for the young adult area and two units for the magazines and newspapers arrived January 11th and were install over January 11 and 12. Shelving on wheels will allow staff to transform library areas into program venues very quickly, while allowing patrons to utilize the collections on the wheeled units.
- Consumer Reports online is now available to all Manitowoc Calumet Library System patrons. Access is via our online catalog from our webpage. The subscription is paid with Library Services and Technology Act (LSTA) funding.
- The sliding glass window for the drive-through is slated to arrive at TriCity Glass the week of February 3, 2021. Once the window arrives, TriCity will schedule installation. We are hoping for the second week in February.
- We are working with the City IT department and our electrician to install our outdoor Wi-Fi booster to enhance our Wi-Fi signal for the library parking lot. Patrons currently use our Wi-Fi from the parking lot, but the booster will deliver a much stronger signal. We hope to have this up and running by the end of February.
- Chris Hamburg is working with the Senior Center who requested a list of books and movies to promote along with their Journey Around the World activity.

Library Foundation

- Teri Wagner and Stephanie Carpenter agreed to another two-year term ending April 2023.
- The endowment fund is holding steady over the \$1 million mark.
- Approved a pass-through account to accept donations for the Reach Out and Read program.

Library Legislation – No Report

Activities

- 1/04/21 – City Council Meeting
- 1/06/21 – Retirement luncheon for Kim Graves, City Clerk and Ken Kozak, Electric Utility Director.
- 1/07/21 – Lester Public Library Management Team Meeting
- 1/11/21 – Shelving on wheels installed.
- 1/12/21 – Lester Public Library Board Meeting via Zoom
- 1/13/21 – Lester Public Library All Staff Meeting
- 1/13/21 – City Department Heads Meeting
- 1/13/21 – Educational Horizons Virtual Board Meeting
- 1/14/21 – City Safety Committee Meeting
- 1/14/21 – Lester Public Library Management Team Meeting
- 1/15/21 – Virtual Manitowoc Calumet Library Automated Resource Sharing Consortium (LARS) Participants Council Meeting
- 1/15/21 – Virtual Manitowoc Calumet Library System Directors Meeting
- 1/19/21 – Lester Public Library Management Team Meeting
- 1/19/21 – Lester Public Library Foundation Virtual Quarterly Meeting
- 1/26/21 – Lester Public Library Management Team Meeting
- 1/27/21 – City Department Heads Meeting
- 1/27/21 – Virtual Manitowoc Calumet Library System Board Meeting
- 1/29/21 – Met with Ned Guyette, President, Lester Public Library Board of Trustees

Jeff Dawson, Director, Lester Public Library 02/01/2020



Parks and Recreation Department

Hamilton Community House

1520 17th Street

Two Rivers WI 54241-0087

Office (920) 793-5592

Senior Center (920) 793-5596

Fax (920) 793-5529

Date: February 19, 2020

To: Greg Buckley

CC: City Council, Recreation Staff, Advisory Recreation Board

From: Tammy Stadler

Subject: January Report

The usage of the J. E. Hamilton Community House for the month is as follows:

➤ Senior Center Programs	6919
➤ Building Rentals	911
➤ Recreation Program	1436
➤ Total building usage	9,266

The J. E. Hamilton Community House was open 30 days in the month of **January** for an average daily usage of **308 people per day**.

Senior Center

- Friends of Senior Center purchased new stove, oven and kitchen supplies for the nutrition program
- Elvis Trivia Game Day
- Hosted a monthly game day and played Pokeno
- Hosted Alzheimer's educational program
- Hosted Senior Superbowl Activity Day
- Friends of the Senior Center held their annual meeting

Recreation

- Held Indoor soccer programs for toddlers and youth
- Held 2 cooking programs, 1 geared towards teens and 1 geared towards toddlers
- Hosted several activities including a teen night movie, family nerf war and a family giant game night.

Parks/Cemeteries/Forestry

- Installed new oven and stove in the senior center kitchen
- Working out responsibilities with combining Parks and Cemeteries under 1 supervisor.
- Snow Removal Duties
- Worked on winter tree removals
- Took down and stored all Christmas decorations.

Two Rivers Police Department Monthly Report December 2020



Attachment: Police Report December (3236 : Department Reports)

Serving our community since 1858

Two Rivers Police Department

1717 East Park St.

Two Rivers, WI 54241

Business (920) 793-1191

Non-Emergency (920) 686-7200



Monthly Report December 2020

EVENTS

SHOP WITH A COP 2020

Shop with a Cop is an annual event that is held before the holidays to help ensure that the youth of our community have a brighter holiday. Typically the students are selected with the help of school district administrators and social workers to confirm that the families that would be participating in the event would be benefitted most to help with the holiday expenditures.

In previous years, after the families are selected, the children are picked up in a police squad car and taken to a location where they can play with other children participating in the program while having a dinner before being taken to a store, by bus, where they have the opportunity to shop for gifts for themselves and all of their siblings. The officers and their families help the children shop with a wish list that is usually provided by parents/guardians of the child that was brought for the event.

After shopping is completed, the children and officers are taken back to the location where the dinner was held, where more volunteers come in to assist officers and children wrap all of the gifts before being taken home to their families who also receive gift cards and other items from the program.

Due to the unique year that we've all had, some adjustments needed to be made to ensure that the event could still be held while keeping everyone safe. Not having the event was simply not an option, as this event not only allows a family to have a brighter holiday, but also assists in community relations between citizens and police. It was determined that the children would not be picked up and congregating to shop in order to limit contact and keep everyone safe. Staff of the Two Rivers Police Department and their families who volunteered received wish lists from the selected families and shopped and wrapped the gifts for them on their own time. Without the generous hard work and time given by these volunteers, the event may not have been possible.

On the night of the event, a limited amount of Officers and Santa Claus delivered gifts in squad cars to the families at their homes. This event certainly could not have been done without the amazing donors that continually share their generosity with the Two Rivers Professional Police Association each and every year. Thank you to all that made this event possible.

Officer Jake Glaser
President of Two Rivers Professional Police Association (TRPPA)

Command College Graduation



Congratulations to Lieutenant Aaron Gauthier for graduating WI Command College as a member of class #7 on

Dec. 12th, 2020. WI Command College is an intense six week Command and Leadership School sponsored by the WI Dept. of Justice and UW Madison. Due to the pandemic, Class #7 had many delays and was originally set to graduate in spring of 2020. Graduates learn the skills to be administrators and leaders in their agencies and receive a Certified Public Manager designation. Applicants must pass the selection process to attend the school and not all applicants get in. TRPD has had the privilege of having three other graduates: Former TRPD Lieutenant Shawn Engleman, who is now Deputy Chief at Caledonia PD -Class #1, TRPD Lieutenant Andrew Raatz- Class #3, and TRPD Assistant Chief Meinnert- Class #5. Congrats Lt. Gauthier!

Happy Anniversary



Dawn Hilliker

Part Time Court Clerk/ Police Secretary

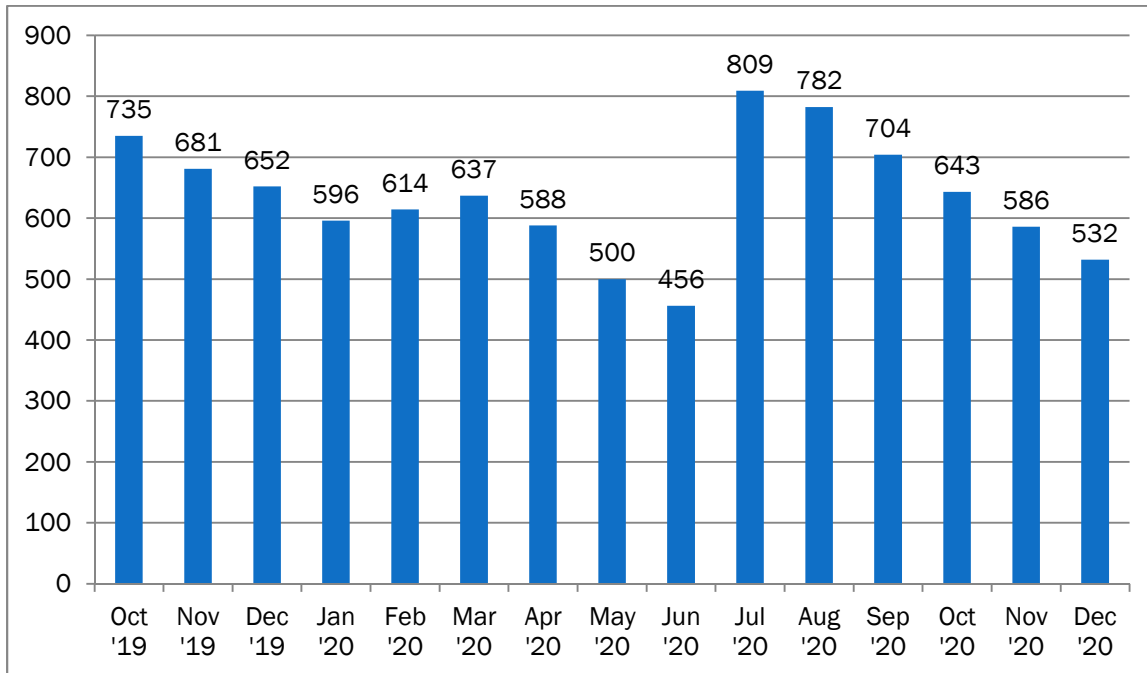
December 4th, 2017 (Full Time) 4 Years

July 25th, 2012 (Part Time) 5 years

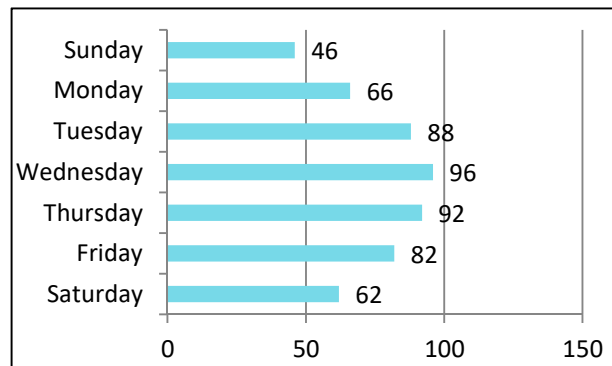
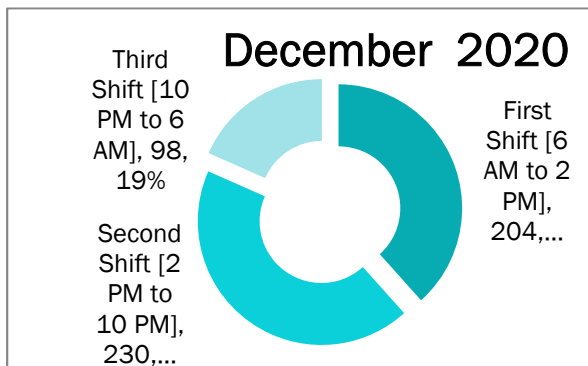
CALLS FOR POLICE SERVICE

December 2020: 532	2020 YTD TOTAL: 6,743
December 2019: 652	TOTAL LAST YEAR: 9,050

Monthly Calls Comparison Chart:

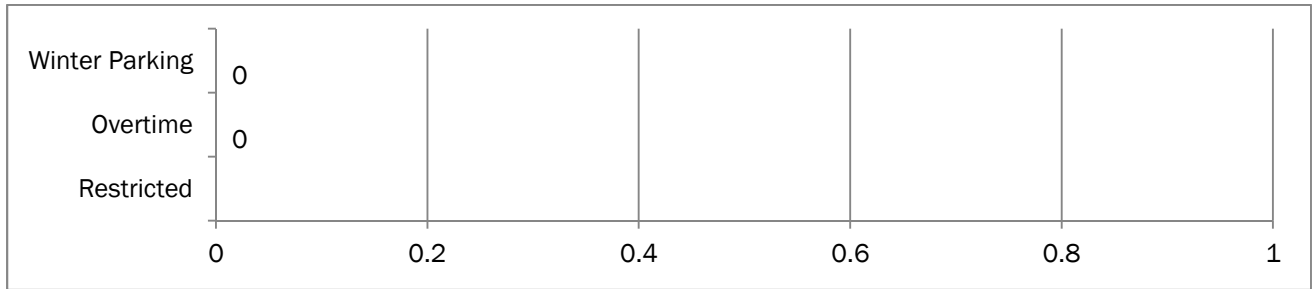


Calls for Service by Shift & Day of Week:



Attachment: Police Report December (3236 : Department Reports)

December 2020 Parking Enforcement:

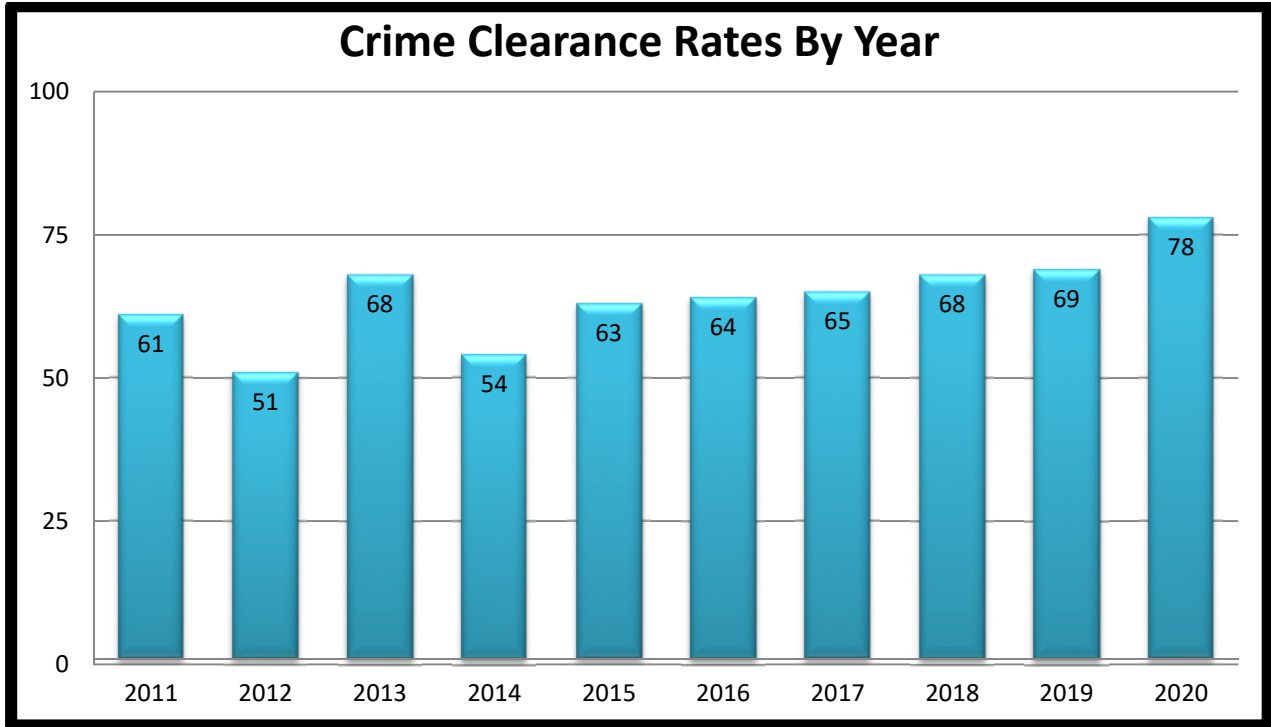


CRIME CLEARANCE RATE:

Each law enforcement agency in the Nation submits monthly reports to the Uniform Crime Reporting (UCR) Program. This program collects and reports crime offense data for the Nation, categorizing crime data as Part I or Part II offenses. Part I offenses include: Murder/Non-Negligent, Forcible Rape, Robbery, Assault(s), Burglary, Larceny/Theft, Motor Vehicle Thefts, and Arson. Part II offenses include all other crime classifications outside those defined as Part I offenses. These monthly reports also afford the Two Rivers Police Department the ability to monitor our crime clearance rate. The crime clearance rate is simply the percentage of offenses reported as compared to how many of those offenses were cleared or resolved. The Two Rivers Police Department is proud to note that our crime clearance rates are generally well above the average for the State of Wisconsin. Because some cases that are reported in one month may be solved or “cleared” the next month or months later, it is difficult to state crime clearance rates as purely a monthly rate. For our purposes, we continue to track our CCR rates across the months and years as well.

	December
Reported Part 1 Cases	20
Cases Cleared	15
Crime Clearance Rate	75%

Crime Clearance Rate YTD: 78.08%



Adult & Juvenile Arrest/Charge Summary:

The following is the total of ADULT and JUVENILE ARRESTS/CHARGES made by this department this month. This may not represent the actual number of individuals arrested as there are generally many cases where an individual will have multiple charges or counts of a specific charge. These statistics represent charges and arrests made for Criminal Code as well as Municipal Ordinance violations.

2020	December
Adult Arrests	81
Juvenile Arrests	7
Total	88

Written Warnings 2020

FIELD WARNING	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
6-1-19 BEER GARDENS REGULATED	0	0	0	0	0	0	0	1	0	0	0	0	1
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	0	0	0	0	0	0	0	0	0	0	1	0	1
346.072(1M)(A) FAIL/CHANGE LANE PASSING STOPPED EMERGENCY VEHICLE	0	0	0	2	0	0	0	0	0	1	0	1	4
TR305.15(5) FAIL/MAINTAIN HIGH-MOUNTED STOP LAMP	0	0	0	0	0	0	0	0	0	0	0	1	1
341.04 NON-REGISTRATION OF VEHICLE	0	0	0	0	2	0	0	1	0	0	0	0	3
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	0	0	0	0	0	0	1	1	0	0	1	2	5
346.87 UNSAFE BACKING OF VEHICLE	0	1	1	1	0	0	0	0	0	1	0	0	4
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	0	1	0	0	0	0	0	0	0	0	0	1	2
346.37(1)(C)1 001 VIOLATE RED TRAFFIC SIGNAL	1	1	0	0	0	1	2	0	0	1	0	0	6
341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	6	8	1	0	2	4	10	7	6	14	6	17	81
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	0	0	0	0	1	0	0	0	0	0	0	0	1
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	3	10	0	0	3	1	3	2	2	0	1	7	32
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	8	11	4	0	10	5	6	5	4	6	4	9	72
346.94(19) OFF ROAD UTILITY VEHICLE ON ROADWAY	0	0	0	0	1	0	0	0	0	0	0	0	1
341.15(1m)(a) FAIL/ATTACH REAR REGIS. DECAL/TAG	1	0	0	0	0	0	0	0	0	0	0	0	1
TR101.02(2)(J) UNNECESSARY ACCELERATION	0	0	0	0	1	0	0	0	0	0	0	0	1
6-5-21 LIMIT ON NUMBER OF DOGS AND CATS	0	0	0	0	0	0	1	1	1	0	0	0	3
346.37(1)(B) VIOLATE YELLOW SIGNAL	0	1	0	0	0	0	0	0	0	0	0	0	1
6-5-7(B)(4) BARKING DOGS	0	0	0	0	2	0	0	0	1	1	0	0	4
6-5-7(A)(2)(A) DOG AT LARGE - ON PREMISE	0	0	1	0	0	0	0	0	0	0	0	0	1
9-2-7 DISORDERLY CONDUCT WITH MOTOR VEHICLE (NOT IN PARK)	0	0	0	0	0	0	2	0	0	0	0	0	2
9-2-5/10P-7A LOUD AND UNNECESSARY NOISE 10PM-7AM	0	0	0	0	0	1	0	0	0	0	0	0	1
9-2-5/7A-10P LOUD AND UNNECESSARY NOISE 7AM-10PM	0	1	0	0	0	0	0	0	0	0	0	0	1
9-2-1 DISCHARGE OR CARRYING FIREARMS AND GUNS	0	0	0	0	0	0	0	0	0	0	2	0	2
9-6-3(DO NOT USE) RESPONSIBILITY OF OWNERS/OCCUPANTS FOR	0	0	0	0	0	0	0	0	0	0	1	0	1
9-1-1 943.13 CRIMINAL TRESPASS TO LAND	0	0	0	0	0	0	1	0	0	0	0	0	1
9-2-11 CURFEW VIOLATION	1	0	3	1	0	1	6	3	1	0	0	0	16
9-1-1 167.10(3) USE OF FIREWORKS/POSSESSION OF FIREWORKS	0	0	0	0	0	1	0	0	0	0	0	0	1
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	0	0	0	0	0	1	0	0	0	0	0	1
7-1-5 PARK CLOSING HOURS	0	0	0	0	0	0	0	0	1	0	0	0	1
6-5-15 ANIMAL FECES	0	0	0	0	0	0	0	0	0	0	0	1	1
6-5-10 ANIMALS RUNNING AT LARGE (FOWL, DOVES, PIGEONS, ETC)	0	0	0	0	0	0	0	1	0	0	0	0	1
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	1	3	3	5	9	7	3	7	6	7	4	6	61
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	2	1	4	0	6	0	2	3	4	1	1	1	25
6-5-1 DOG LICENSE	4	10	4	5	10	11	6	11	14	12	3	7	97
TR305.34(3)(A) WINDSHIELDS-EXCESSIVELY CRACKED/IN CRITICAL AREA	0	0	0	0	0	0	0	0	1	1	0	0	2
TR305.32(4)(B)2 WINDOW-VENT/FRONT SIDE TINTING 50%	0	1	2	5	3	0	1	0	0	0	1	2	15
TR305.32(4)(B)1 WINDOWS-VENT/FRONT SIDE-TINTING BY MANUFACTURER	0	0	0	0	0	0	0	0	0	0	1	0	1
TR305.28(1) SPEEDOMETER/ODOMETER-PROPER WORKING ORDER	1	0	0	0	0	0	0	0	0	0	0	0	1
TR305.20(1) EXHAUST WORKING CONDITION	0	1	0	0	0	0	0	0	0	0	0	0	1
TR305.13(1) REGISTRATION LAMP-PROPER WORKING CONDITION	0	0	0	0	0	0	0	0	0	0	1	0	1
347.40(1) MIRROR REQ.-REFLECT TO OPERATOR 200 FT	0	1	0	0	0	0	0	0	0	0	0	0	1
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	6	1	1	0	0	0	1	1	2	1	4	5	22
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	5	5	0	0	0	0	1	11	0	2	8	5	37
347.13(2) IMPROPERLY LOCATE VEHICLE TAIL LIGHTS	0	0	0	0	0	0	0	1	0	0	0	0	1
347.13(1) NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT	4	1	0	0	1	0	0	0	2	5	1	0	14
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	9	7	9	15	17	7	22	10	11	36	9	38	190
346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	1	0	0	0	0	1	1	0	0	3	0	1	7
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VLLAGE	6	16	2	0	10	7	6	4	3	19	4	7	84
346.57(3) DRIVING TOO FAST FOR CONDITIONS	2	0	0	0	0	0	0	0	0	0	0	0	2
346.57(2) 001 UNREASONABLE AND IMPRUDENT SPEED	1	0	0	0	0	0	0	0	0	0	0	0	1
346.48(1) FAIL TO STOP FOR SCHOOL BUS	1	0	0	0	0	0	0	0	0	0	0	0	1
346.46(1) FAILURE TO STOP FOR STOP SIGN	7	9	1	1	10	2	4	3	4	1	5	4	51
346.34(1)(B) TURN VEH W/O PROPER SIGNAL	0	1	0	0	0	0	0	0	0	1	0	1	3
346.34(1)(A)3 UNSAFE TURN FROM DIRECT COURSE W/O REASON	0	0	0	0	0	0	0	0	0	1	0	1	2
346.34(1) FAILURE TO SIGNAL TURN/UNSAFE TURN	0	0	0	0	0	0	0	0	0	0	1	0	1
346.31(3) IMPROPER LEFT TURN	0	0	0	0	0	0	1	0	0	0	0	0	1
346.31(2) IMPROPER RIGHT TURN	0	0	0	0	0	0	0	0	0	1	0	0	1
346.23(1) FAIL YIELD RIGHT OF WAY PEDESTRIAN CONTROL INTERSECTION	0	0	0	0	0	0	0	1	0	0	0	0	1
346.18(5) 001 FAIL/YIELD RT/WAY FROM PARKED POSITION	0	0	0	0	0	0	0	0	0	0	0	1	1
346.18(4) 001 FAIL/YIELD WHEN EMERGING FROM ALLEY	0	0	0	0	1	0	0	0	0	0	0	0	1
346.13(3) DEVIATE FROM DESIGNATED LANE	1	0	0	0	0	0	0	0	0	0	0	0	1
346.13(1) UNSAFE LANE DEVIATION	1	2	0	0	1	0	0	0	1	0	0	0	5
346.05(3) FAILURE OF SLOWER VEH TO KEEP RIGHT	1	0	1	0	0	0	0	0	0	0	0	0	2
346.05(1) OPERATE LEFT OF CENTER LINE	0	0	0	0	0	0	0	1	1	0	0	0	2
346.04(2) DRIVING AGAINST TRAFFIC (ONEWAY STREET)	0	0	0	0	0	2	0	0	0	0	0	0	2
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	0	0	0	0	1	0	0	0	0	1	0	1	3
343.43(1)(d) VIOLATE GDL RESTRICTIONS	0	0	0	0	0	0	1	0	0	0	0	0	1
343.22(1) FAIL/NOTIFY DMV OF ADDRESS/NAME CHANGE	0	0	0	0	0	0	0	1	0	0	0	0	1
343.18(1) OPERATE W/O CARRYING LICENSE	0	1	0	0	0	0	0	0	0	1	0	0	2
343.05(3)(a) OPERATE W/O VALID LICENSE	0	0	1	1	1	0	2	0	0	2	4	0	11
341.62 DISPLAY FALSE VEHICLE REGISTRATION PLATE	0	0	0	0	0	0	0	0	0	1	2	0	3
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	0	0	0	0	1	0	1	0	1	0	0	1	4
341.335(1) FAIL/NOTIFY DMV OF ADD./NAME/COLOR CHANGE	0	0	0	0	0	0	0	0	1	0	0	0	1
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	2	2	0	3	0	0	0	0	1	0	0	8
341.15(2) IMPROPERLY ATTACHED LICENSE PLATES	3	0	0	0	0	0	0	0	1	0	0	0	4
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	1	3	1	3	4	1	1	6	1	3	1	5	30
341.11(4) NO DISPLAY OF REGISTRATION CERTIFICATE	0	0	0	0	1	0	0	0	0	0	0	0	1
341.04 001 NON-REGISTRATION OF VEHICLE <=10000 LBS	0	0	0	0	2	2	0	0	0	0	0	0	4
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	3	1	1	0	0	1	3	0	0	0	0	5	14
347.08(1)(A) HEADLAMPS-VEHICLES EQUIPED W/2 HEADLAMPS	0	0	1	0	0	0	1	0	1	4	0	0	7
347.07(2)(B) OPERATE VEHICLE W/NO RED TAILLIGHTS	0	0	0	0	0	0	0	0	0	1	0	1	2
347.07(1) OPERATE WITH OVER 4 HEADLIGHTS LIGHTED	0	0	0	0	1	0	0	0	0	0	0	0	1
347.06(3) UNCLEAN/DEFECTIVE LIGHTS OR REFLECTORS	17	9	9	0	8	5	6	7	6	10	8	8	93
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	5	2	2	2	4	1	2	1	3	1	2	5	30
346.89(1) INATTENTIVE DRIVING	1	0	0	0	0	0	0	0	0	0	0	1	2
FIELD WARNING Totals	103	111	54	41	116	61	98	90	79	140	76	145	1114
Totals	103	111	54	41	116	61	98	90	79	140	76	145	1114

Attachment: Police Report December (3236 : Department Reports)

Municipal Citations 2020

ORDINANCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
9-1-4 W/INJ DISORDERLY CONDUCT WITH INJURY	0	0	0	0	0	1	1	0	0	0	0	0	2
9-1-4 W/O INJ DISORDERLY CONDUCT WITHOUT INJURY	0	0	0	0	0	1	3	9	1	3	2	0	19
9-1-2(C)(3) POSSESS TOBACCO OR NICOTINE PRODUCTS UNDER 18	0	0	0	0	1	0	0	0	0	0	0	0	1
9-1-2(E)(3) POSSESS ANY ELECTRONIC SMOKING DEVICE UNDER 18	1	1	1	0	0	0	0	0	3	4	0	0	10
8-2-1(A) PARKING RESTRICTIONS	0	0	0	0	0	0	0	1	0	0	0	0	1
125.07(4)(B) 17-20 UNDERAGE DRINKING/POSSESS 17-20	0	0	0	1	0	0	1	0	0	0	0	0	2
9-1-1 947.0125(3)(C) UNLAWFUL USE OF COMPUTERIZED COMMUNICAITON-	0	0	0	0	0	1	0	1	0	0	0	0	2
9-2-10(C) CONTRIBUTE TO TRUANCY	2	0	0	0	0	0	0	0	0	0	0	0	2
341.04(1) 001 NON-REGISTRATION OF A AUTO, ETC	0	0	0	1	0	0	0	0	0	0	0	1	2
9-6-6 PUBLIC NUISANCES AFFECTING HEALTH	2	0	0	0	0	0	0	0	0	0	0	0	2
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL	1	0	0	2	2	3	7	2	4	1	3	1	26
9-6-3/OCCUPANTS RESPONSIBILITY OF OCCUPANTS FOR MAINTENANCE/CONTROL	0	0	1	1	0	0	0	0	0	2	1	0	5
TR101.02(2)(J) UNNECESSARY ACCELERATION	0	0	0	1	0	0	0	0	0	0	0	0	1
9-2-13 POSSESSION OF DRUG PARAPHERNALIA	2	0	0	1	4	1	2	0	0	1	0	0	11
9-2-12 POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	1	1	1	1	3	1	1	0	2	2	0	1	14
6-5-7(B)(4) BARKING DOGS	0	0	0	0	0	1	0	0	0	0	0	0	1
8-2-4(B) ALL NIGHT PARKING PROHIBITED/WINTER PARKING	1	0	0	0	0	0	0	0	0	0	0	0	1
9-3-4 DESTRUCTION OF NOXIOUS WEEDS	0	0	0	0	0	0	1	0	0	0	0	0	1
6-1-1 125.085(3)(B) IDENTIFICATION CARD VIOLATIONS	0	1	0	0	0	0	0	0	0	0	0	0	1
6-1-1 125.07(4)(B) UNDERAGE DRINKING-POSSESS/CONSUMES	0	1	0	0	2	2	0	0	0	0	0	0	5
6-1-1 125.07(4)(A) UNDERAGE DRINKING-PROCURES	0	0	0	0	0	0	1	0	0	0	0	0	1
6-1-1 125.07(1)(A) PROCURE FOR, SELL OR DISPENSE OR GIVE AWAY ALCOHOL TO	0	0	0	2	0	0	0	0	0	0	0	0	2
9-2-7 DISORDERLY CONDUCT WITH MOTOR VEHICLE (NOT IN PARK)	0	0	0	0	0	1	0	1	0	0	0	0	2
9-2-5/10P-7A LOUD AND UNNECESSARY NOISE 10PM-7AM	1	1	0	2	0	3	1	0	0	0	0	0	8
9-2-5/7A-10P LOUD AND UNNECESSARY NOISE 7AM-10PM	0	0	0	0	0	0	0	1	0	1	0	0	2
9-1-1 947.013 HARASSMENT	0	0	0	0	0	1	0	0	0	0	0	0	1
9-1-1 947.012 DISORDERLY CONDUCT WITH TELEPHONE	0	0	0	0	0	1	0	0	0	0	0	0	1
9-1-1 947.01/WO INJ (DO NOT USE) DISORDERLY CONDUCT WITHOUT INJURY	2	1	0	3	0	0	0	0	0	0	0	0	6
9-1-1 947.01/INJ (DO NOT USE) DISORDERLY CONDUCT WITH INJURY	2	2	1	0	0	0	0	0	0	0	0	0	5
9-1-1 946.41 RESISTING OR OBSTRUCTING OFFICER	0	0	1	0	1	0	0	2	0	1	0	0	5
11-1-5 BUILDING PERMIT REQUIRED	0	0	0	0	0	0	0	0	1	1	0	0	2
9-1-1 944.20 LEWD & LAACCIVIOUS BEHAVIOR	3	0	0	0	0	0	0	0	2	0	0	0	5
9-1-1 943.50(<\$10) RETAIL THEFT - UNDER \$10	0	0	0	2	1	0	0	1	0	0	0	0	4
9-1-1 943.50(>\$10) RETAIL THEFT - OVER \$10	0	0	0	2	0	0	0	0	1	1	0	0	4
9-1-1 943.20 THEFT	0	0	0	0	0	1	0	1	0	0	0	0	2
9-1-1 943.14 CRIMINAL TRESPASS TO DWELLING	0	0	0	0	0	0	0	0	1	0	2	0	3
9-6-3(DO NOT USE) RESPONSIBILITY OF OWNERS/OCCUPANTS FOR	1	0	0	0	0	0	0	0	0	0	0	0	1
9-1-1 943.13 CRIMINAL TRESPASS TO LAND	1	0	0	1	1	1	0	1	0	0	1	0	6
9-1-1 943.01(1) CRIMINAL DAMAGE TO PROPERTY	0	0	0	0	0	0	0	1	0	2	0	0	3
9-2-11 CURFEW VIOLATION	0	0	0	0	0	0	2	1	0	0	0	0	3
9-2-10(B) HABITUAL TRUANCY	0	0	0	0	0	0	0	0	0	1	7	4	12
9-1-1 287.81 LITTERING	0	0	0	0	0	1	1	0	0	0	0	0	2
9-2-10(A) SIMPLE TRUANCY	3	2	0	0	0	0	0	0	0	3	2	1	11
9-2-9 INTERFERENCE W/CUSTODY OF CHILD	0	0	0	0	0	0	0	0	1	0	0	0	1
9-1-1 167.10(3) USE OF FIREWORKS/POSSESSION OF FIREWORKS	0	0	0	0	0	2	1	0	0	0	0	0	3
9-2-8 DC- DEFEACATING OR URINATING IN PUBLIC PLACES	0	0	0	0	0	0	0	0	0	1	0	0	1
8-4-1(B) ABANDONMENT OF VEHICLES PROHIBITED	0	0	0	1	0	0	0	1	0	0	1	0	3
6-5-15 ANIMAL FECES	0	0	1	0	0	0	0	0	0	0	0	0	1
6-5-14 HARBORING VICIOUS ANIMALS	0	0	0	0	0	1	1	0	0	0	0	0	2
6-5-8(D) FAILURE TO PAY FOR REDEEMED ANIMAL	0	0	0	0	0	1	0	1	0	0	0	0	2
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	0	0	0	0	1	1	0	1	2	0	2	0	7
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	0	3	1	0	2	1	1	2	0	0	0	0	10
6-5-1 DOG LICENSE	0	3	0	0	2	0	1	3	0	3	0	0	12
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	0	0	0	1	0	0	0	0	0	0	0	0	1
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	0	0	0	0	0	0	0	1	0	0	0	0	1
346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	0	0	0	0	0	0	0	0	0	0	1	0	1
346.94(13) ABANDONED MOTOR VEHICLES	0	0	0	1	0	0	0	0	0	0	0	0	1
3-1-3 BONFIRES AND OUTDOOR FIRES	0	0	0	1	0	0	0	0	0	0	0	0	1
ORDINANCE Totals	23	16	7	24	20	26	25	31	18	27	22	8	247
Totals	23	16	7	24	20	26	25	31	18	27	22	8	247

