

Two Rivers City Hall
1717 East Park Street
Council Chambers
Two Rivers, WI 54241
(920) 793-5532
www.two-rivers.org



**CITY OF TWO RIVERS
CITY COUNCIL AGENDA
Monday, January 20, 2020
Council Chambers – City Hall – 6:00PM
Regular Meeting**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL BY CITY CLERK**
- 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- 5. PUBLIC HEARING**
- 6. INPUT FROM THE PUBLIC**
- 7. COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
- 8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
- 9. CITY MANAGER'S REPORT**
 - A. Invited Guests
 - B. Status/Update Reports
 1. Proposed Wisconsin-Lake Michigan National Marine Sanctuary
 2. 606 Parkway Boulevard, Paragon Property
 3. Memorial Drive Property Transfer
 4. Community Branding Project
 5. Shoreline Protection Measures--Wastewater Treatment Plan Area
 6. Upcoming Events
 7. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council Minutes January 6, 2020; Special Meeting January 16, 2020 and Work Session November 25, 2019

Recommended Action:

Motion to waive reading and adopt the minutes

B. Applications and Petitions

1. Applications for Operator's License – Recommended for Approval

- a. Kristin M. Kracaw, 1721 30th Street
- b. Robert E. Levy, 2113 41st Street, Two Rivers
- c. Lori M. Miller, 1025 35th Place, Two Rivers
- d. Kristin R. Snyder, 3703 Parkway Boulevard, Apt A
- e. Tina Wohlgrmuth, 1800 Monroe Street, Two Rivers

Recommended Action:

Motion to approve the applications and authorize the City Clerk to issue the licenses

C. Reports

1. Minutes of Meetings

- a. Business and Industrial Development Committee and Community Development Authority, November 26, 2019
- b. Advisory Recreation Board, December 10, 2019
- c. Lester Library Board, December 10, 2019
- d. Personnel and Finance Committee, December 30, 2019
- e. Public Works, January 6, 2020
- f. Public Utilities, January 7, 2020

Recommended Action:

Motion to receive and place on file

2. Department Reports for December 2019

- a. Electric
- b. Inspections
- d. Lester Public Library
- e. Parks and Recreation
- f. Public Works/Wastewater
- g. Safety Program
- h. Water

Recommended Action:

Motion to receive and file

3. Summary of Verified Bills for the Month of December 2019 for \$2,735,666.79

Recommended Action:

Motion to receive and place on file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. Reports from City Manager and City Attorney About Possible Ordinance Regulating the Depositing of Free Newspapers on Private and Public Properties
- B. Report from Police Department Regarding Noise Complaints from the Residential Neighborhood Across the East Twin River from Whisky D's Bar and Grill
- C. Ordinance Amending Section 9-2-5 of the Municipal Code, "Loud and Unnecessary Noise Prohibited"

Recommended Action:

Motion to waive reading and adopt the Ordinance

- D. Ordinance to Amend Section 9-6-6(b) of the Municipal Code, Regarding Public Nuisances Affecting Health, Specifically Unburied Animal Carcasses

Recommended Action:

Motion to waive reading and adopt the Ordinance

- E. Resolution Upon Retirement for Mark Jaquette, who Retired on January 10, 2020 as City Hall Maintenance Person

Recommended Action:

Motion to read and adopt the resolution

- F. City Manager's Appointment to Zoning Board of Appeals, Steve Sonntag

Recommend Action:

Motion to approve the appointment to a term expiring May 1, 2020, as recommended by the City Manager

- G. An Ordinance to Amend Section 6-5-14 of the Municipal Code, Regarding Harboring Vicious Animals, as Recommended by the Police Department

Recommended Action:

Motion to waive reading and adopt the Ordinance

- H. Ordinance to Create Section 9-2-15 of the Municipal Code, Regarding Worthless Checks, as Recommended by the Police Department

Recommended Action:

Motion to waive reading and adopt the Ordinance

- I. Ordinance to Create Section 9-1-4 of the Municipal Code, Regarding Disorderly Conduct, as Recommended by the Police Department

Recommended Action:

Motion to waive reading and adopt the Ordinance

- J. Ordinance to Amend Section 6-5-23(3)(j) of the Municipal Code, Regarding Signage for the Keeping of Honey Bees

Recommended Action:

Motion to waive reading and adopt the Ordinance

- K. Project Acceptance Certifications for 2018 Utility Improvements (Adams and 37th Street; 27th Street) DNR Plan and Specification Approval Number W-2017-0558 Financed Through the Safe Drinking Water Loan Program Loan 4920-21

Recommended Action:

Motion to approve the project acceptance certifications and authorize signature by the City Manager and City Clerk

- L. Advisory Recommendation to Adopt an Ordinance Amendment Banning Smoking "at or within 50 feet of any Youth Sporting Event, or within any Park or Playground Structure Area (referred from staff report at December 16, 2019 Council meeting)

Recommended Action:

Staff recommends either adopting a total ban on smoking in City parks, or keeping the status quo

- M. Concession Contract for Neshotah Beach and Veterans Park-- 2019 Concession Operator has Notified the City of Intent Not to Renew the Agreement for the 2020 Season

Recommended Action:

Motion to direct staff to solicit proposal for a concession operator for the 2020 season

RECOMMENDATIONS FROM THE PLAN COMMISSION MEETING OF JANUARY 13, 2020

- N. TID No. 13 Creation

Recommended Action:

Motion to refer this matter to the February 3, 2020 City Council Meeting for Action

- O. Resolution Adopting Amendment No. 2 to the Project Plan for Tax Increment District No. 8

Recommended Action:

Motion to waive reading and adopt the Resolution

- P. Ordinance to Amend Section 2-5-2 of the Municipal Code, Entitled "Board of Appeals" to Allow the Zoning Board of Appeals to Specify the Time Period Within Which a Building Activity or Use That is the Subject of a Zoning Variance Must be Commenced

Recommended Action:

Plan Commission: Adopt an ordinance amendment that sets a three-year maximum for such period

City Manager: Adopt an ordinance amendment that does not set a maximum length for such period--allow greater discretion to the Zoning Board of Appeals

- Q. Schedule a Public Hearing to Change Zoning from R-3 Single and Double Family Residence District to B-1 Business District for the Parcels Known as 1511, 1515 and 1519 22nd Street, Requested by Aaron Abt (contract purchaser/developer)

Recommended Action:

Motion to set Public Hearing for Monday, February 3, 2020 at 6:00 PM

RECOMMENDATION FROM THE PERSONNEL & FINANCE COMMITTEE OF JANUARY 16, 2020

- R. Authorize Release of City Second Mortgages on Four Apartment Buildings at the Washington Highlands/TID 8 Development--Properties Owned by Abbey Ridge II, LLC

Recommended Action:

Motion to authorize the City Manager to execute releases of these mortgages, as requested by the Developer and as recommended by the Personnel and Finance Committee

12. FOR INFORMATION ONLY

- A. Newcomers Social, January 23, 2020, 6:00 PM, Behringer Room Community House
- B. SnowFest Family Winter Fun Day, January 25, 2020, 1:00 - 4:00 PM, Community House
- C. City Council Work Session, Monday, January 27, 2020, 6:00 PM
- D. Personnel and Finance Committee, Thursday, January 30, 2020 at 6:00 PM
- E. In Person Absentee Voting for the February 18, 2020 Spring Primary Election, will begin Tuesday, January 28 through February 14 at City Hall between the hours of 8:00 AM and 4:30 PM; Friday, February 14, 8:00 AM - 5:00 PM
- F. Candlelight Night Trail, Woodland Dunes Nature Center and Preserve, Saturday, February 1, 2020, 6:30-8:30 PM
- G. Annual Two Rivers Kiwanis Pancake Breakfast, Sunday, February 2, 2020, 8:00 AM - 12:30 PM, Machut's Supper Club
- H. City Council Regular Meeting, Monday, February 3, 2020, 6:00 PM
- I. The Chamber of Manitowoc County Awards of Distinction Annual Dinner, Tuesday, February 11, 2020, 5:00 PM, Capital Civic Centre. RSVP to City Managers Office.
- J. Woodland Dunes Nature Center and Preserve Tropical Blast 2020, Saturday, February 22, 2020, 5-9 PM, at Sepia Chapel
- K. Spring Primary Election on February 18, 2020. City Hall will be the only polling location open for this Election as there is one contest-Justice of Supreme Court and to save costs to the city, the other three polling locations will not be utilized for just this Election

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 1985(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects:
Riverside Foods Expansion; Proposed Culver's; Other

-- Discuss Possible Property Acquisition--2023 Washington Street Through Assignment of Tax Foreclosure by Manitowoc County

-- Discuss Status of Negotiations Regarding Former Hamilton Property

And per Wisc. 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved

-- Confer with Legal Counsel Regarding Property Acquisition Matters Likely to be the Subject of Litigation: Former Hamilton Property

-- Confer with Legal Counsel on Matters Pertaining to Outstanding City Loan and City TIF Grant to Michael and Rebecca Schwarz, Anchors Away, LLC and Windella, LLC for Restaurant Property at 1509 Washington Street

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



13-068571
UNITED STATES DEPARTMENT OF COMMERCE
The Under Secretary of Commerce
for Oceans and Atmosphere
Washington, D.C. 20230

DEC 19 2019

The Honorable Tony Evers
Governor
State of Wisconsin
Office of the Governor
P.O. Box 7863
Madison, WI 53707

Dear Governor Evers:

Thank you for your recent letter renewing Wisconsin's support for the designation of the proposed Wisconsin-Lake Michigan National Marine Sanctuary.

As you are aware, the proposal represents over 10 years of planning and engagement between the State of Wisconsin, local communities, and the National Oceanic and Atmospheric Administration (NOAA). It seeks to collaboratively manage the proposed sanctuary area to best protect the shipwrecks you mention in your letter, which are some of the Nation's most historically significant shipwrecks. This also enhances opportunities for tourism, recreation, and educational activities.

NOAA's decision to pursue this national marine sanctuary designation is based on robust community support, state input, and public comments on our draft proposal. It is also based on our belief that education, science, and outreach programs implemented by the NOAA National Ocean Service (NOS) would complement and enhance state and local efforts to protect, interpret, and improve access to the underwater cultural resources within the proposed sanctuary.

We look forward to continuing to work with you on this designation. I have directed NOS's Office of National Marine Sanctuaries to take the steps necessary to proceed with the designation process, including engagement with your office and appropriate state agencies.

Thank you for your support of NOAA and its programs.

Sincerely,

Neil A. Jacobs, Ph.D.
Assistant Secretary of Commerce for
Environmental Observation and Prediction
Performing the Duties of
Under Secretary of Commerce
for Oceans and Atmosphere

THE ADMINISTRATOR



**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
REGULAR MEETING
Monday, January 6, 2020 – 6:00 PM
Council Chambers – City Hall
MINUTES**

1. **CALL TO ORDER** by President Patrick Gagnon at 6:00 PM.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL BY CITY CLERK**

Attendee Name	Title	Status	Arrived
Jay Remiker	Councilmember	Present	
Bill LeClair	Councilmember	Present	
Bonnie Shimulunas	Councilmember	Present	
Curt Andrews	Vice-President	Present	
David England	Councilmember	Present	
Erin Gonnerman	Councilmember	Present	
Jack Powalisz	Councilmember	Present	
Mark Bittner	Councilmember	Present	
Patrick Gagnon	President	Present	

Also present were Jeff Dawson, Lester Library Director; Kevin Boehm, Parks and Recreation Director; Jim McDonald, Public Works Director; Dave Murack, Assistant Fire Chief; Ken Kozak, Electric Director; Joe Collins, Police Chief; Brian Kohlmeier, Assistant Police Chief; Ross Blaha, Water Director; Dave Buss, Finance Director; Elizabeth Runge, Economic Development Director/City Planner; Dave Dassey, City Information Technology; Jack Bruce, City Attorney and Greg Buckley, City Manager.

4. **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

None.

5. **PUBLIC HEARING**

- A. **2020-001** Ordinance to Repeal and Recreate Sections 10-1-29(a) and 10-1-30(a) of the Municipal Code, to Revise the Listing of Permitted and Conditional Land Uses in the I-1 and I-2 Industrial Districts

Recommended Action:

Motion to waive reading and adopt the Ordinance, as recommended by the Plan Commission

President Gagnon opened the first call, no one addressed the Council.

On the second and third calls, no one addressed the Council. President Gagnon closed the hearing.

RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER: David England, Councilmember
SECONDER: Curt Andrews, Vice-President
AYES: Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz, Bittner, Gagnon

6. INPUT FROM THE PUBLIC

Mr. Buckley asked the Councilmembers to move item 9 (A)(1) to be next on the agenda, to allow citizens Larry Germann, Ned Guyette and Paul Biegun, to address the Council regarding neighborhood noise concerns. President Gagnon asked if there were any objections from the City Council, there were none.

9(A)(1) Citizens: Larry Germann, Ned Guyette and Paul Biegun, Regarding Neighborhood Noise Concerns

Larry Germann, 1403 26th Street stated that he circulated the petition regarding excessive noise coming from Whisky D's Bar in Two Rivers. He stated that phone calls have been made to the police by the residents in the neighborhood since September to the present. The quality of life for the residents has been affected due to the excessive noise, loss of sleep and the stress from the continuous complaints with no resolution. Due to the bar's location on the river the sound is amplified when it travels over water. The low frequency/base sounds are the most disturbing. These sounds cause residents' homes to vibrate and shake. He asked that the issue be addressed, the ordinances clarified and enforced.

Lieutenant John Reimer stated he has been on several of the excessive noise calls and there wasn't a violation citation issued because the decibel level was below the maximum allowed by ordinance. He added that Whisky D's has been cooperative in turning down the music when asked. Lt. Reimer stated that he has been working with the complainants and the bar owner to try to remedy these issues and is more than willing to try to come to work collaboratively to resolve this ongoing problem.

Police Chief Collins stated that City ordinances covering noise do not adequately address low frequency noise issues, such sound can cause complaints while registering significantly below the decibel limits defined as a violation. He stated that he is looking into how other jurisdictions that have the same issue have dealt with it.

Councilmember England referenced City Ordinances 9-6-1 Public Nuisance and 9-6-6(k) Health Comfort and Quality of Life, which addresses vibration, as possibly applying to this situation.

Neal Jacquart, 1409 25th Street suggested a solution to the excessive noise concern would be a to have face to face meeting with the police department, the residents affected, the owners of Whiskey D's and the Council.

Kay Rodewald, Red Forest Bed and Breakfast Inn 1421 25th Street, stated she is concerned if the noise continues, she will be out of business. She stated that she is concerned about negative reviews on Trip Advisor because of the noise. Her guests expect a quiet, restful night and she has never experienced a noise problem in the 30 years of her business.

Paul Biegun, 1409 26th Street stated he was frustrated with Dylan at Whisky D's.

Larry Germann, 1403 26th Street stated he was happy with the process tonight and reminded neighbors to call early and call often to the police non-emergency dispatch phone number with noise concerns.

Ned Guyette, 2501 Washington Street asked if citations would be issued this upcoming weekend if there were violations.

Mr. Buckley stated that he would communicate back to Mr. Germann, Mr. Guyette and Mr. Beguin about a possible meeting between neighborhood residents, Whisky D's representatives and Police Department representatives, and would rely on those three people to let their neighbors know about the meeting.

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Bittner stated that he had a citizen contact him regarding the stormwater pond on 22nd Street North of the beach. The Citizen was concerned about seeing City crews doing a lot of dredging and wondered if there was a problem. Jim McDonald, Public Works Director explained we have some issues regarding the outfall clogging with sand, placed there by wave action. He added that very high lake levels have created similar problems at storm water on 17th Street, Washington Street and Madison City crews frequently need to take a backhoe and clean out the area to minimize flooding. He added that such maintenance activity is permitted by the City's DNR permit.

Councilmember Bittner asked if it would be cost effective to extend the length of the outlet pipes. Mr. McDonald said no because of the gradient of the pipes and he did not think DNR would allow such extensions.

Councilmember Andrews stated that he received a call from a resident concerned with deer carcasses close to 38th and Tannery Street hanging in the front yard tree causing some parent and children to be concerned. Mr. Buckley stated that current ordinances do not prohibit this activity. The City Manager added that his office and several Councilmembers have been contacted about this concern, and a new ordinance is being drafted for the next Council meeting

Councilmember Gonnerman stated she received a phone call from a resident concerned about the Lakeshore Chronicle newspaper being thrown in driveway both a nuisance and dangerous during Winter with snow on top of the paper. She would like an ordinance to change and follow-up action. Mr. Buckley stated that he will do some research on the situation.

Council President Gagnon stated that he received a call in favor of suspending the winter parking ban and in favor of revising the ordinance. He also received contact from the citizens present at tonight's meeting regarding the noise concerns regarding Whisky D's. He added that he had received a letter from Theresa Kronforst, Manitowoc Area Visitor Center Board Chair requesting a joint meeting of the Manitowoc Common Council, the Two Rivers City Council and the MAVCB Board of Directors to discuss the long-term future of the Visitor Information Center and services agreement to take place in early 2020.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

None.

9. CITY MANAGER'S REPORT

A. Invited Guests

1. Barb Schweitzer, President, Friends of the Two Rivers Senior Center to present a check from the Senior Center

Ms. Schwitzer presented a check for \$12,484.00, representing monies from 2019 dues payment by active members of the Senior Center, to the Council. She thanked Kevin Boehm, Parks & Recreation Director for his support. Mr. Buckley congratulated the Senior Center on its good work, and noted that these funds are donated annually, in support of the Senior Center's General Fund operating budget.

B. Status/Update Reports

1. 606 Parkway Boulevard, Paragon Property

Mr. Buckley reported the City was awarded ownership on October 23, as result of foreclosure and the Sheriff's sale of 606 Parkway Boulevard. The Business and Industrial Development Committee met jointly on October 28 to address 606 Parkway Boulevard property. A five member committee with representatives from the two committee bodies has been established to work with staff on issues related to the property.

The City has issued a Request for Proposals for purchase/re-use of the property to development organizations and realtors, statewide and regionally. The proposals are due January 10.

The City's goals are to recover funds owed to the City as the result of the Paragon Partners loan default and to return the long-idled property to productive use.

Mr. Buckley reported new heating units were installed in Section A of the building, by Schaus Roofing and Mechanical in December 2019. The December 2019 heating bill, for a period with more heating degree days than December 2020, showed about a 50 percent reduction in natural gas usage. Schaus Roofing and Mechanical is in process of completing repairs to the roof over Section A of the building.

He also reported McMahan Associates has been engaged to file the necessary reports with WDNR to affirm City's eligibility for Lendor Liability Exemption

2. Memorial Drive Property Transfer

Mr. Buckley reported the County provided deeds for its parcels to City on June 27. City received proposed language for deeds from WisDOT to City on July 31. City, County and Wisconsin DOT representatives discussed the need for revisions to the language in the deeds in late November and December. He had expected all parcels to transfer to City ownership by end of the year.

Mr. Buckley stated he has been in contact with WisDOT, seeking assurances that any issues with STH 42 repairs related to the shoreline erosion along Lake Michigan will be a DOT responsibility. The assurance is sought prior to finalizing the land transfer.

WisDOT has proposed language for inclusion in the deeds that would allow that agency access across the properties being acquired by the City, to repair and protect the highway and the shoreline.

The language for the deeds will be reviewed with City Council during the closed session on tonight's agenda.

3. Borrowing of \$1.2 Million to Pay Off WRS Unfunded Liability (2020 Budget Item)

Mr. Buckley reported on the borrowing from the State Trust Fund to refinance the balance of the City's Wisconsin Retirement System unfunded liability was approved by the City Council in November 2019, and is provided for in the 2020 City Budget.

He further reported that the Trust Fund has been approved and is set to close on January 8, to allow for timely payment to the Retirement System. A 10-year borrowing, at 3.25 percent, will retire a liability that carried an interest rate of 7.2 percent. This will eliminate the portion of the City's pension multiplier related to "prior service liability," reducing annual pension costs by about \$120,000 in the General Fund and another \$30,000 in other funds.

4. TID No. 13 Creation

Mr. Buckley stated the purpose of this new TID is to assist redevelopment activity at the north end of Two Rivers' downtown business district. TID 13 is being pursued based on developer plans for a redevelopment project to build a new Culver's on 6 parcels at the SE corner of the Washington/22nd Street intersection. The proposed 5-block area for this TID includes other potential redevelopment sites along Washington, Adams, Jefferson Street and intersecting Streets from 19th to 22nd. The Project Plan allows for investments within a half mile of proposed TID boundaries.

5. TID No. 8 Amendment No. 2 to Project Plan

Mr. Buckley stated that this amendment is intended to increase allowable spending for neighborhood infrastructure and possible developer grants, in and within one half mile of this TID. The increase in potential spending is about \$500,000 over the amount approved in Amendment #1, based on current revenue projections.

The 2020 Budget anticipated this TID paying debt service on \$1 million in water and sewer work to be done in 2020, in tandem with street work in and around TID 8 (24th Street, 25th Street and Madison Street projects) with borrowing through Clean Water Fund and Safe Drinking Water Fund.

6. Proposed Wisconsin-Lake Michigan National Marine Sanctuary

Mr. Buckley reported that the State expects word shortly from the National Oceanic and Atmospheric Administration (NOAA) in response to Governors Tony Evers' November 1 announcement that the State of Wisconsin wishes to re-activate the Sanctuary designation process.

7. Downtown Hotel Development Project

Mr. Buckley reported the downtown hotel project is proceeding.

8. Recent Personnel Changes

Mr. Buckley reported that Mark Jacqueline, City Hall Maintenance Person has retired, effective January 10, after serving 26 in that position. Bill Mueller started on December 16, as the new Building Maintenance Person.

He also reported that Mike Kakuk, Cemetery Foreman retired on January 3, after serving the citizens of Two Rivers over a 32-year career with the City. He worked both the Public Works and Parks and Recreation Department. Public Works Maintenance Worker Scott Kinnunen, who worked at the cemetery for the past 5 1/2 years, has been promoted to Cemetery Lead Worker. The City is currently recruiting for a Parks Lead Worker.

9. Upcoming Events

Mr. Buckley reported on the upcoming Chamber of Manitowoc County annual meeting "Awards of Distinction" event on Tuesday, February 11, 2020 at the Capitol Civic Centre.

Parks and Recreation Department upcoming events are the Teen Night Movie Night on Friday, January 10 and Nerf Wars on Saturday January 11 both in the Community House Gym.

10. Other

Mr. Buckley gave a reminder of the ordinance requirement that snow and ice must be cleared from sidewalks within 24 hours following the end of a snow or ice event.

Mr. Buckley reported that three City Council seats are up for re-election in April 2020. Incumbent Councilmembers England and Gonnerman filed non-candidacy papers; Councilmember Shimulunas has filed papers seeking re-election. Nine individuals have taken out nomination papers and five have filed as of January 6. Nomination papers must be file by 5:00 PM on Tuesday, January 7, 2020. If there are 7 or more candidates, there will be a primary election held on February 18, to narrow the field of candidates to six.

C. Legislative/Intergovernmental Update

1. Confirmation: Wisconsin Department of Revenue Has Granted Waiver of Mandated Housing Availability Report (Resolution Requesting Waiver Approved by Council on December 2, 2019)
2. Letter to WHEDA in Support of Proposed Redevelopment Project at 1702 13th Street (Former Eggers West Plant)
3. Other

10. CONSENT AGENDA

A. Presentation of Minutes

1. **2020-002** City Council - Regular Meetings, December 2, 2019 and December 16, 2019

Recommended Action:

Motion to waive reading and adopt the minutes

B. Applications and Petitions

1. Applications for Operator's License – Recommended for Approval
 - a. Michele L. DeGrand, 1709 Monroe Street, Two Rivers
 - b. Anna M. Whatley, 1952 Roosevelt Avenue, Two Rivers

Recommended Action:

Motion to approve the applications and authorize the City Clerk to issue the licenses

C. Reports

1. **2020-003** Minutes of Meetings

- a. Police and Fire Commission, November 20, 2019
- b. Public Works, December 2, 2019
- c. Public Utilities, December 3, 2019
- d. Police and Fire Commission, December 18, 2019

Recommended Action:

Motion to receive and file

2. **2020-004** Department Report

- a. Fire, November

Recommended Action:

Motion to receive and place on file

3. **2020-005** Finance Reports

- a. Debt Service, November 2019
- b. General Fund, November 2019
- c. Lester Library, November 2019

Recommended Action:

Motion to receive and place on file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

RESULT:	APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER:	Jack Powalisz, Councilmember
SECONDER:	Bonnie Shimulunas, Councilmember
AYES:	Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz, Bittner, Gagnon

11. CITY COUNCIL - FORMAL ITEMS

- A. **2020-006** Resolution Terminating Tax Incremental District No. 3, Which Has Reached the End of its Statutory Life (Was Extended One Year for Affordable Housing Activities, by City Council Resolution Dated March 18, 2019).

Recommended Action:

Motion to waive reading and adopt the Resolution

RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER: Mark Bittner, Councilmember
SECONDER: Bonnie Shimulunas, Councilmember
AYES: Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz, Bittner, Gagnon

RECOMMENDATIONS FROM THE PERSONNEL AND FINANCE COMMITTEE MEETING OF DECEMBER 30, 2019

- B. **2020-007** Ordinance Amending Section 1-2-1(6) of the Municipal Code, Increasing Fees and Charges for Emergency Medical Services

Recommended Action:

Motion to waive reading and adopt the ordinance

Assistant Chief Dave Murack reviewed the proposed changes.

RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER: Curt Andrews, Vice-President
SECONDER: Bill LeClair, Councilmember
AYES: Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz, Bittner, Gagnon

- C. **2020-008** Resolution Declaring Official Intent to Reimburse Expenditures from the Proceeds of Borrowing--2020 Capital Projects

Recommended Action:

Motion to waive reading and adopt the Resolution

RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER: Jack Powalisz, Councilmember
SECONDER: Mark Bittner, Councilmember
AYES: Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz, Bittner, Gagnon

- D. Authorize City Manager to Carry Over Unused Vacation Time in the Aggregate Amount of Up to 100 Hours--60 hours Above the Cap Otherwise Provided in City Personnel Policy

Recommended Action:

Motion to approve this waiver of the City's Personnel Policy, for Vacation Carryover into 2020 and Future Years

RESULT: APPROVED WITH VOICE VOTE [7 TO 2]
MOVER: Jack Powalisz, Councilmember
SECONDER: Curt Andrews, Vice-President
AYES: LeClair, Shimulunas, Andrews, England, Powalisz, Bittner, Gagnon
NAYS: Remiker, Gonnerman

- E. **2020-009** Ordinance Amending Section 1-2-1(10) of the Municipal Code, Changing Cemetery-Related Fees and Charges

Recommended Action:

Motion to waive reading and adopt the Resolution

Parks and Recreation Director Kevin Boehm reviewed the proposed changes, which include eliminating any burial fee for child burials, and eliminating the "non-resident" pricing for cemetery lots.

RESULT: **APPROVED WITH ROLL CALL [UNANIMOUS]**
MOVER: Jack Powalisz, Councilmember
SECONDER: Curt Andrews, Vice-President
AYES: Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz, Bittner, Gagnon

- F. **2020-010** Ordinance Amending Title 4 "Public Works," Chapter 3, "City Cemeteries," of the Municipal Code, Repealing Section 4-3-3(a) Resident Defined; Repealing and Recreating Section 4-3-4 Price of Lots, and Repealing Section 4-3-6(b) Perpetual Care

Recommended Action:

Motion to waive reading and adopt the Ordinance

RESULT: **APPROVED WITH ROLL CALL [UNANIMOUS]**
MOVER: Mark Bittner, Councilmember
SECONDER: Jack Powalisz, Councilmember
AYES: Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz, Bittner, Gagnon

12. FOR INFORMATION ONLY

- A. City Council Meeting, Monday, January 20, 2020, 6:00 PM
- B. City Council Work Session, Monday, January 27, 2020, 6:00 PM
- C. The Chamber of Manitowoc County Awards of Distinction Annual Dinner, Tuesday, February 11, 2020, 5:00 PM, Capital Civic Centre. RSVP to City Manager's Office.

13. CLOSED SESSION

At 9:00 PM, a motion to enter into Closed Session, per Wisc. Stats 1985(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session. Discuss possible City Assistance to Economic Development Projects: Riverside Foods Expansion; Proposed Culver's; Other. Discuss possible property acquisition--2023 Washington Street through assignment of tax foreclosure by Manitowoc County. Discuss possible property acquisition. Discuss status of negotiations regarding former Hamilton Property. Address deed provisions for transfer of Memorial Drive properties to City from County and Wisconsin DOT.

Attachment: 01.06.20 cc min final (2320 : City Council Minutes)

And per Wisc. 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Confer with legal counsel regarding property acquisition matters likely to be the subject of litigation: former Hamilton Property. Confer with legal counsel on matters pertaining to outstanding City Loan and City TIF Grant to Michael and Rebecca Schwarz, Anchors Away, LLC and Windella, LLC for restaurant property at 1509 Washington Street. Mr. Buckley noted that the City Council could take action on closed session matters upon reconvening in open session, as noted on the agenda.

RESULT: APPROVED ROLL CALL [UNANIMOUS]
MOVER: Jack Powalisz, Councilmember
SECONDER: Bill LeClair, Councilmember
AYES: Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz, Bittner, Gagnon

14. RECONVENE IN OPEN SESSION

At 9:40 PM, to reconvene in opens session to consider possible actions in follow-up to closed session discussions.

RESULT: APPROVED VOICE VOTE [UNANIMOUS]
MOVER: David England, Councilmember
SECONDER: Jack Powalisz, Councilmember
AYES: Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz, Bittner, Gagnon

Motion to proceed with the proposed conveyances of land along Memorial Drive from Manitowoc County and the Wisconsin Department of Transportation to the City, and to acknowledge the following conditions that will be included in the deeds, with language as presented, or with substantially similar language as approved by the City Attorney.

Language to be included in deeds from Manitowoc County to the City:

It is expressly understood that the use of the above described land shall be for public use only and in the event the use changes, title reverts to the Wisconsin Department of Transportation.

Under no condition will be grantee sell the above described lands.

The Wisconsin Department of Transportation reserves a right for construction and maintenance purposes, including the right to operate necessary equipment thereon and the right of ingress and egress, as long as required for such public purpose to preserve and protect the shoreline of Lake Michigan and the facilities of STH 42.

Language to be included in deeds from the Wisconsin Department of Transportation to the City:

Attachment: 01.06.20 cc min final (2320 : City Council Minutes)

No advertising signs or billboards of any type shall be located, erected or maintained on the above-described lands.

All existing public and private utilities and public recreational trails located upon, over or under the above-described lands, whether by permit or easement, shall have the continued right of occupancy and the continued right to ingress and egress for personnel and equipment for the purpose of maintaining or improving their existing transmission and/or distribution facilities located wholly or partially within the described lands as of the date of this instrument.

No permanent commercial buildings owned and/ or operated by a private entity shall be located, erected or maintained on the above-described lands.

In the event facilities are constructed, maintained, or otherwise operated on the property described in this deed for the purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the **GRANTEE** will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color or national origin, will be excluded from participation in, denied the benefits or, or be otherwise subjected to discrimination in the use of said facilities.

It is expressly understood that the use of the land described shall be for public use only and in the event the use changes, title reverts to the Wisconsin Department of Transportation. Under no condition will the Grantee sell the above-described lands.

The Wisconsin Department of Transportation reserves a right for construction and maintenance purposes, including the right to operate necessary equipment thereon and the right of ingress and egress, as long as required for such public purpose to preserve and protect the shoreline of Lake Michigan and the facilities of STH 42.

RESULT: APPROVED VOICE VOTE [UNANIMOUS]
MOVER: Curt Andrews, Vice-President
SECONDER: Mark Bittner, Councilmember
AYES: Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz, Bittner, Gagnon

15. ADJOURNMENT

At 9:40 PM, a motion to dispense with the reading of the minutes of the meeting and adjourn.

RESULT: APPROVED VOICE VOTE [UNANIMOUS]
MOVER: David England, Councilmember
SECONDER: Bill LeClair, Councilmember
AYES: Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz, Bittner, Gagnon

Attachment: 01.06.20 cc min final (2320 : City Council Minutes)

Kim M. Graves
City Clerk

Attachment: 01.06.20 cc min final (2320 : City Council Minutes)

**CITY OF TWO RIVERS
CITY COUNCIL PROCEEDINGS
SPECIAL CITY COUNCIL MEETING
Thursday, January 16, 2020
3rd Floor Council Chambers
City Hall**

Call to Order

The City Council meeting was called to order by Vice-President Curt Andrews at 6:00 PM.

Roll Call

Members present: David England, Erin Gonnerman, William LeClair, Jack Powalisz, Jay Remiker, Curt Andrews, Mark Bittner. Absent and Excused: Patrick Gagnon, Bonnie Shimulunas.

Staff Members present were: Dave Buss, Finance Director.

Resolution to Petition the Wisconsin Elections Commission for Permission to Use Paper Ballots in the February 18, 2020, Primary Election

City Clerk Kim Graves explained there is one contest on the February 18, 2020 Ballot for Justice of Supreme Court and to save costs, she is requesting to use paper ballots and hand count rather than having the cost of programming the cards for the tabulating machines.

