

Two Rivers City Hall
1717 East Park Street
Council Chambers
Two Rivers, WI 54241
(920) 793-5532
www.two-rivers.org



**CITY OF TWO RIVERS
CITY COUNCIL AGENDA
Monday, January 20, 2020
Council Chambers – City Hall – 6:00PM
Regular Meeting**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL BY CITY CLERK**
- 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- 5. PUBLIC HEARING**
- 6. INPUT FROM THE PUBLIC**
- 7. COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
- 8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
- 9. CITY MANAGER'S REPORT**
 - A. Invited Guests
 - B. Status/Update Reports
 1. Proposed Wisconsin-Lake Michigan National Marine Sanctuary
 2. 606 Parkway Boulevard, Paragon Property
 3. Memorial Drive Property Transfer
 4. Community Branding Project
 5. Shoreline Protection Measures--Wastewater Treatment Plan Area
 6. Upcoming Events
 7. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council Minutes January 6, 2020; Special Meeting January 16, 2020 and Work Session November 25, 2019

Recommended Action:

Motion to waive reading and adopt the minutes

B. Applications and Petitions

1. Applications for Operator's License – Recommended for Approval

- a. Kristin M. Kracaw, 1721 30th Street
- b. Robert E. Levy, 2113 41st Street, Two Rivers
- c. Lori M. Miller, 1025 35th Place, Two Rivers
- d. Kristin R. Snyder, 3703 Parkway Boulevard, Apt A
- e. Tina Wohlgrmuth, 1800 Monroe Street, Two Rivers

Recommended Action:

Motion to approve the applications and authorize the City Clerk to issue the licenses

C. Reports

1. Minutes of Meetings

- a. Business and Industrial Development Committee and Community Development Authority, November 26, 2019
- b. Advisory Recreation Board, December 10, 2019
- c. Lester Library Board, December 10, 2019
- d. Personnel and Finance Committee, December 30, 2019
- e. Public Works, January 6, 2020
- f. Public Utilities, January 7, 2020

Recommended Action:

Motion to receive and place on file

2. Department Reports for December 2019

- a. Electric
- b. Inspections
- d. Lester Public Library
- e. Parks and Recreation
- f. Public Works/Wastewater
- g. Safety Program
- h. Water

Recommended Action:

Motion to receive and file

3. Summary of Verified Bills for the Month of December 2019 for \$2,735,666.79

Recommended Action:

Motion to receive and place on file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. Reports from City Manager and City Attorney About Possible Ordinance Regulating the Depositing of Free Newspapers on Private and Public Properties
- B. Report from Police Department Regarding Noise Complaints from the Residential Neighborhood Across the East Twin River from Whisky D's Bar and Grill
- C. Ordinance Amending Section 9-2-5 of the Municipal Code, "Loud and Unnecessary Noise Prohibited"

Recommended Action:

Motion to waive reading and adopt the Ordinance

- D. Ordinance to Amend Section 9-6-6(b) of the Municipal Code, Regarding Public Nuisances Affecting Health, Specifically Unburied Animal Carcasses

Recommended Action:

Motion to waive reading and adopt the Ordinance

- E. Resolution Upon Retirement for Mark Jaquette, who Retired on January 10, 2020 as City Hall Maintenance Person

Recommended Action:

Motion to read and adopt the resolution

- F. City Manager's Appointment to Zoning Board of Appeals, Steve Sonntag

Recommend Action:

Motion to approve the appointment to a term expiring May 1, 2020, as recommended by the City Manager

- G. An Ordinance to Amend Section 6-5-14 of the Municipal Code, Regarding Harboring Vicious Animals, as Recommended by the Police Department

Recommended Action:

Motion to waive reading and adopt the Ordinance

- H. Ordinance to Create Section 9-2-15 of the Municipal Code, Regarding Worthless Checks, as Recommended by the Police Department

Recommended Action:

Motion to waive reading and adopt the Ordinance

- I. Ordinance to Create Section 9-1-4 of the Municipal Code, Regarding Disorderly Conduct, as Recommended by the Police Department

Recommended Action:

Motion to waive reading and adopt the Ordinance

- J. Ordinance to Amend Section 6-5-23(3)(j) of the Municipal Code, Regarding Signage for the Keeping of Honey Bees

Recommended Action:

Motion to waive reading and adopt the Ordinance

- K. Project Acceptance Certifications for 2018 Utility Improvements (Adams and 37th Street; 27th Street) DNR Plan and Specification Approval Number W-2017-0558 Financed Through the Safe Drinking Water Loan Program Loan 4920-21

Recommended Action:

Motion to approve the project acceptance certifications and authorize signature by the City Manager and City Clerk