Attachment: Police Report December (3236 : Department Reports)

Traffic Citations 2020

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
TRAFFIC													
343.44(1)(b) 013 OPERATING WHILE REVOKED (FORFEITURE)	1	4	1	0	5	3	2	3	1	3	5	6	34
346.70(1) 006 FAILURE OF OPERATOR TO NOTIFY POLICE OF ACCIDENT	0	0	0	0	0	0	0	1	0	0	0	0	1
341.04 NON-REGISTRATION OF VEHICLE	0	0	1	0	0	0	1	0	0	0	0	0	2
346.18(3) FAIL YIELD RIGHT/WAY FROM STOP SIGN	1	0	0	0	0	1	0	1	0	0	0	0	3
346.87 UNSAFE BACKING OF VEHICLE	0	0	0	0	0	1	0	0	1	0	1	0	3
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	1	1	0	1	1	0	0	1	2	2	0	10
346.62(2) RECKLESS DRIVING-ENDANGER SAFETY	1	0	1	0	2	0	1	0	0	1	0	1	7
346.37(1)(C)1 001 VIOLATE RED TRAFFIC SIGNAL	0	0	0	1	0	0	0	0	0	1	0	0	2
341.04(1) NON-REGISTRATION OF OTHER VEHICLE	0	0	0	0	0	0	1	0	0	0	0	0	1
341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	1	3	4	0	3	2	1	2	2	5	5	2	30
346.675(1) 002 VEHICLE OWNER'S LIABILITY FOR FSA - UNATTENDED VEHICLE	0	0	0	0	0	0	0	1	0	0	0	0	1
346.63(2)(A)3 001 CAUSE INJURY/OPERATING-CONTROL SUBSTANCE	0	0	0	1	0	0	0	0	0	0	0	0	1
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	2	1	0	0	0	0	0	0	0	0	0	0	3
346.32 005 FAILURE TO YIELD RIGHT OF WAY	0	0	0	0	0	0	0	0	1	0	0	0	1
346.06 004 FAILURE TO YIELD RIGHT OF WAY	0	0	0	0	0	0	0	0	0	1	0	0	1
346.63(1)(B) 019 OPERATING W/PAC (2ND)	0	0	2	0	0	0	0	0	0	0	0	0	2
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	1	1	0	0	0	1	0	0	0	0	0	0	3
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	4	3	1	2	3	7	10	4	4	3	4	7	52
343.44(1)(a) 004 OPERATING AFTER SUSPENSION (4TH)	2	3	2	0	3	2	1	1	1	1	0	0	16
343.44(1)(a) 003 OPERATING AFTER SUSPENSION (3RD)	0	0	0	1	0	0	0	0	0	3	0	1	5
343.44(1)(a) 002 OPERATING AFTER SUSPENSION (2ND)	2	0	1	0	0	0	0	3	1	1	1	2	11
343.07(1g)(a)3 OPERATE MOTOR VEHICLE BY PERMITTEE W/O AUTH PERSON > 21	0	1	0	0	0	0	0	0	0	0	0	0	1
343.07(1g)(a)2 OPERATE MOTOR VEHICLE BY PERMITTEE W/O PARENT	0	0	0	0	0	0	0	0	0	1	0	0	1
343.06(2)(a)2 OPERATE W/O COMM.VEH. LICENSE - NON-RESIDENT	1	0	0	0	0	0	0	0	0	0	0	0	1
348.10(5)(A) FAIL/SECURE LOADS IF TOWING A TRAILER	0	0	0	0	0	0	1	0	0	0	0	0	1
347.48(2m)(D) RIDE IN VEHICLE W/O WEARING SEAT BELT	0	0	0	0	0	0	0	0	0	3	0	0	3
347.48(2m)(C) OPERATOR FAIL/HAVE PASSENGER/SEATBELTED	0	0	0	0	0	0	0	0	0	2	0	0	2
346.675(1) 001 VEHICLE OWNER'S LIABILITY FOR FSA	0	0	0	0	1	0	0	0	0	0	0	0	1
346.37(1)(C)1(1)RED VIOLATE RED TRAFFIC SIGNAL	0	0	0	0	0	1	0	0	0	0	0	0	1
346.67(1) 004 PROPERTY HIT & RUN - ATTENDED VEHICLE PROPERTY DAMAGE	0	0	0	0	2	0	0	0	0	0	0	0	2
346.63(1)(AM) 001 OPER W/CONTROLLED SUBSTANCE	1	1	0	1	1	0	0	0	0	0	0	0	4
346.04(3) OPERATOR FLEE/ELUDE OFFICER	1	0	1	0	0	0	0	0	0	0	0	0	2
TR305.30(1) TIRES PROPER WORKING CONDITION	0	0	0	0	0	0	0	0	0	0	0	1	1
347.48(2m)(b) SEATBELT - OPERATOR USE REQUIRED	0	1	0	0	0	0	0	0	0	0	2	5	8
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	1	0	0	0	0	0	0	0	0	0	0	0	1
347.13(1) NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT	1	0	0	0	0	0	0	1	0	0	0	0	2
346.63(5)(A)CIR OPER. COMM MV W/BAC 0.04-0.1	0	0	0	0	0	0	1	0	0	0	0	0	1
346.80(5) BICYCLE ENTERING HWY/FYR TO HWY	0	0	0	0	0	0	0	1	0	0	0	0	1
346.70(1) 001 FAILURE TO NOTIFY POLICE OF ACCIDENT	0	0	0	0	0	2	0	0	0	0	1	0	3
346.69 HIT AND RUN PROPERTY ADJACENT TO HIGHWAY	1	0	0	0	0	1	0	0	0	1	1	0	4
346.68 HIT AND RUN-UNATTENDED VEHICLE	0	0	0	0	0	1	0	0	1	0	0	1	3
346.63(1)(B)CIR OWI-OPERATE WITH PAC OVER LEGAL LIMIT	0	2	1	1	1	4	3	1	2	0	0	1	16
346.63(1)(B)ORD OWI - OPERATE WITH PAC OVER LEGAL LIMIT	1	0	0	0	0	3	1	0	2	2	3	0	12
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	0	3	3	0	4	3	4	0	0	0	1	1	19
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	1	2	0	1	4	0	1	0	0	0	0	1	10
346.57(3) DRIVING TOO FAST FOR CONDITIONS	1	0	0	0	0	0	0	0	0	0	0	0	1
346.48(1) FAIL TO STOP FOR SCHOOL BUS	0	1	0	0	0	0	0	0	0	0	0	0	1
346.46(1) FAILURE TO STOP FOR STOP SIGN	1	1	0	0	0	0	3	2	0	1	1	2	11
346.37(1) VIOLATION OF TRAFFIC CONTROL SIGNAL	0	0	0	0	1	0	0	0	0	1	0	0	1
346.34(1)(A)1 IMPROPER TURN AT INTERSECTION	0	0	0	0	0	0	0	0	0	1	0	0	1
346.31(1) FAIL TO FOLLOW INDICATED TURN	0	0	0	0	0	0	1	0	0	0	0	0	1
346.28(2) FAILURE TO YIELD RIGHT OF WAY PEDESTRIAN ON SIDEWALK	0	0	0	0	0	0	0	1	0	0	0	0	1
346.25 001 PED/BIKE/EPAMD FYR-CROSSING ROADWAY	0	0	0	0	0	0	0	0	0	0	1	0	1
346.23(1) FAIL YIELD RIGHT OF WAY PEDESTRIAN CONTROL INTERSECTION	0	1	0	0	0	0	0	0	0	0	0	1	2
346.18(6) FAIL YIELD RIGHT OF WAY FROM YIELD SIGN	1	0	0	0	0	0	0	0	0	0	0	0	1
346.18(5) 001 FAIL/YIELD RT/WAY FROM PARKED POSITION	0	0	0	0	0	1	1	0	0	0	0	0	2
346.18(4) 001 FAIL/YIELD WHEN EMERGING FROM ALLEY	0	0	0	0	0	0	0	0	0	1	0	0	1
346.18(2) FAILURE YIELD RIGHT OF WAY MAKING LEFT TURN	0	0	0	0	0	0	1	0	0	1	0	0	2
346.14(1m) AUTOMOBILE FOLLOWING TOO CLOSELY	0	0	0	0	0	0	1	1	0	0	1	0	3
346.05(1) OPERATE LEFT OF CENTER LINE	0	0	0	1	0	1	0	0	0	0	0	0	2
346.04(2) DRIVING AGAINST TRAFFIC (ONE WAY STREET)	1	0	0	0	0	0	0	0	0	0	0	0	1
343.44(1)(b) OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUST/REFUSAL)	1	5	4	0	6	3	7	3	1	1	4	2	37
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	4	0	2	0	1	2	2	1	1	1	1	2	17
343.43(1)(d) VIOLATE GDL RESTRICTIONS	0	1	1	0	0	0	0	1	1	0	0	0	4
343.22(1) FAIL/NOTIFY DMV OF ADDRESS/NAME CHANGE	0	0	0	0	0	0	0	1	0	0	0	0	1
343.18(1) OPERATE W/O CARRYING LICENSE	0	0	1	0	0	0	0	0	0	0	0	0	1
343.05(3)(a) OPERATE W/O VALID LICENSE	4	0	2	1	3	1	2	4	2	5	5	2	31
341.62 DISPLAY FALSE VEHICLE REGISTRATION PLATE	0	0	1	0	1	0	0	0	0	0	0	0	2
341.61(2) DISPLAY UNAUTH. VEH. REGISTRATION PLATE	0	0	0	0	0	2	1	0	0	1	0	0	4
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	2	2	0	0	1	2	0	0	1	0	1	0	9
343.05(3)(b) OPERATE MOTORCYCLE W/O VALID LICENSE	0	0	0	0	0	0	1	0	0	0	0	0	1
347.06(3) UNCLEAN/DEFECTIVE LIGHTS OR REFLECTORS	0	1	0	0	0	0	0	0	0	0	0	0	1
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	0	0	0	0	1	0	0	0	0	1	0	0	2
346.62(3) RECKLESS DRIVING - CAUSE BY-NEGLIGENT OPERATION OF VEH	0	0	0	1	0	0	0	0	0	0	0	0	1
346.63(2)(A)1 001 OWI/INJURY OF AN INTOX/CONT SUBSTANCE/OTHER DRUG	0	0	0	1	0	0	0	0	0	0	0	0	1
347.413(1) NO TAMPERING W/IGNITION INTERLOCK DEVICE	0	0	0	0	2	2	0	0	0	0	0	0	4
346.935(2) OPEN INTOXICANTS IN MOTOR VEHICLE BY PASSENGER/DRIVER	0	0	0	0	0	1	0	0	0	0	0	0	1
346.89(1) INATTENTIVE DRIVING	0	0	0	1	3	3	1	0	2	2	0	0	10
346.63(1)(A) ORD OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	0	1	0	0	4	2	0	2	3	3	0	17
346.63(1)(A) CIR OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	0	3	1	1	1	4	4	1	3	0	0	1	19
TRAFFIC Totals	41	41	32	14	50	59	55	34	28	48	43	39	484
Totals	41	41	32	14	50	59	55	34	28	48	43	39	484

Attachment: Police Report December (3236 : Department Reports)

December 2020 Juvenile Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
943.10(1)	220 BURGLARY	1	1
943.201(2)(A)	26F MISAPPROPRIATION OF PERSONAL IDENTIFYING INFO	1	1
9-2-10(A)	90B SIMPLE TRUANCY	1	1
9-2-10(B)	90B HABITUAL TRUANCY	4	4
Totals:		7	7

December 2020 Adult Arrests

Statute	Crime Code and Description	Counts	# of Arrests using Crime Code
940.19(2)	13A SUBSTANTIAL BATTERY/AGGRAVATED/INTEND	1	1
940.235(1) FAMILY	13A IMPEDE BREATHING BY PRESSURE ON THROAT OR	1	1
941.30(2)	13A 2ND DEGREE RECKLESSLY ENDANGERING SAFETY -	1	1
940.19(1)	13B BATTERY-SIMPLE	6	5
947.01(1) 13B	13B DISORDERLY CONDUCT - SIMPLE ASSAULT	4	4
943.03	200 ARSON OF PROPERTY OTHER THAN BUILDING	1	1
943.10(1)	220 BURGLARY	1	1
943.10(1M)(A)	220 BURGLARY TO BUILDING OR DWELLING	1	1
943.50(1M)(D) CONCEAL	23C RETAIL THEFT - INTENTIONALLY CONCEAL - MISD	1	1
943.20(1)(A) THEFT OTHER	23H THEFT ALL OTHER	16	2
943.20(3)(A)	23H THEFT < \$2,500/PETTY	1	1
943.01(1)	290 CRIMINAL DAMAGE TO PROPERTY	3	3
9-2-12	35A POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR	1	1
961.41(1M)(A)	35A POSSESS W/INTENT NARCOTIC SCH I, II	1	1
961.41(1M)(E)1	35A POSSESS W/INTENT PCP, METHCATHINONE OR	1	1
961.41(3G)(AM)	35A POSSESS NARCOTIC SCH I OR II	2	2
961.41(3G)(B)	35A POSSESS OTHER SCHEDULE DRUG	2	2
961.41(3G)(E)	35A POSSESS THC	1	1
961.41(3G)(G)	35A POSSESS METHAMPHETAMINE	1	1
961.573(1)	35B POSSESS DRUG PARAPHERNALIA	4	4
948.02(2) STATUTORY RAPE	36B 2ND DEGREE SEXUAL ASSAULT UNDER 16 YOA	1	1
947.01(1) 90C	90C DISORDERLY CONDUCT - GENERAL	8	7
346.63(1)(A) CIR	90D OPERATING A MOTOR VEHICLE WHILE UNDER THE	1	1
813.125(7)	90F VIOLATE/HARASSMENT RESTRAINING ORDER	1	1
968.075(1)(a)	90F DOMESTIC ABUSE	2	2
943.14	90J CRIMINAL TRESPASS TO DWELLING	1	1
346.04(3)	90Z OPERATOR FLEE/ELUDE OFFICER	1	1
51.15	90Z EMERGENCY DETENTION/MENTAL HEALTH	2	2
9-6-4/OWNERS	90Z RESPONSIBILITY OF OWNERS FOR	1	1
939.63(1)(a)	90Z USE OF A DANGEROUS WEAPON	1	1
946.41(1) OBSTRUCT	90Z OBSTRUCTING AN OFFICER	2	2
946.41(1) RESIST	90Z RESISTING AN OFFICER	1	1
946.415(2)(A)	90Z FAILURE TO COMPLY WITH OFFICERS ATTEMPT TO	1	1
946.49(1)(a)	90Z BAIL JUMPING-MISDEMEANOR	16	9
946.49(1)(b)	90Z BAIL JUMPING-FELONY	13	8
968.09(1)	90Z WARRANT ON FAILURE TO APPEAR	1	1
973.10	90Z PROBATION HOLD	5	5
973.10(1)	90Z PROBATION VIOLATION	1	1
Totals:		109	81

Attachment: Police Report December (3236 : Department Reports)

2021 Public Works/WWTP Tracking		<u>2021</u>		<u>2020</u>	
		<u>January</u>	<u>Year-to-Date</u>	<u>January</u>	<u>Year-to-Date</u>
<u>ENGINEERING 2020</u>					
	Landfill Leachate Pumpage (gallons)	573,075	573,075	734,114	734,114
	Precipitation	1.60	1.60	1.83	1.83
	Number of Encumbrance property checks	20	20	21	21
<u>STREET DIVISION 2020 (Manhours)</u>					
	Work for Engineering		0		0
	Shop/Vehicle Maintenance	476	476	458	458
	Street Maintenance	38	38	70	70
	Street Cleaning		0	56	56
	Street Signs/Painting	63	63	84	84
	Snow & Ice	227	227	204	204
	PT Snowplowers	219	219	151	151
	Bridge - maintenance		0		0
	Old Dump/Landfill/River Sediment		0		0
	17th Street Bridge opening	13		11	
	Storm Sewers		0		0
	Refuse/Garbage		0		0
	Recycling/Leaf Collection	27	27	13	13
	Weed Cutting		0		0
	Work for Others	146	146	34	34
	Special Events		0		0
	PBS Sewers	8	8	8	8
	Salted Streets	need #	0		0
	Plowed all city streets	need #	0		0
	Open 17th Street Bridge	25	25	41	41
<u>WASTEWATER UTILITY 2020</u>					
	Wastewater Treated, Gallons	60,233,300	60,233,300	88,292,000	88,292,000
	MONTHLY AVERAGE: Daily Flow, Gallons	1,943	1,943	2,848,000	2,848,000
	MONTHLY AVERAGE: Daily BOD, Lbs.	4,273	4,273	4,163	4,163
<u>Plant Discharges (MONTHLY AVERAGE)</u>					
	Biological Oxygen Demand (BOD), mg/l	8.90	8.90	9.00	9.00
	Suspended Solids, mg/l	8.00	8.00	6.80	6.80
	Ammonia, mg/l	0.26	0.26	0.42	0.42
	Phosphorus, mg/l	0.46	0.46	0.21	0.21
	Fecal Coliform, per 100ml	19	19.00	31	31.00
	pH, Min (6.0)	6.8	6.80	7	7.00
	pH, Max (9.0)	7	7.00	7.1	7.10
<u>Chemicals</u>					
	Polymer, Gallons	88	88	88	88
	Ferric Chloride, Gallons	2,077	2,077	2,474	2,474
	Chemical Costs for the month	\$ -	\$ -	\$ -	\$ -
	Mishicot Payment	\$ 5,773.03	\$ 5,773.03	\$ 8,786.67	\$ 8,786.67
	Emergency call-ins	3	3	4	4

January 2021 Public Works Narrative Tasks	
<u>ENGINEERING 2021</u>	
	Mariners Trail Repaving
	- Asphalt trail repaving contract to have bids opened September 18, 2020
	- Paving on the north end was completed October 13.
	- Contractor placed backfill/restoration in early December. Remainder to be completed in spring.
	- Paving near the Woodland Wayside is expected in early 2021.
	Shoreline Protection
	- Staff and consultant are preparing the final permit for shoreline protection placed at DPW/WWTP area, Eggers Pond Site, Lot F, and Neshotah Pond area, as required by DNR.
	Sidewalk Repair
	- Work completed on the 2019 sidewalk replacement contract. Future contract(s) to be bid for additional sidewalk complaint areas.
	- Staff is responding to additional complaints, for which notices have been sent to affected residents.
	2021 Projects
	City staff and consultants are prepared plans and specifications to bid street projects. Contracts bid date is February 4. Projects include replacement of street, including pavement, sanitary, storm, and water utilities.
	- 24th Street (Forest Ave to Jefferson);
	- 25th Street (West River St to Forest Ave)
	- Madison Street (19th St to 22nd St)
	- Scattered sanitary and lead water services.
	City staff and consultants continue to work on design, and project coordination, of Eggers Pond, (near 20th St & East River St), and Pine Tree Lift Station
	- Expect to bid contract in March
	- Storm Lateral, and mini storm sewer work continues to be considered to help provide location for sump pump discharge, and reduce inflow into sanitary sewer.
<u>STREET DIVISION 2021</u>	
	17th St. Bridge Openings (25)
	Repair Tail Lock 17th St. Bridge
	Plow City Streets / Pick Up Windrows
	Remove Snow from Corners
	Plow & Salt Red & Blue Routes
	Plow & Salt City Walks & Lots
	Fill Sand Barrels
	Remove Truck Hoists in Mechanic Shop / Replace Concrete
	Street Openings for Water Dept.
	Hydro-Vac for Elec. Dept.
	PBS Sewers (8)
	Biweekly / Monthly Sewer
	Root Cutting / Sanitary Sewers
	Tree Trimming / Curblin / Sidewalk
	Move Equipment to Storage Building
	Remove Debris from Property @ 21st & Washington / Cap Vent in Roof
	Remove Debris from Property on Lincoln Ave.
	Stormwater Pond Inspections
	Repair Replace Street Signs
	Fill Potholes with Cold Mix
	Christmas Tree Pick Up Curbside
<u>WASTEWATER UTILITY 2021</u>	



Municipal Electric Utilities of Wisconsin
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725 Lois Drive
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T: 608-837-2263
F: 608-837-0206
www.meuw.org

**Two Rivers
January 2021**

Prepared By: Patrick Murphy – MEUW Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. **Training**
 - No training was conducted
2. **Audits/Inspections**
 - Department Public Works Informal walk through/inspection.
3. **Compliance/Risk Management**
 - Reviewing Written Safety & Health Program
 - All Sections

GOALS AND OBJECTIVES

1. **Training**
 - Lockout Tagout Verify training to be completed on 2/17/21
2. **Audits/Inspections**
 - Wastewater treatment scheduled for 2/22/21
3. **Compliance/Risk Management**
 - Continue review of written Safety and Health Manual
 - MSDS review scheduled for 2/3/21
 - APPA safety award submitted

Attachment: Safety Report (3236 : Department Reports)

Jan-21

CITY OF TWO RIVERS
ULTRAFILTRATION FACILITY MONTHLY OPERATING REPORT

ULTRAFILTRATION MEMBRANE FACILITY PRODUCTION

TOTAL PRODUCTION	<u>26,825,960</u>	GAL/MONTH
LESS BACKWASH WATER	<u>4,760,170</u>	GAL/MONTH
WATER TO CITY	<u>22,065,790</u>	GAL/MONTH
MAX. DAILY WATER PRODUCTION	<u>930,150</u>	GAL/DAY
MIN. DAILY WATER PRODUCTION	<u>760,110</u>	GAL/DAY
AVERAGE DAILY WATER PRODUCTION	<u>865,350</u>	GAL/DAY

TOTAL PRODUCTION	<u>26825960</u>	GAL/MONTH
WATER TO CITY	<u>22065790</u>	GAL/MONTH

PUMP OPERATION

LOWLIFT PUMPS

1	2	3	
240	240	264	HR/MO
7.74	7.74	8.52	HR/DAY

HIGHLIFT PUMPS

1	2	3	4	
0	0	744	0	HR/MO
		24		HR/DAY

USED FOR PRODUCTION ONLY

CHEMICAL USAGE

PRE MEMBRANE HYPOCHLORITE
POST SODIUM HYPOCHLORITE
RESERVOIR HYPOCHLORITE
50% SODIUM HYDROXIDE
FLUORIDE
50% CITRIC ACID

POUNDS USED	PMG	PPM
1756.0	0.08	0.00
3022.5	0.11	0.00
116.2	0.00	0.00
1734.0	0.00	0.00
632.8	0.02	0.00
207 gals	----	----

RESERVOIR OPERATIONS

HOURS OF OPERATION
PUMP HOURS PER MONTH

HR/MONTH			
PUMP 7	PUMP 8	PUMP 9	TOTAL
456	0	288	744
			<u>6,782,000</u>
			GAL/MONTH
			<u>238,000</u>
			GAL/DAY
			<u>211,000</u>
			GAL/DAY
			<u>218,774</u>
			GAL/DAY

TOTAL GALLONS PUMPED PER MONTH
MAXIMUM GALLONS PER DAY
MINIMUM GALLONS PER DAY
AVERAGE GALLONS PER DAY

REPORT PREPARED BY

Garret Wachowski / RB

DATE

2/4/2021

Attachment: Water Report (3236 : Department Reports)

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/04/2020	126350	Klein, Melissa	Refund / Girls Double A	06/02/2020	69.00-
Total 126350:					69.00-
12/11/2020	126502	Prairie Farms Dairy Inc	Dairy - Sr. Cntr.	9080947	107.04-
Total 126502:					107.04-
12/01/2020	127468	Batteries Plus Bulbs #507	Batteries-FD	P31208043	18.00-
12/01/2020	127468	Batteries Plus Bulbs #507	Batteries-FD	P31516439	28.95-
Total 127468:					46.95-
12/07/2020	127737	Board of Comm. of Pub Lands	Lake Bed Lease, South of Neshotah Park-CM	9/29/2020	200.00-
Total 127737:					200.00-
12/11/2020	127793	WTP Service	Reference # 16207306	16207306	1,420.00-
12/11/2020	127793	WTP Service	Reference # 16207511	16207511	1,420.00-
12/11/2020	127793	WTP Service	Reference # 16207583	16207583	1,420.00-
12/11/2020	127793	WTP Service	Reference # 16207622	16207622	1,420.00-
Total 127793:					5,680.00-
12/03/2020	127857	All Seasons Outdoor Power & Marine	Water Pumps & Power Cutter - Wtr	11/04/2020	1,749.00
12/03/2020	127857	All Seasons Outdoor Power & Marine	Service - Wtr	9/27/20	117.93
Total 127857:					1,866.93
12/03/2020	127858	American Messaging	Pager - Elec	U1850398UL	61.90
Total 127858:					61.90
12/03/2020	127859	Anthem Blue Cross and Blue Shield	Health Insurance Premiums for December 2020	000684450D	158,249.28
Total 127859:					158,249.28
12/03/2020	127860	Aurora Health Care	Drug Screens	1618515	198.00
Total 127860:					198.00

Attachment: Summary of Bills Jan 2021 (3249 : Summary of Verified Bills)

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/03/2020	127861	Badgerland Aggregates LLC	Limestone/Sandy Bay Highlands	10782	895.50
Total 127861:					895.50
12/03/2020	127862	Ball Auto & Truck Parts Inc	Oil Filter - WWTP	205290	39.96
12/03/2020	127862	Ball Auto & Truck Parts Inc	Motor Tune-Up - WWTP	205428	6.99
Total 127862:					46.95
12/03/2020	127863	Boardman & Clark LLP	Pole Attachment Agreement - Elec	228546	2,677.50
Total 127863:					2,677.50
12/03/2020	127864	Boldt, Randolph	Over payment of ambulance charges - 11/18/20	12/02/2020	100.00
Total 127864:					100.00
12/03/2020	127865	Brabazon Pump Co. LTD	Services - Wtr	5201294	1,125.00
Total 127865:					1,125.00
12/03/2020	127866	Braun Building Center	Supplies-Rec	BB071348601	177.45
12/03/2020	127866	Braun Building Center	Supplies-Rec	BB071362401	149.96
12/03/2020	127866	Braun Building Center	Supplies-Rec	BB071454001	119.94
12/03/2020	127866	Braun Building Center	Supplies-Rec	BB071838701	624.06
12/03/2020	127866	Braun Building Center	Supplies-Rec	BB071850801	101.60
12/03/2020	127866	Braun Building Center	Supplies-Rec	BB071879501	61.26
12/03/2020	127866	Braun Building Center	Supplies-Rec	BB071889901	131.99
12/03/2020	127866	Braun Building Center	Supplies-Rec	BB071891601	67.83
Total 127866:					1,298.43
12/03/2020	127867	Charter Communications Inc	Service 11/16/20-12/18/20 - Sr. Cntr	0000265111920	83.47
Total 127867:					83.47
12/03/2020	127868	Cisneros, Oscar	Overpayment of ambulance charges - 12/18/20	12/02/2020	9.91
Total 127868:					9.91
12/03/2020	127869	CTC Supplies	Supplies-Elec	0060759	90.92

Attachment: Summary of Bills Jan 2021 (3249 : Summary of Verified Bills)

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127869:					90.92
12/03/2020	127870	DeBruyn, Don	Solar Credit Refund	12/2/2020	143.80
Total 127870:					143.80
12/03/2020	127871	Dewane, Patrick	Room Tax Refund - February & March 2020	11/19/2020	257.45
Total 127871:					257.45
12/03/2020	127872	ESRI	GIS Professional Standard Term License - Elec	93934632	2,750.00
Total 127872:					2,750.00
12/03/2020	127873	Froelich, Whitney L.	Pay Period Ending 11/28/20	108	1,012.50
Total 127873:					1,012.50
12/03/2020	127874	Frontier	Telephone - Wtr	5741;11/20	89.43
Total 127874:					89.43
12/03/2020	127875	Gannett Wisconsin Media	Annual Subscription 1/1/21-12/31/21	01/01/21-12/31/21	401.54
Total 127875:					401.54
12/03/2020	127876	General Code	Annual Maintenance	GC00111701	300.00
Total 127876:					300.00
12/03/2020	127877	Grainger	Supplies - WWTP	9709056460	8.91
12/03/2020	127877	Grainger	Supplies - WWTP	9713693209	46.64
Total 127877:					55.55
12/03/2020	127878	Itron Inc	Hardware & Software Maintenance	572934	1,214.87
Total 127878:					1,214.87
12/03/2020	127879	JF Ahern Co	Equipment Inspection - WWTP	407803	406.05

Attachment: Summary of Bills Jan 2021 (3249 : Summary of Verified Bills)

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127879:					406.05
12/03/2020	127880	Kip Gulseth Construction Co	Excavate @ 2019 East River Street	3022	4,715.70
12/03/2020	127880	Kip Gulseth Construction Co	Sewer Repair @ 1910 28th Street	3023	3,133.25
Total 127880:					7,848.95
12/03/2020	127881	Klein, Patricia Ann	Simply Seniors Exercise Class - 11/1/20-11/24/2	12/1/2020	59.40
Total 127881:					59.40
12/03/2020	127882	Kulpa Jr, Frank	Solar Credit Refund	12/2/2020	245.50
Total 127882:					245.50
12/03/2020	127883	LeClair Bros Heat/AC Inc	Service - 1429 B Wentker Court	C8458	206.89
Total 127883:					206.89
12/03/2020	127884	Manitowoc Disposal Inc	Recycling & Refuse Collect 11/14/20-11/27/20	11/14/20-11/27/20	14,157.64
12/03/2020	127884	Manitowoc Disposal Inc	Empty Dumpsters - Rec	50113	160.00
Total 127884:					14,317.64
12/03/2020	127885	Manitowoc Trophy	Name Plates - Jackson & Andrews	37708	20.00
Total 127885:					20.00
12/03/2020	127886	Mid-American Research Chemical	Supplies-PW	0716864-IN	161.77
Total 127886:					161.77
12/03/2020	127887	Motion Industries	Supplies- DPW	WI09-893547	397.00
Total 127887:					397.00
12/03/2020	127888	National Elevator Inspection	Routine Inspection/Elev - CH	0408800	80.00
Total 127888:					80.00

Attachment: Summary of Bills Jan 2021 (3249 : Summary of Verified Bills)

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/03/2020	127889	Northeast Asphalt Inc.	Asphalt-DPW	1696533 - 8/13/20	2,558.42
12/03/2020	127889	Northeast Asphalt Inc.	Asphalt-DPW	1699579-8/27/20	715.74
12/03/2020	127889	Northeast Asphalt Inc.	Asphalt Paving / Harbor Street	616120-01 8/5/20	8,925.00
12/03/2020	127889	Northeast Asphalt Inc.	Road Repair/Zlatnik Drive	616373-01	16,755.00
Total 127889:					28,954.16
12/03/2020	127890	Northeast Wisc Tech College	Tuition and Fees/Matthew Miller- FD	SFT0000121454	504.45
Total 127890:					504.45
12/03/2020	127891	Office Depot	Supplies - City Mgr	134316506002	1.46
12/03/2020	127891	Office Depot	Supplies - City Mgr	134764408001	52.82
Total 127891:					54.28
12/03/2020	127892	OpenPoint LLC	OpenPoint Subscription - December 2020	1107	2,350.00
Total 127892:					2,350.00
12/22/2020	127893	Oshkosh Fire/Police Equipment	Supplies-FD	182665	.00
12/22/2020	127893	Oshkosh Fire/Police Equipment	Supplies-FD	182758	.00
Total 127893:					.00
12/03/2020	127894	OSI Environmental Inc	Used Oil Collection - DPW	4019587	75.00
Total 127894:					75.00
12/03/2020	127895	Penworthy Company LLC, The	Jn - Lib	0567249-IN	377.12
Total 127895:					377.12
12/03/2020	127896	Prairie Farms Dairy Inc	Dairy - Sr. Cntr.	9078126	153.80
Total 127896:					153.80
12/03/2020	127897	PrecisionChem LLC	On-Site Testing and System Evaluation/Evaluati	14227	105.00
Total 127897:					105.00