A motion was made by Councilmember Gonnerman, seconded by Councilmember LeClair, to waive reading and adopt the Resolution. Upon a roll call vote, Ayes (7) Erin Gonnerman, William LeClair, Jack Powalisz, Jay Remiker, Curt Andrews, Mark Bittner, David England; Noes (0) None. Motion carried.

Resolution to Combine Wards for Voting Purposes

City Clerk Kim Graves explained in conjunction with using paper ballots for the February 18, 2020 Election, it would be feasible to use one polling location at City Hall rather than opening all four polling locations due to the low turnout that is estimated for this Election. There is one contest on this ballot and it is for Justice of Supreme Court.

A motion was made by Councilmember England, seconded by Councilmember Remiker, to waive reading and adopt the Resolution. Upon a roll call vote, Ayes (8) Erin Gonnerman, William LeClair, Jack Powalisz, Jay Remiker, Curt Andrews, Mark Bittner, David England; Noes (0) None. Motion carried.

Adjournment

At 6:05, a motion was made by Councilmember Remiker, seconded by Councilmember LeCLair, to adjourn the City Council meeting. Upon a voice vote, motion carried.

Kim M. Graves
City Clerk

**CITY OF TWO RIVERS
CITY COUNCIL PROCEEDINGS
SPECIAL CITY COUNCIL MEETING
Monday, November 25, 2019
3rd Floor Council Chambers
City Hall**

Call to Order

The City Council meeting was called to order by President Patrick Gagnon at 6:00 PM.

Roll Call

Members present: Erin Gonnerman, William LeClair, Jack Powalisz, Jay Remiker, Bonnie Shimulunas, Curt Andrews, David England, Patrick Gagnon. Absent and Excused: Mark Bittner.

Staff Members present were: Gregory E. Buckley, City Manager, Jim McDonald, City Engineer, Joe Collins, Police Chief, Kevin Boehm, Parks and Recreation Director, Dave Buss, Finance Director, Jeff Dawson, Library Director, Elizabeth Runge, Economic Development Director and Rick Powell, Information Services Supervisor.

Mr. Buckley noted the Invited Guest – Peter Wills, Progress Lakeshore Executive Director.

Public Hearing – Proposed 2020 City Budget

Mr. Buckley gave an overview of the Proposed 2020 City Budget and reviewed the five draft Resolutions which will be acted upon at the December 2, 2019 City Council meeting.

He stated the 2020 General Fund Budget is up \$242,721 or 2.25 percent from 2019. Spending increase is within Expenditure Restraint Program limit of 2.40 percent. The 2020 Budget provides for an employee pay increases of 3 percent for all employees; continues to contain costs for health insurance where premiums are unchanged from 2019; Refinancing the last of the City’s Wisconsin Retirement System unfunded pension liability which will eliminate that portion of the City’s pension multiplier related to “prior service liability” reducing pension costs by about \$120,000 in the General Fund and another \$30,000 in other funds.

The total City Tax Levy is \$5,132,778 which is -0.05 percent from 2019 which equals an \$8.00 decrease per household in property taxes.

He further stated that the Personnel and Finance Committee met five times and discussed the 2020 City Budgets and recommends approval to the City Council.

President Gagnon opened the Public Hearing on the 2020 City Budget. On the first call, no one addressed the Council, on the second and third calls, no one addressed the Council. No action was taken at this time.

President Gagnon thanked the Personnel and Finance Committee for their time spent on the 2020 City Budget Review Process.

City Council Work Session Meeting
November 25, 2019
Page Two

Action Items:

1. Consider Renewal of Municipal Services Agreement with Progress Lakeshore, the Cities of Manitowoc and Kiel and the Village of Mishicot for a Term of January 1, 2020 through December 31, 2023.

Peter Wills, Executive Director of Progress Lakeshore, gave an overview of the projects and services Progress Lakeshore offers each of the communities. The Council reviewed the Third Amendment to the Services Agreement. After discussion took place, it was noted this is a four-year Agreement and not a three-year Agreement as presented. Mr. Buckley requested a change in the language under Section 2. Termination by Municipality(ies). He would like a clearer understanding of when a Municipality can terminate their agreement. Mr. Wills will provide those changes.

A motion was made by Councilmember Shimulunas, seconded by Councilmember Andrews, to authorize the City Manager and City Clerk to sign the agreement with the changes on behalf of the City. Upon a roll call vote, Ayes (8) William LeClair, Jack Powalisz, Jay Remiker, Bonnie Shimulunas, Curt Andrews, David England, Patrick Gagnon, Erin Gonnerman; Noes (0) None. Motion carried.

2. Resolution Addressing Proposed Tax Incremental Financing (TIF) Grant Assistance for Redevelopment Project in the 2100 Block of Washington Street and 1500 Block of 22nd Street

Mr. Buckley stated this Resolution is to provide grant assistance to Arrow Restaurant Holdings, LLC for \$200,000. The Developer is required to complete all necessary property acquisitions, assemble the project site and provide a detailed cost breakdown of the project costs and sources showing the need for the City's investment.

A motion was made by Councilmember Powalisz, seconded by Councilmember Remiker, to waive reading and adopt the Resolution. Upon a roll call vote, Ayes (7) Jack Powalisz, Jay Remiker, Bonnie Shimulunas, Curt Andrews, David England, Patrick Gagnon, Erin Gonnerman; Noes (1) William LeClair. Motion carried.

At 7:45 PM, Councilmember Powalisz excused himself from the meeting.

Discussion Remaining Issues Related to 2020 City Budget

The Council discussed the proposed borrowing for Capital Projects, implementation of Community Branding Initiative, funding for City Communications activities, review of property tax decrease and proposed fee and user charge, increases in proposed Budget. No action was taken on these items as this was for discussion only.

Adjournment

At 8:10 PM, a motion was made by Councilmember England, seconded by Councilmember Remiker, to adjourn the City Council meeting. Upon a voice vote, motion carried.

Kim M. Graves, City Clerk

CITY OF TWO RIVERS
BUSINESS AND INDUSTRIAL DEVELOPMENT COMMITTEE
AND COMMUNITY DEVELOPMENT AUTHORITY
PROCEEDINGS

Tuesday, November 26, 2019

5:15 PM

3rd Floor Committee Room

Call to Order

The BIDC and CDA meeting was called to order by President Greg Coenen at 5:15 PM.

Roll Call

BIDC and CDA members present: Greg Coenen, Richard Klinkner, Don Karman, Keith Lyons, Curt Andrews, Patrick Gagnon. Betty Bittner called in.
Dan Wettstein, Tracy Yaggie, Darla LeClaire

Absent: Betty Bittner

Also present were: City Manager Greg Buckley and Community Development/Planner Elizabeth Runge, Peter Wills, Progress Lakeshore

Approval of Minutes of BIDC/CDA and Joint Council Meeting Minutes of the August 27, 2019 BIDC and CDA Meeting

A motion was made by Curt Andrews and seconded by Richard Klinkner to approve the minutes. Motion carried.

Review Status of Current Loans

A summary of loan status was provided to the committee members. Staff reported a modified style is in progress.

Discuss Current Economic Development Activity

Riverside Foods Expansion: An investment will be paid for two lines not just one employing up to 50 people. The City is working with the company.

City Acquisition of Former Uni-Mart Property at 2023 Washington Street: The city will be acquiring this property through the tax foreclosure process. The city is working with the county in this process.

Wisconsin-based Restaurant and TID #13: The restaurant property acquisition and status of the TID was explained.

Potential Loans: Summary of potential loans was identified.

Sandy Bay Highlands Subdivision Marketing:

Review and updates to the draft brochure were made. Staff will forward to Amy Townsend. She will be attending every other meeting of the BIDC/CDA.

Status of Paragon Building

RFP has been issued and is posted on the city's website. It was sent to many developers and real estate brokers. The city has met with individuals to discuss the property and walked through with the Berkshire Commercial group arm to gather feedback about the property and its marketability.

The heating is to be installed on December 2, 2019. Demolition estimates have been sought from a contractor also.

BIDC/CDA went into Closed Session at 5:50 pm.

A motion was made by Patrick Gagnon and seconded by Richard Klinkner to go into closed session. Motion carried.

Reconvened into Open Session at 6:10 pm.

A motion was made by Richard Klinkner to recommend that the City Manager and attorney meet with Manitowoc County to proceed with a settlement agreement for the Paragon property that will address both the loan and taxes. The motion seconded by Don Karman. Motion carried.

A motion was made by Curt Andrews to have the city attorney proceed with the recovery of city assets tied to the Schwarz loan. The motion was seconded by Keith Lyons. Motion carried.

Adjournment

A motion was made by Patrick Gagnon and seconded by Keith Lyons to adjourn. Motion carried.

**Advisory Recreation Board
Tuesday, December 10, 2019 – 6:00 PM
Behringer Room - JE Hamilton Community House
Two Rivers. WI**

MINUTES

Call To Order by Council Rep Jack Powalisz at 6:00 PM.

1. Roll Call

Attendee Name	Title	Status	Arrived
Jack Powalisz	Council Rep	Present	
Erin Gonnerman	Council Rep	Present	
Kathy Peterson	Board Member	Present	
Ashlee Walesh	Board Member	Present	
Daniel Cortte	Board Member	Absent	
Robert Reed	Board Member	Present	
Brian Gallagher	Board Member	Absent	
Maggie Klinkner	Youth Rep	Absent	
Dorothy Tinkham Delo	Board Member	Present	
Corey Thuss	Board Member	Absent	

Also present: Kevin Boehm, Parks & Recreation Director; Tammy Stadler, Recreation Department Secretary.

2. New Member Introduction

3. Approval of Minutes

A. Advisory Recreation Board - Regular Meeting - Oct 9, 2019 6:00 PM

RESULT:	ACCEPTED AT BOARD [UNANIMOUS]
MOVER:	Ashlee Walesh, Board Member
SECONDER:	Robert Reed, Board Member
AYES:	Powalisz, Gonnerman, Peterson, Walesh, Reed, Delo
ABSENT:	Cortte, Gallagher, Klinkner, Thuss

4. Correspondence

A. Press Coverage

Reviewed

B. Thank You's

Reviewed

5. Comments from the Public (limited to 3 minutes each)

None

6. New Business

A. Vaping / Smoking in Parks & Playground Areas

City Council referred the Ordinance Section 9-1-3 (e) back to the Advisory Recreation Board to amending the wording. Discussion.

Motion to adopt and submit the ordinance to City Council with the following amended wording:

(e) **SMOKING AT CERTAIN OUTDOOR LOCATIONS.** No person may smoke or use smokeless tobacco or electronic smoking devices at or within 50 feet of any Two Rivers Youth Sporting event, or within any park or playground structure area.

RESULT:	REFERRED [UNANIMOUS]	Next: 12/16/2019 6:00 PM
MOVER:	Ashlee Walesh, Board Member	
SECONDER:	Robert Reed, Board Member	
AYES:	Powalisz, Gonnerman, Peterson, Walesh, Reed, Delo	
ABSENT:	Cortte, Gallagher, Klinkner, Thuss	

B. Review Draft Intergovernmental Agreement

A draft Intergovernmental Agreement between the City of Two rivers and the Two Rivers School District was distributed and reviewed.

RESULT:	CONTINUED	Next: 1/14/2020 12:00 AM
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7. Old Business

A. YEP Fund Update

Balance report distributed and reviewed.

RESULT:	CONTINUED	Next: 1/14/2020 12:00 AM
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B. 2020 Budget Update

2020 Budget approved. Some small changes in the 100 accounts with a few adjustments to move funds to proper accounts.

Kevin reviewed and gave an update on the Senior Center 250 account.

Currently reviewing the invoices. Changes will be made to monitor the account and bring it back into balance over the next few years.

RESULT:	CONTINUED	Next: 1/14/2020 12:00 AM
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C. Mission Statement

RESULT:	TABLED [UNANIMOUS]	Next: 1/14/2020 12:00 AM
MOVER:	Jack Powalisz, Council Rep	
SECONDER:	Kathy Peterson, Board Member	
AYES:	Powalisz, Gonnerman, Peterson, Walesh, Reed, Delo	
ABSENT:	Cortte, Gallagher, Klinkner, Thuss	

8. Other Business

A. Council Action

None

9. Director's Report

Kevin attend a DNR meeting in Appleton. The City received grant funds of \$4,700 for tree damage this year. No Maples are allowed to be planted. The money will be received after the trees are planted. A species list of trees being planted must be submitted.

Mike Kakuk, Cemetery Sexton, is retiring on January 3, 2020.

We will be restructuring the park maintenance, forestry and cemetery departments, to hire a certified arborist.

We have held 4 teen nights in the last 5 weeks, with an average over 100 kids each night. The community sponsored Thanksgiving Dinner served over 200 people. Next year this will be moved to the gym to accommodate attendance.

Distributed the Winter 2019-Sprong 2020 Activity Guide and the Senior Center Newsletter.

10. Items for future Advisory Recreation Board Meetings

Mission statement - Walsh Field - Neshotah Park

11. Next Meeting January 14, 2020

12. Adjournment

A. Motion to Adjourn

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Reed, Board Member
SECONDER:	Ashlee Walesh, Board Member
AYES:	Powalisz, Gonnerman, Peterson, Walesh, Reed, Delo
ABSENT:	Cortte, Gallagher, Klinkner, Thuss

Tammy S. K Stadler
Recreation Department Secretary

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, December 10, 2019 6:00 PM
Webster Room of the Lester Public Library**

Call to Order –President Ned Guyette called the meeting to order at 6:05 PM.

Roll Call – Members Present: Sharon Sleger, Stanley Palmer, Kirsten Sleger, Larry Thomas, Bonnie Shimulunas, Tom Van Horn, and Ned Guyette. Absent and excused: Rick Hendrickson and David Pennefeather. Also present: Chris Hamburg, Adult Services Coordinator; Jeff Dawson, Director; and Mike Canty, Library Patron

Public Comment – Mike Canty expressed concern over the cancellation of the Milwaukee Journal Sentinel.

Approval of Minutes – Motion to approve minutes of November 12, 2019 meeting, made by Thomas, second made by Van Horn. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to receive and file the November 2019 financial reports, made by Palmer, second made by Thomas. Voice vote carried unanimously.

Board Member Comment – Kirsten Sleger said she enjoyed the Clipper City Chordsmen performance at the library.

Director’s Report – Discussion included carpeting project, summer intern, and upgrading technology.

Report from City Council Representative – There is concern surrounding the disappearing shoreline, particularly near the water treatment plant on Lake Michigan.

Report from School District Representative – It is the holiday concert season in full swing.

Report from County Representative – No Report

Unfinished Business

- Motion to approve the 2020 Library Budget made by Thomas, second made by Van Horn. Voice vote carried unanimously.

New Business

- Policy review – Hazard Communication – Dawson will bring back revised policy in January 2020.
- Motion to let staff proceed with HJ Martin, Yerges Van Liners, and Atmosphere Commercial Interiors, to work towards final proposals in regards to the carpet project, made by Thomas, second made by Van Horn. Voice vote carried unanimously.

Closed Executive Session – None

Board Education – None

Motion to adjourn made by Kirsten Sleger, second made by Thomas. Voice vote carried unanimously. Meeting adjourned at 7:25 PM.

Respectfully submitted, Jeff Dawson, Director

**CITY OF TWO RIVERS CITY COUNCIL
PERSONNEL AND FINANCE COMMITTEE
Monday, December 30, 2019
6:00 PM
3rd Floor Committee Room**

Call to Order

The meeting was called to order by Committee Chairman Curt Andrews at 6:07 PM.

Roll Call

Committee Members present: Curt Andrews, Mark Bittner, Jack Powalisz.

Also present were: Gregory Buckley, City Manager; Steve Denzien, Fire Chief.

Invited Guest: John Lukas.

Discussion and Recommendation to City Council Regarding Mortgage Related to TID No. 8 Development Agreement for Washington Highlands-Request from John Lukas, Abbey Ridge II, for Release of City Mortgage on 8-Unit Apartment Building

Mr. Lukas addressed the Committee requesting his request for the release of a City mortgage on the 8-unit apartment building that was completed in 2018 at Washington Highlands. He is requesting that the city release its mortgage, to enable him to secure long-term, fixed rate financing on that projects.

Mr. Buckley stated that, when he scheduled this matter for consideration by this committee, he understood the request for mortgage release addressed only the one building. But, earlier in the day during a discussion with Tom Detienne, Mr. Lukas' banker at Investors Community Bank, he came to understand that the bank recommends release of the City mortgages on all four apartment buildings at Washington Highlands that are owned by Abbey Ridge II, LLC.

Mr. Lukas stated he is also now aware of that recommendation from the bank, based on a phone call from the City Manager and a followup discussion with his banker, earlier in the day.

Addressing the origins of the City's mortgage interest in these properties, Mr. Buckley noted TID No. 8 funded a \$975,000 Developer Grant, paid the School District \$210,000 for relocation expenses and funded \$300,000 in park improvements. City debt was issued to fund these activities, and the mortgages along with personal guarantees of the developers, were meant to assure that the City received adequate TIF revenue to fund debt service—whether from property taxes of “shortfall payments” from the developer.

Mr. Buckley noted that there are five years of debt service remaining on the City borrowing that funded those expenditures. Current annual revenue for TID 8 is \$189,930, and the annual debt service payments are less than \$100,000 annually. He offered the opinion that, given the status

Personnel and Finance Committee
 December 30, 2019
 Page Two

of this TID's annual revenues and the size of the remaining debt service obligations, there would be little risk associated with releasing the mortgages as requested.

There was no action by this committee, Chairman Andrews noted that this matter would be discussed further in closed session, and that the Committee would likely want to have further discussion at a future meeting, with both Mr. Lukas and his banker present. Mr. Buckley stated that he would follow up with Mr. Lukas after the meeting.

Consider Recommendation to City Council Regarding Changes to Ambulance Charges

Fire Chief Denzien distributed a rate comparison spreadsheet and recommendation to increase Ambulance charges for 2020. He stated the increases are minimal and will be in line with other municipalities. He further stated the city should be able to recoup more revenue with Lifequest, its new billing service. Lifequest assisted in the rate comparisons/recommendations, Chief Denzien noted.

A motion was made by Councilmember Bittner, seconded by Councilmember Powalisz, to recommend that the City Council adopt the new 2020 rate structure in the fees for Ambulance charges, as recommended by the Chief.

Upon a voice vote, motion carried. Mr. Buckley stated this will be an action item on the January 6, 2020 City Council Agenda.

Consider Request from City Manager to Carry Over Additional Unused Vacation Leave

Mr. Buckley requested to carry over up to 100 hours of unused vacation into 2020 and future years. Current policy caps such carryover at 40 hours. He noted that he was not requesting any payout of unused vacation leave, as has been approved in past years.

A motion was made by Councilmember Powalisz, seconded by Councilmember Bittner, to recommend to City Council approval for the City Manager to carryover up to 100 hours of unused vacation from year to year. The Committee stated they would rather see Mr. Buckley take his vacation than carry over, therefore, they recommend the cap at 100 hours or 2.5 weeks. Upon a voice vote, motion carried.

Discuss Implementation of Employee Merit Pay System

Mr. Buckley stated he would like to begin the process with the Department Head group. He will begin the process with identifying goals and objectives for each and will create a plan.

Personnel and Finance Committee
 December 30, 2019
 Page Three

Discuss 2020 Capital Projects and Related Borrowing Activity

Mr. Buckley stated he will be bringing a Resolution Declaring Official Intent to Reimburse Expenditures from the Proceeds of Borrowing--2020 Capital Projects in the amount to not exceed \$2,250,000. He further stated, in addition to borrowing \$1,750,000 for various capital projects listed in the 2020 Budget, the City Council identified the need to possibly utilize up to \$500,000 in additional tax-exempt, general obligation borrowing to help fund the purchase of the downtown property now owned by Fisher Scientific International, LLC.

It was the consensus of the Committee to recommend approval of such a resolution to the City Council.

Closed Executive Session

At 7:43 PM, a motion was made by Councilmember Powalisz, seconded by Councilmember Bittner, to go into Closed Session per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session

- Discuss Request for Mortgage Release from abbey Ridge II-Mortgage Provided as Security for City Development Assistance
- Discuss Proposed TIF Development Agreements with Riverside Foods and Arrow Restaurant Holds, LLC
- Discuss Possible Property Sale
- Discuss Proposed Property Acquisition from Thermo Fisher Scientific
- Discuss Property Acquisition Matter

And Per Wisc. Stats. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

- Consider Employee Compensation/Benefits Matters

Upon a roll call vote, Ayes (3) Mark Bittner, Jack Powalisz, Curt Andrews; Noes (0) None. Motion carried.

Personnel and Finance Committee
December 30, 2019
Page Four

Reconvene in Open Session

At 9:20 PM, a motion was made by Councilmember Bittner, seconded by Councilmember Powalisz, to reconvene in open session. Upon a voice vote, motion carried.

Discuss Date for Next Meeting

It was the consensus of the Committee to meet on January 16, 20320 at 6:00 PM.

Adjournment

There being no further business, a motion was made by Councilmember Powalisz, seconded by Councilmember Bittner, to adjourn at 9:30 PM. Upon a voice vote, motion carried.

Kim M. Graves
City Clerk

CITY OF TWO RIVERS CITY COUNCIL

PUBLIC WORKS COMMITTEE
Monday, January 6, 2020 - 4:45 P.M.
City Hall: Third Floor Committee Room

MINUTES

Call to Order

Roll Call: David England, Pat Gagnon, Jay Remiker

Staff Present: Jim McDonald (City Engineer/Public Works Director); Scott Ahl (Civil Engineer II); Scott Duessing (Public Works Foreman)

Review and Approval of Minutes

Motion by Jay Remiker, and seconded by David England, to approve minutes as presented. Motion carried upon unanimous voice vote.

Public Input - Bonnie Shimulunas (Council member/resident) – Minneapolis example: has parking on even side in even years and odd side on odd years; stay on side of street if snow and switch after 24 hours

Alternatives to consider regarding possible Winter Parking Rule Changes – observe how Manitowoc’s model works, leave as-is, and discuss later (next council mtg)

- Police Dept input was that during time of incimate weather, police are darling with accidents/traffic and do not have time for ticketing violators

Traffic/Pedestrian/Parking Controls Discussion and Updates

Parking at the intersection of Jefferson and 16th - staff and committee feels with increased business activity, should eliminate 1 parking spot on each side of 16th St on West side of Jefferson; staff will send notices to adjacent property owners

Consideration of Policy for Carriage Walks - Allow replacement, but with width restrictions? - Do not generally allow new carriage walks?

- OK to replace during construction and charge for costs

- Committee would like to review ordinances which regulate terrace areas. There are several ordinances which conflict on allowance of trees and shrubs. Staff will present at the next meeting.

Other Items that may come before the Committee:

Current Project Updates:

South Pier Trail – DPW yard fence was completed

Outfall Cleaning – high waters are necessitating more frequent cleaning

2020 Project Status:

Picnic Hill Drive – may need to improve

Special Assessment Policy – lot at 41st & Clover: orifinal contract costs = \$17,569; current assessment policy adjusts for Comsumer Price Index (CPI), which brings cost to \$27,575; alternatives include compare sanitary and water utilities to current costs, or reduce the CPI adjustment based on the useful life of the facilities (generally 50 years. As the infrastructure was installed in the late 1990’s/early 2000’s, this would provide for a reduction of approximately 40% of the CPI adjustment.

Motion by Gagnon, seconded by Remiker, to recommend to council that deferred Special Assessment costs to be based on reducing the CPI incremental amount (based on the useful life of the infrastructure, generally 50 years), plus the original cost. Motion carried upon unanimous voice vote.

Date, Time and Agenda Items for next Committee Meetings

Next meeting will be held Monday, February 3, 2020 at 4:45 pm

Adjournment

Motion by Jay Remiker, seconded by Pat Gagnon, to adjourn at 5:48pm.

CITY OF TWO RIVERS CITY COUNCIL

PUBLIC UTILITIES COMMITTEE

Tuesday, January 7, 2020

5:00 P.M.

City Hall: Second Floor Conference Room No. 207

MINUTES

Call to Order

Roll Call - Committee members present: Bonnie Shimulunas, Bill LeClair, Erin Gonnerman
Staff Present: James Mc Donald (City Engineer/ Public Works Director), Scott Ahl (Civil Engineer II),
Dave Casebeer (WWTP), Ross Blaha (Water Utility)

Review and Approval of Minutes – Motion by Bill LeClair, seconded by Erin Gonnerman, to accept the
minutes as presented. Motion carried upon unanimous voice vote

Public Present – Tracey Koach (resident)

2021 CWF and SDWF Street Utility Projects

- CWF – sewer lining; investigate sewer lateral lining
Street projects – Roosevelt Ave (may divide in 2 sections); 17th St, east of bridge
Other projects – 20th/Eggers pond
Special Assessment Hearing coming up around February or March for 2020 projects

Waste Water Utility: radios are installed at plant; expect 4 lift stations (currently offline) to be connected
via new radio system this week

- Phase 2 Work – expect plant work to start in January with project completion in July
CMAR Grade & Review – high flows have contributed to a grade of 'F' for inflow; sludge application
was at a higher rate per acre due to wet field conditions; expect rating to be 'C' grade. These
grades will be reflected in the annual waste water CMAR report. Staff pointed out that continued
poor grades may lead to additional requirements when the next permit cycle is prepared.
Other – staff expects to send reminder notice via various media about concerns to keep sump pump
water out of sanitary sewer
Mishicot – review Mishicot agreement; agreement based on flows at 7.72% of estimated flow.

Motion was made by Gonnerman, seconded by LeClair, to recommend the Mishicot agreement, be
presented, to City Council for approval. Motion passed upon unanimous voice vote.

Water Utility:

- Main replacements - will coincide with street repairs
Treatment Plant:
- Tracer Study: related to CT valve related to chlorine contact time to reflect actual chlorine time
to coincide with time water is in the the treatment plant.
- plan to lease/purchase pick-up truck
- plan to convert non-remote reading meters to ERT remove readings, currently 75
- continuing required cross connection control inspections

Storm Water Utility:

- Shore Line Erosion – staff is having shoreline protection installed along bike trail and wastewater
treatment plant
Lake Outlet Issues – storm outfalls continue to plug with sand, due to high water levels; waves
push sand into storm pipes and block storm flow. Staff continues to clean outlets on a as-
needed basis. This was performed 73 times in 2019.
Other: staff received word that state legislature is working with DNR to declassify material from
bed of Lake Michigan as solid waste

Set Date, Time, Location and Agenda Items for next Committee Meeting

Next meeting will be held Tuesday, February 4, 2020 at 5:00 P.M.

Adjournment

Motion by Erin Gonnerman, and seconded by Bill LeClair, to adjourn at 6:00 pm.

Attachment: Utilities Comm Minutes 01-07-20 (2387 : Minutes of Meetings)

Two Rivers Electric Department
 Monthly Report For
 Jan 2020

Electric Consumption in KWH: (Dec 2019 Data)

This Month:

2014	2015	2016	2017	2018	2019	%Change from 2014-2019	%Change from 2018-2019
7,500,441	7,081,040	7,336,372	6,573,513	7,061,436	7,132,734	-5.16%	1.00%

Year-to-Date:

2014	2015	2016	2017	2018	2019	%Change from 2014-2019	%Change from 2018-2019
85,152,425	83,333,045	84,327,519	82,947,911	84,414,740	83,413,801	-2.08%	-1.20%

Cost of Electricity Purchased in Dollars:

This Month:

2014	2015	2016	2017	2018	2019
\$ 643,690.14	\$ 567,872.64	\$ 573,255.00	\$ 541,102.00	\$ 481,344.00	\$ 469,935.66

\$/kWh

2014	2015	2016	2017	2018	2019	%Change from 2014-2019	%Change from 2018-2019
\$0.0858	\$0.0802	\$0.0781	\$0.0823	\$0.0682	\$0.0659	-30.26%	-3.46%

Attachment: Electric Report (2324 : Department Reports)

Two Rivers Electric Department Monthly Report For January 2019

Large Work Orders Worked on during the current month: December 2019

Location	Description of work performed
WPS AMI prep	prepare 40 pole locations
Inventory/ESRI conversion/year end close out	varies
Hotel	new services
Misc	Formrite and other scheduled outages
Tree Trimming	North Central area

Outage/OT Dates	Location	Duration	Cause if known
12/21/19	resident		Low phone wire
12/22/19	by substation		Car pole, no outage but poletop damage
12/25/19	resident	1hr	broken cutout

Number of Services Upgraded or Changed:
Number of Electric Meters Installed:
Total Number of Electric Meters Tested:
Service Disconnects & Reconnects Normal Hrs:

Attachment: Electric Report (2324 : Department Reports)

INSPECTIONS DEPARTMENT

MONTHLY SUMMARY
DECEMBER 2019

	Permits Issued		Permit Revenue		Project Value	
	Month	YTD	Month	YTD	Month	YTD
Building (residential)	8	265	1,160	27,633	111,312	2,726,281
Building (commercial)	-	34	-	13,525	-	5,540,524
Electrical	81	361	3,190	18,845	35,477	732,965
Heating	12	178	1,050	13,531	96,021	1,722,705
Home Occupation	-	-	-	-	-	-
Moving	-	4	-	316	-	10,980
Plumbing	38	237	5,655	30,890	441,964	1,434,230
Sign	3	29	150	1,450	31,994	62,836
Tank	-	1	-	-	-	-
Wrecking	3	10	288	632	14,815	26,550
Totals	145	1,119	11,493	106,822	731,583	12,257,071

YTD Comparison	Permits Issued		Permit Revenue		Project Value	
	2019	2018	2019	2018	2019	2018
Building	299	294	41,158	47,283	8,266,805	5,195,605
Electrical	361	313	18,845	18,545	732,965	846,743
Heating	178	225	13,531	16,891	1,722,705	1,744,238
Home Occupation	-	1	-	50	-	-
Moving	4	4	316	200	10,980	28,940
Plumbing	237	203	30,890	25,375	1,434,230	630,968
Sign	29	29	1,450	1,450	62,836	178,875
Tank	1	-	-	-	-	40,907
Wrecking	10	8	632	1,240	26,550	7,500
Totals	1,119	1,077	106,822	111,034	12,257,071	8,673,776

Other Activities

Prepared agenda packet and minutes for Plan Commission meeting

Received and responded to requests for information from the general public and staff

Prepared notices, ordinances & related documents for public hearings

**Lester Public Library
Director's Report
December 2019**

News

- Terry Ehle, Youth Services Coordinator, submitted a successful application to participate in the Institute of Museum and Library Services (IMLS) funded Pilot Study of the *Reimagining School Readiness Toolkit*. Terry was notified on behalf of the project partners, Pacific Library Partnership, Bay Area Discovery Museum, and California State Library, that Lester Public Library was selected as one of the 12 pilot sites in Arizona, Kentucky, and Wisconsin. The Pilot Study will run now through May 2020 and pilot sites will be required to: 1) use a minimum of 4 different Toolkit resources, 2) use the Toolkit resources a minimum of two times per month during the 6-month period, 3) use the program survey with families to obtain feedback from patrons, 4) provide feedback about the Toolkit to their independent evaluator, Katie Campana, PhD. And, in addition to access to the professional development resources available online, as part of the Pilot Study Lester Public Library will receive: 12 tips throughout the pilot (approximately 1 tip every two weeks), on ways to use the Toolkit resources in our work; printed Toolkit resources such as posters or bookmarks, for use or dissemination at our library; a summary of the data from the Toolkit Program Survey administered at our site; and acknowledgment in the final Toolkit that will be distributed to over 1500 library staff nationwide by 2022. Their mission: is to transform research into early learning experiences that inspire creative problem solving.
- Staff thanks the Lester Public Library Board of Trustees for the annual staff holiday party. This year staff was treated to axe throwing at Tapped on the Lakeshore.
- The Wisconsin Public Library Consortia (WPLC) Board, Steering Committee, and Collection Development Committee have all weighed in on a survey regarding next steps and WPLC's response to the Macmillan embargo. The survey indicated that the majority of respondents would like to see a boycott, of some type, on Macmillan eBook titles. The WPLC Board, Digital Library Steering Committee and Collection Development Committee have all voted to do a partial boycott of Macmillan at this time: the WPLC and any Advantage accounts will not purchase any new Macmillan ebook titles at this time; the WPLC will continue to purchase audiobooks and copies of currently owned Macmillan ebook titles needed to fill holds; and WPLC will work with OverDrive to remove Macmillan titles from curated lists and browsing collections in Wisconsin's Digital library. On the local level, the MCLS Advantage account (titles purchased to supplement the statewide WPLC purchasing) will boycott of all Macmillan ebooks and audiobooks in addition to refraining from purchasing older ebooks titles to fill holds demand. At this time, there are no titles with high holds to be purchased from Macmillan.

Library Foundation – No Report**Library Legislation**

American Library Association Legislative Action Update for 2019: “As you know, our goal was to restore library funding after the White House proposed elimination for the third time last March. Short version: we did it and got a record increase! Here are some quick highlights:

- We secured a \$10 million increase for the Institute of Museum and Library Services, including \$6.2 million for the Library Services and Technology Act - the largest increase in LSTA funding in 12 years.
- We protected the Innovative Approaches to Literacy program from elimination, safeguarding \$27 million in funding for school libraries.
- Every member of Congress heard from ALA and our advocates about the importance of libraries and their impact in communities across the country. Without a doubt, this is the reason why library funding has steadily grown over the past three years.”

