



**CITY OF TWO RIVERS  
CITY COUNCIL AGENDA  
Monday, January 18, 2021  
Council Chambers – City Hall – 6:00PM  
Regular Meeting**

**NOTICE:** TO BETTER ACCOMMODATE PUBLIC INPUT DURING THE GOVERNOR'S EMERGENCY MASK ORDER, CITIZENS MAY CALL 920-793-5534 WHEN THE COUNCIL PRESIDENT REQUESTS PUBLIC INPUT (MEETING CAN BE VIEWED ON CITY WEBSITE, [HTTPS://TWO-RIVERS.ORG](https://two-rivers.org), ON TWO RIVERS CITY HALL FACE BOOK PAGE OR SPECTRUM TWO RIVERS CABLE CHANNEL 993)

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL BY CITY CLERK**
- 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- 5. PUBLIC HEARING REGARDING PROPOSED APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS (CDBG-CV) FUNDING, FOR SENIOR CENTER MODIFICATIONS TO FACILITATE CONTACTLESS DELIVERY OF SERVICES**
  - A. Resolution Authorizing Submittal of Community Development Block Grant Application  
Recommended Action:  
Motion to waive reading and adopt the Resolution
  - B. Resolution Adopting an Updated Citizen Participation Plan, Related to City Applications for and Use of Community Development Block Grant Application  
Recommended Action:  
Motion to waive reading and adopt the Resolution
- 6. INPUT FROM THE PUBLIC**
- 7. COUNCIL COMMUNICATIONS**  
Letters and other communications from citizens
- 8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

## 9. CITY MANAGER'S REPORT

### A. Invited Guests--New Finance Department Employees

#### 1. Invited Guests

Dee Dee Dirkmann, Accountant  
Kim Luebke, Customer Service Rep-Billing  
Marla Krizek, Customer Service Rep-Cashier

### B. 2020 State of the City Report

### C. Status/Update Reports

1. New, On-Line Municipal Code
2. Insurance Proceeds from Former Council Member Jim Taddy
3. Initial Meeting of Splash Pad and Skating Rink Planning Committee is Thursday, January 21 at 6:00 PM
4. New Summer Event: Bryan Lee Day, Saturday, July 10
5. Personnel Updates
6. Upcoming Events
7. Other

### D. Legislative/Intergovernmental Update

## 10. CONSENT AGENDA

### A. Presentation of Minutes

#### 1. Regular City Council Minutes January 4, 2021

Recommended Action:

Motion to waive reading and adopt the minutes

### B. Reports

#### 1. Minutes of Meetings

- a. Public Utilities, January 5 2021
- b. Public Works, January 6, 2021
- c. Plan Commission, January 11, 2021
- d. Advisory Recreation Board, December 8, 2020
- e. Library Board, December 8, 2020
- f. Community Development Authority and Business and Industrial Development Committee, December 15, 2020

Recommended Action:

Motion to receive and place on file

#### 2. Department Reports for December 2020

- a. City Clerk
- b. Community Development
- c. Electric
- d. Fire
- e. Inspections

- f. Library
- g. Parks & Recreation
- h. Police
- i. Public Works
- j. Safety Program
- k. Water

Recommended Action:

Motion to receive and file

3. Summary of Verified Bills for the Month of December 2020 for \$1,670,170.41

Recommended Action:

Motion to receive and place on file

**RECOMMENDED ACTION FOR CONSENT AGENDA**

Motion to approve the Consent Agenda with the various actions recommended

**11. CITY COUNCIL - FORMAL ITEMS**

- A. Resolution to Petition the Wisconsin Elections Commission for Permission to Use Paper Ballots and authorizing the use of a Single Polling Place in Spring Primary Election to be Held February 16, 2021

Recommended Action:

Motion to waive reading and adopt the Resolution

- B. Ordinance to Amend Municipal Code Section 9-6-4 Entitled "Responsibilities of Owners" to Include Provisions Prohibiting a Person from Discharging Water and Depositing Snow onto Property Not Owned by That Person. These Provisions were Adopted on January 3, 2017 but were Unintentionally Omitted during the 2020 Code Codification Process

Recommended Action:

Motion to waive reading and adopt the Ordinance

- C. Consider Terms for City Funding Assistance for Main Street Downtown Grant Programs (Budgeted at \$22,000 in the 2021 City Budget)

Recommended Action:

Motion to approve the terms for City funding assistance as described in the staff memo

**RECOMMENDATION FROM THE PLAN COMMISSION MEETING OF  
JANUARY 11, 2021**

- D. Set a Public Hearing on an Application for Conditional Use Permit for "Moving Forward," an Adult Day Care Facility Proposed in the Planned Unit Development District (PUD) at 2214 11th Street (former St. Mark's Rectory), as Requested by Curt Gesell, Property Owner, and Nichole Lembke, Tenant/Operator

Recommend Action:

Motion to set the public hearing for Monday, February 1, 2021 at 6:00 PM, as recommended by the Plan Commission

## **RECOMMENDATION FROM THE ADVISORY RECREATION BOARD MEETING ON DECEMBER 8, 2020**

- E. Approval of Changes in Fees Charged for Park Shelters, Concession Stand, Beach Pavilion and Other Facilities

Recommended Action:

Motion to approve the fees, as recommended by the Advisory Recreation Board, effective January 1, 2021

### **12. FOR INFORMATION ONLY**

- A. Snowman Building Contest, Saturday, January 23, 2021, 10:00-11:30 AM, Walsh Field
- B. Joint City Council Work Session, Business & Industrial Development Committee and Plan Commission Meeting, Monday, January 25, 2021, 6:00 PM
- C. City Council Regular Meeting, Monday, February 1, 2021, 6:00 PM
- D. The Chamber of Manitowoc County Awards of Distinction Annual Dinner, Tuesday, February 11, 2021, 5:00 PM, Capital Civic Centre. RSVP to City Managers Office.

### **13. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 1985(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects
- Discuss Status of Negotiations Regarding Former Hamilton Property
- Discuss Contractual Relationship with Progress Lakeshore
- Discuss Possible Property Sale

### **14. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

### **15. ADJOURNMENT**

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.