Attachment: Summary of Bills Jan 2021 (3249 : Summary of Verified Bills)

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/03/2020	127898	Quadient Inc	Ink Cartridge for IS3-4	16225594	279.46
Total 127898:					279.46
12/03/2020	127899	Quadient Leasing USA Inc.	Folder/sorter lease	N8577125	612.03
Total 127899:					612.03
12/03/2020	127900	Risler, Steve	Energy Star Rebate - Refrigerator	11/18/2020	55.00
Total 127900:					55.00
12/03/2020	127901	Salvage Battery & Lead Inc	Supplies - Rec	15030	20.00
Total 127901:					20.00
12/03/2020	127902	San-A-Care Inc	Supplies - FD	531487-1	199.73
Total 127902:					199.73
12/03/2020	127903	Schaus Roofing/Mechanical	Service - WWTP	79563	291.00
Total 127903:					291.00
12/03/2020	127904	St Vincent De Paul	Community Contributions Donation - Elec	12/2/2020	825.00
Total 127904:					825.00
12/03/2020	127905	Steinies Water Garden & Irrigation	Central Park Irrigation Shut Down 2020	7372A	94.00
12/03/2020	127905	Steinies Water Garden & Irrigation	Winter Shut Down (Vietnam Park) / Supplies-Re	7373A	354.00
Total 127905:					448.00
12/03/2020	127906	Strand Associates Inc	Prof. Svcs. 7/1/20-10/31/20 - Wtr	0165457	221.88
Total 127906:					221.88
12/03/2020	127907	Streicher's	Training Ammo - PD	11465118	2,160.00
Total 127907:					2,160.00

Attachment: Summary of Bills Jan 2021 (3249 : Summary of Verified Bills)

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/03/2020	127908	Strong, Ronald I	Strength & Condition Work 10/5/20-11/18/20	11/19/2020	336.00
Total 127908:					336.00
12/03/2020	127909	Stryker Sales Corporation	Supplies- FD	3202277M	1,581.34
Total 127909:					1,581.34
12/03/2020	127910	Superior Chemical Corp	Supplies - Elec	285089	88.08
Total 127910:					88.08
12/03/2020	127911	Synergy Environmental Lab Inc	Stormwater Ponds Soil Testing - W. Hawthorne	E38666	1,629.60
Total 127911:					1,629.60
12/03/2020	127912	The Home Depot Pro	Supplies - FD	585204894	450.45
Total 127912:					450.45
12/03/2020	127913	Thuermer Law Office	November 2020 Services	NOVEMBER 2020	1,471.00
Total 127913:					1,471.00
12/03/2020	127914	Two Rivers Ecumenical Pantry	Community Contributions Donation - Elec	12/2/2020	825.00
Total 127914:					825.00
12/03/2020	127915	Two Rivers Historical Society	Dec 2020 Monthly Support Pymt	DEC2020	250.00
Total 127915:					250.00
12/03/2020	127916	U.S. Postal Service	Box renewal fee	DECEMBER 2020	194.00
12/03/2020	127916	U.S. Postal Service	First class presort fee-Permit 11	NOVEMBER 20, 2020	240.00
Total 127916:					434.00
12/03/2020	127917	USA Blue Book	Supplies-WTr	419987	688.51
Total 127917:					688.51

Attachment: Summary of Bills Jan 2021 (3249 : Summary of Verified Bills)

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/03/2020	127918	Vanderveren, Sally A	November 2020 Services	1120	3,658.33
Total 127918:					3,658.33
12/03/2020	127919	Vinton Construction Company	SBH Paving	20080.1	256,396.69
12/03/2020	127919	Vinton Construction Company	Crushing @ TR City Shop - DPW	20105.1	26,520.34
Total 127919:					282,917.03
12/03/2020	127920	West & Dunn LLC	Legal - Frontier Communications Corp. Bankrup	1804	240.00
12/03/2020	127920	West & Dunn LLC	Legal - Frontier Communications Corp. Bankrup	2090	260.00
12/03/2020	127920	West & Dunn LLC	Legal - Paragon Partners Foreclosure	2277	400.00
12/03/2020	127920	West & Dunn LLC	Legal - Frontier Communications Corp. Bankrup	2279	20.00
12/03/2020	127920	West & Dunn LLC	Legal - General Matters	2286	5,728.48
12/03/2020	127920	West & Dunn LLC	Legal - Paragon Partners Foreclosure	2437	440.00
12/03/2020	127920	West & Dunn LLC	Legal - General Matters	2438	5,728.48
12/03/2020	127920	West & Dunn LLC	Legal - 2023 Washington St. Foreclosure	2439	20.00
Total 127920:					12,836.96
12/03/2020	127921	WEX Bank	Gasoline	68564895	4,540.50
Total 127921:					4,540.50
12/03/2020	127922	Wisconsin Public Service	FIRE DEPT	0401271669-03;11/20	359.07
12/03/2020	127922	Wisconsin Public Service	1520 17TH ST - Rec	0401271669-04;11/20	1,590.23
12/03/2020	127922	Wisconsin Public Service	CEMETERY	0401271669-05;11/20	59.68
12/03/2020	127922	Wisconsin Public Service	1300 35th Street - Rec	0401271669-07;11/20	63.49
12/03/2020	127922	Wisconsin Public Service	3801 Mishicot Rd.	0401271669-09;11/20	100.89
12/03/2020	127922	Wisconsin Public Service	1916 COLUMBUS ST - Elec	0401271669-10;11/20	189.50
12/03/2020	127922	Wisconsin Public Service	WARM BLDG	0401271669-12;11/20	18.44
12/03/2020	127922	Wisconsin Public Service	PARK SHELTER	0401271669-14;11/20	26.15
12/03/2020	127922	Wisconsin Public Service	LIBRARY	0401271669-23;11/20	697.63
12/03/2020	127922	Wisconsin Public Service	CITY HALL	0401271669-24;11/20	617.28
12/03/2020	127922	Wisconsin Public Service	Bridge Bldg - Engineering	0401271669-30;11/20	51.99
12/03/2020	127922	Wisconsin Public Service	1401 Lake Street	0401271669-35;11/20	4,676.67
12/03/2020	127922	Wisconsin Public Service	GENERATOR	0401271669-38;11/20	18.44
12/03/2020	127922	Wisconsin Public Service	Pavillion	0401271669-42;11/20	28.86
12/03/2020	127922	Wisconsin Public Service	606 PARKWAY BLVD (PARAGON)	0401271669-44;11/20	432.32

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127922:					8,930.64
12/03/2020	127923	Woodland Dunes Nature Center	Solar Credit Refund	12/2/2020	221.20
Total 127923:					221.20
12/10/2020	127924	4 K's Pest Control LLC	Service - Rec	15859	45.00
Total 127924:					45.00
12/10/2020	127925	AnSer Services	After hours answering service-Elec	6502-110120	480.38
12/10/2020	127925	AnSer Services	After hours answering service-Elec	6502-120120	190.00
Total 127925:					670.38
12/10/2020	127926	B&D Water Meter Testing/Repair	Testing of 10 Water Meters	1120	1,080.00
Total 127926:					1,080.00
12/10/2020	127927	Bay-Lake Regional Planning Commissio	Services 10/1/20-10/31/20	6332	2,776.12
Total 127927:					2,776.12
12/10/2020	127928	Boyle Fredrickson S.C.	Logo Trademarking	STATEMENT NO: 524631	1,053.00
12/10/2020	127928	Boyle Fredrickson S.C.	Logo Trademarking	STATEMENT NO: 524632	1,360.00
12/10/2020	127928	Boyle Fredrickson S.C.	Logo Trademarking	STATEMENT NO: 524633	1,360.00
12/10/2020	127928	Boyle Fredrickson S.C.	Logo Trademarking	STATEMENT NO: 524634	1,085.00
12/10/2020	127928	Boyle Fredrickson S.C.	Logo Trademarking	STATEMENT NO: 524635	1,085.00
12/10/2020	127928	Boyle Fredrickson S.C.	Logo Trademarking	STATEMENT NO: 527250	270.00
Total 127928:					6,213.00
12/10/2020	127929	Brooks Tractor Inc	Parts - PW	381827	237.28
Total 127929:					237.28
12/10/2020	127930	Brown County Treasurer	Copy of Brown County Plat Map-Lib	12/07/2020	50.00
Total 127930:					50.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/10/2020	127931	City Of Manitowoc	2020 Lakeshore Humane Society Stray Contrac	0243788	8,761.80
Total 127931:					8,761.80
12/10/2020	127932	City of Two Rivers	Real Estate Taxes - East River Street 000-053-0	12/09/2020	100.00
Total 127932:					100.00
12/10/2020	127933	City of Two Rivers Petty Cash	Replenish Petty Cash Check Book	12/4/2020	19,104.03
Total 127933:					19,104.03
12/10/2020	127934	CliftonLarsonAllen LLP	Progress Billing/Dec 2019 Audit	2690025	6,615.00
Total 127934:					6,615.00
12/10/2020	127935	Core & Main LP	Supplies - Wtr	N371514	210.34
Total 127935:					210.34
12/10/2020	127936	Cretton Enterprises Inc	Nov 2020 Services - Lib	9549	2,394.00
Total 127936:					2,394.00
12/10/2020	127937	Cursor Control Inc	Annual CDM Maintenance	2012-940	1,465.00
Total 127937:					1,465.00
12/10/2020	127938	Electrical Testing Laboratory LLC	Testing - Elec	35269	633.66
Total 127938:					633.66
12/10/2020	127939	Environmental Consulting & Testing	Acute & Chronic WET test - WWTP	4283	1,475.00
Total 127939:					1,475.00
12/10/2020	127940	Fastenal	Supplies	WIMAN272526	267.05
12/10/2020	127940	Fastenal	Supplies	WIMAN272528	98.98
Total 127940:					366.03

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/10/2020	127941	Fire Dept Petty Cash	Petty cash reimbursement	12/08/2020	85.64
Total 127941:					85.64
12/10/2020	127942	Forster, Maria	Translator services-PD	20-06230 - NOV 21, 2020	75.00
Total 127942:					75.00
12/10/2020	127943	Frontier	Telephone	262-002-1678-010165-5; 0	52.70
Total 127943:					52.70
12/10/2020	127944	Garage Door Specialty Inc	Service - Elec	38891	1,795.00
Total 127944:					1,795.00
12/10/2020	127945	Grainger	Supplies - WWTP	9718751481	35.60
12/10/2020	127945	Grainger	Supplies - WWTP	9723995552	33.64
12/10/2020	127945	Grainger	Supplies - WWTP	9724304622	17.57
Total 127945:					86.81
12/10/2020	127946	Granicus	IQM2 Agenda & Minutes - CM	134256	500.00
Total 127946:					500.00
12/22/2020	127947	Grapek Company	Supplies - WWTP	0228658-IN	.00
Total 127947:					.00
12/10/2020	127948	Hawkins Inc	Labor-Wtr	4830048	220.00
Total 127948:					220.00
12/10/2020	127949	Holiday Wholesale	candy - Rec	9537140	181.55
Total 127949:					181.55
12/10/2020	127950	Hubbarrt Electric Inc	Labor & Material to troubleshoot level sensor no	12214C	193.16

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127950:					193.16
12/10/2020	127951	HydroCorp	Cross Connection Control Prog - November 20	0059953-IN	3,138.00
Total 127951:					3,138.00
12/10/2020	127952	JF Ahern Co	Fire Equipment Inspections-Library	410467	210.15
Total 127952:					210.15
12/10/2020	127953	Kaat's Water Conditioning Inc	Bottled water, 6303 Riverview Dr-Eng	11/30/2020	67.55
Total 127953:					67.55
12/10/2020	127954	Klein, Melissa	Refund / Girls Double A	6/2/20	69.00
Total 127954:					69.00
12/10/2020	127955	Klein's Hardware Hank	Supplies- Wtr	11/05/2020	110.90
12/10/2020	127955	Klein's Hardware Hank	Shop Supplies-DPW	TR PUBLIC WORKS 12/1/	15.98
Total 127955:					126.88
12/10/2020	127956	KPS Homes Inc	Shed rental-PW	PUBLIC WORKS 11/01/20	1,700.00
Total 127956:					1,700.00
12/10/2020	127957	Lakeshore Screen Printing	Clothing-FD	6749	297.00
Total 127957:					297.00
12/10/2020	127958	Lamp Recyclers Inc.	Supplies-Elec	107523	3,104.80
Total 127958:					3,104.80
12/10/2020	127959	Lincoln Contractors Supply Inc	Supplies - WWTP	N14821	79.59
Total 127959:					79.59
12/10/2020	127960	Manitowoc Co Treasurer	Nov 2020 Jail & Driver Improvement Surcharge	12/4/2020	1,173.60

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127960:					1,173.60
12/10/2020	127961	Manitowoc Public Utilities	Service - 5000 Memorial Dr.	118598;11/20	636.96
Total 127961:					636.96
12/10/2020	127962	Maritime Plumbing and Mechanical	Labor & Material to install chemical flow meters	37650	1,090.00
Total 127962:					1,090.00
12/10/2020	127963	MBM	Meter Charge 11/1/20-11/30/20	IN536132	395.67
Total 127963:					395.67
12/10/2020	127964	McMahon Associates Inc	Grace United Church Storm Analysis	920739	400.80
12/10/2020	127964	McMahon Associates Inc	Stormwater Ponds Ecological Svcs	920740	4,200.60
12/10/2020	127964	McMahon Associates Inc	Permitting for Beach Grooming Permit	920741	1,023.00
12/10/2020	127964	McMahon Associates Inc	Ecological Svcs-S Columbus Pond; Sandy Bay	920824	820.00
Total 127964:					6,444.40
12/10/2020	127965	Midwest Meter Inc	Supplies - Wtr	0126946-IN	384.28
12/10/2020	127965	Midwest Meter Inc	Rubber Gasket-Wtr	0127111-IN	390.10
12/10/2020	127965	Midwest Meter Inc	Meters - wtr	0127117-IN	2,535.88
Total 127965:					3,310.26
12/10/2020	127966	Northeast Wisc Tech College	Course Instruction - Elsenpeter	CS34581	5.00
Total 127966:					5.00
12/10/2020	127967	Northern Lake Service Inc	Sample transport & Organic Carbon-Wtr	391471	42.00
Total 127967:					42.00
12/10/2020	127968	NovoPrint USA Inc	Chamber directory advertising	I-516767	650.00
Total 127968:					650.00
12/10/2020	127969	Octagon Club	Recycling Event Proceeds	12/7/2020	600.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127969:					600.00
12/10/2020	127970	Quadient Leasing USA Inc.	Quarterly postage rental	N8599346	594.81
Total 127970:					594.81
12/10/2020	127971	R&J Fricke Inc	Concrete-PW	10353	1,624.00
12/10/2020	127971	R&J Fricke Inc	Concrete-PW	10360	336.00
Total 127971:					1,960.00
12/10/2020	127972	Reinhart Foodservice	Food-Sr Ctr	252806	623.09
12/10/2020	127972	Reinhart Foodservice	Food-Sr Ctr	257689	522.73
Total 127972:					1,145.82
12/10/2020	127973	Riverside Foods	WPPI Matching Funds Energy Efficiency	12/7/2020	2,726.00
Total 127973:					2,726.00
12/10/2020	127974	Schaus Roofing/Mechanical	Services - Lib	78307	5,092.00
Total 127974:					5,092.00
12/10/2020	127975	Sprang, Kevin	Roping & Wreath -Rec	830029	190.00
Total 127975:					190.00
12/10/2020	127976	St Vincent De Paul	Recycling Event Proceeds	12/7/2020	600.00
Total 127976:					600.00
12/10/2020	127977	State of Wisconsin	Nov 2020 penalty surcharges	12/04/2020	3,065.60
Total 127977:					3,065.60
12/10/2020	127978	Suettinger's Keys LLC	Single cut keys-Wtr	124200	2.00
Total 127978:					2.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/10/2020	127979	TAPCO	Sign Inventory-DPW	I684249	483.17
Total 127979:					483.17
12/10/2020	127980	Two Rivers Ecumenical Pantry	Recycling Event Proceeds	12/7/2020	600.00
Total 127980:					600.00
12/10/2020	127981	Two Rivers Municipal Utilities	606 Parkway Blvd (Paragon)	045-00007334-03; 12/20	80.00
12/10/2020	127981	Two Rivers Municipal Utilities	606 Parkway Blvd (Paragon)	045-00007335-03;11/20	1,523.03
12/10/2020	127981	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007336-03;11/20	1,517.82
12/10/2020	127981	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007337-03;11/20	47.27
12/10/2020	127981	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007338-03;11/20	70.90
Total 127981:					3,239.02
12/10/2020	127982	University of Northern Colorado	Lost Book - Lib	2021-010	80.00
Total 127982:					80.00
12/10/2020	127983	Utility Sales and Service Inc	Supplies - Electric	0208432-IN	76.96
Total 127983:					76.96
12/10/2020	127984	Village of Mishicot Treasurer	Nov 2020 Municipal Court Forfeitures	12/4/2020	657.35
Total 127984:					657.35
12/10/2020	127985	Voyageur Magazine	Subscription Renewal - Lib	12/08/2020	20.00
Total 127985:					20.00
12/10/2020	127986	Waukesha Co Technical College	Tuition Fees / Gauthier & Reimer - PD	S0729926	200.00
Total 127986:					200.00
12/10/2020	127987	Wells Fargo Financial Leasing	Copier Charges - 11/21/20-12/20/20	5012859698	2,700.00
Total 127987:					2,700.00
12/10/2020	127988	Werner Electric Supply	Service-Elect	S6322549.001	116.80

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127988:					116.80
12/10/2020	127989	Wisc Dept of Transportation	Deposit in TVRP Program Account - PD	12/03/2020	36.00
Total 127989:					36.00
12/10/2020	127990	Wisc State Laboratory/Hygiene	Flouride - Wtr	655913	26.00
Total 127990:					26.00
12/10/2020	127991	Wisconsin Public Service	RESEVOIR	0401271669-2;11/20	35.24
12/10/2020	127991	Wisconsin Public Service	SOUTH TWR	0401271669-25;11/20	36.17
12/10/2020	127991	Wisconsin Public Service	EAST TWR	0401271669-26;11/20	36.57
12/10/2020	127991	Wisconsin Public Service	FILTER PLANT	0401271669-33;11/20	1,428.14
12/10/2020	127991	Wisconsin Public Service	606 PARKWAY BLVD (PARAGON)	0401271669-44; 12/20	449.37
Total 127991:					1,985.49
12/10/2020	127992	Wisconsin Retirement System	November 2020 Contributions	NOVEMBER 2020	109,858.58
Total 127992:					109,858.58
12/10/2020	127993	WOMT	After Further Review 2020-2021	886-00058-0005	162.00
Total 127993:					162.00
12/10/2020	127994	WPPI - Debit Memo	Nov 2020 Purchased Power	25-112020	469,097.28
Total 127994:					469,097.28
12/10/2020	127995	Zoro Tools Inc.	Supplies-Water	INV8745082	30.15
Total 127995:					30.15
12/17/2020	127996	Airgas USA LLC	Cylinder Rent - WWTP	9975262921	262.26
Total 127996:					262.26
12/17/2020	127997	ATC Commerical Warewashing	Supplies - Rec	INV-5304	105.00
12/17/2020	127997	ATC Commerical Warewashing	Supplies - Rec	INV-5636	243.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127997:					348.00
12/17/2020	127998	Atmosphere Commercial Interiors	Library Renovations	984048	26,076.38
12/17/2020	127998	Atmosphere Commercial Interiors	Library Renovations	984413	19,150.37
Total 127998:					45,226.75
12/17/2020	127999	Center Point Large Print	Alp-Lib	1809309	42.54
Total 127999:					42.54
12/17/2020	128000	Cool City Cleaners Inc	Towels/Sweatshirt - WTP	101899	63.50
Total 128000:					63.50
12/17/2020	128001	Country Visions Cooperative	Oil, Fuel, Parts - DPW	STATEMENT 11/30/20	7,348.98
Total 128001:					7,348.98
12/17/2020	128002	County of Sheboygan	Cold Mix - DPW	113978	899.22
Total 128002:					899.22
12/17/2020	128003	Cretton Enterprises Inc	Nov 2020 Services - City	9547	2,707.50
Total 128003:					2,707.50
12/17/2020	128004	Delta Dental of Wisconsin	Delta Premiums - January 2021	1536013	4,241.70
Total 128004:					4,241.70
12/17/2020	128005	DTN LLC	Weather Service 2021	5860300	2,292.00
Total 128005:					2,292.00
12/17/2020	128006	Employee Benefits Corp	COBRASecure / Admin Fee	3098382	98.60
Total 128006:					98.60
12/17/2020	128007	Fitness Store	Service Call & Labor - Rec	2020-106	109.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 128007:					109.00
12/17/2020	128008	Friends of the TR Sr Ctr Inc	Refund for coffee fundraiser	12/11/2020	305.00
Total 128008:					305.00
12/17/2020	128009	Froelich, Whitney L.	Contract Communications Services 12/1/2020-1	12/1/2020-12/15/2020	1,312.50
12/17/2020	128009	Froelich, Whitney L.	Reimbursement for Branding/Marketing Expens	12/15/2020	23.50
Total 128009:					1,336.00
12/17/2020	128010	Hawkins Inc	Chemicals - Wtr	4828534	1,881.72
12/17/2020	128010	Hawkins Inc	Parts-Wtr	4836836	1,137.84
Total 128010:					3,019.56
12/17/2020	128011	Kemira Water Solutions Inc	FERRIC CHLORIDE - WWTP	9017695356	5,713.76
Total 128011:					5,713.76
12/17/2020	128012	Key Benefit Concepts LLC	Post employment - Standard OPEB Valuation	2261401	7,450.00
Total 128012:					7,450.00
12/17/2020	128013	Kip Gulseth Construction Co	Exploratory Excavation for Storm Sewer - 1910	3018	2,764.91
12/17/2020	128013	Kip Gulseth Construction Co	Replace 100' San Sewer on East River St	3050	21,734.04
12/17/2020	128013	Kip Gulseth Construction Co	Shut Off - E River Street	3051	342.25
Total 128013:					24,841.20
12/17/2020	128014	Laforce	Services/Supplies - FD	1148605	667.00
Total 128014:					667.00
12/17/2020	128015	LeClair Bros Heat/AC Inc	Lunch Room Heather - DPW	C8493	165.77
Total 128015:					165.77
12/17/2020	128016	Malley Printing Co	Tax Bills & Envelopes - Fin	28114	759.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 128016:					759.00
12/17/2020	128017	Mammoth Construction	Private Svc @ 2524 Forest Ave	957	5,189.30
Total 128017:					5,189.30
12/17/2020	128018	Manitowoc Co Register Of Deeds	Nov 2020 Charges	NOVEMBER 2020	60.00
Total 128018:					60.00
12/17/2020	128019	Manitowoc Disposal Inc	Recycling & Refuse Collect 11/28/2020-12/11/2	11/28/2020-12/11/2020	14,157.64
Total 128019:					14,157.64
12/17/2020	128020	Manitowoc Public Utilities	2124 Woodland Dr-WTP	11/30/2020	29.33
Total 128020:					29.33
12/17/2020	128021	Manitowoc Trophy	Retirement Plaques - Kozak, Thill, Graves	37872	36.00
Total 128021:					36.00
12/17/2020	128022	Marco Technologies LLC	Services - Library	28293639	354.61
Total 128022:					354.61
12/17/2020	128023	MBM	Meter Charge 10/29/20-11/28/20	IN535331	1,769.38
Total 128023:					1,769.38
12/17/2020	128024	McMahon Associates Inc	Eggers Pond Design & CWF	920847	20,971.00
Total 128024:					20,971.00
12/17/2020	128025	Menards - Manitowoc 3141	Supplies-FD	79503	97.51
Total 128025:					97.51
12/17/2020	128026	Minnesota Life Insurance Co	Life Insurance premium - Jan 2021	JANUARY 2021	4,228.04

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 128026:					4,228.04
12/17/2020	128027	Mtwc Area Visitor/Conv Bureau	Portion of room tax collected - Oct 2020	OCTOBER 2020	7,931.80
Total 128027:					7,931.80
12/17/2020	128028	National Elevator Inspection	Hamilton Community House-Inspection	0408828	82.00
Total 128028:					82.00
12/17/2020	128029	North Central Laboratories	Supplies-WTP	447510	1,266.38
12/17/2020	128029	North Central Laboratories	Supplies-WWTP	447511	769.32
Total 128029:					2,035.70
12/17/2020	128030	Organization Development Consultants	Professional Services	12958	90.00
12/17/2020	128030	Organization Development Consultants	Professional Services	12970	150.00
Total 128030:					240.00
12/17/2020	128031	Pace Analytical	Aug, 2020 Gas Monitoring Analysis	2040093546	130.00
12/17/2020	128031	Pace Analytical	Nov Private Well Monitoring	2040093749	118.00
12/17/2020	128031	Pace Analytical	Nov 2020 Well Monitoring Analysis	2040093830	2,528.00
Total 128031:					2,776.00
12/17/2020	128032	Partners Mfg Group Inc	Supplies - DPW	2020-1544	384.88
Total 128032:					384.88
12/17/2020	128033	Penworthy Company LLC, The	Jef-Lib	0567600-IN	88.41
Total 128033:					88.41
12/17/2020	128034	Piggly Wiggly	Supplies-SrCtr	STATEMENT 12/1/2020	33.18
Total 128034:					33.18
12/17/2020	128035	PK's Auto Body	Tow Service - PD Incident # 2020-6455	124121	125.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 128035:					125.00
12/17/2020	128036	Prairie Farms Dairy Inc	Dairy - Sr. Cntr.	9080947 6/11/20	107.04
12/17/2020	128036	Prairie Farms Dairy Inc	Dairy - Sr. Cntr.	9082124	199.94
12/17/2020	128036	Prairie Farms Dairy Inc	Dairy - Sr. Cntr.	9086469	159.45
Total 128036:					466.43
12/17/2020	128037	Preferred Controls Inc.	Modem - Wtr	3932	159.96
Total 128037:					159.96
12/17/2020	128038	R&J Fricke Inc	Concrete - PWD	10420	1,041.25
Total 128038:					1,041.25
12/17/2020	128039	Reinhart Foodservice	Food-Sr Ctr	259994	457.87
12/17/2020	128039	Reinhart Foodservice	Food-Sr Ctr	261463	34.84
12/17/2020	128039	Reinhart Foodservice	Food-Sr Ctr	267024	576.45
Total 128039:					1,069.16
12/17/2020	128040	SEERA	Focus Program - 11/30/2020	12/10/20	4,056.24
Total 128040:					4,056.24
12/17/2020	128041	SMI	Prof Serv - 11/15/20-12/12/20	20-357-CS	800.00
Total 128041:					800.00
12/17/2020	128042	Strong, Ronald I	Youth Athlete Speed Strength Training 11/9/20-1	12/15/2020	576.00
Total 128042:					576.00
12/17/2020	128043	Suettinger's Keys LLC	Keys-Rec	124203	78.25
Total 128043:					78.25
12/17/2020	128044	Synergy Environmental Lab Inc	Environmental Testing - Eggers Site	E38809	1,088.30

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 128044:					1,088.30
12/17/2020	128045	TAPCO	Sign Inventory-DPW	1685046	321.88
Total 128045:					321.88
12/17/2020	128046	Tienor, Kelsey	Pound Class 01/01/20-12/31/20	12/15/2020	41.60
Total 128046:					41.60
12/17/2020	128047	Town & Country Engineering Inc	Lateral Replacement Project	22280	1,015.00
12/17/2020	128047	Town & Country Engineering Inc	2020 SDW & CWF	22281	312.50
12/17/2020	128047	Town & Country Engineering Inc	2019 Digester & RAS Improvements	22282	1,627.50
Total 128047:					2,955.00
12/17/2020	128048	Two Rivers Business Association	2021 Membership Dues - Lib	140	80.00
Total 128048:					80.00
12/17/2020	128049	Two Rivers Mainstreet Inc.	Payment of Delinquent BID 2016;2018;2019	12/14/20	967.54
Total 128049:					967.54
12/17/2020	128050	Two Rivers Municipal Utilities	1326 E River Street	070-00002596-06;12/20	5.75
Total 128050:					5.75
12/17/2020	128051	US Bank Equipment Finance	Lease payment-PD	430027094	12,027.79
Total 128051:					12,027.79
12/17/2020	128052	Vorpahl Fire & Safety	Fire extinguisher annual maintenance-Elec	215309271	420.85
Total 128052:					420.85
12/17/2020	128053	Water Quality Investigations LLC	Services from 11/02/20-11/29/20 - WTR	1220_19	1,559.37
Total 128053:					1,559.37

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/17/2020	128054	Watson's Vending & Foodservice Inc.	Water- WWTP	ST4419	76.95
Total 128054:					76.95
12/17/2020	128055	Wells Fargo Vendor Financial Services L	Compact Track Loaders T595	5012997365	932.74
12/17/2020	128055	Wells Fargo Vendor Financial Services L	Toolcat 5600	5012997366	1,185.38
Total 128055:					2,118.12
12/17/2020	128056	Wisc Dept Of Revenue-DEBITMEMO	Nov 2020 Sales Tax	NOVEMBER 2020	7,108.14
Total 128056:					7,108.14
12/17/2020	128057	Wisc Dept of Transportation	Deposit in TVRP Program Account - PD	12/11/2020	24.00
Total 128057:					24.00
12/17/2020	128058	Wisc Dept of Transportation	Lincoln Ave Construction	395-0000196695	1.82
12/17/2020	128058	Wisc Dept of Transportation	Washington St Bridge	395-0000196697	134.26
Total 128058:					136.08
12/17/2020	128059	Wisc Elevator Inspection Inc	Annual inspection-Elec	14510	95.00
Total 128059:					95.00
12/17/2020	128060	WPPI Energy	Water Plant equipment retrofit Monthly Loan Py	INV14648	390.23
12/17/2020	128060	WPPI Energy	Water Pump Efficiency Retrofit - Wtr	INV14649	117.30
12/17/2020	128060	WPPI Energy	Library HVAC retrofit project Loan Payment	INV14650	1,075.67
12/17/2020	128060	WPPI Energy	LED Street Light Project Monthly Loan Payment	INV14652	252.92
Total 128060:					1,836.12
12/29/2020	128061	U.S. Bank-Debit Memo	Credit Card Usage - Nov/Dec 2020	STMT:12/7/20	42,596.41
Total 128061:					42,596.41
12/31/2020	128062	4 K's Pest Control LLC	Pest control - Sr. Center	15931	45.00
Total 128062:					45.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/31/2020	128063	Ahearn, William	Refund - Overpayment on final bill	12/30/2020	30.97
Total 128063:					30.97
12/31/2020	128064	American Public Power Assoc	Bill Me Later - Elec	359624	61.43
Total 128064:					61.43
12/31/2020	128065	Aurora Health Care	Pre Placement Exam	1882247	384.00
Total 128065:					384.00
12/31/2020	128066	Ayres Associates Inc.	City Wide Aerial Imagery - Eng.	190005	6,125.00
Total 128066:					6,125.00
12/31/2020	128067	B&D Water Meter Testing/Repair	Testing Large Meter-Wtr	1220	388.00
Total 128067:					388.00
12/31/2020	128068	Bay-Lake Regional Planning Commissio	Services 11/1/2020-11/30/2020	6347	2,637.90
Total 128068:					2,637.90
12/31/2020	128069	Boardman & Clark LLP	Everstream Agreement - Elec	229720	1,795.50
Total 128069:					1,795.50
12/31/2020	128070	Brabazon Pump Co. LTD	Service Agreement - Wtr	5202294	912.25
Total 128070:					912.25
12/31/2020	128071	Brock White Company LLC	Supplies - DPW	14397944-00	1,285.00
Total 128071:					1,285.00
12/31/2020	128072	CDW Government Inc	Cart for 65" TV / Committee Room	5473995	484.44
Total 128072:					484.44
12/31/2020	128073	Center Point Large Print	Alp-Lib	1812022	317.58