Activities

12/02/19 – City Council Meeting
 12/04/19 – Met with Corey Colton, Account Executive, USA Today for National Library Week Marketing (HTR)
 12/05/19 – Two Rivers Business Association Monthly Meeting
 12/05/19 – Met with Peter Crabbe, Administrative Executive Director, Hamilton Wood Type & Printing Museum
 12/05/19 – Spirit of the Rivers Board Meeting
 12/08/19 – LPL Staff Holiday Party
 12/10/19 – Lester Public Library Management Team Meeting
 12/10/19 – Lester Public Library Volunteer Reception
 12/10/19 – Lester Public Library Board of Trustees Meeting
 12/11/19 – Lester Public Library All Staff Meeting
 12/11/19 – City Department Heads Meeting
 12/11/19 – Hosted Scholar for Life Series
 12/12/19 – Met with Jim Lester
 12/12/19 – Hamilton Wood Type & Printing Museum LLC Board Meeting
 12/16/19 – City Council Meeting
 12/17/19 – Lester Public Library Management Team Meeting
 12/18/19 – City Council, Special Committee on Branding and Marketing Meeting
 12/19/19 – Met with Lester Public Library Foundation Board Treasurer, Bob Fay
 12/20/19 – Attended the retirement celebration for Mark Jacquette, City Hall Building & Grounds Supervisor, retiring after 26 years of service.

Jeff Dawson, Director, Lester Public Library 1/02/20



Parks and Recreation Department

Hamilton Community House
 1520 17th Street
 Two Rivers WI 54241-0087
 Office (920) 793-5592
 Senior Center (920) 793-5596
 Fax (920) 793-5529

Date: January 10, 2020
 To: Greg Buckley
 CC: City Council, Recreation Staff, Advisory Recreation Board
 From: Kevin Boehm
 Subject: December Report

The usage of the J. E. Hamilton Community House for the month is as follows:

➤ Senior Center Programs	7452
➤ Building Rentals	555
➤ Recreation Program	1211
➤ Total building usage	9,218

The J. E. Hamilton Community House was open 30 days in the month of **December** for an average daily usage of **307 people per day**.

Senior Center

- St. Nick Chorus Performance
- Group Home Sing-A-Long for special needs group homes
- Christmas Lunch celebration served over 150 participants
- Noon Year's Eve lunch served over 130 participants

Parks

- Converted storage space into staff break room
- Continued painting on the ground and 2nd floors of the Community House
- Buffed floors throughout Community House
- Hung new television in Senior Center Library
- Continued lighting improvements throughout Community House

Administration

- Attended Committee on Aging meeting Dec. 2
- Had staff participate in health screening
- Attended Two Rivers Business Association meeting Dec 5
- Met with committee on beach volleyball for 2020
- Attended meeting with DNR in regard to Catastrophic Storm Damage grant city received
- Spent numerous days with Mike Kakuk learning procedures for cemetery prior to his retirement
- Attended Recreation Advisory Board meeting on Dec 10
- Attended senior staff meeting on Dec 11
- Attended Branding and Marketing meeting on Dec 18
- Assisted senior center staff with Christmas Lunch on Dec 19
- Met with staff from Manitowoc Youth Baseball Association on 2020 baseball and softball planning
- Assisted Senior Center cook staff in the kitchen for preparation of Noon Year's lunch
- Attended City Council meeting Dec 2, Dec 16
- Attended City Council Work session Nov 25

J. E. Hamilton Community House Program Rental December 2019

Programs (Senior Center)	Number	Room
Art & Craft Classes	4	Library
Bean Bags		Koska
Benefit Specialist/Medicare Review	1	Koska
Bingo	119	Koska
Blood Pressure Screening	2	Koska
Book Club	5	Library
Books & Puzzles	14	Library
Bowling League (Resumes in Fall)	46	Koska
Bowling - Wii	33	Koska
Bunco		Library
Card Creators	12	Library
Chorus (Resumes in Fall)	162	Library
Dartball (Resumes in Fall)	41	Koska
Dominos	9	Library
Exercise - Arthritis	9	Behringer
Exercise - Line Dancing	32	Behringer
Exercise-Drumming	8	Behringer
Exercise - Morning Walking	39	Gym
Exercise - Silver Sneakers (ROM & Yoga)	247	Behringer Room
Exercise - Simply Seniors	115	Gym
Exercise - Zumba Gold		Gym
Exercise - Zumba Gold Seated	7	Behringer Room
Foot Care	17	Conference Room
Frustration Dice Game	11	Koska
Heat Assistance	29	Conference Room
Holiday Party		Koska/Behringer/Gym
Information & Assistance	1571	Koska
Knit & Stitch	1	Library
Legal Assistance	3	Conference Room
Mahjong	29	Library
Meetings - Friends Board/COA	7	Conference Room
Movie Matinee	39	Koska
Newsletter Assembly	14	Koska
Nutrition: Noon Lunch	825	Koska
Nutrition: Meals on Wheels	1394	Koska
Quilting	17	Library
Red Hattitudes	7	Library
Sheepshead/Cribbage	61	Koska
Special Event (Christmas & New Years)	308	Koska/Behringer/Gym
Special Meals		Koska
Special Programs/Theme Days	3	Koska
Special Speaker		Koska
Trash to Treasure Sale		Behringer
Tax Assistance		Behringer
Trips	152	Koska
TRUST Transportation	378	
Visitors**	1509	Koska
Volunteer (Kitchen, Office, Newsletter, Etc.)	172	
Participants usage at J.E.H.C.H.	7452	
Volunteer Hours Recorded at Senior Center	3902	
Number of Individual Volunteers through Sen	152	

Attachment: Park & Rec Report (2324 : Department Reports)

J. E. Hamilton Community House Program Rental December 2019

Total # Contacts Records	9,262	
Total # People in Contact	1530	
Total # New Contacts	22	
Rentals		
Alfaro Birthday Party	40	Behringer Room
Baer Christmas Party	30	Koska room
Bastianelli Bridal Shower	60	Behringer Room
Clarksen Family Christmas	40	Behringer Room
Deja & Martin Funeral Dinner	70	Behringer Room
Home School Basketball	120	Gym
Glish Christmas Party	80	Gym
Jacquart Baby Shower	24	Behringer A
Kumbalek Birthday party	60	Behringer Room
McCorke Birthday Party	35	Behringer room
McWilliams Nerf War	40	Gym
Nowak Robotics	50	Behringer Room
Renee's Chocolates	8	Sr. Kitchen
Selberg Basketball	3	Gym
Stuebs Birthday Party	25	Koska Room
Swade Family Christmas	55	Koska
Swade Family Christmas	55	Library
Rental Usage Total	555	
Programs (Rec)		
All dance classes	200	Koska
Crafter clay ornaments	7	Koska Room
Firm & Burn	112	Behringer Room
Fitness Center	543	Fitness Center
Open Gym / School's Out	69	Gym
Open Gym / Drop In	38	Gym
Pickleball	45	Gym(as of 16th)
Pound Class	9	Koska room
Shop with a Cop	35	Behringer Room
Safety Training	60	Behringer Room
Speed Training	35	Racquetball Cr.
Taekwondo	18	Gym/Koska Room
Teen Night/	40	Gym/ Koska Room
Program Participation Total	1211	
Front Desk Inquiries		

Attachment: Park & Rec Report (2324 : Department Reports)

2019 Public Works/WWTP Tracking		2019		2018	
		December	Year-to-Date	December	Year-to-Date
ENGINEERING 2019					
	Landfill Leachate Pumpage (gallons)	1,187,591	11,825,815	643,690	7,742,8
	Precipitation	2.51	42.36	2.06	50.
	Number of Encumbrance property checks	14	317	8	3
STREET DIVISION 2019 (Manhours)					
	Work for Engineering		640		
	Shop/Vehicle Maintenance	675	3,388	209	3,5
	Street Maintenance	28	1,942	9	1,1
	Street Cleaning	15	767	48	4
	Street Signs/Painting	31	660	49	9
	Snow & Ice	147	1,710	130	2,1
	PT Snowplowers		638	8	6
	Bridges		16	4	
	Old Dump/Landfill/River Sediment		20		
	Storm Sewers				
	Refuse/Garbage		2		
	Recycling/Leaf Collection	65	1006	3	6
	Weed Cutting		203		2
	Work for Others	199	3,935	62	2,6
	Special Events				
	PBS Sewers	2	45	4	
	Salted Streets		79	5	
	Plowed all city streets		27		
	Open 17th Street Bridge	20	855	24	4
WASTEWATER UTILITY 2019					
	Wastewater Treated, Gallons	9,988,600	859,662,600	60,795,000	754,072,3
	MONTHLY AVERAGE: Daily Flow, Gallons	3,222,000	2,771,167	1,961,000	2,256,2
	MONTHLY AVERAGE: Daily BOD, Lbs.	3,967	4,131	3,144	3,4
Plant Discharges (MONTHLY AVERAGE)					
	Biological Oxygen Demand (BOD), mg/l	11.90	9.53	8.00	7.
	Suspended Solids, mg/l	8.80	7.18	10.20	7.
	Ammonia, mg/l	0.65	0.57	0.05	0.
	Phosphorus, mg/l	0.32	0.30	0.31	0.
	Fecal Coliform, per 100ml	36.00	29.42	23.00	29.
	pH, Min (6.0)	7.10	6.95	6.90	6.
	pH, Max (9.0)	7.30	7.18	7.10	7.
Chemicals					
	Polymer, Gallons	88	1056		10
	Ferric Chloride, Gallons	2,473	26,870	2,300	23,3
	Chemical Costs for the month	\$ -	\$ 52,418.22	\$ 5,331.21	\$ 44,111.7
	Mishicot Payment	\$ 10,174.65	\$ 107,748.02	\$ 7,715.00	\$ 98,413.1
	Emergency call-ins	1	28	2	

Attachment: Public Works Report (2324 : Department Reports)



Municipal Electric Utilities of Wisconsin
Service. Advocacy. Safety.
725 Lois Drive
Sun Prairie, WI 53590
T: 608-837-2263
F: 608-837-0206
www.meuw.org

**Two Rivers
December 2019**

Prepared By: Greg Abresch – MEUW Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. Training

There was excellent turnout and participation for trainings in December for both the PD Annual Refreshers and the Cold-Weather Related geared toward the Utility and City.

- a. December 2nd – 5th, 2019 – PD Annual Training (27 employees)
- b. December 4th, 2019 – Seasonal Training: Cold Weather Related (53 employees)

2. Audits/Inspections

- i. No Inspections

3. Compliance/Risk Management

- a. Reviewing Written Safety & Health Program
 - i. Section 17 through 31
- b. DNR CE Data Submittals

GOALS AND OBJECTIVES

1. Training

- a. January 23, 2020 – Daily Job Briefing: Field Employees (7:15AM Council Chambers; 12:30PM Water & Light)

2. Audits/Inspections

- a. Field Inspection
- b. Facility Inspection

3. Compliance/Risk Management

- a. Annual Review of Written Safety and Health Manual
 - i. Silica Exposure Control Plan
- b. DSPS Injury & Illness Log Submittals

Attachment: Safety Report (2324 : Department Reports)

ULTRAFILTRATION FACILITY MONTHLY OPERATING REPORT

ULTRAFILTRATION MEMBRANE FACILITY PRODUCTION

TOTAL PRODUCTION	24,658,450 GAL/MONTH
LESS BACKWASH WATER	<u>3,700,820 GAL/MONTH</u>
WATER TO CITY	<u>20,957,630 GAL/MONTH</u>
MAX. DAILY WATER PRODUCTION	<u>852,530 GAL/DAY</u>
MIN. DAILY WATER PRODUCTION	<u>742,040 GAL/DAY</u>
AVERAGE DAILY WATER PRODUCTION	<u>795,430 GAL/DAY</u>
TOTAL PRODUCTION	24658450 GAL/MONTH
WATER TO CITY	<u>20957630 GAL/MONTH</u>

PUMP OPERATION

LOWLIFT PUMPS

1	2	3	
240	264	240	HR/MO
7.74	8.52	7.74	HR/DAY

HIGHLIFT PUMPS

1	2	3	4	
0	0	744	0	HR/MO
		24		HR/DAY

USED FOR PRODUCTION ONLY

CHEMICAL USAGE

INTAKE SODIUM HYPOCHLORITE
 PRE MEMBRANE HYPOCHLORITE
 POST SODIUM HYPOCHLORITE
 RESERVOIR HYPOCHLORITE
 50% SODIUM HYDROXIDE
 FLUORIDE
 50% CITRIC ACID
 CLEARITAS

POUNDS USED	PMG	PPM
0.0	0.00	0.00
4464.9	0.21	0.00
2059.9	0.08	0.00
125.2	0.01	0.00
1391.0	0.00	0.00
661.6	0.03	0.00
0.0	----	----

RESERVOIR OPERATIONS

HOURS OF OPERATION

PUMP HOURS PER MONTH

HR/MONTH			
PUMP 7	PUMP 8	PUMP 9	TOTAL
336	0	408	744

TOTAL GALLONS PUMPED PER MONTH

MAXIMUM GALLONS PER DAY

MINIMUM GALLONS PER DAY

AVERAGE GALLONS PER DAY

6,970,000 GAL/MONTH
<u>244,000 GAL/DAY</u>
<u>211,000 GAL/DAY</u>
<u>224,839 GAL/DAY</u>

REPORT PREPARED BY

Garret Wachowski / Ron R. W.

DATE

1/2/2020

Attachment: Water Report (2324 : Department Reports)

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/03/2019	124596	Manitowoc County Treasurer	2019 Dog License	11/11/2019	3,732.50-
Total 124596:					3,732.50-
12/10/2019	124662	Fire Dept Petty Cash	Petty cash reimbursement	11/19/2019	76.10-
Total 124662:					76.10-
12/05/2019	124740	AnSer Services	After hours answering service-Elec	6502-120119	140.88
Total 124740:					140.88
12/05/2019	124741	Anthem Blue Cross and Blue Shield	Dec 2019 Health Insurance Premiums	000626449D	171,812.73
Total 124741:					171,812.73
12/05/2019	124742	Aring Equipment Exchange	DPW-snowblower shoes	752423	2,900.36
Total 124742:					2,900.36
12/05/2019	124743	August Winter & Sons Inc	Payment #4 for Project # TR 29	TR24 - #4	61,275.00
Total 124743:					61,275.00
12/05/2019	124744	Badgerland Aggregates LLC	Sand - PWD	8921	1,214.88
Total 124744:					1,214.88
12/05/2019	124745	Ball Auto & Truck Parts Inc	Copper Washers -WWTP	167800	3.00
Total 124745:					3.00
12/05/2019	124746	Barner, Kriss	Energy Star Rebate - Refrigerator	12/3/2019	30.00
Total 124746:					30.00
12/05/2019	124747	Bauer Built Tire-Manitowoc	DPW-part for inventory	170063056	1,776.84
Total 124747:					1,776.84
12/05/2019	124748	Belly River Corporation	Materials - WWTP	19INV-405	626.56

Attachment: Summary of Bills Dec 2019 (2360 : Summary of Verified Bills)

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 124748:					626.56
12/05/2019	124749	Braun Building Supply	Supplies - DPW	BB069594901	139.80
Total 124749:					139.80
12/05/2019	124750	Brother's Dairy	Nutrition program-SrCtr	23271	64.00
Total 124750:					64.00
12/05/2019	124751	Charter Communications	1520 17th Street - Rec	0000265111919	75.35
Total 124751:					75.35
12/05/2019	124752	City Of Manitowoc	2019 LHS Stray Contract - PD	0175008	8,504.10
Total 124752:					8,504.10
12/05/2019	124753	CliftonLarsonAllen LLP	Progress Billing/Dec 2019 Audit	2316720	6,000.00
Total 124753:					6,000.00
12/05/2019	124754	Cool City Cleaners Inc	WTP-Towels/Mop	100246	70.00
Total 124754:					70.00
12/05/2019	124755	Dassey, Dave	Energy Star Rebate - Washer & Dryer	12/3/2019	50.00
Total 124755:					50.00
12/05/2019	124756	EMS Medical Billing Assoc LLC	Revenue & Commission - October 2019	OCTOBER 2019	3,297.58
Total 124756:					3,297.58
12/05/2019	124757	Environmental Systems Research Institut	GIS Software - Eng	93733874	800.00
Total 124757:					800.00
12/05/2019	124758	Fastenal	Supplies-Rec	WIMAN258621	137.95

Attachment: Summary of Bills Dec 2019 (2360 : Summary of Verified Bills)

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 124758:					137.95
12/05/2019	124759	FedEx	Quarles & DNR agreement-CM	6-850-93292	66.88
Total 124759:					66.88
12/05/2019	124760	Fire Dept Petty Cash	Petty cash reimbursement	12/3/2019	61.60
Total 124760:					61.60
12/05/2019	124761	First American Title Insurance	West River Street - Elec	66054293	350.00
Total 124761:					350.00
12/05/2019	124762	Frontier	Telephone - Wtr	0443;11/19	52.70
12/05/2019	124762	Frontier	Telephone - WWTP	0802;11/19	331.85
12/05/2019	124762	Frontier	Telephone-WWTP	3411;11/19	37.40
12/05/2019	124762	Frontier	Telephone-WWTP	3723;11/19	18.00
12/05/2019	124762	Frontier	Telephone - WWTP	4869;11/19	314.00
12/05/2019	124762	Frontier	Telephone-WWTP	5700;11/19	51.50
12/05/2019	124762	Frontier	Telephone-WWTP	5702;11/19	20.00
12/05/2019	124762	Frontier	Telephone - Wtr	5741;11/19	86.52
12/05/2019	124762	Frontier	Telephone-WWTP	5788;11/19	54.75
12/05/2019	124762	Frontier	Telephone-WWTP	8983;11/19	34.00
Total 124762:					1,000.72
12/05/2019	124763	Gordon Food Service Inc	Credit for Returned Goods	13651586	26.97-
12/05/2019	124763	Gordon Food Service Inc	Food	198660637	1,272.79
Total 124763:					1,245.82
12/05/2019	124764	Grainger	Clog Blaster-WTP	9345707724	35.56
12/05/2019	124764	Grainger	Supplies-WTP	9352512611	246.65
12/05/2019	124764	Grainger	Sealant tape-WTP	9353181978	7.20
12/05/2019	124764	Grainger	Coupling-WTP	9353375570	9.80
12/05/2019	124764	Grainger	Pipe-WTP	9353814503	18.39
12/05/2019	124764	Grainger	Supplies - WWTP	9355815359	24.92
12/05/2019	124764	Grainger	Supplies - WWTP	9356280538	58.71
12/05/2019	124764	Grainger	Supplies - WWTP	9360228416	17.58

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/05/2019	124764	Grainger	Supplies - WWTP	9360228424	51.11
Total 124764:					469.92
12/05/2019	124765	Granicus	Agenda & Minutes - CM	120101	500.00
Total 124765:					500.00
12/05/2019	124766	Hastings Air-Energy Control In	Service Call - FD	180632	269.95
Total 124766:					269.95
12/05/2019	124767	HVA Products Inc	HVAC Service - Library	51480	945.00
Total 124767:					945.00
12/05/2019	124768	JF Ahern Co	Fire Equipment Inspections-Library	350316	116.15
Total 124768:					116.15
12/05/2019	124769	Klein, Patricia Ann	Simply Seniors Exercise Class - 11/5/19-11/28/	12/03/2019	60.00
Total 124769:					60.00
12/05/2019	124770	Klein's Hardware Hank	Supplies - PD	9/10/19 PD	187.12
Total 124770:					187.12
12/05/2019	124771	Kriese, Laura	Nov 2019 Exercise Classes	11/27/2019	100.00
Total 124771:					100.00
12/05/2019	124772	Liberty Mutual Insurance Co	3rd Installment 2019-2020	13451012	32,499.83
Total 124772:					32,499.83
12/05/2019	124773	Mammoth Construction	1807 Lincoln Street	708	8,885.00
12/05/2019	124773	Mammoth Construction	1804 Lincoln Street	709	10,390.00
12/05/2019	124773	Mammoth Construction	1600 24th Street	710	9,240.00
12/05/2019	124773	Mammoth Construction	1713 21st Street	713	8,085.00
12/05/2019	124773	Mammoth Construction	1800 Adams Street	715	2,940.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/05/2019	124773	Mammoth Construction	2423 16th Street	716	4,995.00
Total 124773:					44,535.00
12/05/2019	124774	Manitowoc Co Clerk of Courts	Election Notices, Supplies, Noxious Weed Notic	11/25/2019	26.68
Total 124774:					26.68
12/05/2019	124775	Manitowoc Co Recycling Center	Acct #162 Oct 2019 Service - Eng	21665	9,138.45
Total 124775:					9,138.45
12/05/2019	124776	Manitowoc County Treasurer	Brine - PWD	23028	787.50
Total 124776:					787.50
12/05/2019	124777	Manitowoc County Treasurer	Aegis Annual Maintenance - 7/1/19-6/30/19	TRPD2019AEGIS	25,428.90
Total 124777:					25,428.90
12/05/2019	124778	Manitowoc County Treasurer	2019 Dog License	11/27/2019	3,554.00
Total 124778:					3,554.00
12/05/2019	124779	Manitowoc Disposal Inc	Recycling & Refuse Collect 11/16/19-11/29/19	11/16/19-11/29/19	13,880.04
12/05/2019	124779	Manitowoc Disposal Inc	Dumpsters - Rec	43165	100.00
Total 124779:					13,980.04
12/05/2019	124780	Maritime Plumbing and Mechanical	1612 19th Street	33862	2,680.00
12/05/2019	124780	Maritime Plumbing and Mechanical	1308 21st Street	33863	3,520.00
12/05/2019	124780	Maritime Plumbing and Mechanical	1608 19th Street	33864	2,505.00
12/05/2019	124780	Maritime Plumbing and Mechanical	1506 21st Street	33865	3,670.00
12/05/2019	124780	Maritime Plumbing and Mechanical	1302 22nd Street	33866	2,590.00
12/05/2019	124780	Maritime Plumbing and Mechanical	1514 20th Street	33867	3,045.00
12/05/2019	124780	Maritime Plumbing and Mechanical	1616 19th Street	33868	3,075.00
12/05/2019	124780	Maritime Plumbing and Mechanical	1619 21st Street	33869	3,340.00
12/05/2019	124780	Maritime Plumbing and Mechanical	1613 Washington Street	33870	3,340.00
12/05/2019	124780	Maritime Plumbing and Mechanical	1310 20th Street	33871	4,150.00
12/05/2019	124780	Maritime Plumbing and Mechanical	2107 Monroe Street	33872	4,886.00
12/05/2019	124780	Maritime Plumbing and Mechanical	1307 21st Street	33873	9,596.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/05/2019	124780	Maritime Plumbing and Mechanical	1801 29th Street	33874	3,610.00
12/05/2019	124780	Maritime Plumbing and Mechanical	1515 19th Street	33987	4,395.00
12/05/2019	124780	Maritime Plumbing and Mechanical	1405 20th Street	33990	6,970.00
12/05/2019	124780	Maritime Plumbing and Mechanical	1314 22nd Street	33992	2,050.00
12/05/2019	124780	Maritime Plumbing and Mechanical	1804 14th Street	33993	2,140.00
12/05/2019	124780	Maritime Plumbing and Mechanical	1609 20th Street	33994	3,580.00
12/05/2019	124780	Maritime Plumbing and Mechanical	1606 20th Street	33995	3,040.00
12/05/2019	124780	Maritime Plumbing and Mechanical	2311 Adams Street	33996	2,860.00
12/05/2019	124780	Maritime Plumbing and Mechanical	2000 Washington Street	33997	4,420.00
12/05/2019	124780	Maritime Plumbing and Mechanical	2000 Washington Street	33998	2,050.00
12/05/2019	124780	Maritime Plumbing and Mechanical	1613 Washington Street	33999	261.00
Total 124780:					81,773.00
12/05/2019	124781	Maritime Trail LLC	Storage - PD	11/01/2019	540.00
Total 124781:					540.00
12/05/2019	124782	Martin Systems Inc	Alarm Monitoring Fee-Rec	187799	335.40
Total 124782:					335.40
12/05/2019	124783	North Central Laboratories	Supplies-WTP	431221	685.00
Total 124783:					685.00
12/05/2019	124784	Office Depot	Office Supplies - City Mgr	402153385001	18.39
12/05/2019	124784	Office Depot	Supplies - City Mgr	402153524001	75.79
Total 124784:					94.18
12/05/2019	124785	Ortega Sotelo, Christian	Refund-overpayment on final bill	10/29/19	123.90
Total 124785:					123.90
12/05/2019	124786	Oshkosh Fire/Police Equipment	Service-FD	179089	25.65
Total 124786:					25.65
12/05/2019	124787	Pier & Waterfront Solutions LLC	Annual Removal of Waterfront Products - Rec	2737	775.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 124787:					775.00
12/05/2019	124788	Postmaster	Box renewal fee	BOX #87;12/31/19	150.00
12/05/2019	124788	Postmaster	First class presort fee-Permit 11	PRESORT #11;1/14/2020	235.00
Total 124788:					385.00
12/05/2019	124789	Quarles & Brady LLP	Sewerage System Revenue Bonds	6199519	10,000.00
Total 124789:					10,000.00
12/05/2019	124790	R&J Fricke Inc	9 Bag w/CC & HW - DPW	8574	702.00
12/05/2019	124790	R&J Fricke Inc	9 Bag w/CC & HW - DPW	8575	1,285.00
12/05/2019	124790	R&J Fricke Inc	9 Bag w/CC & HW - DPW	8576	731.75
12/05/2019	124790	R&J Fricke Inc	DPW-9 bag w/HW&CC	8577	999.50
Total 124790:					3,718.25
12/05/2019	124791	RESCO	Materials - Elec	763628-02	701.00
Total 124791:					701.00
12/05/2019	124792	Schaus Roofing/Mechanical	Service - WWTP	76465	664.75
Total 124792:					664.75
12/05/2019	124793	Sprang, Kevin	Roping & Wreath -Rec	830015	170.00
Total 124793:					170.00
12/05/2019	124794	St Vincent De Paul	Community Contributions Donation - Elec	11/22/2019	250.00
Total 124794:					250.00
12/05/2019	124795	Strand Associates Inc	Replacement Membrane Installation - Wtr	0154325	2,885.17
12/05/2019	124795	Strand Associates Inc	Prof. Svcs. 10/1/19-10/31/19	0154326	6,735.00
Total 124795:					9,620.17
12/05/2019	124796	Stuart, Shaunda	Refund due to overpayment	06/25/2019	13.58

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 124796:					13.58
12/05/2019	124797	Suettinger's Keys LLC	Keys	124112	2.00
12/05/2019	124797	Suettinger's Keys LLC	Kays - Rec	124114	12.00
Total 124797:					14.00
12/05/2019	124798	Superior Chemical Corp	Supplies-WWTP	245189	328.79
Total 124798:					328.79
12/05/2019	124799	T&R Service Company	PCB Analysis	80629	150.00
Total 124799:					150.00
12/05/2019	124800	Thuermer Law Office	Nov 2019 Services	NOVEMBER 19, 2019	1,428.00
Total 124800:					1,428.00
12/05/2019	124801	Tim Nate Plumbing LLC	Wayside Maintenance	2148	105.00
Total 124801:					105.00
12/05/2019	124802	Tome's Auto Care & Hitch Srvc	Repairs-PD	10923	733.14
Total 124802:					733.14
12/05/2019	124803	Twin Rivers Improvement Inc	Repairs - Library	2270	75.00
Total 124803:					75.00
12/05/2019	124804	Two Rivers Automotive Supply	Supplies - FD	5172-223959	21.98
Total 124804:					21.98
12/05/2019	124805	Two Rivers Ecumenical Pantry	Community Contributions Donation - Elec	11/22/2019	200.00
Total 124805:					200.00
12/05/2019	124806	Two Rivers Hotel Group LLC	TID 12 Grant Agreement Payment #1	TID 12 GRANT AGREEME	250,000.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 124806:					250,000.00
12/05/2019	124807	Vanderveren, Sally A	November 2019 Services	1119	3,583.33
Total 124807:					3,583.33
12/05/2019	124808	Watson's Naturally Pure Water	Statement - WWTP 10/31/2019	175790	60.00
Total 124808:					60.00
12/05/2019	124809	WD Electric LLC	Replaced Lamp @ Cemetery	001270	86.03
Total 124809:					86.03
12/05/2019	124810	WEX Bank	Gasoline	62338621	7,730.58
Total 124810:					7,730.58
12/05/2019	124811	William/Reid	Installation of Kasco Mixers - Wtr	56955	35,285.00
Total 124811:					35,285.00
12/05/2019	124812	Wisconsin Dept. of Revenue	SDC Collections Fee Owed / Erickson, Ryan J.	11/25/2019	35.00
Total 124812:					35.00
12/05/2019	124813	Wisconsin Public Service Corp	1300 35th Street - Rec	0401271669-07;11/19	89.71
12/05/2019	124813	Wisconsin Public Service Corp	1916 COLUMBUS ST - Elec	0401271669-10;11/19	239.80
12/05/2019	124813	Wisconsin Public Service Corp	WARM BLDG	0401271669-12;11/19	17.88
12/05/2019	124813	Wisconsin Public Service Corp	PARK SHELTER	0401271669-14;11/19	71.28
12/05/2019	124813	Wisconsin Public Service Corp	LIBRARY	0401271669-23; 11/19	667.41
12/05/2019	124813	Wisconsin Public Service Corp	1717 East Park Street	0401271669-24;11/19	1,021.28
12/05/2019	124813	Wisconsin Public Service Corp	FIRE DEPT	0401271669-3;11/19	740.07
12/05/2019	124813	Wisconsin Public Service Corp	Bridge Bldg - Engineering	0401271669-30;11/19	66.72
12/05/2019	124813	Wisconsin Public Service Corp	1401 Lake Street	0401271669-35;11/19	3,738.46
12/05/2019	124813	Wisconsin Public Service Corp	GENERATOR	0401271669-38;11/19	19.00
12/05/2019	124813	Wisconsin Public Service Corp	606 PARKWAY BLVD (PARAGON) - Ec Dev	0401271669-44;11/19	334.17
Total 124813:					7,005.78

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/12/2019	124814	Air One Equipment Inc	Helmet-FD	148408	250.51
Total 124814:					250.51
12/12/2019	124815	BIANEW	2020 Winter Code training Jane Drager	12/10/2019	200.00
Total 124815:					200.00
12/12/2019	124816	Bobbie's Marine Services LLC	Private Svc Replacements @ 807 20th St	2665	4,407.00
Total 124816:					4,407.00
12/12/2019	124817	Brother's Dairy	2% Half Pint - SrCtr	22805	66.00
12/12/2019	124817	Brother's Dairy	2% Half Pint - SrCtr	23692	80.00
12/12/2019	124817	Brother's Dairy	2% Half Pint - SrCtr	24301	82.50
Total 124817:					228.50
12/12/2019	124818	Center Point Large Print	Alp-Lib	1746980	44.94
Total 124818:					44.94
12/12/2019	124819	City of Two Rivers	Real Estate Taxes - Wilson Street	12/11/2019	509.20
12/12/2019	124819	City of Two Rivers	Advance Tax Payments	12/9/2019	11,338.24
12/12/2019	124819	City of Two Rivers	Real Estate Taxes - Wilson Street	138-010-013-9	1,200.81
12/12/2019	124819	City of Two Rivers	Real Estate Taxes - 28th Street	138-010-091-4	473.74
Total 124819:					13,521.99
12/12/2019	124820	Cool City Cleaners Inc	WTP-Towels/Mop	100418	56.00
Total 124820:					56.00
12/12/2019	124821	Dorner Inc.	Contract 1-2019 - 3rd Payment	I-2019 #3	296,490.43
Total 124821:					296,490.43
12/12/2019	124822	ECWAEI	2020 Winter Code Training-J. Drager	12/10/19	190.00
Total 124822:					190.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/12/2019	124823	Fastenal	Supplies-Wtr	WIMAN259617	61.65
Total 124823:					61.65
12/12/2019	124824	Ferguson Enterprises Inc. #3326	Supplies-Wtr	0154936	132.82
Total 124824:					132.82
12/12/2019	124825	File of Life Foundation Inc.	Magnets - FD	H30651	201.00
Total 124825:					201.00
12/12/2019	124826	Fire Dept Petty Cash	Petty cash reimbursement	12/10/2019	76.10
Total 124826:					76.10
12/12/2019	124827	Gordon Food Service Inc	Food - Snr. Center	198842343	981.08
Total 124827:					981.08
12/12/2019	124828	Henry Schein Inc.	Supplies - FD	71213436	121.16
12/12/2019	124828	Henry Schein Inc.	Supplies - FD	71431318	28.30
Total 124828:					149.46
12/12/2019	124829	Hi-Way 42 Garage & Towing LLC	Towing-PD	44892	150.00
Total 124829:					150.00
12/12/2019	124830	Holy Family Memorial	Blood Draws-PD	LA83	20.00
Total 124830:					20.00
12/12/2019	124831	HydroCorp	Cross Connection Control Prog - Nov 2019	0055353-IN	2,867.00
Total 124831:					2,867.00
12/12/2019	124832	JF Ahern Co	Annual Inspection-WWTP	351612	591.65
Total 124832:					591.65