- L. Advisory Recommendation to Adopt an Ordinance Amendment Banning Smoking "at or within 50 feet of any Youth Sporting Event, or within any Park or Playground Structure Area (referred from staff report at December 16, 2019 Council meeting)

Recommended Action:

Staff recommends either adopting a total ban on smoking in City parks, or keeping the status quo

- M. Concession Contract for Neshotah Beach and Veterans Park-- 2019 Concession Operator has Notified the City of Intent Not to Renew the Agreement for the 2020 Season

Recommended Action:

Motion to direct staff to solicit proposal for a concession operator for the 2020 season

RECOMMENDATIONS FROM THE PLAN COMMISSION MEETING OF JANUARY 13, 2020

- N. TID No. 13 Creation

Recommended Action:

Motion to refer this matter to the February 3, 2020 City Council Meeting for Action

- O. Resolution Adopting Amendment No. 2 to the Project Plan for Tax Increment District No. 8

Recommended Action:

Motion to waive reading and adopt the Resolution

- P. Ordinance to Amend Section 2-5-2 of the Municipal Code, Entitled "Board of Appeals" to Allow the Zoning Board of Appeals to Specify the Time Period Within Which a Building Activity or Use That is the Subject of a Zoning Variance Must be Commenced

Recommended Action:

Plan Commission: Adopt an ordinance amendment that sets a three-year maximum for such period

City Manager: Adopt an ordinance amendment that does not set a maximum length for such period--allow greater discretion to the Zoning Board of Appeals

- Q. Schedule a Public Hearing to Change Zoning from R-3 Single and Double Family Residence District to B-1 Business District for the Parcels Known as 1511, 1515 and 1519 22nd Street, Requested by Aaron Abt (contract purchaser/developer)

Recommended Action:

Motion to set Public Hearing for Monday, February 3, 2020 at 6:00 PM

RECOMMENDATION FROM THE PERSONNEL & FINANCE COMMITTEE OF JANUARY 16, 2020

- R. Authorize Release of City Second Mortgages on Four Apartment Buildings at the Washington Highlands/TID 8 Development--Properties Owned by Abbey Ridge II, LLC

Recommended Action:

Motion to authorize the City Manager to execute releases of these mortgages, as requested by the Developer and as recommended by the Personnel and Finance Committee

12. FOR INFORMATION ONLY

- A. Newcomers Social, January 23, 2020, 6:00 PM, Behringer Room Community House
- B. SnowFest Family Winter Fun Day, January 25, 2020, 1:00 - 4:00 PM, Community House
- C. City Council Work Session, Monday, January 27, 2020, 6:00 PM
- D. Personnel and Finance Committee, Thursday, January 30, 2020 at 6:00 PM
- E. In Person Absentee Voting for the February 18, 2020 Spring Primary Election, will begin Tuesday, January 28 through February 14 at City Hall between the hours of 8:00 AM and 4:30 PM; Friday, February 14, 8:00 AM - 5:00 PM
- F. Candlelight Night Trail, Woodland Dunes Nature Center and Preserve, Saturday, February 1, 2020, 6:30-8:30 PM
- G. Annual Two Rivers Kiwanis Pancake Breakfast, Sunday, February 2, 2020, 8:00 AM - 12:30 PM, Machut's Supper Club
- H. City Council Regular Meeting, Monday, February 3, 2020, 6:00 PM
- I. The Chamber of Manitowoc County Awards of Distinction Annual Dinner, Tuesday, February 11, 2020, 5:00 PM, Capital Civic Centre. RSVP to City Managers Office.
- J. Woodland Dunes Nature Center and Preserve Tropical Blast 2020, Saturday, February 22, 2020, 5-9 PM, at Sepia Chapel
- K. Spring Primary Election on February 18, 2020. City Hall will be the only polling location open for this Election as there is one contest-Justice of Supreme Court and to save costs to the city, the other three polling locations will not be utilized for just this Election

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 1985(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects:
Riverside Foods Expansion; Proposed Culver's; Other

-- Discuss Possible Property Acquisition--2023 Washington Street Through Assignment of Tax Foreclosure by Manitowoc County

-- Discuss Status of Negotiations Regarding Former Hamilton Property

And per Wisc. 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved

-- Confer with Legal Counsel Regarding Property Acquisition Matters Likely to be the Subject of Litigation: Former Hamilton Property

-- Confer with Legal Counsel on Matters Pertaining to Outstanding City Loan and City TIF Grant to Michael and Rebecca Schwarz, Anchors Away, LLC and Windella, LLC for Restaurant Property at 1509 Washington Street

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.