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 128073:					317.58
12/31/2020	128074	Chris Lewis Tree Surgery	Tree & Stump Removal - 116 Turner Street	338-12/13/20	2,200.00
12/31/2020	128074	Chris Lewis Tree Surgery	Tree & Stump Removal - 1916 Turner Street	340	3,000.00
Total 128074:					5,200.00
12/31/2020	128075	City of Two Rivers Petty Cash	Replenish Petty Cash Check Book	12/18/2020	2,453.14
12/31/2020	128075	City of Two Rivers Petty Cash	Petty cash reimbursement	12/30/2020	8,138.55
Total 128075:					10,591.69
12/31/2020	128076	ClaimFox, Inc.	FSB Criminal FED Pages - PD	43608136	46.50
Total 128076:					46.50
12/31/2020	128077	Coldwell Banker	Refund - overpayment on final bill	12/30/2020	82.00
Total 128077:					82.00
12/31/2020	128078	Collins Engineers Inc	Final Pmt, 2020 Bridge inspect-Eng	48735	2,240.70
Total 128078:					2,240.70
12/31/2020	128079	Cuming, Daniel	Refund - Overpayment on final bill	12/30/2020	101.53
Total 128079:					101.53
12/31/2020	128080	Detroit Industrial Tool	DIA BLD 14" 40th Anniversary-WTR	582364	252.89
Total 128080:					252.89
12/31/2020	128081	Diamond Business Graphics	AP checks-Fin	199238	243.85
Total 128081:					243.85
12/31/2020	128082	Erickson Sports Apparel	TR Logo Apparel	102342	561.00
12/31/2020	128082	Erickson Sports Apparel	TR Logo Apparel	102363	306.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 128082:					867.00
12/31/2020	128083	Fire Dept Petty Cash	Petty cash reimbursement	12/29/2020	28.65
Total 128083:					28.65
12/31/2020	128084	Foth Infrastructure/Environment LLC	Consulting Services-Harbor Development Issue	69435	4,214.02
12/31/2020	128084	Foth Infrastructure/Environment LLC	Consulting-Hamilton Property-CM	70125	5,118.90
Total 128084:					9,332.92
12/31/2020	128085	Froelich, Whitney L.	Contract Communications Services 12/16/2020-	110	1,000.00
Total 128085:					1,000.00
12/31/2020	128086	Frontier	Telephone	5741;12/20	84.12
Total 128086:					84.12
12/31/2020	128087	Garage Door Specialty Inc	Door repair - DPW	39107	134.00
12/31/2020	128087	Garage Door Specialty Inc	Service - Elec	39184	3,907.00
Total 128087:					4,041.00
12/31/2020	128088	Geimer, Tod	Refund - Overpayment on final bill	12/30/2020	1,519.91
Total 128088:					1,519.91
12/31/2020	128089	Grainger	Supplies-WTP	9733607932	38.25
12/31/2020	128089	Grainger	Supplies-WTP	9742699680	24.68
12/31/2020	128089	Grainger	Supplies-WTP	9743047673	16.50
Total 128089:					79.43
12/31/2020	128090	Green For Life Environmental	Dumpster service-DPW	U30000000070	530.80
12/31/2020	128090	Green For Life Environmental	Services - WWTP	U30000000071	403.84
Total 128090:					934.64
12/31/2020	128091	Hach Company	Supplies-Wtr	12235095	36.44

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 128091:					36.44
12/31/2020	128092	Haese, Kristine Kay	Refund - Overpayment on final bill	12/30/2020	44.29
Total 128092:					44.29
12/31/2020	128093	Hawks Quindel SC	Settlement Agreement, Payment 2	12/23/2020	13,750.00
Total 128093:					13,750.00
12/31/2020	128094	Henke, Jeff	Refund - Overpayment on final bill	12/30/2020	1,662.44
Total 128094:					1,662.44
12/31/2020	128095	HJ Martin & Son Inc	Billing for Flooring installation-Library	105555	32,770.00
Total 128095:					32,770.00
12/31/2020	128096	JF Ahern Co	Sprinkler Inspection - FD	413683	230.00
Total 128096:					230.00
12/31/2020	128097	Julie Kostichka	Transcription Fee from 12/3/20 Motion Hearing	12/27/2020	24.50
Total 128097:					24.50
12/31/2020	128098	Klein, Patricia Ann	Simply Seniors Exercise Class - 12/1/20-12/17/	12/28/2020	40.20
Total 128098:					40.20
12/31/2020	128099	Kornely, Megan	Refund - Overpayment on final bill	12/30/2020	213.51
Total 128099:					213.51
12/31/2020	128100	Lakeshore Technical College	TID #3 Close - Refund to Overlying Taxing Distri	12/23/20	156.85
Total 128100:					156.85
12/31/2020	128101	Lincoln Contractors Supply Inc	Concrete Saw Blades - DPW	N16870	419.12

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 128101:					419.12
12/31/2020	128102	M.A.S. Industries Inc	Signs for South Breakwater Trail	046026	1,176.60
Total 128102:					1,176.60
12/31/2020	128103	MacQueen Equipment	Parts - DPW	P17429	219.89
Total 128103:					219.89
12/31/2020	128104	Malley Printing Co	Envelopes - Finance	28125	57.50
12/31/2020	128104	Malley Printing Co	Envelopes - Assessing	28135	52.50
12/31/2020	128104	Malley Printing Co	Fuel Slips - DPW	28160	143.50
Total 128104:					253.50
12/31/2020	128105	Manitowoc Co Solid Waste	Account #162 Nov 2020 Service - Eng	23441	9,070.49
Total 128105:					9,070.49
12/31/2020	128106	Manitowoc Co Treasurer	TID #3 Close-Refund to Overrlying Taxing Distri	12/23/20	1,049.52
Total 128106:					1,049.52
12/31/2020	128107	Manitowoc Disposal Inc	Recycling & Refuse Collect 12/12/2020-12/25/2	12/12/2020-12/25/2020	14,157.64
Total 128107:					14,157.64
12/31/2020	128108	Manitowoc Trophy	Name Badges - Dirkmann & Vanderveren	37992	32.00
Total 128108:					32.00
12/31/2020	128109	Maritime Plumbing and Mechanical	Labor & Material to repair the leaking chlorine li	38460	685.00
Total 128109:					685.00
12/31/2020	128110	McMahon Associates Inc	Phase I ESA - Fisher Scientific Prop	920913	368.00
12/31/2020	128110	McMahon Associates Inc	Thermo Fisher Case Review	920921	1,640.00
12/31/2020	128110	McMahon Associates Inc	Eggers Pond Environmental Investigation	921116	1,476.00
12/31/2020	128110	McMahon Associates Inc	Fisher Prop. Design Asst	921117	186.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/31/2020	128110	McMahon Associates Inc	Stormwater Ponds Ecological Svcs	921118	1,965.50
12/31/2020	128110	McMahon Associates Inc	Grace United Church Storm Analysis	921119	46.50
Total 128110:					5,682.00
12/31/2020	128111	Mia Casa LLC	Refund - Overpayment on final bill	12/30/2020	34.95
Total 128111:					34.95
12/31/2020	128112	Mtwc Area Visitor/Conv Bureau	Marketing Partnership Renewal - Lib	QB2267	150.00
Total 128112:					150.00
12/31/2020	128113	NEWSC	2021 Membership Dues	2178	1,770.00
Total 128113:					1,770.00
12/31/2020	128114	Northern Lake Service Inc	Services - Water	392248	560.00
Total 128114:					560.00
12/31/2020	128115	N-Tech Consulting LLC	Parts - Lib	7375	192.57
Total 128115:					192.57
12/31/2020	128116	Office Depot	Supplies - City Mgr	143525580001	51.68
Total 128116:					51.68
12/31/2020	128117	Payment Service Network	Service 11/1/2020-11/30/2020	227212	7.95
Total 128117:					7.95
12/31/2020	128118	Prompt Printing Center	Garbage stickers - Cust Serv	34657	1,080.00
Total 128118:					1,080.00
12/31/2020	128119	Public Service Commission of Wisconsin	Notice of Assessment - 11/1/20 - 11/30/20	2011-I-05990	478.27
Total 128119:					478.27

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/31/2020	128120	R&J Fricke Inc	Concrete-PW	10445	4,075.75
12/31/2020	128120	R&J Fricke Inc	Concrete-PW	10446	3,064.25
Total 128120:					7,140.00
12/31/2020	128121	Reinhart Foodservice	Food-Sr Ctr	269560	593.68
Total 128121:					593.68
12/31/2020	128122	Riley Haupt & Loredana Ispas	Refund - Overpayment on final bill	12/30/2020	139.07
Total 128122:					139.07
12/31/2020	128123	SMI	Add'l Land for Gleason Purchase, Phase 2 Lot 3	20-270-CS	2,000.00
12/31/2020	128123	SMI	Cert. Survey for Carron Net Prop / Substation (20-335-CS	1,500.00
Total 128123:					3,500.00
12/31/2020	128124	State of Wisconsin	Permit to Operate/Elevator - Elec	528979	50.00
12/31/2020	128124	State of Wisconsin	Permit to Operate/Elevator - CH	529008	50.00
12/31/2020	128124	State of Wisconsin	Permit to Operate Fee - Rec	529058	50.00
Total 128124:					150.00
12/31/2020	128125	Steven Schenian	Refund of Property Tax Overpayment	12/30/20	1,971.95
Total 128125:					1,971.95
12/31/2020	128126	Superior Chemical Corp	Supplies-WWTP	286727	88.54
12/31/2020	128126	Superior Chemical Corp	Supplies-WWTP	286728	88.54
Total 128126:					177.08
12/31/2020	128127	TAPCO	Sign Inventory-DPW	1685686	602.00
12/31/2020	128127	TAPCO	Parkfolio Hosting Fee - Nov, 2020 - Dec, 2021	1685766	100.00
Total 128127:					702.00
12/31/2020	128128	The Home Depot Pro	Supplies - FD	588254409	837.90
12/31/2020	128128	The Home Depot Pro	Supplies - FD	589625441	418.95

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 128128:					1,256.85
12/31/2020	128129	Thuermer Law Office	December 2020 Services	12/23/2020	1,471.00
Total 128129:					1,471.00
12/31/2020	128130	Two Rivers Municipal Utilities	19th Street	010-00008329-01;12/20	9.78
Total 128130:					9.78
12/31/2020	128131	Two Rivers School District	TID #3 Close - Refund to Overlying Taxing Distri	12/23/20	1,895.31
Total 128131:					1,895.31
12/31/2020	128132	Unique Flying Objects	Flag - FD	2054	125.00
Total 128132:					125.00
12/31/2020	128133	United Tactical Systems LLC	Training Fee - Armorer Certification/Zipperer	0065896-IN	197.50
Total 128133:					197.50
12/31/2020	128134	USA Blue Book	NIST Traceable Thermometer - Wtr	356384-WTR	265.68
12/31/2020	128134	USA Blue Book	Credit Memo - Returned Thermometer (Inv. 356	367049-WTR	246.55-
Total 128134:					19.13
12/31/2020	128135	Vanderveren, Sally A	December 2020 Services	1220	3,658.33
Total 128135:					3,658.33
12/31/2020	128136	Walker Process Equipment	Supplies-WWTP	INV020343	1,372.65
Total 128136:					1,372.65
12/31/2020	128137	Waukesha Co Technical College	Tuition & Materials Fees-Meinnert	S0732395	125.00
Total 128137:					125.00
12/31/2020	128138	WEX Bank	Gasoline	69092950	4,004.13

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 128138:					4,004.13
12/31/2020	128139	WHEDA	Refund - Overpayment on final bill	12/30/2020	18.44
Total 128139:					18.44
12/31/2020	128140	Wisconsin Media	Elections	0003620605	647.41
Total 128140:					647.41
12/31/2020	128141	Wisconsin Public Service	114 DAVIS STREET	0401271669-01;12/20	30.67
12/31/2020	128141	Wisconsin Public Service	FIRE DEPT	0401271669-03;12/20	654.57
12/31/2020	128141	Wisconsin Public Service	WARM BLDG	0401271669-12;12/20	16.77
12/31/2020	128141	Wisconsin Public Service	LIBRARY	0401271669-23;12/20	917.48
12/31/2020	128141	Wisconsin Public Service	CITY HALL	0401271669-24;12/20	950.46
12/31/2020	128141	Wisconsin Public Service	GENERATOR	0401271669-38;12/20	16.21
12/31/2020	128141	Wisconsin Public Service	PAVILLION	0401271669-42;12/20	17.88
12/31/2020	128141	Wisconsin Public Service	1300 35TH STREET - Rec	0401271669-7;12/20	37.70
12/31/2020	128141	Wisconsin Public Service	3801 Mishicot Rd.	0401271669-9;12/20	175.16
Total 128141:					2,816.90
12/31/2020	128142	Yerges Van Liners Inc.	Co-Other Improvements - Library	M-20-6450	18,486.50
Total 128142:					18,486.50
12/31/2020	128143	Buelow Vetter Buikema Olson & Vliet LL	July 2020 - General	117	1,879.00
12/31/2020	128143	Buelow Vetter Buikema Olson & Vliet LL	August 2020 - General	118	2,821.50
12/31/2020	128143	Buelow Vetter Buikema Olson & Vliet LL	September 2020 - General	119	1,986.00
12/31/2020	128143	Buelow Vetter Buikema Olson & Vliet LL	October 2020 - General	120	5,900.00
12/31/2020	128143	Buelow Vetter Buikema Olson & Vliet LL	November 2020 - General	121	737.50
Total 128143:					13,324.00
Grand Totals:					1,683,494.41

Attachment: Summary of Bills Jan 2021 (3249 : Summary of Verified Bills)



**RESOLUTION
EXTENDING THE LIFE OF
TAX INCREMENTAL DISTRICT NO. 4
FOR ONE YEAR
TO FUND AFFORDABLE HOUSING ACTIVITIES**

WHEREAS, Section 66.1105(6)(g) of Wisconsin Statutes provides that “After the date on which a tax incremental district created by a city pays off the aggregate of all of its project costs, and notwithstanding the time at which such a district would otherwise be required to terminate under sub. (7), a city may extend the life of the district for one year for the purpose of improving its housing stock;” and

WHEREAS, Section 66.1105(6)(g) further states that such an extension of the life of a tax incremental district must be by resolution of the City Council, such resolution to specify how the city intends to improve its housing stock through the use of the TIF funds realized from such extension, and further provides that at least 75 percent of such funds shall be used to improve affordable housing in the city; and

WHEREAS, City of Two Rivers Tax Incremental District No. 4, a redevelopment TIF District created effective May 26, 1994 to aid in blight elimination and redevelopment activities in the area around Lakeshore Park, including nearby blocks on Madison and 12th Streets, will have paid off the aggregate of all of its project costs as of this 2021 budget year, is at the end of its statutory life as of May 26, 2021, and therefore is required to be terminated by that date; and

WHEREAS, the City wishes to exercise its ability under Section 66.1105(6)(g) of Statutes to extend the life of Tax Incremental District No. 4 for one year, to fund activities to improve its housing stock; and

WHEREAS, the condition of the existing housing stock in the City is a matter of community concern, as most recently expressed in responses to a community survey administered in conjunction with an update of the City’s Comprehensive Plan, and the City recognizes that both the age of our housing stock and the low-moderate income status of many households in the community pose challenges when it comes to upgrading of that housing stock;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Two Rivers does hereby extend the life of Tax Incremental District No. 4 by one year, to May 26, 2022, for the express purpose of funding improvements to its housing stock, with at least 75 percent of such funding to be used to improve affordable housing in the city; and

BE IT FURTHER RESOLVED that the City Council does hereby direct that the revenue from this one-year extension of Tax Incremental District No. 4, estimated at \$45,000, be utilized to:

- Provide direct grants and/or loans to low-moderate income homeowners, to assist with repairs and renovations; and/or
- Assist in the development of additional affordable housing in the community, whether through new construction or the renovation of existing housing stock; and
- Pay for reasonable administrative, legal and administrative costs associated with such housing activities

BE IT FURTHER RESOLVED that households shall be considered to be low-to-moderate income based on their total household income for the most recent calendar year not exceeding low-to-moderate income levels, based on household size, as determined annually by the Wisconsin Department of Administration; and

BE IT FURTHER RESOLVED that "affordable housing" shall meet the State statutory definition of housing that costs a household no more than 30 percent of the household's gross monthly income; and

BE IT FURTHER RESOLVED that the City Manager, in consultation with the City’s Community Development Director and Community Development Authority, shall develop rules and application materials for such assistance to low-to-moderate income homeowners for approval by the City Council, shall assign staff responsibilities for administering such assistance programs, and shall provide a report at least annually to the City Council, accounting for all funds spent for such affordable housing activity and affirming that all such funds have been expended for the purposes and activities as stated herein; and

BE IT FURTHER RESOLVED that a copy of this resolution be filed with the Wisconsin Department of Revenue, as notification of this action; and

BE IT FURTHER RESOLVED that a copy of this resolution be provided to all members of TID Joint Review Board. also as notification of this action.

Adopted this 15th day of February, 2021.

Council Member

Gregory E. Buckley
City Manager

GOALS OF CIVIC EDUCATION

Civic education should help young people acquire and learn to use the skills, knowledge, and attitudes that will prepare them to be competent and responsible citizens throughout their lives. Competent and responsible citizens:

1. are informed and thoughtful; have a grasp and an appreciation of history and the fundamental processes of American democracy; have an understanding and awareness of public and community issues; and have the ability to obtain information, think critically, and enter into dialogue among others with different perspectives.
2. participate in their communities through membership in or contributions to organizations working to address an array of cultural, social, political, and religious interests and beliefs.
3. act politically by having the skills, knowledge, and commitment needed to accomplish public purposes, such as group problem solving, public speaking, petitioning and protesting, and voting.
4. have moral and civic virtues such as concern for the rights and welfare of others, social responsibility, tolerance.

What is the best experiential option for your organization?

Experiential Learning provides students with direct experience through which they can use analytical skills and reflection to apply new ideas gained from the experience to their classroom learning. Experiential learning includes internships, service learning, and various practicum opportunities.

Determine what the best fit for the organization is by considering the following definitions:

Volunteer is a person who performs a service willingly, without pay or credit in order to support a cause.

Service Learning is curriculum-based emphasizing hands-on learning while addressing real world concerns. The service experience provides a context for translating discipline based theories into practice.

Civic Engagement offers a broad concept of community involvement and awareness that can include service, advocacy, service learning, volunteerism and political participation, with the goal of helping to develop community based knowledge, values and skills.

Capstone/Project Based Learning course is the culmination of learning in the major. A student generally works on a single large project--such as a thesis paper or large research project--for the entire semester.

Externships (Job Shadow) provide an initial exposure to a career for a brief period of time (such as one day a week or a couple hours per week) by having students "shadow" an experienced employee or professional. Externships may include academic credit when connected to a course. Internships are defined by the National Association of Colleges and Employers (NACE) as: "a form of experiential learning that integrates knowledge and theory learned in the classroom with practical application and skills development in a professional setting.

Internships give students the opportunity to gain valuable applied experience and make connections in professional fields they are considering for career paths; and give employers the opportunity to guide and evaluate talent.” In addition, an internship is a semester (fall, spring, summer) in duration, may or may not carry credit, may be paid or unpaid based on the Department of Labor criteria (See Page 8 for DOL Requirements).

A **Student Employee** is a person who is hired to provide services to an organization on a regular basis in exchange for compensation, not for academic credit. This is appropriate when you don't meet Department of Labor 6 Prong test.

A closer look at an Intern

Often times an internship is the ideal fit for an individual and employer. An internship is any carefully monitored meaningful learning experience in which a individual has intentional professional goals and reflects actively on what he or she is accomplishing throughout the experience. Developing an internship program is an excellent strategy for investing in your organization's future successes, often leading to discovering future colleagues and leaders.

A typical internship:

- Includes developing intentional learning objective goals that are structured into the experience and supervised by a professional with relevant and related background in the field.
- Promotes academic, career and/or personal development.
- Includes learning objectives, observation, reflection, and evaluation.
- Balances the intern's learning goals with the organization's needs.
- Typically lasts three months. May be part-time or full-time.
- Involves industry related and soft skill development.
- May be carefully monitored and evaluated for academic credit.
- Provides adequate supervision in a reasonably safe environment with the necessary tools to perform the learning goals agreed upon for the duration of the internship.

An Internship is not:

- Free help.
- Meant to replace an employee.
- More than 20% busy work (filing, covering phone, errands).

How do employers benefit from an Internship Program?

One of the more significant advantages to providing internships is the opportunity to select and develop your future talent. You have the opportunity to evaluate and screen potential employees prior to making a full-time position offer, which leads to financial savings. Employers have reported converting

more than half of eligible interns into full-time hires. If hired in a permanent position, previous interns assimilate faster to their new roles and have shorter learning curves than external hires.

Interns can:

- Provide freedom for professional staff to pursue creative or more advanced projects.
- Increase staff retention rate.
- Assist an organization in application of the latest strategies and techniques in the field.
- Maintain connections with colleges and increase visibility on campus.
- Promote community involvement -excellent public relations tool.
- Recruit other students and generate enthusiasm.
- Creates awareness of the field for future hires. → Giving to the community by teaching the prospective work force.

Finding the right intern for your organization

High School: High School students are interested in developing interpersonal and professional skills. These skills will allow them to discover what areas they excel in, and they could potentially remain with the organization through college. This experience can also increase the students desire to graduate and pursue higher education in the future.

Undergraduate: An undergraduate intern could be beneficial for your organization because of their experience in and out of the classroom. They have an opportunity to apply things they've learned in their undergraduate curriculums into the workplace. Many students participate in internships to explore career niches and to develop their professional skills. Ideally an internship for a college student is an opportunity to network, enhance industry related and soft skills, leading from education to employment.

How do student interns benefit from an Internship Program?

Students are seeking opportunities that stimulate their interests and provide real-world experiences.

A meaningful, purposeful internship program will:

- Ensure the assignment of challenging projects and tasks.
- Provide projects that complement academic programs and/or career interests.
- Give broad exposure to the organization (remember: this is a chance for them to personally develop and explore career possibilities).
- Provide adequate, reliable, and regular supervision and mentoring.
- Ensure interns are keeping pace and accomplishing goals.
- Orientation.

- Create a professional network.
- Industry relevance.
- Real life experience.
- Enable the intern to establish a profession network.

Learning Goals

At the start of the internship it is recommended that the supervisor and intern create a list of learning goals the intern hopes to complete. The learning goals serve as the academic and professional roadmap for the intern's semester/time with your organization. This activity helps to clearly identify the intern's learning objectives and how the intern plans to accomplish them. Creating these goals is also an opportune time to discuss work place requirements, intern responsibilities, and hours expected to complete (to earn credit). We ask our supervisors to take the time to meet with the interns during the first week of the internship to discuss and negotiate learning goals.

Providing an Intern Orientation to your Organization

It is very important that interns be warmly welcomed and introduced throughout your organization, just as you would welcome a new full-time employee. Not only are interns new to your organization, in many cases, they are new to the professional world of work. If affiliated with a school: Many students are unfamiliar with the activities, environment and objectives of your organization. Even though your interns may have worked part-time to support their education, these experiences may not have exposed them to organizational politics, the need for confidentiality, the importance of teamwork, or the profit-making nature of business. It is during the orientation and training that these issues and information about the organization are addressed. The sooner your intern understands your organization and how it operates, the sooner he or she can assume assigned responsibilities and contribute.

Expectations can vary based on the size of your organization, but in general, be sure to review:

- Hours
- Dress code
- Overall responsibilities
- How to cope with absenteeism
- Safety regulations and requirements

Designing Your Internship Program

Prior to hiring an intern, an employer must understand how interns will fit within the company's goals and culture. Since organizations vary in age, size, industry, and product, so too will internship activities.

Questions that may determine what kind of program will work best for you:

- What does your organization hope to gain from the program?

→ Is your organization looking to fulfill a need on a specific project? Will this internship(s) encompass one major project, or entail a variety of small projects?

→ What are the tools and workspace necessary to provide the student?

→ What talents, academic background and experience do you want in an intern? Decide on qualifications early on to help you select the best candidate.

→ Who will be primarily responsible for the intern(s)? Will that person be a mentor, supervisor, or both?

Learn about prospective Interns: Whether a high school student, college student or adult learner, we want to develop skills. The best way to know what skills an intern is hoping to gain is to interview.

It is important that employers realize that school and classes must remain a top priority for interns if they are a current student. The internship position should enhance their learning experience. Understand that for most interns this is a new experience and they may need support in balancing their schoolwork and internship. Agreeing on a set number of hours interns will work each week and offering flex-time for freedom to plan their schedules on a weekly basis are two ways to support balance.

Required hours/credit may vary by school but most interns typically complete 10-20 hours per week. The student intern should meet with an academic or internship advisor for further direction.

Role of an Internship Supervisor and Mentor

It's going to be important to identify a supervisor for your intern(s) who will familiarize them with the organization, provide assignments and serve as a "contact" person for questions. It's recommended that the intern supervisor be an expert in the type of work the intern(s) will be performing to provide the appropriate guidance for the intern's assignments.

An intern supervisor's responsibilities will include:

→ Taking part in an intern's application, screening, and interview process

→ Conducting intern orientation

→ Developing learning goals

→ Meeting with an intern regularly to evaluate performance and if needs/goals are being met; and assessing the internship program's success

Role of a Mentor

In addition to the supervisor, a mentor may assist with transition into this new learning environment. This is done by answering general questions related to personal and professional growth, and sharing career knowledge leading to networking in the field.

Unpaid as Defined by the Department of Labor

If you are deciding between paid and unpaid internships, it is important to know if the U.S. Fair Labor Standards Act applies to your organization. The U.S. Fair Labor Standards Act restricts employer's use of unpaid interns. This Act applies to businesses that have two or more employees directly engaged in

interstate commerce as well as annual sales of \$500,000 or more. Interns who qualify as trainees do not have to be paid.

If you find you cannot pay your intern, you must meet these six criteria for determining trainee status (as determined by the U.S. Department of Labor):

1. The internship, even though it includes actual operation of the facilities of the employer, is similar to training, which would be given in an educational environment;
2. The internship experience is for the benefit of the intern;
3. The intern does not displace regular employees, but works under close supervision of existing staff;
4. The employer that provides the training derives no immediate advantage from the activities of the intern and on occasion its operations may actually be impeded;
5. The intern is not necessarily entitled to a job at the conclusion of the internship; and
6. The employer and the intern understand that the intern is not entitled to wages for the time spent in the internship.

Other Forms of Benefits

Offering benefits may provide incentives for talented students to accept one internship position over another or increase the interns' commitment during the experience.

- Opportunity for academic credit from school
- Scholarships
- Housing assistance for those who relocate
- Professional Development Networking Events
- Time worked as an intern can accumulate and apply toward benefits if turned into a full-time employee after graduation
- Paid holidays (if already receiving compensation)
- Tuition reimbursement

Insurance Considerations

Employers, interns, parents and colleges/universities should be aware of insurance considerations:

- Accident/liability insurance: provided by the intern/parent/guardian (some organizations may require the school to provide liability insurance.)
- Automobile accident insurance: provided by the intern/parent/guardian.
- Health/Life insurance: provided by the intern/parent/guardian.

→ Worker's compensation: does not apply for interns participating in non-paid internship experiences, but if injured at the internship site, should be covered by the intern/parent/guardian personal insurance. (Paid internships require that students be covered by worker's compensation.)

Common Internship Forms

Each school has learning agreement forms they may ask you to complete.

Mid Term and Final Evaluation

An internship can only be a true learning experience if constructive feedback is provided. An effective evaluation will focus on the interns' initial learning objectives identified at the start of the internship. Supervisors should take time to evaluate both the student's positive accomplishments and areas for improvement. Interns will look to their mentors and/or supervisors to help them transition from the classroom to the workplace. It is recommended that mentors and/or supervisors regularly meet with interns to receive and provide feedback concerning their performance.

During these meetings the students may:

- Report on a project's status
- Learn how their work is contributing to the organization
- Participate in evaluating their strengths
- Discuss areas needing growth and development
- Get insight about what work lies ahead

Typically supervisors are asked to evaluate interns at the midpoint and end of the internship. Employers are encouraged to review the internship with the intern before he or she leaves. Evaluations are helpful when determining the intern's success within the organization for future internships or employment upon graduation.

--MEMORANDUM--

TO: City Council

FROM: Gregory E. Buckley
City Manager



DATE: February 12, 2021

SUBJECT: City Internship and Training Opportunities

Monday’s agenda includes the opportunity for discussion of a paper on civic internship programs, shared with the Council by Katherine Connery Dahlke on December 21.

In addition to again providing the Council with a copy of Ms. Dahlke’s written materials, I have pulled together the following summary of existing, recent or planned internship, educational and professional development opportunities offered in our various City departments. This information was provided by the department heads, who would be happy to address any questions you may have.

Frankly, we do quite a lot with students pursuing training in various professional fields to City services. These activities are pretty decentralized and department-specific, and we probably should do more to highlight these programs in the community.

Given the different schedules for engagement of these interns/shadows and part-time employees, it might be difficult to include a “civic engagement” or local government 101 component in their time spent with the City, but we could certainly work on that, if the Council sees it as a priority.

1. Police Department

The TRPD has three major programs involving internships and/or professional development for both high school and college age students. Attached is the current policy on the Department’s Student Internship Program. NOTE: This policy is in the process of being updated.

- A. The Department engages interns from various colleges each year with typically a maximum of two interns at any given time. The Department had two interns that cut their internships short last year due to COVID.
- B. The Department also offers a semester-long class in law enforcement at Two Rivers High School. This class is taught by the School Resource Officer and other PD staff depending on their disciplines. The class titled: Intro. to Criminal Justice, and it covers all facets of law enforcement with hands-on activities, etc. This class was created and presented to the school as a curriculum offering by TRPD. For a period of time, it also was eligible for

Attachment: Memo City Internship (3243 : Civic Internship Program)

college credits at LTC. Enrollment fluctuates but there were 17 last semester and 9 students this semester.

- C. The third program and perhaps most visible is the Police Cadet Program. This is a program that also educates participants (14-21 years of age) in all facets of serving as a police officer. This program has a much greater emphasis on hands-on exercises, actual duties at various events, and includes ride-a-longs. Cadets also compete with other police cadet groups at regional, state and national competitions. Further documentation can be furnished on this program, if desired. Membership fluctuates—there are currently about 10 Cadets, but there have been as many as 18-20. See Facebook page for Two Rivers Police Cadet Unit #9579 for more information.

2. Fire Department

- A. Student interns from TRHS. These students have interest in the fire protective services and arrange to come to the fire station for an initial tour and informational meeting. If the student is still interested, they apply and can have a year-long (school year) internship after a background check. The students are expected to come daily and shadow the shift members for the several hours they are there. The students learn basic medical treatment, firefighting techniques, assist in daily chores and tasks and assist on calls when available.

If a student decides that this is a career they would like to pursue, we assist them with choosing education options and encourage them to become a Paid-on-call Firefighter (POC). As a POC they can continue their training (sometimes with department assistance) and earn money by responding to calls.

- B. Paramedic Ride-Alongs. By partnering with Lakeshore Technical College (LTC), Paramedic students come for 12-24 hour shifts to continue their education and practice their practical skills. The students are proctored by department members in the station and while they are on calls and have a high graduation rate. The TRFD has a great reputation for turning out highly skilled Paramedics that are sought after. In an effort to further the student's experiences, we also encourage these students to become paid-on-call Firefighter/Paramedics for the department.

3. Library

Children's Services Director Terry Ehle applied for and Lester Public Library has been selected as a 2021 Wisconsin Association of Independent Colleges and Universities (WAICU) Nonprofit Internship Site. Through the generous support of two Wisconsin foundations, WAICU is currently able to offer summer internships. A student will spend their summer working for the Lester Public Library, at no cost to the library.

Student interns receive a \$2,000 summer stipend (disbursed throughout the summer via WAICU) and a \$3,000 scholarship for the college/university they are enrolled in, in exchange for 400

hours of work over 10 summer weeks. Interns gain valuable experience in the nonprofit sector and get a summer of amazing experiences at the Lester Public Library.

This will be the 3rd year in a row that the Library has applied for and received funding for this internship. Our first intern stayed on as a part-time employee (customer service clerk) after her internship and her last day of paid work here at the library is this Saturday, February 13 (she is graduating from college).

4. Water Utility

The Water Utility has for the past five years worked with students from the Water Resources Program at NWTC, who work with the water plant operators and the distribution service crew one day per week for a semester, learning all aspects of water department operations. In 2018 and 2019, area high school students have worked at the Water Department for school credit, through the State of WI Youth Apprenticeship Program. Due to COVID, these engagements of college and high school students did not occur in 2020; they are expected to resume in 2021. The Water Department also hires summer help, and will be hiring summer help this year.

5. Parks and Recreation Department

The Parks and Recreation Department historically has a summer intern every few years from schools in the UW System. The department will be hosting an intern this summer of 2021 from UW Whitewater. He is Recreation major.

The Parks and Recreation Director is also hoping to join the WI Parks and Recreation Association's young professional group to possibly speak at local schools and identify more opportunities for internships for both high school and college students.

6. Public Works Engineering

The Engineering Department in most years offers paid, summer seasonal position to students from college engineering programs. Much of their time is devoted to inspection work on street and utility related projects. They also assisted with plan preparation in gathering data, doing CAD work and other duties related to their Civil Engineering programs.

Students from Mishicot High School have also shadowed Engineering staff.

7. Electric Utility

The Electric Dept has had three different seasonal employees in recent years that either were going into a Lineman training program or are currently in a program.

Most notable was part-time hire Joe Kaiser, who assisted crews while we had two lineworkers doing hurricane recovery work in the U.S. Virgin Islands. He was in lineworker school at the time, was eventually hired full-time as an apprentice lineworker and is now one week away from becoming our next Journeyman Lineworker.

The Electric Utility has also offered job shadowing for high school students interested in the field.

8. Finance Department—None historically; willing to consider
9. City Clerk—None historically; willing to consider. Recently had a high school student election worker
10. City Manager

City Manager's Office has occasionally had summer interns from graduate programs in Public Administration. Admin. Assistant/Deputy City Clerk has occasionally been assisted by high school interns.

11. Citizen Education—General

The Two Rivers **Citizen Academy** held its first class in 1992. It started as a Police Department Citizen Academy—one of the first in the country. It was later expanded to include the Fire Department, becoming a Public Safety Citizen Academy. Over 20 years ago, it was expanded to include all City departments.