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/12/2019	124833	Kaat's Water Conditioning Inc	Bottled water, 6303 Riverview Dr-Eng	12/01/2019	36.80
Total 124833:					36.80
12/12/2019	124834	Klein's Hardware Hank	Supplies - FD	11/11/2019	24.47
12/12/2019	124834	Klein's Hardware Hank	Supplies - City Hall	CITY HALL 11/18/2019	28.93
Total 124834:					53.40
12/12/2019	124835	Mammoth Construction	2710 School Street	678	8,840.00
12/12/2019	124835	Mammoth Construction	2011 25th Street	679	12,398.00
12/12/2019	124835	Mammoth Construction	1425 Hawthorne Ave.	680	7,630.00
12/12/2019	124835	Mammoth Construction	2604 West Street	681	9,266.00
12/12/2019	124835	Mammoth Construction	2604 West Street	682	10,195.00
12/12/2019	124835	Mammoth Construction	2329 Roosevelt	683	4,695.00
12/12/2019	124835	Mammoth Construction	910 18th Street	695	8,300.00
12/12/2019	124835	Mammoth Construction	1016 19th Street	696	10,900.00
12/12/2019	124835	Mammoth Construction	1023 25th Street	697	8,920.00
12/12/2019	124835	Mammoth Construction	1020 25th Street	698	4,725.00
12/12/2019	124835	Mammoth Construction	2009 Adams Street	702	8,570.00
12/12/2019	124835	Mammoth Construction	1715 East Street	707	10,355.00
12/12/2019	124835	Mammoth Construction	Private Svc @ 1419 25th St	711	16,228.00
Total 124835:					121,022.00
12/12/2019	124836	Manitowoc Co Sheriff's Dept	Attn: Holly Herzog Towing/Impound PD	2019-581	160.00
Total 124836:					160.00
12/12/2019	124837	Manitowoc Co Treasurer	Nov 2019 Jail & Driver Improvement Surcharge	12/08/2019	832.40
Total 124837:					832.40
12/12/2019	124838	Manitowoc Public Utilities	Service - 2124 Woodland Dr - WWTP	106902;11/19	35.35
12/12/2019	124838	Manitowoc Public Utilities	Service - 5000 Memorial Dr. - Wtr	118598;10/19	636.96
Total 124838:					672.31
12/12/2019	124839	Marco	Prof Serv - Library	INV7091955	72.39

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 124839:					72.39
12/12/2019	124840	MBM	Contract meter charge 10/29/19-11/28/19	IN447116	4,175.34
12/12/2019	124840	MBM	Contract Charge 12/1/19-12/31/19 & Meter Cha	IN447960	364.76
Total 124840:					4,540.10
12/12/2019	124841	Minnesota Life Insurance Co	Life Insurance premium - January 2020	12/23/2019	4,434.35
Total 124841:					4,434.35
12/12/2019	124842	North Central Laboratories	Lab Supplies-WTP	431742	141.09
Total 124842:					141.09
12/12/2019	124843	Northeast Asphalt Inc.	South Breakwater Trail-Eng	615685-01	110,689.89
Total 124843:					110,689.89
12/12/2019	124844	Northern Lake Service Inc	Services - Water	369367	38.00
Total 124844:					38.00
12/12/2019	124845	Notary Bond Renewal Service	Notary Bond Fee for 4 years (Lindsey Mack)	12/9/2019	25.00
Total 124845:					25.00
12/12/2019	124846	Painter, Dr. Christopher J.	Reimbursement for 2020 NAEMSP Annual Mee	12/10/2019	1,250.00
Total 124846:					1,250.00
12/12/2019	124847	Payment Service Network	Services 11/1/19-11/30/19	205597	7.95
Total 124847:					7.95
12/12/2019	124848	PLC Water Jetting Service	Televising sewer mains-Eng	4408	20,972.50
Total 124848:					20,972.50
12/12/2019	124849	Reinhart Foodservice	Food-Sr Ctr	893520	1,145.38

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 124849:					1,145.38
12/12/2019	124850	Sauve's Auto Service	Towing-PD	118431	125.00
Total 124850:					125.00
12/12/2019	124851	Schaus Roofing/Mechanical	Maintenance-Library	76911	287.00
Total 124851:					287.00
12/12/2019	124852	Schmitt, Peter	ANF - Lib	12/5/2019	20.00
Total 124852:					20.00
12/12/2019	124853	SEERA	Focus Program - 11/30/19	12/09/19	3,618.52
Total 124853:					3,618.52
12/12/2019	124854	State of Wisconsin	Nov 2019 penalty surcharges	12/08/2019	1,688.20
Total 124854:					1,688.20
12/12/2019	124855	Steve's Scope Mounting & More	Ammunition-PD	642869	375.00
Total 124855:					375.00
12/12/2019	124856	Two Rivers Mainstreet Inc.	Wreaths & Garland for Central Park & Communi	20000	6,148.42
Total 124856:					6,148.42
12/12/2019	124857	Uniform Shoppe	Clothing - Fire	293789	19.50
12/12/2019	124857	Uniform Shoppe	Clothing - Fire	294080	143.85
Total 124857:					163.35
12/12/2019	124858	Unique Management Services Inc	Nov 2019 Placements-Lib	570094	44.75
Total 124858:					44.75
12/12/2019	124859	Usborne Books	JEF - Lib	PO NUMBER 2506	362.56

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 124859:					362.56
12/12/2019	124860	Village of Mishicot Treasurer	Nov 2019 Municipal Court Forfeitures	12/09/2019	317.00
Total 124860:					317.00
12/12/2019	124861	Vinton Construction Company	Gravel for Inventory-DPW	19101.1	18,044.95
Total 124861:					18,044.95
12/12/2019	124862	Visu-Sewer	2017 Sanitary Sewer Rehabilitation-Eng	30189-R	26,854.55
Total 124862:					26,854.55
12/12/2019	124863	Wisc Dept of Financial Institutions	Filing Fee for Notary Public Application (Lindsey	12/9/2019	20.00
Total 124863:					20.00
12/12/2019	124864	Wisc State Laboratory/Hygiene	Flouride - Wtr	615856	26.00
Total 124864:					26.00
12/12/2019	124865	Wisconsin Public Service Corp	FILTER PLANT	401271669-34; 12/19	1,394.88
12/12/2019	124865	Wisconsin Public Service Corp	1520 17TH ST - Rec	401271669-4;11/19	2,181.04
12/12/2019	124865	Wisconsin Public Service Corp	CEMETERY	401271669-5;11/19	77.20
Total 124865:					3,653.12
12/12/2019	124866	Wisconsin Retirement System	November 2019 Contributions	11/01/2019	118,251.78
Total 124866:					118,251.78
12/19/2019	124868	ADRC of the Lakeshore	Nov 2019 donations - Sr Ctr	11/19/19	949.00
Total 124868:					949.00
12/19/2019	124869	Advance Construction Inc	TR13 4th Final Payment	TR13 4TH	29,085.44
Total 124869:					29,085.44

Attachment: Summary of Bills Dec 2019 (2360 : Summary of Verified Bills)

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/19/2019	124870	Advanced Disposal	Dumpster fee-PW	B20000432619	521.91
12/19/2019	124870	Advanced Disposal	Dumpster fee-WTP	B20000432620	218.63
Total 124870:					740.54
12/19/2019	124871	Airgas USA LLC	Cylinder Rent - DPW	9966309344	177.10
12/19/2019	124871	Airgas USA LLC	Cylinder Rent - WWTP	9966309346	247.75
Total 124871:					424.85
12/19/2019	124872	Aurora BayCare Medical Center	Nov 2019 Clinic Fees	DD499	2,377.47
12/19/2019	124872	Aurora BayCare Medical Center	Dec 2019 clinic Fees	DD502	520.00
Total 124872:					2,897.47
12/19/2019	124873	Aurora Health Care	Pharmacy - Sept 2019	IN 469	60.90
Total 124873:					60.90
12/19/2019	124874	Axon Enterprise Inc.	Taser 60 year 2 Payment	SI-1612706	3,360.00
Total 124874:					3,360.00
12/19/2019	124875	B&D Water Meter Testing/Repair	Test water meter	11-12;2019	622.00
Total 124875:					622.00
12/19/2019	124876	B&M Technical Services Inc	PLC Programming-WTP	7645	721.50
Total 124876:					721.50
12/19/2019	124877	Ball Auto & Truck Parts Inc	supplies - WWTP	169652	96.09
Total 124877:					96.09
12/19/2019	124878	Bay Bus LLC / Presidential Limousine	Bus Service to Xaxier - 12/12/19	12627	650.00
Total 124878:					650.00
12/19/2019	124879	Brabazon Pump Co. LTD	Supplies - Water	5182114	990.79

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 124879:					990.79
12/19/2019	124880	Braun Building Supply	Lumber for inventory-DPW	BB069636901	53.01
12/19/2019	124880	Braun Building Supply	Lumber for bike trail - DPW	BB069647201	5.89
Total 124880:					58.90
12/19/2019	124881	Brother's Dairy	2% Half Pint - SrCtr	22810	99.00
12/19/2019	124881	Brother's Dairy	2% Half Pint - SrCtr	24013	82.50
Total 124881:					181.50
12/19/2019	124882	Buelow Vetter Buikema Olson & Vliet LL	Legal Fees-Personnel Matters	104	3,180.00
12/19/2019	124882	Buelow Vetter Buikema Olson & Vliet LL	Legal Fees-Personnel Matters	105	147.50
12/19/2019	124882	Buelow Vetter Buikema Olson & Vliet LL	FMLA Research - CM	107	1,105.00
Total 124882:					4,432.50
12/19/2019	124883	Carron Net Company Inc	Black nylon net-Rec	WO #196364	2,500.00
Total 124883:					2,500.00
12/19/2019	124884	Casavant, John	Energy Star Rebate - Refrigerator & Dishwashe	12/05/19	55.00
Total 124884:					55.00
12/19/2019	124885	Center Point Large Print	Alp-Lib	1743300	42.54
Total 124885:					42.54
12/19/2019	124886	City Of Manitowoc	2019 4th Qtr Bus Service - Eng	0178680	26,466.00
12/19/2019	124886	City Of Manitowoc	Nov 2019 Bus Passes -Sr Ctr	175105	112.00
Total 124886:					26,578.00
12/19/2019	124887	City of Two Rivers	Real Estate Taxes - 19th Street (Eggers Parkin	000-041-090-5	263.89
12/19/2019	124887	City of Two Rivers	Real Estate Taxes - East River Street(Eggers	000-053-010-7	2,739.76
12/19/2019	124887	City of Two Rivers	Real Estate Taxes - Riverview Drive	236-104-030-5	478.82

Attachment: Summary of Bills Dec 2019 (2360 : Summary of Verified Bills)

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 124887:					3,482.47
12/19/2019	124888	City of Two Rivers Petty Cash	Replenish Petty Cash Check Book	12/17/19	258.88
Total 124888:					258.88
12/19/2019	124889	Complete Office of Wisconsin	Paper - PD	525699	173.40
Total 124889:					173.40
12/19/2019	124890	Core & Main LP	Supplies - Wtr	L631639	5,217.23
Total 124890:					5,217.23
12/19/2019	124891	Country Visions Cooperative	Diesel/oil-PW	ZD8297	8,160.44
Total 124891:					8,160.44
12/19/2019	124892	County of Sheboygan	Cold mix for inventory-DPW	108019	1,165.58
Total 124892:					1,165.58
12/19/2019	124893	Crescent Woolen Mills	Matching Focus on Energy Incentive	12/05/19	430.00
Total 124893:					430.00
12/19/2019	124894	Cretton Enterprises Inc	Nov 2019 Services - CH	8796(2)	356.25
12/19/2019	124894	Cretton Enterprises Inc	Nov 2019 Services - Lib	8816	325.00
Total 124894:					681.25
12/19/2019	124895	Digicorp, Inc	Replacement Backup Appliance	330601	7,350.00
Total 124895:					7,350.00
12/19/2019	124896	DLT Solutions	AutoCAD Civil 3D Government Maintenance PI	4798548A	2,783.20
Total 124896:					2,783.20
12/19/2019	124897	Dorner Company	Service - Wtr	150646-IN	1,200.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 124897:					1,200.00
12/19/2019	124898	DTN LLC	Weather Service 2020	5660871	2,220.00
Total 124898:					2,220.00
12/23/2019	124899	Eis Implement Inc	Runner - FD	91790 11/26/19	.00
Total 124899:					.00
12/19/2019	124900	Electrical Testing Laboratory	Goves, sleeves, blankets tested-Elec	33333 11/26/19	281.50
Total 124900:					281.50
12/19/2019	124901	Employee Benefits Corp	COBRASecure / Admin Fee	2741692	101.15
Total 124901:					101.15
12/19/2019	124902	Fastenal	CREDIT - Elec	WIMAN00000	62.26
12/19/2019	124902	Fastenal	Supplies - Elec	WIMAN259615	422.65
Total 124902:					360.39
12/19/2019	124903	Ferguson Enterprises Inc. #3326	Supplies-Wtr	0153657	85.88
Total 124903:					85.88
12/19/2019	124904	Frank's Radio Service Inc.	Remote Spker Mic - PD	115047 11/27/19	327.90
12/19/2019	124904	Frank's Radio Service Inc.	Supplies-PW	115072	55.90
Total 124904:					383.80
12/19/2019	124905	Fresco Inc	Replacement Globe - Elec	64343 11/22/19	3,604.67
Total 124905:					3,604.67
12/19/2019	124906	Frontier	Telephone-WWTP	5700;12/19	61.27
Total 124906:					61.27

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/19/2019	124907	Godfrey & Kahn	Legal Work - Hamilton Property	750439	15,494.87
Total 124907:					15,494.87
12/19/2019	124908	Gordon Food Service Inc	Food - Snr. Center	199148125	1,169.74
12/19/2019	124908	Gordon Food Service Inc	Food - Snr. Center	959005108	303.60
Total 124908:					1,473.34
12/19/2019	124909	Grainger	Supplies-WTP	9372029547	17.38
Total 124909:					17.38
12/19/2019	124910	Hach Company	Supplies-Wtr	11739805	955.01
Total 124910:					955.01
12/19/2019	124911	Hastings Air-Energy Control In	Supplies-FD	I79148	318.54
12/19/2019	124911	Hastings Air-Energy Control In	Service Call - FD	I80781	289.38
12/19/2019	124911	Hastings Air-Energy Control In	Credit for I78955	R6116	417.00-
Total 124911:					190.92
12/19/2019	124912	Hawkins Inc	Chemicals - Wtr	4623330	1,844.34
12/19/2019	124912	Hawkins Inc	Supplies-Wtr	4627875	617.10
Total 124912:					2,461.44
12/19/2019	124913	Henry Schein Inc.	Supplies - FD	71561820	684.69
12/19/2019	124913	Henry Schein Inc.	Supplies - FD	71561831	138.77
Total 124913:					823.46
12/19/2019	124914	Idemia Identity & Security USA LLC	Livescan-PD	126090	17,362.00
Total 124914:					17,362.00
12/19/2019	124915	K.P.S. Homes Inc.	Shed rental-PW	12/09/2019	1,700.00
Total 124915:					1,700.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/19/2019	124916	Kip Gulseth Construction Co	Storm Lateral - 347 23rd Street	2888	1,534.90
12/19/2019	124916	Kip Gulseth Construction Co	Repair - Seawall	2889	2,454.16
12/19/2019	124916	Kip Gulseth Construction Co	Repair - 2206 Forest Avenue	2890	2,738.54
12/19/2019	124916	Kip Gulseth Construction Co	Repair - School St & 14th Street	2891	3,771.06
12/19/2019	124916	Kip Gulseth Construction Co	Repair - 15th Street & Glenwood	2892	2,451.78
12/19/2019	124916	Kip Gulseth Construction Co	Repair - 2415 16th Street	2893	2,175.81
12/19/2019	124916	Kip Gulseth Construction Co	Install Manhole - 17th Street & Zlatnik	2894	12,830.22
Total 124916:					27,956.47
12/19/2019	124917	LeClair Bros Heat/AC Inc	Installation of Shop heater DPW	C8168	3,257.00
Total 124917:					3,257.00
12/19/2019	124918	Liberty Mutual Insurance	3rd Installment 2019-2020 - Balance Due	13451012(2)	6,000.00
Total 124918:					6,000.00
12/19/2019	124919	MailFinance	Folder/sorter lease	N8029629 11/26/19	594.81
Total 124919:					594.81
12/19/2019	124920	Malley Printing Co	Meter Cards	27410	134.93
12/19/2019	124920	Malley Printing Co	Envelopes - FD	27414	55.50
12/19/2019	124920	Malley Printing Co	Letters-Electric	27434	1,675.01
Total 124920:					1,865.44
12/19/2019	124921	Mammoth Construction	2002 14th Street	573	2,691.25
12/19/2019	124921	Mammoth Construction	Public Svc @ 3425 Adams St	687	12,980.00
12/19/2019	124921	Mammoth Construction	Service @ 2120 34th St	712	7,356.00
12/19/2019	124921	Mammoth Construction	Private San Svc @ 807 20th St	717	874.00
12/19/2019	124921	Mammoth Construction	Shoreline Control Wayside	731	6,132.37
Total 124921:					30,033.62
12/19/2019	124922	Manitowoc Co Solid Waste	Acct #239 Nov 2019 Service - Eng	35448	8,047.24
Total 124922:					8,047.24
12/19/2019	124923	Manitowoc Disposal Inc	Recycling & Refuse Collect 11/30/19-12/13/19	12/20/2019	13,880.04

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 124923:					13,880.04
12/19/2019	124924	Marco	Prof Serv - Library	INV7111848	204.14
Total 124924:					204.14
12/19/2019	124925	Maritime Ford	Repairs-PD	5532	522.81
Total 124925:					522.81
12/19/2019	124926	Maritime Plumbing and Mechanical	Services - Lib	34096	1,324.00
12/19/2019	124926	Maritime Plumbing and Mechanical	CREDIT	34132	270.00-
12/19/2019	124926	Maritime Plumbing and Mechanical	Misc Supplies - Water	34331	375.00
Total 124926:					1,429.00
12/19/2019	124927	McMahon Associates Inc	CWF Funding - Lincoln, Pilon, 13th Street, Wils	916713	105.00
12/19/2019	124927	McMahon Associates Inc	Phase II ESA-Lot F	916865	159.00
12/19/2019	124927	McMahon Associates Inc	S. Columbus pond issues	916905	747.82
Total 124927:					1,011.82
12/19/2019	124928	Menards - Manitowoc 3141	CREDIT - Return HDPE-Black	53645	20.98-
12/19/2019	124928	Menards - Manitowoc 3141	Supplies-FD	60745	86.13
Total 124928:					65.15
12/19/2019	124929	Midwest Meter Inc	Supplies - Wtr	0117033	12,840.00
Total 124929:					12,840.00
12/19/2019	124930	Mtwc Area Visitor/Conv Bureau	Portion of room tax collected - Oct 19	11/30/2019	7,238.12
12/19/2019	124930	Mtwc Area Visitor/Conv Bureau	Marketing Partnership Renewal - 2019	QB2014	150.00
Total 124930:					7,388.12
12/19/2019	124931	Municipal Electric Utilities	National Elec Safety Code Seminar/Wendricks	1724	175.00
12/19/2019	124931	Municipal Electric Utilities	2020 Elec Operations Conf & Expo/Kozak; Dell	1725	825.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 124931:					1,000.00
12/19/2019	124932	Neitzel, Kolten Kristopher	Over Payment on Citation BB400759-2	12/17/19	5.00
Total 124932:					5.00
12/19/2019	124933	New Resources Group Inc.	Dye Tablets - Wtr	00005309	257.50
Total 124933:					257.50
12/19/2019	124934	NEWSC	Membership dues - 2020	1981	1,720.00
Total 124934:					1,720.00
12/19/2019	124935	North Central Laboratories	Supplies-WWTP	432386	76.62
Total 124935:					76.62
12/19/2019	124936	Northern Lake Service Inc	Testing - Wtr	370144	38.00
Total 124936:					38.00
12/19/2019	124937	OSI Environmental Inc	Dispose of used filters-DPW	4018054	50.00
Total 124937:					50.00
12/19/2019	124938	Penworthy Company LLC, The	Jef-Lib	0557735	158.80
12/19/2019	124938	Penworthy Company LLC, The	Jef-Lib	0558856-IN	102.68
Total 124938:					261.48
12/19/2019	124939	Piggly Wiggly	Supplies-Rec	12/2/2019	53.83
Total 124939:					53.83
12/19/2019	124940	PM Supply LLC	Supplies - Water Dept	82804	191.34
Total 124940:					191.34
12/19/2019	124941	R&J Fricke Inc	9 Bag Cement - DPW	8618-11/2019	850.75

Attachment: Summary of Bills Dec 2019 (2360 : Summary of Verified Bills)

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/19/2019	124941	R&J Fricke Inc	Cement - PWD	8619-11/2019	1,914.75
12/19/2019	124941	R&J Fricke Inc	6 Bag w/HW&CC	8664	898.75
12/19/2019	124941	R&J Fricke Inc	9 Bag w/CC & HW - DPW	8665	380.75
Total 124941:					4,045.00
12/20/2019	124942	Rawley Point Economic Advising	Community House Analysis & Hours - CM	11/08/2019	.00
Total 124942:					.00
12/19/2019	124943	RESCO	Supplies-Elec	766821-02	364.33
12/19/2019	124943	RESCO	Supplies-Elec	768864-01	341.00
Total 124943:					705.33
12/19/2019	124944	Russove, Roger	Ad 2019 Visitor Guide	0219-1	262.50
Total 124944:					262.50
12/19/2019	124945	Schaus Roofing/Mechanical	Paragon building - Space Heaters	14181	44,527.00
12/19/2019	124945	Schaus Roofing/Mechanical	HVAC - Valve Repair - CH	76489	217.20
12/19/2019	124945	Schaus Roofing/Mechanical	Repair/Services - Paragon Building	76709	1,199.57
Total 124945:					45,943.77
12/19/2019	124946	Sedlacek, John	Driver Tip-Christmas Stars	12/13/2019	50.00
Total 124946:					50.00
12/19/2019	124947	SESCO LLC	Gas-WTP	6459	366.00
Total 124947:					366.00
12/19/2019	124948	Sherwin Williams Co	Paint-Rec	2168-7	208.29
Total 124948:					208.29
12/19/2019	124949	State of Wisconsin	Permit to Operate/Elevator - Elec	512311	50.00
Total 124949:					50.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/19/2019	124950	Technitrol Inc.	Services - Elec	31217	24,371.10
Total 124950:					24,371.10
12/19/2019	124951	Town & Country Engineering Inc	2018 PSL Services	20980	1,986.25
12/19/2019	124951	Town & Country Engineering Inc	14th Street Reconstruction	20981	1,597.50
12/19/2019	124951	Town & Country Engineering Inc	2019 Digester & RAS Const.	20982	4,925.25
12/19/2019	124951	Town & Country Engineering Inc	2019 Digester & RAS Const.	20983	1,284.25
Total 124951:					9,793.25
12/19/2019	124952	Two Rivers Family Dental	Refund/Overpayment - Relocate Underground	12/4/19	70.78
Total 124952:					70.78
12/19/2019	124953	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007334-02;12/19	80.00
12/19/2019	124953	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007335-02;12/19	1,512.47
12/19/2019	124953	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007336-02;12/19	1,419.04
12/19/2019	124953	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007337-02;12/19	40.72
12/19/2019	124953	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007338-02;12/19	61.07
12/19/2019	124953	Two Rivers Municipal Utilities	1326 E River Street	070-00002595-06;12/19	5.75
Total 124953:					3,119.05
12/19/2019	124954	US Bank Equipment Finance	lease payment - PD	401155247 11/2019	12,027.79
Total 124954:					12,027.79
12/19/2019	124955	USA Blue Book	Blue-White Pump Head Cover - WWTP	050361	206.05
12/19/2019	124955	USA Blue Book	Blue-White Roller Assembly-WWTP	991104	443.82
Total 124955:					649.87
12/19/2019	124956	Valley Pest Control Inc	Monthly Service - City Hall	535346	39.00
Total 124956:					39.00
12/19/2019	124957	Water Quality Investigations LLC	Services from 11/04/19-12/01/19-WTR	1219_09	1,594.36
Total 124957:					1,594.36

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/19/2019	124958	WDATCP	Lab Water Test Fee - Wtr	115066 11/20/2019	340.00
Total 124958:					340.00
12/19/2019	124959	Wells Fargo Financial Leasing	Copier Charges - 11/21/19-12/20/19	5008201446 11/2019	2,700.00
Total 124959:					2,700.00
12/19/2019	124960	West & Dunn	Legal - General Matters	1284	5,616.16
12/19/2019	124960	West & Dunn	Legal - Paragon Partners Foreclosure	1287	1,665.00
12/19/2019	124960	West & Dunn	Legal - Schwarz Loan Default	1288	260.00
Total 124960:					7,541.16
12/19/2019	124961	Wisc Dept Of Revenue-DEBITMEMO	Nov 2019 Sales Tax	NOV 2019	5,993.41
Total 124961:					5,993.41
12/19/2019	124962	Wisc Elevator Inspection Inc	Annual inspection-Elec	13227(2)	95.00
Total 124962:					95.00
12/19/2019	124963	Wisconsin Media	Legal Ads	0002768506	105.77
12/19/2019	124963	Wisconsin Media	DPW	0003021591	1,103.30
12/19/2019	124963	Wisconsin Media	Inserts-Elec	0003021809	450.00
Total 124963:					1,659.07
12/19/2019	124964	WOMT	Veteran's Day Salute	6451-0000	107.00
12/19/2019	124964	WOMT	After Further Review	886-00056-0005	162.00
Total 124964:					269.00
12/19/2019	124965	WPPI - Debit Memo	Nov 2019 Purchased Power	25-112019	451,961.40
Total 124965:					451,961.40
12/19/2019	124966	WPPI Energy	Purchase Generator - Water	12/18/2019	10,000.00
12/19/2019	124966	WPPI Energy	Water Plant equipment retrofit - Wtr	INV12765	390.23
12/19/2019	124966	WPPI Energy	Water Pump Efficiency Retrofit - Wtr	INV12766	117.30
12/19/2019	124966	WPPI Energy	Library HVAC retrofit project	INV12767	1,075.67

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
12/19/2019	124966	WPPI Energy	LED Street Light - Elec	INV12769	252.92
Total 124966:					11,836.12
12/18/2019	124967	Manitowoc Co Treasurer	Delinquent Property Tax - 606 Parkway Blvd	12/17/19	250,622.49
12/19/2019	124967	Zoobean Inc.	Tech - Lib	5931	846.00
Total 124967:					251,468.49
12/19/2019	124968	Rawley Point Economic Advising	Community House Analysis/Hours	11/08/2019(2)	11,000.00
Total 124968:					11,000.00
12/30/2019	124969	U.S. Bank-Debit Memo	Credit Card Usage - November 2019	12/06/2019;STMT	41,966.68
Total 124969:					41,966.68
Grand Totals:					2,735,666.79

Attachment: Summary of Bills Dec 2019 (2360 : Summary of Verified Bills)



To: City Council

From: Jack Bruce

Date: January 17, 2020

Re: Possible Ordinance Regarding Delivery of Unwanted Materials

I was asked to research the law applicable to municipal ordinances which regulate the delivery of unwanted materials, including newspapers, to private residences.

Municipal regulations which restrict the delivery of unwanted newspapers, advertisements, handbills and other written materials to private residences are subject to scrutiny under the First Amendment, which is applicable to municipal governments by virtue of the Fourteenth Amendment. While it is generally the case that anyone challenging the legality of an ordinance has the burden of showing that the ordinance is illegal, the burden shifts to the municipality in First Amendment challenges, and it must establish it is constitutional. The application of the First Amendment renders the preparation and enforcement of such ordinances complicated.

I have been unable to find Wisconsin case law specifically addressing this issue, but there are a number of cases from other jurisdictions in which efforts to restrict the delivery of unwanted newspapers or other writings through littering ordinances have



been struck down by the courts. The Georgia Supreme Court struck down an ordinance prohibiting the free distribution of printed materials in yards, driveways and porches in *Statesboro Pub. Co. v. City of Sylvania*, 516 S.E.2d 296 (1999). The Third Circuit Court of Appeals held that an ordinance barring distribution of advertising materials to homes without the owners' permission was unconstitutional in *AD World, Inc. v. Township of Doylestown*, 672 F.2d 1136 (1982). The Wyoming Supreme Court struck down restrictions on distribution of free newspapers in *Miller v. City of Laramie*, 880 P.2d 594 (1994). The Ohio Court of Appeals relied on the First Amendment in reversing the littering conviction of a woman for delivering free newspapers in *State of Ohio v. Wood*, 137 Ohio App.3d 623 (2000).

This is not to say that no such ordinance may be adopted, however. Some have passed scrutiny. More recently, the Sixth Circuit Court of Appeals held that a publisher was not entitled to injunctive relief precluding the enforcement of an ordinance which barred delivery of unwanted materials on driveways, but allowed delivery in other ways, such as on a porch, or between an outer or inner door, or through a mail slot. *Lexington H-L Services v. Lexington-Fayette Urban County Government*, 879 F.3d 224 (2018). That ruling is on appeal.

In order to avoid a First Amendment challenge, an ordinance should be content-neutral; in other words, it cannot be based on the content of that which is



restricted. For example, an ordinance banning only the distribution of unwanted religious handbills or newspapers will certainly be held unconstitutional by a court. For a content-based restriction to be upheld, it would have to be shown that it is necessary to serve a compelling state interest. If an ordinance is content-neutral, then the courts consider whether it is “narrowly tailored” to serve a significant governmental interest. In addition, the courts consider whether the ordinance leaves open ample alternative channels for the communication of the information being restricted by the ordinance.

Reducing blight, reducing litter and protecting private property have been held to be substantial governmental interests for purposes of the First Amendment analysis. The Sixth Circuit Court of Appeals took this into account in its decision in the *Lexington H-L Services* case, as well as the fact that in that case that the ordinance provided for other means of delivery.

If the City Council would like to enact an ordinance that would apply in connection with delivery of written materials to private residences, I would recommend the following:

1. The ordinance should not apply to door-to-door deliveries (in person) as such deliveries seem to be given special protection under the law;



2. The ordinance should apply to written materials without regard to their content;
3. The ordinance should apply expressly to unwanted and unsolicited materials. This should be specifically mentioned in the ordinance. If the ordinance could be drafted in such a fashion that the ordinance applies when the property owner has made it clear that delivery is unwanted, e.g. by a sign to that effect, or when notice has been given to the distributor (verified in some fashion, possibly by affidavit, certified/registered mail);
4. The ordinance should expressly state that it does not apply in cases whether the delivery has been consented to by the property owner;
5. The ordinance should allow for some alternative means of delivery, e.g. personal delivery, delivery in a mailbox, which makes it unlikely that the materials will be scattered, impede sidewalks or driveways (i.e. become litter);
6. The ordinance should recite that it is adopted because of the need to serve the governmental interest which have been recognized by the courts, and describe those needs as fully as possible.

ORDINANCE

AN ORDINANCE to amend Section 9-6-6(b) of the Municipal Code of the City of Two Rivers, Wisconsin, regarding public nuisances affecting health, specifically unburied animal carcasses.

The Council of the City of Two Rivers does hereby ordain as follows:

SECTION 1. That Section 9-6-6(b) of the Municipal Code is hereby amended to read as follows:

(b) **UNBURIED CARCASSES.** Carcasses of animals, birds or fowl not intended for human consumption or food which are not buried or otherwise disposed of in a sanitary manner within 24 hours after death. *Carcasses of animals, birds or fowl intended for human consumption or food may be dismembered, displayed, eviscerated, hung or skinned in the rear yard of private property or in an enclosure on private property that will prevent such activity from being viewed by the public.*

and to renumber subsequent sections as appropriate.

SECTION 2. This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this 20th day of January, 2020.

Patrick J. Gagnon
President, City Council

Gregory E. Buckley
City Manager

Attest:

Kim M. Graves
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney

Attachment: 9-6-6 ord carcasses markup (2384 : deer carcasses)

ORDINANCE

AN ORDINANCE to amend Section 9-6-6(b) of the Municipal Code of the City of Two Rivers, Wisconsin, regarding public nuisances affecting health, specifically unburied animal carcasses.

The Council of the City of Two Rivers does hereby ordain as follows:

SECTION 1. That Section 9-6-6(b) of the Municipal Code is hereby amended to read as follows:

(b) **UNBURIED CARCASSES.** Carcasses of animals, birds or fowl not intended for human consumption or food which are not buried or otherwise disposed of in a sanitary manner within 24 hours after death. Carcasses of animals, birds or fowl intended for human consumption or food may be dismembered, displayed, eviscerated, hung or skinned in the rear yard of private property or in an enclosure on private property that will prevent such activity from being viewed by the public.

and to renumber subsequent sections as appropriate.

SECTION 2. This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this 20th day of January, 2020.

