

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
REGULAR MEETING
AUGUST 16, 2021 – 6:00 PM
Council Chambers – City Hall
MINUTES**

- 1) **CALL TO ORDER** by Council President Andrews at 6:00 p.m.
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ROLL CALL BY CITY CLERK**

Attendee Name	Title	Status
Adam Wachowski	Vice-President	Present
Bill LeClair	Councilmember	Present
Bonnie Shimulunas	Councilmember	Present
Curt Andrews	President	Present
Darla LeClair	Councilmember	Present
Jeff Dahlke	Councilmember	Present
Jay Remiker	Councilmember	Present
Tracey Koach	Councilmember	Present
Mark Bittner	Councilmember	Present

Also present were: Ross Blaha, Water Utility Director; Dave Buss, Finance Director; Jeff Dawson, Library Director; Brian Dellemann, Electric Utility Director; Steve Denzien, Fire Chief; Brian Kohlmeier, Police Chief; Jim McDonald, Public Works Director; Ben Meinnert, Asst. Police Chief; Rick Powell, IS Supervisor; Elizabeth Runge, Community Development Director/City Planner; Terri Vosters, Parks & Recreation Director; Melissa Wiesner, Detective Lieutenant; Greg Buckley, City Manager; and Jack Bruce, City Attorney.

- 4) **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
None.
- 5) **PUBLIC HEARING**
None.
- 6) **INPUT FROM THE PUBLIC**
None.
- 7) **COUNCIL COMMUNICATIONS**
Letters and other communications from citizens

Councilmember Bittner reported on the positive responses received on the new wooden Adirondack chair at Neshotah Beach and thanked the Parks & Recreation department for the addition.

Councilmember Wachowski reported that he received an email from a resident that was adamant that the City not create a COVID-19 vaccine mandate or vaccine passport.

Councilmember Shimulunas reported that she received complaints about the potential cost of the proposed Central Park West 365 project.

Councilmember Remiker reported on positive feedback received regarding the new zip line feature at Neshotah Park.

Council President Andrews also reported on the positive response received on the Adirondack chair at Neshotah Beach and asked if it could be moved away from the bandshell to allow for more photo opportunities. He stated that he also received an inquiry asking why the City is not charging for parking at the beach.

Councilmember Dahlke reported that a local business owner requested that traffic be routed down Washington Street to 22nd Street through downtown for access to the beach vs. turning at 17th Street to increase exposure to all downtown businesses.

8) COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember Bittner encouraged members of the public to participate in the 2022 budget process. Personnel & Finance Committee meetings are scheduled for September through November for budget preparations.

Council President Andrews reported that the Celebrate Two Rivers Committee meets on Tuesday, August 17th at 5:00 p.m. and the Branding and Marketing Committee meets on Thursday, August 19th at 5:30 p.m. The public is welcome to attend.

9) CITY MANAGER'S REPORT

A. INVITED GUESTS – New Employees and Newly-Promoted Employees

1. Kevin Krizek, Head of Building & Grounds Maintenance

Mr. Buckley introduced Kevin Krizek, the new Head of Building and Grounds Maintenance at City Hall.

2. Introduction and Swearing-In of Firefighter/Paramedic Louis Kumbalek

Fire Chief Denzien introduced the Fire Department's newest full-time Firefighter/Paramedic, Louis Kumbalek. He was sworn in by City Clerk Jackson and signed the oath of office.

3. Introduction and Swearing-In of Fire Captain Patrick Krajnik

Fire Chief Denzien introduced Patrick Krajnik who was recently promoted to Fire Captain. He was sworn in by City Clerk Jackson and signed the oath of office.

4. Introduction and Swearing-In of Police Officer Matthew Lutze

Police Chief Kohlmeier introduced newly hired Police Officer, Matthew Lutze. He was sworn in by City Clerk Jackson and signed the oath of office.

5. **Introduction and Swearing-In of Police Officer Justin Krueger**
Police Chief Kohlmeier introduced newly hired Police Officer, Justin Krueger. He was sworn in by City Clerk Jackson and signed the oath of office
6. **Introduction and Swearing-In of Police Sergeant Robert Wandrie**
Police Chief Kohlmeier introduced Robert Wandrie who was recently promoted to Police Sergeant. He was sworn in by City Clerk Jackson and signed the oath of office.
7. **Introduction and Swearing-In of Police Sergeant Nicholas Spurney**
Police Chief Kohlmeier introduced Nicholas Spurney who was recently promoted to Police Sergeant. He was sworn in by City Clerk Jackson and signed the oath of office.

B. INVITED GUEST – Bryan Grunewald, Clifton, Larsen, Allen LLP Presenting 2020 Audit Report

Bryan Grunewald, Clifton, Larsen, Allen LLP, provided an overview of the 2020 Audit Report and reviewed the highlights of the Management Discussion & Analysis.