Typically held over the course of 10-11 weeks, one night per week, in the months of September-November, the Academy includes classroom instruction, field experience and role-playing. Classes have ranged from 10 to 20 members. Last academy was held in 2017. Sessions in 2018 and 2019 were not held due to a lack of applicants. 2020 was cancelled due to COVID, but staff hopes to renew Citizen Academy in 2021.

Activities have typically included:

- Overview of city government
- Visit to the Police firing range
- Entry into a smoke-filled room with full firefighter gear
- A chance to go to the top of the Fire Department ladder truck
- Visits to Parks and Utility operations
- A multi-disciplinary field exercise involving all departments—simulated major traffic accident, natural disaster, etc.
- On the final night of classes, a simulated City Council budget meeting, with role-playing as Council members, City Manager and department heads

--A wrap-up awards dinner (funded in recent years by donations)

In addition to Citizen Academy, representatives of City Departments routinely engage in citizen education activities in the community, including:

--City Manager and department heads addressing service clubs

--Various departments making presentations at local schools, K-12

--Participation in local and regional career fairs, offered through Lakeshore Technical College, Progress Lakeshore and other organizations.

--Speaking to the Chamber of Commerce's annual Leadership Manitowoc County and Junior Leadership Manitowoc County classes

TWO RIVERS POLICE DEPARTMENT
POLICY AND PROCEDURES MANUAL

TITLE: **Student Intern Program - 2208**

Series: 2000

Effective Date: May 31, 2013 Issue Date: May 31, 2013

Revision Date: _____ Issue Date: _____

Revision Date: _____ Issue Date: _____

By order of:

Chief of Police: 

Date: 5-31-13

City Manager: 

Date: 05.31.2013

- I. Policy Statement
- II. Definitions
- III. Procedure

Attachment: Memo City Internship (3243 : Civic Internship Program)

TWO RIVERS POLICE DEPARTMENT
POLICY AND PROCEDURES MANUAL

TITLE: Student Intern Program

I. POLICY STATEMENT

This policy establishes this Department's position on the utility and management of its internship program and provides guidance on its management and administration.

The objective of the Two Rivers Police Department Student Intern Program is to provide a positive learning environment for interested college students to experience the various aspects and responsibilities of municipal law enforcement. The interns, while working on operational, administrative, and support functions, will be provided an atmosphere for learning. Coordination of the Internship Program rests with the Captain of Field Services or his/her designee. This Coordinator will ensure communication is made directing the intern to his or her initial job assignment and supervisor.

This policy is for internal Department use only, and is not to be applied in any criminal or civil proceedings, nor does it create a higher legal standard of safety and care with respect to third parties. Deviations from this policy will only form the basis for administrative sanctions. Violations of the law will form the basis for civil and criminal sanctions in a judicial setting.

II. DEFINITIONS

Department: Refers to the Two Rivers Police Department.

Employee: All sworn and civilian members of the Two Rivers Police Department.

Intern: Someone who works (paid or unpaid) as an apprentice or trainee in an occupation or profession to gain practical experience. Interns are enrolled in an accredited college which offers an accredited degree program in Criminal Justice or police-related degree.

May: Indicates that the action is permissive.

Shall/Will: Indicates that the action is mandatory.

III. PROCEDURE

A. Criteria: The criteria for participation in the Two Rivers Police Department's Student Internship Program are as follows:

1. Interns must be at least 18 years of age and have a valid Wisconsin driver's license.
2. The student enrolled in a four-year degree program will have a Junior or Senior standing at an accredited four-year university or college. The student enrolled in a two-year degree program will have completed one half (1/2) of required credits toward a degree at an accredited two year university or college.
3. The student must be currently enrolled, through his or her respective college or university, in an internship or independent study class.
4. The student must currently have a 2.5 or higher grade point average on a 4.0 scale.
5. The student must, prior to acceptance into the Internship Program, the student must submit the following:

- Cover letter

STUDENT INTERN PROGRAM - 2208 CONTINUED

- Professional resume
 - Completed application form,
 - Volunteer/Intern Agreement,
 - Volunteer Confidentiality Agreement and Release and Waiver of Liability Form,
 - Ride-Along Release,
 - Authorization to Release Information form
 - At least one letter of recommendation from a faculty advisor or professor
 - An official transcript of all college work.
6. Reference and criminal background checks of applicants will be conducted.
 7. The student must interview with a pre-selected panel of Department employees prior to being offered the internship.
 8. The student must, upon completion of the Internship Program, take part in an exit interview with the Internship Coordinator. Prior to the exit interview, each intern will complete an evaluation of the Internship Program.
- B. Restrictions
1. Any felony arrest may preclude an intern from participation in the Internship Program. All misdemeanor arrests will be reviewed on a case-by-case basis by the Internship Coordinator and may be cause for exclusion from the program. Misdemeanor arrests include, but are not limited to:
 - Theft
 - Fraud
 - Drug-Related Offenses
 - Resisting Arrest
 - Obstructing a Peace Officer
 - Sex-Related Offenses
 2. Failure to complete the program due to an arrest for any of the above-listed offenses during participation in the Student Intern Program will

result in dismissal, with notification to the college or university.

C. Dress Code

1. The Department's dress code for Interns is as follows:
 - Interns shall wear appropriate attire for police patrol. This includes casual or BDU type pants, no jeans are allowed. Shirts may be a polo or long sleeved button shirt with a collar. No t-shirts are allowed.
 - Footwear should be a casual shoe or boot. No tennis shoes or open toed shoes are allowed.
 - The respective supervisor shall determine what clothing is appropriate for interns on occasions when certain job assignments mandate variation from normal.
2. Upon assignment as a Department intern, the intern will be required to have a government issued identification card to enter the building. The intern will wear an identification card issued by the Department at all times while in contact with police personnel or the public. This would include working within the police Department, attending any ride-along sessions, or while touring any public facility.
3. Interns shall not carry any personal weapons, recording devices, or cameras without prior approval of the Chief of Police.

D. Assignments

1. Intern assignments normally will entail riding along with patrol officers and performing miscellaneous tasks. Interns may be asked to assist officers in completing reports, warnings and citations, etc.

STUDENT INTERN PROGRAM - 2208 CONTINUED

2. Interns may be allowed to accompany an officer on low risk calls at the discretion of the officer and/or the shift commander on duty.
3. Interns may be assigned special projects such as telephone follow up on past incidents, statistical research and initiating quality of life incidents.
4. Interns will be required to keep a daily log of all their activity and hand in to the Internship Coordinator or his/her designee at the end of each shift.
5. Interns may be required to submit a completed assignment/project at the conclusion of the internship at the discretion of the Internship Coordinator depending on academic requirements of the intern's sponsoring school.
6. While inside the Department, interns shall be accompanied by a police Department employee at all times.
7. Due to needs of service, an intern's training may be temporarily or permanently terminated at the sole discretion of the Chief of Police.
8. The Department may, at its option, modify the format of the internship program as delineated in this policy to correspond with the internship policy of the institution which the student intern attends.

E. Requirements

1. Upon acceptance, the intern must provide the Department with medical information pertinent to an emergency and emergency contact name(s).
2. Upon acceptance, the intern will be required to schedule contact hours mandated by the intern's college degree requirements. As examples, this may be:
 - At least 12 hours per week during regular semester sessions of 15 weeks.

STUDENT INTERN PROGRAM - 2208 CONTINUED

- Sixteen hours per week during the Summer Internship Program of ten- week duration.
 - Interns are expected to work a variety of shifts to optimize their exposure to all facets of patrol and get the most from the internship experience.
 - Both the intern and Internship Coordinator can adjust hours of work by mutual agreement.
3. Interns will be required to keep a daily log of all their activity and hand in to the Internship Coordinator or his/her designee at the end of each shift.
 4. Interns may be required to submit a completed assignment/project at the conclusion of the internship at the discretion of the Internship Coordinator depending on academic requirements of the intern's sponsoring school.
 5. While inside the Department, interns shall be accompanied by a police Department employee at all times.
 6. Interns may be required to appear in court as it relates to their observations and/or actions related to their law enforcement internship.



**RESOLUTION
URGING AN INCREASE IN
STATE FUNDING FOR SHARED REVENUES**

WHEREAS, Wisconsin’s local governments are responsible for providing public services that are essential to the quality of life and economic vitality of our communities, including the repair and maintenance of streets, sidewalks and bridges, police protection, fire protection, ambulance services, parks and recreation programs and facilities, and administrative services such as licensing, elections and maintenance of property tax assessments; and

WHEREAS, the major locally-controlled revenue source that our State makes available to local governments to fund such local services is the property tax, a complicated and unpopular form of taxation that is not directly related to consumption (like the sales tax) nor “ability to pay” (like the income tax); and

WHEREAS, to assist in funding local services, and thereby restrain growth in local property taxes, the State of Wisconsin has since 1911 funded and administered the Shared Revenues Program, to share the proceeds of sales and income taxes collected at the State level with communities across our state; and

WHEREAS, State funding support for the Shared Revenues Program has declined in both real and relative terms over the past four decades, as funding for this vital local revenue source has been reduced on several occasions and frozen on others, declining from 15 percent of State General Fund spending in FY 1981-82, to 12.5 percent in 1994-94, to just 4.3 percent in the current State Budget; and

WHEREAS, Shared Revenues funding received by the City of Two Rivers totaled \$4,104,664 in 2003, but has declined to \$3,762,851 in 2021, a reduction of 8.5 percent; and

WHEREAS, over the same period of time, State-imposed restriction on local property taxes and local spending have hindered the City’s ability to fund services; and

WHEREAS, despite the economic damage done by the COVID-19 pandemic, the State of Wisconsin is projected to end FY 2019-21 with a surplus and with a healthy balance in its Rainy Day Fund; and

WHEREAS, the State’s sound financial condition has caused Assembly Speaker Robin Vos to state in a recent interview that he is willing to consider an increase in funding for the Shared Revenues Program; and

WHEREAS, such an increase, however modest, would signal our State’s continued commitment to this vitally important program, which funds over 35 percent of our City’s 2021 General Fund operating budget;

NOW, THEREFORE, BE IT RESOLVED, that the Two Rivers City Council does hereby urge the Wisconsin Legislature and Governor Tony Evers to support an increase in funding for the Shared Revenues Program in the 2021-2023 State Budget, to halt any further decline in the State’s commitment to helping fund local services from statewide revenue sources and to assist municipalities in continuing to provide quality services despite constraints on local taxes and spending that have been imposed by the State in the interest of property tax relief; and

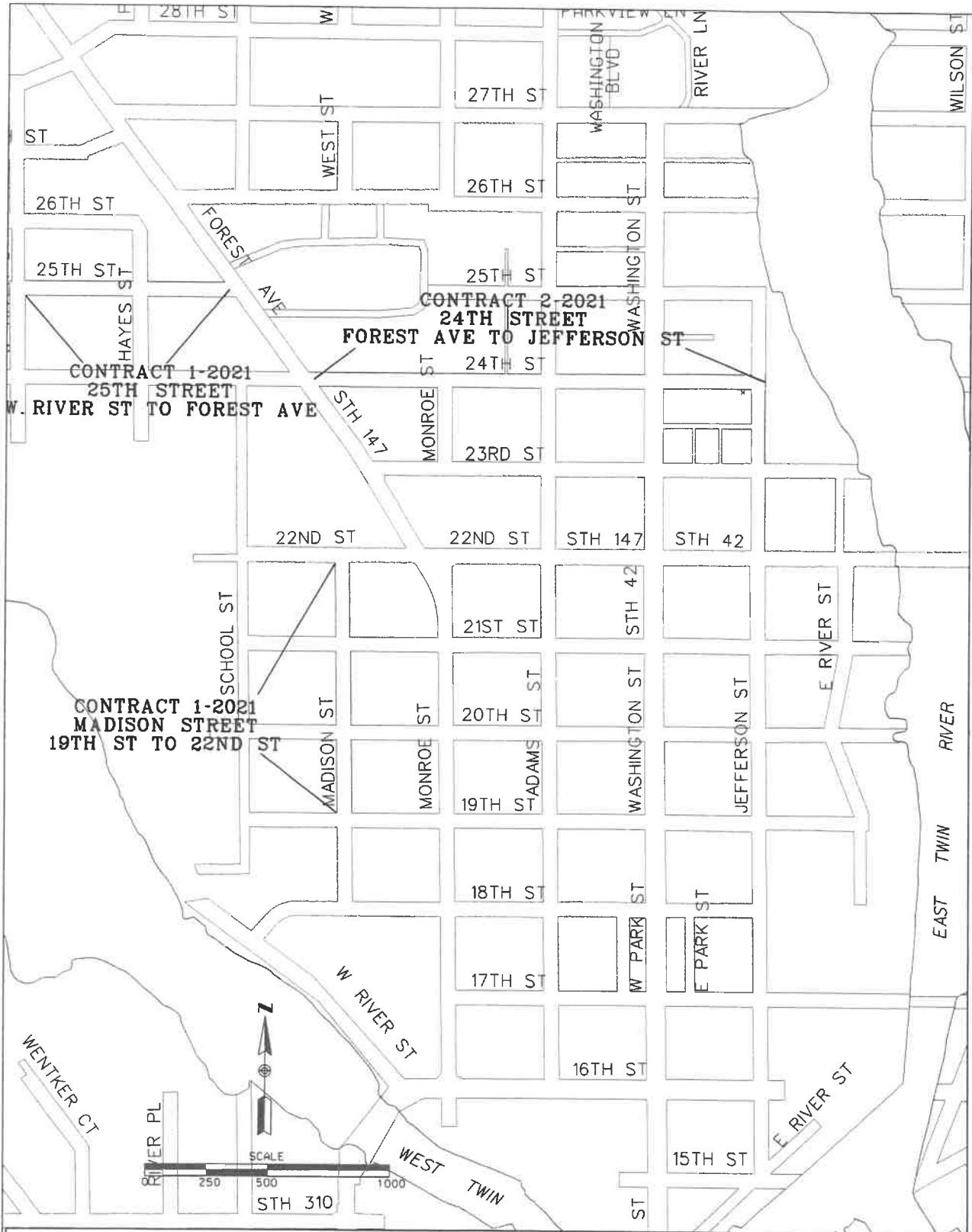
BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to State Senator Andre Jacque and State Representative Shae Sortwell, to encourage their support for such funding.

Approved this 15th day of February, 2021.

Council Member

Gregory E. Buckley
City Manager

Attachment: Shared Revenues 02.15.2021 (3245 : Resolution Urging an Increase in State Funding for Shared Revenues)



**CITY OF TWO RIVERS
2021 STREET REHABILITATION
LOCATION MAP**

Attachment: 2021 Street Rehabilitation Location Map (3255 : 2021 Street and Utility Projects)

City of Two Rivers
 2021 Street and Infrastructure
 Estimate of Project Costs, and Funding Sources

Street Length # Services	24th St 1850 49	Madison/25th St 2020 45	Scattered Services 18	Totals-Streets
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Project Costs. Based on Bids Received
123456 = budget amount

CWF Funding	\$ 365,086.16	\$ 474,427.33	\$ 65,295.00	\$ 904,808.49
SDWLP Funding	\$ 396,770.66	\$ 572,576.30	\$ 132,525.00	\$ 1,101,871.96
Private Water Laterals	\$ 50,792.50	\$ 83,314.45	\$ 64,207.50	\$ 198,314.45
Private Sewer Laterals	\$ 184,378.50	\$ 146,710.50	\$ 52,917.00	\$ 384,006.00
Storm (Non-CWF)	\$ 144,136.00	\$ 232,646.50		\$ 376,782.50
Roadway	\$ 168,261.16	\$ 209,845.33		\$ 378,106.49
Total	\$ 1,309,424.98	\$ 1,719,520.41	\$ 314,944.50	\$ 3,343,889.89

Project Costs, including 20% Eng/Contingency

CWF Funding	\$ 438,103.39	\$ 569,312.80	\$ 78,354.00	\$ 1,085,770.19
SDWLP Funding	\$ 476,124.79	\$ 687,091.56	\$ 159,030.00	\$ 1,322,246.35
Private Water Laterals	\$ 60,951.00	\$ 99,977.34	\$ 77,049.00	\$ 237,977.34
Private Sewer Laterals	\$ 221,254.20	\$ 176,052.60	\$ 63,500.40	\$ 460,807.20
Storm (Non-CWF)	\$ 172,963.20	\$ 279,175.80	\$ -	\$ 452,139.00
Roadway	\$ 201,913.39	\$ 251,814.40	\$ -	\$ 453,727.79
Total	\$ 1,571,309.98	\$ 2,063,424.49	\$ 377,933.40	\$ 4,012,667.87

Summary of Funding Sources

Grants and Principal Forgiveness

UNPS Grant				\$ -
CWF Principal Forgiveness	\$ 131,431.02	\$ 170,793.84	\$ 23,506.20	\$ 325,731.06
SDWP Pricpal Forgiveness	\$ 142,837.44	\$ 206,127.47	\$ 47,709.00	\$ 396,673.91
Private Lead Water Service PF	\$ 60,951.00	\$ 99,977.34	45000	\$ 205,928.34
Total Grants/Princ Forgiveness	\$ 335,219.46	\$ 476,898.65	\$ 116,215.20	\$ 928,333.30

City Cost and Property Owner Costs

CWF Loan Borrowing	\$ 306,672.37	\$ 398,518.96	\$ 54,847.80	\$ 760,039.13
SDWLP Loan Borrowing	\$ 333,287.35	\$ 480,964.09	\$ 111,321.00	\$ 925,572.45
City - Storm Costs	\$ 117,963.20	\$ 208,775.80		\$ 326,739.00
City - Roadway Cost	\$ 41,316.28	\$ 38,845.36		\$ 80,161.64
Sp Assess - Public Road/C Walk	\$ 160,597.11	\$ 212,969.04		\$ 373,566.15
Sp Assess - Storm Lateral	\$ 55,000.00	\$ 70,400.00		\$ 125,400.00
Special Charge-Private Lateral	\$ 221,254.20	\$ 176,052.60	\$ 95,549.40	\$ 492,856.20
Net City Cost & Prop Owner Cost	\$ 1,236,090.52	\$ 1,586,525.85	\$ 261,718.20	\$ 3,084,334.57

Attachment: 2021 Street Rehabilitation Location Map (3255 : 2021 Street and Utility Projects)



February 5, 2021

City of Two Rivers
1717 East Park Street
P.O. Box 87
Two Rivers, WI 54241

Attention: Mr. Greg Buckley, City Manager

Subject: Analysis of Bids and Recommendation for Award of Contracts; 1 - 2021 Utility Improvements - Madison Street and 25th Street; City of Two Rivers

Bid Deadline: February 4, 2021 at 11:00 a.m. local time

Dear Mr. Buckley:

The purpose of this letter is to analyze the bids received for the 1-2021 Utility Improvements - Madison Street and 25th Street project and to recommend award of a contract. This project involves work within the public right-of-way and on private property on Madison Street between 19th Street and 22nd Street, and 25th Street between W. River Street and Forest Avenue.

The public right-of-way work includes, but is not limited to, sanitary sewer, storm sewer and water main replacement with services to the property line, concrete pavement, curb & gutter, and flatwork removal and replacement. The private property work includes replacement of sanitary sewer laterals and lead service lines from the property line to inside each building, as determined on a case-by-case basis.

Supplemental bid items include pricing for sidewalk restoration, driveway restoration, removal and replacement of unsuitable backfill, exploratory excavation, and relocation of the water meter at the home.

The pre-bid estimate for was \$1,800,000 for the Base Bid work. Forty general contractors, subcontractors, and material suppliers requested sets of the plans, specifications and bidding documents. Eight contractors submitted bids.

A summary of the bids is as follows:

Contractor	Base Bid	Supplemental Bid	Based Bid + Supplemental
Advance Construction Inc.	\$1,707,670.45	\$11,850.00	\$1,719,520.45
Kruczek Construction Inc.	\$1,731,731.31	\$11,905.00	\$1,743,636.31
Vinton Construction Company	\$1,768,793.39	\$9,850.00	\$1,778,643.39
Domer Inc.	\$1,822,902.00	\$11,409.00	\$1,834,311.00
De Groot, Inc.	\$1,825,921.75	\$12,380.16	\$1,838,301.91
Mammoth Construction	\$1,843,425.00	\$19,100.00	\$1,862,525.00
PTS Contractors, Inc.	\$1,886,437.00	\$12,355.00	\$1,898,792.00
James Peterson Sons, Inc.	\$2,052,884.40	\$24,483.00	\$2,077,367.40

2912 Marketplace Drive · Suite 103 · Madison, Wisconsin 53719 · (608) 273-3350 · www.tceengineers.net
Madison ♦ Rhinelander ♦ Kenosha

Analysis of Bids and Recommendation for Award of Contracts
February 5, 2021
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The low bidder, using the base bid only, or the base bid and supplemental bid items is Advance Construction Inc. of Green Bay, Wisconsin, an experienced utility and street contractor that has completed similar work for the City in recent years. We recommend that Advance Construction Inc. be awarded a contract for the base bid, plus supplemental bid, for a total of \$1,719,520.45.

This will be a unit price contract. That is, the contractor will be paid for the work actually performed based on the unit prices bid. This means that the final line item costs could be either greater than or less than the bid totals. Also, unexpected conditions are sometimes encountered which result in increased project costs. Therefore, it would be wise to continue to carry the recommended 10% contingency.

If you have any questions with respect to our thoughts on this matter, I am available at your convenience to discuss them with you.

Very truly yours,
TOWN & COUNTRY ENGINEERING, INC.



Gregory J. Droessler, P.E.
Vice-President

GJD: sal

BID TABULATION

Project: 1 - 2021 Utility Improvements - Madison Street and 25th Street; City of Two Rivers
 Engineer's Project Number: TR 35(1) Bid Deadline: February 4, 2021 at 1:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID		Advance Construction Inc.		Kruczek Construction Inc.		Vinton Construction Company		Domer Inc.	
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BASE BID - Part 1 - Public Improvements											
1.	8" C900 Water Main	2,085	lin. ft.	\$ 80.00	\$ 166,800.00	\$ 60.00	\$ 125,100.00	\$ 73.80	\$ 153,873.00	\$ 74.00	\$ 154,290.00
2.	6" C900 Water Main or Hydrant Lead	80	lin. ft.	\$ 65.00	\$ 5,200.00	\$ 70.50	\$ 5,640.00	\$ 78.70	\$ 6,286.00	\$ 72.00	\$ 5,760.00
3.	8" Gate Valve with Valve Box	12	each	\$ 1,832.00	\$ 21,984.00	\$ 2,085.00	\$ 25,020.00	\$ 1,858.00	\$ 22,272.00	\$ 1,998.00	\$ 23,988.00
4.	6" Gate Valve with Valve Box	6	each	\$ 1,325.00	\$ 7,950.00	\$ 1,500.00	\$ 9,000.00	\$ 1,392.00	\$ 8,112.00	\$ 1,438.00	\$ 8,628.00
5.	Hydrants	5	each	\$ 5,222.00	\$ 26,110.00	\$ 5,500.00	\$ 27,500.00	\$ 5,290.00	\$ 26,450.00	\$ 5,305.00	\$ 26,525.00
6.	1" HDPE Water Service	1,680	lin. ft.	\$ 43.00	\$ 72,240.00	\$ 44.75	\$ 75,180.00	\$ 33.45	\$ 56,196.00	\$ 47.00	\$ 78,960.00
7.	1" Tap and Corporation Stops	56	each	\$ 286.00	\$ 14,896.00	\$ 292.00	\$ 16,352.00	\$ 368.00	\$ 20,608.00	\$ 376.00	\$ 21,056.00
8.	1" Valve and Box	56	each	\$ 358.00	\$ 19,928.00	\$ 321.00	\$ 17,976.00	\$ 306.00	\$ 17,136.00	\$ 401.00	\$ 22,456.00
9.	Water Service Lateral Reconnections	9	each	\$ 130.00	\$ 1,170.00	\$ 100.00	\$ 900.00	\$ 910.00	\$ 8,190.00	\$ 152.00	\$ 1,368.00
10.	Connect Water Main to Existing	9	each	\$ 2,730.00	\$ 24,570.00	\$ 1,400.00	\$ 12,600.00	\$ 3,455.00	\$ 31,095.00	\$ 1,847.00	\$ 16,623.00
11.	18" SDR 35 PVC Sanitary Sewer	895	lin. ft.	\$ 84.00	\$ 75,180.00	\$ 97.50	\$ 87,262.50	\$ 91.35	\$ 81,758.25	\$ 94.00	\$ 84,130.00
12.	8" SDR 35 PVC Sanitary Sewer	1,115	lin. ft.	\$ 55.00	\$ 61,325.00	\$ 54.00	\$ 60,210.00	\$ 55.30	\$ 61,659.50	\$ 58.00	\$ 64,670.00
13.	Standard Sanitary Manhole Castings	6	each	\$ 770.00	\$ 4,620.00	\$ 700.00	\$ 4,200.00	\$ 415.00	\$ 2,490.00	\$ 816.00	\$ 4,896.00
14.	48" Standard Sanitary Manhole Masonry	35	vert. ft.	\$ 380.00	\$ 13,300.00	\$ 400.00	\$ 14,000.00	\$ 597.00	\$ 20,895.00	\$ 351.00	\$ 12,285.00
15.	6" x 18" Sanitary Lateral Wyes	28	each	\$ 640.00	\$ 17,920.00	\$ 800.00	\$ 22,400.00	\$ 740.00	\$ 20,720.00	\$ 890.00	\$ 24,920.00
16.	6" x 8" Sanitary Lateral Wyes	28	each	\$ 59.00	\$ 1,652.00	\$ 100.00	\$ 2,800.00	\$ 50.00	\$ 1,400.00	\$ 137.00	\$ 3,836.00
17.	8" PVC Sanitary Lateral	1,680	lin. ft.	\$ 47.00	\$ 78,960.00	\$ 55.50	\$ 93,240.00	\$ 47.80	\$ 79,988.00	\$ 49.00	\$ 82,320.00
18.	Sanitary Lateral Reconnections	9	each	\$ 150.00	\$ 1,350.00	\$ 200.00	\$ 1,800.00	\$ 440.00	\$ 3,960.00	\$ 190.00	\$ 1,710.00
19.	Sanitary Lateral Tracer Wire System	56	each	\$ 150.00	\$ 8,400.00	\$ 275.00	\$ 15,400.00	\$ 240.00	\$ 13,440.00	\$ 352.00	\$ 19,712.00
20.	12" CI IV RCP Storm Sewer	1,840	lin. ft.	\$ 49.50	\$ 91,080.00	\$ 39.50	\$ 72,680.00	\$ 44.80	\$ 82,432.00	\$ 54.00	\$ 99,360.00
21.	4" PVC Storm Lateral	1,575	lin. ft.	\$ 37.50	\$ 59,062.50	\$ 27.00	\$ 42,525.00	\$ 28.70	\$ 45,202.50	\$ 34.00	\$ 53,550.00
22.	4" Storm Lateral Connection to Main	56	each	\$ 180.00	\$ 10,080.00	\$ 191.00	\$ 10,696.00	\$ 563.00	\$ 31,528.00	\$ 362.00	\$ 20,272.00
23.	8" PVC Storm Sewer	470	lin. ft.	\$ 40.00	\$ 18,800.00	\$ 39.00	\$ 18,330.00	\$ 42.30	\$ 19,881.00	\$ 47.00	\$ 22,080.00
24.	48" Storm Manhole, Including Casting	8	each	\$ 2,200.00	\$ 17,600.00	\$ 2,300.00	\$ 18,400.00	\$ 2,249.00	\$ 17,992.00	\$ 2,218.00	\$ 17,744.00

BID TABULATION

Project: 1 - 2021 Utility Improvements - Madison Street and 25th Street; City of Two Rivers
 Engineer's Project Number: TR 35(1) Bid Deadline: February 4, 2021 at 11:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	QUANT.	UNITS	Advancia Construction Inc.			Kruczek Construction Inc.			Vinton Construction Company			Dorner Inc.		
				UNIT PRICE	AMOUNT		UNIT PRICE	AMOUNT		UNIT PRICE	AMOUNT		UNIT PRICE	AMOUNT	
25.	Rectangular Catch Basins	19	each	\$ 1,896.00	\$ 36,024.00	\$ 2,200.00	\$ 41,800.00	\$ 1,995.00	\$ 37,905.00	\$ 1,904.00	\$ 36,176.00				
26.	Tree Removal	220	inch	\$ 48.00	\$ 10,560.00	\$ 51.00	\$ 11,220.00	\$ 30.00	\$ 6,600.00	\$ 51.00	\$ 11,220.00				
27.	Hot Mix Asphalt Surface Course Type 5MT 50-28S	60	tons	\$ 292.00	\$ 17,520.00	\$ 300.00	\$ 18,000.00	\$ 252.50	\$ 15,150.00	\$ 264.00	\$ 15,840.00				
28.	Concrete Pavement Removal	7,200	sq. yds.	\$ 17.22	\$ 123,984.00	\$ 17.50	\$ 126,000.00	\$ 17.22	\$ 123,984.00	\$ 18.00	\$ 129,600.00				
29.	Removal and Replacement of Unsuitable Backfill	300	cu. yds.	\$ 21.00	\$ 6,300.00	\$ 30.00	\$ 9,000.00	\$ 20.00	\$ 6,000.00	\$ 26.00	\$ 7,800.00				
30.	Excavation and Disposal of Bad Subgrade Materials	100	cu. yds.	\$ 25.00	\$ 2,500.00	\$ 25.50	\$ 2,550.00	\$ 25.00	\$ 2,500.00	\$ 21.00	\$ 2,100.00				
31.	3' Breaker Run	4,800	ton	\$ 8.40	\$ 40,320.00	\$ 8.60	\$ 41,280.00	\$ 8.40	\$ 40,320.00	\$ 8.90	\$ 42,720.00				
32.	3/4" Crushed Aggregate Base Course	2,400	ton	\$ 8.35	\$ 20,040.00	\$ 8.50	\$ 20,400.00	\$ 8.35	\$ 20,040.00	\$ 8.80	\$ 21,120.00				
33.	6" Thick Concrete Pavement	6,200	sq. yds.	\$ 38.48	\$ 238,576.00	\$ 39.00	\$ 241,800.00	\$ 38.48	\$ 238,576.00	\$ 40.60	\$ 251,720.00				
34.	4" Thick Concrete Sidewalk	4,200	sq. ft.	\$ 6.40	\$ 26,880.00	\$ 6.50	\$ 27,300.00	\$ 6.40	\$ 26,880.00	\$ 6.80	\$ 28,560.00				
35.	6" Thick Concrete Sidewalk and Driveway Approaches	4,400	sq. ft.	\$ 7.00	\$ 30,800.00	\$ 7.00	\$ 30,800.00	\$ 7.00	\$ 30,800.00	\$ 7.40	\$ 32,560.00				
36.	Truncated Dome Panels - Natural Patina	112	sq. ft.	\$ 30.00	\$ 3,360.00	\$ 30.00	\$ 3,360.00	\$ 30.00	\$ 3,360.00	\$ 32.00	\$ 3,584.00				
37.	30" Concrete Curb & Gutter	4,100	lin. ft.	\$ 14.20	\$ 58,220.00	\$ 14.25	\$ 58,425.00	\$ 14.20	\$ 58,220.00	\$ 15.00	\$ 61,500.00				
38.	Topsoil Restoration, Seeding, Fertilizing and Erosion Mat	3,200	sq. yds.	\$ 5.18	\$ 16,576.00	\$ 6.00	\$ 19,200.00	\$ 5.18	\$ 16,576.00	\$ 5.50	\$ 17,600.00				
39.	Erosion Control	1	jump su	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 1,690.00	\$ 1,690.00	\$ 1,584.00	\$ 1,584.00				
40.	Traffic Control	1	jump su	\$ 20,000.00	\$ 20,000.00	\$ 21,794.81	\$ 21,794.81	\$ 29,500.00	\$ 29,500.00	\$ 3,695.00	\$ 3,695.00				
41.	Construction Staking	1	jump su	\$ 8,900.00	\$ 8,900.00	\$ 9,000.00	\$ 9,000.00	\$ 8,863.14	\$ 8,863.14	\$ 9,357.00	\$ 9,357.00				
	TOTAL BASE BID PART 1				\$ 1,485,745.50		\$ 1,463,641.31		\$ 1,500,518.39		\$ 1,547,885.00				