Patrick J. Gagnon
President, City Council

Gregory E. Buckley
City Manager

Attest:

Kim M. Graves
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney

Attachment: 9-6-6.carcasses.ord.012020 (2384 : deer carcasses)



RESOLUTION UPON RETIREMENT
Mark A. Jacquette

WHEREAS, Mark Jacquette began his employment with the City of Two Rivers on March 24, 1994, as Head Building and Maintenance worker at City Hall, just months after the City completed a major renovation of that historic, landmark building; and

WHEREAS, Mr. Jacquette was responsible for all maintenance of the building and mechanical systems at City Hall, and took great pride in the community treasure that was entrusted to his care; and

WHEREAS, in his position, Mr. Jacquette worked in partnership with various City departments, on activities that included:

- Setting up the four polling locations used for Elections;
- Building offices, storage areas, counters and other projects to meet the needs
- Routinely performing tasks that included painting, cleaning, shoveling, maintaining lawns and landscaped areas, picking up the mail at the Post Office, and performing preventive maintenance on the building's HVAC systems;
- Working with the Police Department to install security camera and alarm systems
- Developing capital plans for reinvesting in City Hall, to protect the community's investment and keep operating costs in check

WHEREAS, Mr. Jacquette was a member of the Crime Prevention Committee and regularly handed out candy at Halloween together with his wife Judy; and

WHEREAS, Mr. Jacquette was a member of the Downtown Christmas Decorating Committee and worked with the Electric Department to install the new decorations on Washington Street in time for Christmas 2019; and

WHEREAS, Mr. Jacquette is also an active volunteer for Heart-A-Rama; and

WHEREAS, Mr. Jacquette retired January 3, 2020, completing a notable career with the City of Two Rivers as Head Building and Maintenance worker at City Hall;

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Two Rivers does hereby express its appreciation to Mark A. Jacquette for his distinguished service to the City of Two Rivers for the past 26 years; and

BE IT FURTHER RESOLVED, that a copy of this resolution be provided to Mark Jacquette with congratulations and best wishes for a happy and healthy retirement.

Dated this 20th day of January 2020.

Attachment: Resolution Jacquette Retirement 01.20.2020 (2369 : Mark Jacquette Retirement)

Committee Volunteer Application City Of Two Rivers

If you reside in the City of Two Rivers and wish to be appointed to a citizens committee, commission or board, please complete the following application and return to the City Manager's Office, Post Office Box 87, Two Rivers, Wisconsin 54241-0087

Name (Last, First, Middle) SONNTAG, STEVEN E.

Home Address 2121-45TH ST. UNIT A Home Telephone: 920-901-6522

Email Address(optional) Sonntagagency@gmail.com

Employer/Business: N/A

Employer Address: N/A

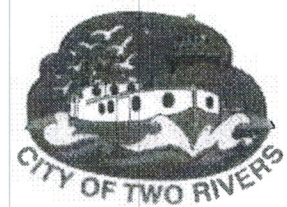
Occupation: RETIRED

On which committee, commission or board would you like to serve? ZONING

Do you have any special skills, knowledge, experience or interest that relate to the above committee, commission or board? 35 YEAR BUSINESS OWNER INSURANCE, OWNED OFFICE BUILDING

Do you have any conflict of interest related to the committee for which you are applying (such as employed relatives, business or financial conflicts, etc)? NONE

Steven Sonntag Signature
1/13/2020 Date



Attachment: Sonntag Board of Appeals appl (2374 : City Manager's Appointment of Board of Appeals)

TWO RIVERS POLICE C  RE



Police Department
1717 East Park Street
Post Office Box 87
Two Rivers WI 54241-0087

EMERGENCY DIAL 911
Non-Emergency Police Response 920/683-5072

Police Business Office 920/793-1191
Mon.-Fri. 7:00 a.m. to 4:30 p.m.

Fax 920/793-5500
email trpolice@two-rivers.org

TO: City Manager – Greg Buckley
FROM: Chief Joseph Collins
DATE: 01/16/20
SUBJECT: New/ Changed Ordinance Proposals

Harboring Vicious Animals 6-5-14

Language was cleaned up in the ordinance to clearly define an officer’s ability to order an animal out of the city when indicators are present the animal is an imminent/continued threat to repeat its behavior.

Worthless Checks 9-2-15

This ordinance was created to address the passing of worthless checks as it did not exist before. The DA’s office currently does not prosecute unless the threshold loss reaches \$250 or unless unusual circumstances are present. This ordinance empowers the City to pursue non-criminal action in municipal court for worthless checks that fall under that threshold (which are most).

Disorderly Conduct 9-1-4

Previous ordinance had no ability to add any enhancers to it. Language adopted to allow for enhancers to be added. The change allows for a more varied range of penalties to be assessed at court. Current ordinance did not identify a penalty enhancer when injury was inflicted in the disorderly act. Language was changed to support that.

Attachment: Memo PD (2357 : Section 6-5-14 Harboring Vicious Animals)

ORDINANCE

An Ordinance to amend Section 6-5-14 of the Municipal Code of the City of Two Rivers, Wisconsin, regarding Harboring Vicious Animals.

The City Council of the City of Two Rivers, Wisconsin does hereby ordain as follows:

SECTION 1: Section 6-6-14 of the Municipal Code is hereby amended to read as follows:

“Section 6-5-14 Harboring Vicious Animals.

It shall be unlawful for any person to harbor or keep a vicious animal within the City of Two Rivers. An animal is deemed to be vicious if it has attacked or bitten any person or domestic animal as defined in Wis. Stats. Sec. 174.001(2g) and any successor thereto, or when a propensity to attack or bite persons or domestic animals exists and is known or should reasonably be known to the person harboring such animal. Any such animal which is found off the premises of its owner may, under the circumstances allowed by state statute, be seized by any police officer or humane officer and may be impounded, ordered removed from the City at the expense of the owner, or killed upon application to a court of competent jurisdiction, or otherwise to the extent allowed by state statute. Any order that a vicious animal be removed from the City, if given before a determination by a court of competent jurisdiction, shall be brought before such court for review as soon as possible. This Section shall not be construed to limit the right of police officers to kill an animal without court permission when such action is allowed by statute.”

SECTION 2. This Ordinance shall take effect and be in force from and after the date of its passage and publication.

Dated January 20, 2020.

Patrick Gagnon
President, City Council

Gregory E. Buckley
City Manager

Attest:

Kim Graves
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney

Attachment: Ordinance Harboring Vicious Animals (2357 : Section 6-5-14 Harboring Vicious Animals)

ORDINANCE

AN ORDINANCE to create Section 9-2-15 of the Municipal Code of the City of Two Rivers, Wisconsin, regarding Worthless Checks.

The City Council of the City of Two Rivers, Wisconsin, do hereby ordain as follows:

SECTION 9-2-15 WORTHLESS CHECKS

- A. Whoever within a 15-day period issues one or more checks or other orders for payment amounting in the aggregate to \$250.00 or less which, at the time of issuance the person intends shall not be paid, is guilty of a violation of this section.
- B. This section shall not apply to any person who has been convicted of violating Wis. Stat. § 943.24 or found guilty of violating this section within the five-year period before issuance of the first check or order for payment charged under this section.
- C. Any of the following is prima facie evidence that the person, at the time he or she issued the check or other order for the payment of money, intended it should not be paid.
 - (1) Proof that, at the time of issuance, the person did not have an account with the drawee;
 - (2) Proof that, at the time of issuance, the person did not have sufficient funds or credit with the drawee and that the person failed within five days after receiving notice of the nonpayment or dishonor to pay the check or other order; or
 - (3) Proof that, when presentment was made within a reasonable time, the person did not have sufficient funds or credit with the drawee and the person failed within five days after receiving notice of nonpayment or dishonor to pay the check or other order.
- D. This section does not apply to a postdated check or a check given for past consideration, except a payroll check.
- E. Any person violating the terms of this ordinance shall be subject to a forfeiture of not less than \$50.00, nor more than \$500; except as provided otherwise herein.

SECTION 2. This ordinance shall take effect and be enforced from and after the date of its passage and publication.

Adopted by the Council of the City of Two Rivers, Manitowoc County, Wisconsin this 20th day of January, 2020

Patrick Gagnon
President, City Council

Gregory E. Buckley
City Manager

Attest:

Attachment: Worthless Checks Ordinance (2344 : Worthless Checks)

Kim M. Graves, City Clerk

Approved as to form and legality:

John M. Bruce, City Attorney

Attachment: Worthless Checks Ordinance (2344 : Worthless Checks)

ORDINANCE

AN ORDINANCE to create Section 9-1-4 of the Municipal Code of the City of Two Rivers, Wisconsin, regarding Disorderly Conduct.

The City Council of the City of Two Rivers, Wisconsin, do hereby ordain as follows:

SECTION 1. 9-1-4 DISORDERLY CONDUCT

Whoever does any of the following shall be in violation of this section:

- (1) Disorderly Conduct Prohibited.
 - a. General Disorderly Conduct. It shall be unlawful for a person to, in a public or private place, engage in violent, abusive, indecent, profane, boisterous, unreasonable loud or otherwise disorderly conduct under circumstances in which the conduct tends to cause or provoke a disturbance.
- (2) Disorderly Conduct Causing Bodily Harm. It shall be unlawful for a person to, in a public or private place, engage in violent, abusive, or otherwise disorderly conduct under circumstances in which such conduct tends to cause or provoke a disturbance or under circumstances in which such conduct causes any bodily harm to the person of another.

SECTION 2. This ordinance shall take effect and be enforced from and after the date of its passage and publication.

Adopted by the Council of the City of Two Rivers, Manitowoc County, Wisconsin this 20th day of January, 2020

Patrick Gagnon
President, City Council

Gregory E. Buckley
City Manager

Attest:

Kim M. Graves, City Clerk

Approved as to form and legality:

John M. Bruce, City Attorney

Attachment: Disorderly Conduct Ordinance 9-1-4 (2385 : Disorderly Conduct)

ORDINANCE

AN ORDINANCE to amend Section 6-5-23(3)(j) of the Municipal Code of the City of Two Rivers, Wisconsin, regarding signage for the keeping of honey bees.

The Council of the City of Two Rivers does hereby ordain as follows:

SECTION 1. That Section 6-5-23(3)(j) of the Municipal Code is hereby amended to read as follows:

(3) **CONDITIONS FOR KEEPING AND MAINTAINING HIVES.**

- (j) For each apiary the beekeeper shall conspicuously post a sign including the words "HONEY BEE HIVE" and the beekeeper's name and telephone number clearlying readable at 25 feet. *Said sign shall be placed in the front yard of the premises and shall not exceed two square feet in area.* A copy of the permit shall be placed in a conspicuous place on the hive.

and to renumber subsequent sections as appropriate.

SECTION 2. This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this 20th day of January, 2020.

Patrick J. Gagnon
President, City Council

Gregory E. Buckley
City Manager

Attest:

Kim M. Graves
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney

Attachment: 6-5-23 Signage Bee Keeping with Markup (2389 : Honey Bees)

ORDINANCE

AN ORDINANCE to amend Section 6-5-23(3)(j) of the Municipal Code of the City of Two Rivers, Wisconsin, regarding signage for the keeping of honey bees.

The Council of the City of Two Rivers does hereby ordain as follows:

SECTION 1. That Section 6-5-23(3)(j) of the Municipal Code is hereby amended to read as follows:

(3) **CONDITIONS FOR KEEPING AND MAINTAINING HIVES.**

- (j) For each apiary the beekeeper shall conspicuously post a sign including the words "HONEY BEE HIVE" and the beekeeper's name and telephone number clearly readable at 25 feet. Said sign shall be placed in the front yard of the premises and shall not exceed two square feet in area. A copy of the permit shall be placed in a conspicuous place on the hive.

and to renumber subsequent sections as appropriate.

SECTION 2. This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this 20th day of January, 2020.

Patrick J. Gagnon
President, City Council

Gregory E. Buckley
City Manager

Attest:

Kim M. Graves
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney

Attachment: 6-5-23.bee sign.ord.012020 (2389 : Honey Bees)



Department of Public Works
1717 East Park Street
Post Office Box 87
Two Rivers, WI 54241-0087
Director/Engineer.....920-793-5539
Public Works Shop.....920-793-5576
Wastewater Superintendent.....920-793-5574
www.two-rivers.org

Council Manager Government Since 1924

**Project Acceptance Certifications
City of Two Rivers, Wisconsin
For
2018 Utility Improvements
DNR Plan and Specification Approval Number W-2017-0558
Financed Through the Safe Drinking Water Loan Program
Loan 4920-21**

Contract: 2018 Utility Improvements – Adams and 37th Street
Contractor: Advance Construction

Project Description: Project involved replacing water main and lead services on Adams Street, from 31st Street to 34th Street. Work also included installation of a water main between 37th Street and 38th Street, west of North Court, to eliminate a dead end water main, on 37th Street, with poor fire flows.

Contract: 2018 Utility Improvements – 27th Street
Contractor: DeGroot, Inc

Project Description: Project involved relining the sanitary sewer main, replacement of lead water service laterals, replacement of clay sewer laterals, and rehabilitation of 27th Street, from Forest Avenue to Washington Street.

The attached Project Acceptance Certifications were approved for signature by the City Manager by action of the City Council at its regular meeting held January 20, 2020.

Motion Made By: _____

Seconded By: _____

Motion Carried by the following vote:

Ayes: ____ Nays: ____

Gregory E. Buckley, City Manager

Dates as of: _____

Kim M. Graves, City Clerk

Dates as of: _____

Attachment: Proj acceptance cert (2398 : Project Acceptance Certification 2018 Utility Improvements)

State of Wisconsin
 Department of Natural Resources
 Bureau of Community Financial Assistance
 101 S. Webster St., P O Box 7921
 Madison WI 53707-7921
 Phone (608) 266-7555
 Fax (608) 267-0496

Environmental Improvement Fund (EIF) Project Acceptance Certification

Form 8700-280 (R 1/11)

Notice: This form is authorized by ss. 281.58 and 281.61, Wis. Stats. Submittal to the Department of a completed form is mandatory for all recipients of EIF loans. A separate form is required for each prime contractor. Failure to submit a completed form shall result in the denial of final disbursement of loan funds.

Personally identifiable information provided on this form will be used to determine compliance with closeout procedures as outlined in the Financial Assistance Agreement and may be made available upon request under Wisconsin's Open Records laws (ss. 19.32-19.39, Wis. Stats.) and requirements.

Project Information

Municipality Name

City of Two Rivers

Prime Contractor

Advance Construction

Contract Number

2018 Utility Improvements - Adams and 37th Street

Upon final inspection and approval of all change order(s), all work performed by the awarded contractor(s) and subcontractor(s) (if any) has been constructed according to the plans and specifications approved by the Department of Natural Resources (DNR).

DNR Plan and Specification Approval Number

W-2017-0558

Date Approved

06/30/2017

Project Description

Adams Street – Public Right-of-Way

Work includes, 8-inch water main replacement with copper water services to property line, concrete pavement trench patching and spot curb & gutter and flatwork removal and replacement.

Adams Street – Private Property

Work includes, replacement of lead service lines from the property line to the meter within each building, as determined on a case-by-case basis.

37th Street Water Main Loop – Utility Easement

Work includes, 8-inch water main replacement within a utility easement, with 8-inch water main connections to existing water main within public right-of-way, concrete pavement trench patching, and spot curb and gutter and flatwork replacement.

Engineer Certification

On behalf of the engineering consulting firm contracted by the above named municipality, I hereby certify to the best of my knowledge that the above mentioned project has been constructed and inspected to conform to the referenced specifications.

Name of Engineer

Gregory J. Droessler

Signature of Engineer

Name of Engineering Firm

Town and Country Engineering, Inc.

Date Signed

Municipal Certification

The above named municipality has accepted at its regular meeting of officials the above mentioned project from the contractor and engineer.

Name of Authorized Representative

Gregory Buckley

Signature of Authorized Representative

Title

City Manager

Date Signed

State of Wisconsin
 Department of Natural Resources
 Bureau of Community Financial Assistance
 101 S. Webster St., P O Box 7921
 Madison WI 53707-7921
 Phone (608) 266-7555
 Fax (608) 267-0496

Environmental Improvement Fund (EIF) Project Acceptance Certification

Form 8700-280 (R 1/11)

Notice: This form is authorized by ss. 281.58 and 281.61, Wis. Stats. Submittal to the Department of a completed form is mandatory for all recipients of EIF loans. A separate form is required for each prime contractor. Failure to submit a completed form shall result in the denial of final disbursement of loan funds.

Personally identifiable information provided on this form will be used to determine compliance with closeout procedures as outlined in the Financial Assistance Agreement and may be made available upon request under Wisconsin's Open Records laws (ss. 19.32-19.39, Wis. Stats.) and requirements.

Project Information

Municipality Name

City of Two Rivers

Prime Contractor

DeGroot, Inc.

Contract Number

2018 Utility Improvements- 27th Street

Upon final inspection and approval of all change order(s), all work performed by the awarded contractor(s) and subcontractor(s) (if any) has been constructed according to the plans and specifications approved by the Department of Natural Resources (DNR).

DNR Plan and Specification Approval Number

W-2017-0558

Date Approved

06/30/2017

Project Description

27th Street – Public Right-of-Way

Work includes, but is not limited to, lining of the sewer collection system with a 6-millimeter finished and cured thickness liner, sanitary sewer lateral and copper water service replacement, installation of 4-inch stubbed sump pump storm laterals, installation of 360 lineal feet of 12-inch storm sewer, concrete pavement trench patching and spot curb & gutter and flatwork removal and replacement, and asphalt milling and repaving.

27th Street – Private Property

Work includes, but is not limited to, replacement of lead service lines from the property line to the meter within each building, and replacement of sanitary laterals from property line to, or into the building, as determined on a case-by-case basis.

Engineer Certification

On behalf of the engineering consulting firm contracted by the above named municipality, I hereby certify to the best of my knowledge that the above mentioned project has been constructed and inspected to conform to the referenced specifications.

Name of Engineer

Gregory J. Droessler

Signature of Engineer

Name of Engineering Firm

Town and Country Engineering, Inc.

Date Signed

Municipal Certification

The above named municipality has accepted at its regular meeting of officials the above mentioned project from the contractor and engineer.

Name of Authorized Representative

Gregory Buckley

Signature of Authorized Representative

Title

City Manager

Date Signed

Attachment: 8700-280 - DeGroot (2398 : Project Acceptance Certification 2018 Utility Improvements)



Department of Public Works
1717 East Park Street
Post Office Box 87
Two Rivers, WI 54241-0087
Director/Engineer.....920-793-5539
Public Works Shop.....920-793-5576
Wastewater Superintendent.....920-793-5574
www.two-rivers.org

Council Manager Government Since 1924

The undersigned officials of the City of Two Rivers (the "Municipality") hereby certify that, for all expenditures made for construction of Safe Drinking Water Loan Program (SDWLP) Project No. 4920-21 (the "Project"), the Municipality has met the prevailing wage rate requirements of the Davis-Bacon Act.

The Municipality further certifies that after taking into account any national or project-specific waivers approved by the U.S. Environmental Protection Agency, SDWLP Project No. 4920-21 has met the requirements for the Use of American Iron and Steel mandated under EPA's Drinking Water State Revolving Fund program.

The above certification is determined, after due and diligent investigation, to be true and accurate to the best of my knowledge.

By: _____
(Authorized Representative)

Dated as of: _____

Attest: _____
(Clerk or Secretary)

Dated as of: _____

Attachment: AIS letter (2398 : Project Acceptance Certification 2018 Utility Improvements)

CITY OF TWO RIVERS
PROJECT PLAN
for
TAX INCREMENTAL DISTRICT NO. 13
Northern Downtown Business District



Attachment: TID 13 Project Plan (2380 : TID 13 Creation)

January 2020

**PROPOSED SCHEDULE FOR
 CREATION OF TAX INCREMENT DISTRICT NO. 13
 TO SUPPORT DEVELOPMENT OF PRIVATE PROPERTIES AND
 THE UNDERTAKING OF PUBLIC INFRASTRUCTURE IMPROVEMENTS
 ON THE NORTH SIDE OF THE CITY'S DOWNTOWN BUSINESS DISTRICT
 (Combined hearing method)**

Identifier

Key Date Activity or Action

A	Nov-04	City Council resolution to proceed								
B	Nov-5 to Dec-2	Project Plan preparation								
C	Nov-11	Plan Commission receives overview of process to create TID No. 13, recommends boundaries and schedules public hearing for Jan-13								
D	Dec-09	Plan Commission reviews Draft Project Plan								
E	Dec-11	Notice letters sent to taxing entities								
F	Dec-24 to Jan-3	Publication of Notice for Joint Review Board Meeting No. 1 (at least 5 days prior to meeting)								
G	Dec-30 to Jan-4	1st publication of Class 2 Notice - TID								
H	Dec-31 to Jan-10	1st meeting of the Joint Review Board (organizational)								
I	Jan-06	2nd publication of Class 2 Notice - TID								
J	Jan-13	Plan Commission reviews the TID No. 13 Project Plan and conducts public hearing								
K	Jan-13	Plan Commission reviews hearing comments & adopts Project Plan								
L	Jan-14 to Jan-28	Publication of Notice for Joint Review Board Meeting No. 2								
M	Feb-03	Council approves Project Plan, District creation and adopts resolutions								
N	Feb-04	Earliest approval by the Joint Review Board								
O	Feb-28	Latest approval by Joint Review Board								

November						
S	M	T	W	T	F	S
					1	2
3	4A	5B	6	7	8	9
10	11C	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
December						
S	M	T	W	T	F	S
1	2B	3	4	5	6	7
8	9D	10	11E	12	13	14
15	16	17	18	19	20	21
22	23	24F	25	26	27	28
29	30G	31H				
January						
S	M	T	W	T	F	S
			1	2	3F	4G
5	6-I	7	8	9	10H	11
12	13JK	14L	15	16	17	18
19	20	21	22	23	24	25
26	27	28L	29	30	31	
February						
						1
2	3M	4N	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28-O	29

Prepared : 11/04/19 V Berg
 Revised: 1/8/2020
 1/15/2020

Attachment: TID 13 Project Plan (2380 : TID 13 Creation)

CITY COUNCIL:

Curt Andrews	Mark Bittner
David England	Patrick Gagnon
Erin Gonnerman	Bill LeClair
Jack Powalisz	Jay Remiker
Bonnie Shimulunas	

PLAN COMMISSION:

Gregory Buckley	David England
Rick Inman	Kay Koach
Connie Loden	Jim McDonald
Eric Pangburn	

JOINT REVIEW BOARD:

Donald Karman, Public Member
 David Buss, City Representative
 John Lukas, Lakeshore Technical College Representative
 Todd Reckelberg, Manitowoc County Representative
 Mary Kay Slattery, Two Rivers Public Schools Representative

COMMUNITY DEVELOPMENT AUTHORITY(CDA) AND BUSINESS AND INDUSTRIAL DEVELOPMENT COMMITTEE (BIDC):

Curt Andrews	Elizabeth Bittner
Gregory Coenen	Patrick Gagnon
Donald Karman	Dick Klinkner
Darla LeClair	Keith Lyons
Daniel Wettstein	Tracy Yaggie

CITY OFFICIALS:

Gregory Buckley, City Manager
 Kim Graves, City Clerk
 James McDonald, Public Works Director/City Engineer
 Scott Ahl, Civil Engineer II
 Elizabeth Runge, City Planner

FINANCIAL CONSULTANT:

Robert W. Baird & Co., Inc.

LEGAL REVIEW PROVIDED BY:

Quarles & Brady

Attachment: TID 13 Project Plan (2380 : TID 13 Creation)



Office of the City Manager
1717 East Park Street
Post Office Box 87
Two Rivers WI 54241-0087
Telephone 920/793-5532
FAX. 920/793-5563

December 20, 2019

Members of the City Council, Plan Commission, Joint Review Board,
Community Development Authority /Business and Industrial Development
Committee and Interest Citizens

Re: Proposed Tax Increment District (TID) No. 13

Ladies and Gentlemen:

The proposed creation of Tax Incremental District No. 13 (TID No. 13) is an important step in implementing the long-term plan of the City at the north end of its downtown business district.

The development is of a site encompassing six adjacent parcels on the southwest corner of Washington Street and 22nd Streets and is the primary purpose for creating TID No. 13. The development is for a Wisconsin based chain restaurant (CULVERS). Additionally, TID No. 13 is being created to potentially assist with other direct grants to private businesses with other projects in the north end of downtown, and/or within the one-half mile boundary of TID 13. Written agreements between the City and any private parties must be established before TIF assistance can occur. TID No. 13 is intended to potentially include projects within one-half mile of its boundary, because there are possible public infrastructure projects or private redevelopment projects that may be possible if deemed to be financially feasible.

TID No. 13 costs will include a direct grant to the CULVERS Developer to assist with development costs. The terms and conditions for this grant will be addressed in a written development agreement between the City and the Developer. The agreement will include requirements that the Developer construct improvements with specific value tax increments within the district in accord with an agreed-upon time schedule.

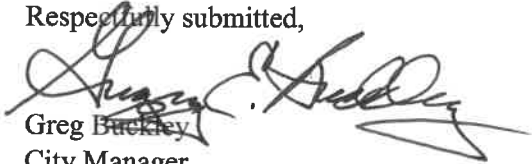
If financially feasible, in TID No. 13, there are also public infrastructure projects, including street and utility work, public signage, and streetscape improvements to be completed within the proposed district and within one-half mile of its boundaries.

Attachment: TID 13 Project Plan (2380 : TID 13 Creation)

TID No. 13 will create and support additional jobs in Two Rivers while investing in needed neighborhood infrastructure. TID No. 13 contains cost estimates for these projects and explains the financial feasibility of paying for the projects.

I would like to thank members of the City Council, Plan Commission, Joint Review Board, CDA/BIDC who have supported this project.

Respectfully submitted,



Greg Buckley
City Manager

Attachment: TID 13 Project Plan (2380 : TID 13 Creation)

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Appendix

- A Boundary Description of TID No. 13
- B List of Parcels included in TID No. 13 and Map of Tax Key Numbers
- C Notice of Public Hearing
- D List of Governmental Entities Levying Taxes in TID No. 13
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- E Official Minutes of Joint Review Board
- F Attorney's Opinion
- G Resolutions approving the Project Plan and Creation of TID No. 13

Attachment: TID 13 Project Plan (2380 : TID 13 Creation)

BACKGROUND ON TAX INCREMENTAL FINANCING

The Wisconsin Legislature found that an inequitable situation existed when the cost of certain public works improvements within a municipality were paid for by the municipality, while the benefits from the expanded tax base which was stimulated by such improvements extended beyond the municipality and benefited all entities which shared the tax base. The Legislature found that municipal expenditures to support redevelopment projects and promote industrial development could be considered inequitable because the majority of the cost to promote such growth fell on the municipality, while the benefit was enjoyed by all other taxing entities who did not directly participate in financing these costs.

The Legislature created Tax Incremental Financing (TIF) to establish a viable procedure whereby a municipality, through its own initiative and efforts, could finance improvements which would support redevelopment projects and promote industrial and economic development. The Legislature declared that establishing a tax increment system was, in all respects, for the benefit of all people of Wisconsin to serve a public purpose in improving and promoting their welfare and prosperity.

When a Tax Incremental District (TID) is created, a base value is established. This base value is the aggregate value of all taxable property in the District as of the date of creation (equalized by the Department of Revenue). Any subsequent property value increase in the TID is considered "**increment**" and tax levies on this growth represent positive dollar increments used to pay for the initial development costs. These tax increments are generated not only from municipal taxes, but also from the tax levies of the overlying taxing jurisdictions.

The Tax Increment Law has been developed to encourage development by allowing the municipality to recover the up-front project costs before the other taxing jurisdictions benefit from the additional taxable value created in the TID. After the project costs are paid off, the TID is dissolved and all taxing jurisdictions share the added value. The effect of the Tax Increment Law is to delay the shift in valuation due to the TID until the initial cost of establishing the District and generating the development are paid for.

It is important to note that one of the underlying assumptions of the Tax Increment Law is that without the tax incremental financing to assist in paying project costs, no development or redevelopment would take place. The effect of this would be no increase in property values in the TID area, other than normal inflationary increase on the base value of the land.

Traditionally, project costs were to be expended only **within** the boundaries of a TID because that area was the intended beneficiary of such cost expenditures. However, State Statutes regulating TIDs have been amended to allow project costs to be expended **within a one-half mile** radius of the boundaries of a redevelopment TID, recognizing that public infrastructure improvements and

incentives for private investment in areas surrounding a redevelopment district are also important to that district's viability.

Section 66.1105(4)(f) of the Wisconsin Statutes requires that a Project Plan be adopted for each TID. A Project Plan is essentially a long-term capital improvement and financial plan for the District.

PROJECT PLAN PROCEDURES

Public funding for TID No. 13 would be financed with tax incremental revenues. Section 66.1105(4)(f) of the Wisconsin Statutes requires that a Project Plan be adopted for each TID. It has been developed by the Plan Commission with input from the City Council and the CDA/BIDC. Following a public hearing, the Plan Commission may adopt and recommend the Project Plan and TID Boundaries to the City Council for adoption. Following City Council approval, the approval of the Joint Review Board, consisting of representatives of the four entities levying property taxes in the proposed TID (City, Two Rivers School District, Manitowoc County, Lakeshore Technical College) plus a citizen member, is required. The Project Plan will be filed with the Wisconsin Department of Revenue. Also, because a cash grant is being proposed to a developer in TID No. 13, Wisconsin Statutes require a written Development Agreement between the City and developer. City Council approval of any such agreement is required. The Project Plan for TID No. 13 has been developed in accordance with Wisconsin Statutes, specifically requirements in Section 66.1105(4)(f).

GOALS AND PURPOSES FOR CREATING TID NO. 13

The project plan for this TID is intended to also include projects within one-half mile of the boundary, described herein, because there are potential public infrastructure projects or redevelopment projects that may be possible if deemed to be financially feasible. However, the development of a site encompassing six adjacent parcels on the southwest corner of Washington Street and 22nd Streets is the primary purpose for creating TID No. 13. The development is for a Wisconsin based chain restaurant (CULVERS) at this site and is contingent upon a developer grant from TID No. 13.

The costs will include a direct grant to the Developer to assist with development costs. The terms and conditions for this grant will be addressed in a written development agreement between the City and the Developer. The agreement will include requirements that the Developer constructs specific value tax increments within the district in accord with an agreed upon time schedule.

Additionally, TID No. 13 is being created to potentially assist with other direct grants to private businesses with development projects in the north end of downtown, and/or within the one-half mile boundary. These potential projects are subject to the condition(s) of written agreements between the City and any of these private parties.

If financially feasible, in TID No. 13, there are also public infrastructure projects, including street and utility work, public signage, and streetscape improvements to be completed within the proposed district.

The development of the site for the CULVERS, as described above, will add additional taxable valuation to City tax rolls. It is estimated that when the building and site improvements are completed, the property will add approximately \$1,062,800 to the City's tax rolls.

There are additional properties nearby that are candidates for improvement within TID No. 13. One property the City will acquire through tax foreclosure, is the long vacant Uni-Mart convenience store at 2023 Washington Street. Another vacant property is the former Speedway Station at 2106 Washington Street. Two additional properties, currently for sale, and in need some improvements are a former bowling alley and gas station at 1916 and 1922 Washington Street.

The creation of TID No. 13 will promote the orderly development of the City and enable the City to promote commercial development in the downtown area. It will also facilitate the funding of public infrastructure needed within TID No. 13 and the one-half mile boundary and other potential grants to businesses for growth in the district.

DESCRIPTION OF DISTRICT AND STATEMENT OF FINDINGS RELATIVE TO LEGAL REQUIREMENTS OF WISCONSIN STATUTES

Map 1 depicts the boundaries of TID No. 13. The District boundaries encompass the land area that is bounded by 22nd Street to the north, 19th Street to the south, Jefferson Street to the east and Adams Street to the west. This area includes street rights-of-way and properties within the boundary, totaling 15.10 acres. Section 66.1105(2)(cm) states that "mixed use development means a development that contains a combination of industrial, commercial or residential uses". An exception is that land proposed for newly platted residential uses in the Project Plan may not exceed 35% of the real property within the District by area. TID No. 13 has commercial and residential development within it. The residential property in TID No. 13 is not newly platted and is not being replatted.

A detailed boundary map is included in Appendix A. Table B-1 in Appendix B shows a detailed listing of the specific parcels included within TID No. 13 including the tax key numbers and types of development type acreage within TID No. 13. The breakdown of development in TID No. 13 is:

Commercial:	8.78 acres/58%
Residential:	6.32 acres/42%
Total:	15.10 acres/100%

EQUALIZED VALUE TEST

The following calculations demonstrate that the City is in compliance with Wisconsin Statutes Section 66.1105(4)(gm) 4.c. which requires that the equalized value of the taxable property in the proposed TID No. 13, plus the value increment of all existing tax incremental districts, do not exceed 12 percent of the total equalized value of taxable property within the City.

The equalized value of the increment of existing tax incremental districts with the City, plus the base value of the proposed TID No. 13, is approximately \$30,479,100. This value is less than the maximum of \$63,011,616 in equalized value (12 percent of total equalized value) that is permitted for the City of Two Rivers. The City is therefore in compliance with the statutory equalized valuation test and may proceed with the creation of this district.

