

**CITY OF TWO RIVERS
JOINT REVIEW BOARD
Wednesday, May 26, 2021
5:00 p.m.
3rd Floor Council Chambers – City Hall**

Call to Order

The meeting was called to order by City Clerk Jamie Jackson at 5:01 p.m.

Roll Call

Members Present: Board members Bill LeClair, Jay Remiker, City Manager Greg Buckley, and City Clerk Jamie Jackson.

Excused: Board member Bonnie Shimulunas

Also Present: City Assessor Sally Vanderveren

Elect Chairperson and Vice Chairperson

The City Clerk asked for nominations for Chairperson. Jay Remiker nominated Bill LeClair to serve as Chairperson. Bill LeClair then nominated Jay Remiker to serve as Vice Chairperson. Motion by City Manager Buckley to close nominations and cast a unanimous ballot to elect Bill LeClair as Chairperson and Jay Remiker as Vice Chairperson. Upon a voice vote, motion carried unanimously.

Discuss Training Requirements

City Clerk Jackson informed the Board of the requirement to have at least one member of the Board of Review certified every two years and the upcoming change to the training requirement for 2022. She indicated that training materials are available for check-out in the Clerk's Office.

Assessor Sally Vanderveren explained the assessing process and the status of the current tax roll. She stated that Notices of Changed Assessment will be mailed, and Open Book is scheduled for Wednesday, August 4, 2021.

Next Meeting Date

The next meeting of the Board of Review is Wednesday, August 18, 2021 from 4:00 p.m. to 6:00 p.m.

Adjourn

A motion was made by Jay Remiker, seconded by City Manager Buckley, to adjourn the meeting at 5:14 p.m. Upon a voice vote, motion carried unanimously.

Jamie Jackson
City Clerk