BID TABULATION

Project: 1 - 2021 Utility Improvements - Madison Street and 25th Street; City of Two Rivers
 Engineer's Project Number: TR 35(1) Bid Deadline: February 4, 2021 at 1:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	QUANT.	UNITS	Advance Construction Inc.		Kruczek Construction Inc.		Vinton Construction Company		Dorner Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BASE BID - Part 2 - Private Service Laterals											
42.	Pre-Construction Meeting with Property Owner, Contractor, & City Staff	49	each	\$ 95.00	\$ 4,655.00	\$ 100.00	\$ 4,900.00	\$ 100.00	\$ 4,900.00	\$ 106.00	\$ 5,194.00
43.	Wall Core (1" Diameter Pipe)	49	each	\$ 25.00	\$ 1,225.00	\$ 100.00	\$ 4,900.00	\$ 100.00	\$ 4,900.00	\$ 154.00	\$ 7,548.00
44.	Reconnect Water Service Inside Building	49	each	\$ 865.55	\$ 42,411.95	\$ 750.00	\$ 36,750.00	\$ 750.00	\$ 36,750.00	\$ 792.00	\$ 38,808.00
45.	1" HDPE Water Service - Open Cut	200	lin. ft.	\$ 80.00	\$ 16,000.00	\$ 65.00	\$ 13,000.00	\$ 55.45	\$ 11,090.00	\$ 45.00	\$ 9,000.00
46.	1" Water Service - Pulled	200	lin. ft.	\$ 85.00	\$ 17,000.00	\$ 51.00	\$ 10,200.00	\$ 50.00	\$ 10,000.00	\$ 53.00	\$ 10,600.00
47.	Televising for Existing Sanitary Lateral Inspection	49	each	\$ 75.00	\$ 3,675.00	\$ 100.00	\$ 4,900.00	\$ 100.00	\$ 4,900.00	\$ 106.00	\$ 5,194.00
48.	6" Sanitary Lateral - Open Cut (Schedule 40 PVC)	100	lin. ft.	\$ 58.00	\$ 5,800.00	\$ 73.00	\$ 7,300.00	\$ 67.60	\$ 6,760.00	\$ 51.00	\$ 5,100.00
49.	4" Sanitary Lateral - Open Cut (Schedule 40 PVC)	100	lin. ft.	\$ 58.00	\$ 5,800.00	\$ 72.00	\$ 7,200.00	\$ 66.60	\$ 6,660.00	\$ 49.00	\$ 4,900.00
50.	Wall Core (6" Diameter Pipe or Less)	49	each	\$ 75.00	\$ 3,675.00	\$ 260.00	\$ 12,740.00	\$ 250.00	\$ 12,250.00	\$ 264.00	\$ 12,936.00
51.	Televising for Sanitary Lateral Acceptance	49	each	\$ 75.00	\$ 3,675.00	\$ 100.00	\$ 4,900.00	\$ 125.00	\$ 6,125.00	\$ 100.00	\$ 4,900.00
52.	6" Sanitary Lateral - Pipe Burst (Schedule 17 PE)	800	lin. ft.	\$ 17.63	\$ 14,104.00	\$ 30.00	\$ 24,000.00	\$ 30.00	\$ 24,000.00	\$ 32.00	\$ 25,600.00
53.	4" Sanitary Lateral - Pipe Burst (Schedule 17 PE)	400	lin. ft.	\$ 10.26	\$ 4,104.00	\$ 10.00	\$ 4,000.00	\$ 10.00	\$ 4,000.00	\$ 11.00	\$ 4,400.00
54.	Reconnect Sanitary Lateral Inside Building (Above Basement Floor)	43	each	\$ 2,000.00	\$ 86,000.00	\$ 2,500.00	\$ 107,500.00	\$ 2,560.00	\$ 110,080.00	\$ 2,639.00	\$ 113,477.00
55.	Reconnect Sanitary Lateral Inside Building (Below Basement Floor)	4	each	\$ 1,975.00	\$ 7,900.00	\$ 2,800.00	\$ 11,200.00	\$ 2,810.00	\$ 11,240.00	\$ 2,903.00	\$ 11,612.00
56.	Reconnect Sanitary Lateral Outside House	2	each	\$ 575.00	\$ 1,150.00	\$ 2,300.00	\$ 4,600.00	\$ 2,310.00	\$ 4,620.00	\$ 2,375.00	\$ 4,760.00
57.	1" HDPE Water Service Pulled with 6" HDPE Sewer Service	1,000	lin. ft.	\$ 4.75	\$ 4,750.00	\$ 10.00	\$ 10,000.00	\$ 10.00	\$ 10,000.00	\$ 11.00	\$ 11,000.00
TOTAL BASE BID PARTS 1 AND 2				\$	\$ 221,924.95	\$	\$ 268,090.00	\$	\$ 268,275.00	\$	\$ 275,017.00
SUPPLEMENTARY BID ITEMS - Private Service Laterals				\$	\$ 1,707,670.45	\$	\$ 1,731,731.31	\$	\$ 1,768,793.39	\$	\$ 1,822,902.00
S1.	Sidewalk Restoration	500	sq. ft.	\$ 3.00	\$ 1,500.00	\$ 2.00	\$ 1,000.00	\$ 1.00	\$ 500.00	\$ 2.00	\$ 1,000.00
S2.	Driveway Restoration	2,000	sq. ft.	\$ 3.00	\$ 6,000.00	\$ 2.00	\$ 4,000.00	\$ 1.30	\$ 2,600.00	\$ 2.00	\$ 4,000.00
Exploratory				\$	\$ 500.00	\$	\$ 3,875.00	\$	\$ 3,850.00	\$	\$ 3,625.00
S3.	Exploratory Excavation	5	each	\$ 500.00	\$ 2,500.00	\$ 775.00	\$ 3,875.00	\$ 770.00	\$ 3,850.00	\$ 725.00	\$ 3,625.00
S4.	Removal and Replacement of Unsuitable Backfill	50	cu. yds.	\$ 25.00	\$ 1,250.00	\$ 30.00	\$ 1,500.00	\$ 28.00	\$ 1,400.00	\$ 24.00	\$ 1,200.00
S5.	Relocate Water Meter at Home	2	each	\$ 300.00	\$ 600.00	\$ 765.00	\$ 1,530.00	\$ 750.00	\$ 1,500.00	\$ 792.00	\$ 1,584.00
TOTAL SUPPLEMENTARY BID ITEMS				\$	\$ 11,850.00	\$	\$ 11,905.00	\$	\$ 9,850.00	\$	\$ 11,409.00

BID TABULATION

Project: 1 - 2021 Utility Improvements - Madison Street and 25th Street, City of Two Rivers
 Engineer's Project Number: TR 35(1) Bid Deadline: February 4, 2021 at 11:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	QUANT.	UNITS	De Groot, Inc.		PTS Contractors, Inc.		James Peterson Sons, Inc. - Utility Division		Mammoth Construction	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BASE BID - Part 1 - Public Improvements											
1.	8" C900 Water Main	2,085	lin. ft.	\$ 61.19	\$ 127,581.15	\$ 83.00	\$ 131,355.00	\$ 91.40	\$ 190,569.00	\$ 83.00	\$ 173,055.00
2.	6" C900 Water Main or Hydrant Lead	20	lin. ft.	\$ 54.33	\$ 4,346.40	\$ 88.00	\$ 7,040.00	\$ 66.94	\$ 5,355.20	\$ 85.00	\$ 6,800.00
3.	8" Gate Valve with Valve Box	12	each	\$ 2,102.82	\$ 25,233.84	\$ 1,885.00	\$ 22,620.00	\$ 2,287.60	\$ 27,451.20	\$ 1,688.00	\$ 20,256.00
4.	6" Gate Valve with Valve Box	6	each	\$ 1,600.85	\$ 9,605.10	\$ 1,385.00	\$ 8,310.00	\$ 1,635.20	\$ 9,811.20	\$ 1,213.00	\$ 7,278.00
5.	Hydrants	5	each	\$ 5,173.22	\$ 25,866.10	\$ 4,900.00	\$ 24,500.00	\$ 5,638.80	\$ 28,194.00	\$ 4,400.00	\$ 22,000.00
6.	1" HDPE Water Service	1,660	lin. ft.	\$ 34.26	\$ 57,556.80	\$ 69.00	\$ 115,920.00	\$ 44.08	\$ 74,054.40	\$ 40.00	\$ 67,200.00
7.	1" Tap and Corporation Stops	56	each	\$ 719.16	\$ 40,272.96	\$ 355.00	\$ 19,880.00	\$ 310.80	\$ 17,404.80	\$ 750.00	\$ 42,000.00
8.	1" Valve and Box	56	each	\$ 363.69	\$ 20,368.64	\$ 440.00	\$ 24,640.00	\$ 317.80	\$ 17,796.80	\$ 275.00	\$ 15,400.00
9.	Water Service Lateral Reconstructions	9	each	\$ 151.50	\$ 1,363.50	\$ 145.00	\$ 1,305.00	\$ 177.30	\$ 1,595.70	\$ 375.00	\$ 3,375.00
10.	Connect Water Main to Existing	9	each	\$ 2,356.66	\$ 21,209.94	\$ 3,265.00	\$ 29,385.00	\$ 2,126.44	\$ 19,137.96	\$ 2,000.00	\$ 18,000.00
11.	18" SDR 35 PVC Sanitary Sewer	695	lin. ft.	\$ 89.17	\$ 79,807.15	\$ 102.00	\$ 91,290.00	\$ 101.63	\$ 90,956.85	\$ 105.00	\$ 93,975.00
12.	8" SDR 35 PVC Sanitary Sewer	1,115	lin. ft.	\$ 64.49	\$ 71,906.35	\$ 64.00	\$ 71,360.00	\$ 73.48	\$ 81,930.20	\$ 75.00	\$ 83,625.00
13.	Standard Sanitary Manhole Castings	6	each	\$ 673.34	\$ 4,040.04	\$ 1,125.00	\$ 6,750.00	\$ 1,157.80	\$ 6,946.80	\$ 750.00	\$ 4,500.00
14.	48" Standard Sanitary Manhole Masonry	35	vert. ft.	\$ 466.67	\$ 16,333.45	\$ 345.00	\$ 12,075.00	\$ 323.70	\$ 11,329.50	\$ 250.00	\$ 8,750.00
15.	6" x 18" Sanitary Lateral W/ies	28	each	\$ 1,313.00	\$ 36,764.00	\$ 920.00	\$ 25,760.00	\$ 1,040.20	\$ 29,125.60	\$ 685.00	\$ 19,180.00
16.	6" x 8" Sanitary Lateral W/ies	28	each	\$ 555.50	\$ 15,554.00	\$ 120.00	\$ 3,360.00	\$ 102.20	\$ 2,861.60	\$ 105.00	\$ 2,940.00
17.	6" PVC Sanitary Lateral	1,660	lin. ft.	\$ 39.44	\$ 65,259.20	\$ 80.00	\$ 134,400.00	\$ 45.37	\$ 76,221.60	\$ 54.30	\$ 91,224.00
18.	Sanitary Lateral Reconstructions	9	each	\$ 202.00	\$ 1,818.00	\$ 183.00	\$ 1,647.00	\$ 162.08	\$ 1,458.72	\$ 95.00	\$ 855.00
19.	Sanitary Lateral Tracer Wire System	56	each	\$ 234.46	\$ 13,129.76	\$ 410.00	\$ 22,960.00	\$ 189.00	\$ 10,584.00	\$ 195.00	\$ 10,920.00
20.	12" CI IV RCP Storm Sewer	1,840	lin. ft.	\$ 38.26	\$ 70,398.40	\$ 46.00	\$ 84,640.00	\$ 78.56	\$ 144,550.40	\$ 48.00	\$ 88,320.00
21.	4" PVC Storm Lateral	1,575	lin. ft.	\$ 31.08	\$ 48,951.00	\$ 41.00	\$ 64,575.00	\$ 57.90	\$ 91,192.50	\$ 38.00	\$ 59,850.00
22.	4" Storm Lateral Connection to Main	56	each	\$ 230.86	\$ 12,928.16	\$ 230.00	\$ 12,880.00	\$ 259.05	\$ 14,506.80	\$ 395.00	\$ 22,120.00
23.	8" PVC Storm Sewer	470	lin. ft.	\$ 42.10	\$ 19,787.00	\$ 49.00	\$ 23,030.00	\$ 65.24	\$ 30,662.80	\$ 41.00	\$ 19,270.00
24.	48" Storm Manhole, Including Casting	8	each	\$ 2,736.65	\$ 21,893.20	\$ 1,825.00	\$ 14,600.00	\$ 1,916.71	\$ 15,333.68	\$ 2,110.00	\$ 16,880.00

BID TABULATION

Project: 1 - 2021 Utility Improvements - Madison Street and 25th Street, City of Two Rivers
 Engineer's Project Number: TR 35(1) Bid Deadline: February 4, 2021 at 11:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID			De Groot, Inc.			PTS Contractors, Inc.			James Peterson Sons, Inc. - Utility Division			Marmoth Construction		
		QUANT.	UNITS	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		
25.	Rectangular Catch Basins	19	each	\$ 33,107.50	\$ 1,742.50	\$ 33,107.50	\$ 1,860.00	\$ 35,340.00	\$ 1,690.31	\$ 30,975.89	\$ 1,800.00	\$ 34,200.00				
26.	Tree Removal	220	inch	\$ 12,753.40	\$ 57.97	\$ 12,753.40	\$ 54.00	\$ 11,880.00	\$ 52.75	\$ 11,605.00	\$ 52.75	\$ 11,605.00				
27.	Hot Mix Asphalt Surface Course Type 5MT 50-2BS	60	lans	\$ 18,580.20	\$ 309.67	\$ 18,580.20	\$ 300.00	\$ 18,000.00	\$ 294.92	\$ 17,695.20	\$ 292.00	\$ 17,520.00				
28.	Concrete Pavement Removal	7,200	sq. yds	\$ 102,024.00	\$ 14.17	\$ 102,024.00	\$ 17.50	\$ 126,000.00	\$ 26.46	\$ 190,512.00	\$ 19.22	\$ 138,384.00				
29.	Removal and Replacement of Unsuitable Backfill	300	cu. yds.	\$ 5,454.00	\$ 18.18	\$ 5,454.00	\$ 28.00	\$ 8,400.00	\$ 31.16	\$ 9,348.00	\$ 20.00	\$ 6,000.00				
30.	Excavation and Disposal of Bad Subgrade Materials	100	cu. yds.	\$ 3,030.00	\$ 30.30	\$ 3,030.00	\$ 26.00	\$ 2,600.00	\$ 27.00	\$ 2,700.00	\$ 25.00	\$ 2,500.00				
31.	3" Breaker Run	4,800	lan	\$ 70,320.00	\$ 14.65	\$ 70,320.00	\$ 8.60	\$ 41,280.00	\$ 16.95	\$ 81,360.00	\$ 8.40	\$ 40,320.00				
32.	3/4" Crushed Aggregate Base Course	2,400	lan	\$ 29,808.00	\$ 12.42	\$ 29,808.00	\$ 8.50	\$ 20,400.00	\$ 14.50	\$ 34,800.00	\$ 8.35	\$ 20,040.00				
33.	6" Thick Concrete Pavement	6,200	sq. yds.	\$ 252,960.00	\$ 40.80	\$ 252,960.00	\$ 39.00	\$ 241,800.00	\$ 38.60	\$ 239,320.00	\$ 38.48	\$ 238,576.00				
34.	4" Thick Concrete Sidewalk	4,200	sq. ft.	\$ 30,408.00	\$ 7.24	\$ 30,408.00	\$ 6.50	\$ 27,300.00	\$ 5.35	\$ 22,470.00	\$ 6.40	\$ 26,880.00				
35.	6" Thick Concrete Sidewalk and Driveway Approaches	4,400	sq. ft.	\$ 34,232.00	\$ 7.78	\$ 34,232.00	\$ 7.10	\$ 31,240.00	\$ 6.15	\$ 27,060.00	\$ 7.00	\$ 30,800.00				
36.	Truncated Dome Panels - Natural Padra	112	sq. ft.	\$ 3,563.84	\$ 31.82	\$ 3,563.84	\$ 30.00	\$ 3,360.00	\$ 30.00	\$ 3,360.00	\$ 30.00	\$ 3,360.00				
37.	30" Concrete Curb & Gutter	4,100	lin. ft.	\$ 61,746.00	\$ 15.06	\$ 61,746.00	\$ 14.50	\$ 59,450.00	\$ 12.00	\$ 49,200.00	\$ 14.20	\$ 58,220.00				
38.	Topsoil Restoration, Seeding, Fertilizing and Erosion Mat	3,200	sq. yds.	\$ 43,552.00	\$ 13.61	\$ 43,552.00	\$ 5.25	\$ 16,800.00	\$ 12.50	\$ 40,000.00	\$ 5.18	\$ 16,576.00				
39.	Erosion Control	1	lump sum	\$ 2,525.00	\$ 2,525.00	\$ 2,525.00	\$ 2,500.00	\$ 2,500.00	\$ 1,450.00	\$ 1,450.00	\$ 1,450.00	\$ 1,450.00				
40.	Traffic Control	1	lump sum	\$ 5,555.00	\$ 5,555.00	\$ 5,555.00	\$ 13,600.00	\$ 13,600.00	\$ 6,500.00	\$ 6,500.00	\$ 5,061.00	\$ 5,061.00				
41.	Construction Staking	1	lump sum	\$ 15,801.45	\$ 15,801.45	\$ 15,801.45	\$ 9,000.00	\$ 9,000.00	\$ 17,800.00	\$ 17,800.00	\$ 12,000.00	\$ 12,000.00				
	TOTAL BASE BID PART 1			\$ 1,538,392.33	\$ 1,538,392.33	\$ 1,538,392.33	\$ 1,623,232.00	\$ 1,623,232.00	\$ 1,785,188.40	\$ 1,785,188.40	\$ 1,561,265.00	\$ 1,561,265.00				

BID TABULATION

Project: 1 - 2021 Utility Improvements - Madison Street and 25th Street, City of Two Rivers
 Engineer's Project Number: TR 35(1) Bid Deadline: February 4, 2021 at 11:00 a.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID		De Groot, Inc.		PTS Contractors, Inc.		James Peterson Sons, Inc. - Utility Division		Mammath Construction	
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BASE BID - Part 2 - Private Service Laterals											
42.	Pre-Construction Meeting with Property Owner, Contractor, & City Staff	49	each	\$ 106.05	\$ 5,196.45	\$ 95.00	\$ 4,655.00	\$ 95.00	\$ 4,655.00	\$ 95.00	\$ 4,655.00
43.	Well Core (1" Diameter Pipe)	49	each	\$ 106.05	\$ 5,196.45	\$ 30.00	\$ 1,470.00	\$ 30.00	\$ 1,470.00	\$ 30.00	\$ 1,470.00
44.	Reconnect Water Service Inside Building	49	each	\$ 795.38	\$ 38,973.62	\$ 450.00	\$ 22,050.00	\$ 450.00	\$ 22,050.00	\$ 625.00	\$ 30,625.00
45.	1" HDPE Water Service - Open Cut	200	lin. ft.	\$ 65.65	\$ 13,130.00	\$ 75.00	\$ 15,000.00	\$ 45.00	\$ 9,000.00	\$ 90.00	\$ 18,000.00
46.	1" Water Service - Pulled	200	lin. ft.	\$ 53.03	\$ 10,606.00	\$ 45.00	\$ 9,000.00	\$ 95.00	\$ 19,000.00	\$ 90.00	\$ 18,000.00
47.	Televising for Existing Sanitary Lateral Inspection	49	each	\$ 106.05	\$ 5,196.45	\$ 95.00	\$ 4,655.00	\$ 190.00	\$ 8,820.00	\$ 95.00	\$ 4,655.00
48.	6" Sanitary Lateral - Open Cut (Schedule 40 PVC)	100	lin. ft.	\$ 50.50	\$ 5,050.00	\$ 56.00	\$ 5,600.00	\$ 55.00	\$ 5,500.00	\$ 60.00	\$ 6,000.00
49.	4" Sanitary Lateral - Open Cut (Schedule 40 PVC)	100	lin. ft.	\$ 48.48	\$ 4,848.00	\$ 55.00	\$ 5,500.00	\$ 54.00	\$ 5,400.00	\$ 60.00	\$ 6,000.00
50.	Wall Core (6" Diameter Pipe or Less)	49	each	\$ 265.13	\$ 12,991.37	\$ 125.00	\$ 6,125.00	\$ 125.00	\$ 6,125.00	\$ 100.00	\$ 4,900.00
51.	Televising for Sanitary Lateral Acceptance	49	each	\$ 318.15	\$ 15,589.35	\$ 100.00	\$ 4,900.00	\$ 100.00	\$ 4,900.00	\$ 95.00	\$ 4,655.00
52.	6" Sanitary Lateral - Pipe Burst (Schedule 17 PE)	800	lin. ft.	\$ 31.82	\$ 25,456.00	\$ 45.00	\$ 36,000.00	\$ 45.00	\$ 36,000.00	\$ 42.00	\$ 33,600.00
53.	4" Sanitary Lateral - Pipe Burst (Schedule 17 PE)	400	lin. ft.	\$ 10.61	\$ 4,244.00	\$ 44.00	\$ 17,600.00	\$ 43.00	\$ 17,200.00	\$ 40.00	\$ 16,000.00
54.	Reconnect Sanitary Lateral Inside Building (Above Basement Floor)	43	each	\$ 2,651.25	\$ 114,003.75	\$ 750.00	\$ 32,250.00	\$ 725.00	\$ 31,175.00	\$ 800.00	\$ 34,400.00
55.	Reconnect Sanitary Lateral Inside Building (Below Basement Floor)	4	each	\$ 2,916.38	\$ 11,665.52	\$ 2,500.00	\$ 10,000.00	\$ 2,500.00	\$ 10,000.00	\$ 2,000.00	\$ 8,000.00
56.	Reconnect Sanitary Lateral Outside House	2	each	\$ 2,386.13	\$ 4,772.26	\$ 700.00	\$ 1,400.00	\$ 700.00	\$ 1,400.00	\$ 600.00	\$ 1,200.00
57.	1" HDPE Water Service Pulled with 6" HDPE Sewer Service	1,000	lin. ft.	\$ 10.61	\$ 10,610.00	\$ 87.00	\$ 87,000.00	\$ 85.00	\$ 85,000.00	\$ 90.00	\$ 90,000.00
TOTAL BASE BID PART 2				\$ 287,529.22	\$ 287,529.22	\$ 263,205.00	\$ 263,205.00	\$ 267,695.00	\$ 267,695.00	\$ 282,160.00	\$ 282,160.00
SUPPLEMENTARY BID ITEMS - Private Service Laterals				\$ 1,829,921.75	\$ 1,829,921.75	\$ 1,886,437.00	\$ 1,886,437.00	\$ 2,052,864.40	\$ 2,052,864.40	\$ 1,843,425.00	\$ 1,843,425.00
S1.	Sidewalk Restoration	500	sq. ft.	\$ 2.22	\$ 1,110.00	\$ 2.10	\$ 1,050.00	\$ 6.25	\$ 3,125.00	\$ 2.00	\$ 1,000.00
S2.	Driveway Restoration	2,900	sq. ft.	\$ 2.22	\$ 6,440.00	\$ 2.10	\$ 6,090.00	\$ 7.10	\$ 20,590.00	\$ 8.00	\$ 23,200.00
S3.	Exploratory Excavation	5	each	\$ 795.38	\$ 3,976.90	\$ 775.00	\$ 3,875.00	\$ 720.00	\$ 3,600.00	\$ 100.00	\$ 500.00
S4.	Removal and Replacement of Unsuitable Backfill	50	cu. yds.	\$ 25.25	\$ 1,262.50	\$ 34.00	\$ 1,700.00	\$ 31.16	\$ 1,558.00	\$ 20.00	\$ 1,000.00
S5.	Relocate Water Meter at Home	2	each	\$ 795.38	\$ 1,590.76	\$ 765.00	\$ 1,530.00	\$ 1,000.00	\$ 2,000.00	\$ 300.00	\$ 600.00
TOTAL SUPPLEMENTARY BID ITEMS				\$ 12,380.16	\$ 12,380.16	\$ 12,355.00	\$ 12,355.00	\$ 24,483.00	\$ 24,483.00	\$ 19,100.00	\$ 19,100.00



February 5, 2021

City of Two Rivers
1717 East Park Street
P.O. Box 87
Two Rivers, WI 54241

Attention: Mr. Greg Buckley, City Manager

Subject: Analysis of Bids and Recommendation for Award of Contracts; 2 - 2021 Utility Improvements - 24th Street; City of Two Rivers

Bid Deadline: February 4, 2021 at 1:00 p.m. local time

Dear Mr. Buckley:

The purpose of this letter is to analyze the bids received for the 2-2021 Utility Improvements - 24th Street project and to recommend award of a contract. This project involves work within the public right-of-way and on private property on 24th Street between Forest Avenue and Jefferson Street, as well as supplemental items for private surface restoration, exploratory excavation and private service laterals.

The public right-of-way work includes, but is not limited to, sanitary sewer, storm sewer and water main replacement with services to the property line, concrete pavement, curb & gutter, and flatwork removal and replacement. The private property work includes replacement of sanitary sewer laterals and lead water service lines from the property line to inside each building, as determined on a case-by-case basis.

Supplemental bid items include pricing for sidewalk restoration, driveway restoration, replacement of unsuitable backfill, exploratory excavation, and relocation of the water meter at the home.

The pre-bid estimate was \$1,500,000 for the Base Bid work. Forty general contractors, subcontractors, and material suppliers requested sets of the plans, specifications and bidding documents. Nine contractors submitted bids.

A summary of the bids is as follows:

Contractor	Base Bid	Supplemental Bid	Base Bid + Supplemental
Kruczek Construction Inc.	\$1,299,299.99	\$10,125.00	\$1,309,424.99
Mammoth Construction	\$1,367,160.00	\$6,100.00	\$1,373,260.00
Advance Construction Inc.	\$1,371,296.86	\$11,850.00	\$1,383,146.86
Vinton Construction Company	\$1,374,203.83	\$7,850.50	\$1,382,054.33
De Groot, Inc.	\$1,382,219.34	\$14,405.16	\$1,396,624.50
Kip Gulseth Construction Company	\$1,392,431.20	\$12,000.00	\$1,404,431.20
Domer Inc.	\$1,439,054.50	\$11,409.00	\$1,450,463.50
James Peterson Sons, Inc.	\$1,561,238.70	\$13,908.00	\$1,575,146.70
PTS Contractors, Inc.	\$1,580,052.00	\$12,175.00	\$1,592,227.00

2912 Marketplace Drive · Suite 103 · Madison, Wisconsin 53719 · (608) 273-3350 · www.tcengineers.net
Madison ♦ Rhinelander ♦ Kenosha

Analysis of Bids and Recommendation for Award of Contracts
February 5, 2021
Page 2

The low bidder, using the base bid only, or the base bid and supplemental bid items is Kruczek Construction Inc. of Green Bay, Wisconsin, an experienced utility and street contractor that has completed similar work for the City in recent years. We recommend that Advance Construction Inc. be awarded a contract for the base bid, plus supplemental bid, for a total of \$1,309,424.99.

This will be a unit price contract. That is, the contractor will be paid for the work actually performed based on the unit prices bid. This means that the final line item costs could be either greater than or less than the bid totals. Also, unexpected conditions are sometimes encountered which result in increased project costs. Therefore, it would be wise to continue to carry the recommended 10% contingency.

If you have any questions with respect to our thoughts on this matter, I am available at your convenience to discuss them with you.

Very truly yours,
TOWN & COUNTRY ENGINEERING, INC.



Gregory J. Droessler, P.E.
Vice-President

GJD: sai

BID TABULATION

Project: 2 - 2021 Utility Improvements - 24th Street; City of Two Rivers
 Engineer's Project Number: TR 35(2) Bid Deadline: February 4, 2021 at 1:00 p.m. local time

ITEM NO.	DESCRIPTION OF WORK	QUANT.	UNITS	Kruczek Construction Inc.		Marmoth Construction		Advance Construction Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BASE BID - Part 1 - Public Improvements									
1.	8" C900 Water Main	1,926	lin. ft.	\$ 52.00	\$ 100,152.00	\$ 65.00	\$ 125,190.00	\$ 72.00	\$ 138,672.00
2.	6" C900 Water Main or Hydrant Lead	40	lin. ft.	\$ 58.00	\$ 2,320.00	\$ 85.00	\$ 3,400.00	\$ 125.00	\$ 5,000.00
3.	4" C900 Water Main	10	lin. ft.	\$ 86.00	\$ 860.00	\$ 85.00	\$ 850.00	\$ 85.00	\$ 850.00
4.	8" Gate Valves with Valve Box	8	each	\$ 2,085.00	\$ 16,680.00	\$ 1,688.00	\$ 13,504.00	\$ 1,820.00	\$ 12,960.00
5.	6" Gate Valve with Valve Box	3	each	\$ 1,500.00	\$ 4,500.00	\$ 1,213.00	\$ 3,639.00	\$ 1,210.00	\$ 3,630.00
6.	Hydrants	3	each	\$ 5,350.00	\$ 16,050.00	\$ 4,400.00	\$ 13,200.00	\$ 4,300.00	\$ 12,900.00
7.	1" HDPE Water Service	1,260	lin. ft.	\$ 36.00	\$ 45,360.00	\$ 20.00	\$ 25,200.00	\$ 50.00	\$ 63,000.00
8.	1" Tap and Corporation Stops	45	each	\$ 275.00	\$ 12,375.00	\$ 700.00	\$ 31,500.00	\$ 292.00	\$ 13,140.00
9.	1" Valve and Box	45	each	\$ 300.00	\$ 13,500.00	\$ 275.00	\$ 12,375.00	\$ 355.00	\$ 15,975.00
10.	Water Service Lateral Reconnections	45	each	\$ 100.00	\$ 4,500.00	\$ 275.00	\$ 12,375.00	\$ 200.00	\$ 9,000.00
11.	Connect Water Main to Existing	8	each	\$ 1,300.00	\$ 10,400.00	\$ 2,000.00	\$ 16,000.00	\$ 2,250.00	\$ 18,000.00
12.	10" SDR 35 PVC Sanitary Sewer	790	lin. ft.	\$ 51.00	\$ 40,290.00	\$ 80.00	\$ 63,200.00	\$ 70.00	\$ 55,300.00
13.	8" SDR 35 PVC Sanitary Sewer	960	lin. ft.	\$ 45.00	\$ 43,200.00	\$ 68.00	\$ 65,280.00	\$ 67.00	\$ 64,320.00
14.	Standard Sanitary Manhole Castings	5	each	\$ 675.00	\$ 3,375.00	\$ 750.00	\$ 3,750.00	\$ 770.00	\$ 3,850.00
15.	48" Standard Sanitary Manhole Masonry	42	vert. ft.	\$ 295.00	\$ 12,242.50	\$ 250.00	\$ 10,375.00	\$ 250.00	\$ 10,375.00
16.	6" x 10" Sanitary Lateral W/ves	20	each	\$ 150.00	\$ 3,000.00	\$ 675.00	\$ 13,500.00	\$ 143.00	\$ 2,860.00
17.	6" x 8" Sanitary Lateral W/ves	25	each	\$ 100.00	\$ 2,500.00	\$ 105.00	\$ 2,625.00	\$ 59.00	\$ 1,475.00
18.	6" PVC Sanitary Lateral	1,485	lin. ft.	\$ 48.00	\$ 71,280.00	\$ 50.00	\$ 74,250.00	\$ 50.00	\$ 74,250.00
19.	Sanitary Lateral Reconnections	45	each	\$ 150.00	\$ 6,750.00	\$ 95.00	\$ 4,275.00	\$ 150.00	\$ 6,750.00
20.	Sanitary Lateral Tracer Wire System	45	each	\$ 275.00	\$ 12,375.00	\$ 100.00	\$ 4,500.00	\$ 150.00	\$ 6,750.00
21.	12" CHV RCP Storm Sewer	1,722	lin. ft.	\$ 38.00	\$ 65,436.00	\$ 48.00	\$ 82,656.00	\$ 49.50	\$ 85,239.00
22.	4" PVC Storm Lateral	1,400	lin. ft.	\$ 28.00	\$ 39,200.00	\$ 38.00	\$ 53,200.00	\$ 37.50	\$ 52,500.00
23.	4" Storm Lateral Connection to Main	48	each	\$ 150.00	\$ 7,200.00	\$ 41.00	\$ 1,968.00	\$ 180.00	\$ 8,640.00
24.	48" Storm Manhole, Including Casting	2	each	\$ 2,400.00	\$ 4,800.00	\$ 2,110.00	\$ 4,220.00	\$ 2,282.00	\$ 4,564.00
25.	Rectangular Catch Basins	11	each	\$ 2,500.00	\$ 27,500.00	\$ 1,900.00	\$ 20,900.00	\$ 1,930.00	\$ 21,230.00
26.	Tree Removal	360	linch	\$ 49.00	\$ 17,640.00	\$ 33.33	\$ 11,998.80	\$ 45.00	\$ 16,200.00
27.	Hot Mix Asphalt Surface Course Type 5MT 58-28S	25	tons	\$ 318.00	\$ 7,950.00	\$ 310.00	\$ 7,750.00	\$ 310.00	\$ 7,750.00
28.	Concrete Pavement Removal	7,460	sq. yds.	\$ 11.30	\$ 84,298.00	\$ 13.25	\$ 98,845.00	\$ 11.25	\$ 83,925.00
29.	Removal and Replacement of Unsuitable Backfill	300	cu. yds.	\$ 30.00	\$ 9,000.00	\$ 20.00	\$ 6,000.00	\$ 21.00	\$ 6,300.00
30.	Excavation and Disposal of Bad Subgrade Materials	100	cu. yds.	\$ 25.50	\$ 2,550.00	\$ 25.00	\$ 2,500.00	\$ 25.00	\$ 2,500.00
31.	3" Breaker Run	2,430	ton	\$ 9.00	\$ 21,870.00	\$ 8.76	\$ 21,286.80	\$ 8.76	\$ 21,286.80
32.	3/4" Crushed Aggregate Base Course	2,430	ton	\$ 9.00	\$ 21,870.00	\$ 8.76	\$ 21,286.80	\$ 8.76	\$ 21,286.80
33.	6" Thick Concrete Pavement	5,790	sq. yds.	\$ 37.60	\$ 217,704.00	\$ 36.84	\$ 213,303.60	\$ 36.84	\$ 213,303.60
34.	4" Thick Concrete Sidewalk	3,550	sq. ft.	\$ 6.50	\$ 23,075.00	\$ 6.40	\$ 22,720.00	\$ 6.40	\$ 22,720.00
35.	6" Thick Concrete Sidewalk and Driveway Approaches	3,350	sq. ft.	\$ 7.00	\$ 23,450.00	\$ 7.00	\$ 23,450.00	\$ 7.00	\$ 23,450.00
36.	Truncated Dome Panels - Natural Patina	40	sq. ft.	\$ 30.00	\$ 1,200.00	\$ 30.00	\$ 1,200.00	\$ 30.00	\$ 1,200.00