Equalized Value Test

2019	
Existing TIDs	TID Value Increment
TID 3	\$ 492,100
TID 4	1,757,700
TID 6	1,163,000
TID 7	6,074,800
TID 8	7,172,600
TID 9	9,130,100
TID 10	2,041,800
TID 11	1,197,000
TID 12	(271,100)*
Total	\$29,029,100
TID 13 Base Value	\$ 1,450,000
All TIDs Value Increment including TID 13	\$30,479,100
% of Municipal Equalized Value	5.80%
12% Test -- Maximum Municipal Equalized Value	\$63,011,616

DOR Value limitation Report, 2019. * DOR treats negative increments as \$0.

Included in Appendix D is a list of all local government entities having the power to levy taxes on property located within TID No. 13. The documents in the Appendix meet the statutory requirements of Section 66.1105(4)(a) and (e).

Appendix D includes a list of the Joint Review Board members.

Appendix E includes the minutes of the Joint Review Board.

Appendix F includes an Attorney's Opinion advising that the Project Plan is complete and complies with Section 66.1105(4)(f).

Appendix G includes resolutions approving the Project Plan and creation of TID No. 13.

STATEMENT OF THE KINDS OF PROJECTS AND PROPOSED PROJECT COSTS

The City of Two Rivers proposes to create TID No. 13 to provide funding for the following project costs which would be financed through TID No. 13. It is important to note that the following information is based on the best available information, is estimated on costs available at this time, and the actual payments for the proposed expenditures will be made depending on the financial feasibility of such payments.

1. Cash Grant to the Developer for the CULVERS Restaurant **\$500,000**

The City proposes to provide a cash grant to the Developer of \$500,000. An up-front cash grant of \$200,000 is proposed. The City will provide the remaining \$300,000 balance to the Developer on a "pay-as-you-go TIF grant". This TIF Grant shall be payable in annual payments to the Developer commencing in 2022 in an amount equal to the "available tax increment" (if any) generated by the project in the immediately prior year.

The \$300,000 sum would be paid, together with interest at a five (5) percent annual interest rate, from TID No. 13 revenue attributable to the CULVERS development. Any payment to the Developer would be from such TIF funds remaining in any year, after first deducting that year's debt service payment on the City's \$200,000 borrowing, and after the City has recouped its up-front administrative and legal expenses associated with creation of TID No. 13 and preparation/approval of the Development Agreement.

Among other requirements as described in the Development Agreement, grant payments will be conditioned upon completion and operation of the project pursuant to the terms of the Development Agreement.

A Development Agreement would be entered into between the City and the Developer. The agreement would specify detailed terms, conditions and obligations to be met before any grant payments would be paid to the Developer. The Cash Grant Agreement would require approval by the City Council. Such approval would be required before any payments could be made to the Developer.

2. Optional Projects to Upgrade Public Infrastructure and Provide Other Cash Grants **\$ 100,000**

After the cash grant payment obligation described above is fully satisfied from TID No. 13, the City may consider additional public project expenditures to the extent financially feasible.

Additional public expenditures may include replacement/rehabilitation of streets and utilities, public signage and streetscape improvements. These types of improvements are included within the TID No. 13 district and within one-half mile. The City may also provide other cash grants as further described herein.

Such additional public project expenditures may include:

- The City is acquiring 2023 Washington Street through tax foreclosure. The parcel is a brownfield and the City will be obtaining a local government environmental liability exemption through the Wisconsin Department of Natural Resources. Improvements to the property are needed to prepare this site for redevelopment. These costs could be paid by the City and may be reimbursed in part or in full as a TID No. 13 expense, if financially feasible. Because specific improvements have not been identified yet, estimated costs are not known at this time.

3. Cash grants to developers of properties on Washington Street or other TID No. 13 sites **\$100,000**

The extent to which the above optional projects are undertaken will be contingent on financial feasibility. If the costs of the optional projects listed above, including cash grant(s) listed in number 2 would exceed financial feasibility as described herein, the City may amend this Project Plan to accommodate the additional project costs.

Each specific public infrastructure project would require approval of contracts by the City Council prior to construction.

4. Administrative, Legal and Financial Costs**\$50,000**

These include the cost of activities to support the TID such as, but not limited to, city staff labor, public financing costs, certified public accountant fees, legal fees, audit services, real property appraisals and costs to amend the Project Plan. Such costs are estimated to be less than 10% or approximately of estimated project costs. However, actual costs may be less or more than \$50,000.

LOCATION OF PROPOSED IMPROVEMENTS

The general location of the proposed projects as described for the redevelopment site, and other possible projects are shown on Map 2 including within the one-half mile radius of TID No. 13.

DESCRIPTION OF FINANCING METHOD

To accomplish the expenditures identified in the Project Plan, the City will need \$200,000 in up-front capital. The source for this capital will be borrowing, likely through a loan from the State Trust Fund Loan Program administered by the Board of Commissioners of Public Lands.

For the \$300,000 cash grant provided on a "pay-as-you-go" basis, means that the property tax revenues paid by the owner(s) of the subject property would be the City's revenue source to pay a developer to meet the City's payment obligations. Payments to a development would be made only after annual tax revenues are received. City administrative, legal and financial costs would also be recouped from such TIF revenues.

The City reserves the right to issue tax incremental bond, notes or general obligation bonds or notes during the life of TID No. 13 to pay project costs. Additional project costs for public project expenditures and cash grants to developers to assist with redevelopment projects as described herein may be considered if financially feasible.

ECONOMIC FEASIBILITY ANALYSIS

The economic feasibility of the project costs depends on the ability of the City to provide the initial cash grant and to pay costs from the tax revenues generated from the new development anticipated in TID No. 13. Such financing appears economically feasible based on the tax increment projections provided in Table 1.

This includes a projected increase of \$1,062,800 in taxable valuation for the TID No. 13 attributable to the proposed development.

Additional tax base growth within the District is not assumed for the purposes of this analysis.

DEBT SERVICE PLANNING

The cash flow proforma analysis shown in Table 1 in this Project Plan proposes funding a cash grant to a developer, possible funding of infrastructure projects and optional additional cash grants to accomplish the expenditures identified in this Project Plan. The Value Increment Inflation is assumed to be \$0 over the remaining life of the District. The Full Value Tax Rate is assumed to be \$26.00 per thousand and remain constant through 2041.

TABLE 1

City of Two Rivers Example Tax Increment District No. 13 Cash Flow Proforma Analysis

Year	Background Data				Revenues				Expenditures				TID Status			
	(a) TIF District Valuation	(b) Inflation Increment	(c) Construction Increment	(d) TIF Increment Over Base	(e) Tax Rate	(f) Tax Revenue	(g) Investment Process	(h) Total Revenues	(i) Principal (3/15)	(j) Interest (9/15)	(k) Debt Service	(l) Future Borrowings	(m) Developer Outlay	(n) Interest Due to Developer	(o) Annual Balance	(p) Year-End Cumulative Balance (December 31)
2020	\$0	\$0	\$1,450,000	\$26.48	0.00%	\$0	\$0	\$0	\$0	\$8,500	\$8,500	\$0	\$300,000	\$0	\$0	\$0
2021	\$1,450,000	\$0	\$300,000	\$26.48	0.00%	\$38,396	\$0	\$38,396	\$7,056	\$8,500	\$15,556	\$6,047	\$0	\$14,283	(\$885,660)	(\$8,500)
2022	\$1,750,000	\$0	\$0	\$26.48	0.00%	\$46,340	\$0	\$46,340	\$7,356	\$8,200	\$15,556	\$12,334	\$0	\$13,760	\$4,690	\$0
2023	\$2,050,000	\$0	\$300,000	\$26.48	0.00%	\$54,284	\$0	\$54,284	\$7,647	\$7,909	\$15,556	\$18,891	\$0	\$13,526	\$6,311	\$0
2024	\$2,350,000	\$0	\$0	\$26.48	0.00%	\$62,228	\$0	\$62,228	\$7,994	\$7,562	\$15,556	\$18,891	\$0	\$13,210	\$6,637	\$0
2025	\$2,650,000	\$0	\$0	\$26.48	0.00%	\$70,172	\$0	\$70,172	\$8,388	\$7,236	\$15,556	\$18,891	\$0	\$12,879	\$6,963	\$0
2026	\$2,950,000	\$0	\$0	\$26.48	0.00%	\$78,116	\$0	\$78,116	\$8,782	\$6,889	\$15,556	\$18,891	\$0	\$12,548	\$7,289	\$0
2027	\$3,250,000	\$0	\$0	\$26.48	0.00%	\$86,060	\$0	\$86,060	\$9,176	\$6,541	\$15,556	\$18,891	\$0	\$12,217	\$7,615	\$0
2028	\$3,550,000	\$0	\$0	\$26.48	0.00%	\$94,004	\$0	\$94,004	\$9,570	\$6,193	\$15,556	\$18,891	\$0	\$11,886	\$7,941	\$0
2029	\$3,850,000	\$0	\$0	\$26.48	0.00%	\$101,948	\$0	\$101,948	\$9,964	\$5,841	\$15,556	\$18,891	\$0	\$11,557	\$8,267	\$0
2030	\$4,150,000	\$0	\$0	\$26.48	0.00%	\$109,892	\$0	\$109,892	\$10,358	\$5,489	\$15,556	\$18,891	\$0	\$11,228	\$8,593	\$0
2031	\$4,450,000	\$0	\$0	\$26.48	0.00%	\$117,836	\$0	\$117,836	\$10,752	\$5,137	\$15,556	\$18,891	\$0	\$10,900	\$8,919	\$0
2032	\$4,750,000	\$0	\$0	\$26.48	0.00%	\$125,780	\$0	\$125,780	\$11,146	\$4,785	\$15,556	\$18,891	\$0	\$10,571	\$9,245	\$0
2033	\$5,050,000	\$0	\$0	\$26.48	0.00%	\$133,724	\$0	\$133,724	\$11,540	\$4,433	\$15,556	\$18,891	\$0	\$10,242	\$9,571	\$0
2034	\$5,350,000	\$0	\$0	\$26.48	0.00%	\$141,668	\$0	\$141,668	\$11,934	\$4,081	\$15,556	\$18,891	\$0	\$9,913	\$9,897	\$0
2035	\$5,650,000	\$0	\$0	\$26.48	0.00%	\$149,612	\$0	\$149,612	\$12,328	\$3,729	\$15,556	\$18,891	\$0	\$9,584	\$10,223	\$0
2036	\$5,950,000	\$0	\$0	\$26.48	0.00%	\$157,556	\$0	\$157,556	\$12,722	\$3,377	\$15,556	\$18,891	\$0	\$9,255	\$10,549	\$0
2037	\$6,250,000	\$0	\$0	\$26.48	0.00%	\$165,500	\$0	\$165,500	\$13,116	\$3,025	\$15,556	\$18,891	\$0	\$8,926	\$10,875	\$0
2038	\$6,550,000	\$0	\$0	\$26.48	0.00%	\$173,444	\$0	\$173,444	\$13,510	\$2,673	\$15,556	\$18,891	\$0	\$8,597	\$11,201	\$0
2039	\$6,850,000	\$0	\$0	\$26.48	0.00%	\$181,388	\$0	\$181,388	\$13,904	\$2,321	\$15,556	\$18,891	\$0	\$8,268	\$11,527	\$0
2040	\$7,150,000	\$0	\$0	\$26.48	0.00%	\$189,332	\$342	\$189,674	\$14,298	\$1,969	\$15,556	\$18,891	\$0	\$7,939	\$11,853	\$0
2041	\$7,450,000	\$0	\$2,350,000	\$26.48	0.00%	\$197,276	\$342	\$197,618	\$14,692	\$1,617	\$15,556	\$18,891	\$0	\$7,610	\$12,179	\$0
2020-2041			\$2,350,000			\$1,173,064	\$406	\$1,173,470	\$200,000	\$194,072	\$394,072	\$320,610	\$300,000	\$151,973	\$0	\$96,794

Example New Issue: \$200,000 Street Fund Loan (Taxable) dated March 15, 2020. Example Developer Grant: \$300,000 Developer Outlay / Repayment beginning March 1, 2022. EST. RATE = 5.00%.

(1) Interest per City Estimates.
 (2) Assumes future issues consisting of STFLs, 3/15/22 \$75,000; 3/15/23 \$75,000; 3/15/24 \$75,000 at an estimated interest rate of 4.25%, amortized over 16, 17 and 16 years respectively.

Robert W. Baird & Co., Incorporated ("Baird") is not recommending any action to you, Baird is acting for its own interests. You should discuss the information contained herein with any and all internal or external advisors and experts you deem appropriate before acting on the information. Baird seeks to serve as an underwriter (or placement agent) on a future tax issue and does not seek to serve as a financial advisor or municipal advisor. The primary role of an underwriter (or placement agent) is to purchase, or arrange for the placement of, securities in an arm's length commercial transaction with the issuer, and it has financial and other interests that differ from those of the issuer. The information provided is for discussion purposes only, in seeking to serve as underwriter (or placement agent). See "Important Disclosures" contained herein.

EXISTING ZONING, BOUNDARIES AND LAND USES

The City does not anticipate the need to change any of its zoning ordinances in conjunction with the implementation of this Project Plan.

COMPREHENSIVE PLAN, OFFICIAL MAP, BUILDING CODE, ZONING CODE AND OTHER CITY ORDINANCES

At this time, no identifiable changes in the City's Comprehensive Plan, Official Map, Building Code or other ordinances are required to accommodate the development or construction activities proposed in TID No. 13.

The City of Two Rivers reserves the right to make any necessary changes as circumstances may require. All City ordinances and code documents are readily available for inspection and are incorporated by reference.

STATEMENT INDICATING HOW THE TID PROMOTES ORDERLY DEVELOPMENT

TID No. 13 will promote orderly development in the City of Two Rivers by marketing and supporting economic development in a specified area. This provides greater control for the City to implement orderly development with adjoining land uses and enhance the welfare of the community overall.

STATEMENT OF NO RELOCATION REQUIRED

No relocation of families, individuals or business operations are necessary as a result of activities proposed for to TID No. 13.

NON-PROJECT COSTS

This project plan does not include any non-project costs.

ADDITIONAL PROJECT COSTS

The City of Two Rivers reserves the right, in accordance with Section 66.1105(4)(h) and 66.1105(5)(c) to amend this Project Plan to include additional projects and project costs which are not anticipated at this time.

CONCLUSIONS AND RECOMMENDATIONS

The following conclusions and recommendations are recommended:

- TID No. 13 will assist in the construction of a CULVERS and supporting additional jobs of a new employer in Two Rivers.
- The City may, if financially feasible, provide funds for improvements to the former Unimart property located at 2023 Washington Street.
- In addition, TID No. 13 will provide funds to assist with needed infrastructure improvements in nearby neighborhoods, including elimination of lead water service laterals, benefitting both commercial and residential properties in TID No. 13.
- Properties within TID 13 and within one-half mile of the TID No. 13 boundary will benefit from the investments proposed as values of properties will be enhanced as a result.
- Development of the subject site would not occur "but for" creation of TID No. 13. A few of the properties within the project site have been vacant for over a year and no other projects have been proposed.
- Providing a Cash Grant in accord with the properly reviewed and approved Redevelopment Agreement is an eligible project cost.
- TID No. 13 will encourage private investment at the subject site and will add an estimated taxable valuation of \$1,062,800 attributable to the development of a restaurant.
- Based upon the above conclusions, it is recommended that this Project Plan for TID No. 13 be adopted in accordance with the applicable statutes by formal resolution of the City of Two Rivers Plan Commission and City Council.
- It is also recommended that this Project Plan and Boundaries for TID No. 13 be adopted in accordance with the applicable statutes by action of the Joint Review Board overseeing TID No. 13.
- It is further recommended, as soon as practicable, a Development Agreement for the necessary cash grant(s) to assist the CULVERS project as described herein be forwarded to the City Council.



Attachment: TID 13 Project Plan (2380 : TID 13 Creation)

LEGEND

R-3 - RESIDENTIAL DISTRICT
 B-1 - BUSINESS DISTRICT

--- BOUNDARY OF T.I.D. No. 13

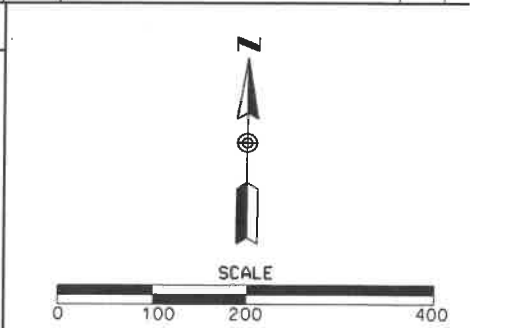


MAP No. 1 BOUNDARIES AND ZONING IN T.I.D. No 13

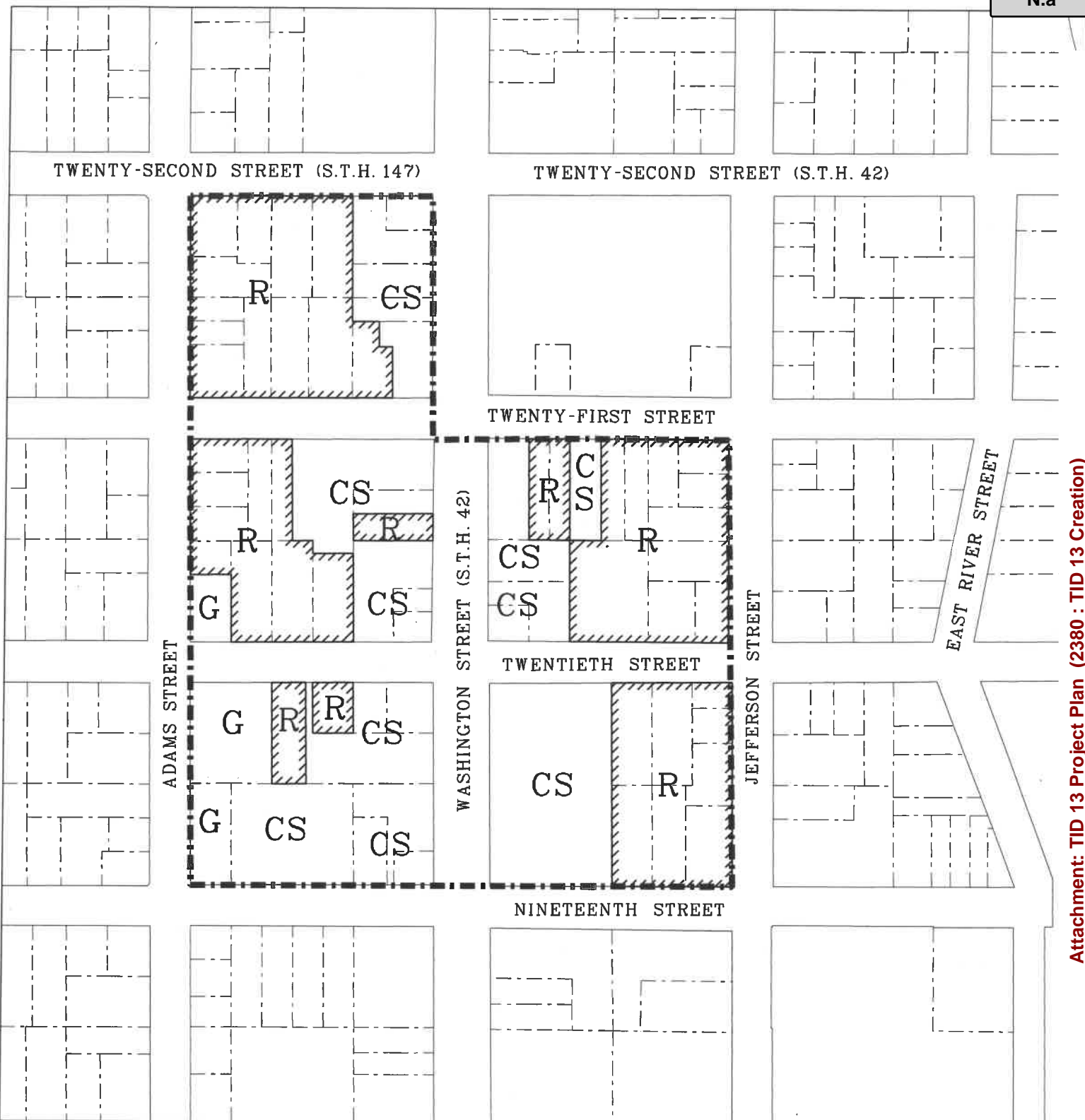


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- LEGEND**
- 1. CASH GRANT TO DEVELOPER.
 - 2. POTENTIAL EXPENDITURE IF FINANCIALLY FEASIBLE.
 - 3. ADMINISTRATION, LEGAL, AND FINANCIAL COSTS.
- BOUNDARY OF T.I.D. No. 13



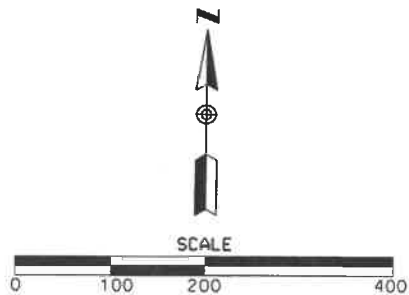
MAP No. 2 PROJECT PLAN EXPENDITURES IN T.I.D. No 13



LEGEND

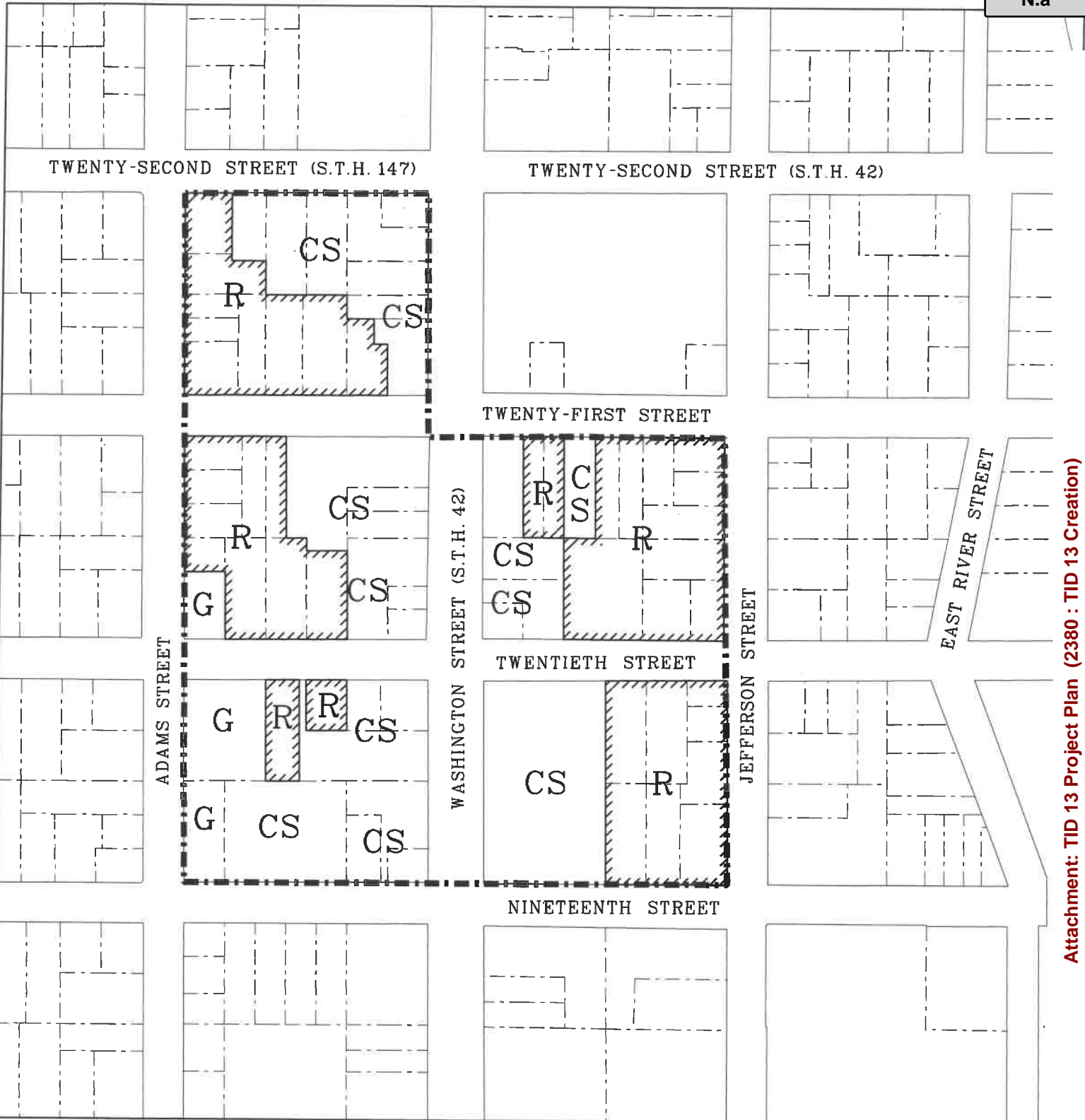
- R - RESIDENTIAL
- CS - COMMERCIAL SERVICE
- G - GOVERNMENTAL/INSTITUTIONAL/
UTILITIES

--- BOUNDARY OF T.I.D. No. 13



MAP No. 3 EXISTING LAND USES IN T.I.D. No 13

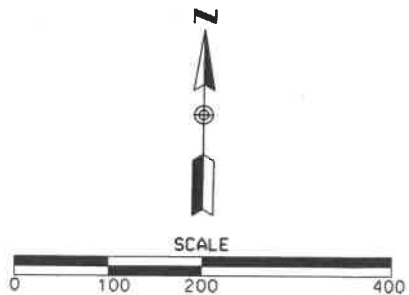
Attachment: TID 13 Project Plan (2380 : TID 13 Creation)



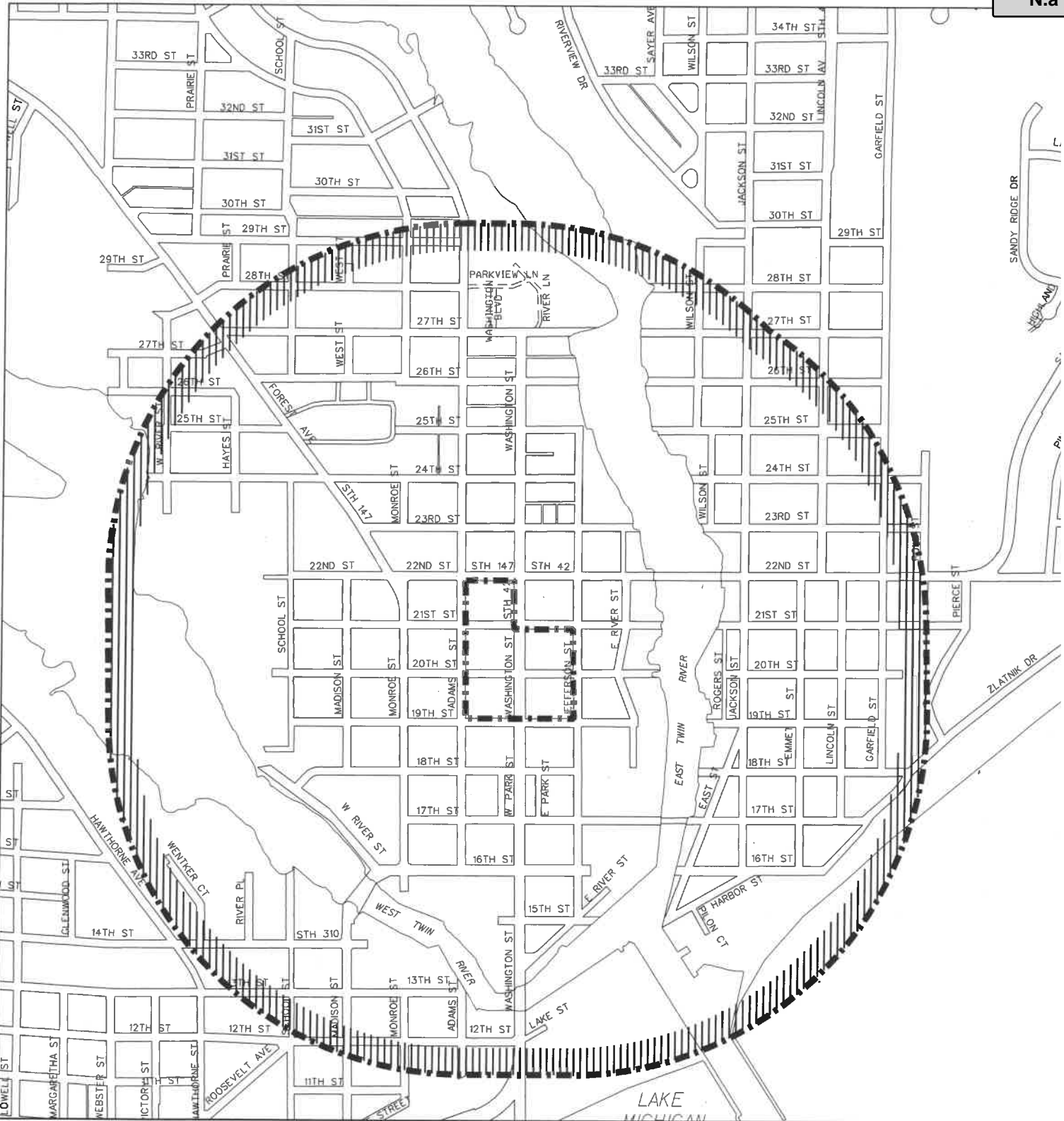
LEGEND

- R - RESIDENTIAL
- CS - COMMERCIAL SERVICE
- G - GOVERNMENTAL/INSTITUTIONAL/
UTILITIES

--- BOUNDARY OF T.I.D. No. 13



MAP No. 4 FUTURE LAND USES IN T.I.D. No 13

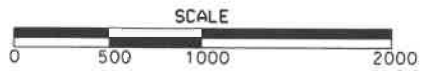


Attachment: TID 13 Project Plan (2380 : TID 13 Creation)

LEGEND

--- BOUNDARY OF T.I.D. No. 13

▨ HALF MILE RADIUS OF T.I.D. No. 13



MAP No. 5 HALF MILE RADIUS OF T.I.D. No 13

APPENDIX A

BOUNDARY DESCRIPTION OF TID NO. 13

Blocks 29, 36, 37, 42 and 43, all part of the Original Plat of the City of Two Rivers, Manitowoc County, Wisconsin, described as follows:

Commencing at the northwest corner of Block 29 of said Original Plat, being the point of beginning; thence N89°52'22"E 359.18 feet along the south line of 22nd Street, to the west line of Washington Street; thence S00°37'39"E 359.74 feet along said west line to the south line of 21st Street; thence N89°52'39"E 437.73 feet along said south line to the west line of Jefferson Street; thence S01°04'38"E 661.77 feet along the said west line to the north line of 19th Street; thence S89°57'41"W 802.11 feet along said north line to the east line of Adams Street; thence N00°36'22"W 1,020.25 feet along said east line to the point of beginning.

Total area of TID No. 13 contained 15.10 acres of land, more or less.

