



**CITY OF TWO RIVERS
CITY COUNCIL AGENDA
Monday, February 15, 2021
Council Chambers – City Hall – 5:00PM
Regular Meeting**

NOTICE: TO BETTER ACCOMMODATE PUBLIC INPUT DURING THE GOVERNOR'S EMERGENCY MASK ORDER, CITIZENS MAY CALL 920-793-5534 WHEN THE COUNCIL PRESIDENT REQUESTS PUBLIC INPUT (MEETING CAN BE VIEWED ON CITY WEBSITE, [HTTPS://TWO-RIVERS.ORG](https://two-rivers.org), ON TWO RIVERS CITY HALL FACE BOOK PAGE OR SPECTRUM TWO RIVERS CABLE CHANNEL 993)

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Curt Andrews, Mark Bittner, Kay Koach, John Casavant, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

- A. Letter Regarding Zlatnik Drive Safety Issue (Already Forwarded to Public Works Committee)

Recommended Action:

Motion to receive and file, pending review of Public Works Committee recommendation at the March 1 Council meeting

- B. Question on Zoning Ordinance Provisions Related to Kennels--Matter Has Been Referred to March 8 Plan Commission Meeting

- C. Other

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Invited Guests

1. Introduction and Swearing in Fire Fighter Richard Barbier, Fire Department
2. Introduction of Acting Captain Zach Peterson, Fire Department

B. Status/Update Reports

1. Congratulations to The Metalware Corporation on Being Named 2020 Large Business of the Year by the Chamber of Manitowoc County
2. Redevelopment Project at Washington and 12th Streets (Former M&M Lunch and Adjacent Property)
3. Two Rivers Main Street Facade and Sign Grant Program--Applications Distributed; Due by April 15
4. Statewide Primary Election for State Superintendent of Public Instruction: Tuesday, February 16, single polling place at City Hall Open 7:00 A.M. to 8:00 P.M.
5. Matters Addressed at Environmental Advisory Board Meeting on January 12
 - a. Performance of City Storm Water Ponds
 - b. Upcoming Regulations Based on Total Maximum Daily Loading (TM DL)
6. EXPLORETWORIVERS.COM
7. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Presentation of Minutes

1. City Council - Regular Meeting February 1, 2021

Recommended Action:

Motion to waive reading and adopt the minutes.

B. Reports

1. Minutes of Meetings

- a. Environmental Advisory Board, December 8, 2020
- b. Environmental Advisory Board, January 12, 2021
- c. Library Board, January 12, 2021
- d. Personnel & Finance, January 19, 2021
- e. Architectural Control Committee for Sandy Bay Highlands Subdivision, January 27, 2021
- f. Police & Fire Commission, January 29, 2021
- g. Joint Review Board, February 3, 2021
- h. Plan Commission, February 8, 2021
- i. Architectural Control Committee for Sandy Bay Highlands Subdivision, February 9, 2021

Recommended Action:

Motion to receive and place on file

2. Department Reports for January 2021

- a. Clerk
- b. Community Development
- c. Electric
- d. Fire
- e. Inspections
- f. Library
- g. Parks & Recreation
- h. Police
- i. Public Works
- j. Safety
- k. Water

Recommended Action:

Motion to receive and file

3. Summary of Verified Bills for the Month of January for \$1,683,494.41

Recommended Action:

Motion to receive and place on file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. Resolution Adopting Amendment to the Boundaries and Project Plan for Tax Incremental District No. 12

Recommended Action:

Motion to waive reading and adopt the resolution, as recommended by the Plan Commission

- B. Resolution Extending the Life of TID No. 4 by One Year to Fund for Affordable Housing Activities

Recommended Action:

Motion to waive reading and adopt the Resolution

- C. Direction on Use of Funds: Bequest of \$43,714 from Former City Council Member Jim Taddy

Recommended Action:

Motion to deposit the funds in the Parks and Recreation Capital Fund, to be applied to the Splash Pad Project--with the understanding that Council will provide further direction in the future regarding project elements to be funded and proper recognition for Taddy's bequest

- D. Consideration of Recommendation from Citizen Katherine Dahlke that the City establish a Civic Internship Program

Recommended Action:

Council Discretion

- E. Consideration of Recommendation from Citizen Katherine Dahlke that the City establish a Local Arts Council

Recommended Action:
Council Discretion

- F. Resolution Urging an Increase in State Funding for Shared Revenues

Recommended Action:
Motion to read and adopt the Resolution

- G. Appointment to Architectural Control Committee for Sandy Bay Highlands Subdivision, Phases 1 and 2

Recommended Action:
Motion to appoint Donald Karman as the Community Development Authority Representative and Adam Wachowski as the Plan Commission Representative

- H. Report on Bids Received on February 4, 2021 for 2021 Street and Utility Projects (Action Item for March 1 Council Agenda): 24th Street, 25th Street, Madison Street and Scattered Lead Water Service Lateral Replacements

Recommended Action:
None, for discussion only at this meeting--to be presented for action on March 1

- I. Preliminary Resolution to Levy Special Assessments Upon the Properties Fronting on 24th Street, From Forest Avenue to Jefferson Street (Hearing on March 1)

Recommended Action:
Motion to waive reading and adopt the Resolution

- J. Preliminary Resolution to Levy Special Assessments Upon the Properties Fronting on 25th Street, From West River Street to Forest Avenue and Madison Street, From 19th Street to 22nd Street (Hearing on March 1)

Recommended Action:
Motion to waive reading and adopt the Resolution

- K. Resolution Directing Staff to Proceed With Activities Necessary for Creation of a New Tax Incremental Financing District to Assist with New Development at the Woodland Industrial Park

Recommended Action:
Motion to waive reading and adopt the Resolution

- L. Resignation of Margaret Lutze from the Environmental Advisory Board/Appointment of Replacement

Recommended Action:
Motion to accept the resignation, with thanks to Ms. Lutze for her service on the Environmental Advisory Board and to appoint Ben Meinnert to fill vacancy expiring May 1, 2022

12. FOR INFORMATION ONLY

- A. City Council Work Session, Monday, February 22, 2021, 6:00 PM
B. City Council Regular Meeting, Monday, March 1, 2021, 6:00 PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects
- Discuss Possible Sale of City-Owned Property

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.