Recommended Action:

Motion to receive and place on file

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Bonnie Shimulunas, Councilmember
SECONDER:	Mark Bittner, Councilmember
AYES:	Curt Andrews, Mark Bittner, Jeff Dahlke, Tracey Koach, Darla LeClair, Bill LeClair, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

C. STATUS UPDATE/REPORTS

1. 24th Street Reconstruction Project
Mr. Buckley reported that concrete work is completed on 24th Street from Forest Avenue to Jefferson Street except for minor work at the intersections of Washington and Jefferson Streets where a lane remains to be poured and some hand work is needed. Terrace areas have been topsoiled and seeded. Tree species are being identified and locations are being selected for tree plantings.
2. 25th/Madison Street Reconstruction Project
Mr. Buckley reported that utilities are completed and functioning on 25th Street. The main lane paving is completed with curbs and gutters to be poured by the end of the week. It will finish up with concrete hand work, landscaping, and restoration.

The sanitary and water mains along with the public side laterals are in on Madison Street between 19th and 20th Streets. Storm sewer work will begin soon. At this time, work on the private laterals has not commenced.

3. Neshotah Park Playground Equipment Installation

Mr. Buckley reported that the new zipline is installed at Neshotah Park and is ready for kids of all ages.

4. Room Tax Update

Mr. Buckley reported that the first six months' room tax collections totaled \$90,680 which is more than double the prior years' collections for the same period.

5. New Feature at Neshotah Beach

Mr. Buckley reported that a new, giant sized, Adirondack chair built by Mike Timm, Randy Brey, Tim Myers, and other seasonal Parks & Recreation staff is now located at Neshotah Beach and presents a perfect photo opportunity.

6. 2021 Equalized Valuations as Reported by the Wisconsin Department of Revenue

Mr. Buckley reported that total equalized value in the City of Two Rivers went from \$545,633,400 to \$588,817,200, an increase of \$43,183,800 or 7.91%. Percentage increases in total equalized value and residential equalized values in the City of Two Rivers exceeded the City of Manitowoc, Manitowoc County, and the State of Wisconsin.

7. Staffing Update

Mr. Buckley reported on new hires and recent promotions during the month of August, all of whom were introduced earlier in the meeting.

8. Recent Events

Mr. Buckley reported on recent events in the City including the Catamaran Racing Association of Wisconsin's Two Rivers Regatta racing off Neshotah Beach held August 7-8, War on the Shore softball tournament held August 6-8, and Rogers Street Days held August 13-14.

9. Upcoming Events

Mr. Buckley reported on upcoming events including the following:

- Concert in the Park: Clipper City Chordsmen, Thursday, 8/19 at 6:00-8:00 PM
- Movie on the Beach: E.T. the Extra-terrestrial, Friday, 8/20 at 8:30-10:30 PM
- Bands on the Beach: The Honeygoats, Sunday, 8/22 at 2:00-5:00 PM
- We Are TR Celebration at the Beach, Wednesday, 8/25 at 2:30-6:00 PM
- Celebrate Two Rivers at Walsh Field, Saturday, 8/28 at 3:00-10:00 PM

10. ExploreTwoRivers.com

Mr. Buckley reminded viewers that the most up-to-date source of information for events in the City of Two Rivers is www.exploretworivers.com.

11. Other

Mr. Buckley reported that the ribbon-cutting for the Point Beach Solar Project will be on Thursday, September 23rd at 10:00 a.m. Point Beach Solar is being constructed by NextEra Energy, based on a long-term purchase power contract with the City's wholesale energy supplier, WPPI Energy.

D. LEGISLATIVE/INTERGOVERNMENTAL

1. Tourism Services Agreement with City of Manitowoc and Manitowoc Area Visitor Convention Bureau

Mr. Buckley reported that representatives from the City of Manitowoc, the City of Two Rivers, and the Manitowoc Area Visitor Convention Bureau met on Friday, August 13th to work towards a successor agreement to the current Tourism Services Agreement expiring at the end of the year.

2. Other

Councilmember D. LeClair reported that she and Councilmember B. LeClair were in Madison on Wednesday, August 11th to address legislators at a committee hearing regarding Assembly Bill 99; there will be a Senate hearing addressing Senate Bill 93 soon. Both are in regard to dredging in Lake Michigan.

10) CONSENT AGENDA**A. Presentation of Minutes**

1. Regular City Council – August 2, 2021

Recommended Action:

Motion to waive reading and adopt the minutes

B. Applications and Petitions

1. Applications for Temporary Class “B” Licenses
 - a. Friends of the Two Rivers Senior Center, Two Rivers Senior Center Open House, September 23, 2021, 4:00-6:00 PM, 1520 17th Street
 - b. Two Rivers Rotary Foundation, Garden Party at Still Bend, September 11, 2021, 5:00-10:00 PM, 3425 Adams Street

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses

C. Reports

1. Minutes of Meetings
 - a. Business and Industrial Development Committee and Community Development Committee, May 25, 2021
 - b. Business and Industrial Development Committee and Community Development Committee, July 15, 2021
 - c. Committee on Aging, June 7, 2021
 - d. Police and Fire Commission, August 9, 2021
 - e. Plan Commission, August 9, 2021
 - f. Library Board, July 13, 2021
2. Department Reports
 - a. City Clerk
 - b. Community Development
 - c. Electric
 - d. Fire
 - e. Inspections
 - f. Library