APPENDIX B

LIST OF PARCELS INLCUDED IN TID NO. 13

AND

MAP OF TAX KEY NUMBERS

Attachment: TID 13 Project Plan (2380 : TID 13 Creation)

**TABLE B-1
CITY OF TWO RIVERS**

List of Parcels Included in TID No. 13

Parcel Number	Location	Owner	Acres	Commercial	Residential	Land	Improvements	Total Value
				Acres	Acres	Value(1)	Value (1)	(a)
1	000-029-010-7	2122 Washington St	Wrege Living Trust	0.08	0.08	\$ 4,400	\$ 51,000	\$ 55,400
2	000-029-011-7	2116 Washington St	RAI Properties LLC	0.20	0.20	\$ 31,600	\$ 100,600	\$ 132,200
3	000-029-012-5	2114 Washington St	Wargin Agency LLC	0.14	0.14	\$ 6,900	\$ 90,200	\$ 97,100
4	000-029-110-6	2110 Washington St	Brendmuehl, K	0.10	0.10	\$ 17,500	\$ 23,400	\$ 40,900
5	000-029-120-4	2106 Washington St	Emro Marketing Co	0.17	0.17	\$ 22,500	\$ 28,000	\$ 50,500
6	000-029-050-8	1519 - 22 St	Kennedy, K	0.11		\$ 6,100	\$ 57,000	\$ 63,100
7	000-029-040-1	1515 - 22 St	Bitto, J	0.21	0.21	\$ 8,600	\$ 37,900	\$ 46,500
8	000-029-030-3	1511 - 22 St	Bach, D	0.21	0.21	\$ 8,600	\$ 25,900	\$ 34,500
9	000-029-060-6	2121 Adams St	Haupt, R	0.14	0.14	\$ 6,700	\$ 39,400	\$ 46,100
10	000-029-061-5	2119 Adams St	Jensen, D	0.15	0.15	\$ 7,600	\$ 66,200	\$ 73,800
11	000-029-070-4	2111 Adams St	Schmitt, D	0.06	0.06	\$ 4,100	\$ 28,500	\$ 32,600
12	000-029-071-3	2109 Adams St	Juul, J	0.06	0.06	\$ 4,100	\$ 59,300	\$ 63,400
13	000-029-072-2	1520 - 21 St	Heimann, W	0.14	0.14	\$ 6,900	\$ 55,200	\$ 62,100
14	000-029-080-2	1516 - 21 St	Hagebusch, P	0.14	0.14	\$ 7,000	\$ 56,700	\$ 63,700
15	000-029-090-0	1512 - 21 St	Machut, Q	0.19	0.19	\$ 8,500	\$ 81,000	\$ 89,500
16	000-029-100-8	1510 - 21 St	Now, M	0.21	0.21	\$ 9,000	\$ 42,500	\$ 51,500
17	000-029-111-5	1506 - 21 St	Duffy, F	0.14	0.14	\$ 7,100	\$ 58,600	\$ 65,700
18	000-036-009-2	2022 Washington St	East Coast Propeties LLC	0.54	0.54	\$ 48,800	\$ 103,400	\$ 152,200
19	000-036-011-1	2014 Washington St	Laugin Enterprises	0.10	0.10	\$ 17,500	\$ 74,800	\$ 92,300
20	000-0036-012-0	2012 Washington St	Laugin Enterprises	0.11		\$ 9,600	\$ 52,900	\$ 62,500
21	000-036-12-7	2004 Washington St	Such, G	0.05	0.05	\$ 11,000	\$ 40,300	\$ 51,300
22	000-036-121-8	2000 Washington St	Franzen, J	0.06	0.06	\$ 16,000	\$ 58,100	\$ 74,100
23	000-036-111-4	1506 - 20 St	East Coast Propeties LLC	0.30	0.30	\$ 43,100	\$ 97,100	\$ 140,200
24	000-036-100-3	1510 - 20 St	Pietroske, R	0.18		\$ 8,400	\$ 64,400	\$ 72,800
25	000-036-090-5	1514 - 20 St	Green, B	0.21	0.21	\$ 8,800	\$ 65,800	\$ 74,600
26	000-036-080-7	1516 - 20 St	Khan, A	0.21	0.21	\$ 8,800	\$ 65,400	\$ 74,200
27	000-036-071-8	Adams St	Calvary Ev Lutheran Church	0.14	0.14	\$ -	\$ -	\$ -
28	000-036-070-9	2009 Adams St	Supan Enterprises LLC	0.07		\$ 4,300	\$ 50,100	\$ 54,400
29	000-036-062-9	2013 Adams St	Pickard, P	0.10	0.10	\$ 5,600	\$ 64,100	\$ 69,700
30	000-036-061-0	2017 Adams St	livari, D	0.10	0.10	\$ 5,500	\$ 66,100	\$ 71,600
31	000-036-060-1	2023 Adams St	BR Properties.org LLC	0.10	0.10	\$ 5,200	\$ 69,000	\$ 74,200
32	000-036-050-3	1517 - 21 St	Wirrer, K	0.12	0.12	\$ 6,500	\$ 52,900	\$ 59,400
33	000-036-041-5	1515 - 21 St	Kozak, C	0.10	0.10	\$ 5,800	\$ 41,700	\$ 47,500
34	000-043-010-8	1922 Washington St	Rudy's Lanes Inc	0.12	0.12	\$ 16,400	\$ 15,000	\$ 31,400
35	000-043-022-7	1916 Washington St	Rudy's Lanes Inc	0.33	0.33	\$ 35,700	\$ 203,900	\$ 239,600
36	000-043-120-5	1908 Washington St	CC Rentals LLC	0.23	0.23	\$ 28,500	\$ 65,200	\$ 93,700
37	000-043-121-4	1900 Washington St	Gulseth, K	0.07	0.07	\$ 11,200	\$ 16,000	\$ 27,200
38	000-043-110-7	19 Street	Evanoff Propeties LLC	0.11	0.11	\$ 6,200	\$ 4,500	\$ 10,700
39	000-043-080-3	1516 - 19 St	Verve A Credit Union	0.62	0.62	\$ 32,100	\$ 269,900	\$ 302,000
40	000-043-073-2	Adams St	Calvary Ev Lutheran Church	0.21	0.21	\$ -	\$ -	\$ -
41	000-043-056-1	1921 Adams St	Calvary Ev Lutheran Church	0.41	0.41	\$ -	\$ -	\$ -
42	000-043-041-1	1513 - 20 St	Breen S	0.17		\$ 8,300	\$ 49,600	\$ 57,900
43	000-043-030-4	1509 - 20 St	Diedrich, A	0.12	0.12	\$ 6,500	\$ 97,100	\$ 103,600
44	000-043-020-6	1507 - 20 St	Gordon, J	0.09	0.09	\$ 8,100	\$ 88,500	\$ 96,600
45	000-037-060-9	2023 Washington St	Gurpal WI Stations LLC	0.20	0.20	\$ 43,500	\$ 79,700	\$ 123,200
46	000-037-070-7	2009 Washington St	Bajdan, A	0.17	0.17	\$ 22,200	\$ 50,000	\$ 72,200
47	000-037-071-6	2007 Washington St	Gates, M	0.17	0.17	\$ 22,200	\$ 66,500	\$ 88,700
48	000-037-072-5	2001 Washington St	Gonia, C	0.12	0.12	\$ 14,700	\$ 66,200	\$ 80,900
49	000-037-050-1	1419 - 21 St	Goessel, J	0.10	0.10	\$ 5,800	\$ 50,900	\$ 56,700
50	000-037-051-0	1417 - 21 St	Molanders, D	0.10	0.10	\$ 5,800	\$ 36,600	\$ 42,400
51	000-037-040-4	1415 - 21 St	Taylor, D	0.17	0.17	\$ 8,300	\$ 58,600	\$ 66,900
52	000-037-031-5	1413 - 21 St	DeWitt Trust	0.12	0.12	\$ 10,300	\$ 50,400	\$ 60,700
53	000-037-030-6	1409 - 21 St	Rawley Point LLC	0.12		\$ 6,500	\$ 36,700	\$ 43,200
54	000-037-020-8	1405 - 21 St	LaBaye Properties LLC	0.10	0.10	\$ 5,800	\$ 69,600	\$ 75,400
55	000-037-010-0	2020 Jefferson St	Ehlers, D	0.09	0.09	\$ 4,600	\$ 49,400	\$ 54,000
56	000-037-011-9	2018 Jefferson St	Albrecht, K	0.09	0.09	\$ 4,900	\$ 41,700	\$ 46,600
57	000-037-012-8	2014 Jefferson St	Schermetzler, L	0.14	0.14	\$ 6,900	\$ 44,500	\$ 51,400
58	000-037-110-9	2010 Jefferson St	Kvitek Trust	0.17	0.17	\$ 7,800	\$ 68,700	\$ 76,500
59	000-037-120-7	2002 Jefferson St	Rawley Point LLC	0.10	0.10	\$ 5,300	\$ 48,300	\$ 53,600
60	000-037-111-8	1404 - 20 St	Pietroske, R	0.14	0.14	\$ 7,300	\$ 33,800	\$ 41,100
61	000-037-090-3	1412 - 20 St	Limon, R	0.41	0.41	\$ 11,500	\$ 117,200	\$ 128,700
62	000-042-042-2	1909 Washington St	TR Propeties LLC	1.24	1.24	\$ 43,700	\$ 344,000	\$ 387,700
63	000-042-030-6	1409 - 20 St	Herrmann, M	0.21	0.21	\$ 8,900	\$ 30,900	\$ 39,800
64	000-042-020-8	1405 - 20 St	Schmaling, D	0.21	0.21	\$ 8,900	\$ 55,100	\$ 64,000
65	000-042-0100-0	1920 Jefferson St	Rollin, M	0.05	0.05	\$ 3,300	\$ 34,700	\$ 38,000
66	000-042-011-9	1918 Jefferson St	Kaun, S	0.07	0.07	\$ 4,300	\$ 54,400	\$ 58,700
67	000-042-013-7	1912 Jefferson St	Swoboda, D	0.13	0.13	\$ 6,700	\$ 29,100	\$ 35,800
68	000-042-122-5	1400 - 19 St	Selby, W	0.19	0.19	\$ 7,900	\$ 47,000	\$ 54,900
69	000-042-110-9	1406 - 19 St	Stangel et al	0.17	0.17	\$ 8,300	\$ 34,300	\$ 42,600
70	000-042-100-1	1408 - 19 St	Stangel et al	0.21	0.21	\$ 8,800	\$ 18,200	\$ 27,000
	None	Public Street ROWs		2.69	2.69	\$ -	\$ -	\$ -
Total				15.10	8.78	\$ 819,300	\$ 4,283,700	\$ 5,113,000

Notes:

(1) Land and Improvement values are based on 2019 Assessed Values

Prepared: 11/18/19

Revised: 11/27/19, 01/02/20

Attachment: TID 13 Project Plan (2380 : TID 13 Creation)

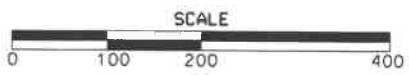


Attachment: TID 13 Project Plan (2380 : TID 13 Creation)

LEGEND

XX - REFERENCE TO TABLE B-1:
"LIST OF PARCELS INCLUDED
IN TID No. 13"

--- BOUNDARY OF T.I.D. No. 13



TAX PARCEL I.Ds IN T.I.D. No 13

APPENDIX C

NOTICE OF PUBLIC HEARING

Attachment: TID 13 Project Plan (2380 : TID 13 Creation)

CITY OF TWO RIVERS
REVISED
NOTICE OF PUBLIC HEARING REGARDING
THE PROPOSED PROJECT PLAN
AND BOUNDARIES OF TAX INCREMENTAL DISTRICT NO. 13

NOTICE IS HEREBY GIVEN that on Monday, January 13, 2020 at 5:30 PM, a public hearing will be held before the Plan Commission of the City of Two Rivers, Wisconsin in the Council Chambers at City Hall, 1717 East Park Street, Two Rivers, Wisconsin pursuant to the requirements of Sections 66.1105(4)(a) of the Wisconsin State Statutes, regarding the proposed Project Plan and Boundaries to create Tax Incremental District No. 13 (TID No. 13).

TID No. 13 is proposed to assist with a development at the southwest corner of 22nd and Washington Streets. Additionally, TID No. 13 projects may include public infrastructure projects such as wayfinding signage, or replacement of lead water laterals. The proposed costs include projects within the proposed boundary and within a ½ mile radius of the proposed boundary of the District.

As part of the Project Plan TID No. 13, cash grants may be made to the prospective developer. Cash grants would require a Development Agreement between the City and a developer specifying the terms, conditions and obligations to be met before any cash grant payments would be made. TID No. 13 Project Plan also includes that other cash grants may be made by the City to owners, lessees, or developers of property within TID No. 13 if deemed to be finally feasible.

TID No. 13 will be a mixed-use district based on the properties included within the District. The District will be approximately 15.10 acres in area. A map of the proposed boundaries of TID No. 13 is being published as part of this notice.

A copy of the Proposed Project Plan for TID No. 13 including a map showing the proposed boundaries of the District will be provided on request from the City Manager's office.

At the public hearing, all persons will be afforded a reasonable opportunity to be heard regarding the proposed creation of the District, the proposed Project Plan and its proposed boundaries. Tentatively, the creation of TID No. 13 could occur in January 2020 after review and approval by the Two Rivers City Council and an approval action by the Joint Review Board consisting of representative members of all affected taxing jurisdictions and a public member.

Dated January 2, 2020.

(signed)Kim M. Graves, City Clerk

(signed)Vicky L. Berg, Zoning Administrator

Published as a legal display ad
 January 4th and 6th, 2020.

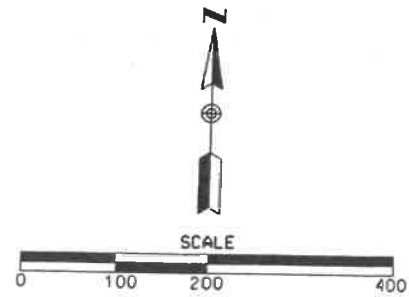
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
 OF THE CITY OF TWO RIVERS, WISCONSIN



LEGEND

R-3 - RESIDENTIAL DISTRICT
 B-1 - BUSINESS DISTRICT

--- BOUNDARY OF T.I.D. No. 13



MAP No. 1 BOUNDARIES AND ZONING IN T.I.D. No 13

Attachment: TID 13 Project Plan (2380 : TID 13 Creation)

APPENDIX D

LIST OF GOVERNMENT ENTITIES LEVYING TAXES IN TID NO. 13

AND

MEMBERSHIP OF THE JOINT REVIEW BOARD

Attachment: TID 13 Project Plan (2380 : TID 13 Creation)

**LIST OF GOVERNMENT ENTITIES WHICH
MAY LEVY TAXES ON PROPERTY WITHIN
PROPOSED TID NO. 13
IN THE CITY OF TWO RIVERS**

- Manitowoc County
- The Two Rivers School District
- Lakeshore Technical College
- City of Two Rivers

MEMBERSHIP OF THE JOINT REVIEW BOARD

- Manitowoc County Representative: Todd Reckelberg
- Two Rivers School District Representative: Mary Kay Slattery
- Lakeshore Technical College Representative: John Lukas
- City of Two Rivers Representative: David Buss
- Public Member: Donald Karman

APPENDIX E

OFFICIAL MINUTES OF THE JOINT REVIEW BOARD

APPENDIX F

ATTORNEY'S OPINION

APPENDIX G

**RESOLUTIONS APPROVING THE PROJECT PLAN
AND CREATION OF TID NO. 13**

Attachment: TID 13 Project Plan (2380 : TID 13 Creation)

CITY COUNCIL RESOLUTION

Adopting Amendment No. 2 to the Project Plan for Tax Increment District No. 8 City of Two Rivers, Wisconsin

WHEREAS, the Plan Commission of the City of Two Rivers, Wisconsin ("the City") determined that the redevelopment of the former Washington High School Site into Washington Highlands, a residential development, was in the best interests of the City and would benefit the City by increasing the City's tax base and would fulfill a community need for a mixed-use residential neighborhood with connectivity to the riverfront; and

WHEREAS, under the provisions of Wisconsin Statutes Section 66.1105, the City created Tax Incremental District No. 8 (TID No. 8) for the purpose of assisting in financing the redevelopment of the former high school site and adopted a Project Plan for the District in August 2002; and

WHEREAS, Amendment No. 1 was adopted in October 2019 to assist Riverside Foods in financing costs for their production expansion at 2520 Wilson Street, clearance and remediation of the property at 2023 Washington Street, and public infrastructure improvements, within one-half mile of the boundaries of TID No. 8; and

WHEREAS, this amendment will also allow costs to be incurred outside of, but within one-half mile of, the boundaries of TID No. 8 as permitted under Wisconsin Statutes Section 66.1105(2)(f)1.n; and

WHEREAS, the City has identified the need for additional public infrastructure improvements, including lead water lateral replacement in nearby neighborhoods; and

WHEREAS, the initial Project Plan for TID No. 8 does not contain any project costs for public infrastructure improvements located within a one-half mile of the boundary of TID No. 8; and

WHEREAS, these significant changes require that the Project Plan of TID No. 8 be amended to incorporate the above described purposes; and

WHEREAS, the proposed amendment to the Project Plan will not change the boundaries of TID No. 8.

WHEREAS, Wisconsin Statutes Subsection 66.1105(4)(g), require that certain findings be made by the City Council; and

NOW THEREFORE, BE IT RESOLVED that the City Council finds as follows with respect to Amendment No. 2 to the Project Plan of TID No. 8:

1. The Amended Project Plan is financially feasible;
2. The improvements provided for Amendment No. 2 are likely to significantly enhance the value of the real property in TID No. 8;
4. The Amended Project Plan is in conformity with the City's adopted Comprehensive Plan;
5. The Amended Project Plan will promote the orderly development of the City because it will provide funds to assist with needed infrastructure improvements;
6. The City estimates that less than 35% of the territory within TID No. 8 will be devoted to retail business at the end of TID No. 8 expenditure period;

BE IT FURTHER RESOLVED that Amendment No. 2 to the Project Plan of Tax Incremental District No. 8 is hereby adopted.

Passed and adopted this 20th day of January, 2020.

Council Member

Gregory E. Buckley
City Manager

CITY OF TWO RIVERS
AMENDMENT No. 2
to
PROJECT PLAN
for
TAX INCREMENTAL DISTRICT NO. 8

January 2020

Attachment: TID 8 A-2 Project Plan (2383 : TID 8 Plan Amendment #2)

**PROPOSED SCHEDULE FOR
AMENDMENT NO. 2 TO TAX INCREMENT DISTRICT NO. 8
TO ASSIST WITH ADDITIONAL PUBLIC INFRASTRUCTURE INVESTMENT AND
DIRECT GRANT(S) TO ASSIST WITH BUSINESS DEVELOPMENT
(Combined hearing method)**

Identifier

Key	Date	Activity or Action							
A	Nov-04	City Council resolution to proceed	November						
B	Nov-5 to Dec-2	Project Plan preparation	S	M	T	W	T	F	S
C	Nov-11	Plan Commission receives overview of process to amend TID No. 8 and schedules public hearing for Jan-13	3	4A	5B	6	7	8	9
			10	11C	12	13	14	15	16
			17	18	19	20	21	22	23
			24	25	26	27	28	29	30
D	Dec-09	Plan Commission reviews Draft Project Plan	December						
E	Dec-11	Notice letters sent to taxing entities	S	M	T	W	T	F	S
F	Dec-16 to Jan-3	Publication of Notice for Joint Review Board Meeting No. 1 (at least 5 days prior to meeting)	1	2B	3	4	5	6	7
			8	9D	10	11E	12	13	14
			15	16F	17	18	19	20	21
			22	23	24	25	26	27	28
			29	30G	31H				
G	Dec-30	Publication of Class 1 Notice - TID							
H	Dec-31 to Jan-10	1st meeting of the Joint Review Board (organizational)	January						
I	Jan-13	Plan Commission reviews Project Plan and conducts public hearing for Amendment No. 2 for TID No. 8	S	M	T	W	T	F	S
						1	2	3F	4
			5	6	7	8	9	10H	11
			12	13-IJ	14K	15	16	17	18
			19	20L	21M	22	23	24	25
J	Jan-13	Plan Commission reviews hearing comments & adopts Project Plan	26	27	28K	29	30	31	
K	Jan-14 to Jan-28	Publication of Notice for Joint Review Board Meeting No. 2	February						
L	Jan-20	Council approves the Project Plan for Amendment No. 2 for TID No. 8 and adopts resolutions	2	3	4	5	6	7	8
			9	10	11	12	13	14	15
			16	17	18	19	20	21	22
			23	24	25	26	27	28N	29
M	Jan-21	Earliest approval by the Joint Review Board							
N	Feb-28	Latest approval by Joint Review Board							

Prepared : 11/04/19 V Berg
Revised: 1/15/2020

Attachment: TID 8 A-2 Project Plan (2383 : TID 8 Plan Amendment #2)

CITY COUNCIL:

Curt Andrews	Mark Bittner
David England	Patrick Gagnon
Erin Gonnerman	Bill LeClair
Jack Powalisz	Jay Remiker
Bonnie Shimulunas	

PLAN COMMISSION:

Gregory Buckley	David England
Rick Inman	Kay Koach
Connie Loden	Jim McDonald
Eric Pangburn	

JOINT REVIEW BOARD:

Donald Karman, Public Member
 David Buss, City Representative
 John Lukas, Lakeshore Technical College Representative
 Todd Reckelberg, Manitowoc County Representative
 Mary Kay Slattery, Two Rivers Public Schools Representative

COMMUNITY DEVELOPMENT AUTHORITY(CDA) AND BUSINESS AND INDUSTRIAL DEVELOPMENT COMMITTEE (BIDC):

Curt Andrews	Elizabeth Bittner
Gregory Coenen	Patrick Gagnon
Donald Karman	Dick Klinkner
Darla LeClair	Keith Lyons
Daniel Wettstein	Tracy Yaggie

CITY OFFICIALS:

Gregory Buckley, City Manager
 Kim Graves, City Clerk
 James McDonald, Public Works Director/City Engineer
 Scott Ahl, Civil Engineer II
 Elizabeth Runge, City Planner

FINANCIAL CONSULTANT:

Robert W. Baird & Co., Inc.

LEGAL REVIEW PROVIDED BY:

Quarles & Brady

Attachment: TID 8 A-2 Project Plan (2383 : TID 8 Plan Amendment #2)



Office of the City Manager
1717 East Park Street
Post Office Box 87
Two Rivers WI 54241-0087
Telephone 920/793-5532
FAX 920/793-5563

December 20, 2019

Members of the City Council, Plan Commission, Joint Review Board,
Community Development Authority /Business and Industrial Development
Committee and Interest Citizens

Re: Amendment No 2. to the Project Plan for Tax Increment District (TID) No. 8

Ladies and Gentlemen:

Tax Incremental District No. 8 was created in August 2002 to assist in financing the redevelopment of the former Washington High School site into the Washington Highlands development. This development included market rate condominiums and apartments. TID No. 8 has experienced a positive valuation and net revenues.

Wisconsin Statutes allows for TID expenditures to be made outside a TID's boundary within one-half mile. This provides an opportunity to amend the Project Plan for TID No. 8 to make additional investments within this one-half mile area which are described in greater detail within this amendment.

Amendment No. 1 to TID 8 was adopted in October 2019 to assist Riverside Foods with a building expansion and equipment purchases, provide funding to assist with needed street and utility infrastructure improvements, and provide funding for site clearance and remediation at the vacant convenience store property at 2023 Washington Street.

Proposed Amendment No. 2 includes additional funding not captured in Amendment No. 1 to assist with additional street and utility infrastructure improvements, including lead water service lateral replacement, in nearby neighborhoods.

This amendment will invest in needed neighborhood infrastructure. Amendment No 2. contains cost estimates for these projects and explains the financial feasibility of paying for the projects with tax revenues from TID No. 8.

I would like to thank members of the City Council, Plan Commission, Joint Review Board, Community Development Authority /BIDC who have supported this project.

Respectfully submitted,


Greg Buckley
City Manager

Attachment: TID 8 A-2 Project Plan (2383 : TID 8 Plan Amendment #2)

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Attachment: TID 8 A-2 Project Plan (2383 : TID 8 Plan Amendment #2)

BACKGROUND ON TAX INCREMENTAL FINANCING

The Wisconsin Legislature found that an inequitable situation existed when the cost of certain public works improvements within a municipality were paid for by the municipality, while the benefits from the expanded tax base which was stimulated by such improvements extended beyond the municipality and benefited all entities which shared the tax base. The Legislature found that municipal expenditures to support redevelopment projects and promote industrial development could be considered inequitable because the majority of the cost to promote such growth fell on the municipality, while the benefit was enjoyed by all other taxing entities who did not directly participate in financing these costs.

The Legislature created Tax Incremental Financing (TIF) to establish a viable procedure whereby a municipality, through its own initiative and efforts, could finance improvements which would support redevelopment projects and promote industrial and economic development. The Legislature declared that establishing a tax increment system was, in all respects, for the benefit of all people of Wisconsin to serve a public purpose in improving and promoting their welfare and prosperity.

When a Tax Incremental District (TID) is created, a base value is established. This base value is the aggregate value of all taxable property in the District as of the date of creation (equalized by the Department of Revenue). Any subsequent property value increase in the TID is considered "**increment**" and tax levies on this growth represent positive dollar increments used to pay for the initial development costs. These tax increments are generated not only from municipal taxes, but also from the tax levies of the overlying taxing jurisdictions.

The Tax Increment Law has been developed to encourage development by allowing the municipality to recover the up-front project costs before the other taxing jurisdictions benefit from the additional taxable value created in the TID. After the project costs are paid off, the TID is dissolved and all taxing jurisdictions share the added value. The effect of the Tax Increment Law is to delay the shift in valuation due to the TID until the initial cost of establishing the District and generating the development are paid for.

It is important to note that one of the underlying assumptions of the Tax Increment Law is that without the tax incremental financing to assist in paying project costs, no development or redevelopment would take place. The effect of this would be no increase in property values in the TID area, other than normal inflationary increase on the base value of the land.

Traditionally, project costs were to be expended only **within** the boundaries of a TID because that area was the intended beneficiary of such cost expenditures. However, State Statutes regulating TIDs have been amended to allow project costs to be expended **within a one-half mile radius** of the boundaries of a redevelopment TID, recognizing that public infrastructure improvements and incentives for private investment in areas surrounding a redevelopment district are also important to that district's viability.

Section 66.1105(4)(f) of the Wisconsin Statutes requires that a Project Plan be adopted for each TID. A Project Plan is essentially a long-term capital improvement and financial plan for the District.

PROJECT PLAN AMENDMENT PROCEDURES

Section 66.1105(4)(h)1 establishes procedures and requirements to amend a Project Plan. Those procedures and requirements will guide the preparation of this amendment.

The original Project Plan for TID No. 8 was adopted in August 2002.

Amendment No. 1 to TID No. 8 was adopted in October 2019.

This revised Project Plan is referred to as Amendment No. 2, which is being proposed for the reasons stated in the following section.

Following a public hearing, the Plan Commission may adopt and recommend Amendment No. 2 to the Project Plan to the City Council for adoption. The Amended Project Plan, if adopted by the City Council, will then be forwarded to the Joint Review Board (JRB) for its action; if approved by the Joint Review Board, the Amendment No. 2 Project Plan will be filed with the Wisconsin Department of Revenue.

This Amendment No. 2 Project Plan for TID No. 8 has been developed in accordance with Wisconsin Statutes. Topical headings of this Project Plan relate to specific requirements of Section 66.1105(4)(f).

GENERAL DESCRIPTION OF DISTRICT

This document is the second amendment to the Project Plan for TID No. 8. TID No. 8 was adopted by the Two Rivers City Council on August 5, 2002. Amendment No. 1 to TID No. 8 was adopted by the Two Rivers City Council on October 21, 2019.

As outlined in the Project Plan, TID No. 8 included the demolition, removal and relocation of the former high school. It also facilitated the construction costs for restrooms, maintenance buildings and other infrastructure to create the neighborhood park in the "bowl" area. The District has experienced valuation growth from the redevelopment that has occurred in TID No. 8.

Amendment No. 1 included financial assistance for a proposed production expansion and capital investment project for Riverside Foods, provide funding for public street reconstruction and rehabilitation, and site clearance and remediation for a former convenience store property at 2023 Washington Street.

AMENDMENT NO. 2: PURPOSE AND SUMMARY

The purpose of this second project plan amendment is to assist in necessary investments in infrastructure including streets and utilities that are anticipated. This amendment to the Project Plan of TID No. 8 is proposed to include project costs within one-half mile of the boundary of TID No. 8 because the following projects are planned:

- There are public roadways with lead water service laterals needing replacement within one-half mile of the boundary of TID No. 8.
- Additionally, this second project plan amendment is proposed to include costs so that other cash grants to developers of properties within the District may also be done as optional project costs. The extent to which assistance would be provided will be contingent on financial feasibility.

DESCRIPTION OF PROPOSED PROJECTS AND ESTIMATED COSTS FOR PROJECTS INCLUDED IN AMENDMENT NO. 2

To address the needs described in the previous section, the City of Two Rivers proposes to provide funding for the following projects costs to be financed by amending TID No. 8.

Note that the estimated costs for the projects proposed in Amendment No. 2 are wholly dependent on financial feasibility as described elsewhere herein.

PROJECTS IN INTIAL PROJECT PLAN

Actual Costs

1.	Reimbursements to Kleinert, Inc. for demolition, Asbestos removal and site restoration costs for the former High School and O'Brien buildings	\$ 975,000
2.	Reimbursements to the School District for costs Related to relocation of the former High School to the new High School	210,000
3.	Construction of restroom/maintenance buildings and other infrastructure to create the neighborhood park in the "bowl" area	525,578
	Administrative and legal costs related to TID No. 8	<u>34,033</u>
	Total TID No. 8 Project Costs	\$ 1,744,611

PROJECTS IN AMENDMENT NO. 1

Estimated Costs

1.	Developer grant to assist: Building expansion, machinery and equipment at Riverside Foods at 2520 Wilson Street (from TID No. 8 cash balance)	\$ 300,000
----	--	------------

2.	Public street reconstruction and rehabilitation, utility and water lead lateral replacements. (Principal and interest payments) Potential locations based on the schedule for replacement and repair: (from borrowing)	735,000
	24th St: From Forest Avenue to Jefferson Street	
	Madison St: From 18th Street to 22nd Street	
	25th St: From Forest Avenue to West River Street	
	Others: Within one-half mile of the boundary of TID 8	
3.	Site clearance and remediation activity at 2023 Washington Street (former Unimart) (from borrowing)	50,000
4.	Administrative and legal costs related to Amendment No.1 (from TID No. 8 cash balance)	<u>35,000</u>
	Total Amendment No. 1 estimated project costs	\$ 1,120,000

PROJECTS PROPOSED IN AMENDMENT NO. 2

		Estimated Costs
1.	Public infrastructure upgrades utility and lead water lateral replacements (Principal and interest payments) Potential locations based on the schedule for replacement and repair (from borrowing) and provide other cash grants	\$ 580,000
2.	Administrative and legal costs related to Amendment No. 2 (from TID No. 8 cash balance)	<u>5,000</u>
	Total Amendment No. 2 estimated project costs	\$ 585,000

Attachment: TID 8 A-2 Project Plan (2383 : TID 8 Plan Amendment #2)

DESCRIPTION OF PROJECTS PROPOSED IN AMENDMENT NO. 2

1. Public Infrastructure Upgrades and Other Cash Grants

The City may make additional public project expenditures to upgrade nearby infrastructure and provide other cash grants as further described herein.

The upgrading of nearby public infrastructure within one-half mile of the TID No. 8 boundary is a component of the amendment project costs. Several public roadways within TID No. 8 include underground infrastructure exceeding 100 years in age. Streets targeted for reconstruction have homes serviced by lead water laterals, a public health concern.

Each specific public infrastructure project would require approval of contracts by the City Council prior to any construction.

Other cash grants to developers of properties within the District may also be done as optional project costs. Properties may include, but not be limited to, the former convenience store property at 2023 Washington Street and the bowling alley property located at 1916 and 1922 Washington Street.

The extent to which the above projects are undertaken will be contingent on financial feasibility.

If the cost of other cash grants would exceed the financial feasibility as described herein the City may amend this Project Plan to accommodate the additional project costs.

2. Administrative and Financial Costs Related to Amendment No. 2 Activities

These include the cost of activities to support the TID such as, but not limited to, city staff labor, public financing costs, certified public accountant fees, legal fees, audit services and costs to amend the Project Plan.

METHOD OF FINANCING

The City intends to finance Amendment No. 2 project costs with tax incremental revenue generated by TID No. 8. Additionally, the City will issue bond(s) associated with the water and sanitary sewer infrastructure projects needed in the one-half mile area. The City also reserves the right to advance certain administrative, professional services and other project costs from other available City funds, to be reimbursed by tax increments generated by the TID, plus interest at a rate not to exceed the City's current cost of borrowing.

Should conditions warrant during the life of TID No. 8, the City may elect to refinance the outstanding debt issued to pay project costs with tax incremental bonds or notes issued pursuant to Section 66.1105(9)(b), Wisconsin Statutes.

DESCRIPTION OF THE TIMING

To accomplish the expenditures identified in this Amendment No. 2 Project Plan, the City will need the existing TID No. 8 fund balance and additional increments during the remaining expenditure years indicated in the pro forma. The Value Increment Inflation is assumed to be \$0 over the remaining life of the District. The Full Value Tax Rate is assumed to be \$26.00 per thousand and remain constant through 2029.

ECONOMIC FEASIBILITY ANALYSIS

The cash flow projections shown in Table 1 presents the projected sources and uses of funds for TID No. 8. Uses of funds includes the existing and projected debt service, estimated project costs and public works improvements as proposed within this amendment. Sources of Funds includes existing increment, anticipated new increment, and other revenues generated from this district.

The City updates projections to reflect current economic conditions on a regular basis to monitor the financial status and viability of the district. The actual cash flow will change. The cash flow supports the financial viability of the proposed amendment.