Attachment: 2021 Street Rehabilitation Location Map (3255 : 2021 Street and Utility Projects)

BID TABULATION

Project: 2 - 2021 Utility Improvements - 24th Street, City of Two Rivers
 Engineer's Project Number: TR 35(2) Bid Deadline: February 4, 2021 at 1:00 p.m. local time

ITEM NO.	DESCRIPTION OF WORK	QUANT.	UNITS	Kruczek Construction Inc.		Mammoth Construction		Advance Construction Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
37.	30" Concrete Curb & Gutter	3,300	lin. ft.	\$ 12.00	\$ 39,600.00	\$ 12.45	\$ 41,085.00	\$ 12.45	\$ 41,085.00
38.	Topsoil Restoration, Seeding, Fertilizing and Erosion Mat	1,300	sq. yds.	\$ 7.00	\$ 9,100.00	\$ 5.18	\$ 6,734.00	\$ 5.18	\$ 6,734.00
39.	Erosion Control	1	lump sum	\$ 1,800.00	\$ 1,800.00	\$ 1,380.00	\$ 1,380.00	\$ 4,400.00	\$ 4,400.00
40.	Traffic Control	1	lump sum	\$ 16,576.49	\$ 16,576.49	\$ 3,693.00	\$ 3,693.00	\$ 14,000.00	\$ 14,000.00
41.	Construction Staking	1	lump sum	\$ 7,100.00	\$ 7,100.00	\$ 8,000.00	\$ 8,000.00	\$ 7,016.00	\$ 7,016.00
	TOTAL BASE BID PART 1				\$ 1,070,628.99		\$ 1,153,165.00		\$ 1,184,387.20
	PUBLIC IMPROVEMENTS								
	BASE BID - Part 2 - Private Service Laterals								
42.	Pre-Construction Meeting with Property Owner, Contractor, & City Staff	45	each	\$ 97.00	\$ 4,365.00	\$ 95.00	\$ 4,275.00	\$ 95.00	\$ 4,275.00
43.	Wall Core (1" Diameter Pipe)	45	each	\$ 30.00	\$ 1,350.00	\$ 30.00	\$ 1,350.00	\$ 25.00	\$ 1,125.00
44.	Reconnect Water Service Inside Building	45	each	\$ 460.00	\$ 20,700.00	\$ 450.00	\$ 20,250.00	\$ 996.94	\$ 44,862.30
45.	1" HDPE Water Service - Open Cut	160	lin. ft.	\$ 45.00	\$ 7,200.00	\$ 45.00	\$ 7,200.00	\$ 70.00	\$ 11,200.00
46.	1" Water Service - Pulled	160	lin. ft.	\$ 96.00	\$ 15,360.00	\$ 95.00	\$ 15,200.00	\$ 85.00	\$ 13,600.00
47.	Televising for Existing Sanitary Lateral Inspection	44	each	\$ 185.00	\$ 8,140.00	\$ 180.00	\$ 7,920.00	\$ 75.00	\$ 3,300.00
48.	6" Sanitary Lateral - Open Cut (Schedule 40 PVC)	80	lin. ft.	\$ 56.00	\$ 4,480.00	\$ 50.00	\$ 4,000.00	\$ 50.00	\$ 4,000.00
49.	4" Sanitary Lateral - Open Cut (Schedule 40 PVC)	80	lin. ft.	\$ 56.00	\$ 4,480.00	\$ 50.00	\$ 4,000.00	\$ 50.00	\$ 4,000.00
50.	Wall Core (6" Diameter Pipe or Less)	44	each	\$ 127.00	\$ 5,588.00	\$ 100.00	\$ 4,400.00	\$ 75.00	\$ 3,300.00
51.	Televising for Sanitary Lateral Acceptance	44	each	\$ 100.00	\$ 4,400.00	\$ 75.00	\$ 3,300.00	\$ 75.00	\$ 3,300.00
52.	6" Sanitary Lateral - Pipe Burst (Schedule 17 PE)	840	lin. ft.	\$ 46.00	\$ 29,440.00	\$ 45.00	\$ 28,800.00	\$ 40.00	\$ 25,600.00
53.	4" Sanitary Lateral - Pipe Burst (Schedule 17 PE)	320	lin. ft.	\$ 44.00	\$ 14,080.00	\$ 40.00	\$ 12,800.00	\$ 38.00	\$ 12,160.00
54.	Reconnect Sanitary Lateral Inside Building (Above Basement Floor)	39	each	\$ 740.00	\$ 28,860.00	\$ 700.00	\$ 27,300.00	\$ 1,102.24	\$ 42,987.36
55.	Reconnect Sanitary Lateral Inside Building (Below Basement Floor)	4	each	\$ 2,500.00	\$ 10,000.00	\$ 2,000.00	\$ 8,000.00	\$ 2,000.00	\$ 8,000.00
56.	Reconnect Sanitary Lateral Outside House	2	each	\$ 714.00	\$ 1,428.00	\$ 600.00	\$ 1,200.00	\$ 600.00	\$ 1,200.00
57.	1" HDPE Water Service Pulled with 6" HDPE Sewer Service	800	lin. ft.	\$ 86.00	\$ 68,800.00	\$ 80.00	\$ 64,000.00	\$ 5.00	\$ 4,000.00
	TOTAL BASE BID PART 2				\$ 228,671.00		\$ 213,995.00		\$ 186,908.66
	PRIVATE SERVICE LATERALS								
	TOTAL BASE BID PARTS 1 AND 2				\$ 1,299,299.99		\$ 1,367,160.00		\$ 1,371,296.86

BID TABULATION

Project: 2 - 2021 Utility Improvements - 24th Street, City of Two Rivers
 Engineer's Project Number: TR 35(2) Bid Deadline: February 4, 2021 at 1:00 p.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID		Kruczek Construction Inc.		Marmath Construction		Advance Construction Inc.	
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
SUPPLEMENTAL BID ITEMS - Private Service Laterals									
Private Surface Restoration									
S2.1	Sidewalk Restoration	500	Sq. ft.	\$ 2.00	\$ 1,000.00	\$ 2.00	\$ 1,000.00	\$ 3.00	\$ 1,500.00
S2.2	Driveway Restoration	2,000	Sq. ft.	\$ 2.00	\$ 4,000.00	\$ 2.00	\$ 4,000.00	\$ 3.00	\$ 6,000.00
Exploratory									
S2.3	Exploratory Excavation	5	each	\$ 425.00	\$ 2,125.00	\$ 50.00	\$ 250.00	\$ 500.00	\$ 2,500.00
Private Service Laterals									
S2.4	Removal and Replacement of Unsuitable Backfill	50	cu. yds.	\$ 30.00	\$ 1,500.00	\$ 5.00	\$ 250.00	\$ 25.00	\$ 1,250.00
S2.5	Relocate Water Meter at Home	2	each	\$ 750.00	\$ 1,500.00	\$ 300.00	\$ 600.00	\$ 300.00	\$ 600.00
TOTAL SUPPLEMENTAL BID ITEMS									
PRIVATE SERVICE LATERALS									

BID TABULATION

Project: 2 - 2021 Utility Improvements - 24th Street; City of Two Rivers
 Engineer's Project Number: TR 35(2) Bid Deadline: February 4, 2021 at 1:00 p.m. local time

ITEM NO.	DESCRIPTION OF WORK	QUANT.	UNITS	Vinton Constructor Company		De Groot, Inc.		Kip Gulseth Construction Company Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BASE BID - Part 1 - Public Improvements									
1.	8" C900 Water Main	1,926	lin. ft.	\$ 70.40	\$ 135,590.40	\$ 55.75	\$ 107,374.50	\$ 72.00	\$ 138,672.00
2.	6" C800 Water Main or Hydrant Lead	40	lin. ft.	\$ 64.00	\$ 2,560.00	\$ 48.00	\$ 1,920.00	\$ 125.00	\$ 5,000.00
3.	4" C800 Water Main	10	lin. ft.	\$ 63.00	\$ 630.00	\$ 48.48	\$ 484.80	\$ 59.00	\$ 590.00
4.	8" Gate Valve with Valve Box	8	each	\$ 2,065.00	\$ 16,520.00	\$ 2,102.82	\$ 16,822.56	\$ 2,075.00	\$ 16,600.00
5.	6" Gate Valve with Valve Box	3	each	\$ 1,496.00	\$ 4,488.00	\$ 1,550.36	\$ 4,651.05	\$ 1,500.00	\$ 4,500.00
6.	Hydrants	3	each	\$ 5,276.00	\$ 15,828.00	\$ 4,946.98	\$ 14,840.94	\$ 5,100.00	\$ 15,300.00
7.	1" HDPE Water Service	1,260	lin. ft.	\$ 32.80	\$ 41,328.00	\$ 33.52	\$ 42,235.20	\$ 35.00	\$ 44,100.00
8.	1" Tap and Corporation Stays	45	each	\$ 432.00	\$ 19,440.00	\$ 478.41	\$ 21,528.45	\$ 325.00	\$ 14,625.00
9.	1" Valve and Box	45	each	\$ 350.00	\$ 15,750.00	\$ 365.62	\$ 16,452.90	\$ 290.00	\$ 13,050.00
10.	Water Service Lateral Reconnections	45	each	\$ 278.00	\$ 12,510.00	\$ 80.80	\$ 3,636.00	\$ 75.00	\$ 3,375.00
11.	Connect Water Main to Existing	8	each	\$ 3,455.00	\$ 27,640.00	\$ 2,461.88	\$ 19,695.04	\$ 3,000.00	\$ 24,000.00
12.	10" SDR 35 PVC Sanitary Sewer	790	lin. ft.	\$ 58.90	\$ 46,452.00	\$ 57.40	\$ 45,346.00	\$ 64.00	\$ 50,560.00
13.	8" SDR 35 PVC Sanitary Sewer	960	lin. ft.	\$ 56.40	\$ 54,144.00	\$ 55.84	\$ 53,414.40	\$ 60.00	\$ 57,600.00
14.	Standard Sanitary Manhole Castlins	5	each	\$ 415.00	\$ 2,075.00	\$ 691.85	\$ 3,459.25	\$ 820.00	\$ 4,100.00
15.	48" Standard Sanitary Manhole Masonry	42	vert. ft.	\$ 375.00	\$ 15,562.50	\$ 355.21	\$ 14,741.22	\$ 280.00	\$ 11,620.00
16.	6" x 10" Sanitary Lateral Wyes	20	each	\$ 160.00	\$ 3,200.00	\$ 656.50	\$ 13,130.00	\$ 150.00	\$ 3,000.00
17.	6" x 8" Sanitary Lateral Wyes	25	each	\$ 78.00	\$ 1,950.00	\$ 580.75	\$ 14,518.75	\$ 67.00	\$ 1,675.00
18.	6" PVC Sanitary Lateral	1,485	lin. ft.	\$ 45.10	\$ 66,973.50	\$ 34.93	\$ 51,871.05	\$ 33.00	\$ 49,005.00
19.	Sanitary Lateral Reconnections	45	each	\$ 440.00	\$ 19,800.00	\$ 267.66	\$ 12,044.25	\$ 107.00	\$ 4,815.00
20.	Sanitary Lateral Tracer Wire System	45	each	\$ 140.00	\$ 6,300.00	\$ 260.58	\$ 11,726.10	\$ 245.00	\$ 11,025.00
21.	12" CI V RCP Storm Sewer	1,722	lin. ft.	\$ 44.80	\$ 77,145.60	\$ 42.31	\$ 72,857.82	\$ 48.00	\$ 79,212.00
22.	4" PVC Storm Lateral	1,400	lin. ft.	\$ 29.10	\$ 40,740.00	\$ 27.25	\$ 38,150.00	\$ 40.00	\$ 56,000.00
23.	4" Storm Lateral Connection to Main	48	each	\$ 522.00	\$ 25,056.00	\$ 265.63	\$ 12,750.24	\$ 250.00	\$ 12,000.00
24.	48" Storm Manhole, Including Casting	2	each	\$ 2,249.00	\$ 4,498.00	\$ 372.69	\$ 745.38	\$ 1,800.00	\$ 3,600.00
25.	Rectangular Catch Basins	11	each	\$ 1,995.00	\$ 21,945.00	\$ 1,791.90	\$ 19,710.90	\$ 1,750.00	\$ 19,250.00
26.	Tree Removal	360	inch	\$ 36.00	\$ 12,960.00	\$ 55.55	\$ 19,998.00	\$ 40.00	\$ 14,400.00
27.	Hot Mix Asphalt Surface Course Type SMT 58-26S	25	tons	\$ 252.50	\$ 6,312.50	\$ 344.41	\$ 8,610.25	\$ 350.00	\$ 8,750.00
28.	Concrete Pavement Removal	7,460	sq. yds.	\$ 11.25	\$ 83,925.00	\$ 11.93	\$ 88,997.80	\$ 11.25	\$ 83,925.00
29.	Removal and Replacement of Unsuitable Backfill	300	cu. yds.	\$ 0.01	\$ 3.00	\$ 18.18	\$ 5,454.00	\$ 20.00	\$ 6,000.00
30.	Excavation and Disposal of Bad Subgrade Materials	100	cu. yds.	\$ 25.00	\$ 2,500.00	\$ 30.30	\$ 3,030.00	\$ 25.00	\$ 2,500.00
31.	3" Breaker Run	2,430	ton	\$ 8.76	\$ 21,286.80	\$ 9.29	\$ 22,574.70	\$ 8.76	\$ 21,286.80
32.	3/4" Crushed Aggregate Base Course	2,430	ton	\$ 8.76	\$ 21,286.80	\$ 9.29	\$ 22,574.70	\$ 8.76	\$ 21,286.80
33.	6" Thick Concrete Pavement	5,790	sq. yds.	\$ 36.84	\$ 213,303.60	\$ 39.07	\$ 226,215.30	\$ 36.84	\$ 213,303.60
34.	4" Thick Concrete Sidewalk	3,550	sq. ft.	\$ 6.40	\$ 22,720.00	\$ 6.79	\$ 24,104.50	\$ 6.40	\$ 22,720.00
35.	6" Thick Concrete Sidewalk and Driveway Approaches	3,350	sq. ft.	\$ 7.00	\$ 23,450.00	\$ 7.42	\$ 24,867.00	\$ 7.00	\$ 23,450.00
36.	Truncated Dome Panels - Natural Pavers	40	sq. ft.	\$ 30.00	\$ 1,200.00	\$ 31.82	\$ 1,272.80	\$ 30.00	\$ 1,200.00

BID TABULATION

Project: 2 - 2021 Utility Improvements - 24th Street; City of Two Rivers
 Engineer's Project Number: TR 35(2) Bid Deadline: February 4, 2021 at 1:00 p.m. local time

ITEM NO.	DESCRIPTION OF WORK	QUANT.	UNITS	Vinton Construction Company		De Groot, Inc.		Kip Gulseith Construction Company Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
37.	30" Concrete Curb & Gutter	3,300	lin. ft.	\$ 12.45	\$ 41,085.00	\$ 13.20	\$ 43,560.00	\$ 12.45	\$ 41,085.00
38.	Topsoil Restoration, Seeding, Fertilizing and Erosion Mat	1,300	sq. yds.	\$ 5.18	\$ 6,734.00	\$ 9.45	\$ 12,285.00	\$ 6.00	\$ 7,800.00
39.	Erosion Control	1	lump sum	\$ 1,495.00	\$ 1,495.00	\$ 3,535.00	\$ 3,535.00	\$ 3,500.00	\$ 3,500.00
40.	Traffic Control	1	lump sum	\$ 3,500.00	\$ 3,500.00	\$ 5,050.00	\$ 5,050.00	\$ 30,000.00	\$ 30,000.00
41.	Construction Staking	1	lump sum	\$ 7,016.13	\$ 7,016.13	\$ 10,605.00	\$ 10,605.00	\$ 14,000.00	\$ 14,000.00
	TOTAL BASE BID PART 1				\$ 1,146,903.83		\$ 1,136,830.85		\$ 1,158,481.20
	PUBLIC IMPROVEMENTS								
	BASE BID - Part 2 - Private Service Laterals								
42.	Pre-Construction Meeting with Property Owner, Contractor, & City Staff	45	each	\$ 95.00	\$ 4,275.00	\$ 106.05	\$ 4,772.25	\$ 100.00	\$ 4,500.00
43.	Wall Core (1" Diameter Pipe)	45	each	\$ 30.00	\$ 1,350.00	\$ 106.05	\$ 4,772.25	\$ 100.00	\$ 4,500.00
44.	Reconnect Water Service Inside Building	45	each	\$ 450.00	\$ 20,250.00	\$ 795.38	\$ 35,792.10	\$ 750.00	\$ 33,750.00
45.	1" HDPE Water Service - Open Cut	160	lin. ft.	\$ 45.00	\$ 7,200.00	\$ 55.55	\$ 8,888.00	\$ 60.00	\$ 9,600.00
46.	1" Water Service - Pulled	160	lin. ft.	\$ 95.00	\$ 15,200.00	\$ 50.50	\$ 8,080.00	\$ 50.00	\$ 8,000.00
47.	Televising for Existing Sanitary Lateral Inspection	44	each	\$ 180.00	\$ 7,920.00	\$ 106.05	\$ 4,666.20	\$ 100.00	\$ 4,400.00
48.	6" Sanitary Lateral - Open Cut (Schedule 40 PVC)	80	lin. ft.	\$ 55.00	\$ 4,400.00	\$ 60.80	\$ 4,864.00	\$ 65.00	\$ 5,200.00
49.	4" Sanitary Lateral - Open Cut (Schedule 40 PVC)	80	lin. ft.	\$ 54.00	\$ 4,320.00	\$ 58.58	\$ 4,686.40	\$ 65.00	\$ 5,200.00
50.	Wall Core (6" Diameter Pipe or Less)	44	each	\$ 125.00	\$ 5,500.00	\$ 285.13	\$ 11,665.72	\$ 250.00	\$ 11,000.00
51.	Televising for Sanitary Lateral Acceptance	44	each	\$ 100.00	\$ 4,400.00	\$ 116.66	\$ 5,133.04	\$ 100.00	\$ 4,400.00
52.	6" Sanitary Lateral - Pipe Burst (Schedule 17 PE)	640	lin. ft.	\$ 45.00	\$ 28,800.00	\$ 31.82	\$ 20,364.80	\$ 30.00	\$ 19,200.00
53.	4" Sanitary Lateral - Pipe Burst (Schedule 17 PE)	320	lin. ft.	\$ 43.00	\$ 13,760.00	\$ 10.61	\$ 3,395.20	\$ 10.00	\$ 3,200.00
54.	Reconnect Sanitary Lateral Inside Building (Above Basement Floor)	39	each	\$ 775.00	\$ 30,225.00	\$ 2,651.25	\$ 103,398.75	\$ 2,500.00	\$ 97,500.00
55.	Reconnect Sanitary Lateral Inside Building (Below Basement Floor)	4	each	\$ 2,550.00	\$ 10,200.00	\$ 2,916.38	\$ 11,665.52	\$ 2,750.00	\$ 11,000.00
56.	Reconnect Sanitary Lateral Outside House	2	each	\$ 750.00	\$ 1,500.00	\$ 2,386.13	\$ 4,772.26	\$ 2,250.00	\$ 4,500.00
57.	1" HDPE Water Service Pulled with 6" HDPE Sewer Service	800	lin. ft.	\$ 85.00	\$ 68,000.00	\$ 10.61	\$ 8,488.00	\$ 10.00	\$ 8,000.00
	TOTAL BASE BID PART 2				\$ 227,300.00		\$ 245,388.49		\$ 233,950.00
	PRIVATE SERVICE LATERALS								
	TOTAL BASE BID PARTS 1 AND 2				\$ 1,374,203.83		\$ 1,382,219.34		\$ 1,392,431.20

BID TABULATION

Project: 2 - 2021 Utility Improvements - 24th Street, City of Two Rivers
 Engineer's Project Number: TR 35(2) Bid Deadline: February 4, 2021 at 1:00 p.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID		Vinton Construction Company		De Groot, Inc.		Kip Gulseth Construction Company Inc.	
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
SUPPLEMENTAL BID ITEMS - Private Service Laterals									
Private Surface Restoration									
S2.1	Sidewalk Restoration	500	sq. ft.	\$ 1.00	\$ 500.00	\$ 3.03	\$ 1,515.00	\$ 2.00	\$ 1,000.00
S2.2	Driveway Restoration	2,000	sq. ft.	\$ 1.30	\$ 2,600.00	\$ 3.03	\$ 6,060.00	\$ 2.00	\$ 4,000.00
Exploratory									
S2.3	Exploratory Excavation	5	each	\$ 770.00	\$ 3,850.00	\$ 795.38	\$ 3,976.90	\$ 750.00	\$ 3,750.00
Private Service Laterals									
S2.4	Removal and Replacement of Unsuitable Backfill	50	cu. yds.	\$ 0.01	\$ 0.50	\$ 25.25	\$ 1,262.50	\$ 35.00	\$ 1,750.00
S2.5	Relocate Water Meter at Home	2	each	\$ 450.00	\$ 900.00	\$ 795.38	\$ 1,590.76	\$ 750.00	\$ 1,500.00
TOTAL SUPPLEMENTAL BID ITEMS					\$ 7,850.50		\$ 14,405.16		\$ 12,000.00
PRIVATE SERVICE LATERALS									

BID TABULATION

Project: 2 - 2021 Utility Improvements - 24th Street; City of Two Rivers
 Engineer's Project Number: TR 35(2) Bid Deadline: February 4, 2021 at 1:00 p.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID		Dorner Inc.		James Peterson Sons, Inc. - Utility Division		PTS Contractors, Inc.	
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1.	8" C900 Water Main	1,926	lin. ft.	\$ 64.00	\$ 123,264.00	\$ 69.82	\$ 134,473.32	\$ 72.00	\$ 138,672.00
2.	6" C900 Water Main or Hydrant Lead	40	lin. ft.	\$ 143.00	\$ 5,720.00	\$ 69.48	\$ 2,779.20	\$ 155.00	\$ 6,200.00
3.	4" C900 Water Main	10	lin. ft.	\$ 95.00	\$ 950.00	\$ 219.45	\$ 2,194.50	\$ 126.00	\$ 1,260.00
4.	8" Gate Valve with Valve Box	8	each	\$ 1,999.00	\$ 15,992.00	\$ 2,287.60	\$ 18,300.80	\$ 1,900.00	\$ 15,200.00
5.	6" Gate Valve with Valve Box	3	each	\$ 1,438.00	\$ 4,314.00	\$ 1,635.20	\$ 4,905.60	\$ 1,400.00	\$ 4,200.00
6.	Hydrants	3	each	\$ 5,171.00	\$ 15,513.00	\$ 5,309.80	\$ 15,929.40	\$ 4,900.00	\$ 14,700.00
7.	1" HDPE Water Service	1,260	lin. ft.	\$ 47.00	\$ 59,220.00	\$ 42.86	\$ 54,003.60	\$ 73.00	\$ 91,980.00
8.	1" Tap and Corporation Stops	45	each	\$ 378.00	\$ 16,920.00	\$ 310.80	\$ 13,986.00	\$ 360.00	\$ 16,200.00
9.	1" Valve and Box	45	each	\$ 403.00	\$ 18,135.00	\$ 315.00	\$ 14,175.00	\$ 440.00	\$ 19,800.00
10.	Water Service Lateral Reconnections	45	each	\$ 152.00	\$ 6,840.00	\$ 178.35	\$ 8,025.75	\$ 270.00	\$ 12,150.00
11.	Connect Water Main to Existing	8	each	\$ 1,692.00	\$ 13,536.00	\$ 1,874.00	\$ 14,992.00	\$ 2,000.00	\$ 16,000.00
12.	10" SDR 35 PVC Sanitary Sewer	790	lin. ft.	\$ 57.00	\$ 45,030.00	\$ 66.63	\$ 52,637.70	\$ 67.00	\$ 52,930.00
13.	8" SDR 35 PVC Sanitary Sewer	960	lin. ft.	\$ 52.00	\$ 49,920.00	\$ 63.21	\$ 60,681.60	\$ 64.00	\$ 61,440.00
14.	Standard Sanitary Manhole Castings	5	each	\$ 786.00	\$ 3,930.00	\$ 1,157.80	\$ 5,789.00	\$ 1,100.00	\$ 5,500.00
15.	48" Standard Sanitary Manhole Masonry	42	vert. ft.	\$ 279.00	\$ 11,578.50	\$ 250.13	\$ 10,380.40	\$ 300.00	\$ 12,450.00
16.	6" x 10" Sanitary Lateral Wyes	20	each	\$ 242.00	\$ 4,840.00	\$ 223.30	\$ 4,466.00	\$ 225.00	\$ 4,500.00
17.	6" x 8" Sanitary Lateral Wyes	25	each	\$ 137.00	\$ 3,425.00	\$ 104.30	\$ 2,607.50	\$ 120.00	\$ 3,000.00
18.	6" PVC Sanitary Lateral	1,485	lin. ft.	\$ 53.00	\$ 78,705.00	\$ 45.67	\$ 67,819.95	\$ 84.00	\$ 124,740.00
19.	Sanitary Lateral Reconnections	45	each	\$ 190.00	\$ 8,550.00	\$ 162.08	\$ 7,293.60	\$ 185.00	\$ 8,325.00
20.	Sanitary Lateral Tracer Wire System	45	each	\$ 430.00	\$ 19,350.00	\$ 189.00	\$ 8,505.00	\$ 508.00	\$ 22,860.00
21.	12" CI IV RCP Storm Sewer	1,722	lin. ft.	\$ 64.00	\$ 92,988.00	\$ 69.86	\$ 120,298.92	\$ 57.00	\$ 98,154.00
22.	4" PVC Storm Lateral	1,400	lin. ft.	\$ 34.00	\$ 47,600.00	\$ 58.32	\$ 81,648.00	\$ 54.00	\$ 75,600.00
23.	4" Storm Lateral Connection to Main	48	each	\$ 362.00	\$ 17,376.00	\$ 263.87	\$ 12,665.76	\$ 233.00	\$ 11,184.00
24.	48" Storm Manhole, Including Casting	2	each	\$ 2,303.00	\$ 4,606.00	\$ 2,049.94	\$ 4,099.88	\$ 2,015.00	\$ 4,030.00
25.	Rectangular Catch Basins	11	each	\$ 1,943.00	\$ 21,373.00	\$ 1,815.42	\$ 19,969.62	\$ 1,860.00	\$ 20,460.00
26.	Tree Removal	360	inch	\$ 51.00	\$ 18,360.00	\$ 52.75	\$ 18,990.00	\$ 54.00	\$ 19,440.00
27.	Hot Mix Asphalt Surface Course Type SMT 58-28S	25	tons	\$ 264.00	\$ 6,600.00	\$ 313.10	\$ 7,827.50	\$ 315.00	\$ 7,875.00
28.	Concrete Pavement Removal	7,460	sq. yds.	\$ 12.00	\$ 89,520.00	\$ 18.55	\$ 138,383.00	\$ 12.00	\$ 89,520.00
29.	Removal and Replacement of Unsuitable Backfill	300	cu. yds.	\$ 26.00	\$ 7,800.00	\$ 31.16	\$ 9,348.00	\$ 56.00	\$ 16,800.00
30.	Excavation and Disposal of Bad Subgrade Materials	100	cu. yds.	\$ 21.00	\$ 2,100.00	\$ 27.00	\$ 2,700.00	\$ 25.00	\$ 2,500.00
31.	3" Breaker Run	2,430	ton	\$ 9.00	\$ 21,870.00	\$ 16.95	\$ 41,188.50	\$ 8.90	\$ 21,627.00
32.	3/4" Crushed Aggregate Base Course	2,430	ton	\$ 9.00	\$ 21,870.00	\$ 14.50	\$ 35,235.00	\$ 8.90	\$ 21,627.00
33.	6" Thick Concrete Pavement	5,790	sq. yds.	\$ 39.00	\$ 225,810.00	\$ 36.84	\$ 213,303.60	\$ 37.00	\$ 214,230.00
34.	4" Thick Concrete Sidewalk	3,550	sq. ft.	\$ 7.00	\$ 24,850.00	\$ 6.55	\$ 23,252.50	\$ 6.50	\$ 23,075.00
35.	6" Thick Concrete Sidewalk and Driveway Approaches	3,350	sq. ft.	\$ 7.00	\$ 23,450.00	\$ 7.05	\$ 23,617.50	\$ 7.00	\$ 23,450.00
36.	Truncated Dome Panels - Natural Paving	40	sq. ft.	\$ 32.00	\$ 1,280.00	\$ 30.00	\$ 1,200.00	\$ 30.00	\$ 1,200.00

Attachment: 2021 Street Rehabilitation Location Map (3255 : 2021 Street and Utility Projects)

BID TABULATION

Project: 2 - 2021 Utility Improvements - 24th Street, City of Two Rivers
 Engineer's Project Number: TR 35(2) Bid Deadline: February 4, 2021 at 1:00 p.m. local time

ITEM NO.	DESCRIPTION OF WORK	QUANT.	UNITS	Domer Inc.		James Peterson Sons, Inc. - Utility Division		PTS Contractors, Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
37.	30" Concrete Curb & Gutter	3,300	lin. ft.	\$ 13.00	\$ 42,900.00	\$ 12.45	\$ 41,085.00	\$ 12.50	\$ 41,250.00
38.	Topsoil Restoration, Seeding, Fertilizing and Erosion Mat	1,300	sq. yds.	\$ 5.00	\$ 6,500.00	\$ 13.50	\$ 17,550.00	\$ 5.20	\$ 6,760.00
39.	Erosion Control	1	lump sum	\$ 1,584.00	\$ 1,584.00	\$ 1,380.00	\$ 1,380.00	\$ 2,600.00	\$ 2,600.00
40.	Traffic Control	1	lump sum	\$ 3,695.00	\$ 3,695.00	\$ 6,500.00	\$ 6,500.00	\$ 9,900.00	\$ 9,900.00
41.	Construction Staking	1	lump sum	\$ 7,407.00	\$ 7,407.00	\$ 12,000.00	\$ 12,000.00	\$ 7,300.00	\$ 7,300.00
	TOTAL BASE BID PART 1				\$ 1,195,271.50		\$ 1,336,188.70		\$ 1,350,689.00
	PUBLIC IMPROVEMENTS								
	BASE BID - Part 2 - Private Service Laterals								
42.	Pre-Construction Meeting with Property Owner, Contractor, & City Staff	45	each	\$ 105.00	\$ 4,770.00	\$ 95.00	\$ 4,275.00	\$ 95.00	\$ 4,275.00
43.	Wall Core (1" Diameter Pipe)	45	each	\$ 154.00	\$ 6,930.00	\$ 30.00	\$ 1,350.00	\$ 30.00	\$ 1,350.00
44.	Reconnect Water Service Inside Building	45	each	\$ 792.00	\$ 35,640.00	\$ 450.00	\$ 20,250.00	\$ 450.00	\$ 20,250.00
45.	1" HDPE Water Service - Open Cut	160	lin. ft.	\$ 45.00	\$ 7,200.00	\$ 45.00	\$ 7,200.00	\$ 46.00	\$ 7,360.00
46.	1" Water Service - Pulled	160	lin. ft.	\$ 53.00	\$ 8,480.00	\$ 95.00	\$ 15,200.00	\$ 97.00	\$ 15,520.00
47.	Televising for Existing Sanitary Lateral Inspection	44	each	\$ 106.00	\$ 4,664.00	\$ 180.00	\$ 7,920.00	\$ 185.00	\$ 8,140.00
48.	6" Sanitary Lateral - Open Cut (Schedule 40 PVC)	80	lin. ft.	\$ 51.00	\$ 4,080.00	\$ 55.00	\$ 4,400.00	\$ 56.00	\$ 4,480.00
49.	4" Sanitary Lateral - Open Cut (Schedule 40 PVC)	80	lin. ft.	\$ 49.00	\$ 3,920.00	\$ 54.00	\$ 4,320.00	\$ 55.00	\$ 4,400.00
50.	Wall Core (6" Diameter Pipe or Less)	44	each	\$ 264.00	\$ 11,616.00	\$ 125.00	\$ 5,500.00	\$ 125.00	\$ 5,500.00
51.	Televising for Sanitary Lateral Acceptance	44	each	\$ 100.00	\$ 4,400.00	\$ 100.00	\$ 4,400.00	\$ 102.00	\$ 4,488.00
52.	6" Sanitary Lateral - Pipe Burst (Schedule 17 PE)	640	lin. ft.	\$ 32.00	\$ 20,480.00	\$ 45.00	\$ 28,800.00	\$ 46.00	\$ 29,440.00
53.	4" Sanitary Lateral - Pipe Burst (Schedule 17 PE)	320	lin. ft.	\$ 11.00	\$ 3,520.00	\$ 43.00	\$ 13,760.00	\$ 44.00	\$ 14,080.00
54.	Reconnect Sanitary Lateral Inside Building (Above Basement Floor)	39	each	\$ 2,639.00	\$ 102,921.00	\$ 725.00	\$ 28,275.00	\$ 740.00	\$ 28,960.00
55.	Reconnect Sanitary Lateral Inside Building (Below Basement Floor)	4	each	\$ 2,903.00	\$ 11,612.00	\$ 2,500.00	\$ 10,000.00	\$ 2,550.00	\$ 10,200.00
56.	Reconnect Sanitary Lateral Outside House	2	each	\$ 2,375.00	\$ 4,750.00	\$ 700.00	\$ 1,400.00	\$ 710.00	\$ 1,420.00
57.	1" HDPE Water Service Pulled with 6" HDPE Sewer Service	800	lin. ft.	\$ 11.00	\$ 8,800.00	\$ 85.00	\$ 68,000.00	\$ 87.00	\$ 69,600.00
	TOTAL BASE BID PART 2				\$ 243,783.00		\$ 225,050.00		\$ 229,363.00
	PRIVATE SERVICE LATERALS								
	TOTAL BASE BID PARTS 1 AND 2				\$ 1,439,054.50		\$ 1,561,238.70		\$ 1,580,052.00

Attachment: 2021 Street Rehabilitation Location Map (3255 : 2021 Street and Utility Projects)

BID TABULATION

Project: 2 - 2021 Utility Improvements - 24th Street; City of Two Rivers
 Engineer's Project Number: TR 35(2) Bid Deadline: February 4, 2021 at 1:00 p.m. local time

ITEM NO.	DESCRIPTION OF WORK	BID		Dorner Inc.		James Peterson Sons, Inc. - Utility Division		PTS Contractors, Inc.	
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
SUPPLEMENTAL BID ITEMS - Private Service Laterals									
Private Surface Restoration									
S2.1	Sidewalk Restoration	500	sq. ft.	\$2.00	\$ 1,000.00				
S2.2	Driveway Restoration	2,000	sq. ft.	\$2.00	\$ 4,000.00			2.00	\$ 1,000.00
Exploratory									
S2.3	Exploratory Excavation	5	each	\$725.00	\$ 3,625.00			775.00	\$ 3,875.00
Private Service Laterals									
S2.4	Removal and Replacement of Unsuitable Backfill	50	cu. yds.	\$24.00	\$ 1,200.00			31.16	\$ 1,558.00
S2.5	Relocate Water Meter at Home	2	each	\$792.00	\$ 1,584.00			1,000.00	\$ 2,000.00
TOTAL SUPPLEMENTAL BID ITEMS					\$ 11,409.00				\$ 13,908.00
PRIVATE SERVICE LATERALS									
									\$ 12,175.00



February 5, 2021

City of Two Rivers
1717 East Park Street
P.O. Box 87
Two Rivers, WI 54241

Attention: Mr. Greg Buckley, City Manager

Subject: Analysis of Bids and Recommendation for Award of Contracts; 3 – 2021 Lateral Replacement Project; City of Two Rivers

Bid Deadline: February 4, 2021 at 1:00 p.m. local time

Dear Mr. Buckley,

The purpose of this letter is to analyze the bids received for the 3-2021 Lateral Replacement project and to recommend award of a contract. This project involves work within the public right-of-way and on private property at approximately 18 different homes throughout the City, including replacement of sanitary sewer laterals and lead service lines from the public main to the property line, and from the property line to inside each building as determined on a case-by-case basis.