- g. Parks & Recreation
- h. Police
- i. Public Works
- j. Safety
- k. Water

Recommended Action:
Motion to receive and file

D. Summary of Verified Bills for the Month of July 2021 for \$1,533,596.85

Recommended Action:
Motion to receive and place on file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Mark Bittner
SECONDER:	Bonnie Shimulunas
AYES:	Curt Andrews, Darla LeClair, Mark Bittner, Jeff Dahlke, Bill LeClair, Tracey Koach, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

11) CITY COUNCIL - FORMAL ITEMS

- A. Resolution Amending the 2021 Parks and Recreation Capital Budget, to Provide Funding for Design Services for the Central Park West 365 Project

Recommended Action:
Motion to waive reading and adopt the resolution

Mr. Buckley explained the need for a budget amendment to move forward with design services for the Central Park West 365 Project. He further explained that budget amendments require a two-thirds vote of the Council, requiring six votes in favor of the motion to proceed.

Several Councilmembers commented on the cost of the overall project and the cost of design. Other Councilmembers expressed support for the project, citing its potential to positively impact downtown redevelopment; they also cited fund-raising and grant opportunities to assist in funding the project.

RESULT:	FAILED [5 TO 3]
MOVER:	Darla LeClair
SECONDER:	Bill LeClair
AYES:	Darla LeClair, Mark Bittner, Bill LeClair, Tracey Koach, Bonnie Shimulunas,
NAYS:	Jeff Dahlke, Jay Remiker, Adam Wachowski
RECUSED:	Curt Andrews

- B. Ordinance Amending Municipal Code Title 9, Chapter 9, Section 3 of City Ordinances, Pertaining to Place of Domicile for Certain Sex Offenders

Recommended Action:

Motion to waive reading and adopt the ordinance

RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER: Adam Wachowski
SECONDER: Jeff Dahlke
AYES: Curt Andrews, Darla LeClair, Mark Bittner, Jeff Dahlke, Bill LeClair, Tracey Koach, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

- C. Ordinance Amending Title 9, Chapter 7 of City Ordinances, Pertaining to Chronic Nuisance Premises

Recommended Action:

Motion to waive reading and adopt the ordinance

RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER: Jeff Dahlke
SECONDER: Adam Wachowski
AYES: Curt Andrews, Darla LeClair, Mark Bittner, Jeff Dahlke, Bill LeClair, Tracey Koach, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

- D. Resolution Naming the City-Owned, Harborfront Park Property at the Foot of Jefferson Street

Recommended Action:

Motion to waive reading and adopt the resolution, inserting the name _____

RESULT: NO VOTE, MOTION AMENDED
MOVER: Bill LeClair
SECONDER: Jeff Dahlke

Motion amended to send the renaming of the harborfront park property at the foot of Jefferson Street back to the Advisory Recreation Board for further discussion and furthermore, to seek input from the public for park name suggestions.

RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER: Bill LeClair
SECONDER: Jeff Dahlke
AYES: Curt Andrews, Darla LeClair, Mark Bittner, Jeff Dahlke, Bill LeClair, Tracey Koach, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

- E. Final Authorization for Purchase of Fire Department Ladder Truck

Recommended Action:

Motion to authorize contracting for the purchase of a Spartan brand 100 foot platform aerial apparatus, per specifications approved by the Fire Department, at a total cost of \$1,176,701, to be paid with a down payment of \$400,000, with a balance of \$776,701 to be paid upon delivery in July 2022 (balance from City borrowing in 2022)

RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER: Jay Remiker
SECONDER: Mark Bittner
AYES: Curt Andrews, Darla LeClair, Mark Bittner, Jeff Dahlke, Bill LeClair, Tracey Koach, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

12) FOR INFORMATION ONLY

- A. City Council Work Session – Originally scheduled for Monday, August 30, 2021 at 6:00 PM. Council agreed to move the meeting to Monday, August 23, 2021 at 6:00 PM if needed.
- B. City Council Regular Meeting, Tuesday, September 7, 2021, 6:00 PM

13) CLOSED SESSION

Motion to enter into closed session at 8:57 PM per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

- Discuss Possible City Assistance to Economic Development Projects
- Discuss Possible Property Sale – 606 Parkway Boulevard
- Discuss Possible Property Purchase

RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER: Jeff Dahlke
SECONDER: Bill LeClair
AYES: Curt Andrews, Darla LeClair, Mark Bittner, Jeff Dahlke, Bill LeClair, Tracey Koach, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

14) RECONVENE IN OPEN SESSION

Motion to reconvene in open session at 10:07 PM to consider possible actions in follow-up to closed session discussions.

RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER: Jeff Dahlke
SECONDER: Tracey Koach
AYES: Curt Andrews, Darla LeClair, Mark Bittner, Jeff Dahlke, Bill LeClair, Tracey Koach, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

15) ADJOURNMENT

Motion to dispense with the reading of the minutes and adjourn at 10:08 PM.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Jay Remiker
SECONDER:	Jeff Dahlke
AYES:	Curt Andrews, Darla LeClair, Mark Bittner, Jeff Dahlke, Bill LeClair, Tracey Koach, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

Jamie Jackson
City Clerk