TABLE 1



City of Two Rivers
Current Revenue and Expense Projections, TID No. 8
Scenario 4

Budget Year	Equalized Value of Increment	Equalized Tax Rate*	Projected Revenue	Current Debt Service	Installment Payments	Net Revenues Available		Principal	Interest	Total	Net Revenue Available After Borrowing		Fund Balance
						2020 \$	2021 \$				2022 \$	2023 \$	
2020	\$ 7,172,600	0.02648	\$ 189,930.45	\$ 95,953.39	\$ 75,000.00	\$ 18,977.06	\$ 18,977.06	\$ -	\$ -	\$ 18,977.06	\$ -	\$ 86,010.06	
2021	\$ 7,172,600	0.02648	\$ 189,930.45	\$ 96,376.59	\$ 75,000.00	\$ 18,553.86	\$ -	\$ -	\$ 41,190.48	\$ 41,190.48	\$ (22,636.62)	\$ 63,373.44	
2022	\$ 7,472,600	0.02648	\$ 197,874.45	\$ 96,809.22	\$ 75,000.00	\$ 26,065.23	\$ 75,000.00	\$ -	\$ 25,304.73	\$ 25,304.73	\$ 760.50	\$ 64,133.94	
2023	\$ 7,772,600	0.02648	\$ 205,818.45	\$ 97,256.71	\$ 75,000.00	\$ 33,561.74	\$ 75,000.00	\$ -	\$ 25,304.73	\$ 25,304.73	\$ 8,257.01	\$ 72,390.95	
2024	\$ 8,072,600	0.02648	\$ 213,762.45	\$ 62,791.26	\$ 75,000.00	\$ 75,971.19	\$ 56,590.31	\$ -	\$ 24,738.83	\$ 81,329.14	\$ (5,357.95)	\$ 67,033.00	
2025	\$ 8,072,600	0.02648	\$ 213,762.45	-	-	\$ 213,762.45	\$ 191,504.57	\$ -	\$ 22,257.88	\$ 213,762.45	\$ -	\$ 67,033.00	
2026	\$ 8,072,600	0.02648	\$ 213,762.45	-	-	\$ 213,762.45	\$ 195,373.35	\$ -	\$ 18,389.10	\$ 213,762.45	\$ -	\$ 67,033.00	
2027	\$ 8,072,600	0.02648	\$ 213,762.45	-	-	\$ 213,762.45	\$ 199,320.29	\$ -	\$ 14,442.16	\$ 213,762.45	\$ -	\$ 67,033.00	
2028	\$ 8,072,600	0.02648	\$ 213,762.45	-	-	\$ 213,762.45	\$ 203,346.96	\$ -	\$ 10,415.49	\$ 213,762.45	\$ -	\$ 67,033.00	
2029	\$ 8,072,600	0.02648	\$ 213,762.45	-	-	\$ 213,762.45	\$ 207,454.98	\$ -	\$ 6,307.47	\$ 213,762.45	\$ -	\$ 67,033.00	
2030	\$ 8,072,600	0.02648	\$ 213,762.45	-	-	\$ 213,762.45	\$ 211,645.99	\$ -	\$ 2,116.46	\$ 213,762.45	\$ -	\$ 67,033.00	
Total			\$ 2,279,890.93	\$ 449,187.17	\$ 375,000.00	\$ 1,455,703.76	\$ 1,265,236.44	\$ 190,467.31	\$ 1,455,703.76				

*2018 Rate was 0.02648
TID No. 8, Old High School Redevelopment TID
Type: Blight Elimination
Date of Creation: August 5, 2002
Maximum Life: August 5, 2029
Expenditure Period to August 5, 2024
Revenue through Tax Year 2029, Collectible in budget Year 2030
Projected Fund Balance, 2019 Year-End: \$67,033
Assumes additional \$300,000 of Equalized Value in Budget Years 2022-2024
Assumes installment payments going out until 2024.
Borrowing is amortized over 10 years at an estimated rate of 2.00%.

Robert W. Baird & Co. Incorporated ("Baird") is not recommending any action to you. Baird is acting as an advisor to you and does not owe you a fiduciary duty pursuant to Section 15B of the Securities Exchange Act of 1934. Baird is acting for its own interests. You should discuss the information contained herein with any and all internal or external advisors and experts you deem appropriate before acting on the information. Baird seeks to serve as an underwriter (or placement agent) on a future transaction and not as a financial advisor or municipal advisor. The primary role of an underwriter (or placement agent) is to purchase, or arrange for the placement of, securities in an arm's length commercial transaction with the issuer, and it has financial and other interests that differ from those of the issuer. The information provided is for discussion purposes only, in seeking to serve as underwriter (or placement agent). See "Important Disclosures" contained herein.

EXISTING ZONING, BOUNDARIES AND LAND USES

The City does not anticipate the need to change any of its zoning ordinances in conjunction with the implementation of this project plan amendment. A Land Use Plan Map is included in the Appendix.

MASTER PLAN, OFFICIAL MAP, BUILDING CODE, ZONING CODE AND OTHER CITY ORDINANCES

At this time, no identifiable changes in the City's Comprehensive Plan, Official Map, Building Code or other ordinances are required to accommodate the development or construction activities proposed in TID No. 8.

The City of Two Rivers reserves the right to make any necessary changes as circumstances may require. All City ordinances and code documents are readily available for inspection and are incorporated by reference.

STATEMENT INDICATING HOW AMENDING THE TID PROMOTES ORDERLY DEVELOPMENT

TID No. 8 will promote orderly development in the City of Two Rivers by marketing and supporting economic development in a specified area. This provides greater control for the City to implement orderly development with adjoining land uses and enhance the welfare of the community overall.

STATEMENT OF NO RELOCATION REQUIRED

No relocation of families, individuals or business operations are necessary as a result of activities proposed for Amendment No. 2 to TID No. 8.

EQUALIZED VALUE TEST

No additional territory will be added to the TID district and therefore the equalized value test is not required for the amendment.

NON-PROJECT COSTS

This project plan does not include any non-project costs.

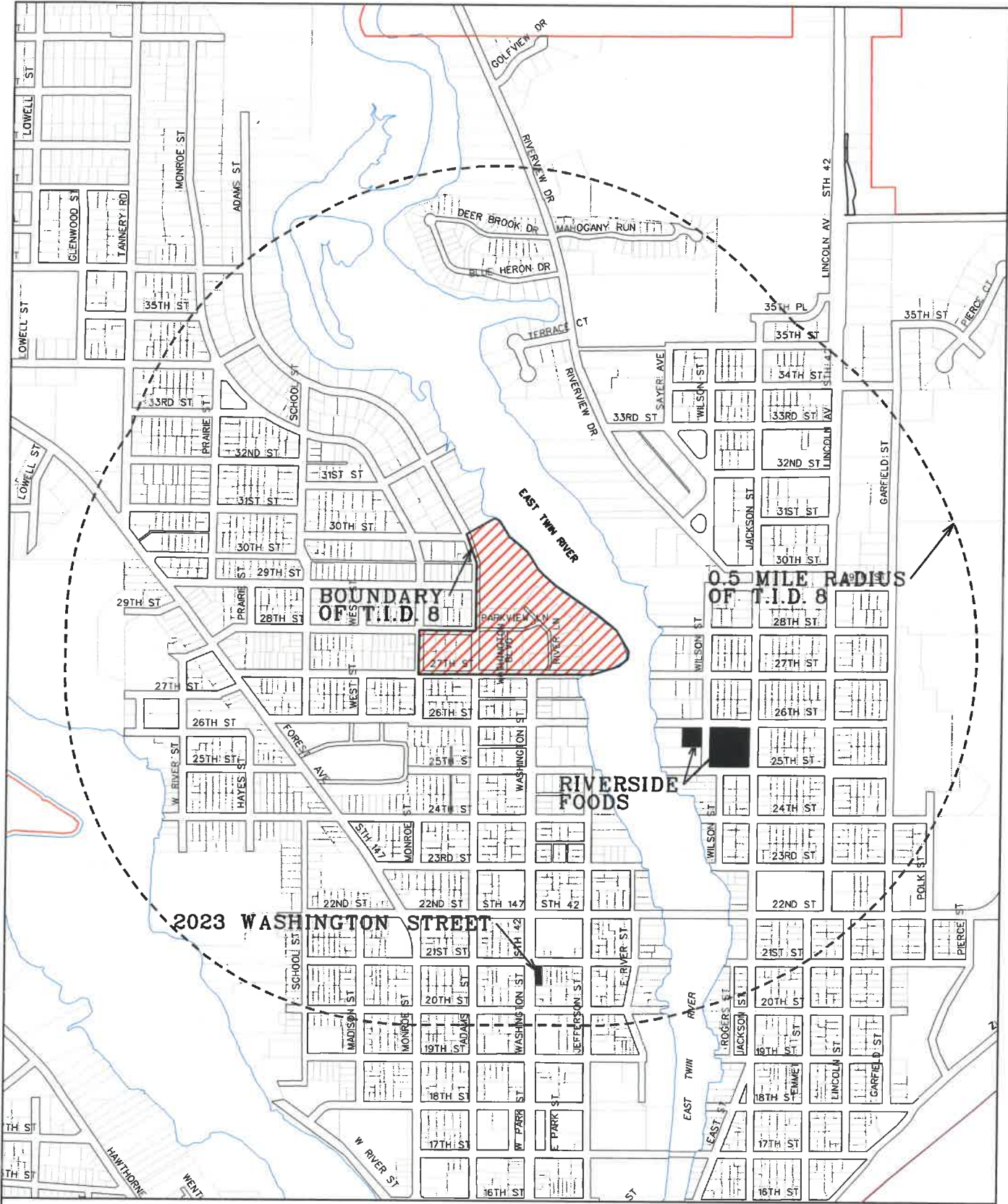
ADDITIONAL PROJECT COSTS

The City of Two Rivers reserves the right, in accordance with Section 66.1105(4)(h) and 66.1105(5)(c) to further amend this amended Project Plan to include additional projects and project costs which are not anticipated at this time.

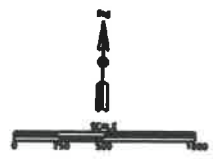
CONCLUSIONS AND RECOMMENDATIONS

The following conclusions and recommendations are recommended:

- The amendment will provide funds to assist with needed infrastructure improvements in nearby neighborhoods, including elimination of lead water service laterals.
- The amendment will provide funds so that other cash grants to developers of properties within the District may also be done as optional project costs. The extent to which assistance would be provided will be contingent on financial feasibility.
- Properties within TID No.8 and within one-half mile of the TID No. 8 boundary will benefit from the investments proposed as values of properties will be enhanced as a result.
- Based upon the above conclusions, it is recommended that this Amended Project Plan for TID No. 8 be adopted in accordance with the applicable statutes by formal resolution of the City of Two Rivers Plan Commission and City Council.



T.I.D. No. 8
City of Two Rivers
Manitowoc County, Wisconsin



Attachment: TID 8 A-2 Project Plan (2383 : TID 8 Plan Amendment #2)

APPENDIX A

LAND USE INVENTORY MAP

Attachment: TID 8 A-2 Project Plan (2383 : TID 8 Plan Amendment #2)

Map 2.14

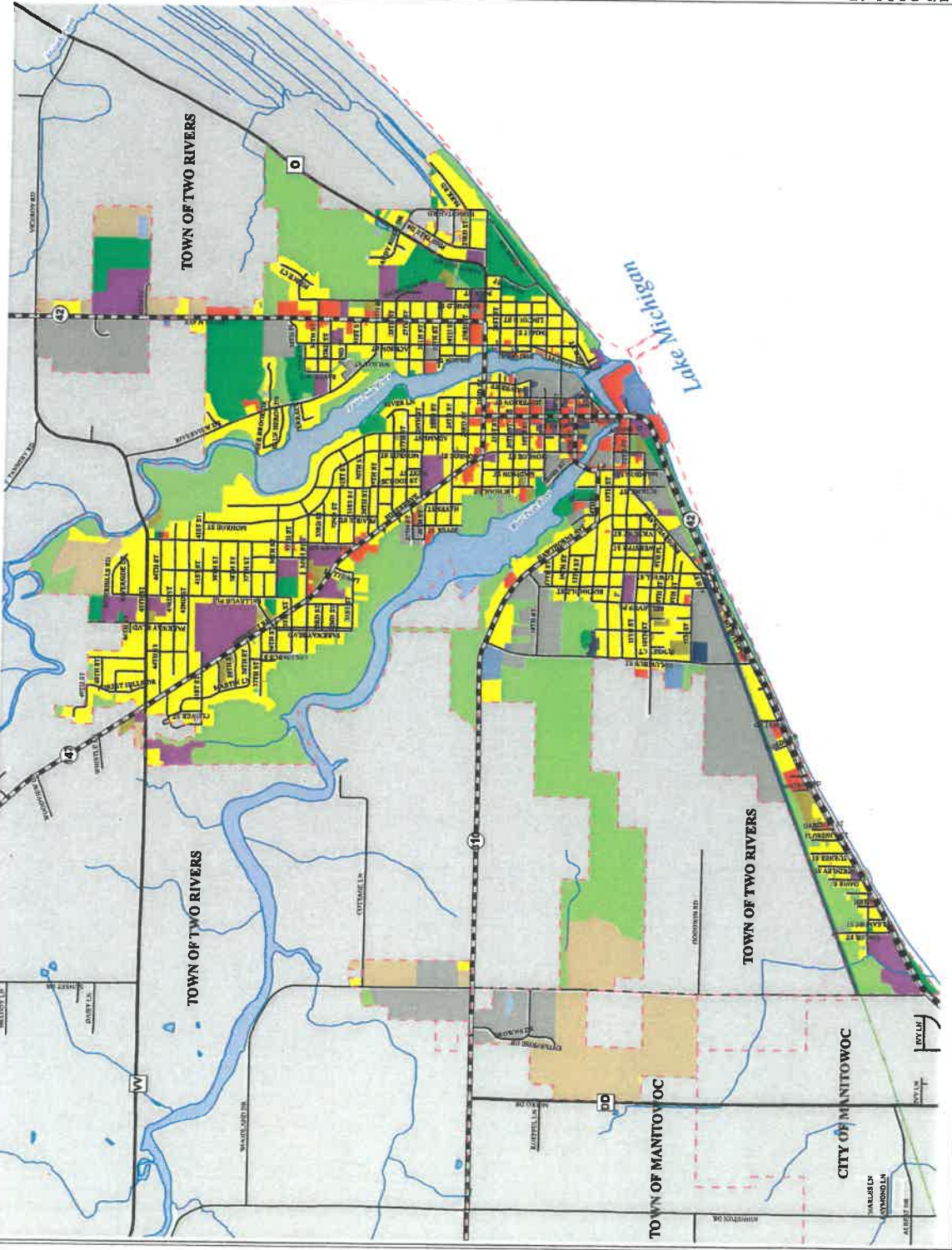
2008 Land Use Inventory City of Two Rivers Manitowoc County, Wisconsin

- Residential
- Multi-Family
- Mobile Homes
- Commercial
- Industrial
- Nonmetallic Mining
- Roads/Right-of-Way
- Transportation
- Communications/Utilities
- Governmental/Institutional
- Parks and Recreation
- Agricultural
- Woodlands/Natural Areas

- Base Map Features**
- Community Boundary
 - Interstate Highway
 - U.S. Highway
 - State Highway
 - County Highway
 - Local Road
 - Railroad
 - Surface Water



DISCLAIMER:
This map is neither a legally recorded map nor a survey and is not intended to be used as one. The map is for a compilation of records, information and data used for reference purposes only. Bay-Lake RPC is not responsible for any inaccuracies herein contained.
Source: WDNR, 2005; WisDOT, 2007, 2008; Manitowoc County, 2008; City of Two Rivers, 2009; Bay-Lake Regional Planning Commission, 2009; Q:\myfiles\manitowoc\County\Comp2007



City of Two Rivers
20-Year Comprehensive Plan

2-61

Volume I: City Plan

APPENDIX B

NOTICE OF PUBLIC HEARING

CITY OF TWO RIVERS
NOTICE OF PUBLIC HEARING REGARDING
PROPOSED AMENDMENT NO. 2
TO THE PROJECT PLAN
FOR TAX INCREMENTAL DISTRICT NO.8

NOTICE IS HEREBY GIVEN that on Monday, January 13, 2020 at 5:30 p.m. a public hearing will be held before the Plan Commission of the City of Two Rivers, Wisconsin in the Council Chambers at City Hall, 1717 East park Street, Two Rivers, Wisconsin pursuant to the requirements of Section 66.1105(4)(a),(e) and (h) of the Wisconsin Statutes, regarding proposed Amendment No. 2 to the Project Plan for Tax Increment District No. 8 (TID 8).

TID No. 8 was created in 2002 to assist in financing the redevelopment of the former Washington High School site into the Washington Highlands Development.

Wisconsin Statutes allow for TID expenditures to be made outside a TID's boundary within one-half mile.

Amendment No. 1 was adopted in October 2019 to assist Riverside Foods with a building expansion project; provide funding for public street and utility improvements; and provide funding for site clearance and remediation at the vacant convenience store property at 2023 Washington Street.

Proposed Amendment No. 2 to TID No. 8 includes additional funding not captured in Amendment No. 1 to assist with additional public street and utility improvements within one-half mile of the boundaries of TID No. 8 with costs estimated to be \$580,000; and administrative costs estimated to be \$5,000.

The above total project costs to be included in Amendment No. 2 are estimated to be \$585,000. Administrative costs would be paid for entirely from tax revenues from TID No. 8 based on a finding that such payments are financially feasible. The costs for public infrastructure upgrades would be borrowed.

A copy of the above described amendment shall be provided upon request from the City Manager's office in City Hall.

At the public hearing, all persons will be afforded opportunity to be heard regarding the proposed amendment to the Project Plan. Tentatively, the amendment could occur in January after review and approval by the Two Rivers City Council and an approval action by a Joint Review Board consisting of representative members of all affected taxing jurisdictions and a member of the public.

Dated December 11, 2019.

(signed) Kim M. Graves, City Clerk

(signed) Vicky L. Berg, Zoning Administrator

Published as a legal display ad on January 6, 2020

PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF THE CITY OF TWO RIVERS, WISCONSIN

APPENDIX C

**LIST OF GOVERNMENT ENTITIES LEVYING TAXES IN TID NO. 8
AND
MEMBERSHIP OF THE JOINT REVIEW BOARD**

**LIST OF GOVERNMENT ENTITIES WHICH
MAY LEVY TAXES ON PROPERTY WITHIN
PROPOSED TID NO. 8
IN THE CITY OF TWO RIVERS**

- Manitowoc County
- The Two Rivers School District
- Lakeshore Technical College
- City of Two Rivers

MEMBERSHIP OF THE JOINT REVIEW BOARD

- Manitowoc County Representative: Todd Reckelberg
- Two Rivers School District Representative: Mary Kay Slattery
- Lakeshore Technical College Representative: John Lukas
- City of Two Rivers Representative: David Buss
- Public Member: Donald Karman

APPENDIX D

OFFICIAL MINUTES OF THE JOINT REVIEW BOARD

APPENDIX E

ATTORNEY'S OPINION

APPENDIX F

**RESOLUTIONS APPROVING AMENDMENT NO. 2
TO THE PROJECT PLAN FOR TID NO. 8**

PLAN COMMISSION RESOLUTION

Adopting Amendment No. 2 to the Project Plan for Tax Increment District No. 8 City of Two Rivers, Wisconsin

WHEREAS, the Plan Commission of the City of Two Rivers, Wisconsin ("the City") determined that the redevelopment of the former Washington High School Site into Washington Highlands, a residential development, was in the best interests of the City and would benefit the City by increasing the City's tax base and would fulfill a community need for a mixed-use residential neighborhood with connectivity to the riverfront; and

WHEREAS, under the provisions of Wisconsin Statutes Section 66.1105, the City created Tax Incremental District No. 8 (TID No. 8) for the purpose of assisting in financing the redevelopment of the former high school site and adopted a Project Plan for the District in August 2002; and

WHEREAS, Amendment No. 1 was adopted in October 2019 to assist Riverside Foods in financing costs for their production expansion at 2520 Wilson Street, clearance and remediation of the property at 2023 Washington Street, and public infrastructure improvements, all within one-half mile of the boundaries of TID No. 8; and

WHEREAS, this amendment will also allow costs to be incurred outside of, but within one-half mile of, the boundaries of TID No. 8 as permitted under Wisconsin Statutes Section 66.1105(2)(f) 1.n; and

WHEREAS, the City has identified the need for additional public infrastructure improvements, including lead water lateral replacement in nearby neighborhoods; and

WHEREAS, the initial Project Plan for TID No. 8 does not contain any project costs for public infrastructure improvements located within a one-half mile of the boundary of TID No. 8; and

WHEREAS, these project cost changes require that the Project Plan of TID No. 8 be amended to incorporate the above described public infrastructure improvements; and

WHEREAS, the proposed amendment to the Project Plan for TID No. 8 will not change the boundaries of TID No. 8; and

WHEREAS, the Plan Commission has prepared Amendment No. 2 to the Project Plan for TID No. 8 to implement the purposes described above; and

WHEREAS, on January 13, 2020 the Plan Commission held a public hearing at which all interested parties were afforded a reasonable opportunity to express their views on proposed Amendment No. 2 to the Project Plan of TID No. 8; and

WHEREAS, the Plan Commission has reviewed the plan and concurs with the conclusions and recommendations including:

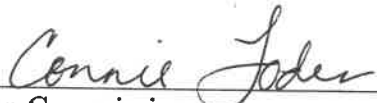
- The amendment will provide additional funds to assist with needed public infrastructure improvements in nearby neighborhoods.

NOW THEREFORE, BE IT RESOLVED that the Plan Commission makes the following findings regarding Amendment No. 2 to the Project Plan of TID No. 8:

1. The Amended Project Plan is financially feasible;
2. The Amended Project Plan is in conformity with the City's adopted Comprehensive Plan;
3. The Amended Project Plan will promote the orderly development of the City because it will provide funds to assist with needed infrastructure improvements;

BE IT FURTHER RESOLVED that Amendment No. 2 to the Project Plan of Tax Incremental District No. 8 is hereby adopted and recommended to the City Council for adoption subject to any revisions required by legal counsel.

Passed and adopted this 13th day of January 2020.


Plan Commissioner

ORDINANCE

AN ORDINANCE to amend Section 2-5-2, entitled "Board of Appeals" to allow the Zoning Board of Appeals to specify the time period within which a building activity or use that is the subject of a zoning variance must be commenced.

The Council of the City of Two Rivers do ordain as follows:

SECTION 1. That Section 2-5-2 of the Municipal Code shall hereby be amended as follows:

(f) **EXPIRATION.** No order of the Board of Appeals granting a variance shall be valid for a period longer than twelve (12) months from the date of such order unless a permit is obtained within such period and the erection or alteration of a building or structure is started or the use is commenced within such period. Provided, however, upon the written request of the applicant for a variance, the Board may authorize such period to be longer than 12 months, but in no case longer than 36 months.

(g) **CONDITIONS ON DEVELOPMENT.** The Board may impose conditions on development to eliminate or substantially reduce adverse impact of a project under consideration for a variance. Conditions may relate to project design, construction activities, or operation of a facility and must address and be commensurate with project impacts.

and to renumber subsequent sections as appropriate.

SECTION 2. This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this 20th day of January, 2020.

Patrick J. Gagnon
President, City Council

Gregory E. Buckley
City Manager

Attest:

Kim M. Graves
City Clerk

Approved as to form and legality:

John M. Bruce

City Attorney



LAND DEVELOPMENT APPLICATION

APPLICANT Aaron Abt TELEPHONE 563.663.8080

MAILING ADDRESS 11470 Industrial Drive, Galena, IL 61036
(Street) (City) (State) (Zip)

PROPERTY OWNER Aaron Abt TELEPHONE 563.663.8080

MAILING ADDRESS 11470 Industrial Drive, Galena, IL 61036
(Street) (City) (State) (Zip)

REQUEST FOR:

- Comprehensive Plan Amendment
- Site/Architectural Plan Approval
- Subdivision Plat or CSM Review
- Zoning District Change
- Conditional Use Zoning
- Annexation Request
- Variance/Board of Appeals
- Other

STATUS OF APPLICANT: [x] Owner [] Agent [] Buyer [] Other

PROJECT LOCATION 1511, 1515 + 1519 Washington & 22nd Street TYPE OF STRUCTURE residential
~~Masonry, Concrete, Steel~~

PRESENT ZONING R-3 Residential REQUESTED ZONING B-1 Business District

PROPOSED LAND USE Restaurant

PARCEL # 000-029-050-8 (1519), 000-029-040-1 (1515), 000-029-030-3 (1511) ACREAGE 0.53 acres

LEGAL DESCRIPTION Lts 3, 4 & the E 50' of the N 100' of Lot 5, Blk 29 Original Plat

NOTE: Attach a one-page written description of your proposal or request.

The undersigned certifies that he/she has familiarized himself/herself with the state and local codes and procedures pertaining to this application. The undersigned further hereby certifies that the information contained in this application is true and correct.

Signed [Signature] Date 12/6/2019
Property Owner
developer

Fee Required

- \$ 350 Comprehensive Plan Amendment
- \$ t/b/d Site/Architectural Plan Approval - See Sec 11-1-10(c)(10)
- \$ t/b/d CSM Review (\$10 lot/\$30 min)
- \$ 350 Zoning District Change
- \$ 350 Conditional Use Zoning
- \$ t/b/d Annexation Request - State Processing Fees Apply
- \$ 350 Variance/Board of Appeals
- \$ t/b/d Other

Schedule

Application Submittal Date 12/12/19

Date Fee(s) Paid 12/12/19

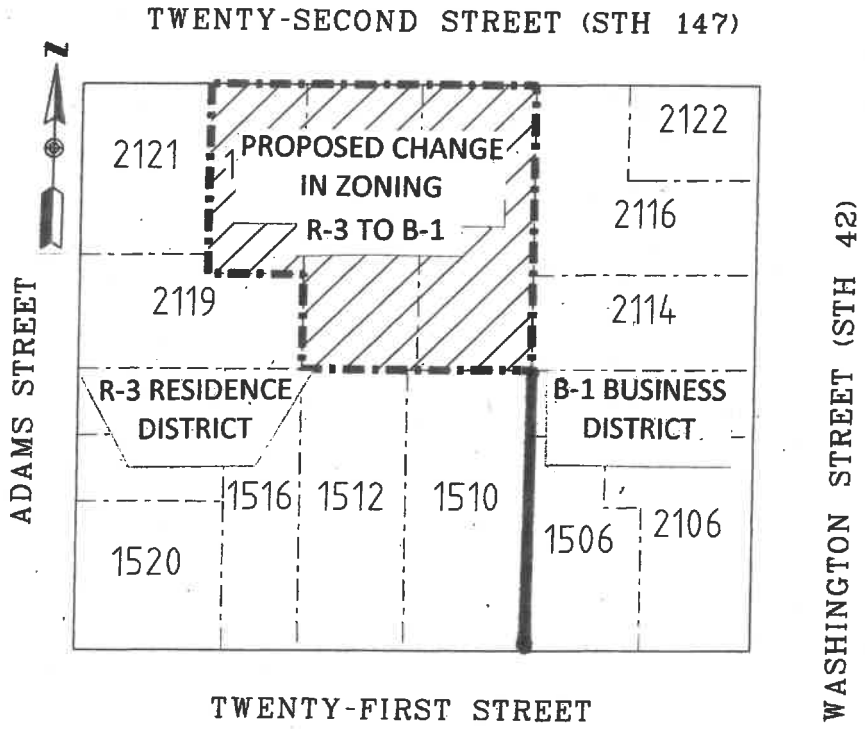
Plan(s) Submittal Date na

Plan Comm Appearance 01/13/19

\$ 350.00 TOTAL FEE PAID

APPLICATION, PLANS & FEE RECEIVED BY V Berg

Attachment: Zoning Public Hearing (2388 : Change Zoning from R-3 Single and Double Family Residence District to B-1)



Attachment: Zoning Public Hearing (2388 : Change Zoning from R-3 Single and Double Family Residence District to B-1)

ORDINANCE

AN ORDINANCE to amend the District Map of the City of Two Rivers, Wisconsin, made part of Section 10-1-3(a)(1) of the Municipal Code:

The Council of the City of Two Rivers ordains as follows:

SECTION 1. That the District Map of the City of Two Rivers, Wisconsin, made a part of Section 10-1-3(a)(1) of the Municipal Code be and the same is hereby amended in the following respects:

Original Plat, Lots 3, 4 and the East 50 feet of the North 100 feet of Lot 5, Block 29 in the City of Two Rivers, Manitowoc County, Wisconsin

is hereby zoned B-1 Business District.

The above described property contains 0.53 acres of land, more or less.

SECTION 2. This ordinance shall take effect and be in force from and after its date of passage and publication.

Dated this 3rd day of February, 2020.

Patrick J. Gagnon
President, City Council

Gregory E. Buckley
City Manager

Attest:

Kim M. Graves
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney

Attachment: Zoning Public Hearing (2388 : Change Zoning from R-3 Single and Double Family Residence District to B-1)



New or Almost New to Two Rivers?

Thursday Jan.23, 2020 from 6-7:30 pm

T.R Community House- Behringer Room- Downstairs

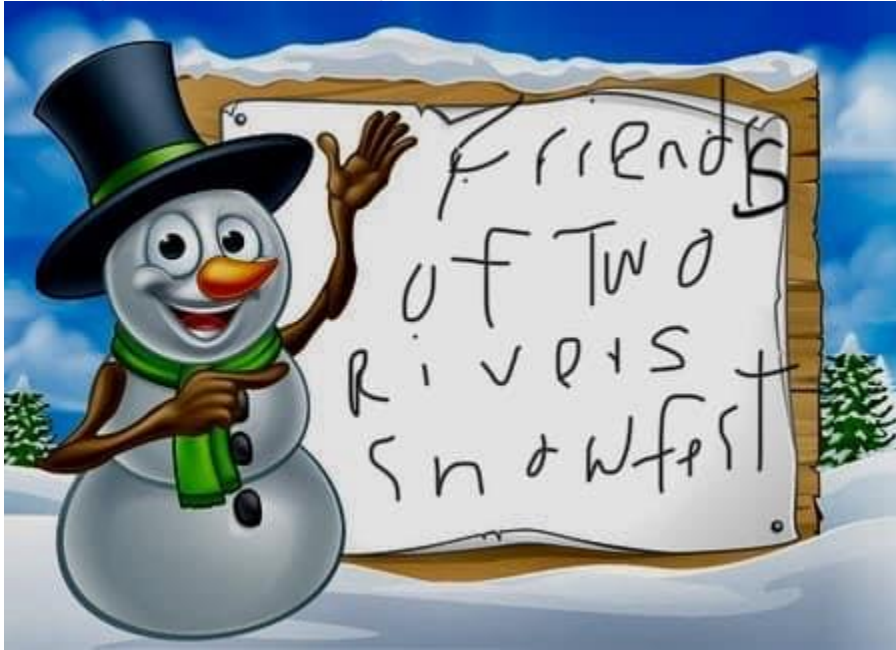
We'll have signups for happy hours, book clubs, card groups,
mom's groups, wine tasting groups, excursions, etc.

DROP IN or RSVP TO: Jean Email: new2tworivers@gmail.com

Facebook Group Page: "*New & Almost New to Two Rivers*"

JAN 25

Family Winter Fun Day



Public

· Hosted by [Kris Anderson](#) and [Friends of Two Rivers SnowFest](#)

Saturday, January 25, 2020 at 1 PM – 4 PM

[Two Rivers Community House](#)

1520 17th St, Two Rivers, Wisconsin 54241

FREE

Bring your family and spend the afternoon with us. We will have games, arts and crafts and with the help of Mother Nature possibly a good old fashion Snow person building contest!

Hosted by The Friends of Two Rivers Snowfest

We will be selling concessions.

Please bring a non- perishable donation for TREP our local food pantry.

You'll have the chance to meet Chiller, Snowfest's new mascot and also have the chance to purchase SnowFest 2020 merchandise as well!!!



Saturday, February 1, 2020 at 6:30 PM – 8:30 PM

Woodland Dunes Nature Center and Preserve

Enjoy an evening stroll along a candlelit trail, live music and warm beverages. Learn about winter constellations (weather permitting) and enjoy an outdoor fire and s'mores. This is a fun, relaxing evening with friends and family. Adult and kid's snowshoes available for use (if there's snow) or bring your own. Held at the Nature Center.

Members: \$5; \$15 family

Non-Members: \$8; \$20 family

Two Rivers Kiwanis Club



PANCAKE BREAKFAST

8:00 a.m. to 12:30 p.m.

February 2, 2020

Machut's Supper Club

3911 Lincoln Avenue
Two Rivers, Wisconsin



Price

\$5.00
6 and under Free

Pancakes • Sausages • Coffee • Milk • Orange Juice



Posters Courtesy of
Krajnik Chevrolet

Communication: Annual Two Rivers Kiwanis Pancake Breakfast, Sunday, February 2, 2020, 8:00 AM - 12:30 PM, Machut's Supper Club (For

Please Join Us

Saturday, February 22, 2020 5-9pm

New Sound System
Great Food &
Great Fun!

For a
**Tropical Blast
Fundraiser**

To benefit  **WOODLAND DUNES
NATURE CENTER & PRESERVE**

Sepia Chapel, Two Rivers
\$75 per person, \$600 table of 8, \$750 table of 10
Steel drums, Caribbean menu, Tropical Garden treasure & lively auctions.
Attire: beach formal/resort casual

 **BAYCARE
CLINIC**  **103.1
WQDR**  **BankFirst**  **INVESTORS
COMPANY BANK**  **Steinle Bischoff**
Attorneys at Law
Business, Social & Estate Plan Experts
steinlebischoff.com

 **Lee & Eileen
Kummer**  **Vickery Village**  **Edward Jones**
Douglas R. De Vries, MAIS®  **Starfish
Graphics**  **Frisco**

All proceeds support year-round, nature-based education programs at Woodland Dunes Nature Center & Preserve.

To register online, go to www.woodlanddunes.org/tropical-blast or call 920-793-4007.

Accommodations nearby: Please call the Lighthouse Inn, 920-793-4524 by January 25th; ask for **Woodland Dunes Room Block** for discounted rate & complimentary dining room breakfast on Sunday.

Communication: Woodland Dunes Nature Center and Preserve Tropical Blast 2020, Saturday, February 22, 2020, 5-9 PM, at Sepia Chapel (For