Supplemental items were included for the work on private property. These items include: pre-construction meeting with property owner, contractor, & City staff, 1-inch water service, televising for existing sanitary lateral inspection, sanitary laterals (open-cut and pipe burst), wall core, televising for sanitary lateral acceptance, reconnection of the sanitary lateral inside building (above and below basement floor), removal and replacement of unsuitable backfill, sidewalk and driveway restoration, and exploratory excavation. These items will be used as needed for additional onsite work.

The pre-bid estimate for the base bid was \$200,000. Twenty general contractors, subcontractors, and material suppliers requested sets of the plans, specifications and bidding documents. One contractor submitted a bid.

A summary of the bids is as follows:

Contractor	Base Bid	Supplemental Bid Total
Mammoth Construction	\$201,060.00	\$113,885.00

The low bidder for the project is Mammoth Construction of Manitowoc, Wisconsin, an experienced utility and street contractor that has completed similar projects for the City in recent years. We recommend that Mammoth Construction be awarded a contract for the base bid, plus the supplemental bids, for a total of \$314,945.00.

This will be a unit price contract. That is, the contractor will be paid for the work actually performed at the unit prices bid. This means that the final line item costs could be either greater than or less than the bid totals. Also, unexpected conditions are sometimes encountered which result in

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Attachment: 2021 Street Rehabilitation Location Map (3255 : 2021 Street and Utility Projects)

Analysis of Bids and Recommendation for Award of Contracts
February 5, 2021
Page 2

increased project costs. Therefore, it would be wise to continue to carry the recommended 10% contingency.

If you have any questions with respect to our thoughts on this matter, I am available at your convenience to discuss them with you.

Very truly yours,
TOWN & COUNTRY ENGINEERING, INC.



Gregory J. Droessler, P.E.
Vice-President

GJD: sai

Attachment: 2021 Street Rehabilitation Location Map (3255 : 2021 Street and Utility Projects)

BID TABULATION

Project: 3 -- 2021 Lateral Replacement Project; City of Two Rivers
 Engineer's Project Number: TR 35(3) Bid Deadline: February 4, 2021 at 1:00 p.m. local time

ITEM NO.	DESCRIPTION OF WORK	QUANT.	BID UNITS	UNIT PRICE	Mammoth Construction AMOUNT
BASE BID - PART 1 PUBLIC IMPROVEMENTS					
1.	1" Tap and Corporation Stop	18 each		\$ 3,250.00	\$ 58,500.00
2.	1" HDPE Water Service - Open Cut	540 lin. ft.		\$ 90.00	\$ 48,600.00
3.	1" Valve and Box	18 each		\$ 275.00	\$ 4,950.00
4.	Televising for Existing Sanitary Lateral Inspection	18 each		\$ 95.00	\$ 1,710.00
5.	6" Sanitary Lateral - Open Cut (Schedule 40 PVC)	320 lin. ft.		\$ 60.00	\$ 19,200.00
6.	4" Sanitary Lateral - Open Cut (Schedule 40 PVC)	220 lin. ft.		\$ 60.00	\$ 13,200.00
7.	Sanitary Lateral Saddle Tee	6 each		\$ 1,200.00	\$ 7,200.00
8.	Sanitary Lateral Tracer Wire System	18 each		\$ 195.00	\$ 3,510.00
TOTAL BASE BID PART 1					
PUBLIC IMPROVEMENTS					
BASE BID - PART 2 PRIVATE SERVICE LATERALS					
9.	1" HDPE Water Service - Open Cut	360 lin. ft.		\$ 90.00	\$ 32,400.00
10.	Wall Core (1" Diameter Pipe)	18 each		\$ 30.00	\$ 540.00
11.	Reconnect Water Service Inside Building	18 each		\$ 625.00	\$ 11,250.00
TOTAL BASE BID PART 2					
PRIVATE SERVICE LATERALS					
TOTAL BASE BID PARTS 1 AND 2					
					\$ 201,060.00

BID TABULATION

SUPPLEMENTARY BID ITEMS - PRIVATE SERVICE LATERALS					
S1.	Pre-Construction Meeting with Property Owner, Contractor, & City Staff	18 each	\$	95.00	\$ 1,710.00
S2.	1" Water Service - Pulled	40 lin. ft.	\$	90.00	\$ 3,600.00
S3.	Televising for Existing Sanitary Lateral Inspection	18' each	\$	95.00	\$ 1,710.00
S4.	6" Sanitary Lateral - Open Cut (Schedule 40 PVC)	60 lin. ft.	\$	60.00	\$ 3,600.00
S5.	4" Sanitary Lateral - Open Cut (Schedule 40 PVC)	20 lin. ft.	\$	60.00	\$ 1,200.00
S6.	Wall Core (6" Diameter Pipe or Less)	18 each	\$	100.00	\$ 1,800.00
S7.	Televising for Sanitary Lateral Acceptance	18 each	\$	95.00	\$ 1,710.00
S8.	6" Sanitary Lateral - Pipe Burst (Schedule 17 PE)	140 lin. ft.	\$	42.00	\$ 5,880.00
S9.	4" Sanitary Lateral - Pipe Burst (Schedule 17 PE)	140 lin. ft.	\$	40.00	\$ 5,600.00
S10.	Reconnect Sanitary Lateral Inside Building (Above Basement Floor)	10 each	\$	800.00	\$ 8,000.00
S11.	Reconnect Sanitary Lateral Inside Building (Below Basement Floor)	8 each	\$	2,000.00	\$ 16,000.00
S12.	Removal and Replacement of Unsuitable Backfill	50 cu. yds.	\$	23.00	\$ 1,150.00
S13.	1" HDPE Water Service Pulled with 6" HDPE Sewer Service	100 lin. ft.	\$	90.00	\$ 9,000.00
Private Surface Restoration					
S14.	Sidewalk Restoration	500 sq. ft.	\$	5.25	\$ 2,625.00
S15.	Driveway Restoration	2,000 sq. ft.	\$	5.25	\$ 10,500.00
Public Surface Restoration					
S16.	4" Thick Asphalt Pavement	200 lin. ft.	\$	80.00	\$ 16,000.00
S17.	6" Thick Concrete Pavement	200 lin. ft.	\$	85.00	\$ 17,000.00
S18.	Topsoil Restoration, Seeding, Fertilizing and Erosion Mat	500 sq. yd.	\$	9.60	\$ 4,800.00
Exploratory					
S19.	Exploratory Excavation	5 each	\$	400.00	\$ 2,000.00
TOTAL SUPPLEMENTARY BID ITEMS					\$ 113,885.00

PRELIMINARY RESOLUTION UNDER SECTION 66.0703 WISC. STATS.

RESOLVED, by the Council of the City of Two Rivers, Wisconsin:

1. The Council hereby declares its intention to exercise its police power under Section 66.0703 Wisc. Stats. to levy special assessments upon the properties fronting on the following streets:

24th STREET, FROM FOREST AVENUE TO JEFFERSON STREET

2. Said assessable public improvements shall consist of removing existing pavement, excavation, and storm sewer; installation of storm services, grading and graveling, Portland Cement concrete paving, driveway approaches, replacements of carriage walks, repair of sidewalk, restoration, and miscellaneous related work. Costs which will not be assessed include replacement of sanitary sewer and water mains and services within the right of way and storm sewer main.
3. The total amount assessed against each parcel fronting on said streets shall not exceed the total cost of the City's cost of the improvements and engineering oversight.
4. The assessments against any parcel may be made in cash or in the number of installments to be determined at the public hearing on the proposed levy of the assessment.
5. The Director of Public Works is directed to prepare a report consisting of:
 - a. Plans and specifications for said improvements
 - b. An estimate of the entire cost of each type of proposed improvements
 - c. A statement that the properties against which the assessments are proposed are benefited and a schedule of proposed assessments

Upon completing such report, the Director of Public Works is directed to file a copy in the Office of the City Clerk for public inspection.

6. On receiving the report of the Director of Public Works, the Clerk is directed to give notice of public hearing on such report as specified in Section 66.0703(7) Wisc. Stats. The hearing shall be held at the Council Chambers in the City Hall at a time set by the Clerk in accordance with Section 66.0703(7) Wisc. Stats.

Dated this 15th day of February 2021.

Council Member

Gregory E. Buckley
City Manager

Schedule C - Proposed Special Assessments
2021 PRELIMINARY CONCRETE PAVING, STORM SERVICE, AND CARRIAGE WALK ASSESSMENT
24TH STREET, FROM FOREST AVENUE to JEFFERSON STREET

PROPERTY ADDRESS	FRONTAGE (lineal feet)	ASSESSABLE FRONTAGE (lineal feet)	CONCRETE PAVING ASSESSMENT	STORM SERVICE ASSESSMENT	CARRIAGE WALK ASSESSMENT		BENEFITS LEVIED TOTAL ASSESSMENT
			\$ 55.66 per Foot	\$ 1,100.00 per Parcel	Area Sq. Ft.	\$ 7.25 per Sq. Ft.	
24th Street, from Forest Avenue to Jefferson Street							
1733 24th Street	88.5	88.5	\$ 4,925.91	\$ 1,100.00	17.0	\$ 123.25	\$ 6,149.16
1729 24th Street	44	44	\$ 2,449.04	\$ 1,100.00		\$ -	\$ 3,549.04
1725 24th Street	50	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
1721 24th Street	50	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
1717 24th Street	50	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
1713 24th Street	50	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
1711 24th Street	50	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
1701 24th Street	100	50	\$ 2,783.00	\$ 1,100.00		\$ -	\$ 3,883.00
1625 24th Street	53	53	\$ 2,949.98	\$ 1,100.00	17.0	\$ 123.25	\$ 4,173.23
1619 24th Street	53	53	\$ 2,949.98	\$ 1,100.00	17.0	\$ 123.25	\$ 4,173.23
1617 24th Street	53	53	\$ 2,949.98	\$ 1,100.00	17.0	\$ 123.25	\$ 4,173.23
1613 24th Street	53	53	\$ 2,949.98	\$ 1,100.00	17.0	\$ 123.25	\$ 4,173.23
1609 24th Street	56	56	\$ 3,116.96	\$ 1,100.00	17.0	\$ 123.25	\$ 4,340.21
2318 Adams Street	94	47	\$ 2,616.02	\$ 1,100.00	17.0	\$ 123.25	\$ 3,839.27
1523 24th Street	60	60	\$ 3,339.60	\$ 1,100.00		\$ -	\$ 4,439.60
1521 24th Street	90	90	\$ 5,009.40	\$ 1,100.00		\$ -	\$ 6,109.40
1511 24th Street	60	60	\$ 3,339.60	\$ 1,100.00		\$ -	\$ 4,439.60
1507 24th Street	50	50	\$ 2,783.00	\$ 1,100.00		\$ -	\$ 3,883.00
2318 Washington Street	100	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
2319 Washington Street	120	60	\$ 3,339.60	\$ 1,100.00	17.0	\$ 123.25	\$ 4,562.85
1413 24th Street	60	60	\$ 3,339.60	\$ 1,100.00	17.0	\$ 123.25	\$ 4,562.85
1409 24th Street	60	60	\$ 3,339.60	\$ 1,100.00	17.0	\$ 123.25	\$ 4,562.85
2316 Jefferson Street	120	60	\$ 3,339.60	\$ 1,100.00	17.0	\$ 123.25	\$ 4,562.85
1738 24th Street	50	50	\$ 2,783.00	\$ 1,100.00		\$ -	\$ 3,883.00
1736 24th Street	50	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
1732 24th Street	50	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
1726 24th Street	50	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
1724 24th Street	50	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
1718 24th Street	50	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
1714 24th Street	50	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
1712 24th Street	50	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
1710 24th Street	50	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
1704 24th Street	50	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
1700 24th Street	50	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
1628 24th Street	50	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
1624 24th Street	50	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
1620 24th Street	50	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
1616 24th Street	50	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
1612 24th Street	50	50	\$ 2,783.00	\$ 1,100.00	17.0	\$ 123.25	\$ 4,006.25
1608 24th Street	48	48	\$ 2,671.68	\$ 1,100.00		\$ -	\$ 3,771.68
1600 24th Street	92	46	\$ 2,560.36	\$ 1,100.00	17.0	\$ 123.25	\$ 3,783.61
1522 24th Street	75	75	\$ 4,174.50	\$ 1,100.00		\$ -	\$ 5,274.50
1514 24th Street	75	75	\$ 4,174.50	\$ 1,100.00		\$ -	\$ 5,274.50
1510 24th Street	60	60	\$ 3,339.60	\$ 1,100.00	17.0	\$ 123.25	\$ 4,562.85
1506 24th Street	70	70	\$ 3,896.20	\$ 1,100.00	17.0	\$ 123.25	\$ 5,119.45
2402 Washington Street	80	40	\$ 2,226.40	\$ 1,100.00	17.0	\$ 123.25	\$ 3,449.65
2401 Washington Street	120	60	\$ 3,339.60	\$ 1,100.00	17.0	\$ 123.25	\$ 4,562.85
1412 24th Street	90	90	\$ 5,009.40	\$ 1,100.00	17.0	\$ 123.25	\$ 6,232.65

Attachment: 24th Street Proposed Special Assessments (3252 : Preliminary Resolution to Levy Special Assessments Upon the Properties)

PROPERTY ADDRESS	FRONTAGE (lineal feet)	ASSESSABLE FRONTAGE (lineal feet)	CONCRETE PAVING ASSESSMENT \$ 55.66 per Foot	STORM SERVICE ASSESSMENT \$ 1,100.00 per Parcel	CARRIAGE WALK ASSESSMENT		BENEFITS LEVIED TOTAL ASSESSMENT
					Area Sq. Ft.	\$ 7.25 per Sq. Ft	
24th Street, from Forest Avenue to Jefferson Street							
2402 Jefferson Street	150.5	75.25	\$ 4,188.42	\$ 1,100.00	17.0	\$ 123.25	\$ 5,411.67
2401 Jefferson Street	60	60	\$ 3,339.60	\$ 1,100.00	17.0	\$ 123.25	\$ 4,562.85
TOTALS	3285	2796.75	\$ 155,667.11	\$ 55,000.00	680	\$ 4,930.00	\$ 215,597.11

Maximum	150.5	90					6232.65
75th Percentile	75	60					4562.85
Average	65.7	55.935					4311.9421
Minimum	44	40					3449.65
Number	50						

Attachment: 24th Street Proposed Special Assessments (3252 : Preliminary Resolution to Levy Special Assessments Upon the Properties)

PRELIMINARY RESOLUTION UNDER SECTION 66.0703 WISC. STATS.

RESOLVED, by the Council of the City of Two Rivers, Wisconsin:

1. The Council hereby declares its intention to exercise its police power under Section 66.0703 Wisc. Stats. to levy special assessments upon the properties fronting on the following streets:

**25th STREET, FROM WEST RIVER STREET TO FOREST AVENUE
MADISON STREET, FROM 19TH STREET TO 22ND STREET**

2. Said assessable public improvements shall consist of removing existing pavement, excavation, installation of storm and sewer services, grading and graveling, Portland Cement concrete paving, driveway approaches, replacements of carriage walks, repair of sidewalk, restoration, and miscellaneous related work. Costs which will not be assessed include replacement of sanitary sewer and water mains and services within the right of way and storm sewer main.
3. The total amount assessed against each parcel fronting on said streets shall not exceed the total cost of the City's cost of the improvements and engineering oversight.
4. The assessments against any parcel may be made in cash or in the number of installments to be determined at the public hearing on the proposed levy of the assessment.
5. The Director of Public Works is directed to prepare a report consisting of:
 - a. Plans and specifications for said improvements
 - b. An estimate of the entire cost of each type of proposed improvements
 - c. A statement that the properties against which the assessments are proposed are benefited and a schedule of proposed assessments

Upon completing such report, the Director of Public Works is directed to file a copy in the Office of the City Clerk for public inspection.

6. On receiving the report of the Director of Public Works, the Clerk is directed to give notice of public hearing on such report as specified in Section 66.0703(7) Wisc. Stats. The hearing shall be held at the Council Chambers in the City Hall at a time set by the Clerk in accordance with Section 66.0703(7) Wisc. Stats.

Dated this 15th day of February 2021.

Council Member

Gregory E. Buckley
City Manager

Schedule C - Proposed Special Assessments
2021 PRELIMINARY CONCRETE PAVING, STORM SERVICE, AND CARRIAGE WALK ASSESSMENT
25TH STREET, FROM WEST RIVER STREET TO FOREST AVENUE

PROPERTY ADDRESS	FRONTAGE (lineal feet)	ASSESSABLE FRONTAGE (lineal feet)	CONCRETE PAVING ASSESSMENT	STORM SERVICE ASSESSMENT	CARRIAGE WALK ASSESSMENT		BENEFITS LEVIED TOTAL ASSESSMENT
			\$ 67.61	\$ 1,100.00	Area	\$ 7.25	
			per Foot	per Parcel	Sq. Ft.	per Sq. Ft.	
25TH STREET, FROM WEST RIVER STREET TO FOREST AVENUE							
2033 25TH STREET	50	50	\$ 3,380.50	\$ 1,100.00		\$ -	\$ 4,480.50
2031 25TH STREET	50	50	\$ 3,380.50	\$ 1,100.00		\$ -	\$ 4,480.50
2027 25TH STREET	50	50	\$ 3,380.50	\$ 1,100.00		\$ -	\$ 4,480.50
2021 25TH STREET	50	50	\$ 3,380.50	\$ 1,100.00		\$ -	\$ 4,480.50
2017 25TH STREET	50	50	\$ 3,380.50	\$ 1,100.00		\$ -	\$ 4,480.50
2015 25TH STREET	50	50	\$ 3,380.50	\$ 1,100.00	17.0	\$ 123.25	\$ 4,603.75
2011 25TH STREET	50	50	\$ 3,380.50	\$ 1,100.00	17.0	\$ 123.25	\$ 4,603.75
2005 25TH STREET	50	50	\$ 3,380.50	\$ 1,100.00		\$ -	\$ 4,480.50
2001 25TH STREET	50	50	\$ 3,380.50	\$ 1,100.00		\$ -	\$ 4,480.50
1925 25TH STREET	50	50	\$ 3,380.50	\$ 1,100.00	17.0	\$ 123.25	\$ 4,603.75
1921 25TH STREET	50	50	\$ 3,380.50	\$ 1,100.00		\$ -	\$ 4,480.50
1919 25TH STREET	50	50	\$ 3,380.50	\$ 1,100.00	17.0	\$ 123.25	\$ 4,603.75
1913 25TH STREET	50	50	\$ 3,380.50	\$ 1,100.00	17.0	\$ 123.25	\$ 4,603.75
1907 25TH STREET	50	50	\$ 3,380.50	\$ 1,100.00	17.0	\$ 123.25	\$ 4,603.75
2422 FOREST AVENUE	110.94	55.47	\$ 3,750.33	\$ 1,100.00		\$ -	\$ 4,850.33
2030 25TH STREET	75	75	\$ 5,070.75	\$ 1,100.00	17.0	\$ 123.25	\$ 6,294.00
2024 25TH STREET	75	75	\$ 5,070.75	\$ 1,100.00		\$ -	\$ 6,170.75
2020 25TH STREET	50	50	\$ 3,380.50	\$ 1,100.00		\$ -	\$ 4,480.50
2018 25TH STREET	55	55	\$ 3,718.55	\$ 1,100.00	17.0	\$ 123.25	\$ 4,941.80
2012 25TH STREET	45	45	\$ 3,042.45	\$ 1,100.00	17.0	\$ 123.25	\$ 4,265.70
2008 25TH STREET	50	50	\$ 3,380.50	\$ 1,100.00	17.0	\$ 123.25	\$ 4,603.75
2004 25TH STREET	50	50	\$ 3,380.50	\$ 1,100.00		\$ -	\$ 4,480.50
2000 25TH STREET	50	50	\$ 3,380.50	\$ 1,100.00	17.0	\$ 123.25	\$ 4,603.75
1926 25TH STREET	37	37	\$ 2,501.57	\$ 1,100.00	17.0	\$ 123.25	\$ 3,724.82
1920 25TH STREET	38	38	\$ 2,569.18	\$ 1,100.00	17.0	\$ 123.25	\$ 3,792.43
1918 25TH STREET	37.5	37.5	\$ 2,535.38	\$ 1,100.00		\$ -	\$ 3,635.38
1916 25TH STREET	37.5	37.5	\$ 2,535.38	\$ 1,100.00		\$ -	\$ 3,635.38
1914 25TH STREET	60	60	\$ 4,056.60	\$ 1,100.00		\$ -	\$ 5,156.60
2502 FOREST AVENUE	100	50	\$ 3,380.50	\$ 1,100.00		\$ -	\$ 4,480.50

Totals	1570.94	1465.47	\$ 99,080.43	\$ 31,900.00	221	\$ 1,602.25	\$ 132,582.68
Maximum	110.94	75					\$ 6,294.00
75 Percentile	50	50					\$ 4,603.75
Average	54.17	50.53					\$ 4,571.82
Minimum	37	37					\$ 3,635.38
No. Parcels	29	29					29

Attachment: 25th Street Proposed Special Assessments (3253 : Preliminary Resolution to Levy Special Assessments Upon the Properties)

**Schedule C - Proposed Special Assessments
2021 PRELIMINARY CONCRETE PAVING STORM SERVICE, AND CARRIAGE WALK ASSESSMENT
MADISON STREET, FROM 19TH STREET TO 22ND STREET**

PROPERTY ADDRESS	FRONTAGE (lineal feet)	ASSESSABLE FRONTAGE (lineal feet)	CONCRETE PAVING ASSESSMENT \$ 67.61 per Foot	STORM SERVICE ASSESSMENT \$ 1,100.00 per Parcel	CARRIAGE WALK ASSESSMENT		BENEFITS LEVIED TOTAL ASSESSMENT
					Area Sq. Ft.	\$ 7.25 per Sq. Ft	
MADISON STREET, FROM 19TH STREET TO 22ND STREET							
1903 MADISON ST	70.42	35.21	\$ 2,380.55	\$ 1,100.00		\$ -	\$ 3,480.55
1907 MADISON ST	40	40	\$ 2,704.40	\$ 1,100.00		\$ -	\$ 3,804.40
1911 MADISON ST	40	40	\$ 2,704.40	\$ 1,100.00		\$ -	\$ 3,804.40
1913 MADISON ST	40	40	\$ 2,704.40	\$ 1,100.00		\$ -	\$ 3,804.40
1917 MADISON ST	40	40	\$ 2,704.40	\$ 1,100.00	28.0	\$ 203.00	\$ 4,007.40
1723 20TH ST	70	35	\$ 2,366.35	\$ 1,100.00	28.0	\$ 203.00	\$ 3,669.35
1722 20TH ST	50	50	\$ 3,380.50	\$ 1,100.00		\$ -	\$ 4,480.50
2005 MADISON ST	50	50	\$ 3,380.50	\$ 1,100.00		\$ -	\$ 4,480.50
2009 MADISON ST	50	50	\$ 3,380.50	\$ 1,100.00	28.0	\$ 203.00	\$ 4,683.50
2015 MADISON ST	70	70	\$ 4,732.70	\$ 1,100.00		\$ -	\$ 5,832.70
1721 21ST ST	80	40	\$ 2,704.40	\$ 1,100.00		\$ -	\$ 3,804.40
1722 21ST ST	60	60	\$ 4,056.60	\$ 1,100.00		\$ -	\$ 5,156.60
2107 MADISON ST	40	40	\$ 2,704.40	\$ 1,100.00		\$ -	\$ 3,804.40
2111 MADISON ST	50	50	\$ 3,380.50	\$ 1,100.00	28.0	\$ 203.00	\$ 4,683.50
2113 MADISON ST	54	54	\$ 3,650.94	\$ 1,100.00	28.0	\$ 203.00	\$ 4,953.94
1723 22ND ST	96.6	48.3	\$ 3,265.56	\$ 1,100.00		\$ -	\$ 4,365.56
1802 19TH ST	61.25	61.25	\$ 4,141.11	\$ 1,100.00		\$ -	\$ 5,241.11
1908 MADISON ST	40	40	\$ 2,704.40	\$ 1,100.00	28.0	\$ 203.00	\$ 4,007.40
1910 MADISON ST	40	40	\$ 2,704.40	\$ 1,100.00	28.0	\$ 203.00	\$ 4,007.40
1912 MADISON ST	40	40	\$ 2,704.40	\$ 1,100.00	28.0	\$ 203.00	\$ 4,007.40
1916 MADISON ST	40	40	\$ 2,704.40	\$ 1,100.00		\$ -	\$ 3,804.40
1920 MADISON ST	40	40	\$ 2,704.40	\$ 1,100.00		\$ -	\$ 3,804.40
1922 MADISON ST	40	40	\$ 2,704.40	\$ 1,100.00	28.0	\$ 203.00	\$ 4,007.40
2000 MADISON ST	50	50	\$ 3,380.50	\$ 1,100.00		\$ -	\$ 4,480.50
2004 MADISON ST	50	50	\$ 3,380.50	\$ 1,100.00		\$ -	\$ 4,480.50
2008 MADISON ST	50	50	\$ 3,380.50	\$ 1,100.00	28.0	\$ 203.00	\$ 4,683.50
2012 MADISON ST	50	50	\$ 3,380.50	\$ 1,100.00		\$ -	\$ 4,480.50
2016 MADISON ST	50	50	\$ 3,380.50	\$ 1,100.00		\$ -	\$ 4,480.50
1801 21ST ST	50	25	\$ 1,690.25	\$ 1,100.00		\$ -	\$ 2,790.25
2100 MADISON ST	50	50	\$ 3,380.50	\$ 1,100.00		\$ -	\$ 4,480.50
2104 MADISON ST	50	50	\$ 3,380.50	\$ 1,100.00	28.0	\$ 203.00	\$ 4,683.50
2108 MADISON ST	50	50	\$ 3,380.50	\$ 1,100.00	28.0	\$ 203.00	\$ 4,683.50
2112 MADISON ST	50	50	\$ 3,380.50	\$ 1,100.00	28.0	\$ 203.00	\$ 4,683.50
2116 MADISON ST	50	50	\$ 3,380.50	\$ 1,100.00	28.0	\$ 203.00	\$ 4,683.50
2122 MADISON ST	50	50	\$ 3,380.50	\$ 1,100.00		\$ -	\$ 4,480.50

1802.27 1618.76 \$ 109,444.36 \$ 38,500.00 392 \$ 2,842.00 \$ 150,786.36

Maximum	\$ 96.60	\$ 70.00	\$ 5,832.70
75 Percentile	\$ 50.00	\$ 50.00	\$ 4,683.50
Average	\$ 51.49	\$ 46.25	\$ 4,308.18
Minimum	\$ 40.00	\$ 25.00	\$ 2,790.25
No. Parcels	35	35	35

Attachment: 25th Street Proposed Special Assessments (3253 : Preliminary Resolution to Levy Special Assessments Upon the Properties)

RESOLUTION

***Directing Staff to Proceed
With Activities Necessary for Creation of a New
Tax Incremental Financing District (TID) to Assist with New Development
at the Woodland Industrial Park***

WHEREAS, a developer (“Developer”) has proposed a development project (“Project”) involving a property at the northeast corner of Woodland Drive and State Trunk Highway 310 in the City’s Woodland Industrial Park; and

WHEREAS, Developer has represented, and the City anticipates, that TIF funding assistance will be necessary for said Development Project to occur; and

WHEREAS, the City also wishes to encourage development in the industrial park properties and potentially to make public infrastructure expenditures to expand the industrial park into adjacent undeveloped land already owned by the City; and

WHEREAS, the City wishes to provide financial support to the extent necessary to make such development activities in the Woodland Industrial Park possible, recognizing that such investment, and the resulting increased economic activity in Two Rivers’ largest industrial park, would be very beneficial to our community’s overall community development efforts; and

WHEREAS, said Development Project and the other potential development projects in the Woodland Industrial Park, are consistent with the City’s 2010 Comprehensive Plan; that plan includes the following recommended community development actions:

- Promote development of new manufacturing and service businesses in the Woodland Industrial Park;
- Support and assist in the design, maintenance, and enhancement of industrial sites within the City; and

WHEREAS, such redevelopment activities are also consistent with the City’s Economic Development Strategic Plan, adopted April 2018, with priorities for economic development that include:

- Engage in industrial business attraction and retention;
- Create/effectively implement the use of Tax Incremental Financing for development; and

WHEREAS, certain public infrastructure improvements in the Woodland Industrial Park may also be necessary to achieve successful future development; and

WHEREAS, the City anticipates that activities to be included in the Tax Incremental Financing Plan for such TIF District will include:

- (a) A direct grant to the Developer to assist with the Development Project costs, the terms for such grant to be addressed in a written development agreement between the City and the Developer;
- (b) Direct grants to other developers, to the extent determined by the City to be both necessary and financially feasible, with the terms for such grants to be addressed in written development agreements;
- (c) Public infrastructure improvements for the Woodland Industrial Park, including possible extensions of public streets and utilities and development of stormwater treatment facilities;
- (d) Interest and other costs of borrowing associated with the financing of the above activities; and
- (e) The City’s reasonable administrative, legal, planning and engineering costs associated with the above activities; and

WHEREAS, timely adoption of the Project Plan and boundaries for such TIF District is important to the success of the proposed Project that is the impetus for this resolution.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Two Rivers City Council directs the City Manager and staff to proceed with all necessary activities related to the creation of a new or amended TID to allow for timely action by the Plan Commission, City Council and Joint Review Board.

Dated this 15th day of February, 2021

Councilmember

Gregory E. Buckley
City Manager

On Tue, Feb 2, 2021 at 11:05 AM Margaret Lutze <mlutze777@gmail.com> wrote:

Hi Lisa,

I received a notice that the EAB meeting was changed to February 16th. I'm writing to you now because I will need to resign from this Board. I sent an email to Greg Buckley but haven't heard back from him or anyone else on the Board.

I'm moving back to Chicago (actually Evanston) probably within the next month or so. My son and wife are expecting a baby and I'm moving to be closer to them.

Please pass this information on to members of the EAB.

Thank you.

Margaret Lutze

Attachment: Lutze Resignation EAB (3260 : Resignation of Margaret Lutze)